

# KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of  
Kendal Town Council  
held on Monday, 4<sup>th</sup> March 2019 at 7.30 p.m.  
in the SLDC Council Chamber, the Town Hall, Kendal**

**PRESENT** The Mayor (Councillor G Tirvengadam) in the Chair;  
Councillors G Vincent, G Cook, J Brook, G Archibald, S Coleman, S  
Evans, A Finch (Deputy Mayor), M Severn, A Blackman, C Hogg, R  
Sutton, J Owen, D Rathbone, J Cornthwaite, J Dunlop, A Edwards, P  
Gibson, E Hennessy, H Ladhams, S Long, D Miles, M Miles and C  
Rowley

**APOLOGIES** Councillors P Bramham, C Hardy, R Hogg and R Crawford

**OFFICERS** L Richardson (Town Clerk), J Lomax (Treasurer) and N King (Council  
Secretary)

## **918/18/19 ORDER OF BUSINESS**

The Mayor proposed that item 4 on the Agenda (Presentation of the Wainwright Award for 2018) and item 5 (Presentation on the Brewery Digital Project) be moved up the Agenda. This was seconded by Councillor Hennessy and carried unanimously.

## **919/18/19 PRESENTATION OF THE WAINWRIGHT AWARD FOR 2018 TO KENDAL PEOPLE'S CAFE**

The Wainwright Award is presented each year to the person, persons, club, association, society or other local body (political activities excluded), who, or which, in the opinion of the Administrators of the Trust, has done most during the year to promote the prestige of Kendal or has contributed significantly to the betterment of its inhabitants.

The Chair commented that Kendal People's Café was a glowing example of 'significant contribution to the betterment of its inhabitants' and they also had some exciting plans for the future. He congratulated them and presented the Wainwright Award certificate and cheque for £300 to Helen Pateman and Wendi Lethbridge.

## **920/18/19 PRESENTATION ON THE BREWERY DIGITAL PROJECT BY MIKE JONES (INTERIM CEO) AND RICHARD FOSTER (PROJECT MANAGER), BREWERY ARTS CENTRE**

Richard Foster, Project Manager, Brewery Arts Centre, introduced himself to the meeting. He advised that Mike Jones was unfortunately unable to attend.

Background information along with facts and figures were presented. In 2017/18 there was in the region of 250,000 visitors to the Brewery Arts Centre, turnover was £2.9m (85% being self-generated and 15% public funding). Impact on the local economy was calculated to be approximately £85m.

The total cost for the Brewery's 'Our Digital Future' project (ODF) is just short of £1m. Almost half of this has been pledged already by Arts

Council England. Other bids to secure the remainder have been submitted with trusts and foundations, local authorities, private donors and a major public appeal.

The project will deliver:

- Refurbishment of the two existing digital screens and a new 25-30 seat screening room with improved screens, sound and seats.
- New digital learning hub with particular focus on the digital arts and 3D printing.
- Upgraded rehearsal studio
- Improved digital/technical facilities in the theatre
- Enhanced audio description and captioning equipment
- Refurbished foyer/improved box office and refreshment area
- Gaming area and interactive digital space

Richard Foster talked about community gain and who would benefit from the project. He said the whole town would stand to benefit and Kendal would receive the cinema it deserves to have. There would be better access for the disabled and those with impairment and the project would contribute further to Kendal's already high quality of life. It was hoped to encourage new audiences, particularly the young, the elderly and the rurally isolated and increase digital savvy citizens.

The timetable is for commencement in April, with the bulk of delivery being achieved this year. The final stages would be delivered around May next year.

Committee were informed of ways to help the project, which included making a donation online ([www.breweryarts.co.uk/supportus](http://www.breweryarts.co.uk/supportus)) or becoming a member. More details were available on the Brewery's website. Richard Foster also asked Council to consider whether they could support the project with an additional amount of funding either in the current or next financial year.

The Mayor thanked Richard Foster for his presentation and commented that the project would bring the facilities at the Brewery Arts Centre into the 21<sup>st</sup> Century.

Councillor Vincent referred to the new digital learning hub and commented that the Kendal College Creative Arts Complex at Wildman Street has a similar learning hub. He asked whether the Brewery's facility would complement this. Richard Foster advised that he was liaising with Kendal College and confirmed that the Brewery's facility would complement rather than compete with that of Kendal College. He added that it was very much about co-operation with the College.

Councillor C Hogg declared an interest at this point as District Councillor and involvement with the Arts Council. He noted that there are a lot of young people in Kendal and the project had the potential to make a real difference to young people choosing to stay in Kendal. He referred to the Applied Theatre project, Ruby, and asked what success it had achieved. Richard Foster explained that Applied Theatre in Cumbria is a two-year partnership project between South Lakeland District Council and Brewery Arts Centre funded through Curious Minds, South Cumbria Community Safety Partnership, Cumbria Police and Crime Commissioner and South

Lakeland Health and Wellbeing Forum. It targets issues of particular relevance to young people. The Brewery commissioned the writer/director and young people from Cumbria performed in the play which had been very successful.

Councillor Sutton noted that it was hoped the ODF project would engage with people who would not normally visit the Brewery and commented that the project outcomes should help achieve this. Richard Foster replied that the Brewery were looking to use all tools available to them to encourage young people aged 11-16 in particular to visit the Centre and felt digital was a way to do that.

The Mayor noted that funding received from membership of the Brewery is doubled by the Arts Council and asked how much this cost. It was confirmed as £35 for a year with benefits such as discounts off screenings, food etc.

Council discussed the request made for funding for the ODF project. The Mayor suggested that this be added to the agenda of the next Audit, Grants & Charities Committee meeting. Councillor Cook commented that a formal application form would be required from the Brewery Arts Centre. It was agreed that any offer of funding would be made in the next financial year.

**RESOLVED** That the request for funding for the ODF project be added to the agenda of the next Audit, Grants & Charities Committee meeting. Formal application form to be requested from the Brewery Arts Centre.

**921/18/19 PUBLIC PARTICIPATION**

None.

**922/18/19 DECLARATIONS OF INTEREST**

None.

**923/18/19 MINUTES OF COUNCIL MEETING HELD ON 4<sup>TH</sup> FEBRUARY 2019**

Members considered the minutes of the meeting of full Council held on 4<sup>th</sup> February 2019.

Councillor Coleman proposed that the minutes be approved as a correct record and signed by the Chair. This was seconded by Councillor Evans and carried with two abstentions.

Councillor Archibald invited Councillor Owen to update Members on the formation of a Carbon Neutrality subgroup. Councillor Owen reported that a group had been formed consisting of cross-party members. There had been 3 meetings to date and a Facebook page and Twitter account had been set up. Two experts were also involved and their advice had resulted in a change of direction on how best to use the KTC funding allocated, which rather than an audit would now be concentrated on public engagement/citizens' assembly.

Councillor Severn advised caution when using the term 'citizens' assembly' but agreed that the idea of getting the public together to talk

about this matter was a good one. Councillor Owen commented that expert advice was that a citizens' assembly was a good mechanism for sounding out people's views. Councillor Rowley welcomed any opportunity to look at different ways to bring people together to tackle the issue of climate change.

**RESOLVED** that the minutes of the Council meeting held on 4<sup>th</sup> February 2019 be approved as a correct record and signed by the Chairman.

**924/18/19 MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor presented his engagements that had been previously circulated.

He thanked those Members who attended the Mayor's Charity Dinner on 27<sup>th</sup> February which he said had been a good evening.

He reminded Members that the Duke of Lancaster Regimental Freedom Parade was due to take place on Saturday 16<sup>th</sup> March.

**925/18/19 CALL FOR NOMINATIONS OF MAYOR AND DEPUTY MAYOR OF KENDAL FOR 2019/20**

The Town Clerk asked for nominations for Mayor and Deputy Mayor of Kendal for 2019/20 with a proposer and seconder.

Councillor Brook proposed Councillor Finch for Mayor and Councillor Rathbone for Deputy Mayor. This was seconded by Councillor C Hogg.

The Town Clerk noted that 31<sup>st</sup> March 2018 was the deadline for any further nominations. An announcement would be made at the Full Council meeting in April.

**926/18/19 UPDATE ON KTC ANNUAL REPORT 2018/19 AND THE ANNUAL TOWN ASSEMBLY APRIL 2019**

The Town Clerk advised that she was currently compiling the Annual Report. A draft had been issued to Councillors and would go to print in the next week or so. The Annual Report will be presented at the Annual Town Assembly on 1<sup>st</sup> April 2019 at 7.15pm in the Bindloss Room. There will be a short presentation by individual Committee Chairs on the work of each Committee, followed by an open questions session for the general public.

**927/18/19 MANAGEMENT COMMITTEE**

The minutes of the Management Committee meeting held on 18<sup>th</sup> February 2019 were presented by Councillor Coleman who proposed that they be approved as a correct record. This was seconded by Councillor Evans and carried unanimously.

The Town Clerk referred to minute reference 887/18/19, Consideration of Which Projects to Assign to CIL Funding. The minutes refer to the period in which these monies have to be spent being time limited to 18 months. She clarified that there is a 5 year rolling timeframe from the point of monies received. So it is the first payment ever received which has 18

months remaining. Councillor Coleman suggested that it would be helpful to record these details so that the situation can be monitored.

It was noted by Councillor Brook that the Management Committee had resolved to form a subgroup and welcomed that move. He talked about a long list of projects already identified and recommended that the subgroup had a copy of that list and considered it when making decisions. He recommended that Committee consider projects of a strategic rather than operational nature.

There was some discussion regarding the long list referred to by Councillor Brook. It was suggested by Councillor Archibald that it was SLDC's '123 list' which was available on their website. Some Members recalled a list previously compiled by KTC and it was agreed that the list needed to be revisited and clarified. Councillor Vincent requested that the Environment & Highways Committee consider the effect on potential projects in light of the Environment Agency's flood defence project.

Councillor Coleman asked whether volunteers had been found for the subgroup. The Town Clerk advised that only Councillor Blackman had volunteered and more volunteers were required. Councillors Owen and Rowley then volunteered to join the subgroup.

Councillor Evans referred to minute reference 893/18/19 (Any Other Business) which reported on a possible donation to Sandgate School from the Schools of Science and Art Charity (from a bequest by ex-Councillor Mayho). Councillor Owen declared an interest at this point as he works at Sandgate School. She read out a reply received from Lynne Mayho and advised that she would be visiting Sandgate School to ask their suggestions on the best way forward. The Town Clerk advised that there was a further possible recipient for funding (Artsmark) and announced that a separate meeting of the Trustees of the Schools of Science and Art Charity would be held after the Full Council meeting on 1<sup>st</sup> April. Councillor Evans agreed to visit Sandgate School prior to 1<sup>st</sup> April in order that she may report back to the meeting of the Trustees of the Schools of Science and Art Charity.

#### **RESOLVED**

1. That the minutes of the Management Committee meeting held on 18<sup>th</sup> February 2019 be approved as a correct record of the meeting.
2. That the list of projects already identified for CIL funding be revisited and clarified.
3. That Councillors Blackman, Owen and Rowley form a CIL Funding subgroup to consider which projects should be assigned CIL monies.
4. Councillor Evans to visit Sandgate School prior to the Trustees of the Schools of Science and Art Charity meeting to be held after the Full Council meeting on 1<sup>st</sup> April.

#### **928/18/19**

#### **CHRISTMAS LIGHTS & FESTIVALS COMMITTEE**

The minutes of the Christmas Lights & Festivals Committee meeting held on 15<sup>th</sup> January 2019 were presented by Councillor Evans who proposed that they be approved as a correct record, subject to the following corrections:

Minute 796/18/19 – reference to '*Burneside Brass Band*' should read '*Kendal Concert Band*'. Reference to the sponsor's name also to be

corrected to Thomson Hayton Winkley.

Councillor Brook requested that the report prepared by the Institute of Lighting Professionals be circulated to all Members (Minute 795/18/19 refers). Councillor Evans agreed to do so.

Councillor C Hogg seconded the proposal to accept the minutes as a correct record (subject to the amendments highlighted) and this was carried unanimously.

- RESOLVED**
1. That the minutes of the Christmas Lights & Festivals Committee meeting held on 15<sup>th</sup> January 2019 be approved as a correct record of the meeting, subject to the corrections highlighted.
  2. That Councillor Evans circulate the report prepared by the Institute of Lighting Professionals to all Members

**929/18/19            AUDIT, GRANTS & CHARITIES COMMITTEE**

The Mayor made a declaration of interest as Chair of South Lakeland Equality & Diversity Partnership.

The minutes of the Audit, Grants & Charities Committee meeting held on 28<sup>th</sup> January 2019 were presented by Councillor Severn who proposed that they be approved as a correct record. This was seconded by Councillor Cook and carried unanimously.

It was noted that '*windfall donation*' should read '*bequest*' in Minute reference 827/18/19.

- RESOLVED**
- That the minutes of the Audit, Grants & Charities Committee meeting held on 28<sup>th</sup> January 2019 be approved as a correct record of the meeting, subject to the amendment highlighted.

Councillor Severn then presented the following recommendations of the Committee:

**930/18/19            Budgetary Control Statement – 9 Months Ended 31.12.2018** (Minute 823/18/19)

*That Council approve the payment of grants to South Lakes Citizens Advice of £5k and The Quaker Tapestry at Kendal of £2k from budget remaining in the current financial year.*

Councillor Severn explained that Committee were in a position to pay these grants this financial year as opposed to the next financial year (subject to agreement of the applicants) and proposed that this be approved. Councillor Cook seconded the proposal and this was carried unanimously.

- RESOLVED**
- That Council approve the payment of grants to South Lakes Citizens Advice of £5k and The Quaker Tapestry at Kendal of £2k from budget remaining in the current financial year.

**931/18/19            General Grants** (Minute 824/18/19)

*That grant applications from Right2Work and South Lakeland Equality & Diversity Partnership (SLEDP) be rejected.*

Councillor Severn explained the reasons behind the recommendation and proposed that Council reject the grant applications. This was seconded by Councillor C Hogg and carried with 1 Member against and 1 abstention.

**RESOLVED** That grant applications from Right2Work and South Lakeland Equality & Diversity Partnership (SLEDP) be rejected.

**932/18/19** **Schools of Science and Art Charity** (Minute 827/18/19)  
*That approval be granted to release funding of £1,000 to the Brewery Arts Centre for the Emotional Warrior project.*

Members were informed that an application by the Brewery Arts Centre in 2016 had never been claimed as the project had not proceeded. The Brewery had now approached KTC with an alternative project and requested release of the funds previously approved. Councillor Severn proposed that the request be approved. This was seconded by Councillor Cook and carried unanimously.

**RESOLVED** That funding of £1,000 previously approved for the Brewery Arts Centre for the Emotional Warrior project be released for the alternative project.

**933/18/19** **KENDAL IN BLOOM COMMITTEE**

The minutes of the Kendal in Bloom Committee meeting held on 4<sup>th</sup> February 2019 were presented by Councillor Blackman who proposed that they be approved as a correct record. This was seconded by Councillor Rowley and carried unanimously.

Councillor Blackman referred to minute reference 835/18/19 which reported on a Community Fern Project. He said this was an exciting new development which taps into the horticultural heritage of the town going back to Victorian times.

**RESOLVED** That the minutes of the Kendal in Bloom Committee meeting held on 4<sup>th</sup> February 2019 be approved as a correct record of the meeting.

**934/18/19** **PLANNING COMMITTEE**

The minutes of the Planning Committee meetings held on 4<sup>th</sup> February and 18<sup>th</sup> February 2019 were presented by Councillor Rathbone who asked Council to receive these minutes.

Councillor Coleman extended thanks to the Planning Committee. He noted that it was currently particularly busy and had been tasked with complex and contentious topics of late.

Councillor Rathbone highlighted comments made by the Planning Committee regarding the Environment Agency's flood relief scheme (minute reference 879/18/19). He reported that Committee were in favour of the plans as amended and wished to be actively involved in the ongoing process. He explained that Committee had discussed the possibility of forming a subcommittee with stakeholders in Kendal to liaise directly with the Environment Agency in order to ensure the scheme was best for the whole of Kendal. He added that there was a once in a lifetime opportunity to influence the scheme.

Council were called upon to approve the idea of the formation of a subcommittee. Councillor Cornthwaite added that given the strength of feeling to push the Environment Agency proposals forward, it deserved to receive the focus of an individual body. He remarked that the project would impact on the whole of Kendal.

A general discussion then ensued with a number of viewpoints expressed. Councillor Cook suggested that a decision be deferred until the next meeting as this was not an agenda item and this was a high profile topic. Councillor Archibald strongly endorsed the suggestion of a subcommittee. He encouraged the formation of an informal group to present a formal proposal to the next Council meeting. Councillor C Hogg highlighted the issue of CIL monies and the need to interact with any subcommittee that was formed. He commented that it was a hugely significant project which would affect the way the whole town works.

Councillor Brook proposed that since a resolution had been made by the Planning Committee (minute reference 879/18/19) that Committee respond to the Environment Agency accepting their offer of an inclusive, ongoing dialogue at every level of the process by way of the formation of a subcommittee, which would seek to engage and deliver that involvement for the benefit of the people of Kendal.

The Town Clerk issued advice on matters of protocol and reminded Members that the Planning Committee has delegated powers and as such does not require Full Council approval to form a subcommittee. However, as a subcommittee of Planning Committee correspondence would need to be on behalf of that Committee and not Full Council until such time as Full Council took as an agenda item for approval.

It was concluded by Councillor Rathbone that the Planning Committee would progress matters as it saw fit and seek Full Council input as and when necessary.

Councillor Archibald queried whether a flooding subgroup run by ex-Councillor Austen Robinson was still in existence. The Town Clerk agreed to respond separately.

**RESOLVED** That the minutes of the Planning Committee meetings held on 4<sup>th</sup> February and 18<sup>th</sup> February 2019 be received.

**935/18/19 FINANCIAL MATTERS**

**936/18/19 (a) Bank Payments Schedule: January 2019**

The Town Treasurer presented the Bank Payments Schedule for January 2019. It was proposed by Councillor Cook that the Bank Payments Schedule for January 2019 be approved. This was seconded by Councillor Coleman and carried unanimously.

**RESOLVED** That the Bank Payments Schedule for January 2019 be approved.

**937/18/19 (b) Invoices over £3,000**

The Treasurer reported that there were no invoices over £3,000 requiring approval.

The meeting ended at 9.12 p.m.

Signature .....

Date .....