

KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of
Kendal Town Council
held on Monday, 3rd April 2017 at 8.00 p.m.
in the SLDC Council Chamber, the Town Hall, Kendal**

- PRESENT** The Mayor (Councillor S Coleman) in the Chair;
Councillors A Robinson, G Cook, P Bramham, J Brook, C Feeney-Johnson, J Veevers, G Archibald, S Emmott, S Evans, A Finch, G Tirvengadum, L Oldham, A Blackman, C Hardy, J Robinson, R Sutton, K Teasdale and J Owen.
- APOLOGIES** Councillors T Clare, G Vincent, D Evans, K Bracey, C Hogg and R Hogg.
- OFFICERS** Liz Richardson (Town Clerk), Jack Jones (Town Treasurer) and Hazel Belshaw (Temporary Council Secretary)
- 997/16/17** **PUBLIC PARTICIPATION**
None
- 998/16/17** **DECLARATIONS OF INTEREST**
None
- 999/16/17** **MINUTES OF COUNCIL MEETING HELD ON 6TH MARCH 2017**

Members considered the minutes of the meeting of full Council held on 6th March 2017.

Councillor J Owen proposed that the minutes be approved as a correct record and signed by the Chair. This was seconded by Councillor Bramham and carried with one abstention.
- RESOLVED** That the minutes of the Council meeting held on 6th March 2017 be approved as a correct record and signed by the Chairman.
- 1000/16/17** **MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor's communications and announcements had been circulated prior to this meeting.

The Mayor congratulated Nicky King (Council Secretary) and her family on the safe arrival of their son Jamie.

The Mayor also thanked everyone involved in the earlier Annual Town Assembly.

Councillor Feeney-Johnson mentioned the Kendal Community Walk taking place on 23rd April organised by Kendal Rotary Club. The Watersiders were looking for people to walk in aid of their charity. More information on the walk can be found on the Rotary Club website.
- 1001/16/17** **MANAGEMENT COMMITTEE**

The minutes of the Management Committee meeting held on 20th March 2017 were presented by Councillor A Robinson who proposed that they

be approved as a correct record. This was seconded by Councillor Brook and carried with one abstention.

RESOLVED That the minutes of the Management Committee meeting held on 20th March 2017 be approved as a correct record of the meeting.

The Town Clerk gave an update. Regarding the Flooding December 2015 – Issues Relating to Response to the Floods (ref minute 969/16/17) a meeting had been arranged for the 20th April and she had also been in touch with CALC. An email will follow to all Councillors. Regarding Equality & Diversity Training (ref minute 978/16/17) she had agreed that SLDC will provide the training and a date is to be arranged. An email will follow to all Councillors.

1002/16/17

MAYORALTY AND ARTS COMMITTEE

The minutes of the Mayoralty and Arts Committee meeting held on 27th February 2017 were presented by Councillor Coleman.

Councillor Brook referred to Minute 905/16/17 and highlighted a small amendment – “Councillor Brook suggested creating a piece of commemorative glassware and Councillor Veevers suggested a beer could be produced by a local brewer” should read “Councillor Brook suggested creating a piece of commemorative glassware and that a beer could be produced by a local brewer”.

Councillor Coleman proposed that the minutes be approved as a correct record (subject to the amendment noted). This was seconded by Councillor Brook and carried unanimously.

RESOLVED

That the minutes of the Mayoralty and Arts Committee meeting held on 27th February 2017 be approved as a correct record of the meeting (subject to the amendment noted).

Councillor Coleman then presented the following recommendation of the Committee:

1003/16/17

Review of Additional Mayoral Duties (ref minute 903/16/17)

The Mayoralty and Arts Committee had discussed the Mayor's involvement with the Mayor of Kendal's Fund for the Aged and Infirm, Abbot Hall Social Centre and the Friends of Kendal Parish Church and it had been recommended to cease involvement with these groups.

The Town Clerk had written to the Mayor of Kendal's Fund for the Aged and Infirm advising them of the recommendation to Council and had received a letter in reply which had been previously circulated to Members.

Councillor Cook asked for clarity on the recommendation so all Members could understand the reason for the decision.

Councillor Coleman explained it was felt that the Mayor's involvement with some groups had been added in an ad hoc way over the years, some due to previous Mayor's interests. It was recognised that there are various social clubs in the town and not just the Abbot Hall Social Centre

so it was decided it was unfair to be involved in just one. The reasons for ceasing involvement with Friends of Kendal Parish Church were similar.

With regards to the Mayor of Kendal's Fund for the Aged and Infirm, it was felt by the Committee that it was confusing to the public to be associated with the fund as the Mayor has no actual say in the running of the charity. There could be misrepresentation and direct reflection on the Mayor if there were complaints or poor practice. The meetings were very difficult to Chair as the Mayor had little idea of what was going on.

It was felt Council should support all charities in Kendal in an equal way and not just one or two over others. It had been agreed by the Committee to retain links with the Kendal Rinteln Association and the Sea Cadets as both these groups link to the work we do as a Council in respect of town twinning and civic events.

Councillor Emmott raised some concerns with the decision to cease involvement with the Mayor of Kendal's Fund for the Aged and Infirm. Although she understood the difficulties that have been mentioned from her time as Mayor of Kendal, she wondered if a face to face meeting with the Trustees before any decision is made would be beneficial.

Councillor Coleman commented that he had asked to a meeting but this had been withdrawn but they had decided to respond with the letter.

Councillor Veevers commented that the criteria for who could apply for the Fund's homes had changed over the years and it wasn't just aged and infirm. Councillor Bramham commented that the terminology aged and infirm was itself outdated.

There was then a discussion by Councillors regarding the decisions made around ceasing involvement with the three groups. It was then proposed by Councillor Coleman and seconded by Councillor Finch to take the decisions to a vote individually.

1. To cease involvement with the Mayor's Fund for the Aged and Infirm, specifically to cease being an Ex-Officio Trustee and Chair of the Fund and linked to this to remove the name of Mayor from the title of the charity.

For – 15

Against – 2

Abstentions - 2

RESOLVED That the Mayor cease involvement with the Mayor's Fund for the Aged and Infirm.

2. To cease involvement with the Abbot Hall Social Centre, specifically to cease being a Hon President.

For - 14

Against – 1

Abstentions – 4

RESOLVED That the Mayor cease involvement with the Abbot Hall Social Centre.

3. To cease involvement with the Friends of Kendal Parish Church, specifically to cease being a Patron.

For – 17
Against -0
Abstentions – 2

RESOLVED That the Mayor cease involvement with the Friends of Kendal Parish Church.

1004/16/17 PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 6th and 20th March were presented by Councillor J Robinson who asked Council to receive these minutes with one small amendment to the minutes from 6th March. The minutes from that meeting stated that Councillor Hurst-Jones was present at the meeting, although he was not.

RESOLVED That the minutes of the Planning Committee meetings held on 6th and 20th March be received (with the amendment to the minutes from 6th March).

1005/16/17 ALLOTMENTS COMMITTEE

The minutes of the Allotments Committee meeting held on 13th March 2017 were presented by Councillor Veevers who proposed that they be approved as a correct record. This was seconded by Councillor J Robinson and carried unanimously.

RESOLVED That the minutes of the Allotments Committee meeting held on 13th March 2017 be approved as a correct record of the meeting.

Councillor Emmott raised the issue that at the start of the meeting it was not quorate and queried what arrangements are in place when this does happen.

The Town Clerk confirmed that any resolutions made during a meeting that is not quorate would need to be brought to Full Council for approval. She confirmed that in this instance no decisions were made whilst the meeting was not quorate.

1006/16/17 OUTSIDE BODIES – REPORTS FROM COUNCILLORS

CALC Meeting, 9th March 2017 – Councillor Sutton

Members noted a report from Councillor Sutton following the CALC meeting held on 9th March 2017, which had been previously circulated to Members. There were no questions raised.

1007/16/17 KENDAL TOWN COUNCIL NEWSLETTER – EDITOR

The Town Clerk reported that Councillor Clare is unable to continue being the Editor of the Kendal Town Council Newsletter due to ill health. She confirmed all Councillors have been approached via email to take over the Editorship but no one had come forward. Management Committee had discussed that if this was the case that we will need to seek staff time to undertake the role. The Project Manager has been approached and she is happy to do it but it will have a knock on effect on her workload. Any assistance Councillors could give with writing articles would be appreciated.

FINANCIAL MATTERS**1008/16/17 (a) Bank Payments Schedule: February 2017**

The Town Treasurer presented the Bank Payments Schedule for February 2017. He highlighted the £350 for the Cumbria Tourism Membership is for 20 months and will be split over the relevant years.

Councillor Cook queried the Mayor of Kendal's Charity and asked for clarification. It was confirmed this was the Mayor's own charity and not the Mayor of Kendal's Fund for the Aged and Infirm which had been previously mentioned.

Councillor Cook proposed the Bank Payments Schedule be accepted and this was seconded by Councillor J Robinson and carried unanimously.

RESOLVED That the Bank Payments Schedule for February 2017 be approved.

1009/16/17 (b) Invoices over £3,000

The Treasurer reported that there were 4 invoices over £3,000 which required approval as follows:

Cumbria County Council: Kendal Castle, surface improvement works - £8,000.00 (no VAT)

Abound Design and Interpretation Ltd: Kendal Castle Signage and Interpretation Project – stage payment. £3,510.00 + £702.00 VAT = £4,212.00

Christmas Plus Ltd: New light displays - £6,733.40 + £1,346.68 VAT = £8,080.08

The MOT Centre: New Peugeot van - £13,950.00 + £3,173.00 VAT = £17,123.00, to be charged to the Development Fund in the new financial year

Councillor Brook proposed that the four invoices be paid. This was seconded by Councillor Emmott and carried unanimously.

RESOLVED That payment of the four invoices over £3,000 be approved.

1010/16/17 DEFERRAL OF TOURIST INFORMATION CENTRE GRANT

The Treasurer confirmed the Town Council are holding two amounts of £5,000 earmarked for the Tourist Information Centre, which is held in the Development Fund. He confirmed he we will continue to hold this until there is a resolution.

1011/16/17 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Brook and seconded by Councillor J Robinson to move to Part II, this was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- Information relating to any individual *[Paragraph 1]*

1012/16/17 STAFFING MATTERS [Paragraph 1]
Update on Kendal Community Emergency Planning Group (KCEPG)
Administrator Recruitment

The Town Clerk reported that herself, Councillor A Robinson and Joe Murray (Chair of KCEPG) had interviewed five candidates for the position of Administrator and an offer for the position had been made subject to references.

1013/16/17 READMISSION OF PRESS & PUBLIC

RESOLVED That the press and public be re-admitted for the remainder of the meeting

The meeting ended at 8.51 p.m.

Signature

Date