

KENDAL TOWN COUNCIL

Notice of Meeting

ALLOTMENTS COMMITTEE

**Monday, 11th March 2019 at 7.00 p.m.
in the Mayor's Parlour, the Town Hall, Kendal**

Committee Membership (6 Members)

Alvin Finch (Chair)
Michele Miles

Dave Miles (Vice Chair)
Stephen Coleman

Giles Archibald
Carol Hardy

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

3. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda

[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

4. MINUTES OF MEETING HELD ON 10TH DECEMBER 2018 (ATTACHED) AND MATTERS ARISING (NOT OTHERWISE ON AGENDA)

5. RINKFIELD FENCING

6. PROJECT UPDATE (SEE ATTACHED)

7. WORK UPDATE FROM TOWNSCAPE MANAGER

8. APPLICATION FOR POLY TUNNEL ON WATTSFIELD (SEE ATTACHED)

9. ITEMS FOR THE NEWSLETTER

- Summer 2019 Edition – deadline 14th June 2019, publication 22nd July
- Autumn/Winter 2019 Edition – deadline 20th September, publication 28th October

10. REVIEW OF SPEND AGAINST BUDGET 2018/19 (SEE ATTACHED)

11. ANY OTHER BUSINESS

12. DATE OF NEXT MEETING – MONDAY 22ND JULY 2019 AT 7PM

KENDAL TOWN COUNCIL

Janine Holt

Assistant to the Town Clerk

By e-mail/post to: Members of the Committee
 All other Councillors (agenda only, for information)

Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.

Members of the Press and Public are welcome to attend the meeting.

KENDAL TOWN COUNCIL

Allotments Committee

**Monday 10th December 2018 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

PRESENT Councillors Alvin Finch (Chair), Dave Miles (Vice Chair), Giles Archibald, Michele Miles, and Stephen Coleman.

Also in attendance was Brian Williams (Site Rep for Underley Hill Allotment)

APOLOGIES Councillor Hardy

OFFICERS Janine Holt (Assistant to the Town Clerk), Pierre Labat (Townscape Manager) and Amy Robinson (Interim Council Secretary)

675/18/19 PUBLIC PARTICIPATION

None.

676/18/19 DECLARATIONS OF INTEREST

None declared.

677/18/19 MINUTES OF THE MEETING HELD ON 24th September 2018

The Chairman presented the minutes of the meeting held on 24th September 2018, which had been approved by full Council on 5th November 2018.

RESOLVED That the minutes of the meeting of the Committee held on 24th September 2018 be accepted as a correct record.

MATTERS ARISING (Not on Agenda)

678/18/19 Ref minute 352/1819 – Addition of clause to tenancy agreement re verbal abuse

Janine Holt confirmed that proposed changes to the tenancy agreement would not require Council approval.

RESOLVED That Committee make proposed changes to the tenancy agreement.

679/18/19 Ref minute 355/18/19 – Abnormal water consumption

Janine Holt confirmed that details had been passed to the police. The police had advised of the difficulties pursuing this sort of matter and that evidence of monetary loss to the council would need to be produced (Janine Holt confirmed that KTC has this evidence) as well as witness evidence. Janine confirmed that the original witness was now reluctant to share the photographic evidence and that further evidence would need to be sought. The police had suggested that the council approach the individual seen taking water to discuss the matter.

Pierre Labat noted that water consumption on Greenside remained high (97 cubic metres for July 2018, in comparison to an average 17-30 cubic metres for other sites).

Janine Holt confirmed that details of the matter would be included in the Allotment Newsletter and that she would be asking for vigilance from Greenside tenants who would be advised of the introduction of push taps should the problem not decrease.

Members discussed various approaches in addressing the situation. It was agreed that Councillors Archibald (Ward Councillor) and Finch (Committee Chair) would visit the individual in question to discuss the matter.

RESOLVED

That Councillors Archibald and Finch would approach the individual to discuss the personal consumption of site water.

That Janine Holt will include details in the Allotment Newsletter and advise Greenside tenants of push tap introduction should the matter not be resolved and ask for vigilance.

680/18/19**REPORT ON CHAINSAW COURSE**

The Townscape Manager asked members if they had any questions on the report. Members discussed the issue of lone working and restrictions on working with a chainsaw and recognised the benefit in increased knowledge for the Townscape Manager having undertaken the course.

Pierre Labat noted that on some sites, trees and overgrowth were putting pressure on boundary walls and fences and that this was causing walls to fall and the need for additional maintenance. He explained that a plan to manage overgrowth issues would be helpful and that some of the work would require a chainsaw.

Councillor Coleman proposed that an assessment of all tree work should be undertaken. He also asked whether there was money in the budget for tree maintenance. Janine Holt noted that tree felling was very expensive and that she would need to look at the figures.

Councillor Archibald suggested, Graham Nicholson from SLDC be approached for his view on tree management.

Councillor Miles declared an interest at this point, as a gardener with a chainsaw license.

Councillor Coleman suggested that trees be considered as part of the planned baseline assessment of each site and that consideration be given to whether some trees were appropriate for an allotment site.

Councillor Finch noted his interest in joining the next allotment visit (9th January 2019).

RESOLVED

That tree management is included in the baseline assessment of each allotment site.

That Councillor Finch will join the Townscape Manager and Assistant to the Town Clerk on their next allotment visit (9th January 2019).

681/18/19**SITE REPRESENTATIVE MEETING 4th DECEMBER FEEDBACK**

Pierre Labat reported that the main interest at the Site Representatives meeting had been composing with Reps interested in supporting allotment holders to compost onsite and in promoting the composting of food waste.

There was discussion amongst Committee Members around different approaches to encouraging composting and composting techniques. There was general agreement that sharing knowledge and empowering people to compost and minimising green waste going to Canal Head was the right approach.

Pierre Labat noted he had given a presentation on composting to children at Queen Katherine School and that this was one way of sharing knowledge and reaching and empowering households.

Pierre Labat reported that he had undertaken a Cumbria County Council composting course which had been very informative on different composters and the composting process. He noted that a number of composters go beyond the usual green matter and compost other food waste such as meat and bones. Some of these composters were available through a County Council Scheme at discounted rates.

Brian Williams suggested that Site Reps could begin by promoting compost on a small number of sites, and if successful, this could go on to include other sites, however he stressed that Reps would need help in managing how that is done.

There was some discussion about the risk of theft on site of expensive equipment and focussing on encouraging allotment holders to compost their allotment waste at the very least.

Councillor Archibald suggested efforts to disseminate information should go beyond allotment holders and be shared with all councillors in the hope it would be picked up by other organisations and the public.

Janine Holt agreed to share information from the course on the Town Council website including links to Gardening Organic information on organic growing. She would also share information relating to composting with full council. It was agreed that an article on composting could be included in the Town Council Newsletter.

RESOLVED

That Janine Holt will put information on composting and organic gardening on the Town Council website. That this information will also be shared with full council and included in an article for the KTC Spring Newsletter.

682/18/19

Noticeboards

As discussed last meeting, the installation of noticeboards is widely supported. Members discussed whether this should be rolled out everywhere or just one or two sites. Janine Holt indicated the cost of noticeboards to be £424-485 and recommended avoiding certain sites, with problems of vandalism, at this time.

Councillor Coleman asked how much of the Townscape Manager's time would be taken to install the boards. It was thought this would be about half a day, per board. It was noted that funds for such work would come from the site maintenance budget.

Underley Hill and Wattsfield sites were proposed as appropriate sites for trialling the boards, and would make for good comparisons given one site has restricted, gated access and the other is an open site.

It was noted that noticeboards would need to be well-managed and kept up-to-date and that an allotment site map would be a helpful addition.

-Councillor Coleman proposed that a recommendation be made to purchase two noticeboards. This was seconded by Councillor Finch and carried unanimously.

RESOLVED

That two noticeboards are purchased and sited on Underley Hill and Wattsfield sites.

683/18/19**Allotment baseline standards**

It was noted that Site Reps were interested in being involved in the baseline standard for allotments but did not wish to be in a position of managing tenant's plots. Janine Holt agreed that she and Pierre Labat would produce a proposal on minimum standards for next meeting.

684/18/19**Communication**

Janine Holt reported that the new allotment database was up and running and that improving communication was a priority for 2019. The hope is that the database will help Site Reps and the Townscape Manager to be more aware of new allotment holders and also facilitate Site Reps sharing their contact details with tenants to aide communication.

Councillor Coleman asked officers to ensure any sharing of information is in line with GDPR guidance. Janine Holt agreed to check this before sending the newsletter.

RESOLVED

That Janine Holt ensure GDPR guidance is followed in the sharing of personal data.

685/18/19**Underley Hill and Underley Road Allotments**

Brian Williams and Janine Holt reported to Members on a lack of suitable ground at Underley Hill and Underley Road allotments for SLDC to leave leaf mould and wood chip for use by allotment holders. It was agreed that Chris Rowley and Brian Williams (respective site reps) would develop a plan for managing this and report back to Committee.

RESOLVED

That Chris Rowley and Brian Williams would develop a plan for managing space for SLDC deliveries on Underley Hill and Underley Road allotments.

Pierre Labat noted a further meeting would take place with Site Reps next year but that this had yet to be arranged.

686/18/19**SITE MAINTENANCE QUARTERLY REPORT**

Pierre Labat reported that site maintenance is underway with a recent focus on Canal Head site where a number of gates (10) had been vandalised on bonfire night. He noted that the matter had been reported to police but that Canal Head had a particular problem with vandalism. Janine Holt noted that they were looking at community initiatives to improve issues.

Shaws Brow fencing

Janine Holt reported that walling work and rabbit-proof fencing had been undertaken on Shaws Brow – noting that Chris Kelly, the contractor involved, had done an excellent job.

The Committee expressed a wish to pass on thanks to the individual responsible.

Rinkfield

Janine Holt reported that she was awaiting a quote from a tree surgeon for the felling of four trees obstructing the erecting of fencing on the site.

Councillor Archibald commented that he could not support the taking down of trees unless new trees would be planted. Janine Holt agreed that any tree removal proposal would factor in the replacement of trees.

Janine Holt agreed to update the Site Rep on what is being considered and to provide a further update at next meeting.

Baseline Assessment

Janine Holt reported that the baseline assessment would be undertaken in January and work would include an action plan with priorities and timescales in bringing all sites to a baseline standard.

Janine Holt reported that the water had now been turned off for the winter.

RESOLVE

A note of thanks to be passed to Chris Kelly regards his good work on Shaws Brow.

That Janine Holt update the Rinkfield Site Rep regards trees and fencing.

TENANCY AGREEMENT

Janine Holt provided a copy of the tenancy agreement highlighting areas that could be considered for updating. Members were asked to provide their comments.

687/18/19

Clause about verbal abuse to KTC staff

It was acknowledged that the following statement, discussed at the previous meeting, could be added to the tenancy agreement without full council approval - 'Verbal or physical abuse to Kendal Town Council staff will not be tolerated under any circumstances. This will result in immediate termination of your tenancy'.

RESOLVE

That the above clause be added to the allotment tenancy agreement.

688/18/19

4.9 The Tenant is only permitted to burn non-compostable garden waste from their allotment. Bonfires must be kept to a minimum and not cause a nuisance to other plot holders, neighbouring residents or neighbouring businesses

It was noted that traditionally bonfires have been promoted for managing green waste. Councillor Archibald commented that this was no longer seen as the best approach and suggested that this is no longer encouraged. Members agreed to amend the agreement stating 'Bonfires are no longer permitted'.

RESOLVE

To amend the tenancy agreement to state that bonfires are no longer permitted.

689/18/19

4.8 The Tenant must not practise unattended watering using sprinklers or any form of irrigation system connected to a site tap.

Hoses must not be connected to site taps at the inconvenience of other tenants.

It was agreed that existing wording was confusing and that the need for use of hoses was inevitable although this should not be at the inconvenience of other tenants. In light of the excess water consumption on Greenside, Councillor Coleman suggested the use of strong language was reasonable, such as, 'irrigation for use on allotments only, anyone using water for other purposes will be reported to the police'. He also suggested the highlighting of this part of the text.

RESOLVED

That Janine Holt will draw up preferred wording to be agreed at the next Committee meeting.

690/18/19**4.12 Prior written consent by the Council must be given to keep livestock or poultry upon the allotment. Cockerels are not permitted at any time.**

Members discussed the use of terms such as 'livestock' and 'poultry' and the keeping of livestock on allotments. Only hens and in exceptional circumstances cockerels are currently permitted although it was noted that one goat is kept on the Coolley Barn site and some allotment holders keep ducks.

It was noted that cockerels and ducks were a particular nuisance and that cockerels should only be allowed on an exceptional basis and must be managed in an appropriate manner.

Janine Holt suggested a change of wording from 'poultry' to 'hens' and that the keeping of hens should only be with express permission of the Committee. Pierre Labat cautioned against being too authoritative with tenants.

Janine Holt commented that the Allotments Act 1950 states that rabbits and poultry are permitted to which Councillor Archibald queried whether KTC policy would be in contravention of the Act.

Committee suggested wording along the lines of 'most sites are free from hens, however with permission from Allotments Committee the keeping of hens on the following sites [to be agreed] is permitted'

It was agreed that Janine Holt will return to the next meeting with officers preferred changes and for agreement by Committee.

RESOLVED

That Janine Holt will draw up preferred wording to be agreed at the next Committee meeting.

691/18/19**ITEMS FOR THE NEWSLETTER**

It was agreed that the following would be included in the Spring 2019 Newsletter:

- Composting
- Details of the Baseline Project – to let people know about the project and to welcome ideas from the public, including neighbours of allotments and residential areas.

Bees (to be included in Summer edition)

RESOLVED

That contributions relating to composting and to the Baseline Allotment Project will be included in the Spring 2019 Newsletter.

REVIEW OF SPEND AGAINST BUDGET 2018/19**692/18/19**

Janine Holt provided a summary of current spend against budget. Of note there had been a high spend on pest control on the Sandylands site and costs relating to green waste, although it was noted that some green waste costs were in relation to Kendal in Bloom.

Janine Holt commented that green waste costs had historically be absorbed by Canal Head recycling centre, at no cost to KTC however a number of challenges, described by Pierre Labat (relating to difficulties transporting waste and emptying this into green waste bins) meant that he has been utilising a green waste skip at Horticare. Horticare have sent an invoice for a contribution to the cost of the green waste skip. The annual cost of using this skip would be quite significant and is currently not included in the budget. Pierre Labat recognised that a long-term objective would be to enable green waste to be composted on each site.

There was some discussion about what could be done at Canal Head to make it easier to dispose of green waste. It was agreed that Janine Holt would approach Tony Jamieson at Canal Head to look at the challenges and whether any improvements could be made.

Councillor Archibald noted the advantages of producing compost for allotment sites and the reduction in fuel-use transporting green waste off-site by retaining compostable waste onsite.

Councillor Coleman suggested that costing be undertaken to set up composting on each of the 17 sites with approval for green skip use with Horticare in the short term.

Pierre Labat agreed to produce a report looking at what could be done to establish onsite composting, including the officer time and costs involved.

Some concern was noted that allotment holders may use a site composter for their own waste and that a trial approach would be sensible. Janine Holt noted there were a number of plots that are difficult to let which may be appropriate spaces to accommodate composting.

RESOLVED

Janine Holt would approach Tony Jamieson at Canal Head to discuss the challenges and whether any improvements could be made.

ANY OTHER BUSINESS**693/18/19****Electronic Maps**

Janine Holt reported that she had been working with SLDC's Tom Dugdale to produce electronic maps of all allotment sites. She noted that Tom Dugdale had done a great job and Councillors noted a wish to pass on their thanks. It was agreed a laminated copy of each site map would be helpful for Committee meetings.

RESOLVED

Janine Holt will bring a copy of the site map to each meeting in the future.

694/18/19**Underley Hill Site Flooding**

Janine Holt reported that Councillor Rowley, in his capacity as Ward Councillor, had been in discussion with South Lakes Housing and SLDC regarding the flooding of plots and parking area on Underley Hill site. Following investigation of drains it had been established that the roots of

a number of large Willow trees had caused damage to, and were restricting, drains, causing the flooding. SLDC have accepted responsibility and will carry out works to address the problem.

Committee wished to pass on thanks to Councillor Rowley for pursuing the issue.

RESOLVED

Thanks to be extended to Councillor Rowley for pursuing the issue of flooding on Underley Hill.

The Townscape Manager gave a brief presentation showing images of some of the work carried out on allotments.

695/18/19

DATE OF NEXT MEETING MONDAY 11TH MARCH 2019 AT 7PM

Agenda item – Rinkfield Fencing to be added to the next meeting.

The meeting closed at 8.38pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
678	Ref minute 352/1819 – Addition of clause to tenancy agreement re verbal abuse	RES	That Committee make proposed changes to the tenancy agreement.
679	Ref minute 355/18/19 – Abnormal water consumption	RES	That Councillors Archibald and Finch would approach the individual to discuss the personal consumption of site water. That Janine Holt will include details in the Allotment Newsletter and advise Greenside tenants of push tap introduction should the matter not be resolved and ask for vigilance.
680	Report on Chainsaw Course	RES	That tree management is included in the baseline assessment of each allotment site. That Councillor Finch will join the Townscape Manager and Assistant to the Town Clerk on their next allotment visit (9 th January 2019).
681	Site Representative Meeting 4th December Feedback	RES	That Janine Holt will put information on composting and organic gardening on the Town Council website. That this information will also be shared with full council and included in an article for the KTC Spring Newsletter.
682	Noticeboards	RES	That two noticeboards are purchased and sited on Underley Hill and Wattsfield sites
684	Communication	RES	That Janine Holt ensure GDPR guidance is followed in the sharing of personal data.
685	Underley Hill and Underley Road allotments	RES	That Chris Rowley and Brian Williams would develop a plan for managing space for SLDC deliveries on Underley Hill and Underley Road allotments.
686	Site Maintenance Quarterly Report	RES	A note of thanks to be passed to Chris Kelly regards his good work on Shaws Brow. That Janine Holt update the Rinkfield Site Rep regards trees and fencing.
687	Clause about verbal abuse to KTC staff	RES	That the drafted clause be added to the allotment tenancy agreement.
688	Tenancy Agreement 4.9 The Tenant is only permitted to burn non-compostable garden waste from their allotment. Bonfires must be kept to a minimum and not cause a nuisance to other plot	RES	To amend the tenancy agreement to state that bonfires are no longer permitted.

	holders, neighbouring residents or neighbouring businesses		
689	4.8 The Tenant must not practise unattended watering using sprinklers or any form of irrigation system connected to a site tap. Hoses must not be connected to site taps at the inconvenience of other tenants.	RES	That Janine Holt will draw up preferred wording to be agreed at the next Committee meeting.
690	4.12 Prior written consent by the Council must be given to keep livestock or poultry upon the allotment. Cockerels are not permitted at any time.	RES	That Janine Holt will draw up preferred wording to be agreed at the next Committee meeting.
691	Items for the Newsletter	RES	That contributions relating to composting and to the Baseline Allotment Project will be included in the Spring 2019 Newsletter
692	Review of Spend Against Budget	RES	Janine Holt would approach Tony Jamieson at Canal Head to discuss the challenges and whether any improvements could be made.
693	Electronic Maps	RES	Janine Holt will bring a copy of the site map to each meeting in the future.
694	Underley Hill Site Flooding	RES	Thanks to be extended to Councillor Rowley for pursuing the issue of flooding on Underley Hill.
695	Agenda item	RES	Agenda item – Rinkfield Fencing to be added to the next meeting.

Allotments Committee 11th March 2019

Project Update

Allotments Database

All the plot holder information has been successfully exported to the allotment specific database. This work was completed by mid-December which enabled me to send out the invoices via the new database. This did simplify the process. I am still getting used to working the system but it is a definite improvement on the old access database. I have observed some limitations especially within the report section of the software package, it does not allow you to design reports you specifically require. Overall though I think it is an improvement.

Outstanding Rent

The rent was due to be paid by 31st January 2019. I still have a small number of tenants who have not paid. These tenants will now be issued with notice to quit letters.

Inspection Visits

Pierre and I undertook visits between the 20th February and 27th February 2019. Due to the time of year, plots don't generally look too unruly. Please find the summary details below:

Site	Number of Plots	Number of Satisfactory Plots	Number of Unsatisfactory Plots	Vacant Plots
Aynam Road	3	3	0	0
Canal Head	18	14	2	2
Castle Drive	9	9	0	0
Castle Haggs	32	29	3	0
Castle Haggs Ext	46	41	4	1
Coley Barn	44	42	2	0
Crow Tree	22	19	1	2
Greenside	46	43	3	0
Natland Road	19	17	2	0
Rinkfield	31	24	7	0
Sandylands	24	20	2	2
Sedbergh Road	41	39	2	0
Shaws Brow	19	16	3	0
Town View	18	14	4	0
Underley Hill	24	22	1	1
Underley Road	35	33	1	1
Wattsfield	41	41	0	0
Totals	472	426	37	9

I have inputted the inspection details into the database and 37 letters have been prepared to send to the tenants whose plots are currently in an unsatisfactory condition.

Baseline Assessment of Sites

Sites	Taps	Fencing and Gates	Jobs Need Doing
Greenside	7	Drystone walls in generally good condition. No gates to enter the site	Pathway improvements
Shaw Brow	5	New rabbit fencing and gates	
Coley Barn	6	Drystone walls around the boundary, no gate to access the site	Need new numbers
Town View	3	Natural boundary with hedge and a two good gates to access the site	
Underley Road	4	A combination of fencing and drystone walls with a wooden access gate on one side.	Path need clearing from 25 to 32
Underley Hill	5	Drystone wall and open access	Plot 4 to be covered
Sandylands	3	Fenced and no gates to access the site but each individual plot has a gate.	
Sedbergh Road	7	A combination of stock fencing and a drystone wall	Path improvement
Castle Drive	3	Fenced with 2 locked gates into the site.	
Canal Head	3	Open access. Plots have been rabbit fenced with individual gates.	
Castle Haggs	5	Stock fencing and metal unlocked gates into the site.	
Castle Haggs Ext	4	Stock fencing and metal unlocked gate into the site.	New fence post at far end boundary
Natland Road	2	Metal fencing and locked gate around the site	
Rinkfield	9	Old wooden fencing and wooden gates.	Redefine plot boundaries and a lot of site clearance.
Crow Tree	5	Stock fencing and locked wooden gate	Replace boundary posts
Wattsfield	3	Metal fencing and locked gate around the site	New gate to replace the style

KENDAL TOWN COUNCIL REPORT

To: Allotments Committee	11 th March 2019
From: Assistant to the Town Clerk	Agenda Item No. 8

APPLICATION FOR POLY TUNNEL ON WATTSFIELD

Further to our conversation at Wattsfield allotments on Wednesday I am sending you some photos of the plastic greenhouse we wish to place on plot 5.

The dimensions are 2 metres at the highest point x 2 metres wide by 3.5 metres long.

We carefully considered the best position to place the structure so that it had the least impact on everyone, especially Brian who lives behind and made sure it was tucked behind his garage. (Brian was chatting to us while we were putting it up and he seemed quite happy with what we were doing).

This will be the only structure on plot 5 as we do not intend putting up a shed.

Although it is in the shape of a polytunnel it is in fact a very flimsy construction and may not in fact last very long. A proper polytunnel has substantial metal pipework more like scaffolding and is much taller.

If necessary we could take out the middle section and make it smaller, although it would be difficult to cut and sew the plastic covering, but it is possible.

If you would please present this to the Council and see if they would allow us to have the use of the full structure as it will give us so much more scope than a shorter version.

We have spent a lot of time looking for the ideal thing at not too much outlay and have been excitedly planning for this adventure through winter. Sorry if we jumped the gun.

Easta Spencer







KENDAL TOWN COUNCIL - ALLOTMENTS COMMITTEE

BUDGETARY CONTROL STATEMENT: EXPENDITURE TO 28 FEBRUARY 2019

2018/19 Approved Budget	Heading	Actual to date	Commitments	Total to date	Budget Remaining
£		£	£	£	£
	Allotments:				
19,570	Staffing	17,939	1,631	19,570	0
800	Vehicle Running Costs	1,816		1,816	(1,016)
1,000	Pest Control	255		255	745
500	Waste Removal	480		480	20
6,500	Site Maintenance	3,430		3,430	3,070
1,500	Water Charges	1,384		1,384	116
850	Rents Payable	840		840	10
-	Improvements & Developments	0		0	0
30,720	Total:	26,145	1,631	27,776	2,945
	Receipts:				
21,660	Allotment Rents Receivable	21,192		21,192	468
	Action Plan Projects:				
10,000	Improve boundary walls/fences	2,060		2,060	7,940
		-		-	
10,000		2,060	-	2,060	7,940
	Allotments Fund:				
71,996	Allotments - interest received	990		990	72,986