

# KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of  
Kendal Town Council  
held on Monday, 5<sup>th</sup> November 2018 at 7.30 p.m.  
in the SLDC Council Chamber, the Town Hall, Kendal**

**PRESENT** The Mayor (Councillor G Tirvengadum) in the Chair;  
Councillors G Vincent, P Bramham, J Brook, G Archibald, S Evans, A Finch (Deputy Mayor), A Blackman, R Hogg, J Owen, D Rathbone, J Cornthwaite, P Gibson, E Hennessy, H Ladham, D Miles, M Miles and C Rowley

**APOLOGIES** Councillors Cook, Dunlop, Edwards, Coleman, Hardy, C Hogg, Long and Sutton

**OFFICERS** L Richardson (Town Clerk) and H Belshaw (Temporary Council Secretary)

**528/18/19 PUBLIC PARTICIPATION**

**Brian Harrison – Fantastic Kendal**

Mr Harrison addressed Council regarding Fantastic Kendal, a new visitor shop that has opened in the town and run by a community of volunteers. He highlighted the shop was open 7 days a week and is disabled friendly. It is in line with the Visit Kendal website <https://visit-kendal.co.uk/fantastic-kendal/>. It will help provide promotion for festivals and events in the town and will be a base for a volunteer greeting service. The aim is to encourage young people into community volunteering and it has formed links with QKS and Sandgate School. He hoped that KTC would support this initiative financially.

The Mayor thanked Mr Harrison for his time and advised that a discussion on the funding would take place under Part II.

**529/18/19 DECLARATIONS OF INTEREST**

None

**530/18/19 MINUTES OF COUNCIL MEETING HELD ON 1<sup>ST</sup> OCTOBER**

Members considered the minutes of the meeting of full Council held on 1<sup>st</sup> October.

**531/18/19 Cumberland Building Society Investment (Ref Minute 389/18/19)**

The Town Clerk advised that the Town Treasurer would like to propose an amendment to the minutes:

*The temporary Treasurer advised Members that Council have funds invested in a 90 day notice account with the Cumberland Building Society. Due to receipt of the second precept instalment from SLDC she was seeking approval to withdraw £75,000 from Barclays and reinvesting it with the Cumberland for a period of 90 days. Notice for the 90 days would be given immediately upon investment.*

Councillor Archibald proposed that the minutes be approved with the above amendment as a correct record and signed by the Chair. This was seconded by Councillor Hennessy and carried with two abstentions.

**RESOLVED** That the minutes of the Council meeting held on 1<sup>st</sup> October be approved as a correct record and signed by the Chairman with the above amendment.

**532/18/19 MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor presented his engagements that had been previously circulated.

He highlighted the following:

The Mayor has been working on Kendal becoming a Town of Sanctuary. He was pleased to confirm Kendal had now been accepted and was listed on the website. <https://cityofsanctuary.org/>

December 12<sup>th</sup>: Space to Create are hosting a Cocktail Evening. The Town Clerk had circulated more information.

December 14<sup>th</sup>: K Shoes Choir have their concert, which will support the Mayor's Charities. All Councillors are welcome and he asked that they encourage people within their Ward to attend.

December 22<sup>nd</sup>: Mayors Coffee Morning at the Town Hall. The Mayor would welcome Councillor help and raffle prizes.

**533/18/19 PRESENTATION ON SLDC ACTION ON CLIMATE CHANGE BY CLLR GILES ARCHIBALD, LEADER SLDC**

Councillor Archibald presented on the SLDC Action on Climate Change. He highlighted the impact that climate change is having in South Cumbria. After talking with residents they now have a list of ideas of how the community can be involved in helping to tackle the issue. The full presentation is appended to these Minutes.

Councillor Tirvengadum thanked Councillor Archibald for the presentation and expressed his full support. He asked if SLDC had put funding aside for this project. Councillor Archibald explained that at this stage only resources and people have been identified. Mayor then asked about building on greenfield sites and Councillor Archibald discussed the role of Central Government.

Councillor Rowley highlighted that he has done a lot of work in this field and welcomed Councillor Archibald's presentation.

Councillor Owen was pleased to see that SLDC are putting value on this topic. As Chair of the Environment & Highways Committee he felt it would be good to engage and set some targets around this. He will include as an agenda item at the next Committee meeting.

Councillor Hennessy asked if it was worth an additional Environment and Highways meeting and Councillors Rowley and Tirvengadum were keen to be involved.

**534/18/19 MANAGEMENT COMMITTEE**

The minutes of the Management Committee meeting held on 15<sup>th</sup> October were presented by Councillor Tirvengadum who proposed that they be approved as a correct record. This was seconded by Councillor Rathbone and carried unanimously.

**RESOLVED** That the minutes of the Management Committee meeting held on 15<sup>th</sup> October be approved as a correct record of the meeting.

**535/18/19 Staffing Matters (Ref Minute 433/18/19)**

Councillor Brook highlighted that he felt Members need to be aware of the lack of staff support to carry out specific projects during this period of staff shortage. Councillor Blackman agreed. He was disappointed that we do not have the resource for a Facebook page and felt the issues around capacity of the staff was worrying.

**Kendal Futures Board Vision and 2019/20 Budget and Projects (Ref Minute 436/18/19)**

Councillor Brook asked if Kendal Futures were looking to undertake a further holistic vision for Kendal would they be looking for funding. He would urge that the KTC Representative bear in mind there have been several studies and the key thing would be to avoid duplication

The Town Clerk confirmed she will take on board the staffing issues and advised it will be on the next Management Committee agenda. With regards to Kendal Futures her understanding was that the vision was to be fully funded by the businesses of Kendal and KTC were not being asked at this stage.

**536/18/19 ALLOTMENT COMMITTEE**

The minutes of the Allotment Committee meeting held on 24<sup>th</sup> September were presented by Councillor Finch who proposed that they be approved as a correct record. This was seconded by Councillor Cornthwaite and carried with two abstentions.

**RESOLVED** That the minutes of the Allotment Committee meeting held on 24<sup>th</sup> September be approved as a correct record of the meeting.

Councillor Finch then proposed the following recommendations of the Committee:

**537/18/19 Expenditure of £70k (Ref Minute 353/18/19)**

That Council approve the expenditure of money previously earmarked for new allotment sites on the improvement of existing sites. This was seconded by Councillor Archibald and carried unanimously.

**RESOLVED** That Council approve the expenditure of money previously earmarked for new allotment sites on the improvement of existing sites.

**Councillors Rowley and Hennessey declared an interest at this stage due to both holding allotment sites.**

- 538/18/19 Allotment Rent Setting (Ref Minute 361/18/19)**  
 That allotment rent be increased by 1p per square metre in year 1. The intention, subject to circumstances, was then to freeze rent in year 2 and increase by 1p in year 3. This was seconded by Councillor Archibald and carried with two abstentions.
- RESOLVED** That allotment rent be increased by 1p per square metre in year 1. The intention, subject to circumstances, was then to freeze rent in year 2 and increase by 1p in year 3
- 539/18/19 PLANNING COMMITTEE**  
 The minutes of the Planning Committee meetings held on 1<sup>st</sup> & 15<sup>th</sup> October were presented by Councillor Rathbone who asked Council to receive these minutes.
- RESOLVED** That the minutes of the Planning Committee meetings held on 1<sup>st</sup> & 15<sup>th</sup> October be received.
- 540/18/19 KENDAL IN BLOOM COMMITTEE**  
 The minutes of the Kendal in Bloom Committee meeting held on 2<sup>nd</sup> October were presented by Councillor Blackman who proposed that they be approved as a correct record. This was seconded by Councillor Rowley and carried unanimously.
- RESOLVED** That the minutes of the Kendal in Bloom Committee meeting held on 2<sup>nd</sup> October be approved as a correct record of the meeting.
- 541/18/19 Kendal in Bloom & Cumbria in Bloom 2019 Update (Ref Minute 401/18/19)**  
 Councillor Blackman advised Members that the working group had met. It had been proposed that we move away from the competitive element with the exception of the schools. Instead it would be nomination of front gardens and Councillors would be asked to look out for exceptional gardens within their Ward.
- 542/18/19 OUTSIDE BODIES – REPORTS FROM COUNCILLORS**  
**Kendal Mountain Festival**  
 The Major presented the paper from Councillor Sutton regarding the Kendal Mountain Film Festival which was noted by Members.
- RESOLVED** That the report from Councillor Sutton on the Kendal Mountain Film Festival was noted.
- 543/18/19 Kendal Dementia Action Alliance**  
 The Major presented the paper from Councillor Sutton regarding the Kendal Dementia Action Alliance which was noted by Members.
- RESOLVED** That the report from Councillor Sutton on the Kendal Dementia Action Alliance was noted.
- FINANCIAL MATTERS**
- 544/18/19 (a) Bank Payments Schedule: September 2018**  
 The Town Clerk presented the Bank Payments Schedule for September

2018. It was proposed by Councillor Finch that the Bank Payments Schedule for September 2018 be approved. This was seconded by Councillor Brook and carried unanimously.

**RESOLVED** That the Bank Payments Schedule for September 2018 be approved.

**545/18/19 (b) Invoices over £3,000**

The Town Clerk reported that there were three invoices over £3,000 which required approval as follows:

1. Continental Landscapes: £6,255.72 for the winter planting, as per the agreed contract.
2. SLDC for Kendal Futures Board: £11,300 to include the town centre footfall counts, marketing, photography and Kirkland banners.
3. Kendal Community Emergency Planning Group (KCEPG): £9,576.00 for the purchase of hydro sacks and snakes for those homes not protected by flood defences. The payment had been approved by the Chair of the group.

It was proposed by Councillor Owen to approve the three invoices over £3,000. This was seconded by Councillor Archibald and carried unanimously.

**RESOLVED** That payment of the three invoices over £3,000 be approved.

**546/18/19 EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Brook and seconded by Councillor Finch to move into Part II, this was carried unanimously.

**RESOLVED** That the press and public be excluded for the following items of business.

**Part II**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- Information relating to any individual [Paragraph 1]
- Information relating to the financial or business affairs of any particular person (including the authority holding the information [Paragraph 3])

**547/18/19 STAFFING MATTERS [Paragraph 1]**

**Assistant to the Town Clerk** (Ref Management Committee minute 433/17/18)

Following her annual appraisal the Assistant to the Town Clerk be granted an increase of one spinal point on her pay scale as per the terms of her contract.

It was proposed by Councillor Evans to approve the increase of one spinal point for the Assistant to the Town Clerk. This was seconded by

Councillor Owen and carried unanimously.

**RESOLVED** That the Assistant to the Town Clerk be moved up one spinal point on the pay scale.

**548/18/19** **FINANCIAL OR BUSINESS AFFAIRS [Paragraph 3]**  
**TIC Grant Application Assessment (Ref Management Committee Minute 435/18/19)**

The Town Clerk confirmed that one grant bid had been received for a TIC facility from Fantastic Kendal. The Committee had recommended that £5k be awarded this year with provisos on the areas this is to be spent on and a reporting system for reviewing progress.

Councillor Evans reported that she was impressed with the new facility and there was a general discussion around future funding.

Councillor Archibald proposed that the £5k grant recommended be awarded and that Management Committee consider the full funding of £10k this year with provision for further funding for 2019/20. This was seconded by Councillor Evans and carried with three abstentions.

**RESOLVED** As above.

**549/18/19** **READMISSION OF PRESS & PUBLIC**

It was proposed by Councillor Brook to move out of Part II and re-admit the press and public. This was seconded by Councillor Owen and agreed unanimously.

**RESOLVED** That the press and public be re-admitted for the remainder of the meeting.

The meeting ended at 8.43 p.m.

Signature .....

Date .....