

## KENDAL TOWN COUNCIL

### Council Meeting: 1<sup>st</sup> April 2019

You are summoned to attend a meeting of the Council to be held in the **SLDC Council Chamber**, the Town Hall, Kendal, commencing at **8.00 p.m.** on **Monday, 1<sup>st</sup> April 2019**, for the purpose of transacting the business specified in the following agenda.

### AGENDA

#### Rollcall and Apologies

#### 1. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

#### 2. DECLARATIONS OF INTEREST

**To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda**

*[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]*

#### 3. MINUTES OF COUNCIL MEETING HELD ON 4<sup>TH</sup> MARCH 2019 & MATTERS ARISING

*To approve the minutes of the meeting held on 4<sup>th</sup> March 2019 (see attached)*

#### 4. PRESENTATION ON PEOPLE'S JURIES BY PETER BRYANT, SHARED FUTURE

#### 5. MAYORS COMMUNICATIONS AND ANNOUNCEMENTS *(see attached)*

#### 6. PROPOSALS FOR CLIMATE EMERGENCY – CLLR J OWEN

*To consider the recommendations contained within the Climate Emergency Declaration (see attached)*

#### 7. NOTIFICATION OF NOMINATIONS RECEIVED FOR MAYOR AND DEPUTY MAYOR OF KENDAL 2019/20

#### 8. MANAGEMENT COMMITTEE

*To approve the minutes of the meeting held on 18<sup>th</sup> March 2019 (see attached)*

#### 9. MAYORALTY & ARTS COMMITTEE

*To approve the minutes of the meeting held on 25<sup>th</sup> February 2019 (see attached)*

**10. ALLOTMENTS COMMITTEE**

*To approve the minutes of the meeting held on 11<sup>th</sup> March 2019 (see attached)*

**11. PLANNING COMMITTEE**

*To receive the minutes of the meetings held on 4<sup>th</sup> and 18<sup>th</sup> March 2019 (see attached)*

**12. OUTSIDE BODIES – REPORTS FROM COUNCILLORS**

- Cumbria Association of Local Councils (CALC) – Cllr R Sutton *(see attached)*
- Kendal Dementia Action Alliance – Cllr R Sutton *(see attached)*

**13. FINANCIAL MATTERS**

- (a) **Bank Payments Schedules: February 2019** *(see attached)*
- (b) **Invoices over £3,000**

**14. EXCLUSION OF PRESS AND PUBLIC**

*To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972*

**Part II (Excluded Items)**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*

**15. STAFFING MATTERS [Paragraph 1]**

- Permanent Appointment of Town Treasurer (Ref Management Committee Minute 974/18/19)
- Appointment of Town Crier (Ref Management Committee Minute 971/18/19)

**16. READMISSION OF PRESS & PUBLIC**



**Liz Richardson, Town Clerk**

**Members of the Press and Public are welcome to attend the meeting.**

## KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of  
Kendal Town Council  
held on Monday, 4<sup>th</sup> March 2019 at 7.30 p.m.  
in the SLDC Council Chamber, the Town Hall, Kendal**

**PRESENT** The Mayor (Councillor G Tirvengadam) in the Chair;  
Councillors G Vincent, G Cook, J Brook, G Archibald, S Coleman, S  
Evans, A Finch (Deputy Mayor), M Severn, A Blackman, C Hogg, R  
Sutton, J Owen, D Rathbone, J Cornthwaite, J Dunlop, A Edwards, P  
Gibson, E Hennessy, H Ladhams, S Long, D Miles, M Miles and C  
Rowley

**APOLOGIES** Councillors P Bramham, C Hardy, R Hogg and R Crawford

**OFFICERS** L Richardson (Town Clerk), J Lomax (Treasurer) and N King (Council  
Secretary)

**918/18/19 ORDER OF BUSINESS**

The Mayor proposed that item 4 on the Agenda (Presentation of the Wainwright Award for 2018) and item 5 (Presentation on the Brewery Digital Project) be moved up the Agenda. This was seconded by Councillor Hennessy and carried unanimously.

**919/18/19 PRESENTATION OF THE WAINWRIGHT AWARD FOR 2018 TO  
KENDAL PEOPLE'S CAFE**

The Wainwright Award is presented each year to the person, persons, club, association, society or other local body (political activities excluded), who, or which, in the opinion of the Administrators of the Trust, has done most during the year to promote the prestige of Kendal or has contributed significantly to the betterment of its inhabitants.

The Chair commented that Kendal People's Café was a glowing example of 'significant contribution to the betterment of its inhabitants' and they also had some exciting plans for the future. He congratulated them and presented the Wainwright Award certificate and cheque for £300 to Helen Pateman and Wendi Lethbridge.

**920/18/19 PRESENTATION ON THE BREWERY DIGITAL PROJECT BY MIKE  
JONES (INTERIM CEO) AND RICHARD FOSTER (PROJECT  
MANAGER), BREWERY ARTS CENTRE**

Richard Foster, Project Manager, Brewery Arts Centre, introduced himself to the meeting. He advised that Mike Jones was unfortunately unable to attend.

Background information along with facts and figures were presented. In 2017/18 there was in the region of 250,000 visitors to the Brewery Arts Centre, turnover was £2.9m (85% being self-generated and 15% public funding). Impact on the local economy was calculated to be approximately £85m.

The total cost for the Brewery's 'Our Digital Future' project (ODF) is just short of £1m. Almost half of this has been pledged already by Arts

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Council England. Other bids to secure the remainder have been submitted with trusts and foundations, local authorities, private donors and a major public appeal.

The project will deliver:

- Refurbishment of the two existing digital screens and a new 25-30 seat screening room with improved screens, sound and seats.
- New digital learning hub with particular focus on the digital arts and 3D printing.
- Upgraded rehearsal studio
- Improved digital/technical facilities in the theatre
- Enhanced audio description and captioning equipment
- Refurbished foyer/improved box office and refreshment area
- Gaming area and interactive digital space

Richard Foster talked about community gain and who would benefit from the project. He said the whole town would stand to benefit and Kendal would receive the cinema it deserves to have. There would be better access for the disabled and those with impairment and the project would contribute further to Kendal's already high quality of life. It was hoped to encourage new audiences, particularly the young, the elderly and the rurally isolated and increase digital savvy citizens.

The timetable is for commencement in April, with the bulk of delivery being achieved this year. The final stages would be delivered around May next year.

Committee were informed of ways to help the project, which included making a donation online ([www.breweryarts.co.uk/supportus](http://www.breweryarts.co.uk/supportus)) or becoming a member. More details were available on the Brewery's website. Richard Foster also asked Council to consider whether they could support the project with an additional amount of funding either in the current or next financial year.

The Mayor thanked Richard Foster for his presentation and commented that the project would bring the facilities at the Brewery Arts Centre into the 21<sup>st</sup> Century.

Councillor Vincent referred to the new digital learning hub and commented that the Kendal College Creative Arts Complex at Wildman Street has a similar learning hub. He asked whether the Brewery's facility would complement this. Richard Foster advised that he was liaising with Kendal College and confirmed that the Brewery's facility would complement rather than compete with that of Kendal College. He added that it was very much about co-operation with the College.

Councillor C Hogg declared an interest at this point as District Councillor and involvement with the Arts Council. He noted that there are a lot of young people in Kendal and the project had the potential to make a real difference to young people choosing to stay in Kendal. He referred to the Applied Theatre project, Ruby, and asked what success it had achieved. Richard Foster explained that Applied Theatre in Cumbria is a two-year partnership project between South Lakeland District Council and Brewery Arts Centre funded through Curious Minds, South Cumbria Community Safety Partnership, Cumbria Police and Crime Commissioner and South

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Lakeland Health and Wellbeing Forum. It targets issues of particular relevance to young people. The Brewery commissioned the writer/director and young people from Cumbria performed in the play which had been very successful.

Councillor Sutton noted that it was hoped the ODF project would engage with people who would not normally visit the Brewery and commented that the project outcomes should help achieve this. Richard Foster replied that the Brewery were looking to use all tools available to them to encourage young people aged 11-16 in particular to visit the Centre and felt digital was a way to do that.

The Mayor noted that funding received from membership of the Brewery is doubled by the Arts Council and asked how much this cost. It was confirmed as £35 for a year with benefits such as discounts off screenings, food etc.

Council discussed the request made for funding for the ODF project. The Mayor suggested that this be added to the agenda of the next Audit, Grants & Charities Committee meeting. Councillor Cook commented that a formal application form would be required from the Brewery Arts Centre. It was agreed that any offer of funding would be made in the next financial year.

**RESOLVED** That the request for funding for the ODF project be added to the agenda of the next Audit, Grants & Charities Committee meeting. Formal application form to be requested from the Brewery Arts Centre.

**921/18/19 PUBLIC PARTICIPATION**

None.

**922/18/19 DECLARATIONS OF INTEREST**

None.

**923/18/19 MINUTES OF COUNCIL MEETING HELD ON 4<sup>TH</sup> FEBRUARY 2019**

Members considered the minutes of the meeting of full Council held on 4<sup>th</sup> February 2019.

Councillor Coleman proposed that the minutes be approved as a correct record and signed by the Chair. This was seconded by Councillor Evans and carried with two abstentions.

Councillor Archibald invited Councillor Owen to update Members on the formation of a Carbon Neutrality subgroup. Councillor Owen reported that a group had been formed consisting of cross-party members. There had been 3 meetings to date and a Facebook page and Twitter account had been set up. Two experts were also involved and their advice had resulted in a change of direction on how best to use the KTC funding allocated, which rather than an audit would now be concentrated on public engagement/citizens' assembly.

Councillor Severn advised caution when using the term 'citizens' assembly' but agreed that the idea of getting the public together to talk

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about this matter was a good one. Councillor Owen commented that expert advice was that a citizens' assembly was a good mechanism for sounding out people's views. Councillor Rowley welcomed any opportunity to look at different ways to bring people together to tackle the issue of climate change.

**RESOLVED** that the minutes of the Council meeting held on 4<sup>th</sup> February 2019 be approved as a correct record and signed by the Chairman.

**924/18/19 MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor presented his engagements that had been previously circulated.

He thanked those Members who attended the Mayor's Charity Dinner on 27<sup>th</sup> February which he said had been a good evening.

He reminded Members that the Duke of Lancaster Regimental Freedom Parade was due to take place on Saturday 16<sup>th</sup> March.

**925/18/19 CALL FOR NOMINATIONS OF MAYOR AND DEPUTY MAYOR OF KENDAL FOR 2019/20**

The Town Clerk asked for nominations for Mayor and Deputy Mayor of Kendal for 2019/20 with a proposer and seconder.

Councillor Brook proposed Councillor Finch for Mayor and Councillor Rathbone for Deputy Mayor. This was seconded by Councillor C Hogg.

The Town Clerk noted that 31<sup>st</sup> March 2018 was the deadline for any further nominations. An announcement would be made at the Full Council meeting in April.

**926/18/19 UPDATE ON KTC ANNUAL REPORT 2018/19 AND THE ANNUAL TOWN ASSEMBLY APRIL 2019**

The Town Clerk advised that she was currently compiling the Annual Report. A draft had been issued to Councillors and would go to print in the next week or so. The Annual Report will be presented at the Annual Town Assembly on 1<sup>st</sup> April 2019 at 7.15pm in the Bindloss Room. There will be a short presentation by individual Committee Chairs on the work of each Committee, followed by an open questions session for the general public.

**927/18/19 MANAGEMENT COMMITTEE**

The minutes of the Management Committee meeting held on 18<sup>th</sup> February 2019 were presented by Councillor Coleman who proposed that they be approved as a correct record. This was seconded by Councillor Evans and carried unanimously.

The Town Clerk referred to minute reference 887/18/19, Consideration of Which Projects to Assign to CIL Funding. The minutes refer to the period in which these monies have to be spent being time limited to 18 months. She clarified that there is a 5 year rolling timeframe from the point of monies received. So it is the first payment ever received which has 18

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months remaining. Councillor Coleman suggested that it would be helpful to record these details so that the situation can be monitored.

It was noted by Councillor Brook that the Management Committee had resolved to form a subgroup and welcomed that move. He talked about a long list of projects already identified and recommended that the subgroup had a copy of that list and considered it when making decisions. He recommended that Committee consider projects of a strategic rather than operational nature.

There was some discussion regarding the long list referred to by Councillor Brook. It was suggested by Councillor Archibald that it was SLDC's '123 list' which was available on their website. Some Members recalled a list previously compiled by KTC and it was agreed that the list needed to be revisited and clarified. Councillor Vincent requested that the Environment & Highways Committee consider the effect on potential projects in light of the Environment Agency's flood defence project.

Councillor Coleman asked whether volunteers had been found for the subgroup. The Town Clerk advised that only Councillor Blackman had volunteered and more volunteers were required. Councillors Owen and Rowley then volunteered to join the subgroup.

Councillor Evans referred to minute reference 893/18/19 (Any Other Business) which reported on a possible donation to Sandgate School from the Schools of Science and Art Charity (from a bequest by ex-Councillor Mayho). Councillor Owen declared an interest at this point as he works at Sandgate School. She read out a reply received from Lynne Mayho and advised that she would be visiting Sandgate School to ask their suggestions on the best way forward. The Town Clerk advised that there was a further possible recipient for funding (Artsmark) and announced that a separate meeting of the Trustees of the Schools of Science and Art Charity would be held after the Full Council meeting on 1<sup>st</sup> April. Councillor Evans agreed to visit Sandgate School prior to 1<sup>st</sup> April in order that she may report back to the meeting of the Trustees of the Schools of Science and Art Charity.

**RESOLVED**

1. That the minutes of the Management Committee meeting held on 18<sup>th</sup> February 2019 be approved as a correct record of the meeting.
2. That the list of projects already identified for CIL funding be revisited and clarified.
3. That Councillors Blackman, Owen and Rowley form a CIL Funding subgroup to consider which projects should be assigned CIL monies.
4. Councillor Evans to visit Sandgate School prior to the Trustees of the Schools of Science and Art Charity meeting to be held after the Full Council meeting on 1<sup>st</sup> April.

**928/18/19****CHRISTMAS LIGHTS & FESTIVALS COMMITTEE**

The minutes of the Christmas Lights & Festivals Committee meeting held on 15<sup>th</sup> January 2019 were presented by Councillor Evans who proposed that they be approved as a correct record, subject to the following corrections:

Minute 796/18/19 – reference to '*Burneside Brass Band*' should read '*Kendal Concert Band*'. Reference to the sponsor's name also to be

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corrected to Thomson Hayton Winkley.

Councillor Brook requested that the report prepared by the Institute of Lighting Professionals be circulated to all Members (Minute 795/18/19 refers). Councillor Evans agreed to do so.

Councillor C Hogg seconded the proposal to accept the minutes as a correct record (subject to the amendments highlighted) and this was carried unanimously.

- RESOLVED**
1. That the minutes of the Christmas Lights & Festivals Committee meeting held on 15<sup>th</sup> January 2019 be approved as a correct record of the meeting, subject to the corrections highlighted.
  2. That Councillor Evans circulate the report prepared by the Institute of Lighting Professionals to all Members

**929/18/19            AUDIT, GRANTS & CHARITIES COMMITTEE**

The Mayor made a declaration of interest as Chair of South Lakeland Equality & Diversity Partnership.

The minutes of the Audit, Grants & Charities Committee meeting held on 28<sup>th</sup> January 2019 were presented by Councillor Severn who proposed that they be approved as a correct record. This was seconded by Councillor Cook and carried unanimously.

It was noted that '*windfall donation*' should read '*bequest*' in Minute reference 827/18/19.

- RESOLVED**
- That the minutes of the Audit, Grants & Charities Committee meeting held on 28<sup>th</sup> January 2019 be approved as a correct record of the meeting, subject to the amendment highlighted.

Councillor Severn then presented the following recommendations of the Committee:

**930/18/19            Budgetary Control Statement – 9 Months Ended 31.12.2018 (Minute 823/18/19)**

*That Council approve the payment of grants to South Lakes Citizens Advice of £5k and The Quaker Tapestry at Kendal of £2k from budget remaining in the current financial year.*

Councillor Severn explained that Committee were in a position to pay these grants this financial year as opposed to the next financial year (subject to agreement of the applicants) and proposed that this be approved. Councillor Cook seconded the proposal and this was carried unanimously.

- RESOLVED**
- That Council approve the payment of grants to South Lakes Citizens Advice of £5k and The Quaker Tapestry at Kendal of £2k from budget remaining in the current financial year.

**931/18/19            General Grants (Minute 824/18/19)**

*That grant applications from Right2Work and South Lakeland Equality & Diversity Partnership (SLEDP) be rejected.*

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Councillor Severn explained the reasons behind the recommendation and proposed that Council reject the grant applications. This was seconded by Councillor C Hogg and carried with 1 Member against and 1 abstention.

**RESOLVED** That grant applications from Right2Work and South Lakeland Equality & Diversity Partnership (SLEDP) be rejected.

**932/18/19** **Schools of Science and Art Charity** (Minute 827/18/19)  
*That approval be granted to release funding of £1,000 to the Brewery Arts Centre for the Emotional Warrior project.*

Members were informed that an application by the Brewery Arts Centre in 2016 had never been claimed as the project had not proceeded. The Brewery had now approached KTC with an alternative project and requested release of the funds previously approved. Councillor Severn proposed that the request be approved. This was seconded by Councillor Cook and carried unanimously.

**RESOLVED** That funding of £1,000 previously approved for the Brewery Arts Centre for the Emotional Warrior project be released for the alternative project.

**933/18/19** **KENDAL IN BLOOM COMMITTEE**

The minutes of the Kendal in Bloom Committee meeting held on 4<sup>th</sup> February 2019 were presented by Councillor Blackman who proposed that they be approved as a correct record. This was seconded by Councillor Rowley and carried unanimously.

Councillor Blackman referred to minute reference 835/18/19 which reported on a Community Fern Project. He said this was an exciting new development which taps into the horticultural heritage of the town going back to Victorian times.

**RESOLVED** That the minutes of the Kendal in Bloom Committee meeting held on 4<sup>th</sup> February 2019 be approved as a correct record of the meeting.

**934/18/19** **PLANNING COMMITTEE**

The minutes of the Planning Committee meetings held on 4<sup>th</sup> February and 18<sup>th</sup> February 2019 were presented by Councillor Rathbone who asked Council to receive these minutes.

Councillor Coleman extended thanks to the Planning Committee. He noted that it was currently particularly busy and had been tasked with complex and contentious topics of late.

Councillor Rathbone highlighted comments made by the Planning Committee regarding the Environment Agency's flood relief scheme (minute reference 879/18/19). He reported that Committee were in favour of the plans as amended and wished to be actively involved in the ongoing process. He explained that Committee had discussed the possibility of forming a subcommittee with stakeholders in Kendal to liaise directly with the Environment Agency in order to ensure the scheme was best for the whole of Kendal. He added that there was a once in a lifetime opportunity to influence the scheme.

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Council were called upon to approve the idea of the formation of a subcommittee. Councillor Cornthwaite added that given the strength of feeling to push the Environment Agency proposals forward, it deserved to receive the focus of an individual body. He remarked that the project would impact on the whole of Kendal.

A general discussion then ensued with a number of viewpoints expressed. Councillor Cook suggested that a decision be deferred until the next meeting as this was not an agenda item and this was a high profile topic. Councillor Archibald strongly endorsed the suggestion of a subcommittee. He encouraged the formation of an informal group to present a formal proposal to the next Council meeting. Councillor C Hogg highlighted the issue of CIL monies and the need to interact with any subcommittee that was formed. He commented that it was a hugely significant project which would affect the way the whole town works.

Councillor Brook proposed that since a resolution had been made by the Planning Committee (minute reference 879/18/19) that Committee respond to the Environment Agency accepting their offer of an inclusive, ongoing dialogue at every level of the process by way of the formation of a subcommittee, which would seek to engage and deliver that involvement for the benefit of the people of Kendal.

The Town Clerk issued advice on matters of protocol and reminded Members that the Planning Committee has delegated powers and as such does not require Full Council approval to form a subcommittee. However, as a subcommittee of Planning Committee correspondence would need to be on behalf of that Committee and not Full Council until such time as Full Council took as an agenda item for approval.

It was concluded by Councillor Rathbone that the Planning Committee would progress matters as it saw fit and seek Full Council input as and when necessary.

Councillor Archibald queried whether a flooding subgroup run by ex-Councillor Austen Robinson was still in existence. The Town Clerk agreed to respond separately.

**RESOLVED** That the minutes of the Planning Committee meetings held on 4<sup>th</sup> February and 18<sup>th</sup> February 2019 be received.

**935/18/19 FINANCIAL MATTERS**

**936/18/19 (a) Bank Payments Schedule: January 2019**

The Town Treasurer presented the Bank Payments Schedule for January 2019. It was proposed by Councillor Cook that the Bank Payments Schedule for January 2019 be approved. This was seconded by Councillor Coleman and carried unanimously.

**RESOLVED** That the Bank Payments Schedule for January 2019 be approved.

**937/18/19 (b) Invoices over £3,000**

The Treasurer reported that there were no invoices over £3,000 requiring approval.

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The meeting ended at 9.12 p.m.

Signature .....

Date .....

<b>Event Date</b>	<b>Time</b>	<b>Mayor or DM</b>	<b>Organisation</b>	<b>Event</b>	<b>Venue</b>
01/03/19	13.45 - 15.30	M	Interfaith	World Prayer Day Service	Kendal Parish Church
01/03/19	18.30 - 22.00	M	Mayor of Allerdale	Civic Dinner	The Greenhill Hotel
8th - 10th March		M	Mayor of Killarney	Killarney Mountain Festival	Killarney?
11/03/19	10.30 - 12.00	M	Festival Cmttee	Mary Wakefield Trophy Presentation	Mayor's Parlour
16/03/19	10.30 - 15.30	M	KTC	Freedom Parade	Kendal Town
27/03/19	13.30 - 15.30	M	Church of England	Meeting	Mayor's Parlour
29/03/19	19.00 - 21.00	M	MWWF (Mary Wakefield Festival)	Festival Showcase Concert	Town Hall
03/04/19	16.30 - 17.30	M	Freshers	Meet and Greet	New Union Pub
13/04/19	TBC	M	Jones Homes	Show Home Opening	Milnthorpe Road
30/03/19	19.00 - 22.00	M	Millom Mayor	Annual Charity Ball	Millom Cricket Club
15/04/19	13.30 - 15.30	M	Singing in Mind	See Session	Hallgarth Community Centre
16/04/19	18.00 - 21.00	M	Girl Guiding Cumbria South	Annual Gathering	Netherwood Hotel
17/04/19	19.30 -	M	Kendal Rotary Club	Annual Charter Dinner	Carus Green Golf Club
20/04/19	19.00 - 22.00	DM	South Lakes Children's Pantomime	Performance	Kendal Leisure Centre

# KENDAL TOWN COUNCIL REPORT

To: Full Council	1 <sup>st</sup> April 2019
From: Councillor J Owen	Agenda Item No. 6

## **PROPOSALS FOR CLIMATE EMERGENCY**

**For decision** - Kendal Town Council to declare a climate emergency and seek match funding for a Citizen's Jury

**Authors:** Cllr Jon Owen, Chair, Environment & Highways Committee (Proposer) and Councillor Chris Rowley (Seconder)

### **Summary**

It is now clear that the world has less than 12 years to switch away from fossil fuels to avoid the worst impacts of climate change. Reducing energy use and switching to clean energy will also increase energy security, improve air quality, minimise fuel poverty, boost the local economy and provide jobs and training. It is proposed that Kendal Town Council declares a climate emergency and commits to going carbon neutral by 2030. This will raise the profile of this vital issue, exert influence on neighbouring local authorities and other stakeholders and secure external support and funding.

We also seek support for the town council's 'Carbon Neutral Kendal' sub-group to pursue match funding\* for the commissioning of a Citizen's Jury. The purpose of the Citizen's Jury will be to provide insights from a group of randomly selected Kendal residents on how to reach net-zero by 2030. It will be tasked with informing/contributing to the development of a comprehensive, serious and wide ranging action plan which the councils and local communities can deliver. The Jury will work at pace, given the urgency of the issue. This will ensure that both Council and the public become fully engaged in the issue, and support the delivery of recommended actions. An oversight group will ensure that the resulting action plan is presented not only to the council and the wider public of the area, but also to the other two tiers of local government, with appropriate emergency status.

\*Kendal Town Council have already voted to allocate £5,000 from their 2019/20 budget in the pursuit of carbon neutrality. At this stage we are not requesting more funding from the town council's 2019/20 budget.

### **Overall science/context**

The International Panel on Climate Change published a new report in October<sup>1</sup> which concluded that we have less than 12 years to act to avoid the worst impacts of climate change. The report describes the enormous harm that a 2°C rise in global temperatures is likely to cause compared to a 1.5°C rise. It told us that limiting global warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, indigenous peoples and local

<sup>1</sup> [www.picc.ch](http://www.picc.ch) The Intergovernmental Panel on Climate Change (IPCC) is the leading international body for the assessment of climate change. Set up by the UN and World Meteorological Society with 195 countries as members.

communities. As well as increasing temperatures and more extreme weather, human activities are also having a massive impact on nature. The worldwide population of mammals, birds, fish and aquatic creatures, amphibians and reptiles have plunged by almost 60 percent, since 1970. Current rates of species extinction are 100- to 1,000-times higher than the 'standard rate' of extinction<sup>2</sup>. There are also huge health impacts associated with fossil fuels: for example, air pollution causes 40,000 excess deaths every year in the UK and reduces average life span globally by 2 years<sup>3</sup>.

To reduce the chance of runaway global warming and limit the effects of climate breakdown, it is imperative that, as a species, we reduce our CO<sub>2</sub>eq (carbon equivalent) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible<sup>4</sup>. Individuals cannot be expected to make this reduction on their own. The good news is there are many social, environmental and economic benefits in doing so.

The world is on track to overshoot the Paris Agreement's 1.5°C limit before 2050<sup>5</sup>. Councils around the world are responding by declaring a 'climate emergency' and committing resources to address this crucial issue<sup>7</sup>. Declaring an emergency will help to raise the profile of the issue and leverage in the extra support we need to achieve the necessary carbon reductions.

## Recommendations

1. That Kendal Town Council declare a 'Climate Emergency'
2. Pledge to make Kendal carbon neutral by 2030;
3. Call on Westminster to provide the powers and resources to make the 2030 target possible;
4. Seek match funding for and commission a Citizen's Jury to provide insights from residents on how to reach net-zero by 2030; with the outcomes of the Jury forming the basis of a detailed action plan;
5. The town council's Carbon Neutral sub-group are to report back in six months with an update on the actions being taken to address this emergency.

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<sup>2</sup> <https://www.theguardian.com/environment/2018/oct/30/humanity-wiped-out-animals-since-1970-majorreport-finds>

<sup>3</sup> <https://www.theguardian.com/environment/2018/nov/20/air-pollution-cuts-global-average-lifespan-bynearly-two-years-study>

<sup>4</sup> Fossil CO<sub>2</sub> & GHG emissions of all world countries, 2017: <http://edgar.jrc.ec.europa.eu/overview.php?v=CO2andGHG1970-2016&dst=GHGpc>

<sup>5</sup> x World Resources Institute: <https://www.wri.org/blog/2018/10/8-things-you-need-know-about-ipcc-15-report>

<sup>6</sup> The IPCC's Special Report on Global Warming of 1.5°C: <https://www.ipcc.ch/report/sr15/>

<sup>7</sup> Dozens of towns and cities across the UK have declared a climate emergency, including Bath, Sheffield, Brighton and Carlisle: <https://climateemergency.uk/blog/map-of-local-council-declarations/>

# KENDAL TOWN COUNCIL

## Management Committee

**Monday 18<sup>th</sup> March 2019 at 7.30 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Guy Tirvengadam (Mayor), Jonathan Owen, Shirley Evans, Andy Blackman, Susanne Long and Paul Bramham
- APOLOGIES** Councillor Alvin Finch (Deputy Mayor) & Councillor D. Rathbone
- OFFICERS** Liz Richardson (Town Clerk), Rose Tideswell (Temporary Council Secretary)
- 959/18/19 PUBLIC PARTICIPATION**
- None.
- 960/18/19 DECLARATIONS OF INTEREST**
- Agenda Item 8 Community Governance Review Consultation. Councillors Owen and Coleman declared an interest in the part of this item dealing with 'Development Land North of Laurel Gardens' as they are the District Councillors for this area.
- 961/18/19 MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> FEBRUARY 2019**
- The Chairman presented the minutes of the meeting held on 18<sup>th</sup> February 2019, which had been approved by full Council on 4<sup>th</sup> March 2019.
- Councillor Coleman proposed that the minutes be accepted as a correct record. This was seconded by Councillor Bramham and carried with one abstention.
- RESOLVED** That the minutes of the meeting of the Committee held on 18<sup>th</sup> February 2019 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 962/18/19 Minute 884/18/19 Town Hall Refurbishment**
- The Town Clerk updated the Committee advising them that Sion Thomas will be coming to the June Council meeting to give a presentation and talk through the next stages of the project. Cllr Coleman asked where the refurbishment leaves KTC with regard to the lease. The Town Clerk has taken advice from Sion Thomas and KTC is to continue with progressing the lease, which is still with SLDC's legal team. The Committee asked that the Town Hall refurbishment plan is put as a standing agenda item.

**963/18/19 Minute 886/18/19 Report on Work Programme**

Councillor Evans advised the Committee that she has received the information on the purchase of a marquee from Janine Holt.

**964/18/19 Minute 887/18/19 Projects to Assign to CIL Funding**

It was noted that the subgroup had been formed and a meeting held. The outcome will be an agenda item at the April meeting.

**965/18/19 Minute 888/18/19 Update on Annual Report and Annual Town Assembly.**

It was noted that the Annual Town Assembly now starts at 7.15pm not 7.30pm as in the minutes.

**966/18/19 Minute 893/18/19 Any Other Business**

Councillor Evans reported that she has met with Sandgate School to look at any specific projects regarding a possible donation from the Schools of Science and Art Charity. The meeting had been good and she will feedback with some ideas shortly. The Town Clerk reported that there will be an item at the Trustees meeting following April Council for Councillor Evans to provide an update.

**967/18/19 URGENT ITEMS OF BUSINESS****Future High Streets Fund**

The Town Clerk advised the Committee that there was a request from SLDC for a letter of support for their Future High Street Fund (FHSF) Expression of Interest submission. The Town Clerk had drafted a letter for consideration.

Councillor Cook gave the Committee some background information on the FHSF. He suggested adding that there is much proactive work in Kendal by amongst others the BID and Kendal Futures and that we have a complimentary Action Plan for Kendal.

It was proposed by Councillor Cook that the Town Clerk writes on behalf of the Mayor and this Committee supporting the SLDC application. This was seconded by Councillor Tirvengadun and carried unanimously.

**RESOLVED** that the Town Clerk writes a letter of support on behalf of the Mayor and this Committee for the SLDC application to the Future High Street Fund.

**968/18/19 REPORT ON WORK PROGRAMME**

The Town Clerk presented her report on the Kendal Town Council Work Programme – March 2019. The report was noted by Members.

Councillor Coleman asked for further details about the new horse field by the river. The Town Clerk updated the Committee.

The Town Clerk provided a report on the recent Regimental Freedom Parade. Councillor Blackman commented that there had not been many Councillors present. It was suggested that a personal note to Councillors from the Mayor prior to civic events would be useful.

Councillor Evans updated on a recent meeting with the Christmas lights contractor regarding new motifs.

Councillor Blackman commented that the Walking Festival would be putting a banner on Kirkland but that the cost was high.

The Town Clerk reported that the trees in the planters along Highgate and Stricklandgate had been successfully replaced. The old pot bound trees had been replanted at Gooseholme. The next stage is to look at cladding the planters to make them more attractive hopefully in a project with Kendal College.

The Town Clerk reported that the Green Wall had received planning permission. The next stage was to go out for tender.

**969/18/19**

**REQUEST FOR SUPPORT REGARDING PROVISION OF FREE SPACE AT KENDAL OUTDOOR MARKET FOR TRADITIONAL SELLERS (REF KENDAL MARKET ACT 1978)**

The Town Clerk had received a letter from a member of the public, which had been circulated prior to the meeting. The letter was regarding the provision of free space to local producers which had been something the Town Council had requested in its support of SLDC's application to be the market authority (the Kendal Market Act 1978). The member of the public had asked for free space to sell his damsons and was advised by SLDC that he did not qualify. He had subsequently found out that no one has been granted a free space apart from the original 1978 traders, and only one now remains occupying a free space. His letter asks that KTC support his request to SLDC to honour their original request.

The Committee considered the request for support although it was noted that we could only make a request to SLDC. There was general support for the concept and some merit in the claimant's request but it was unclear whether the resultant Act had allowed for the original home producers rather than in perpetuity for newcomers as well. Clarification of the legal position by SLDC was required. It was agreed that the Town Clerk would write to SLDC for clarification. This was proposed by Councillor Coleman and seconded by Councillor Cook and carried unanimously.

**RESOLVED**

that the Town Clerk would write to SLDC for clarification on the position regarding the provision of free space at Kendal Market.

**970/18/19****COMMUNITY GOVERNANCE REVIEW CONSULTATION**

The Town Clerk gave a report on the Community Governance Review currently being undertaken by SLDC. Initial submissions closed in November 2018 and SLDC has now published their draft recommendations. These are now being consulted on until 26<sup>th</sup> May 2019. The Town Clerk outlined the responses to our submissions as follows:

- 1) Land West of High Sparrowmire - SLDC proposes to alter the boundary as requested.
- 2) Small triangle of land north of Laurel Gardens - SLDC is not minded to change this boundary as there is no evidence buildings will occupy this area. However the Committee felt that this small triangle of land is an anomaly and breaks the continuity of the Development Brief for this area. It was agreed that the Town Clerk is to write to SLDC stating that the Committee does not agree with the decision.
- 3) Gilthwaiterigg Lane - SLDC does not propose to change the boundaries here as there are no domestic properties.
- 4) Appleby Road - SLDC does not propose to change the boundaries here as there is no indication this site will be developed in the near future. The Committee felt that if it was then the community would be split in two and if identified for development it would be better to be proactive.
- 5) South of Natland Mill Beck Farm and industrial development land - SLDC proposes to change the boundaries here as requested.
- 6) Industrial development land at Scroggs Wood - SLDC proposes to change the boundary here as requested.
- 7) Brigsteer Road & Kendal Fell Quarry - there is no housing on the land and the request was to tidy up the boundary. SLDC does not propose to change the boundaries here
- 8) Rochester Gardens and development land south of Fell Close, Oxenholme - SLDC proposes to change the boundaries here as requested.

The Town Clerk also reported that the new Parish of Oxenholme submission had not at this stage provided enough evidence to be taken forward.

The Town Clerk noted that any final recommendations affecting Kendal Town Council would go to the Local Government Boundary Commission for England and that the decision would be theirs.

It was proposed by Councillor Coleman to respond to the consultation as outlined. This was seconded by Councillor Cook and carried unanimously.

**RESOLVED**

that the Town Clerk respond to the SLDC second round consultation on the Community Governance Review draft recommendations.

**971/18/19****FUTURE OF THE TOWN CRIER ROLE**

The Town Clerk reported that the present Town Crier is leaving the post after 11 years. His last engagement will be Mayor Making in May.

It was proposed by Councillor Tirvengadam that a formal presentation be made at Mayor Making with a gift of up to £100 from the Council in recognition of all his work, much of it voluntarily. This was seconded by Councillor Blackman and carried unanimously. There was some discussion on the nature of the gift.

It was further proposed by Councillor Tirvengadam that the Town Crier should be replaced as this role forms an important part of Town Council proceedings and events and also supports the town. It was suggested that we advertise for a replacement and agreed to fund any replacement regalia required by any new Town Crier. This was seconded by Councillor Blackman and carried unanimously.

**RESOLVED**

that a formal presentation be made to the retiring Town Crier at Mayor Making with a gift of up to £100 from the Council in recognition of all his work.

**RECOMMENDATION**

that the Town Crier should be replaced by advertisement and any replacement regalia required by any new Town Crier be funded.

**972/18/19****ITEMS FOR THE NEWSLETTER**

The Town Clerk advised the Committee that the Summer 2019 edition has sufficient articles. Councillor Tirvengadam requested that the Autumn/Winter edition included an article reporting on the Unity Festival.

**973/18/19****EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman and seconded by Councillor Evans to move to Part II, this was carried unanimously.

**RESOLVED**

That the press and public be excluded for the following items of business.

**Part II**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

Information relating to any individual [*Paragraph 1*]

**STAFFING MATTERS** [Paragraph 1]**974/18/19**                      **Town Treasurer Probation**

The Town Clerk had met with the Town Treasurer to review her probation period. The Town Clerk reported on the review period and the conclusions. The Town Clerk recommended approval of her permanent appointment. Councillor Coleman suggested offering training in the highlighted areas and for her to sit closer to the Town Clerk at Full Council.

Councillor Coleman proposed that the appointment of the Town Treasurer be made permanent following her probation period. This was seconded by Councillor Tirvengadam and passed unanimously.

**RECOMMENDATION** that the appointment of the Town Treasurer be made permanent following her probation period.

**975/18/19**                      **Update on KTC Staffing Structure Project**

The Chairman reported on work so far and that the working group would be meeting before the next Management Committee and he will advise of the progress then. He asked that this be a standing item on the agenda.

**RESOLVED** that an Update on the KTC Staffing Structure Project be a standing item on the agenda.

**976/18/19**                      **READMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor Blackman to re-admit the press and public. This was seconded by Councillor Tirvengadam and carried unanimously.

**RESOLVED** That the press and public be re-admitted for the remainder of the meeting (none were present).

**ANY OTHER BUSINESS****977/18/19**                      **INSURANCE**

The Town Clerk advised the Committee that the Treasurer had negotiated to extend the Council's insurance, including Public Liability and assets, with the provider for a further 2 years. This had taken some time and had missed the last Audit, Grants & Charities Committee. There had been a slight increase of circa £200 for the coming year due to additional assets being added. The price will be the same for 2020/21 as long as KTC does not add any more assets or change the valuation of those we already have. Councillor Owen proposed this was acceptable. This was seconded by Councillor Bramham and carried unanimously.

**RESOLVED** that the Council's insurance, including Public Liability and assets, be extended with the current provider for a further 2 years.

**978/18/19 COUNCILLOR TRAINING**

Councillor Coleman asked if there was any training that could be provided for new members, especially Chairing skills. These would be useful for vice chairs roles also. The Town Clerk advised the Committee that there were courses provided by CALC and that she regularly shares emails advertising upcoming courses. She agreed to look specifically at the Chairing course and advise Councillors.

**RESOLVED** That the Town Clerk looking at training courses run by CALC, specifically the Chairing course, and advise Councillors.

The meeting closed at 8.55pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>967</b>	Future High Streets Fund	<b>RES</b>	That the Town Clerk writes a letter of support on behalf of the Mayor and this Committee for the SLDC application to the Future High Street Fund.
<b>969</b>	Provision of Free Space at Kendal Outdoor Market	<b>RES</b>	That the Town Clerk would write to SLDC for clarification on the position regarding the provision of free space at Kendal Market.
<b>970</b>	Community Governance Review Consultation	<b>RES</b>	That the Town Clerk respond to the SLDC second round consultation on the Community Governance Review draft recommendations.
<b>971</b>	Future of the Town Crier Role	<b>RES</b>	That a formal presentation be made to the retiring Town Crier at Mayor Making with a gift of up to £100 from the Council in recognition of all his work.
		<b>REC</b>	That the Town Crier should be replaced by advertisement and any replacement regalia required by any new Town Crier be funded.
<b>974</b>	Town Treasurer Probation	<b>REC</b>	That the appointment of the Town Treasurer be made permanent following her probation period.
<b>975</b>	KTC Staffing Structure Project	<b>RES</b>	That an Update on the KTC Staffing Structure Project be a standing item on the agenda.
<b>977</b>	Insurance	<b>RES</b>	That the Council's insurance, including Public Liability and assets, be extended with the current provider for a further 2 years.
<b>978</b>	Councillor Training	<b>RES</b>	That the Town Clerk looking at training courses run by CALC, specifically the Charing course, and advise Councillors.

# KENDAL TOWN COUNCIL

## Mayoralty & Arts Committee

**Monday 25<sup>th</sup> February 2019 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

**PRESENT** Councillors Paul Bramham (Vice Chair), Pat Gibson, Chris Hogg, Julia Dunlop and Rachael Hogg

**APOLOGIES** Councillors Jonathan Brook and Richard Sutton

**OFFICERS** Liz Richardson (Town Clerk) and Nicky King (Council Secretary)

**894/18/19 PUBLIC PARTICIPATION**

None.

**895/18/19 DECLARATIONS OF INTEREST**

None.

**896/18/19 MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> NOVEMBER 2018**

The Chairman presented the minutes of the meeting held on 12<sup>th</sup> November 2018, which had been approved by full Council on 3<sup>rd</sup> December 2018.

Councillor Bramham proposed that the minutes be accepted as a correct record. This was seconded by Councillor C Hogg and carried unanimously.

**RESOLVED** That the minutes of the meeting of the Committee held on 12<sup>th</sup> November 2018 be accepted as a correct record.

**MATTERS ARISING** (Not on Agenda)

**897/18/19 Centenary of Netherfield/Kendal Town Football Club (Minute Ref 559/18/19)**

The Town Clerk reported that she had sourced a suitable plaque to present to the Club to mark the centenary of the Club's formation. There was a general discussion regarding options for presentation of the plaque. It was agreed to defer a decision until the next meeting.

**RESOLVED** To consider options for presentation of the plaque to Kendal Football Club at the next meeting.

**898/18/19 War Memorial Restoration – Kendal Civic Society (Minute Ref 554/18/19)**

At the last meeting Committee had considered a proposal relating to possible restoration of Kendal War Memorial. Tony Wrathall from Kendal Civic Society had discussed the proposal which had been put forward by a member of the public and potential donor. It had been resolved that the Town Clerk would forward a copy of the minutes on

this item to Tony Wrathall who would ascertain whether the donor would be prepared to pay for specialist advice. The Town Clerk advised that she had forwarded the minutes as requested, but a response was still awaited. Members agreed to wait until Kendal Civic Society had considered the matter further.

**RESOLVED**

That Committee will await a response from Kendal Civic Society.

**899/18/19****Donation of Photographs of Past Mayor (Minute Ref 563/18/19)**

The Town Clerk advised that she had now received the donated photographs from a member of the public. The photographs are of their Great Grandfather, who was Kendal Mayor 1906/07, and Great Grandmother and are in carved oak frames with a crest. She confirmed that they have been catalogued and stored appropriately.

**900/18/19****FUTURE EXHIBITION**

Committee considered ideas for a future exhibition, the next one being due to be held in 2020. It had been suggested at a previous meeting that past mayors of Kendal would be a good theme and this was given further consideration, along with other suggestions. Councillor C Hogg explained how the exhibitions had been organised historically and suggested it would also be an option to re-run previous exhibitions. He further commented that KTC have a collection of photographs/pictures that are not viewed by the general public and considered that any exhibition should be connected to the collection. The Town Clerk suggested talking to Kendal Museum for suggestions.

Councillor Bramham requested Members consider ideas for suitable themes for further consideration at the meeting in August.

**RESOLVED**

That Members consider suitable themes for a future exhibition for further consideration at the meeting in August.

**901/18/19****REQUEST TO PURCHASE/EXCHANGE THE PAINTING OF KENTMERE HALL BY CUTHBERT RIGBY**

The Town Clerk informed Committee that a request had been received to purchase or exchange a watercolour of Kentmere Hall by Cuthbert Rigby, which is in KTC's ownership, for two historic pictures of Kendal. The first picture being offered was of the town from the south east looking towards Kentmere by George Barrett Junior and the second was of the Castle and painted by J Lishman of Kendal.

A general discussion ensued. Councillor C Hogg noted that Cuthbert Rigby was a Kendal artist who had lived on Greenside. An exhibition of his work had been held by KTC in the past. He commented that the painting of Kentmere Hall had been accepted as a gift as one of several paintings by this artist and felt it would be wrong to divest of it. He proposed that Committee should adhere to the collection policy and proposed that the request be declined. This was seconded by Councillor Dunlop and carried unanimously. The Town Clerk would write to explain the Committee's decision.

**RESOLVED** That Committee decline the request to exchange/purchase the painting of Kentmere Hall by Cuthbert Rigby.

**902/18/19 ORDER OF BUSINESS**

It was agreed to change the order of business and consider item 8 (Kendal-Rinteln Association Grant) before item 7 (Request for a Twinning Grant from K Shoes Male Voice Choir).

**903/18/19 KENDAL-RINTELN ASSOCIATION GRANT**

Members were asked to consider a grant request from the Kendal-Rinteln Association for £500 for 2019/20 towards twinning costs for groups involving young people and to provide hospitality to visitors from Rinteln. The Town Clerk explained that KTC has supported the twinning for some time by providing this funding, however the request has historically been considered by the Audit, Grants & Charities Committee and has therefore not been budgeted for by this Committee. She advised that there was approximately £1k remaining in the twinning budget.

Councillor C Hogg proposed that the sum of £500 be granted from the twinning budget this year and that it be budgeted for in the next financial year. This was seconded by Councillor Dunlop and carried unanimously.

Councillor R Hogg asked what the KTC twinning budget was used for. The Town Clerk advised either Mayors visiting twin towns and twin towns visiting Kendal and requiring hosting (accommodation).

**RESOLVED** That the sum of £500 be granted to the Kendal-Rinteln Association for 2019/20 from the current twinning budget. This amount to be budgeted for in the next financial year.

**904/18/19 REQUEST FOR A TWINNING GRANT FROM K SHOES MALE VOICE CHOIR**

The Town Clerk declared an interest in this item as her husband is the Chair of K Shoes Male Voice Choir (KSMVC).

Members were asked to consider a request for a twinning grant of £450 from KSMVC. The Choir were planning to support the Kendal-Rinteln twinning by visiting and performing at the Rinteln Altstadt festival in August and were requesting the grant to help fund travel and accommodation costs.

A general discussion ensued. It was noted that further to 903/18/19, there was now around £500 remaining in the twinning budget. Members agreed that the Choir were good ambassadors for Kendal and the trip would provide a number of opportunities to promote the town. Councillor Bramham proposed the sum of £450 be granted to KSMVC. This was seconded by Councillor Dunlop and carried unanimously.

**RESOLVED** That a twinning grant of £450 be awarded to K Shoes Male Voice Choir.

**905/18/19 PHOTOGRAPH OF THE MAYOR – CLLR TIRVENGADUM, MAYOR**

The Town Clerk advised that Councillor Tirvengadum, as the first non-Caucasian Mayor of Kendal, had expressed his wish for a framed photograph to be taken to go into storage along with other previous Mayors. He would cover the cost from the Mayor's allowance.

Following a general discussion Committee approved the idea. Members agreed it was an important piece of history which should be recorded by photograph, however there was a general feeling that it should be the decision of each Mayor in future whether they wished to do the same thing and they had no wish to set a precedent. There was further discussion regarding where the photograph could be located. Councillor C Hogg suggested it formed part of the collection rather than being displayed and this was agreed.

**RESOLVED** That Committee approve Councillor Tirvengadum's wish for a framed photograph to be taken as the first non-Caucasian Mayor of Kendal. The photograph to be stored with the collection rather than be displayed.

**906/18/19 ITEMS FOR THE NEWSLETTER**

It was suggested that an article be placed in the autumn/winter edition of the newsletter following K Shoes Male Voice Choir's visit to Rinteln, noting that KTC helped fund the trip.

**907/18/19 REVIEW OF SPEND AGAINST BUDGET 2018/19**

The Town Clerk presented the Budgetary Control Statement for ten months ended 31<sup>st</sup> January 2019. She highlighted an underspending in Mayor's travel. The Exhibitions & Restoration budget line had been allocated for restoration projects as there had been very little spend on the 2018 exhibition.

There was some discussion regarding reserves. Councillor C Hogg explained that historically pictures had been sold and the monies allocated to the reserve for the restoration of heritage items and valuations. Members discussed ideas for how this could be spent, including better storage of pictures/photographs.

**908/18/19 ANY OTHER BUSINESS**

None.

**909/18/19**

**DATE OF NEXT MEETING – MONDAY 28<sup>TH</sup> MAY 2019 AT 7PM**

The Town Clerk advised that she would not be available to attend the next meeting. She will ask the Mayor's Attendant, Simon Unsworth, to attend in her absence and provide an update on his work and heritage restoration projects. It was suggested that there could also be an opportunity for Simon to show Members the Picture Store.

The meeting closed at 8.03pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>897</b>	Centenary of Netherfield/Kendal Town Football Club	<b>RES</b>	To consider options for presentation of the plaque to Kendal Football Club at the next meeting.
<b>898</b>	War Memorial Restoration	<b>RES</b>	That Committee will await a response from Kendal Civic Society.
<b>900</b>	Future Exhibition	<b>RES</b>	That Members consider suitable themes for a future exhibition for further consideration at the meeting in August.
<b>901</b>	Painting of Kentmere Hall	<b>RES</b>	That Committee decline the request to exchange/purchase the painting of Kentmere Hall by Cuthbert Rigby.
<b>903</b>	Kendal-Rinteln Association Grant	<b>RES</b>	That the sum of £500 be granted to the Kendal-Rinteln Association for 2019/20 from the current twinning budget. This amount to be budgeted for in the next financial year.
<b>904</b>	Twinning Grant for K Shoes Male Voice Choir	<b>RES</b>	That a twinning grant of £450 be awarded to K Shoes Male Voice Choir.
<b>905</b>	Photograph of the Mayor	<b>RES</b>	That Committee approve Councillor Tirvengadam's wish for a framed photograph to be taken as the first non-Caucasian Mayor of Kendal. The photograph to be stored with the collection rather than be displayed.

# KENDAL TOWN COUNCIL

## Allotments Committee

**Monday 11<sup>th</sup> March 2019 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Dave Miles (Vice Chair), Michele Miles, Giles Archibald, Stephen Coleman and Carol Hardy
- Councillors Chris Rowley and Geoff Cook were also in attendance.
- APOLOGIES** Councillor Alvin Finch (Chair)
- OFFICERS** Janine Holt (Assistant to the Town Clerk), Pierre Labat (Townscape Manager) and Nicky King (Council Secretary)
- 938/18/19 PUBLIC PARTICIPATION**
- None.
- 939/18/19 DECLARATIONS OF INTEREST**
- None.
- 940/18/19 MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> DECEMBER 2018**
- The Chairman presented the minutes of the meeting held on 10<sup>th</sup> December 2018, which had been approved by full Council on 7<sup>th</sup> January 2019.
- RESOLVED** That the minutes of the meeting of the Committee held on 10<sup>th</sup> December 2018 be accepted as a correct record.
- 941/18/19 MATTERS ARISING (Not on Agenda)**
- Janine Holt updated Members on the following matters:
- Minute Ref 680/18/19 – Site Visits**  
Councillor Finch was due to join the Townscape Manager and Assistant to the Town Clerk on their allotment visits scheduled for 9<sup>th</sup> January 2019. Due to illness the site visits did not take place and the invitation was extended to Councillor Finch for the next site visits due in April.
- Minute Ref 682/18/19 – Noticeboards**  
Janine Holt will purchase noticeboards for Underley Hill and Wattsfield this week. The Townscape Manager will make necessary arrangements to set up on site.
- Janine Holt had previously been tasked with drawing up preferred wording to certain tenancy agreement clauses as follows:
- Minute Ref 688/18/19 – Bonfires (clause 4.9)**  
Feedback had been received from the site rep at Coley Barn who did not agree with the decision to disallow bonfires. A general discussion

ensued. Councillor Coleman noted that the current clause in the tenancy agreement states that only 'non-compostable garden waste' may be burnt. He asked whether there was any evidence to suggest that this was not being adhered to. Janine Holt advised that she does not receive many complaints in this respect. The Townscape Manager commented that it is useful to be able to burn certain things such as raspberry canes. It was decided that the current clause should remain in the tenancy agreement allowing the burning of non-compostable garden waste. However a reminder will be issued discouraging bonfires which must be kept to a minimum. Where possible tenants should compost garden waste themselves or take home.

**RESOLVED**

That the current clause 4.9 should remain in the tenancy agreement as is, allowing the burning of non-compostable garden waste. A reminder to be issued discouraging bonfires which must be kept to a minimum.

**Minute Ref 689/18/19 – Sprinklers (clause 4.8)**

The amended clause was read out...

*Sprinklers or any form of irrigation system must not be connected to a site tap. Hoses can be connected to site taps but must not be left unattended or inconvenience other tenants. Water must only be used on the allotment, **anyone using water for other purposes will be reported to the police.***

Members approved the wording.

**RESOLVED**

That Members approve the revised wording to Clause 4.8 of the tenancy agreement.

**Minute Ref 690/18/19 – keeping of hens (clause 4.12)**

The amended clause was read out...

*Most sites are free from hens, however with permission from the Allotments Committee the keeping of hens on the following sites, Coley Barn, Sandylands, Shaws Brow, Underley Road and Underley Hill is permitted. Cockerels are not permitted at any time.*

Members approved the wording.

**RESOLVED**

That Members approve the revised wording to Clause 4.12 of the tenancy agreement.

**Minute Ref 692/18/19 – Disposal of Green Waste at Canal Head**

Janine Holt had spoken to Tony Jamieson at Canal Head about the challenges of disposing of green waste and what improvements could be made. He agreed that current arrangements were unacceptable from a health and safety point of view. Alternatives were being considered and Janine Holt would report back at the next meeting.

**RESOLVED**

That Janine Holt report back on alternative arrangements for green waste disposal at the next meeting.

**Minute Ref 693/18/19 – Electronic Maps**

Janine Holt had brought a copy of the site map to the meeting.

**942/18/19****RINKFIELD FENCING**

Janine Holt had spoken to the site rep at Rinkfield who did not consider the proposed fencing to be a priority. This was contrary to the view of a number of tenants. Along with the Townscape Manager, she wanted to offer an informal open morning on a Saturday. This would allow an opportunity to get to know the tenants of Rinkfield and seek views on the fencing and other issues on Rinkfield.

Members agreed to the suggestion. It was decided to keep the matter as a standing item on the agenda for the time being.

**RESOLVED**

That an informal open morning with tenants from Rinkfield be arranged. This matter to become a standing item on the agenda for the time being.

**943/18/19****PROJECT UPDATE****Allotments Database**

Janine Holt advised that all plot holder information had been successfully exported to the allotment specific database. Invoices had since been issued via the new database. She noted some limitations but reported an overall improvement.

**Outstanding Rent**

A small number of tenants had not paid rent due by 31<sup>st</sup> January 2019. These tenants would now be issued with notice to quit letters.

**Inspection Visits**

Visits had taken place between 20-27 February. A total of 472 plots had been checked and 37 letters had been prepared to send to tenants whose plots are currently in an unsatisfactory condition.

Councillor Archibald referred to a number of plots which cannot be cultivated and asked whether these were included in the 472 plots visited. Janine Holt confirmed that those plots had been included in the number of vacant plots.

**Community Plots**

Janine Holt talked about trying to encourage community plots. There is currently a plot on Sedbergh Road in conjunction with Age UK and Cumbria County Council. Horticare also have a plot which is used as an educational tool to grow veg for use in their kitchens to make their own food. She advised that she had been approached by a tenant of Canal Head regarding two challenging plots on that site. High school children were attracted to the site and it is a currently a problem area. The tenant wished to return the two plots to scratch and maintain them and a trial period had been agreed. His proposal was to approach the school and encourage students of years 10 and 11 to become involved with the cultivation of the two plots. It was hoped this would break the cycle and improve the situation.

The Townscape Manager explained possible improvements that could be made quite easily to the site such as increasing the height of fencing and the use of padlocks to prevent school children

entering. Councillor Coleman commented that action was needed to try and change behaviour of the school children involved. He added that other avenues should be explored and suggested a PCSO be asked to visit the site. Janine Holt advised that the problem tends to begin at Easter and gets progressively worse with the lighter evenings.

**944/18/19**

## **WORK UPDATE FROM TOWNSCAPE MANAGER**

### **Underley Hill**

One tenant had requested to extend his site. The plot had been re-measured.

The Townscape Manager explained that there is a tree within the boundary of site fencing which is causing lots of shadow and requires felling. Councillor Archibald commented that this should not be felled without replacing with 2 or 3 new trees, although these did not necessarily have to be on the same site. Members discussed possible locations for the replacement trees and it was suggested these could be fruit trees. It was agreed to present a proposal of where the new trees could be planted, along with costs, at the next meeting. Janine Holt noted that it was SLDC land therefore permission would be required and she would contact Graham Nicholson. She would make it clear that Committee were looking at replacing the felled tree with 2 or 3 new trees as recompense.

**RESOLVED**

That a proposal including location and costs of 2/3 new trees be presented at the next meeting. SLDC permission to be sought to fell the tree causing shadow on site.

### **Town View**

The main path which had been slippery and quite steep was improved and reinforced last year. The grass had been replaced with woodchip this year and a decent path has now been achieved. The Townscape Manager had worked with Chris from Horticare on this project.

A new hedge had been laid and an access strip formed for future maintenance. The top of the hedge would be trimmed on a regular basis to encourage compact growth. The Townscape Manager advised that there is a small area on the corner of Nobles Rest which is short of hedge and needs finishing. The Friends of Nobles Rest wished to work together to complete the work. They would like to develop a native hedge, pollinators etc. Janine Holt commented that it was a nice community project. The group had not requested funds just manual support and the Townscape Manager would help with the ongoing maintenance.

### **Wattsfield**

The Townscape Manager explained that there had been a longstanding request for a new water tap. There were plans to install a fourth tap at the bottom end of the site to service a number of plots. Continental had offered to dig the trench free of charge. This was a low cost project and the tenants were happy to be gaining an additional tap.

**Sandylands**

Work was currently being undertaken to clear sites on Sandylands and these should be much easier to rent out on completion.

**Dog Fouling Problem**

The Townscape Manager produced a leaflet which it was proposed to display on sites highlighting the problem of dog fouling along footpaths etc.

**945/18/19****APPLICATION FOR POLY TUNNEL ON WATTSFIELD**

It was noted that retrospective approval was being sought from a tenant of Wattsfield for a plastic greenhouse. The dimensions were 2 metres high x 2 metres wide x 3.5m long. It has the appearance of a poly tunnel but the structure is not as strong.

Janine Holt explained that poly tunnels had historically required full planning approval. She had spoken to a planning officer who advised that they were happy for poly tunnels to be placed on allotment sites provided they were not permanent structures.

During a general discussion concern was raised about the risk of "opening the flood gates" if approval was granted. Councillor Coleman suggested speaking to site reps and tenants in order to gauge views. There was a general feeling that plastic greenhouses have a different visual appearance and Janine Holt commented that each one needs to be judged on its own merit. Councillor Rowley made the point that poly tunnels do offer increased productivity, but agreed that other issues raised needed consideration. Councillor Archibald suggested granting retrospective approval subject to there being no significant objections from tenants and nearby residents. Members agreed that there was a need to develop a policy/guidelines for future requests. It was suggested that CALC/NALC could be contacted for advice in this respect.

On a different matter it was highlighted that the gate/stile at Wattsfield is quite dangerous and slippery. The Townscape Manager was obtaining a quote for this to be replaced with a full gate. Councillor Coleman proposed that this work be approved. This was seconded by Councillor Archibald and carried unanimously.

**RESOLVED**

1. That views from site reps, tenants and nearby residents be sought in respect of the request for retrospective consent to erect a plastic greenhouse on Wattsfield.
2. That a new gate be installed at Wattsfield.

**946/18/19****ITEMS FOR THE NEWSLETTER**Summer edition

General bee article.

Autumn/Winter edition

General allotments article. It was suggested by Councillor Coleman that this include a report on the current programme of upgrade/improvements and making it clear that different plot sizes are available.

**947/18/19****REVIEW OF SPEND AGAINST BUDGET 2018/19**

Janine Holt presented a summary of current spend against budget. She highlighted pest control and reported low activity this year, although there had been a report of juvenile rats on Sedbergh Road. Budget was likely to reduce slightly as a result of this.

It was noted that the cost of noticeboards (approximately £900 plus associated installation costs) needed to be deducted from budget. Also the lawn mower requires servicing and the Townscape Manager was obtaining quotes.

The Townscape Manager requested a skip for Crow Tree for a couple of days for use by allotment holders as there is currently a lot of rubbish (wire, glass etc) on several plots.

Councillor Coleman proposed that remaining budget be used for a skip on Crow Tree and the lawn mower service. This was seconded by Councillor Archibald and carried unanimously.

Councillor Archibald highlighted the water charges budget heading and asked whether there had been any repeat of excess water usage at Greenside. Janine Holt advised that she had written to all tenants of the site advising that Allotments Committee were aware of the issue and made an appeal for any suspicious activity to be reported. The water is currently turned off and there has not been any water use. The situation is being monitored. Tenants had also been informed of the planned installation of push taps which was not popular. She had suggested to the Town Clerk that a push tap be installed on the one tap where it is suspected water is being taken from.

The Allotments Fund and action plan projects was discussed. Janine Holt explained this is an ongoing matter. Due to the Townscape Manager's work priorities this year autumn is likely to be the first opportunity he can start implementing action plan projects. It was agreed to report back to the next meeting to agree a schedule of work. It was noted that remaining budget in Site Maintenance would be lost if not spent, but could be used to purchase posts, timber etc.

**RESOLVED**

1. That remaining budget be used to fund a skip on Crow Tree and the lawn mower service.
2. That a schedule of work for action plan projects be agreed at the next meeting.

**948/18/19****ANY OTHER BUSINESS**

None.

**949/18/19****DATE OF NEXT MEETING**

Monday 22<sup>nd</sup> July 2019 at 7pm.

The meeting closed at 8.09pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>941</b>	Bonfires	<b>RES</b>	That the current clause 4.9 should remain in the tenancy agreement as is, allowing the burning of non-compostable garden waste. A reminder to be issued discouraging bonfires which must be kept to a minimum.
	Sprinklers	<b>RES</b>	That Members approve the revised wording to Clause 4.8 of the tenancy agreement.
	Keeping of Hens	<b>RES</b>	That Members approve the revised wording to Clause 4.12 of the tenancy agreement.
	Disposal of Green Waste at Canal Head	<b>RES</b>	That Janine Holt report back on alternative arrangements for green waste disposal at the next meeting.
<b>942</b>	Rinkfield Fencing	<b>RES</b>	That an informal open morning with tenants from Rinkfield be arranged. This matter to become a standing item on the agenda for the time being.
<b>944</b>	Work Update from Townscape Manager – Underley Hill	<b>RES</b>	That a proposal including location and costs of 2/3 new trees be presented at the next meeting. SLDC permission to be sought to fell the tree causing shadow on site.
<b>945</b>	Poly Tunnel on Wattsfield	<b>RES</b>	<ol style="list-style-type: none"> <li>1. That views from site reps, tenants and nearby residents be sought in respect of the request for retrospective consent to erect a plastic greenhouse on Wattsfield.</li> <li>2. That a new gate be installed at Wattsfield.</li> </ol>
<b>947</b>	Review of Spend Against Budget 2018/19	<b>RES</b>	<ol style="list-style-type: none"> <li>1. That remaining budget be used to fund a skip on Crow Tree and the lawn mower service.</li> <li>2. That a schedule of work for action plan projects be agreed at the next meeting.</li> </ol>

# KENDAL TOWN COUNCIL

## Planning Committee

**Monday 4<sup>th</sup> March 2019 at 6.00 p.m.**

**in the SLDC Chairman's Room the Town Hall, Kendal**

- PRESENT** Councillors Douglas Rathbone (Chair), Alvin Finch (Vice Chair & Deputy Mayor), Dave Miles, Michele Miles, Jonathan Cornthwaite, Susanne Long, Pat Gibson and Graham Vincent
- APOLOGIES** None
- OFFICERS** Rose Tideswell (Temporary Council Secretary)
- 910/18/19 PUBLIC PARTICIPATION**
- Paul Naylor, 39 High Sparrowmire, Kendal.
- Richard Smith, 18 Moorfield Close, Kendal.
- Both to make representations on the FPA 0138 proposal for the Land to the West of High Sparrowmire and Kettlewell Road, Kendal. An off-site surface storage basin.
- 911/18/19 DECLARATIONS OF INTEREST**
- Councillor Graham Vincent declared an interest in agenda item 6 (Land enquiry to the right of No. 42 Rinkfield, Kendal and planning application No. 7 and 10. He took no part in these discussions.
- 912/18/19 MINUTES OF MEETING HELD ON 18<sup>th</sup> FEBRUARY 2019**
- Members considered the minutes of the Committee meeting held on 18<sup>TH</sup> February 2019.
- Councillor Cornthwaite proposed that the minutes be accepted as a correct record. This was seconded by Councillor Gibson and carried unanimously.
- RESOLVED** That the minutes of the meeting held on 18<sup>th</sup> February 2019 be accepted as a correct record, and signed by the Chair.
- 913/18/19 MATTERS ARISING**
- FPA 0020 South Lakeland House, Lowther Street, Kendal. Installation of a green wall.**
- Installation of a green wall system to the Lowther Street elevation of the Council offices
- The Committee had concerns regarding Health & Safety from the watering aspect, and therefore ice, and that an overall Health &

Safety report with regard to council and public safety had not been undertaken,

Helen Moriarty gave the committee feedback with regard to their and CCC comments about watering and Health & Safety.

In the current application, the watering of the green wall would be integrated and regulated by SLDC internally. However, KTC is considering the possibility of collecting water from the roof of the building for the watering of the wall. As the tender has not gone out this added criteria with companies asked, "can you deliver within this criteria using recycled water". 25% of the tendering process is attached to the quality of work = watering system and Health & Safety and ongoing maintenance by a contractor who can show this.

Helen hoped this report reassured the committee that the watering of the green wall could be achieved with recycled water with the contractor maintaining the wall and the Health & Safety issues will be sorted within the 10K tendering process.

Councillor Rathbone asked the committee if the problems they highlighted had been addressed by the presentation. Councillor Cornthwaite sort reassurance that the tender process would reveal the best to go for and asked if Helen had seen a green wall? She has.

Councillor Rathbone stated that the committee was satisfied and Councillor Finch thanked Helen for attending and addressing the Committee's concerns, which they believe will be addressed within the tendering process.

**914/18/19**

**REPRESENTAION FROM MR. P. NAYLOR & MR. R. SMITH**

Paul Naylor, 39 High Sparrowmire, Kendal.  
Richard Smith, 18 Moorfield Close, Kendal

Both made representations on the FPA 0138 proposal for the Land to the West of High Sparrowmire and Kettlewell Road, Kendal. An off-site surface storage basin.

Paul Naylor gave a very informed short talk on the facts surrounding the alleged storage basin's betterment and concerns with regard to the Health & Safety especially concerning children.

Richard Smith also talked about the Health & Safety aspect and that the Hallgarth drainage system cannot cope now and with the proposed extra 24 dwellings, this off-site surface storage basin is not the answer.

Attached to the minutes page 1 & 2 of their report.

07.01.2019

**915/18/19 LAND ENQUIRY TO THE RIGHT OF NO 42 RINKFIELD, KENDAL**

The committee considered the application to purchase the land as shown on the attached plan edged red and decided to object because this small parcel of land is part of the local community. It houses the community notice board and makes an attractive entrance to the estate. Its sale would have a detrimental impact on the character and appearance of the area. It would also create an unwanted precedent.

**916/18/19 ANY OTHER BUSINESS**

**None**

**917/18/19 PLANNING APPLICATIONS**

Members considered Planning Applications submitted for consultation purposes by the local planning authority, South Lakeland District Council.

**RESOLVED** That having considered the applications outlined in the schedule, the recommendations in Appendix I attached to these minutes be made to South Lakeland District Council.

The meeting ended at 7:28 pm

Signed .....

Dated .....

No.	App No./ Type	Address/ Proposed Development	Comments To SLDC	Observations/ Recommendations
1	FPA <a href="#">0082</a>	<b>2 Kentrigg, Kendal</b> Single storey extension	06.03.2019	<b>No Objections</b>  As long as not un-neighbourly
2	FPA <a href="#">0091</a>	<b>4 Town View, Kendal</b> Removal of shrub border and formation of hardstanding for car parking	06.03.2019	<b>Objections</b>  See notes below
3	FPA <a href="#">0083</a>	<b>29-33 Finkle Street, Kendal</b> Refurbishment of shopfront	07.03.2019	<b>No Objections</b>
4	FPA <a href="#">0108</a>	<b>Spital Farm, Appleby Road, Kendal</b> Installation of stone access tracks and hard standing for 20 touring caravan pitches	07.03.2019	<b>Objections</b>  See notes below
5	FPA <a href="#">0110</a>	<b>29 Lowther Street, Kendal</b> Remove existing cement render to south (rear) elevation and reinstate original lime render, replace rotten beams and re-plaster interior	07.03.2019	<b>No Objections</b>
6	FPA <a href="#">0109</a>	<b>8 Thorny Hills, Kendal</b> Replacement of internal fixtures, replacement roof light and removal of hazardous materials	07.03.2019	<b>No Objections</b>
7	FPA <a href="#">0064</a>	<b>Management Suite, Westmorland Shopping Centre, Kendal</b> Formation of 60 bedroom hotel with alterations to three public entrances	07.03.2019	<b>No Objections</b>  See notes below
8	Advertisement <a href="#">0129</a>	<b>WHSmith, 44-46 Stricklandgate, Kendal</b> Installation of 4 non-illuminated fascia signs and 1 non-illuminated hanging sign	11.03.2019	<b>No Objections</b>  Though it was noted the consultation period has not yet

				ended
9	FPA <a href="#">0124</a>	<b>MD Laundry Machines (Kendal) Ltd, Parkside Business Park, Parkside Road, Kendal</b>  Change of use of building from use class B1/B8 (business/storage or distribution) to use class D2 (assembly and leisure)	11.03.2019	<b>Objections</b>  See notes below
10	FPA <a href="#">0138</a>	<b>Land to the West of High Sparrowmire and Kettlewell Road, Kendal</b>  Off-site surface storage basin to help reduce the extent of flooding experienced during times of extreme rainfall to the front of nos. 102 and 104 Low Garth	12.03.2019	<b>Objections</b>  See notes below & attachments provided by Paul Naylor from High Sparrowmire
11	FPA <a href="#">0135</a>	<b>22 Kirkbie Green, Kendal</b>  Conversion of garage into living accommodation	14.03.2019	<b>No Objections</b>
12	FPA <a href="#">0158</a>	<b>25 Fowl Ing Lane, Kendal</b>  Detached garage and workshop	18.03.2019	<b>Objections</b>  See notes below

**Item 2) FPA 0091 Comments****4 Town View, Kendal. Removal of shrub border and formation of hardstanding for car parking.**

The Committee has strong concerns over the impact on the character and appearance of the area given the historic nature of the houses and the unique location to Maudes Meadow and that this impact would extend to the community as a whole. It therefore strongly objects.

**Item 4) FPA 0108 Comments****Spital Farm, Appleby Road, Kendal. Installation of stone access tracks and hard standing for 20 touring caravan pitches.**

The Committee's objection is in line with the Highways objections on traffic and access issues. The applicant has not complied with request for a design and access statement or an access layout plan; this omission is indicative of an overall disregard of the planning process. The committee can not look further until these are provided. We also object on the basis of the possibility of "planning permission creep".

**Item 7) FPA 0064 Comments**

**Management Suite, Westmorland Shopping Centre, Kendal. Formation of 60-bedroom hotel with alterations to three public entrances.**

The Committee supports the idea of providing hotel space to increase tourism and footfall to enjoy the current and future amenities of Kendal and note that the space concerned is not currently in use or occupied. The committee was however disappointed that there was no offer to talk through the plans which the committee struggled at times to understand in order for them to reach a decision.

**Item 9) FPA 0124 Comments**

**MD Laundry Machines (Kendal) Ltd, Parkside Business Park, Parkside Road, mire, Kendal. Change of use to building from use class B1/B8 (business/storage or distribution) to use class D2 (assembly and leisure).**

The Committee has already objected to this application with regard to parking issues. As there is no change to these issues the Committee's concerns still exist.

**Item 10) FPA 0138 Comments**

**Land to the West of High Sparrowmire and Kettlewell Road, Kendal.** Off-site surface storage basin to help reduce the extent of flooding experienced during times of extreme rainfall to the front of nos. 102 and 104 Low Garth

The Committee has already objected to the previous applications made on more than one occasion. This application is not fit for purpose and does not solve flooding or drainage problems. It does not mitigate the flood relief and has a significant impact on the community and other services. It does not ameliorate the existing flood risk and there are serious material considerations that require addressing with the existing drainage of Hallgarth not merely to be further exacerbated by new buildings.

This proposal does not solve the drainage issues regarding the original application (0806) for 24 houses. The drainage, as a whole needs to be addressed rather than this individual attempt to do so. Also with an artificial storage facility comes Health & Safety issues for the community such as water borne diseases and risk of drowning. The Committee does not see that this application solves the drainage problem as a whole and as there is no change to these issues the Committee's concerns are still extant and it strongly objects.

**Item 12) FPA 0158 Comments****Detached garage and workshop**

The committee would like the applicant to resubmit plans showing proposal within the curtilage of the land to give an indication as to the impact on the area. The committee assumes that, as it is not included in the application there will be no electric in the garage and workshop and the outbuildings would be for residential use only. However this is only an assumption.

# KENDAL TOWN COUNCIL

## Planning Committee

**Monday 18<sup>th</sup> March 2019 at 6.30 p.m.**  
**in the SLDC Chairman's Room the Town Hall, Kendal**

**PRESENT** Councillors Douglas Rathbone (Chair), Dave Miles, Michele Miles, Jonathan Cornthwaite, Susanne Long and Graham Vincent

**APOLOGIES** Councillor Alvin Finch & Councillor Pat Gibson

**OFFICERS** Rose Tideswell (Temporary Council Secretary)

**950/18/19                    DECLARATIONS OF INTEREST**

Councillor Douglas Rathbone agenda item 6 as he lives in the area and is making representations as a member of the public. He took no part in the Committee's discussions on this item.

As a result, Councillor Vincent took the Chair for the Public Participation and for agenda item 6. There were no other declarations of interest.

**951/18/19                    PUBLIC PARTICIPATION**

Cllr. D. Rathbone

**952/18/19                    REPRESENTATION FROM MR. D. RATHBONE**

Douglas Rathbone, Kendal. Made representations on the **Notification of and Consultation on an Application for Planning Permission. County Matter Application for Minerals and/or Waste Development. Application Reference Number: 5/19/**

Douglas Rathbone gave a very informed short talk on the issues surrounding the engineering operations at Strawberry Fields, Kendal to infill and level part Fields 8900 and 9108.

These are the four main issues that he raised.

- 1) Should this matter be dealt with by SLDC first before CCC approval?
- 2) Land drainage issues, the field is described as having 'periodic ponding' this infilling work will not make the existing water disappear. Previously excess water flowed down Strawberry Fields and The Oaks with Oxenholme Road excess water flowing down the road to the drains. The documentation presented is for Mineral and/or Waste development with no attempt to address the issue of flooding.
- 3) With regard to the works, Mr. Rathbone suggest that the most direct route is taken from the build site to the spoil site.
- 4) There is no plan for the height of the land and the length of time this work will take other than it could be up to 4 years which is too long for the works and the closure of the right of way.

“Mr Rathbone stated he had no objection based on the information supplied in the application. However there was no documentation regarding flooding risk or amelioration work that may or may not be required and he asked for resubmission to SLDC to include those matters with input from the Lead Flood Authority.”

Councillor Vincent thanked Mr Rathbone for his representations and the committee changed the agenda order to take item 6 first.

**953/18/19**

**LETTER OF CONSULTATION FROM CCC RE 1 STRAWBERRY FIELDS, KENDAL LAND ENQUIRY TO THE RIGHT OF NO 42 RINKFIELD, KENDAL. (PLANNING APPLICATION REF 5/19/9002) (PLANNING APPLICATION REF 5/19/9002)**

Notification of and Consultation on an Application for Planning Permission County Matter Application for Minerals and/or Waste Development

Application Reference Number:5/19/9002 Proposal: Engineering Operations to infill and level part Fields 8900 and 9108, Land South East of Strawberry Fields Location: 1 Strawberry Fields, Kendal, LA9 7TA.

Councillor Graham chaired this agenda item and Councillor Rathbone took no part in the committee’s discussions and left the table. The committee considered the CCC notification and concluded that there was not enough conclusive evidence in the documentation with regard to assurances about flood prevention and the disposal and re-siting of materials. The time line of 4 years required an explanation with clarification especially with the closure of the right of way. The committee would like the planning application resubmitted with the highlighted areas addressed and submitted to SLDC.

Councillor Rathbone re-joined the meeting as Chair at this point.

**954/18/19**

**MINUTES OF MEETING HELD ON 4<sup>th</sup> MARCH 2019**

Members considered the minutes of the Committee meeting held on 4<sup>th</sup> March 2019.

Councillor Vincent proposed that the minutes be accepted as a correct record. This was seconded by Councillor Cornthwaite and carried unanimously.

**RESOLVED**

That the minutes of the meeting held on 4<sup>th</sup> March 2019 be accepted as a correct record, and signed by the Chair.

**955/18/19**

**MATTERS ARISING**

**From the 4<sup>th</sup> March planning meeting SLDC to note: Additional comment regarding this application FPA 0124 Comments: MD Laundry Machines (Kendal) Ltd, Parkside Business Park, Parkside Road, mire, Kendal. Change of use to building from use class B1/B8 (business/storage or distribution) to use class D2 (assembly and leisure).**

'The Committee has already objected to this application with regard to parking issues. As there is no change to these issues the Committee's concerns still exist.'

Following a letter from the Kendal Gymnastics Club applicant's agent Peter Winter with regard to the above comments, his response answers the committees concerns who now have **No Objections**.

956/18/19

### **DISCUSSION ON THE CREATION OF A KENDAL TOWN COUNCIL FLOOD RELIEF WORKING GROUP WITH THE AIM OF CREATING SUCH A GROUP**

After the planning meeting on the 4<sup>th</sup> March there was a discussion started by Councillor Cornthwaite with the aim of creating a task group called 'Kendal Town Council Flood Relief Scheme Working Group.

Following on from the agreement at the previous Planning Meeting and confirmation at this meeting it was proposed that the initial Terms of Reference should be:

The Working Group aims to gather evidence and take representations from key stakeholders in respect of the design options for the EA's flood relief scheme. To make recommendations regarding enhancements with a view to minimising any negative impacts on the well-being of the town and maximising the potential for improvements to the river corridor that may otherwise be missed.

Composition of the Working Group:

The group's intention is to operate along the lines of a Task and Finish (T&F) group.

The group recognises that there is a need to keep the group focussed and yet have sufficient membership to involve the key stakeholders. It was felt that the group should be composed largely of Town Councillors, but also have the ability to co-opt other Councillors or exceptionally, non-councillors if necessary. The group will seek representations from other interested organisations and make recommendations in the light of this information. It was agreed that the initial membership of the working group should be as follows:

Cllr Doug Rathbone: KTC Chair of Planning, SLDC Councillor

Cllr Jonathan Cornthwaite: KTC Planning & Environment and Highways Committee member

Cllr Susanne Long: KTC Kendal Futures Representative and KTC Planning Committee member

Cllr Graham Vincent: KTC Planning Committee, SLDC Economy and Assets Portfolio holder

Cllr Jonathan Brook: KTC and Deputy Leader SLDC

Cllr Peter Thornton – KTC, & CCC Deputy Leader and Cabinet Member for Finance

Other members will be co-opted and this is in hand. It was agreed that the Working Group Chair should be Cllr Jonathan Cornthwaite and the Vice Chair should be Cllr Susanne Long and reports to the KTC Planning Committee.

**957/18/19**

**ANY OTHER BUSINESS**

**Letter from Kendal Swifts as part of the ‘Swifts in the Community’**

Asking for the installation of 20 internal swift nest bricks as a planning condition for Planning Application No. SL/2019/0064 Westmorland Shopping Centre – The construction of an additional storey level.

The committee supports the representations from Kendal Swifts, which we endorse as a committee.

**958/18/19**

**PLANNING APPLICATIONS**

Members considered Planning Applications submitted for consultation purposes by the local planning authority, South Lakeland District Council.

**RESOLVED**

That having considered the applications outlined in the schedule, the recommendations in Appendix I attached to these minutes be made to South Lakeland District Council.

The meeting ended at 8.30 pm

Signed .....

Dated .....

No.	App No./ Type	Address/ Proposed Development	Comments To SLDC	Observations/ Recommendations
1	FPA <a href="#">0130</a>	<b>43 Serpentine Road, Kendal</b> Replacement windows including opening up of previously blocked up cellar window/grille at pavement level	19.03.2019	<b>No Objections</b>  As long as hardwood windows are used on all three levels
2	FPA <a href="#">0169</a>	<b>5 Natland Road, Kendal</b> Single storey side garage	19.03.2019	<b>No Objections</b>
3	FPA <a href="#">0102</a>	<b>4 Summer Hill, Kendal</b> Reposition entrance gate and stoops, removal of random stone top on front boundary wall, erection of boundary wall to side and installation of metal railings	18.03.2019	<b>No Objections</b>  Subject to Highway proposals
4	FPA <a href="#">0151</a>	<b>11 Castle Rise, Kendal</b> Formation of new vehicular access and two new parking bays	20.03.2019	<b>Objections</b>  See notes below
5	FPA <a href="#">0166</a>	<b>17 Hayfell Rise, Kendal</b> Installation of first floor window	20.03.2019	<b>No Objections</b>
6	FPA <a href="#">0170</a>	<b>Empson Hill, Kendal Green, Kendal</b> Removal of existing outdoor swimming pool and erection of dwelling with integral garage	27.03.2019	<b>No Specific Objections</b>  See notes below
7	FPA <a href="#">0114</a>	<b>21 High Fellside, Kendal</b> Installation of bifold doors to replace existing timber patio doors	27.03.2019	<b>No Objections</b>  No objection as long as material used conforms to the stipulations of the Kendal Conservation Area
8	FPA <a href="#">0176</a>	<b>Garage site east of Castle Drive, off Parkside Road, adjacent to Oxenholme-Windermere Railway Line, Kendal</b> Erection of five affordable dwellings	27.03.2019	<b>No Objections</b>  See notes below

**From the 4<sup>th</sup> March planning meeting SLDC to note: Additional comment regarding this application FPA 0124 Comments: MD Laundry Machines (Kendal) Ltd, Parkside Business Park, Parkside Road, mire, Kendal. Change of use to building from use class B1/B8 (business/storage or distribution) to use class D2 (assembly and leisure).**

'The Committee has already objected to this application with regard to parking issues. As there is no change to these issues the Committee's concerns still exist.'

Following a letter from the Kendal Gymnastics Club applicant's agent Peter Watson with regard to the above comments, his response answers the committees concerns who now have **No Objections**.

#### **Item 4) FPA 0151 Comments**

**11 Castle Rise, Kendal. Formation of new vehicular access and two new parking bays.**

The committee would like the applicant to provide proof of land ownership between the road and their property. They would also like to see proof of the CCC Highways response to the applicant's request for new vehicular access.

#### **Item 6) FPA 0170**

**Empson Hill, Kendal Green, Kendal Removal of existing outdoor swimming pool and erection of dwelling with integral garage.**

The committee wishes SLDC to look at potential issues of continuity of design within the Kendal Conservation Area, the use of appropriate building materials & potential dominance in the local area of this new building from the proposed position.

#### **Item 8) FPA 0176 Comments**

**Garage site east of Castle Drive, off Parkside Road, adjacent to Oxenholme-Windermere Railway Line, Kendal. Erection of five affordable dwellings.**

No objections to the application design itself, but the committee calls on SLDC to look at the impact on infrastructure development regarding adequate drainage, sewerage and that there are no detrimental effects with respect to Highways at this difficult road junction.

## KENDAL TOWN COUNCIL REPORT

To: Full Council	1 <sup>st</sup> April 2019
From: Councillor Sutton	Agenda Item No. 12

### **Cumbria Association of Local Councils (CALC): Meeting held 17<sup>th</sup> March 2019**

The meeting began with a presentation by Community Police Inspector Paul Latham. Mr Latham's talk was mainly centred on co-operation between partners and the police. He admitted that financial constraints were a consideration these days, but that Kendal was in a good place as regards policing, with 10 Police Community Support Officers. There were 5 based in Windermere and 4 in Ulverston.

He mentioned the Hub - a local focus unit which is based within the Kendal police station. The Hub looks at community problem-solving in the Kendal area.. Groups working in the Hub also look at ways in which behaviour can be changed (for example anti-social teenage problems at McDonalds). There is a Business Against Crime Group based in the Hub which manages Shop-watch and Bar-watch. The Kendal Emergency Forum Group is also based at the Police Station. It is hoped that the emphasis on centred partnership working will considerably aid the work of the police.

News from other councils included an item about Levens, who put in an objection about an extension to Holgates Caravan Park and lost due to a technicality.

Casterton Neighbours Resilience Scheme has been successfully introduced with every household having full details of the scheme.

At Old Hutton there was news that the Haweswater Aqueduct pipes are now degrading. Replacing them will take about three years, so there may be some disruption to traffic for a while.

The Upper Kent Partnership is to meet more frequently.

Windermere and Bowness may be placing CCTV cameras in their centres due to a rise in serious anti-social behaviour at weekends, perhaps due to rising numbers of visitors. Attention was brought to the fact that Windermere Police Station has been closed for the last three years.

Mention was made of the Environment Agency's Flood Risk Management Scheme.

There was also mention made of the Lake District National Park revised National Park Plan which may go out after April 8<sup>th</sup> for public consultation.

# KENDAL TOWN COUNCIL REPORT

To: Full Council	1 <sup>st</sup> April 2019
From: Councillor Sutton	Agenda Item No. 12

## **Kendal Dementia Action Alliance: Meeting held 19<sup>th</sup> March 2019**

The meeting began with some discussion about the state of the Alliance. Reference was made to areas such as Blackpool which seemed to have more inclusive dementia groups. Carers were given lots of encouragement to attend groups, as well as people with mental health issues, brain injuries, vascular problems etc. The Kendal group is looking at this more inclusive model (Grange and Kirkby Lonsdale have similar groups to Blackpool.)

The Charity Organiser explained that the Hub would be moving from the Brewery to the Abbott Hall Social Centre. This was cheap to rent (£15 a month), had a kitchen and a dividing wall which could be used as an area for more confidential discussions. The close presence of outside space was also considered an asset.

The launch of the Dementia Action and Awareness week will take place at the new Hub on the 14<sup>th</sup> May. It will be a market-place event with involvement of various local organisations that deal with caring in the community.

The Dementia Buddy scheme is still in the process of being introduced .It was felt that various other organisations have become involved with wristband schemes etc. It was felt there was a need for more organisations to commit to the scheme.

Mention was made of the Herbert Protocol introduced by Cumbria Constabulary.

The basis of this scheme is for vital information about a person with dementia (for example medication, description, photograph, significant places in the person's life and their daily routine) could be recorded on a form. The form should be stored safely, either in electronic format on a computer or as a printed version. It may need to be located quickly at any time of the day or night, by the person who needs the information to begin the initial search in the event of the person with dementia going missing, The form can be downloaded or printed from the Cumbria Constabulary website at [www.cumbria.police.uk](http://www.cumbria.police.uk) or collect from your local police station. The information should help the police and other agencies to locate the missing person as quickly as possible.

On Wednesday 10th.April there will be a 4-week dementia course beginning for family carers.

A service is being set up by Dignity in Dementia to concentrate on young people who have early onset dementia. It will provide easy to use dementia care guidance to help people to connect more effectively to the person being supported, leading to an improved quality of life to both participants.

[contact-----info@dignityindementia.org-----or](mailto:info@dignityindementia.org) ring Diane on 07771682378

A play is being performed at the Brewery on the 14<sup>th</sup> May called A Different Time. It is about the formation of a community orchestra and the relationships within it, and addresses dementia issues among others.

Dementia Awareness Weeks are 20-26th.May and 10-16th.June.

Singing in Mind will now be offering 2 sessions, morning and afternoon, due to a big rise in numbers attending.

The Alliance is keen for more organisations to raise the awareness of dementia. The scheme to begin training shop and business staff in being more dementia aware will be continuing this April, starting in the High Street.

## KENDAL TOWN COUNCIL

## February 2019 - Bank Payments

Date	Ref	Details	Net £	VAT £	Total £
07/02/2019	OL 12934	Lound Road Garage - fuel for Town Council van	63.14	12.63	75.77
07/02/2019	OL 12935	Christmas Plus Ltd - dismantle festive display 30% contract	1,721.40	344.28	2,065.68
07/02/2019	OL 12936	Designworks - website maintenance - 10.12.18-10.11.19	360.00	72.00	432.00
07/02/2019	OL 12937	Jack Ellerby Landscapes - walling repairs Coley Barn allotme	420.00	0.00	420.00
07/02/2019	OL 12938	Tech 4 - photocopying costs to 10.01.2019	88.47	17.70	106.17
07/02/2019	OL 12939	Itek - investigate/advise on various machine virus pop-ups	31.50	6.30	37.80
07/02/2019	OL 12940	KTT Services - rodent control - Rinkfield Allotments	45.00	0.00	45.00
07/02/2019	OL 12941	CT Hayton - Abus combi padlock	19.99	4.00	23.99
07/02/2019	OL 12942	Newsquest Media - road closure notice Xmas lights - Gazette	481.10	96.22	577.32
04/02/2019	DD/STO	Planning Portal via B'Card, planning fee re Greenwall	250.67	3.33	254.00
07/02/2019	OL 12943	Beverage for Mayor's Parlour	33.34	6.67	40.01
11/02/2019	OL 12944	C Killilea - fencing work Shaw Brow - material	1,640.00	0.00	1,640.00
11/02/2019	OL 12945	J H Barker & Son - 30' Christmas Tree	190.00	0.00	190.00
04/02/2019	DD/STO	Barclays - Commission charges 13.12.18-13.01.19	44.06	0.00	44.06
15/02/2019	DD/STO	Vanguard - Monthly van tracking fee	3.50	0.70	4.20
15/02/2019	DD/STO	Vanguard - Monthly van tracking fee	3.50	0.70	4.20
17/02/2019	DD/STO	Moorepay - Insurance premium adjustment	4.84	0.00	4.84
17/02/2019	DD/STO	Moorepay - Insurance premium	27.75	0.00	27.75
17/02/2019	DD/STO	Moorepay - HR & Health & Safety advice	38.25	7.65	45.90
20/02/2019	DD/STO	Busy Bees - Charges for Childcare Vouchers	8.51	1.70	10.21
20/02/2019	DD/STO	Busy Bees - Childcare Voucher	243.00	0.00	243.00
21/02/2019	OL 12948	Jack Ellerby - hedge laying/tree work - Town View Allotments	887.00	0.00	887.00
21/02/2019	OL 12949	JJC Hire - Skip Hire/emptying - Dowkers Lane	180.00	36.00	216.00
21/02/2019	OL 12950	Open Spaces subscription (renewal date 01/03/2019)	45.00	0.00	45.00
21/02/2019	OL 12951	SLDC - Broadband costs February 2019	43.40	8.68	52.08
21/02/2019	OL 12952	Continental Landscapes - Re-instate Welcome to Kendal sign	75.00	15.00	90.00
20/02/2019	OL 12953	Net Pay - February 2019	9,245.27	0.00	9,245.27
25/02/2019	OL 12954	R Mathews - dry cleaning for Town Crier	15.00	0.00	15.00
25/02/2019	OL 12955	CT Hayton - Latex Gloves, Welding Gauntlet etc	21.25	4.25	25.50
28/02/2019	OL 12956	Hyde Harrington - Green Wall Planning Application	1,000.00	200.00	1,200.00
28/02/2019	OL 12957	Tech 4 - Photocopying	58.30	11.66	69.96
28/02/2019	OL 12958	Water Plus - water supply Windermere Road Allotments	57.64	0.00	57.64
28/02/2019	OL 12959	Water Plus - water supply - Castle Drive Allotments	26.43	0.00	26.43
28/02/2019	OL 12960	AR - Secretary cover re Lights/Planning/Management Cttee	170.00	0.00	170.00
28/02/2019	DD/STO	EE - Townscape Manager's phone rental	15.29	3.06	18.35
			<b>17,557.60</b>	<b>852.53</b>	<b>18,410.13</b>