

KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of
Kendal Town Council
held on Monday, 3rd July 2017 at 7.30 p.m.
in the SLDC Council Chamber, the Town Hall, Kendal**

- PRESENT** The Mayor (Councillor A Blackman) in the Chair;
Councillors A Robinson, G Vincent, G Cook, P Bramham, J Brook, C Feeney-Johnson, J Veevers, G Archibald, S Coleman, S Emmott, D Evans, S Evans, M Severn, G Tirvengadam, L Oldham, P Walker, K Bracey, C Hardy, R Hogg, K Hurst-Jones, J Robinson, R Sutton, K Teasdale and J Owen.
- APOLOGIES** Councillors Finch, Clare and C Hogg
- OFFICERS** Liz Richardson (Town Clerk), Jack Jones (Town Treasurer) and Hazel Belshaw (Temporary Council Secretary)
- 147/17/18 PUBLIC PARTICIPATION**
None
- 148/17/18 DECLARATIONS OF INTEREST**
Councillor Brook declared an interest in Agenda item 10 (Approval of Community Infrastructure Levy Criteria) as he is the portfolio holder at SLDC.
- 149/17/18 MINUTES OF COUNCIL MEETING HELD ON 5TH JUNE**

Members considered the minutes of the meeting of full Council held on 5th June.

Councillor Coleman proposed that the minutes be approved as a correct record and signed by the Chair. This was seconded by Councillor Emmott and carried with seven abstentions.
- RESOLVED** That the minutes of the Council meeting held on 5th June be approved as a correct record and signed by the Chairman.
- 150/17/18 QUARTERLY POLICE REPORT FROM CUMBRIA CONSTABULARY – SUZANNE SCOTT-O’NEILL**
Sergeant Suzanne Scott-O’Neill presented the quarterly police report which had been previously circulated.

Councillor Coleman thanked Sergeant Scott-O’Neill for the report and highlighted the section on Cumbria Community Messaging (CCM) and agreed that it is a really useful service and recommended that all councillors sign up to it.

Councillor Archibald raised a question about the recently vandalised trees on Gooseholme. Sergeant Scott-O’Neill advised a leaflet drop had been done to all of Sand Aire House and all the schools. There was also a piece in the Westmorland Gazette. A few school children have spoken

to teachers but at this stage were reluctant to speak to the police.

Councillor Feeney-Johnson raised a concern that she had witnessed youths playing on the flat roof at Kirkbie Kendal School in the evening. Sergeant Scott-O'Neill confirmed no reports had been made to the police but she would send someone round.

Councillor Severn highlighted that it was good to read about the reduction in drug supply in Kendal due to a number of arrests.

Councillor Vincent was pleased to read that arrests had been made following high value thefts in the Town. He was pleased to see that the businesses are working with the police. Sergeant Scott-O'Neill confirmed approximately 100 businesses are part of the Business Against Crime Partnership now and radio messages between the businesses are linked to the police station so they can respond quickly.

Councillor Tirvengadam explained he is the Chair of the South Lakes Equality and Diversity Group and had seen some figures for the whole of Cumbria for race hate crimes and asked why these were not reported. Sergeant Scott-O'Neill confirmed she was aware of 1 race hate crime and 1 homophobic crime within Kendal but would feed this back to Inspector Latham with a view to a more detailed report.

Finally Sergeant Scott-O'Neill confirmed that Inspector Paul Latham will be joining the Neighbourhood Policing Team from September.

The Chair thanked Sergeant Scott-O'Neill for her time.

151/17/18

MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor presented his engagements which had been previously circulated.

He thanked all the Councillors and Officers for their attendance at Mayor's Sunday.

He highlighted that there was a Keep Kendal Mint Clean litter pick starting at K Village on Sunday 9th July at 2pm and they would be concentrating on the Britain in Bloom route.

Also on Monday 10th July volunteers are asked to help with weeding the Bloom route between 10.30am and 1pm. All volunteers are to meet at the Town Hall. The Town Clerk will send an email to all Councillors to remind them of both events.

152/17/18

PROPOSED COUNCIL AND CIVIC DATES FOR 2018

Members noted and agreed the proposed Council and Civic dates for 2018. The Town Clerk advised she will provide a list of all the 2018 Meeting dates at the September Council Meeting.

153/17/18

MANAGEMENT COMMITTEE

The minutes of the Management Committee meeting held on 19th June were presented by Councillor Brook. Councillor J Robinson proposed that they be approved as a correct record. This was seconded by Councillor Walker and carried with one abstention.

RESOLVED That the minutes of the Management Committee meeting held on 19th June be approved as a correct record of the meeting.

154/17/18 Council Meeting Venue (Ref minute 100/17/18)
Councillor Coleman asked the Town Clerk for an update regarding the outcome of the meeting regarding the lease. The Town Clerk confirmed that the meeting took place on 29th June with SLDC's solicitor. Once received, the final draft will be sent to the KTC solicitor and will then come back to Council for approval.

155/17/18 Flooding December 2015 – Issues relating to the response of the flooding (Ref minute 101/17/18)
Councillor Cook reminded Councillors of the Environment Agency Kendal Flood Risk Management Meeting taking place on Friday 7th July at 10.30am in the Town Hall. Members of the public can come to the drop in sessions from 3pm that day.

156/17/18 Painting of the Kendal Castle Kissing Gate on Sunnyside Proposal (Ref minute 103/17/18)
Councillor Cook asked whether this work had been completed and the Town Clerk confirmed it had been.

157/17/18 Allotment Dispensation Request (Ref minute 106/17/18)
Councillor Vincent raised a question regarding the Allotments Committee not being quorate for rent discussions. The Town Clerk suggested that if another non allotment holder joined the Committee it would be fine but at this stage rent discussion would need to be only at Council.

158/17/18 Kendal in Bloom (Ref minute 098/17/18)
Councillor Walker thanked the Town Clerk and all the Officers involved in resolving the issues that have arisen with the new planting contractor. He confirmed that we had not cancelled our place in Cumbria in Bloom. He did highlight that the contractor had done a lot of work to redeem themselves last week with the help of the Town Handyperson.

Councillor Emmott raised the question of what is being done if they have not fulfilled their contract. The Town Treasurer confirmed the contract with the new contractor is for three years but that a default clause was included that if we are dissatisfied then we can pull out of the contract. The Town Clerk confirmed that a discussion will be held with the new contractor and it is an item on the Kendal in Bloom Committee agenda next Monday.

Councillor Brook then presented the following recommendations of the Committee:

159/17/18 Kendal Leaflet Series Re-print Proposal (Ref Minute 102/17/18)
That Council approve using the allocated £4,000 for the wheel-friendly leaflet towards the cost of re-printing the Kendal Leaflet Series.

Councillor Severn asked if additional money will be made available in the future for the wheel-friendly leaflet. The Town Clerk confirmed not in this financial year but a bid can be put forward in the next financial year.

It was proposed by Councillor Brook to approve the re-print of the Kendal

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Council

Leaflet Series and this was seconded by Councillor Archibald and carried with one abstention.

RESOLVED That the Council approve the re-print of the Kendal Leaflet Series using the £4,000 allocated for the wheel-friendly leaflet.

160/17/18 Allotment Committee Dispensation Request (Ref Minute 106/17/18)
That Council approve a dispensation for Councillor Coleman for 4 years.

It was proposed by Councillor Brook to approve a dispensation and this was seconded by Councillor Archibald and carried with two abstentions.

RESOLVED That the Council approve the dispensation for Councillor Coleman for 4 years.

161/17/18 ALLOTMENTS COMMITTEE
The minutes of the Allotments Committee meeting held on 12th June were presented by Councillor Veevers who proposed that they be approved as a correct record. This was seconded by Councillor Hardy and carried with one abstention.

RESOLVED That the minutes of the Allotments Committee meeting held on 12th June be approved as a correct record of the meeting.

162/17/18 PLANNING COMMITTEE
The minutes of the Planning Committee meeting held on 5th & 19th June were presented by Councillor J Robinson who asked Council to receive these minutes.

RESOLVED That the minutes of the Planning Committee meeting held on 5th & 19th June be received.

163/17/18 Pre-Planning Consultation on Proposed Development off Burneside Road, Kendal (Ref minute 047/17/18)
Councillor Coleman asked for more details on the proposed development. Councillor J Robinson confirmed an Officer from SLDC was attending the Planning Meeting on 7th August to give the Committee more detail so more information would be available then. Councillors Coleman and Owen would be very interested as this is in their ward. Councillor J Robinson advised they were welcome to come to the meeting on the 7th August.

164/17/18 APPROVAL OF COMMUNITY INFRASTRUCTURE LEVEY CRITERIA (REF MINUTE 033/17/18 - MANAGEMENT COMMITTEE)
The Town Clerk presented the document that had been previously circulated and discussed at Management Committee.

Councillor Emmott confirmed there was a contribution from CCC for the heritage style lighting within the Town Centre given as an example project.

Councillor Feeney-Johnson raised the question that the document did not include the Kendal Futures Action Plan. The Town Clerk agreed to include.

Councillor Cook asked about new projects being added on to the list. The Town Clerk confirmed it is a live list that will be added to. She also advised that if Councillors had ideas for inclusion to email her.

Councillor D Evans thanked the working group for their work but asked if we could amend Train Stations to Railway Stations.

It was proposed by Councillor A Robinson to approve the Community Infrastructure Levy Project Criteria with the amendments mentioned and this was seconded by Councillor D Evans and carried with two abstentions.

RESOLVED That Council approve the Community Infrastructure Levy Project Criteria subject to the amendments.

FINANCIAL MATTERS

165/17/18 (a) Festival Grants

The Treasurer presented a summary of the Festivals Grants for 2017/18. He confirmed that all grants have been authorised through Committee minutes but he was seeking approval to make the payments as several exceeded £3,000.

Councillor Severn declared an interest at this stage as he is a Cabinet Member for Culture with SLDC and the Comic Arts Festival and The Brewery Arts Centre are 2 of the 4 organisations that have been awarded the Arts Council national portfolio grant.

Councillor Walker also declared an interest at this point, as he had business interest which benefited from the Comic Arts Festival.

There was a discussion by Members on money being paid to festivals that then do not take place and also if we have any say over how the money is spent. The Treasurer confirmed that it is written into the conditions that the grant is returnable if it does not take place; we would expect that the money would go towards the project/festival and we always state that the money should be spent in Kendal.

It was proposed by Councillor Feeney-Johnson to approve these grants and this was seconded by Councillor R Hogg and carried with two abstentions.

RESOLVED That Council approve the payments of the Festival Grants.

166/17/18 (b) General Grants

It was proposed by Councillor Feeney-Johnson to approve these grants and this was seconded by Councillor R Hogg and carried with two abstentions.

RESOLVED That Council approve the payments of the General Grants.

167/16/17 (c) Bank Payments Schedule: May 2017

The Town Treasurer presented the Bank Payments Schedule for May 2017.

Councillor D Evans asked for clarification on the remote back up for the allotments software. The Town Clerk confirmed it was a new piece of software installed on the Assistant to the Town Clerk’s computer.

It was proposed by Councillor Walker to approve the Bank Payments Schedule for May 2017 and this was seconded by Councillor Coleman and carried unanimously.

RESOLVED That the Bank Payments Schedule for May 2017 be approved.

168/16/17 (d) Invoices over £3,000

The Treasurer reported that there were no invoices over £3,000 which required approval.

The meeting ended at 8.43 p.m.

Signature

Date