

KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of
Kendal Town Council
Held on Monday, 4th January 2016 at 7.30 p.m.
in the SLDC Council Chamber, the Town Hall, Kendal**

- PRESENT** The Mayor (Councillor C. Hogg) in the Chair;
Councillors A. Robinson, G. Vincent, G. Cook, P. Bramham, J. Brook,
C. Feeney-Johnson, J. Veevers, G. Archibald, S. Coleman, S. Emmott,
D. Evans, S. Evans, J. McCreesh, M. Severn, L. Oldham, P. Walker,
A. Blackman, C. Hardy, K. Hurst-Jones, J. Robinson, K. Teasdale,
T. Clare and R. Sutton
- APOLOGIES** Councillors A. Finch, G. Tirvengadam, K. Bracey and R Hogg.
- OFFICERS** Liz Richardson (Town Clerk), Jack Jones (Town Treasurer) and
Rose Tideswell (Temporary Council Secretary)
- 712/15/16 PUBLIC PARTICIPATION**
- None.
- 713/15/16 DECLARATIONS OF INTEREST**
- Cllrs Cook, Feeney-Johnson, S Evans and McCreesh declared an other
registerable interest in agenda item 9.
- 714/15/16 MINUTES OF COUNCIL MEETING HELD ON 2nd NOVEMBER 2015**
- Members considered the minutes of the meeting of full Council held on
the 2nd November 2015. Cllr. Hurst-Jones proposed that the minutes be
approved as a correct record and signed by the chair. This was
seconded by Cllr. Coleman and carried unanimously.
- 715/15/16 MINUTES OF COUNCIL MEETING HELD ON 23rd NOVEMBER 2015**
- Members considered the minutes of the meeting of the Budget Council
held on the 23rd November 2015.
- The Treasurer suggested that the report referred to in paragraph two of
Minute 634/15/16 be added as an appendix to the Minutes. Members
agreed and Cllr. Brook proposed this addition. Cllr. Coleman seconded
and the proposal was carried unanimously
- Cllr. Severn proposed that, subject to the above, the minutes be
approved as a correct record and signed by the Chair. This was
seconded by Cllr. Archibald and carried unanimously.
- RESOLVED** That the document "2016/17 Budget Proposals – Financing Summary" be
added as an appendix to the Minutes.

716/15/16 PRESENTATION ON KENDAL SIGNAGE PROJECT – Helen Moriarty, KTC Project Manager.

Helen Moriarty gave a presentation on the Kendal signage project which is part of the Kendal Action Plan. The aim was to make all traffic, pedestrian and cycling signs in Kendal attractive, logical and useful to reflect vibrancy and demonstrate artistic nature of the town. Signs should to be easy for visitors to navigate by car, bike and public transport. Helen has identified 8 redundant signs that are unnecessary and could be removed. She highlighted traffic signs that are confusing and cluttered and cycling signs that are conflicting and not all needed. She also spoke about signage at Kendal railway station and the bus station. Helen would also like to improve the advertising of Kendal's attractions and is working with Cllr. T. Clare on trails of an hour long starting and ending in the Town Centre to be linked into the new website. In conclusion Helen asked Councillors to flag up any redundant or confusing signage and to comment on the trails.

Cllr. Vincent was pleased with the signage project. He informed the meeting that Kendal Railway Station did have a bespoke tourism sign and it would be useful to know if this was located in the wrong place.

Cllr. Coleman stated that he thought legislation required certain cycle signs and should only be changed in consultation with CCC and perhaps Helen could lead on this.

Cllr. Archibald suggested that Helen circulate to Councillors the Google maps she had created and thought it would be a good idea if Helen would sit down with some interested Councillors to discuss in detail.

Cllr. Brook wanted to ensure future proofing and that Helen had fostered links with those in other tiers to enable implementation. Helen confirmed that she had had discussions with SLDC and CCC officers

Cllr. Emmott asked about whether the signage at Oxenholme Railway Station had been surveyed. Helen replied that it was not within the initial survey area but she could include if requested.

Cllr. Feeney-Johnson noted that it was important for Helen to speak with CCC Members especially Cllr Stan Collins, Chair of the South Lakes Highways & Transportation Local Committee. She also talked about the problems faced by people alighting at Oxenholme Railway Station including poor information at the bus stop, information relating to key places that visitors are likely to be looking for and poor signage as to which way Kendal is situated.

Cllr. Cook informed Councillors that there is a highways project imminent at the junction by Kendal railway station. He also advised Helen to contact The Lakes Line Community Rail Partnership.

RESOLVED That Helen Moriarty, KTC Project Manager emails Councillors the Google maps showing signage locations for their feedback.

717/15/16 MAYORS COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor conveyed his thanks to Councillors and Town Council staff for their work during the floods in December, with special thanks to Councillors D. and S. Evans for their work in the Sandylands and Mintsfeet Wards. The Mayor also mentioned the Kendal Cares Group set up by KTC which has now been passed over to the Kings Food Bank and is based in the Westmorland Shopping Centre. The Treasurer reported that a total of £2,352.00 had been raised from public donations, with £2,022.00 paid to the Cumbria Community Foundation (earmarked for Kendal) and £330.00 paid to Kendal Relief in Need. KTC has already given a donation of £500 to the Cumbria Community Foundation and £500 to the Kings Food Bank to help with set up costs.

Cllr. Archibald reminded Councillors that a lot of people were involved in the flood relief work and no one more than the Mayor. Council thanked the Mayor for his leadership during the crisis.

The Mayor announced his pleasure on hearing that Councillor Sylvia Emmott had been awarded a British Empire Medal in the Queens New Year's honours list. This will be awarded locally with a visit to Buckingham Palace later in the year.

The Mayor reminded Councillors that the Mayor's annual charity dinner is on the 10th February 2016.

Cllr. Feeney-Johnson thanked Councillors who came to assist at the annual Mayor's coffee morning held on the last Saturday before Christmas. Many Councillors had helped at a very enjoyable event which had raised about £530.00 for the Mayor's charity.

OUTSIDE BODIES – REPORTS FROM COUNCILLORS

- 718/15/16 Brewery Arts Centre – Cllr. K. Teasdale**
Cllr. Teasdale presented her report that had previously been circulated to all Councillors. No questions were raised.
- 719/15/16 Lancaster Canal Regeneration Partnership – Cllr. S. Evans**
Cllr. Evans presented her report that had previously been circulated to all Councillors on the progress being made on the regeneration of the Canal. No questions were raised.
- 720/15/16 Kendal Emergency Planning Project – Cllr. J. Robinson** Cllr. Robinson gave further information on the report given to Councillors on the night. The initial emergency planning group started in 2014 had not progressed but had recently restarted. The group is going to compile a Community Emergency Plan and Cllr J Robinson has offered to assist. The group will be involved with the early warning and the recovery stages. Cllr J Robinson asked Members if as KTC Councillors they would consider acting as first point of contact for their ward. Could they also identify others that have networks in the ward areas such as Church groups. Finally would Councillors read and check the Directory of Offers & Services being compiled.

The Mayor thanked Cllr J Robinson for the report which he asked be emailed to Councillors and considered further at Management Committee. Issues raised by Members included potential overlap, warning siren, effect of social media and warning systems. The Mayor requested that comments be sent to Cllr J Robinson and that consideration be given to a small piece in the forthcoming Newsletter on the Environment Agency warning system and Cumbria Community Messaging

721/15/16 CALC Rep – Volunteer Sought Following Cllr. Bracey’s Resignation.

Cllr. Sutton volunteered to join Cllr. Blackman as a CALC representative.

RESOLVED That Councillor Sutton is now one of the CALC representatives.

722/15/16 SLDC PARISH REMUNERATION PANEL REPORT 2016/17

The Town Clerk presented the report from the SLDC Parish Remuneration Panel with their recommendations. She highlighted the changes. Cllr. Veevers proposed that the report be noted and accepted and this was carried unanimously.

RESOLVED That the report from the SLDC Parish Remuneration Panel be noted and accepted.

723/15/16 FREEDOM OF INFORMATION PUBLICATION SCHEME – To approve the draft publication for 2016

The Town Clerk presented the draft publication scheme which had been approved by Management Committee. The publication outlines the information available from the Town Council and how the information can be obtained and is updated annually. Cllr. Cook proposed that the draft be approved and Cllr. Feeney-Johnson seconded this and it was carried unanimously.

RESOLVED That the draft annual Freedom of Information Publication Scheme be approved and published.

724/15/16 CCC BUDGET CONSULTATION 2016/17 – Draft letter of response (Minute 681/15/16)

The Town Clerk presented the draft response letter on the CCC budget consultation for 2016/17 following comments from Management Committee. The letter outlined the Town Council’s concerns over budget cuts where they impact on the provision of services and infrastructure in Kendal and in particular any impact on Highways budgets.

The Mayor reminded Councillors that they can also comment as individuals.

A discussion took place about the proposal to close two local fire stations at Staveley and Arnside and the impact this would have on Kendal and

whether comment on this should be included in the response letter. Cllr. Emmott commented on the recent floods and the assistance these two crews had provided. Councillors Severn, Coleman and Clare felt strongly that the proposed closure of these rural stations would detrimentally impact on Kendal and should be included in the letter.

Cllr. Coleman proposed that the draft response letter included comment on the closure of rural fire stations in the vicinity of Kendal. This was seconded by Cllr. Emmott and carried (with 4 abstentions and 2 against).

RESOLVED

That The Town Clerk sends the response letter on the CCC budget consultation 2016/17 with the addition of a paragraph regarding the proposed closure of rural fire stations in the vicinity of Kendal.

725/15/16

LOCAL GOVERNMENT BOUNDARY COMMISSION ELECTORAL REVIEW OF SOUTH LAKELAND CONSULTATION – Draft letter of response (Minute 682/15/16)

The Town Clerk presented the draft response letter on the LGBC Electoral review of South Lakeland following comments from Management Committee.

Cllr Cook stated that point 4 should have the following addition “Each county division should be split into 3 District wards with 2 Town Council members per ward”.

Discussion took place about the removal of point 5 or re-wording to reflect that it is Town Council elections we want held on the same day as a District election. Cllr. Emmott proposed the wording be “We would prefer Kendal Town Council elections to be held on the same day as a District election in Kendal”. This was seconded by Cllr Archibald and carried unanimously.

RESOLVED

That the Town Clerk sends the response letter on the LGBC Electoral review of South Lakeland with the changes agreed to the wording.

726/15/16

KENDAL DEMENTIA ACTION ALLIANCE UPDATE – Cllr. T. Clare

Cllr. Clare gave an update on the Kendal Dementia Action Alliance. The vision was to be a dementia friendly town. The idea is to produce a directory – to list how to obtain advice, activities on offer etc. So far 20 organisations have given details of their offer including GP services. The directory is aimed at a broad range of people and will be made available to the public and there will be a flyer in the next Newsletter. It will need regular updating. It is proposed that the directory is available on-line and this is being done by Kendal College with the proposed domain name as “kendaldirectory.co.uk”. Cllr Clare asked if the Town Council could own the domain name.

Cllr. McCreesh asked a number of questions regarding the cost and ownership of the domain name and the maintenance of any site. Cllr. A Robinson proposed that Cllr Clare should discuss further with Kendal College and report to the next Management Committee meeting.

RESOLVED That the proposal for a Kendal dementia directory domain name be further discussed at the next Management Committee meeting.

727/15/16 MANAGEMENT COMMITTEE – Minutes 16th November 2015

The minutes of the Management Committee meeting held on 16th November 2015 were presented by Cllr. Emmott who proposed that the minutes be approved as a correct record. This was seconded by Cllr. Feeney-Johnson and carried with 1 abstention.

RESOLVED That the minutes of the Management Committee meeting held on 16th November 2015 be approved as a correct record of the meeting.

728/15/16 Update on KTC/SLDC Council Chamber and Photograph (Minute 603/15/16)

Discussions took place as to the merits of the Deputy Mayor sitting at the top table at future Council meetings and whether changes were required to Standing Orders. It was agreed that the Deputy Mayor should not be “assisting” the Mayor as stated in the Recommendation but that it would be a valuable learning experience. It was proposed by Cllr. Emmott and seconded by Cllr A Robinson that the Deputy Mayor sits at the top table at future Council meetings. This was carried with four against and four abstentions.

RESOLVED That the Management Committee’s proposal be amended to approve that the Deputy Mayor sits at the top table at future Council meetings.

729/15/16 MANAGEMENT COMMITTEE – Minutes 14th December 2015

The minutes of the Management Committee meeting held on 14th December 2015 were presented by Councillor Emmott who proposed that the minutes be approved as a correct record. This was seconded by Cllr. Cook and carried unanimously.

Discussion took place about implementation of the Resolution of Minute 697/15/16 Draft Proforma Terms of Reference. It was agreed that Standing Orders would be reviewed and presented to Management Committee and Council and this may affect the draft Terms of Reference which could then need further consideration and revision. Cllr Emmott proposed adding the wording “...and the revision of Standing Orders before **further consideration and** re-drafting the Terms of Reference” in the second sentence of the Resolution. This was seconded by Cllr Cook and carried unanimously.

RESOLVED That the minutes of the Management Committee meeting held on 14th December 2015 be approved, subject to the above revision, as a correct record of the meeting.

730/15/16 Donation to Cumbria Foundation (Minute 690/15/16)

Cllr Emmott proposed that the Recommendation to make an immediate donation of £500 to the Cumbria Community Foundation with a further donation to be considered following further discussion by Councillors be approved. This was seconded by Cllr Archibald and carried unanimously.

RESOLVED That the Management Committee's proposal to make an immediate donation of £500 to the Cumbria Community Foundation with a further donation to be considered following further discussion by Councillors be approved by Council.

731/15/16 Action Plan for Kendal Progress Update (Minute 699/15/16)

Cllr Emmott proposed that a reminder be issued at each Council meeting for Councillors to provide the Town Clerk with an update on the area of the Action Plan on which they are working be approved. This was seconded by Cllr Archibald and carried unanimously.

RESOLVED That the Management Committee's proposal that a reminder be issued at each Council meeting for Councillors to provide the Town Clerk with an update on the area of the Action Plan on which they are working be approved by Council.

732/15/16 PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 2nd and 16th of November and 7th December 2015 were presented by Cllr. J. Robinson who asked Council to receive these minutes.

RESOLVED That the minutes of the Planning Committee meetings held on 2nd and 16th November and 7th December 2015 be received.

733/15/16 MAYORALTY & ARTS COMMITTEE

The minutes of the Mayoralty and Arts Committee meeting held on 30th November 2015 were presented by Cllr. A. Robinson who proposed that the minutes be approved as a correct record. This was seconded by Cllr. Brook and carried with one abstention.

RESOLVED That the minutes of the Mayoralty and Arts Committee held on the 30th November 2015 be approved as a correct record of the meeting.

FINANCIAL MATTERS**734/15/16 (a) Budget 2016/17**

The Town Treasurer presented his report on the Proposed Budget 2016/17. He stated that the summary reflected the proposed precept increase equivalent to £1 for a Band D property to cover projects from the Action Plan for Kendal. The forecast outturn for 2015/16 was unchanged from the November position. Although unbudgeted expenditure had been committed due to the recent flooding incidents,

this has could be covered by the Contingency budget. There are only minor changes to expenditure. The tax base figures received from SLDC have resulted in an extra £4,000 income; this will not be affected by the flooding relief Council Tax exemption being offered by SLDC. The reserves policy remains the same, other than minor changes to monetary values, and there are now £8,000 unallocated funds in the proposed Budget. The Treasurer suggested that the reserve monies could be reserved for flooding contingencies. The Treasurer believed that the estimates are sufficiently robust and reserves sufficiently adequate to enable the Council to set its budget for the year. The Treasurer recommended that, subject to any amendments, Council may approve the budget for 2016/17.

A lengthy discussion followed about the unallocated funds and whether this was sufficient to fund recovery projects. There was agreement that the Town Council should contribute to recovery efforts both through infrastructure projects and promotion of the town. The Treasurer advised against using reserves for flooding recovery. Any monies in excess of the £8,000 would need to be raised through the precept.

It was discussed that the Town's Council Tax should be raised by an additional £2 per property, to provide a £20,000 Flood Recovery fund. Councillors debated as to what projects the fund could be used for and whether it should be ring fenced. It was agreed that any additional funds raised in 2016/17 would be ring fenced for flood recovery projects. It was suggested that money could also be used for administrative support to enable projects to be progressed. The £8,000 unallocated funds were to remain unallocated for a future Council decision on whether to add to the Flood Recovery fund or spend elsewhere.

It was noted that there could be an effect on future budgets arising from the Council Tax exemptions for flooded properties and further Government cuts so that future monies raised through the precept rise could be needed to maintain the budget.

Cllr. Feeney-Johnson proposed that the Budget for 2016/17 with a precept rise equivalent to a £3 increase in Band D Council Tax be accepted. This was seconded by Cllr. A. Robinson and carried with 3 against.

RESOLVED That

- i) the 2016/17 Budget, representing a £3.00 increase in the Band D Council Tax, as detailed in the attached appendix, be approved;
- ii) the Budget include a ring-fenced provision of £20,000 for Flood Recovery;
- iii) the available amount of £8,400 in the 2016/17 Budget should not be allocated at this stage;
- iv) the budgeted transfers to and from reserves be agreed;

- v) the revised Reserves Policy be approved;
- vi) in setting its Budget, the Council has had regard to the advice of the Town Treasurer in relation to the robustness of estimates and the adequacy of balances; and
- vii) South Lakeland District Council be requested to pay the sum of £347,680.94 as Kendal Town Council's precept for the year 2016/17.

735/15/16 (b) Bank Mandate Changes

The Treasurer reported that Barclays Bank is changing its procedures for online banking to require two signatures. Currently it operates a variation to the formal mandate whereby on-line payments only require one account signatory. The Treasurer requested a change of the bank mandate to retain the one signatory option and asked permission from the Council to do this. He assured the council that there are already stringent checks in place before a transaction can take place and the proposal would maintain the status quo. It was pointed out, however, that the change to a single signatory mandate would apply to all payments, not only those made on-line. Cllr. A. Robinson proposed that the Treasurer be allowed to continue to operate online banking with only his signature required along with the current safeguards already in place. Cllr. Coleman seconded the proposal and it was carried with three against.

RESOLVED That the Council instructs Barclays Bank to amend the existing mandate to enable a single signatory to authorise payments from its accounts.

736/15/16 (c) External Audit Procurement

The Treasurer presented a report on the proposals for a sector led body arrangement for the procurement of external audit from 2017/18 onwards. The Treasurer had recommended opting into this arrangement. Cllr. A. Robinson proposed accepting opting into the Sector Led Body arrangements for external audit. This was seconded by Cllr. Cook and carried unanimously.

RESOLVED That KTC opt into the Sector Led Body arrangements for external audit from 2017/18.

737/15/16 (d) Bank Payments Schedules October and November 2015

The Treasurer presented the Bank Payments Schedules for October and November 2015.

RESOLVED That the Bank Payments Schedule for October and November 2015 be approved.

738/15/16 (e) Invoices over £2,000

The Treasurer reported that there were two invoices over £2,000 which

required approval as follows:

- Lakeland Radio – Christmas Lights Switch on Event - £2,430.00
- SLDC – Quarterly service charge - £2,375.00
(both amounts including VAT).

He reported that two credit notes and two replacement invoices had been received from SLDC, which was retrospectively charging VAT on the service charge for the Town Council's accommodation. The net effect was that a payment of £7,431.80 VAT was due to SLDC. This VAT could be claimed back by KTC as a one off claim and did not have to wait until the annual VAT return.

Cllr. Veevers proposed that payment of the three amounts be approved. This was seconded by Cllr. Feeney-Johnson and carried with 1 abstention.

RESOLVED That payment of the two invoices over £2,000 and the transactions relating to SLDC be approved.

739/15/16 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr. Brook and seconded by Cllr. Clare to move to Part II, this was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- *Information relating to any individual [Paragraph 1]*

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STAFFING MATTERS [Paragraph 1]

740/15/16 Town Treasurer's Annual Review (Minute 610/15/16)

The Town Clerk reported that she had undertaken the annual review of the Treasurer and informed members that following satisfactory performance he was entitled to move up one spinal point on the pay scale. Cllr. Emmott proposed that that the pay award be approved. This was seconded by The Mayor Cllr. C. Hogg and carried unanimously.

RESOLVED That the Treasurer moves up the pay scale by one spinal point following his annual review.

741/15/16 Mayor’s Attendant Probation (Minute 690/15/16)

The Town Clerk advised that the Mayor’s Attendant probation period would end shortly and asked that his position be made permanent. Cllr. Emmott proposed that that the position be made permanent. This was seconded by Cllr. Coleman and carried unanimously.

RESOLVED That the Mayor’s Attendant position is made permanent.

742/15/16 Payments to Civic Attendants (Minute 655/15/16)

The Town Clerk advised that the Mayoralty & Arts Committee had reviewed the payments to the Civic Attendants. The Committee had recommended that the amount paid per event to the Mace and Sword bearers rise from £30 to £35 and that for the Town Crier rise from £30 to £45, to reflect the attendance for longer at events. Cllr. Veevers proposed accepting the recommendation. This was seconded by Cllr. McCreesh and carried unanimously.

RESOLVED That the payments per event for the Civic Attendants are increased as proposed.

743/15/16 Remembrance Sunday (Minute 702/15/16)

Following a query from Cllr McCreesh, the Town Clerk advised that following a complaint about Councillors not behaving appropriately during the Remembrance Sunday procession, Management Committee had agreed that Councillors would be reminded nearer the time to show due respect to the occasion and conduct themselves appropriately. The complainant had been advised of the outcome.

744/15/16 READMISSION OF PRESS & PUBLIC

RESOLVED That the press and public be re-admitted for the remainder of the meeting.

The meeting closed at 10.15pm.

Signature

Date

KENDAL TOWN COUNCIL						
2016/17 APPROVED BUDGET						
HEADING	BUDGET		FORECAST		APPROVED BUDGET	
	2015/16		2015/16		2016/17	
	£	£	£	£	£	£
INCOME						
PRECEPT:						
Council Tax Levy (incl. lighting & elections)		313,059	313,059			347,681
Council Tax Grant - SLDC		28,655	28,655		28,955	28,955
OTHER INCOME:						
Bank Interest	4,300		4,240		3,330	
Allotment Rents	19,000		20,550		21,020	
Miscellaneous	100		100		100	
Sub-Total		23,400	24,890			24,450
TOTAL INCOME		365,114	366,604			401,086
EXPENDITURE						
MANAGEMENT:						
Staff Expenses (including travel)	133,500		130,000		137,500	
Staff Recharges to Services	(48,860)		(48,860)		(63,890)	
Premises	20,000		16,190		16,270	
Supplies & Services	7,000		7,000		7,000	
Audit, Subscriptions & Insurances	13,000		12,350		13,090	
Elections	9,652		9,652		0	
Newsletter	5,850		6,480		7,050	
IT & Website	3,800		5,140		5,160	
Miscellaneous	2,000		2,100		2,015	
Sub-Total		145,942	140,052			124,195
MAYORALTY & CEREMONIES:						
Staffing	13,520		13,520		16,900	
Mayor & Deputy Mayor's Allowance	5,275		5,275		5,280	
Mayor's Travel	0		1,200		1,200	
Functions	5,500		5,500		5,605	
Twinning Expenses	1,000		1,000		1,000	
Sub-Total		25,295	26,495			29,985
ARTS & HERITAGE:						
Exhibitions	1,000		1,000		3,000	
Kendal Museum	2,000		2,000		2,000	
Sub-Total		3,000	3,000			5,000
ALLOTMENTS:						
Staffing	15,840		15,840		15,480	
General Expenses	11,250		11,250		11,250	
Improvements & Developments	0		9,700		0	
Sub-Total		27,090	36,790			26,730
BLOOM:						
Staffing	13,020		13,020		14,390	
Floral Displays	27,200		27,200		29,220	
Bloom Competitions	1,000		1,000		3,500	
Sub-Total		41,220	41,220			47,110
CHRISTMAS LIGHTS & FESTIVALS:						
Staffing	5,520		5,520		5,700	
Displays (incl. power)	17,500		17,590		21,880	
Switch - On	2,500		2,500		2,515	
Festival Grants	35,000		35,000		35,000	
Sub-Total		60,520	60,610			65,095
ENVIRONMENT:						
Staffing	960		960		11,420	
Somervell Garden	500		500		500	
Parks & Open Spaces Programme	0		10,650		5,500	
Sub-Total		1,460	12,110			17,420
HIGHWAYS & INFRASTRUCTURE:						
Bus Shelters, Seats and Footpaths Maintenance	4,000		3,000		3,000	
Litter Bin Emptying	2,000		2,000		2,000	
Street Furniture	3,500		3,500		3,500	
Lights maintenance	1,000		1,000		1,000	
Lighting - running costs	2,199		2,199		2,206	
Sub-Total		12,699	11,699			11,706
GRANTS	27,500	27,500	28,065	28,065	36,000	36,000
DEVELOPMENT FUND:						
Allocated Schemes	23,730		69,127		107,505	
External Income	0		(25,205)		0	
Sub-Total		23,730	43,922			107,505
FLOODING RECOVERY					20,000	20,000
CONTINGENCY	3,000	3,000	2,000	2,000	3,000	3,000
Election Reserve Increase	3,000		0		0	
Election Reserve Decrease	(9,652)	(6,652)	0	0	0	0
WAINWRIGHT AWARD:	310	310	310	310	320	320
DIRECT EXPENDITURE		365,114	406,274			494,066

HEADING	BUDGET 2015/16		FORECAST 2015/16		APPROVED BUDGET 2016/17	
CONTRIBUTIONS TO RESERVES:						
Development Fund	23,730		23,730		37,505	
Development Fund from Election Reserve	5,000		5,000		0	
Development Fund: External Income	0		25,205		0	
Allotment Fund	0		1,490		1,220	
Election Reserve	3,000		0		2,500	
Wainwright Fund	200		250		220	
		31,930		55,675		41,445
USE OF RESERVES:						
Development Fund: Allocated Schemes	(23,730)		(69,127)		(107,505)	
Allotment Fund	0		(9,700)		0	
Environment Fund	0		(10,650)		(5,500)	
Election Reserve	(9,652)		(9,652)		0	
Transfer from Election Reserve	(10,000)		(10,000)		0	
Wainwright Fund	(310)		(310)		(320)	
		(43,692)		(109,439)		(113,325)
Increase/(Decrease) in General Fund Balance		11,762		14,095		(29,500)
UNALLOCATED BUDGET		0		0		8,400
TOTAL EXPENDITURE		365,114		366,604		401,086

Approved: 4 January 2016

KENDAL TOWN COUNCIL

2016/17 BUDGET PLANNED FINANCIAL RESERVES

	2015/16 FORECAST			2016/17 BUDGET			Balance 31 March 2017
	Balance 1 April 2015	Planned Contribution	Planned Use	Balance 1 April 2016	Planned Contribution	Planned Use	
	£	£	£	£	£	£	
Development Fund	85,482.91	53,935.00	(69,127.00)	70,290.91	37,505.00	(107,505.00)	290.91
Allotments	74,269.58	1,490.00	(9,700.00)	66,059.58	1,220.00	0.00	67,279.58
Arts & Heritage	4,096.04	0.00	0.00	4,096.04	0.00	0.00	4,096.04
Environment	28,326.28	0.00	(10,650.00)	17,676.28	0.00	(5,500.00)	12,176.28
Election	25,147.50	0.00	(19,652.32)	5,495.18	2,500.00	0.00	7,995.18
Wainwright	11,955.31	250.00	(310.00)	11,895.31	220.00	(320.00)	11,795.31
TOTAL FUNDS	<u><u>229,277.62</u></u>	<u><u>55,675.00</u></u>	<u><u>(109,439.32)</u></u>	<u><u>175,513.30</u></u>	<u><u>41,445.00</u></u>	<u><u>(113,325.00)</u></u>	<u><u>103,633.30</u></u>
 GENERAL FUND WORKING BALANCE	 <u><u>43,638.87</u></u>	 <u><u>14,094.74</u></u>	 <u><u>0.00</u></u>	 <u><u>57,733.61</u></u>	 <u><u>0.00</u></u>	 <u><u>(29,500.00)</u></u>	 <u><u>28,233.61</u></u>
 TOTAL RESERVES	 <u><u>272,916.49</u></u>	 <u><u>69,769.74</u></u>	 <u><u>(109,439.32)</u></u>	 <u><u>233,246.91</u></u>	 <u><u>41,445.00</u></u>	 <u><u>(142,825.00)</u></u>	 <u><u>131,866.91</u></u>

Approved: 4 January 2016