KENDAL TOWN COUNCIL

Council Meeting: 3rd December 2018

You are summoned to attend a meeting of the Council to be held in the **SLDC Council Chamber,** the Town Hall, Kendal, commencing at **7.30 p.m.** on **Monday, 3rd December 2018,** for the purpose of transacting the business specified in the following agenda.

AGENDA

Rollcall and Apologies

1. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/ or by contacting the Town Clerk on 01539 793490.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda
[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

3. MINUTES OF COUNCIL MEETING HELD ON 5TH NOVEMBER 2018 & MATTERS ARISING
To approve the minutes of the meeting held on 5TH November 2018 (see attached)

4. MAYORS COMMUNICATIONS AND ANNOUNCEMENTS *(see attached)*

5. QUARTERLY POLICE REPORT BY SUZANNE SCOTT-O'NEIL (see attached).

6. PRESENTATION BY PROFESSOR NIALL HAYES: DIGITAL STRATEGIES TO ADDRESS LONELINESS AND SOCIAL ISOLATION AMONGST OLDER ADULTS IN RURAL DISTRICTS – MOBILE AGE APP *(see attached)*

7. MANAGEMENT COMMITTEE
To approve the minutes of the meetings held on 19th November 2018 (see attached)

8. PLANNING COMMITTEE
To receive the minutes of the meetings held on 5th November and 19th November 2018 (see attached)

9. CHRISTMAS LIGHTS COMMITTEE
To receive the minutes of the meetings held on 22nd October 2018 (see attached)

Festival Grant Applications 2019/20 (Ref minutes 452/18/19)
To consider 10 grant applications.

10. ENVIRONMENT & HIGHWAYS COMMITTEE
To receive the minutes of the meetings held on 29th October (see attached)

11. MAYORALITY & ARTS COMMITTEE
To receive the minutes of the meetings held on 12th November (see attached)

12. OUTSIDE BODIES – REPORTS FROM COUNCILLORS

Annual General Meeting of the Cumbria Association of Local Councils – Councillor Sutton (see attached)

13. APPROVAL TO SEAL ALLOTMENT LAND LEASE FROM SLDC

14. FINANCIAL MATTERS

(a) Bank Payments Schedules: October 2018 (see attached)
(b) Invoices over £3,000
(c) Authority to Withdraw Funds from Notice Account.

15. EXCLUSION OF PRESS AND PUBLIC
To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972

Part II (Excluded Items)
In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*
- *Information relating to the financial or business affairs of any particular person (including the authority holding that information) [Paragraph 3]*

16. STAFFING MATTERS [Paragraph 1]

16.1 Project Manager (Ref minute 583/18/19)
That following a satisfactory annual appraisal, the Project Manager move up one spinal point on the pay scale.

16.2 Council Secretary (Ref minute 584/18/19)
That recruitment take place for the Council Secretary post at 60 hrs/month.

16.3 Project Manager Maternity Cover (Ref minute 585/18/19)
That maternity cover for the Project Manager post be sought.

16.4 Deputy Town Clerk (Ref minute 586/18/19)
That Council consider the Town Clerk's proposal for the addition of a part-time Deputy Town Clerk.

17. FINANCIAL OR BUSINESS AFFAIRS [Paragraph 3]

TIC Grant Application Assessment (Ref minute 587/18/19)
That the exiting funding arrangement for Fantastic Kendal remains.

18. READMISSION OF PRESS & PUBLIC

Liz Richardson, Town Clerk

Members of the Press and Public are welcome to attend the meeting.
Please note that there will be a special meeting to vote on the proposal to grant the Freedom of Kendal to the Duke of Lancaster Regiment following closure of the Council Meeting.

KENDAL TOWN COUNCIL

Minutes of the proceedings at a meeting of
Kendal Town Council
held on Monday, 5th November 2018 at 7.30 p.m.
in the SLDC Council Chamber, the Town Hall, Kendal

PRESENT The Mayor (Councillor G Tirvengadum) in the Chair;
Councillors G Vincent, P Bramham, J Brook, G Archibald, S Evans, A Finch (Deputy Mayor), A Blackman, R Hogg, J Owen, D Rathbone, J Cornthwaite, P Gibson, E Hennessy, H Ladhams, D Miles, M Miles and C Rowley

APOLOGIES Councillors Cook, Dunlop, Edwards, Coleman, Hardy, C Hogg, Long and Sutton

OFFICERS L Richardson (Town Clerk) and H Belshaw (Temporary Council Secretary)

528/18/19 PUBLIC PARTICIPATION

Brian Harrison – Fantastic Kendal

Mr Harrison addressed Council regarding Fantastic Kendal, a new visitor shop that has opened in the town and run by a community of volunteers. He highlighted the shop was open 7 days a week and is disabled friendly. It is in line with the Visit Kendal website https://visit-kendal.co.uk/fantastic-kendal/. It will help provide promotion for festivals and events in the town and will be a base for a volunteer greeting service. The aim is to encourage young people into community volunteering and it has formed links with QKS and Sandgate School. He hoped that KTC would support this initiative financially.

The Mayor thanked Mr Harrison for his time and advised that a discussion on the funding would take place under Part II.

529/18/19 DECLARATIONS OF INTEREST
None

530/18/19 MINUTES OF COUNCIL MEETING HELD ON 1ST OCTOBER

Members considered the minutes of the meeting of full Council held on 1st October.

531/18/19 Cumberland Building Society Investment (Ref Minute 389/18/19)
The Town Clerk advised that the Town Treasurer would like to propose an amendment to the minutes:

The temporary Treasurer advised Members that Council have funds invested in a 90 day notice account with the Cumberland Building Society. Due to receipt of the second precept instalment from SLDC she was seeking approval to withdraw £75,000 from Barclays and reinvesting it with the Cumberland for a period of 90 days. Notice for the 90 days would be given immediately upon investment.

Councillor Archibald proposed that the minutes be approved with the above amendment as a correct record and signed by the Chair. This was seconded by Councillor Hennessy and carried with two abstentions.

RESOLVED That the minutes of the Council meeting held on 1st October be approved as a correct record and signed by the Chairman with the above amendment.

532/18/19 MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor presented his engagements that had been previously circulated.

He highlighted the following:

The Mayor has been working on Kendal becoming a Town of Sanctuary. He was pleased to confirm Kendal had now been accepted and was listed on the website. https://cityofsanctuary.org/

December 12th: Space to Create are hosting a Cocktail Evening. The Town Clerk had circulated more information.

December 14th: K Shoes Choir have their concert, which will support the Mayor's Charities. All Councillors are welcome and he asked that they encourage people within their Ward to attend.

December 22nd: Mayors Coffee Morning at the Town Hall. The Mayor would welcome Councillor help and raffle prizes.

533/18/19 PRESENTATION ON SLDC ACTION ON CLIMATE CHANGE BY CLLR GILES ARCHIBALD, LEADER SLDC

Councillor Archibald presented on the SLDC Action on Climate Change. He highlighted the impact that climate change is having in South Cumbria. After talking with residents they now have a list of ideas of how the community can be involved in helping to tackle the issue. The full presentation is appended to these Minutes.

Councillor Tirvengadum thanked Councillor Archibald for the presentation and expressed his full support. He asked if SLDC had put funding aside for this project. Councillor Archibald explained that at this stage only resources and people have been identified. Mayor then asked about building on greenfield sites and Councillor Archibald discussed the role of Central Government.

Councillor Rowley highlighted that he has done a lot of work in this field and welcomed Councillor Archibald's presentation.

Councillor Owen was pleased to see that SLDC are putting value on this topic. As Chair of the Environment & Highways Committee he felt it would be good to engage and set some targets around this. He will include as an agenda item at the next Committee meeting.

Councillor Hennessy asked if it was worth an additional Environment and Highways meeting and Councillors Rowley and Tirvengadum were keen to be involved.

534/18/19 MANAGEMENT COMMITTEE

The minutes of the Management Committee meeting held on 15th October were presented by Councillor Tirvengadum who proposed that they be approved as a correct record. This was seconded by Councillor Rathbone and carried unanimously.

RESOLVED That the minutes of the Management Committee meeting held on 15th October be approved as a correct record of the meeting.

535/18/19 Staffing Matters (Ref Minute 433/18/19)

Councillor Brook highlighted that he felt Members need to be mindful of staffing during the forthcoming budget process. Councillor Blackman agreed. He was disappointed that we do not have the resource for a Facebook page and felt the issues around capacity of the staff was worrying.

Kendal Futures Board Vision and 2019/20 Budget and Projects (Ref Minute 436/18/19)

Councillor Brook asked if Kendal Futures were looking to undertake a further holistic vision for Kendal would they be looking for funding. He would urge that the KTC Representative bear in mind there have been several studies and the key thing would be to avoid duplication

The Town Clerk confirmed she will take on board the staffing issues and advised it will be on the next Management Committee agenda. With regards to Kendal Futures her understanding was that the vision was to be fully funded by the businesses of Kendal and KTC were not being asked at this stage.

536/18/19 ALLOTMENT COMMITTEE

The minutes of the Allotment Committee meeting held on 24th September were presented by Councillor Finch who proposed that they be approved as a correct record. This was seconded by Councillor Cornthwaite and carried with two abstentions.

RESOLVED That the minutes of the Allotment Committee meeting held on 24th September be approved as a correct record of the meeting.

Councillor Finch then proposed the following recommendations of the Committee:

537/18/19 Expenditure of £70k (Ref Minute 353/18/19)

That Council approve the expenditure of money previously earmarked for new allotment sites on the improvement of existing sites. This was seconded by Councillor Archibald and carried unanimously.

RESOLVED That Council approve the expenditure of money previously earmarked for new allotment sites on the improvement of existing sites.

Councillors Rowley and Hennessey declared an interest at this stage due to both holding allotment sites.

538/18/19 **Allotment Rent Setting (Ref Minute 361/18/19)**
That allotment rent be increased by 1p per square metre in year 1. The intention, subject to circumstances, was then to freeze rent in year 2 and increase by 1p in year 3. This was seconded by Councillor Archibald and carried with two abstentions.

RESOLVED That allotment rent be increased by 1p per square metre in year 1. The intention, subject to circumstances, was then to freeze rent in year 2 and increase by 1p in year 3

539/18/19 **PLANNING COMMITTEE**

The minutes of the Planning Committee meetings held on 1st & 15th October were presented by Councillor Rathbone who asked Council to receive these minutes.

RESOLVED That the minutes of the Planning Committee meetings held on 1st & 15th October be received.

540/18/19 **KENDAL IN BLOOM COMMITTEE**
The minutes of the Kendal in Bloom Committee meeting held on 2nd October were presented by Councillor Blackman who proposed that they be approved as a correct record. This was seconded by Councillor Rowley and carried unanimously.

RESOLVED That the minutes of the Kendal in Bloom Committee meeting held on 2nd October be approved as a correct record of the meeting.

541/18/19 **Kendal in Bloom & Cumbria in Bloom 2019 Update (Ref Minute 401/18/19)**
Councillor Blackman advised Members that the working group had met. It had been proposed that we move away from the competitive element with the exception of the schools. Instead it would be nomination of front gardens and Councillors would be asked to look out for exceptional gardens within their Ward.

542/18/19 **OUTSIDE BODIES – REPORTS FROM COUNCILLORS**
Kendal Mountain Festival
The Major presented the paper from Councillor Sutton regarding the Kendal Mountain Film Festival which was noted by Members.

RESOLVED That the report from Councillor Sutton on the Kendal Mountain Film Festival was noted.

543/18/19 **Kendal Dementia Action Alliance**
The Major presented the paper from Councillor Sutton regarding the Kendal Dementia Action Alliance which was noted by Members.

RESOLVED That the report from Councillor Sutton on the Kendal Dementia Action Alliance was noted.

FINANCIAL MATTERS

544/18/19 **(a) Bank Payments Schedule: September 2018**

The Town Clerk presented the Bank Payments Schedule for September

2018. It was proposed by Councillor Finch that the Bank Payments Schedule for September 2018 be approved. This was seconded by Councillor Brook and carried unanimously.

RESOLVED That the Bank Payments Schedule for September 2018 be approved.

545/18/19 (b) Invoices over £3,000

The Town Clerk reported that there were three invoices over £3,000 which required approval as follows:

1. Continental Landscapes: £6,255.72 for the winter planting, as per the agreed contract.
2. SLDC for Kendal Futures Board: £11,300 to include the town centre footfall counts, marketing, photography and Kirkland banners.
3. Kendal Community Emergency Planning Group (KCEPG): £9,576.00 for the purchase of hydro sacks and snakes for those homes not protected by flood defences. The payment had been approved by the Chair of the group.

It was proposed by Councillor Owen to approve the three invoices over £3,000. This was seconded by Councillor Archibald and carried unanimously.

RESOLVED That payment of the three invoices over £3,000 be approved.

546/18/19 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Brook and seconded by Councillor Finch to move into Part II, this was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II
In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- Information relating to any individual *[Paragraph 1]*
- Information relating to the financial or business affairs of any particular person (including the authority holding the information *[Paragraph 3]*

547/18/19 STAFFING MATTERS [Paragraph 1]
Assistant to the Town Clerk (Ref Management Committee minute 433/17/18)
Following her annual appraisal the Assistant to the Town Clerk be granted an increase of one spinal point on her pay scale as per the terms of her contract.

It was proposed by Councillor Evans to approve the increase of one spinal point for the Assistant to the Town Clerk. This was seconded by

Councillor Owen and carried unanimously.

RESOLVED That the Assistant to the Town Clerk be moved up one spinal point on the pay scale.

548/18/19 **FINANCIAL OR BUSINESS AFFAIRS [Paragraph 3]**
TIC Grant Application Assessment (Ref Management Committee Minute 435/18/19)
The Town Clerk confirmed that one grant bid had been received for a TIC facility from Fantastic Kendal. The Committee had recommended that £5k be awarded this year with provisos on the areas this is to be spent on and a reporting system for reviewing progress.

Councillor Evans reported that she was impressed with the new facility and there was a general discussion around future funding.

Councillor Archibald proposed that the £5k grant recommended be awarded and that Management Committee consider the full funding of £10k this year with provision for further funding for 2019/20. This was seconded by Councillor Evans and carried with three abstentions.

RESOLVED As above.

549/18/19 **READMISSION OF PRESS & PUBLIC**

It was proposed by Councillor Brook to move out of Part II and re-admit the press and public. This was seconded by Councillor Owen and agreed unanimously.

RESOLVED That the press and public be re-admitted for the remainder of the meeting.

The meeting ended at 8.43 p.m.

Signature .....

Date .....

Action on Climate Change

A presentation for KTC

Giles Archibald November 2018

References available on request

Climate Change is Happening

- Number of weather related disasters p.a.
  - 1900-1940 : 10
  - 1970’s : 90
  - 1990’s : 200
  - 2000’s : 400+

Cumbrian Flood Events

- Carlisle, Workington and Cockermouth 2009
- Whitehaven and Windermere 2011
- Carlisle and Kendal 2015
- Cockermouth 2017
- Storm Desmond damaged or destroyed 784 bridges in 2015
- Planners assume past rainfall plus 40%
- “One record flood event every three years in UK” Met office

Pooley bridge is washed away after storm Desmond. Daily Mail. December 9th 2015 Accessible at: http://www.dailymail.co.uk/news/article-3352263/UK-weather-Britain-hit-24-hours-rain-70mph-winds-aftermath-Storm-Desmond.html

And It could get a lot worse

- Fresh water shortages for millions (possibly billions)
- Homes inundated
- Major species loss
- Disease spread
- Coral reef destruction
- Crop, livestock and fish yields reduced - Food shortages
- Mass migration?
- Conflict?

Main Causes

- Fossil Fuels
- Deforestation
- Certain Agricultural Practices

Climate Forecast

- IPCC Summary for Policymakers 2014 ‘Business as Usual forecast’ (RCP 8.5)*
  - Surface temp: +3°C to +5.5°C
  - Sea level: +0.5m - +0.95m
  - Rainfall: +10- +20%
- Lake District National Park 2012 report: Local Forecast by 2080’s**
  - Summer Temp: Best estimate+ 3.7°C. worst case + 5.9°C
  - Sea level: +31cm
  - Winter Rainfall: Best estimate, +16%, worst case +34%
- **But assumes no change to gulf stream and Greenland stays intact**

- * compared to 1986-2005 averages ** compared to 1961-1990 average.

Impact in South Cumbria

- More extreme weather events
- Destruction of infrastructure and houses
- Coastline erosion
- Species loss
- Footpath and hillside erosion
- Heat stress for livestock and potential decline in productivity

- Woodland change and loss of trees
- Changes to crops
- New Human and animal disease
- Fishing will initially improve only to decline
- Change in lakes
- Human habitation more difficult
- Rise in food prices and competition for resources
- Inward migration

All is not lost

- We have
  - Rivers
  - High winds
  - Large areas of land (e.g. for solar panels, tree planting and land management)
  - Lakes - for lake bed power
  - Tidal lagoons nearby
  - Coastline for offshore wind farms

District Council Action

- Inform and engage residents and businesses - A speakers' panel
- Develop a Council policy on CC. Disclose CO_{2e} impact of each decision
- Install solar panels on public buildings
- Invest in green energy
- Plant trees and encourage low carbon land management.
- Discourage car and bus idling
- Procure energy efficient vehicles
- Lobby government to allow higher sustainable planning requirements
- Ensure ethical investments and low carbon procurement
- Encourage biking and electric cars
- ……etc. etc. Many more ideas…..

KTC can help

- Advocacy
- Our Action Plan - e.g. encouraging walking….
- Support of cross authority initiatives
- Work with community groups
- Your ideas?

Event Date	Time	Mayor or Deputy Mayor	Organisation	Event	Venue
01/11/18	18.50 - 21.00	M	Kendal Rinteln Ass.	Annual General Meeting	Kendal Town Hall
02/11/18	18.30 - 21.00	M	Kendal Rugby Club	Fireworks Display	Kendal Rugby Club
04/11/18	14.00 - 14.30	M	Kendal Family Funday	Raffle draw	Leisure Center
06/11/18	10.00 - 10.30	M	Remembrance Sunday	Photoshoot / Event Promo	Parish Church with huge poppy
06/11/18	12.45 - 15.00	M	Right2work	Presentation	Kendal Rugby Club
09/11/18	18.30 - 21.00	DM	Torchlight thank you dinner	Dinner	Kendal College
10/11/18	10.00 - 1.00	M	KTC	Opening of Armistice Exhibition	Town Hall
10/11/18	18.50 - 10.00	DM	Kendal Operatic Society	Performance	Town Hall
11/11/18	9.00 - 13.00	M	KTC and British Legion	Remembrance Sunday	Kendal War Memorials, KTC.
11/11/18	14.30 - 15.00	M	Remembrance Service at Station	Remembrance Sunday	Oxenholme Station
11/11/18	18.00 - 20.00	M	Remembrance Service at Parish Church	Remembrance Sunday	Kendal Parish Church
15/11/18	10.00 - 12.00	DM	Cancer Research	Coffee Morning	Stonecross Manor Hotel
15/11/18	10.30 - 13.00	M	Interfaith	Interfaith Event	Quaker Tapestry
15/11/18	17.00 - 19.30	M	Kendal Mountain Festival	Kendal Mountain Festival	Various
16/11/18	18.30 - 23.45	DM	Royal Air Cadets	1127 Kendal Squadron RAF Air Cadets	Stonecross Manor Hotel
18/11/18	16.00 - 19.00	M	Kendal Town Council	Christmas Lights Switch on	Town Hall & Market Place
21/11/18	17.00 - 19.00	M	Kendal College International Society	Inaugural meeting	Kendal College
22/11/18	19.00 - 20.30	DM	Queen Katherine School	Awards Ceremony	Queen Katherine School
29/11/18	8.00 - 9.30	DM	B&M Bargains	Store Opening	South Lakeland Retail park
29/11/18	6 days	M	Mayor of Rinteln	Opening of Christmas Market & visit	Rinteln
06/12/18	18.30 - 21.30	M	Manna House	Christmas Auction	St Georges Church
11/12/18	18.15 - 20.00	M & DM	Riversiders Trust	Christmas Concert	Unitarian Chapel
14/12/18	19.30 - 21.00	M	K Shoes Choir	Performance	St Thomas's Church
15/12/18	19.00 - 21.00	M	Amabile Choir	Performance	St Thomas's Church
22/12/18	9.00 - 12.30	M	Kendal Town Council	Mayor's Coffee Morning	Town Hall

Kendal Town Council update November 2018

CRIME FIGURES

Crime figures can be obtained via the Cumbria Police Website: This website is excellent for proving detail on crimes and shows exactly the locations of each crime.
The website also provides information on how Cumbria and your specific area performs against areas of the country that are classed as a similar location to that of your own.
It also provides information such as, local Policing priorities, stop search, case length and full details of your glamorous local policing team.

The links are here -
https://www.cumbria.police.uk/Your-Area/Your-area.aspx
Alternatively use the following link:
https://www.police.uk/

Events supported

Torchlight
Remembrance Sunday
Mountain Festival
Comic Art Festival
Lake Alive
Fireworks display/Halloween
All events went without real incident.
Events causing extra work for patrols only Torchlight (minor incidents involving youths and some late night disorder)
Halloween/Mischief night- low level ASB. Barrow and other areas suffered significant ASB which related to firework and egg throwing.

Problem areas

There has been some progress with regard to Morrison's carpark. After conducting our Street Safe Operation the owners of the carpark have agreed to initially put in Speedbumps and in the New Year they are looking to put in ANPR cameras which should prevent the buildup of vehicles after store hours.

When you view the crime figures you will see that the main rise in crime is in violent crime. Violent crime nationally is on the increase and ours is in line with the force and national increase.

.

Hate crime figures for South lakes East are as follows-
August 3 hate crimes reported all 3 racist
September 4 hate crimes 1 racist and 3 sexual orientation crimes reported
October 3 hate crimes all racist

Other area of crime on the increase is shoplifting. The new 4 pro-active officers have been doing work in this area and have arrested a number of persons. Christmas shoplifting patrols start in December.

South Lakeland is still lower than the average for crime figures

I would be interested if the town council would like an input on Cybercrime/fraud. If so I would pencil a date in for either the Police or National Crime agency to attend and deliver an input. The input would be approx. 45 minutes in length.

FOLLOW US ON TWITTER AND FACEBOOK

www.twitter.com/cumbriapolice

https://www.facebook.com/cumbriapolice

https://crimestoppers-uk.org/

Contact police on 101

For emergency always call 999

Police Contact PS1431 Scott-O'Neill

Email: Suzanne.scott-o'neill@cumbria.police.uk

Policy Brief : Digital strategies to address loneliness and social isolation amongst older adults in rural districts

MobileAge

Policy Priority: Addressing loneliness and social isolation amongst older adults in rural districts through technology

1. Summary

- Loneliness and social isolation in rural districts is a key concern for older adults.
- Loneliness has long-term social, health and financial impacts.
- Information and communication technology offers the potential to support strategies to alleviate loneliness and social isolation.
- Technology can be a means to build social connectedness.
- Special attention must be drawn to the inclusion of less experienced technology users and non-users.

2. Background

Europe's population of older adults, especially those living in rural areas, is growing steadily. As people are living longer, issues linked to reduced mobility, fewer opportunities for social interactions, worsening health and low income can, among others, lead to significant degrees of loneliness and social isolation. Broadly defined, loneliness refers to the perception of there being no significant other that is involved in an individual's life while social isolation refers to the limited quantity of social networks available to a person. Loneliness is a cause of declining physical and mental health conditions such as obesity and depression. Consequently, addressing loneliness and social isolation can lead to significant socio-economic benefits such as reducing the number of healthcare visits and allowing older adults to live independently in their own homes for longer. In parallel there has been an expansion of internet connectivity throughout rural districts that offers new communication and service possibilities to reduce loneliness and social isolation. This policy paper will consider how information and communication technologies (ICT) might play a role in addressing loneliness and social isolation for older adults in rural areas. We highlight the importance of utilising technology to support the practices of older adults as they seek out opportunities for meaningful social connectedness. We base this policy brief on a longitudinal co-creation study that has been undertaken in a rural location in the North of England (South Lakeland).

3. Preventing loneliness and social isolation through technology

This policy brief considers the intervention strategies that might be put in place to prevent / reduce loneliness and social isolation amongst older adults in rural districts. What role might information and communication technology (ICT) play? What are the implications for policy?

Enhancing face-to-face group social connectedness

Our research and the existing studies on loneliness and social isolation highlight the importance of face-to-face social connectedness. Indeed, our study has highlighted that older adults actively seek out opportunities to engage in new social networks. Take the indicative example of Jack who lives in a rural village. His wife has had a spinal stroke recently and does not like him leaving her alone at home for more than a few hours each day. He actively seeks out opportunities to get out of his house each day through joining exercise classes and by organising a men's monthly lunch. This gives him a chance to relax and alleviate the burden of care. What such an example illustrates, as does the literature, is that combating loneliness and social isolation is most effective by enabling face-to-face group social connectedness. Initiatives that prove especially beneficial include the provision of services such as social events, education and exercise classes. Volunteering, as with Jack, is also an important strategy for older adults in their attempts to live independently and work against loneliness and social isolation.

"I am a basic technology user. Few of my friends have access to the internet. What we all want to do is to meet other people and get out of our own homes more. I cannot see how technology might help me or them do this. In fact, we fear that this may replace face-to-face opportunities for contact."

George, 78 years old – Widower, Lives in rural village location.

This focus on the need for face-to-face group connectedness has important implications for ICT support. Technological connectedness must emanate from, and facilitate, meaningful social and community practices such as social events and volunteering. However, older adults are often sceptical of technology-led projects. They feel that they focus on efficiency but in doing so remove opportunities for them to be able to access services easily.

Enabling links towards connectedness

Seeing technology as an enabler to support the practices of older adults as they seek out opportunities for face-to-face group connectedness is crucial. This requires policy to be informed by what older adults seek to do to negate loneliness and social isolation. Many older adults in rural districts like to plan their opportunities for social connectedness in advance due to the significant logistical challenges that living in rural districts presents to older adults in general as well as their specific physical and mental health conditions. Considering public transportation is especially important, since many older adults no longer have access to their own cars. This is compounded by the fact that public transport is often limited and therefore travel times often prolonged. Additionally, transport services are increasingly being run by new providers such as social enterprises as a response to the cuts in public transportation. Travelling in rural districts also often requires knowing the weather forecast for a particular day and time in advance. Additionally, many older adults like to be home before darkness falls for safety reasons. Nor do they like traveling on country roads in the dark. Many older adults like to know the route they will have to walk from a bus stop, or a car park, to a social event. They also like to know about toilet facilities on route, and what facilities are in the building they are attending etc. These elements, taken together, are all key enabling links to facilitate face-to-face connectedness.

"What I want to do is to keep active both physically and mentally. I actively seek out social events such as fitness classes, training on computers and knitting groups. I also like to find out opportunities to volunteer. It is difficult to find out what is taking place in all the different villages and in the main town. If I do find out something is going on, I then need to find out how to get there, what the facilities are, what the weather will be and who else might be going."

Margaret, 78 years old – Widow, Lives in rural village location.

Policy thus needs to consider the ways that technology can be utilised to join up services and data pertinent to what people do in specific settings (the enabling links) so as to secure and enhance active social connectedness for older adults. Enabling links will require the joining up of resources, services, and data provided by a wide of variety of government, not for profit and for profit organisations.

User profiles to enable social connectedness

A further policy dimension relates to the development of user profiles that consider the (changing) specific circumstances of each older adult. NGOs and government agencies undertake loneliness and social isolation assessments with individual older adults, to determine how they might help them, that can form the basis of user profiles. These assessments typically comprise of five risk factors. First, the location of the older adult and the proximity of services, shops, family and friends. Second, the availability of transportation (public and private) and the associated costs. Third, life transitions such as bereavement, being a carer, and retirement are seen to be key risk factors that can result in an ever-decreasing quantity of social contacts and a declining psychological state. Fourth, deteriorating health conditions. And, fifth, their financial situation, which might limit social connectedness. ICT based user profiles that derive from such assessments can facilitate the provision of targeted services that provide for improved social connectedness. For example, Jack's user profile would recognise his location, health complaint and financial condition, as well as him being a carer for his wife. Individual user profiles should be regularly updated as people transition though their later life to recognise their changing circumstances.

"We have an award-winning methodology that we have developed to assess older adults that want to access our services. It covers their physical and mental health, their social connectedness, their family situation, their location and their finances. Most clients are happy to participate in this though tend to prefer not to disclose too much about their income unless they are desperately in need of financial support."

Manager of NGO in a rural village location.

Intermediaries

While an increasing number of older adults have access to the internet, many older adults in rural districts do not access the internet or use smart phones or tablets. Even amongst those that do, their abilities vary significantly. Most receive help and support from friends and family.

"My family and friends often use technology to find out things for me when I am stuck. However, most of my friends do not have internet access. They did not use technology in their working lives as they were either farmers or manual workers. They still just ring people up or ask their children or grandchildren to use technology for them."

Jack, 80 years old in rural village location.

Our study highlights that intermediaries such as NGO and government staff, friends and family members routinely access the internet to find out information on behalf of an older adult. They may also request and access services when / where possible. Thus, a further policy recommendation relates to the effective use of intermediaries to mediate the delivery of services that seek to address loneliness and social isolation amongst older adults. Incorporating intermediaries, allows for personalised services to be made available to the entire range of technological competencies and to non-users. Intermediaries thus may access services for older adults and/or set up and maintain the user profile of individual older adults. Including the intermediary as a user means that the production of digital and tailored services is available to all older adults regardless of their extent of digital connectedness. This allows for services to be delivered in both digital and non-digital format (e.g. push notification screens through to paper). The issue of trust and privacy is crucial to attend to so as to reassure older adults and to maintain legal protection on data sharing. Older adults are typically cautious due to negative perceptions and/or experiences of computer crime.

4. Conclusion: Technology as an enabler for social connectedness

There is a risk that service delivery to older adults through ICT interventions, in the pursuit of efficiency savings, can increase social isolation and loneliness. However, ICT can also be used to facilitate and enhance opportunities for social connectedness. This can only be done effectively if:

- ICT developers and service providers understand the enabling links that facilitate social connectedness as the basis to develop technology solutions.
- Data relating to services that are provided by a wide variety of government, not-for-profit and for-profit organisations are opened up and joined up.
- Individual user needs can be expressed appropriately and reflected through user profiles that can serve as a means to customise service delivery.
- Intermediaries such as family and NGO staff can use technology on behalf of older adults to support their social connectedness.

Central to this approach is a situated practice-based understanding of the lives of older adults in rural settings and what they find meaningful. This approach seeks out to understand what it is older adults in specific settings seek to do, or can do to varying degrees, as they address their relative social isolation. Too often, we assume a generic user and fail to accommodate individual user's needs. Our research has shown that it is often the case that one or two of the enabling links are missing, and when addressed, can have a transformative outcome. The relationships involved are represented in figure (1).

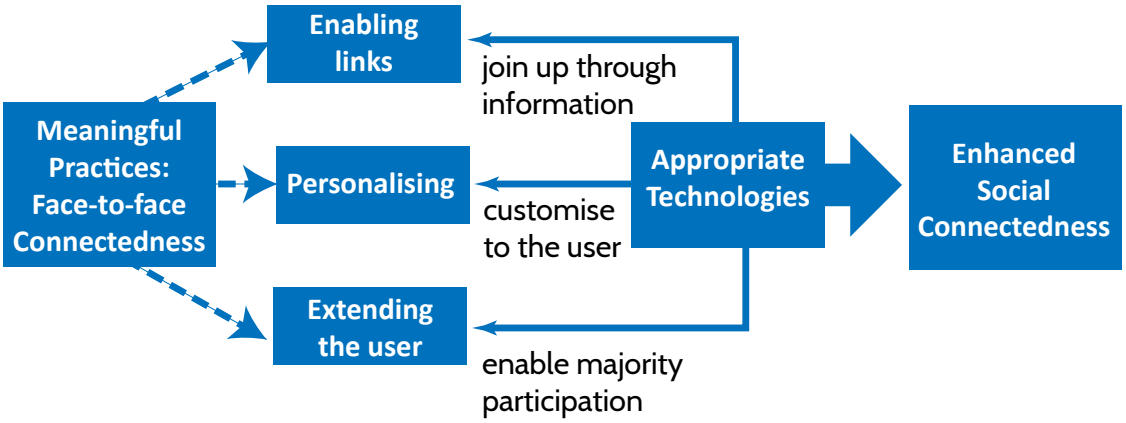

Figure (1) Enabling social connectedness through ICT

5. Approach and methods involved in this briefing

We have conducted a longitudinal co-creation study in a rural location in the UK. This has consisted of in-depth interviews, focus groups and workshops with older adults, NGO staff and volunteers, and with government employees. We have also undertaken reviews of existing policy paper and literature on loneliness and social isolation.

Authors

Professor Niall Hayes, **Professor Lucas Introna** and **Dr Marcia Tavares Smith**
Organisation, Work and Technology, Lancaster University, Lancaster, LA14YX, UK.

Title: Mobile Age

Call identifier: H2020-INSO-2015: CNECT

Topic: INSO-1-2015: ICT-enabled open government

Total Budget: €2,923,993.75

Project duration: 36 months

Start Date: February 1st, 2016

Project Coordinator: LANCASTER UNIVERSITY (ULANC)

Consortium: TINGTUN AS (TT), AGE PLATFORM EUROPE AISBL (AGE), EVANGELISCHE STIFTUNG VOLMARSTEIN (FTB), GOVERNMENT TO YOU (GOV2U), INSTITUT FUR INFORMATIONSMANAGEMENT BREMEN GMBH (ifib), ARISTOTELIO PANEPISTIMIO THESSALONIKIS (AUTH), UNIVERSIDAD POLITECNICA DE MADRID (UPM), AYUNTAMIENTO DE ZARAGOZA (ZGZ), REGION OF CENTRAL MACEDONIA (RCM)

This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 693319. This material reflects only the author's view and the Research Executive Agency (REA) is not responsible for any use that may be made of the information it contains.

KENDAL TOWN COUNCIL

Management Committee

Monday 19th November 2018 at 7.30 pm in The Mayor's Parlour, Town Hall, Kendal

PRESENT Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Guy Tirvengadum (Mayor), Alvin Finch (Deputy Mayor), Douglas Rathbone, and Paul Bramham. Councillor Cornthwaite was also present.

APOLOGIES Councillors Blackman, Evans, Long, and Owen.

OFFICERS Liz Richardson (Town Clerk), Amy Robinson (Interim Council Secretary)

573/18/19 **PUBLIC PARTICIPATION**
Councillor David Peters, Chairman of the South Lakeland District Association of Local Councils and Samantha Bagshaw, Chief Officer, Cumbria Association of Local Councils (CALC) were present for agenda item 6.

574/18/19 **DECLARATIONS OF INTEREST**
None

575/18/19 **MINUTES OF THE MEETING HELD ON 15H OCTOBER 2018**

The Chairman presented the minutes of the meeting held on 15th October 2018, which had been approved by full Council on 5th November 2018.

Councillor Tirvengadum proposed that the minutes be accepted as a correct record. This was seconded by Councillor Bramham and carried unanimously.

RESOLVED That the minutes of the meeting of the Committee held on 15th October be accepted as a correct record.

576/18/19 **MATTERS ARISING** (Not on Agenda)

None

577/18/19 **URGENT ITEMS OF BUSINESS**

None

578/18/19 **PRESENTATION BY COUNCILLOR DAVID PETERS, CHAIRMAN OF SOUTH LAKELAND DISTRICT ASSOCIATION OF LOCAL COUNCILS AND SAMANTHA BAGSHAW, CHIEF OFFICER, CUMBRIA ASSOCIATION OF LOCAL COUNCILS ON THE REVISED SUBSCRIPTION PROPOSALS AND SERVICES OFFERED.**
The Town Clerk introduced Councillor David Peters and Samantha Bagshaw from Cumbria Association of Local Councils (CALC),

noting the background to their presentation and the proposed changes to membership subscription fees.

Councillor David Peters and Samantha Bagshaw provided details of the CALC Membership Subscription Review and the revised formula for CALC subscriptions which had now been approved by the CALC Executive. They explained that fees were split between the National Association of Local Councils (NALC) and CALC and while they recognised some substantial increases they wished to highlight the good value and benefits of the subscription. These included:

- CALC acting as an administrative organisation bringing together all Parish Councils in Cumbria to improve council performance; to offer guidance and training opportunities and provide advice.

- That CALC is supported by National Association of Local Councils (NALC) who produce policy, advice and guidance, host conferences, and lobby government for the benefit of local councils. Samantha Bagshaw gave examples of the Budget promise to remove business tax from public toilets and proposals to exempt Councillors from data registration fees, as successful outcomes of NALC lobbying.

- That NALC have produced various subsidised publications on issues relating to town and parish council functions and along with CALC offer access to many resources on their website.

- That membership provides direct access to solicitors for legal advice.

It was noted that Councillor Sutton regularly attends CALC meetings. Councillor David Peters encouraged any Councillors to attend these meetings.

Councillor Cook asked if it is possible to be a member of one association without the other. Councillor David Peters confirmed it was not.

The Chair thanked Councillor David Peters and Samantha Bagshaw for an informative presentation and suggested that in order for KTC to get best use out of our subscription that an update of the support and resources available from CALC and NALC is made available to all Councillors.

RESOLVED That the Town Clerk will provide an update on the support and resources available from CALC and NALC to all Councillors including passwords to enable Councillors to access resources on the CALC and NALC websites.

579/18/19 REPORT ON WORK PROGRAMME

The Town Clerk gave a verbal presentation on project progress for November 2018 and this was noted by Members.

The Town Clerk noted it had been a busy month with the following main areas of work highlighted:

Events
A lot of the Clerk's time had been spent on arrangements relating to the Mayor's Charity Concert, Mayor's Dinner, Mayor's Coffee Morning, Remembrance Sunday and the Switching on of the Christmas lights.

The Town Clerk had also been busy with staffing issues, submitting a response to the Community Governance Review and in preparation for the Regimental Freedom Parade.

Allotments
The Assistant to the Town Clerk is in the process of transferring data relating to allotments into a new database following which the Allotment Newsletter and invoices will be sent to allotment holders.

Kendal in Bloom
Kendal in Bloom had been reviewing next year's competition and the autumn/winter planting has been undertaken.

Castle and Green Wall projects
The Town Clerk reported that this project was now complete. The Project Manager was now progressing the green wall on Lowther Street which has been submitted to SLDC for planning permission.

Councillor Tirvengadum asked for confirmation of whether the Treasurer and her predecessor would be present at Budget Council on Monday (26th November). The Town Clerk confirmed they would be.

The Chair asked if some good quality photographs of the Castle project could be added to the KTC Website. The Town Clerk agreed to organise this.

There was some discussion about the RAF 100 Parade now due to take place next year. The Town Clerk explained that there was another town in the northwest also vying to hold the parade. The Town Clerk will ask Tim Corry for an update.

RESOLVED That the Town Clerk will organise with the Project Manager to include photographs of the Castle project on the KTC website.

580/18/19 **FLOODING DECEMBER 2015 - ISSUES RELATING TO RESPONSE TO THE FLOODING**

The Town Clerk noted that there were no updates. The Chair asked if this needed to remain as a standing item on the agenda. The

Committee agreed it could be taken off and reintroduced if future issues arose.

RESOLVED The Council Secretary to remove this as a standing item.

581/18/19 ITEMS FOR THE NEWSLETTER

None

582/18/19 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Coleman and seconded by Councillor Tirvengadum to move to Part II. This was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II
In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- *Information relating to any individual [Paragraph 1]*
- *Information relating to the financial or business affairs of any particular person (including the authority holding that information) [Paragraph 3]*

STAFFING MATTERS [Paragraph 1]

583/18/19 PART II - STAFFING UPDATE AND CONSIDERATION OF STAFFING LEVELS FOR 2019/20 BUDGET

Project Manager

The Town Clerk reported that the Annual Appraisal for the Project Manager had been undertaken and following satisfactory performance, recommended that the Project Manager move one spinal point on the pay scale as per the terms of her contract.

The Chair proposed the increase. This was seconded by Councillor Bramham and carried unanimously.

RECOMMENDATION That following a satisfactory annual appraisal, the Project Manager move up one spinal point on the pay scale.

584/18/19 Council Secretary

The Town Clerk reported the current cover arrangements since the resignation of the postholder. Feedback given on working hours especially with an increase in Environment and Highways

Committee meetings due from 2019 and increasing workload from Planning Committee.

Members agreed that recruitment was needed to fill the post. It was agreed that the hours be increased from 55 to 60 per month.

RECOMMENDATION That recruitment take place for the Council Secretary post at 60hrs/month.

585/18/19 **Project Manager Maternity Cover**

Members discussed the budgetary implications for seeking Maternity cover for the Project Manager and the impact on projects should this not be sought. This included discussion of the Kendal Town Council Newsletter and different views on its future. Councillor Tirvengadum questioned how we would reach the community without a newsletter. It was noted that Councillor Hennessey had expressed interest in volunteering time for the KTC Newsletter.

There was general agreement that some cover would be required although how many hours would depend on the funding for 2019/20 Action Plan projects. The Chair proposed that maternity cover be sought by advertising as a fixed-term contract. This was seconded by Councillor Cook and carried unanimously.

RECOMMENDATION That maternity cover for the Project Manager post be sought.

586/18/19 **Deputy Town Clerk Proposal**

Due to workload concerns, the Town Clerk proposed that a part-time Deputy Town Clerk, taking on the main public-facing role be considered for the new financial year. The Clerk described this as common practice across other larger parish councils. Members discussed how this new role might sit alongside other posts and were generally supportive of the Town Clerk's proposal.

Councillor Coleman proposed that the Committee endorse the proposal. This was seconded by Councillor Bramham and carried unanimously.

The Chair noted that it would be helpful to be able to quantify the use of Officers time over the course of a year and that it is important for Councillors to consider where time for project management will come from when considering new projects.

RECOMMENDATION That Council consider the Town Clerk's proposal for the addition of a part-time Deputy Town Clerk.

587/18/19 **PART II – TIC GRANT (REF 548/18/19)** [Paragraph 3]

Councillor Cook declared an interest in this item (item 12 on Agenda).

Management Committee consider whether the proposal from Council that Fantastic Kendal be awarded the full funding of £10k this year with provision in the budget for further funding for 2019/20. Members agreed it was great to see the new enterprise and hear lots of positive comment to which members wished to offer their full support. After discussion, members agreed that they were inclined to remain with the existing funding arrangement. Following a report from Fantastic Kendal on how funds have been spent, a further £5k would be awarded in the new financial year. This was proposed by the Chair and seconded by Councillor Bramham. The vote was carried with one abstention (Councillor Cook).

Members discussed the situation with the current Kendal Tourist Information Centre given that the hosts have decided not to continue acting as an Information Centre. Councillors discussed their hope that Fantastic Kendal could be designated as such as soon as possible. It was suggested that the District Council are approached about updating signage and that Fantastic Kendal be informed of KTC's full support for their becoming the Kendal Tourist Information Centre.

RECOMMENDATION That the existing funding arrangement for Fantastic Kendal remains.

588/18/19 **READMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman to re-admit the press and public. This was seconded by Councillor Tirvengadum and carried unanimously.

RESOLVED That the press and public be re-admitted for the remainder of the meeting (none were present).

ANY OTHER BUSINESS

589/18/19 **Project Officer's Laptop**

The Town Clerk asked Members for agreement to purchase a new laptop for the Project Officer, who is currently using a second hand laptop. The estimated cost of the device and set up of the machine was between £700 and £800. The Town Clerk confirmed there was £740 left in the IT budget.

Councillor Bramham proposed that Members agree this request. This was seconded by the Chair and carried unanimously.

RESOLVED That the Town Clerk purchase a laptop for use by the Project Officer.

The meeting closed at 8.51pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
578	**Presentation by David Peters, Chairman of South Lakeland District Association of Local Council and Samantha Bagshaw, Chief Officer of Cumbria Association of Local Councils on the revised subscriptions, proposals and services offered.**	**RES**	That the Town Clerk will provide an update on the support and resources available from CALC and NALC to all Councillors including passwords to enable Councillors to access resources on the CALC and NALC websites.
579	**Report on work programme**	**RES**	That the Town Clerk will organise with the Project Manager to include photographs of the Castle project on KTC website.
580	**Flooding December 2015 – Issues relating to response to the flooding.**	**RES**	The Council Secretary to remove this as a standing item.
583	**Staffing matters - Project Manager**	**REC**	That following a satisfactory annual appraisal, the Project Manager move up one spinal point on the pay scale.
584	**Staffing matters – Council Secretary**	**REC**	That recruitment take place for the Council Secretary post at 60hrs/month.
585	**Staffing matters – Project Manager Maternity Cover**	**REC**	That maternity cover for the Project Manager post be sought.
586	**Staffing matters – Deputy Town Clerk**	**REC**	That Council consider the Town Clerk's proposal for the addition of a part time Deputy Town Clerk.
587	**TIC GRANT (REF 548/18/19)**	**REC**	That the existing funding arrangement for Fantastic Kendal remains.
589	**AOB: Project Officer's Laptop**	**RES**	That the Town Clerk purchase a laptop for use by the Project Officer.

KENDAL TOWN COUNCIL

Planning Committee

Monday 5th November 2018 at 6.30 p.m.
in the SLDC Chairman's Room, the Town Hall, Kendal

PRESENT Councillors Douglas Rathbone (Chair), Alvin Finch (Vice Chair & Deputy Mayor), Dave Miles, Michele Miles, Jonathan Cornthwaite, Pat Gibson and Graham Vincent

Councillors C Rowley and S Evans were also in attendance

APOLOGIES Councillor Long

OFFICERS Hazel Belshaw (Temporary Council Secretary)

521/18/19 **PUBLIC PARTICIPATION**
None

522/18/19 **DECLARATIONS OF INTEREST**
Councillor Gibson declared an interest in the application relating to 21 Scafell Drive (SL/2018/0865) as her husband is the architect.

Councillor Cornthwaite declared an interest in the application relating to 2 Finley Drive (SL/2018/0867) as the property is within his ward.

523/18/19 **MINUTES OF MEETING HELD ON 15TH OCTOBER**

Members considered the minutes of the Committee meeting held on 15th October.

Councillor Gibson proposed that the minutes be accepted as a correct record. This was seconded by Councillor Cornthwaite and carried unanimously.

RESOLVED That the minutes of the meeting held on 15th October be accepted as a correct record, and signed by the Chair.

524/18/19 **MATTERS ARISING**
Councillor Rathbone advised Members that he will be meeting with SLDC Planning and invited any other interested parties to join him.

525/18/19 **DEVELOPMENT MANAGEMENT POLICIES DEVELOPMENT PLAN DOCUMENT (DM DPD) – CONSULTATION ON MAIN MODIFICATIONS**
Councillor Rathbone presented the Development Management Policies Development Plan and advised that he has further detail from the Town Clerk that he can pass on to Members. It was decided that as the deadline for comments is 6th December then the item would be added to the next Agenda.

526/18/19 **ANY OTHER BUSINESS**

Councillor Rowley advised Members that he had spoken with the Planning Officer and residents with regards to the proposed development of 24 houses on land to the north of High Sparrowmire. The development is just outside the Kendal boundary although it is understood that Parishes are able to comment on developments that border their boundary. Concerns have been raised as to the potential of flooding in the area. On further investigation Cllr Rowley understood that the core strategy had decided that no more houses should be built in that area until the drainage was sorted.

Councillor Rathbone agreed the area was sodden ground and is at the end of the estate in a tranquil area. There would also be access concerns and problems from the increase of traffic. Difficult access to the area and will increase the amount of traffic. He further added that the Committee would have no objections to affordable housing but would object to the proposal as it stands at the moment, due to current and potential future risk of flooding. They would also like to highlight the access concerns and would ask that SLDC Planning look at the provision of increased access to the development as and when plans are submitted. Finally the Committee would like to be kept undated.

527/18/19 **PLANNING APPLICATIONS**

Members considered Planning Applications submitted for consultation purposes by the local planning authority, South Lakeland District Council.

RESOLVED That having considered the applications outlined in the schedule, the recommendations in Appendix I attached to these minutes be made to South Lakeland District Council.

The meeting ended at 7.28pm

Signed ……

Dated ……

No.	App No./Type	Address/Proposed Development	Comments To SLDC	Observations/ Recommendations
1	FPA 0832	**7 Horncop Lane, Kendal** First floor extension and alterations to driveway	07.11.2018	**Objections** Dominant and not in-keeping with the conservation area. Unneighbourly due to being detrimental to the right of light. Concerns also over the increased height since the last application.
2	FPA 0838	**Fleece Inn, 14 Highgate, Kendal** Replacement signs	08.11.2018	**No objections**
3	FPA 0830	**7 Collin Croft, Kendal** Installation of replacement doors	09.11.2018	**Objections** Inappropriate use of materials within a conservation area. In line with the policy agreed with SLDC.
4	FPA 0850	**Bel Air, Brigsteer Road, Kendal** Change to ground levels to front garden to create a hard standing for parking (part retrospective)	12.11.2018	**Objections** (see notes)
5	FPA 0734	**Rifleman's Arms, 4-6 Greenside, Kendal** Installation of replacement double glazed timber mock sash windows	15.11.2018	**No objections**
6	FPA 0858	**Black Swan Hotel, Allhallows Lane, Kendal** Change of use of public house to a single dwelling	19.11.2018	**No objections** Good use of an existing building.
7	FPA 0867	**2 Finley Close, Kendal** Two storey side extension & single storey rear extension	19.11.2018	**Objections** (see notes)

8	FPA 0869	**Nether Hall, Kendal** Change of use from D1 to D2 childrens indoor play area and café	19.11.2018	**No objections** Good use of a redundant building. The Committee note the necessity to involve the Environment Agency due to the dangers of flooding from the river.
9	FPA 0865	**21 Scafell Drive, Kendal** Single story rear extension	19.11.2018	**No objections** As long as the gable ends do not have windows so they are unduly intrusive to the neighbours.

Notes:

SL/2018/0850
The Committee have no objection in principle to residents improving their ability to park in their front drive but not to the detriment to the surrounding properties and feel this application is an example of this. Reduces the surrounding properties with the enjoyment of light and privacy. It is also out of keeping with the surrounding area. It was felt that is the plans had been submitted correctly objections could have been used to work on a more suitable design.

SL/2018/0867
The Committee have concerns on the size of the extension. It is not in-keeping with other properties in the street. It is detrimental to the privacy and right of light to the bungalow next door. They are also concerned the extension will overly increase the size of the existing property and will have a detrimental effect on the look of the street as a whole.

KENDAL TOWN COUNCIL

Planning Committee

Monday 19th December 2018 at 6.30 p.m.
in the SLDC Chairman's Room, the Town Hall, Kendal

PRESENT Councillors Douglas Rathbone (Chair), Alvin Finch (Vice Chair & Deputy Mayor), Dave Miles, Michele Miles, Jonathan Cornthwaite, Pat Gibson, and Graham Vincent. Councillor Rowley was also present.

APOLOGIES Councillor Long

OFFICERS Amy Robinson (Interim Council Secretary)

565/18/19 **PUBLIC PARTICIPATION**

None

566/18/19 **DECLARATIONS OF INTEREST**

None

567/18/19 **MINUTES OF MEETING HELD ON 5TH NOVEMBER 2018**

Members considered the minutes of the Committee meeting held on 5th November 2018.

Councillor Gibson proposed that the minutes be accepted as a correct record. This was seconded by Councillor Vincent and carried unanimously.

RESOLVED That the minutes of the meeting held on 5th November be accepted as a correct record, and signed by the Chair.

MATTERS ARISING

568/18/19 **Discussion with SLDC Planning Department**

The Chair reported that he had had a discussion with SLDC Planning Department relating to the Planning Committee's role in making recommendations on planning applications. The Chair described this as a positive meeting with the offer of future training being provided by SLDC to members. The Chair encouraged the Committee to contribute suggestions for any training that they would find helpful.

The Chair had asked SLDC for guidance on what can and cannot be considered as a material consideration when looking at a planning application. A list of key considerations has been provided by SLDC of which the Chair distributed a number of copies to the committee. It was agreed that a copy will be sent to all members and the Town Clerk will be asked to provide laminated copies for use during Planning Meetings.

RESOLVED That the Town Clerk will laminate a copy of SLDC's planning considerations list and make these available to Planning Committee meetings. A copy will also be attached to the minutes.

569/18/19 **DEVELOPMENT MANAGEMENT POLICIES DEVELOPMENT PLAN DOCUMENT (DM DPD) – CONSULTATION ON MAIN MODIFICATIONS (REF 525/18/19)**

The Chair commented that these appeared to be positive amendments which tightened up protections. Councillor Rowley asked, as a non-committee Councillor, given the size of the document and time needed to digest this, whether further feedback could be offered at the 3rd December Committee meeting. Members expressed concern about capacity at the next Committee meeting, the fact that this item had already been held back for one meeting for precisely that purpose and that committees did not take such externally called witnesses. It was noted to Councillor Rowley that he and his own consultees could present an independent response to the consultation.

It was agreed that the Chair will write to SLDC noting the Committees general approval of modifications.

RESOLVED **The Chair will submit comment as above.**

570/18/19 **PLANNING INSPECTORS DECISION SL/2017/1086 – 3 HIGH PARK HOUSE, CONVERSION OF GARAGE TO DWELLING**

Committee noted the Planning Inspectors decision.

571/18/19 **ANY OTHER BUSINESS**

None

572/18/19 **PLANNING APPLICATIONS**

Members considered Planning Applications submitted for consultation purposes by the local planning authority, South Lakeland District Council.

RESOLVED That having considered the applications outlined in the schedule, the recommendations in Appendix I attached to these minutes be made to South Lakeland District Council.

The meeting ended at 7.20pm

Signed ……

Dated ……

No.	App No./ Type	Address/ Proposed Development	Comments To SLDC	Observations/ Recommendations
1	FPA 0868	**73 Bellingham Road, Kendal** Demolition of detached garage and erection of single storey front and side extension	21.11.2018	**No objections**
2	FPA 0880	**Unit 6 South Lakeland Retail Park, Queen Katherines Avenue, Kendal** Window vinyls and illuminated fascia sign	22.11.2018	**No objections**
3	FPA 0882	**22 Highgate, Kendal** Illuminated aluminium fascia sign	22.11.2018	**No objections**
4	FPA 0886	**42 Wattsfield Road, Kendal** Erection of detached timber summer house	01.12.2018	**Objections** *See notes below
5	FPA 0806	**Land at High Sparrowmire, Kendal** Hybrid application for the erection of 24 affordable (Paper copy will be brought to meeting)	20.11.18 Extended from 08.11.18	**Objections** *See notes below

*Committee considered the proposals and commented as follows:

42 Wattsfield Road, Kendal (SL/2018/0886)

The Committee considered the scale and dominance of the proposal to be over-intense and out of keeping with the area. The Committee questioned the intended use of the 'summer house' and expressed severe concerns that the intention may be for use as a commercial enterprise or for additional domestic dwelling; suggested by its size, layout and proposed materials (including double glazing). The Committee strongly urge SLDC to refuse permission on the basis of appearance and design of development. If permission granted, the Committee would request confirmation of controls and enforcement of its end use.

Land at High Sparrowmire, Kendal (SL/2018/0886)

Members noted that this was the second time this proposal had been discussed at Planning Committee and include comments relating to objections and for reference, previous comments made during Planning Committee 05/11/18.

Councillors noted that while United Utilities had made changes to drainage plans members did not feel these addressed key issues and expressed strong concern that with the existing Hallgarth system at capacity, the addition of foul water drainage into existing drains, risks causing a log jam of water with problems higher up the estate. Members note concern that existing flooding issues on Hallgarth have not been addressed by United Utilities and that these should be resolved before additional capacity be expected of the drainage system. The Committee would welcome a representative of United Utilities to discuss these concerns or at least these to be specifically addressed.

Due to concerns relating to the robustness of drainage plans, the Committee request confirmation from the lead flood authority as to the viability of United Utilities figures.

Planning Committee 5th November 2018 (526/18/19)
Councillor Rowley advised Members that he had spoken with the Planning Officer and residents with regards to the proposed development of 24 houses on land to the north of High Sparrowmire. The development is just outside the Kendal boundary although it is understood that Parishes are able to comment on developments that border their boundary. Concerns have been raised as to the potential of flooding in the area. On further investigation Cllr Rowley understood that the core strategy had decided that no more houses should be built in that area until the drainage was sorted.

Councillor Rathbone agreed the area was sodden ground and is at the end of the estate in a tranquil area. There would also be access concerns and problems from the increase of traffic. Difficult access to the area and will increase the amount of traffic. He further added that the Committee would have no objections to affordable housing but would object to the proposal as it stands at the moment, due to current and potential future risk of flooding. They would also like to highlight the access concerns and would ask that SLDC Planning look at the provision of increased access to the development as and when plans are submitted. Finally the Committee would like to be kept undated.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
568/18/19	**Discussion with SLDC Planning Department**	**RES**	That the Town Clerk will laminate a copy of SLDC's planning considerations list and make these available to Planning Committee meetings. A copy will also be attached to the minutes.
569/18/19	**Development management policies development plan document (DM DPD). Consultation on main modifications (REF 525/18/19)**	**RES**	The Chair will write to SLDC noting the Committees general approval of modifications.

What are material planning considerations?

A material consideration is a matter that should be taken into account in deciding a planning application or on an appeal against a planning decision.

Material considerations can include (but are not limited to):

- Overlooking/loss of privacy
- Loss of daylight/sunlight or overshadowing
- Scale and dominance
- Layout and density of buildings
- Appearance and design of development and materials proposed
- Disabled persons' access
- Highway safety
- Traffic and parking issues
- Drainage and flood risk
- Noise, dust, fumes etc
- Impact on character or appearance of area
- Effect on listed buildings and conservation areas
- Effect on trees and wildlife/nature conservation
- Impact on the community and other services
- Economic impact and sustainability
- Government policy
- Proposals in the Local Development Plan
- Previous planning decisions (including appeal decisions)

Issues which cannot be taken into account:

- Who the applicant is/the applicant's background
- Loss of views
- Loss of property value
- Loss of trade or increased competition
- Strength or volume of local opposition
- Construction noise/disturbance during development
- Fears of damage to property
- Maintenance of property
- Boundary disputes, covenants or other property rights
- Rights of way
- Personal circumstances are generally not a material planning consideration

KENDAL TOWN COUNCIL

Christmas Lights & Festivals Committee

Monday 22nd October 2018 at 6.00 pm in The Mayor's Parlour, Town Hall, Kendal

PRESENT Councillors Shirley Evans (Chair), Rachael Hogg (arrived approx. 7pm), Helen Ladhams and Adam Edwards

APOLOGIES Councillor C Hogg

OFFICERS Janine Holt (Assistant to the Town Clerk) and Nicky King (Council Secretary)

439/18/19 **PUBLIC PARTICIPATION**

None.

440/18/19 **DECLARATIONS OF INTEREST**

None.

441/18/19 **MINUTES OF THE MEETING HELD ON 4TH SEPTEMBER 2018**

Members were asked to accept the minutes of the meeting held on 4th September 2018 as a correct record of the proceedings. These minutes had been approved at the meeting of full Council on 1st October 2018.

RESOLVED That the minutes of the meeting of the Committee held on 4th September 2018 be accepted as a correct record.

MATTERS ARISING (Not on Agenda)

442/18/19 Update on Christmas Lights Switch on Event 2018 (Minute Ref 298/18/19)

Councillor Ladhams reported that she had secured sponsorship from one of the two businesses she had approached.

Janine Holt had spoken to the member of public who had brought forward the issue of enhancing lighting in the Wildman Street area. It was agreed that a more strategic approach would need to be considered for the area next year.

Ideas for Festivals (Minute Ref 299/18/19)

Janine Holt advised that she was yet to contact Cumbria Life to explore the possibility of them co-ordinating a food festival.

ORDER OF BUSINESS

The Chair suggested some changes to the order of the Agenda due to the anticipated late arrival of Councillor R Hogg. This was agreed.

443/18/19 FESTIVAL GRANTS – VISIT KENDAL INCLUSION IN T&C'S

A request had been received from Helen Moriarty that the terms of receiving a KTC festival grant include use of the Visit Kendal web links and Visit Kendal leaflet series. Helen Moriarty co-ordinates the Visit Kendal website and leaflets along with Paula Scott and they had noticed that some of the large festivals embrace both the website and leaflets (advertising the website link on the festival website and including Visit Kendal leaflets in artist welcome packs) but some do not.

Members discussed the request which would require adding a line to the Grants Criteria. There were no objections to the request.

RESOLVED That the Grants Criteria include a request that Visit Kendal web links be used and the Visit Kendal leaflet series.

444/18/19 REPRESENTATIVE ON THE LAKES ALIVE COMMITTEE

An Outside Bodies representative was requested for Lakes Alive. It was agreed that Councillor Ladhams would be appointed. Janine Holt to forward contact details.

RESOLVED That Councillor Ladhams be appointed as Outside Bodies representative for Lakes Alive. Janine Holt to forward contact details.

445/18/19 CHRISTMAS LIGHTS SWITCH ON EVENT 2018

Janine Holt reported that she was encountering a problem with Abbot Hall. The new Operational Manager was requesting payment for use of the grounds and was not prepared to supply chairs for the concert band or open the café. There was also no gazebo which would be required in the case of wet weather. She commented that the funfair, face painting, balloons etc could not be booked until this was resolved.

A general discussion ensued and Members agreed that alternative options would need to be considered next year. The possibility of using Abbot Hall Park was also raised.

It was agreed that Janine Holt would speak to Councillor C Hogg and request that he liaise with the Operational Manager at Abbot Hall regarding the supply of chairs etc. Should his stance not change, Janine Holt would speak to Deb Clarke at SLDC regarding the possibility of using Abbot Hall Park. Councillor Ladhams offered to investigate gazebo options.

Janine Holt reported further on other arrangements. Road closures and St John's Ambulance were in place. Global Radio will attend and host with a playlist of Christmas music. They will also do the countdown for the switching on of the lights. Tim Farron and the Mayor will make a speech. The Christmas tree will be installed on 12th November.

The podium around the Christmas tree is still be organised. Janine Holt is meeting with Kath Dutton next week to discuss barriers and the siting of market stalls.

RESOLVED That Janine Holt ask Councillor C Hogg to liaise with Abbot Hall. Councillor Ladhams to investigate gazebo options.

446/18/19 CHRISTMAS LIGHTS DISPLAY

Lights will be installed on 8th November. It was noted that two new motifs have been ordered. Janine Holt is trying to get lights in the museum.

447/18/19 ITEMS FOR THE NEWSLETTER

Spring 2019 edition:
Festival diary of dates

Summer 2019 edition:
Lakes Alive

448/18/19 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Ladhams and seconded by Councillor Evans to move to Part II, this was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II
In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- *Information relating to any individual [Paragraph 1]*

449/18/19 BANNER PROPOSAL

SLDC and KTC officers met in early October to discuss the current street and street lamp festival banner co-ordination, opportunities for improvements and new locations. Via a capital grants bid, SLDC have secured funding to test and apply for planning permission accordingly for new street dressing sites throughout Kendal town centre, principally on arrival routes. KTC were being asked to consider whether they wished to take the project on. It was noted that it is not currently within the Project Manager's remit.

The matter had been discussed by the Management Committee at their last meeting who did not view the project as a priority due to current staffing issues. They resolved to ask the Christmas Lights & Festivals Committee to consider whether they wished to undertake the project. It was noted that staff resources would have to be found

via an outside contractor and this would need to be deducted from the funding secured.

A general discussion ensued. The ownership of various banners and the need to co-ordinate banner policies was raised.

Members agreed that the Committee are not currently in a position to undertake the project and were concerned that it would be unsustainable. The general consensus was that SLDC would need to review the matter again.

RESOLVED That Committee are not currently in a position to undertake the project. SLDC to review the matter again.

450/18/19 READMISSION OF PRESS AND PUBLIC

It was proposed by Councillor Edwards to re-admit the press and public. This was seconded by Councillor Ladhams and carried unanimously.

RESOLVED that the press and public be re-admitted for the remainder of the meeting (none were present).

451/18/19 FESTIVAL GRANTS CRITERIA

In the absence of Councillor C Hogg it was decided to defer this item to the next meeting in January 2019.

452/18/19 FESTIVAL GRANT APPLICATIONS

Members considered the festival grant applications for the forthcoming year and the following was agreed:

Lakes Arts (Comic Arts Festival)
Members considered a request for £7,500 towards the cost of the festival. The possibility of granting funding for the remainder of the current Council (3 years) was discussed. Janine Holt to seek clarity in this respect.

RECOMMENDATION That a grant of £5,000 be awarded.

Mary Wakefield Festival
Members considered a request for £500 towards the cost of the festival.

RECOMMENDATION That a grant of £500 be awarded.

Kendal Windows on Art
Members considered a request for £750 towards the cost of the festival. It was agreed that Janine Holt would request a representative attends the next Committee meeting to present more information on the festival.

RECOMMENDATION That a grant of £750 be awarded.

Kendal Wool Gathering
Members considered a request for £5,000 towards the cost of the festival. It was noted that a one-off grant of £5,000 was made last year, however previously £1,500 has been given. It was agreed to grant a provisional amount of £2,500 and request accounts for the next meeting.

RECOMMENDATION That a grant of £2,500 be awarded. Accounts to be requested.

Christmas Tree Festival
Members considered a request for £500 towards the cost of the festival. Councillor R Hogg declared an interest at this point as Kendal Organ Donor Town participate in the festival.

RECOMMENDATION That a grant of £500 be awarded.

LDNPA (Lakes Alive)
Members considered a request for £5,000 towards the cost of the festival. It was noted that 3 year funding was being sought.

RECOMMENDATION That a grant of £5,000 be awarded.

Torchlight
No application had been received to date. It was agreed to allocate a provisional sum of £5,000 pending an application.

RECOMMENDATION That a grant of £5,000 be allocated pending an application.

Kendal Mountain Film Festival
No application had been received to date. It was agreed to allocate a provisional sum of £5,000 pending an application.

RECOMMENDATION That a grant of £5,000 be allocated pending the application.

Kendal RUFC Winter Festival
Members considered a request for £10,000 towards the cost of the festival. It was noted that £3,500 had been granted previously.

RECOMMENDATION That a grant of £1,500 be awarded.

Artfest
Janine Holt informed Members that no application had been received to date. It was agreed to allocate a sum of money pending an application.

RECOMMENDATION That a sum of money be allocated pending an application.

Janine Holt advised that there was an unallocated budget and asked Members whether they wanted to include a contingency. It was agreed to request the usual amount of £35,000 to allow a contingency for other potential festivals such as the Walking Festival and Diversity Festival.

It was noted that 3 year funding was wanted for Torchlight, Comic Arts, Lakes Alive and Kendal Mountain Film Festival if possible.

453/18/19 **2019/20 BUDGET – REVIEW OF BUDGET REQUIREMENTS AND PROPOSALS FOR ONE-OFF DEVELOPMENT FUND BIDS**

Members considered the annual budget for the next financial year and agreed the following:

Christmas Lights Heading:

Improvements and Maintenance
Increase to £3,000 as anchor testing needs to be included next year at a cost of £2,500.

Annual Christmas Trees in Holders
New budget line required for £3,000 in the main budget.

Staffing
Increase to £8,000 to take into account banners work.

Switch-on Event
Increase to £3,000.

Festival Grants Heading:
It was pointed out that an overspend is highlighted for the Walking Festival, although there is budget remaining. Janine Holt to seek clarity from the Treasurer.

Action Plan Projects Heading:
Committee would like to change the budget line *Christmas Lights, Stramongate* to read *Christmas Lights, Wildman Street.*

RECOMMENDATION That alterations to the budget for the next financial year be put forward as discussed.

454/18/19 **REVIEW OF SPEND AGAINST BUDGET 2018/19**

The contents of the Budgetary Control Statement as at the end of September 2018 were noted. This was discussed under the item above.

455/18/19 **ANY OTHER BUSINESS**

Janine Holt reported that Kendal Rugby Club would like to publicise the fireworks event utilising KTC banner space. They had requested that there be no charge for use of the space. It was noted that the banner space is owned by SLDC and Kendal Rugby Club should be referred to Imelda Winters at SLDC.

RESOLVED That Kendal Rugby Club be referred to SLDC regarding the use of banner space free of charge.

456/18/19 **DATE OF NEXT MEETING**
15th January 2019 at 7pm.

The meeting closed at 7.35pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
443	Festival Grants – Visit Kendal Inclusion in T&C's	**RES**	That the Grants Criteria include a request that Visit Kendal web links be used and the Visit Kendal leaflet series.
444	Representative on the Lakes Alive Committee	**RES**	That Councillor Ladhams be appointed as Outside Bodies representative for Lakes Alive. Janine Holt to forward contact details.
445	Christmas Lights Switch-on Event 2018	**RES**	That Janine Holt ask Councillor C Hogg to liaise with Abbot Hall. Councillor Ladhams to investigate gazebo options.
449	Banner Proposal	**RES**	That Committee are not currently in a position to undertake the project. SLDC to review the matter again.
452	Festival Grant Applications	**REC**	That the following grants be awarded: • £5,000 to Lakes Arts (Comic Arts Festival). • £500 to the Mary Wakefield Festival. • £750 to Kendal Windows on Art. • £2,500 to Kendal Wool Gathering. • £500 to the Christmas Tree Festival. • £5,000 to LDNPA (Lakes Alive) • £5,000 to Torchlight. • £5,000 to Kendal Mountain Film Festival. • £1,500 to Kendal RUFC Winter Festival. • A sum of money allocated for Artfest. Janine Holt to seek clarity regarding 3 year funding.
453	2019/20 Budget	**REC**	That alterations to the budget for the next financial year be put forward as discussed.
455	AOB	**RES**	That Kendal Rugby Club be referred to SLDC regarding the use of banner space free of charge.

KENDAL TOWN COUNCIL

Environment and Highways Committee

Monday 29th October 2018 at 7.00 pm in The Mayor's Parlour, Town Hall, Kendal

PRESENT Councillors Jonathan Owen (Chair), Eamonn Hennessy (Vice Chair), Shirley Evans, Julia Dunlop, Jonathan Cornthwaite, Adam Edwards and Chris Rowley

APOLOGIES Councillor Giles Archibald

OFFICERS Helen Moriarty (Project Manager) and Janine Holt (Assistant to the Town Clerk)

457/18/19 **PUBLIC PARTICIPATION**
None

458/18/19 **DECLARATIONS OF INTEREST**
None

459/18/19 **MINUTES OF THE MEETING HELD ON 9th JULY 2018**
The Chairman presented the minutes of the meeting held on 9th July 2018, which had been approved by full Council on 6th August 2018
The members noted on amendment to the minutes, page 9, a small error in spelling, it should read railings not railways.

RESOLVED That the minutes of the meeting of the Committee held on 9th July 2018 be amended to read railings not railways.

460/18/19 **MATTERS ARISING** (Not on Agenda)
None

461/18/19 **REVIEW OF PREVIOUS ACTIONS (VERBAL UPDATE)**
Plotting Assets Garmin
The Project Manager reported that Simon Unsworth has been appointed to work on this project and that she had met with him last week. The agreement has been reached that he would start with plotting the lights. The target is for all infrastructure to be logged by Christmas, this will include undertaking a conditional survey at the same time.

RESOLVED The plotting of assets and condition survey will be completed by Christmas. The Project manager will provide an update next meeting.

462/18/19 **Longpool Painting**
The Project Manager reported that she had tried to seek 2 other quotes as per procedure but had been unsuccessful. With this in mind, the Project Manager requested approval to go with the first quote. The Committee agreed to approve the quote of £915 with a view to the painting being completed by next meeting.

RESOLVED The Project Manager will instruct the painting of Longpool and report back next meeting.

463/18/19 **Unity Structure**

The Project Manager reported that the structure had been painted rather than stained, as requested. It was acknowledged by the members that painting the structure had stepped outside the original remit. The project manager confirmed the structure was owned by SLDC and that at the end of the current Mayoral Year the structure will be stripped off and returned to original wood. The cost of reverting this back is to be met by Kendal Town Council. The Chairman asked the Project Manager to get a costing and report back next meeting.

RESOLVED The Project Manager to get a cost for reverting the unity structure back to original and set the date for removal.

464/18/19 **Dockray Wall**

The Project Manager reported that she was having difficulty with confirming the ownership. She had met with the Asset Manager from SLDC, land register shows SLDC own it. The asset manager is awaiting confirmation from Lambert Smith Hampton who manage the SLDC owned assets. The environment agency are currently assessing the integrity of the wall and it should be noted, that this may have implications. A discussion was held about the possibility of contacting businesses to seek information and stimulate discussions.

RESOLVED The Project Manager will continue to seek ownership of Dockray Wall and contact local businesses with the suggestion of removing the fence to generate discussion and project support.

465/18/19 **Green Spaces Team**

The Project Manager reported that she had met with SLDC's Green Spaces team and they have confirmed that the zip wire will not replaced.

RESOLVED To note, the zip wire is not to be replaced.

466/18/19 **Sainsbury 106 Update**

The Project Manager provided an update regarding the LEP funded Shap Road cycle path and the action to invite a CCC Officer to provide an overview of the scheme. However the scheme is currently on hold, hence the absence of a CC update. . Members then discussed the 106 Sainsbury's development and the merits of focusing on the Longpool area for enhancements. The members welcomed focus on this area and agreed that the whole area needs upgrading. A general discussion followed highlighting various issues and reinforcing the definite lack of funding to date. The Project Manager is meeting SLDC on Wednesday and agreed to provide an email update after the meeting.

RESOLVED The Project Manager will provide an email up to all members.

467/18/19 **Kendal Market**

The Project Manager circulated the action plan and met with SLDC's Asset Manager to discuss. The Project Manager has been invited to be part of Market Improvement steering group which includes consultants who will lead a consultation process. An SLDC Capital fund bid is intended to act on the recommendations from the consultation process. It was confirmed that the farmers market will

also be considered during the consultation. The Project Manager will report back to this Committee.

RESOLVED The Project Manager will provide a progress report next meeting.

468/18/19 **Shop Front Enhancements**

The Project Manager commented on the previous action to contact businesses directly regarding the upkeep of shop frontages. The Project manager met with Kendal BID to discuss the best approach. Kendal BID recommended that an enhancement scheme would generate better results than a letter. . Members agreed it was inappropriate to approach businesses individually and suggested linking to a BID development initiative should the BID be successful in November. .

RESOLVED The Project Manager will progress when the outcome of the BID re-elections is known.

469/18/19 **Stramongate School**

The Chairman confirmed that they will use student volunteers to enhance the area around the BT building. The Chairman will continue to progress with this initiative. The Project Manager confirmed that contact with the relevant contact within BT has been made and that they have requested detailed designs to progress the permission process.

RESOLVED The Chairman will provide a detailed overview of the proposed enhancement to the Project manager to liaise with BT regarding permission. .

470/18/19 **Beast Banks**

The Project Manager reported that quotes had been obtained for both Banks and Stoney lane railings. Due to a technical difficulty the amount could not be shared therefore Councillors agreed that if each quote was under £300 to action. If the quotes were higher add the item to the next agenda.

RESOLVED That the Project Manager approve quotes if they are less than £300.

471/18/19 **SHAP ROAD CYCLE ROUTE (VERBAL UPDATE)**

As previously stated earlier in the meeting, the Project Manager reported that due to a funding issue this project is hold.

A general discussion was held and the acknowledgement that safe cycling facilities in Kendal are lacking. Councillor Rowley reported that his current priority is to re-designate the riverside path behind County Hall from a Public Right of Way to a Bridleway. It was acknowledged that there is a narrow point, but a possibility this could be widened by the Environment Agency when they are improving this area. Councillor Rowley confirmed he had the support from residents of Wainwrights Court for a cycle way and pedestrian route. Councillor Cornthwaite reported that some residents use it as vehicular access. It was acknowledged that whilst continuous riverside cycling throughout Kendal would be welcomed, this section could be the initial priority. . It was noted, as owners of this path SLDC, would have to agree to these changes.

RESOLVED That the Project Manager support Cllr Rowley's efforts if time permits.

472/18/19 **MARKET PLACE PARKING**

The Project Manager reported that she had met with Victoria Upton from CCC to discuss the 6 month experimental order at Market Place and provided an update The Chairman said he was supportive of Marketplace being as pedestrianised as it can be but acknowledged that the provision for disabled drivers needed to continue.

RESOLVED The Project Manager will keep the committee updated on the progress of the trial period

473/18/19 **SIGNAGE AUDIT**

The project manager reported that she completed a signage audit approx. a year ago. It was suggested at the time, that a 3 tier project would be required to action the recommendations. . CCC have recently revisited the KTC audit. The Project Manager has shared the signage audit with SLDC to ascertain whether it can link to the current parking review project. There is currently no allocated KTC funding available.

RESOLVED To be noted.

474/18/19 **CCC ELECTRICAL SIGNAGE REMOVALS**

The Project Manager provided an update on the signage removal project from last year. In addition to the redundant signs, the project identified 9 former electrical signs that needed removing. CCC Local Committee awarded funding to action removals via a CCC contractor in April 2018. The Project Manager confirmed this work has been chased.

RESOLVED CCC to remove the 9 outstanding electrical signs.

475/18/19 **CASTLE UNDERSPEND**

The Project Manager reported that the Castle project is now complete and there is an underspend of £913. The Project Manager asked for suggestions on any other improvements the castle required. The Committee agreed to ring fence the underspend for future castle projects only.

RESOLVE The Castle underspend is to be ring fenced for future castle improvements.

476/18/19 **CASTLE STREET COMMUNITY ACTION GRP**

During Storm Desmond the communal green in this area was flooded and all houses had to be evacuated. The green is still in need of some improvement works. It was reported that community group have raised some funds and have made a request to this committee to support funding of £850 to complete the improvement works. Councillor Evans was supportive of this request and said the community were a very motivated group. The committee agreed to support the funding request.

RESOLVED

The Committee agreed to support funding of £850 for improving the green via the Reserve Fund.

The Project Manager confirm payment via the Treasurer.

477/18/19 **GREENWALL APPROVAL**

Members assessed the Green Wall proposal paper. The Chairman confirmed there was a balance of 21k balance in Green Wall allocations. He sought the views of members to support a request for £950 to employ external planning consultants to submit the planning application for the green wall. The members were keen to move this project forward and supported the request.

RESOLVED The committee agreed to specialist planning consultations to submit the application for the green wall. That the Project Manager set up initial meeting and co-ordinate associated contracts and payment.

478/18/19 **2019/20 BUDGET – REVIEW OF BUDGET REQUIREMENTS AND PROPOSALS FOR ONE-OFF DEVELOPMENT FUND BIDS**

The committee discussed the budget requirements for 2019/20 and support of development projects. The committee considered the various E&H development projects contained within the Action Plan and agreed to recommend the following projects to Budget Council:

- Yard Signage Enhancements – 5k
- Improve the visibility & environs of Kendal Railway Station – 5k (members increased this request from £2,500 to £5000)
- Continued membership of LCRP - £250
- Provisionally support the SLDC led Trim Trail Project at Beck Community Centre -5k (further details to be requested from Cllr Hogg)
- Kendal Castle Signage Improvements - £5000 (Councillors noted the need to match signage to new interpretation)
- Fletcher Park - £2000 to support SLDC's fencing enhancements on castle approach
- Hallgarth Play Area - £3000 – to support SLDC in installing new gates to improve access
- Nobles Rest Park - £5,000 To support the Kendal Civic Society led project

2019/2020 Budget Requirements

The Committee discussed the requirements and agreed to increase the bin emptying budget to 2.5k

RESOLVED

a) The Committee would like Council to approve an increase in the litter bin emptying element of the budget to 2.5k.
b) The Committee would like to support all the development bids from E&H that are currently in the action plan as above.

479/18/19 **ITEMS FOR THE NEWSLETTER**

Spring edition :
Greenwall update/planning permission
Climate change
Summer edition:
Pollinator project

Cumbria Wildlife Trust best gardening practice

480/18/19 **REVIEW OF SPEND AGAINST BUDGET**

The Committee reviewed the spend against the current budget. The Committee agreed to request of £250 by Councillor Evans to purchase a wheelbarrow and shovels for the use of litter picking and to support the Sandylands group

The Project Manager agreed seek clarity on the following budget lines:

Bus shelter

Heron Hill underspend

Garden Maintenance

RESOLVED

a) The committee approved £250 for the purchase of additional Council litter pick equipment.
b) The project manager will seek clarity on the budget lines for Heron Hill, bus shelters and Somerville garden maintenance.

ANY OTHER BUSINESS

481/18/19 **Tree Removal on Canal Path**

Councillor Rowley reported that 3 trees had been cut down on the canal path. This had caused a lot of upset. Councillor Rowley raised some concerns with regard to this action. A request was made by Councillor Rowley to send a letter of concern/objection from this committee expressing the concerns. The committee agreed that the Project Manager will draft a letter on behalf of the Committee, Councillor Rowley agreed to forward the contact details in to the Project Manager.

RESOLVED The Project Manager is to draft a letter to CCC.

482/18/19 **Plastic Free Cumbria**

The Chairman reported that he had attended the SLACtt AGM. At the meeting he was introduced to a member who had led on plastic free Cumbria but was moving away. The Chairman informed the group that he had undertaken some initial research and suggested members visited the Klean Kanteen website for information and ideas. The Project Manager agreed to progress by contacting the BID about current initiatives in relation to encouraging plastic free and how Kendal Town Council might be able to support

RESOLVED The Project Manager contact BID regarding current status of plastic free initiatives.

483/18/19 **DATE OF NEXT MEETINGS**

7.00pm on 14th January 2019

The meeting closed at 9.35 pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
461/18/19	Plotting Assets Garmin	**RES**	The plotting of assets and condition survey will be completed by Christmas. The Project Manager will provide an update next meeting.
462/18/19	Longpool Painting	**RES**	The Project Manager will instruct the painting of Longpool and report back next meeting.
463/18/19	Unity Structure	**RES**	The Project Manager to get a cost for reverting the unity structure back to original.
464/18/19	Dockray Wall	**RES**	The Project Manager will continue to seek ownership of Dockray Wall
465/18/19	Green Spaces Team	**RES**	To note, the zip wire is not to be replaced.
466/18/19	Sainsbury 106 Update	**RES**	The Project Manager will provide an email up to all members.
467/18/19	Kendal Market	**RES**	The Project Manager will provide a progress report next meeting.
468/18/19	Shop Front Enhancements	**RES**	The Project Manager will progress when the outcome of the BID re-elections is known.
469/18/19	Stramongate School	**RES**	The Chairman will progress this initiative and provide an update next meeting.
470/18/19	Beast Banks	**RES**	An amount of no more than £300 has been agreed for this project.
471/18/19	Shap Road Cycle Route	**RES**	To note, the Shap road cycle route is currently on hold.
472/18/19	Market Place Parking	**RES**	The Project Manager will provide a progress update on the Market Place parking next meeting.
473/18/19	Signage Audit	**RES**	To be noted.
474/18/19	CCC Electrical Signage Removal	**RES**	CCC will remove the 9 outstanding electrical signs.
475/18/19	Castle Underspend	**RES**	The Castle underspend is to be ring fenced for future castle improvements.

476/18/19	Castle Street Community Action Group	**RES**	The Committee agreed to support funding of £850 for improving the green.
477/18/19	Greenwall Approval	**RES**	The Committee agreed to specialist planning consultations to submit the application for the green wall.
478/18/19	2019/20 Budget	**REC**	The Committee would like Council to approve an increase in the litter bin emptying element of the budget to 2.5k. The Committee would like to support all the development bids from E&H that are currently in the action plan
479/18/19	Items for Newsletter	**RES**	**Spring edition :** Greenwall update Climate change **Summer edition:** Pollinator project Cumbria wildlife trust best gardening practice
480/18/19	Review of Spend Against Budget	**RES**	a) The Committee approved £250 for the purchase of additional Council litter pick equipment. b) The Project Manager will seek clarity on the budget lines for Heron Hill, bus shelters and Somerville garden maintenance.
481/18/19	Tree Removal on Canal Path	**RES**	The Project Manager is to draft a letter to CCC.
482/18/19	Plastic Free Cumbria	**RES**	The Project Manager agreed to contact BID about developing a plastic free initiative.

KENDAL TOWN COUNCIL

Mayoralty & Arts Committee

Monday 12th November 2018 at 7.00 pm in The Mayor's Parlour, Town Hall, Kendal

PRESENT Councillors Paul Bramham (Vice Chair), Jonathan Brook, Chris Hogg, Richard Sutton, Julia Dunlop and Rachael Hogg

APOLOGIES Councillors Finch, Gibson and Tirvengadum.

OFFICERS Liz Richardson (Town Clerk) and Amy Robinson (Interim Council Secretary)

550/18/19 PUBLIC PARTICIPATION

Tony Wrathall (Kendal Civic Society agenda item 6)
Jon Robinson (Kendal Civic Society agenda item 6)

551/18/19 DECLARATIONS OF INTEREST

None declared
Councillor C. Hogg noted potential conflict if discussion on item 7 related to land owned by SLDC.

552/18/19 MINUTES OF THE MEETING HELD ON 25TH JUNE 2018

The Chairman presented the minutes of the meeting held on 25th June 2018, which had been approved by full Council on 6th August 2018.

Councillor Brook proposed that the minutes be accepted as a correct record. This was seconded by Councillor Sutton and carried by three votes with three abstentions.

RESOLVED That the minutes of the meeting of the Committee held on 25th June be accepted as a correct record.

553/18/19 MATTERS ARISING (Not on Agenda)
None

554/18/19 WAR MEMORIAL RESTORATION – KENDAL CIVIC SOCIETY
The Chair asked for approval to bring forward item 6 as members of the Kendal Civic Society were present. This was unanimously agreed by members.

Tony Wrathall from Kendal Civic Society discussed a proposal from a member of the public and potential donor (wishing to remain anonymous) relating to possible restoration of Kendal War Memorial.

The Civic Society wished to bring to KTC attention concern that the fallen soldiers names on the memorial are not easy to read, especially in the dark. They wished to propose that the text could

be picked out in gold lettering or be cleaned and that they would be happy to cover the costs via the anonymous donor.

The Town Clerk noted that separately a complaint about the lettering on the monument had recently been received from a veteran asking KTC to clean the plaques.

Councillors discussed the matter noting previous discussions as well as concern not to alter the character of the memorial, which a number of Councillors felt gold lettering may do. The characteristic aging of copper and the green patina that develops over time was noted as important. Councillor Brook noted lighting had been discussed previously but not taken forward. It was suggested that better illumination at night may be one solution. The Town Clerk noted that the existing light source would be on County Council land.

It was agreed that Historic England could be approached for their advice as to the appropriate maintenance / restoration of the memorial. As expert advice would cost money it was posed whether the donor would be prepared to pay for that advice.

Councillor C Hogg proposed that in the first instance Kendal Civic Society ascertain whether the donor would be willing to cover the cost of expert advice possibly by or via Historic England. This was seconded by Councillor Brook and carried unanimously.

The Committee asked the Civic Society to thank the donor for their interest in the town and the War Memorial.

Tony Wrathall, Kendal Civic Society, requested that the minutes on this part be sent to him.

RESOLVED The Town Clerk to send a copy of minutes on this item to Tony Wrathall and await a response on whether the donor would be prepared to pay for specialist advice.

555/18/19 **GRANTING OF THE FREEDOM OF KENDAL TO OTHER ORGANISATIONS – OPTIONS PAPER (REF MINUTE 313/18/19) AND PRESENTATION OF A FREEDOM SCROLL TO THE DUKE OF LANCS REGIMENT**

The Town Clerk presented the previously circulated options paper produced by the Mayor's Attendant. The various options were discussed including issues arising from trying to regularise the award if a wider group of youth organisations were included.

It was agreed that the Freedom of Kendal be considered a high honour. Councillor Bramham commented that as the Duke of Lancaster's Regiment was the local regiment for the Kendal area it would be fitting to formerly award the Freedom of Kendal to the regiment.

Councillor Brook proposed that the Freedom of Kendal be formally awarded to the Duke of Lancaster's Regiment. This was seconded by Councillor R Hogg and carried unanimously.

Councillor Braham asked that the Town Clerk write to the 1127 (Kendal) Squadron Air Training Corp, thanking them for their important local contribution and informing them of the committee's decision.

The Committee also thanked the Mayor's Attendant for compiling the options paper.

RECOMMENDATION that the Freedom of Kendal be formally awarded to the Duke of Lancaster's Regiment.

RESOLVED That the Town Clerk will pass on thanks and the decision to the Air Training Corp.

556/18/19 **SUGGESTION FOR A JOHN DALTON/ARTHUR EDDINGTON MEMORIAL**

The Town Clerk explained that a member of the public had written to Councillor Archibald asking KTC for our views on a John Dalton / Arthur Eddington memorial.

Councillors agreed the idea was worthy of merit however it was suggested that the member of the public be encouraged to first approach relevant scientific societies for support. Assuming this support, they would be welcome to bring it back to KTC for further discussion. It was also discussed that they be directed to Kendal Civic Society who may be able to organise plaques.

RESOLVED The Town Clerk to reply as above including thanks for bringing the idea to the attention of Kendal Town Council.

557/18/19 **FUTURE EXHIBITION – PAST MAYORS OF KENDAL (REF MINUTE 310/18/19)**

Councillors discussed the potential for local interest and merit in an exhibition relating to the history of previous Kendal Mayors. It was noted that while there are many photographs and paintings there is little in terms of information and that researching and compiling further information would be time-intensive and therefore costly.

Councillor Sutton commented that the collection of Mayors could be included as part of the regular presentations to visitors and Councillor Dunlop suggested an online page. Councillor C Hogg stressed the need for any exhibition to be financially viable.

As a decision on this was not needed immediately it was agreed to return to the discussion at a later date including bringing ideas for other exhibitions.

RESOLVED That the item be added to a future agenda for further consideration.

558/18/19 **PHOTOGRAPH OF NEW COUNCIL (REF MINUTE 309/18/19)**

Councillor Bramham agreed to be the photographer (to save on costs) for a photograph of the newly formed Town Council. It was agreed that this would take place in May 2019 to capitalise on daylight in the Council Chamber.

RESOLVED The Town Clerk will ensure this is added to the May 2019 full Council meeting. All Councillors will be encouraged to attend.

559/18/19 **CENTENARY OF NETHERFIELD/KENDAL TOWN FOOTBALL CLUB – CLLR C HOGG**

Councillor C Hogg explained he had been approached by Kendal Football Club wanting to mark the centenary of the clubs formation.

2019 will mark 100 years of a football club. It was agreed that a small presentation by the Mayor of a certificate or Crest / Shield would be an appropriate recognition of what the club has done for the town. The Town Clerk will look into what might be possible.

RESOLVED That the Town Clerk look into a suitable presentation.

560/18/19 **ITEMS FOR THE NEWSLETTER**

Spring 2019 Edition – The Town Clerk reported that the Mayor has asked for the City of Sanctuary to be added to the newsletter and details of the forthcoming second Kendal Unity Festival. The Freedom Parade would also be included.

561/18/19 **REVIEW OF SPEND AGAINST BUDGET**

The Town Clerk reported on the remaining budget and spend for the Committee. It was noted that the budget of £1,500 for restoration and exhibitions remains unspent. Councillor C Hogg asked if this could go into the Arts and Heritage reserve for future restoration projects. Councillor Brook proposed that any remaining budget be transferred into the reserve. This was seconded by Councillor Dunlop and carried unanimously.

RESOLVED That the Town Clerk request that any unspent funds in the Exhibitions and Restoration budget be transferred to the reserve.

ANY OTHER BUSINESS

562/18/19 Councillor Dunlop drew the Committees attention to a photograph that had been posted online showing the Piper, sheltering a young child from the rain, during the Remembrance Parade. Councillors wished to acknowledge the Pipers kindness which highlighted the spirit of the day.

RESOLVED The Town Clerk will extend a note of appreciation from Kendal Town Council to the Piper.

563/18/19 The Town Clerk had received a letter from a member of public offering to donate two large photographs of their Great Grandfather who was Kendal Mayor, 1906-07. The photographs are in carved oak frames with a crest. The Town Clerk noted that KTC did have copies of the photographs being offered but that these were not framed and some may not be in such good condition and

suggested that the Council accepts the offer. It was agreed that this would fit with KTC collection policy and should be accepted.

The Town Clerk was asked to check with the correspondent as to whether the frames were also being offered and arrange to view / collect the photographs.

RESOLVED That the Town Clerk enter into correspondence with the donor.

564/18/19 **DATE OF NEXT MEETING – 25th February 2019**
Apologies for the meeting were received from Councillor Brook.

The meeting closed at 8.05pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
552/18/19	**MINUTES OF THE MEETING HELD ON 25TH JUNE 2018**	**RES**	That the minutes of the meeting of the Committee held on 25th June be accepted as a correct record.
554/18/19	**WAR MEMORIAL RESTORATION – KENDAL CIVIC SOCIETY**	**RES**	The Town Clerk to send a copy of minutes on this item to Tony Wrathall and await a response on whether the donor would be prepared to pay for specialist advice.
555/18/19	**GRANTING OF THE FREEDOM OF KENDAL TO OTHER ORGANISATIONS – OPTIONS PAPER (REF MINUTE 313/18/19) AND PRESENTATION OF A FREEDOM SCROLL TO THE DUKE OF LANCS REGIMENT**	**REC** **RES**	That the Freedom of Kendal be formally awarded to the Duke of Lancaster's Regiment That the Town Clerk will pass on thanks and the decision to the Air Training Corp.
556/18/19	**SUGGESTION FOR A JOHN DALTON/ARTHUR EDDINGTON MEMORIAL**	**RES**	The Town Clerk to reply as above including thanks for bringing the idea to the attention of Kendal Town Council.
557/18/19	**FUTURE EXHIBITION – PAST MAYORS OF KENDAL (REF MINUTE 310/18/19)**	**RES**	That the item be added to a future agenda for further consideration.
558/18/19	**PHOTOGRAPH OF NEW COUNCIL (REF MINUTE 309/18/19)**	**RES**	The Town Clerk will ensure this is added to the May 2019 full Council meeting. All Councillors will be encouraged to attend.
559/18/19	**CENTENARY OF NETHERFIELD/KENDAL TOWN FOOTBALL CLUB – CLLR C HOGG**	**RES**	That the Town Clerk look into a suitable presentation.
561/18/19	**REVIEW OF SPEND AGAINST BUDGET**	**RES**	That the Town Clerk request that any unspent funds in the Exhibitions and Restoration budget be transferred to the reserve.
562/18/19	**ANY OTHER BUSINESS REMEMBERANCE PARADE - PIPER**	**RES**	The Town Clerk will extend a note of appreciation from Kendal Town Council to the Piper.
563/18/19	**ANY OTHER BUSINESS DONATION OF PHOTOGRAPHS**	**RES**	That the Town Clerk enter into correspondence with the donor.

KENDAL TOWN COUNCIL REPORT

To: Full Council	3rd December 2018
From: Cllr Sutton	Agenda Item No. 10.1

Short Report on the 44th Annual General Meeting of the Cumbria Association of Local Councils, Newbiggin Parish Hall, 10th November 2018

The meeting began with a presentation by Margaret Irving representing the Alzheimer's Society, who also has a role as part of the Prime Ministers Task and Finish Group looking at the challenges facing rural communities with regard to an ageing society and the increase in dementia sufferers

Margaret's main emphasis was on the creation of dementia-friendly communities. She mentioned that there were over 850,000 sufferers in Britain today, possibly rising to 2,000,000 by 2050Two-thirds of people with dementia live in communities. The most common form of dementia was Alzheimer's, followed by vascular dementia. There are many other different presentations of the disease.

A common problem was that people with dementia can feel cut off from their communities. Shopping is a very common pursuit among sufferers, but people often found difficulty in doing it, finding the right word, handling money, coping with other people's reactions were commonplace. Margaret emphasised that people can live quite well with the condition. Her key message was that it was indeed possible to live well with dementia, but only if there was an understanding of dementia in the community. A good dementia-friendly community would be one where dementia was understood, where sufferers were respected and supported, and where if possible they could continue to contribute to the community. Avoiding isolation and loneliness was important, and being included in day-to-day family life,

A dementia-friendly community could be based around an informal group, or be part of a dementia action alliance, as Kendal is. Understanding a code of practice is also important. Help with this can be provided by free sessions given by the Alzheimer's Society. There was a need to create dementia-friendly champions to go out to groups to explain dementia more clearly.

It was important to involve local businesses. Training staff to understand the needs of dementia-sufferers might be necessary. Some stores and businesses are beginning to display dementia-friendly stickers as an encouragement. It is hoped that every church in Cumbria will be signed up as dementia-friendly by 2020.Over 100 churches have already set up schemes, or have a designated person to look at inclusion, arrange special services etc.

The Prime Ministers challenge for 2015-2020 is to have at least half of people with dementia living in a community that is dementia-friendly, and aware of the needs of the condition

There was much more in this session, for example the inclusion of schools, hotels, transport and tourism in this movement to create a dementia-aware society, where sufferers were better accommodated and felt more included and helped. Reducing the stigma of dementia, where it exists, was crucial

The rest of the AGM included some discussion about problems with continuing cuts to budgets. There was some feeling that the direct views of parish and town councils were not always sought on local issues that directly affect their communities another consideration was getting people to look at Cumbria as a whole because of the county's size and often disparate nature. It was often difficult to act on a county-wide basis, when reconciling the needs of the West coast area, say with South Lakeland getting a cohesive plan as a county to present to the government was often difficult.

KENDAL TOWN COUNCIL

October 2018 - Bank Payments

Date	Ref	Details	Net £	VAT £	Total £
01/10/2018	DD/STO	Grenke Leasing - Downstairs printer/photocopier	114.48	22.90	137.38
04/10/2018	DD/STO	Post Office via Barclaycard - stamps	158.32	6.66	164.98
04/10/2018	OL 12786	Royal Mail - delivery of Newsletter	1,471.60	294.32	1,765.92
05/10/2018	DD/STO	Barclays - Commission (net)	4.55	0.00	4.55
08/10/2018	OL 12775	SLDC - Return of SLDC contrubution to Market Place	22,000.00	0.00	22,000.00
11/10/2018	OL 12776	Eden & South Lakes Credit Union - grant 2018/19	3,000.00	0.00	3,000.00
11/10/2018	OL 12777	Adecco - Temp treasurer w/e 21/09/2018	591.25	118.25	709.50
11/10/2018	OL 12778	RM - Town Crier Torchlight 14.09.2018	45.00	0.00	45.00
11/10/2018	OL 12779	CALC - Planning for New Members course 12.09.2018	114.00	0.00	114.00
11/10/2018	OL 12780	CALC - Planning for Experienced Members course - 19.09.2018	76.00	0.00	76.00
11/10/2018	OL 12781	SLDC - Rent and service charge, old Unison Room Oct 18 quart	569.75	113.95	683.70
11/10/2018	OL 12782	SLDC - Street lighting repairs, maint & energy	2,267.26	0.00	2,267.26
11/10/2018	OL 12783	RFM - Payroll services - 3 months to 05.10.18	93.00	18.60	111.60
11/10/2018	OL 12784	Itek Computer Solutions - troubleshoot, & network issues	31.50	6.30	37.80
11/10/2018	OL 12785	Lound Road Garage - fuel for Council Van	62.91	12.58	75.49
15/10/2018	DD/STO	Vanguarder - Monthly van tracking fee	3.50	0.70	4.20
15/10/2018	DD/STO	Vanguarder - Monthly van tracking fee	3.50	0.70	4.20
16/10/2018	OL 12788	HMRC - PAYE & NI for September 2018	1,982.99	0.00	1,982.99
16/10/2018	OL 12788	Cumbria LG Pension - September 2018	1,933.81	0.00	1,933.81
17/10/2018	DD/STO	Moorepay - Insurance premium adjustment	4.84	0.00	4.84
17/10/2018	DD/STO	Moorepay - Insurance premium	27.75	0.00	27.75
17/10/2018	DD/STO	Moorepay - HR & Health & Safety advice	38.25	7.65	45.90
19/10/2018	OL 12787	Net Pay - October 2018	8,732.22	0.00	8,732.22
20/10/2018	DD/STO	Busy Bees - Charges for Childcare Vouchers	0.35	0.07	0.42
20/10/2018	DD/STO	Busy Bees - Childcare Voucher	10.00	0.00	10.00
23/10/2018	OL 12790	FMcM - Booths - Kitchen cleaning supplies	12.09	0.00	12.09
23/10/2018	OL 12791	FMcM - Amazon - Table number stands and cards	22.49	4.50	26.99
23/10/2018	OL 12792	The Cairngorm Reindeer - reindeer and handlers for switch on	2,900.00	580.00	3,480.00
23/10/2018	OL 12793	Absolute Digital - Newsletter	1,826.00	0.00	1,826.00
23/10/2018	OL 12794	Itek Computer Solutions - instal AVG Internet Security 2018	71.99	14.40	86.39
23/10/2018	OL 12795	Tech 4 - Photocopier charges July and August 2018	114.00	22.80	136.80
23/10/2018	OL 12796	MD - Mayor's Travel Warrington Regimental Service	119.16	0.00	119.16
23/10/2018	OL 12797	John Jones Training - Chainsaw training	480.00	0.00	480.00
23/10/2018	OL 12798	Forty Two Creative - Newsletter Autumn 2018	200.00	40.00	240.00
30/10/2018	OL 12799	Friends of Fletcher Park KiB Community Fund	300.00	0.00	300.00
30/10/2018	OL 12800	Adecco - Temp treasurer w/e 28/09/2018	599.58	119.92	719.50
30/10/2018	OL 12801	Adecco - Temp treasurer w/e 05/10/2018	582.93	116.59	699.52
30/10/2018	OL 12802	Adecco - Temp treasurer w/e 12/10/2018	732.82	146.56	879.38
30/10/2018	OL 12803	GJB Landscapes - Castle Improvements 09/10/2018	680.00	136.00	816.00
30/10/2018	OL 12804	GJB Landscapes - Signage Improvements - 9 signs	810.00	162.00	972.00
30/10/2018	OL 12805	Tech 4 - Photocopier charges	31.88	6.37	38.25
30/10/2018	OL 12806	Christmas Plus - Make safe banner damaged by storm	240.00	48.00	288.00
30/10/2018	OL 12807	KTT Services - routine pest control Rinkfield Allotments	45.00	0.00	45.00
30/10/2018	OL 12808	KTT Services - pest control call out - Castle Haggs Allotmen	60.00	0.00	60.00
30/10/2018	DD/STO	EE - Townscape Manager's phone rental	15.29	3.06	18.35
		Total	**53,180.06**	**2,002.88**	**55,182.94**