

KENDAL TOWN COUNCIL

Environment and Highways Committee

**Monday 29th October 2018 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Jonathan Owen (Chair), Eamonn Hennessy (Vice Chair), Shirley Evans, Julia Dunlop, Jonathan Cornthwaite, Adam Edwards and Chris Rowley
- APOLOGIES** Councillor Giles Archibald
- OFFICERS** Helen Moriarty (Project Manager) and Janine Holt (Assistant to the Town Clerk)
- 457/18/19 PUBLIC PARTICIPATION**
None
- 458/18/19 DECLARATIONS OF INTEREST**
None
- 459/18/19 MINUTES OF THE MEETING HELD ON 9th JULY 2018**
The Chairman presented the minutes of the meeting held on 9th July 2018, which had been approved by full Council on 6th August 2018. The members noted on an amendment to the minutes, page 9, a small error in spelling, it should read railings not railways.
- RESOLVED** That the minutes of the meeting of the Committee held on 9th July 2018 be amended to read railings not railways.
- 460/18/19 MATTERS ARISING (Not on Agenda)**
None
- 461/18/19 REVIEW OF PREVIOUS ACTIONS (VERBAL UPDATE)**
Plotting Assets Garmin
The Project Manager reported that Simon Unsworth has been appointed to work on this project and that she had met with him last week. The agreement has been reached that he would start with plotting the lights. The target is for all infrastructure to be logged by Christmas, this will include undertaking a conditional survey at the same time.
- RESOLVED** The plotting of assets and condition survey will be completed by Christmas. The Project manager will provide an update next meeting.
- 462/18/19 Longpool Painting**
The Project Manager reported that she had tried to seek 2 other quotes as per procedure but had been unsuccessful. With this in mind, the Project Manager requested approval to go with the first quote. The Committee agreed to approve the quote of £915 with a view to the painting being completed by next meeting.
- RESOLVED** The Project Manager will instruct the painting of Longpool and report back next meeting.

463/18/19**Unity Structure**

The Project Manager reported that the structure had been painted rather than stained, as requested. It was acknowledged by the members that painting the structure had stepped outside the original remit. The project manager confirmed the structure was owned by SLDC and that at the end of the current Mayoral Year the structure will be stripped off and returned to original wood. The cost of reverting this back is to be met by Kendal Town Council. The Chairman asked the Project Manager to get a costing and report back next meeting.

RESOLVED

The Project Manager to get a cost for reverting the unity structure back to original and set the date for removal.

464/18/19**Dockray Wall**

The Project Manager reported that she was having difficulty with confirming the ownership. She had met with the Asset Manager from SLDC, land register shows SLDC own it. The asset manager is awaiting confirmation from Lambert Smith Hampton who manage the SLDC owned assets. The environment agency are currently assessing the integrity of the wall and it should be noted, that this may have implications. A discussion was held about the possibility of contacting businesses to seek information and stimulate discussions.

RESOLVED

The Project Manager will continue to seek ownership of Dockray Wall and contact local businesses with the suggestion of removing the fence to generate discussion and project support.

465/18/19**Green Spaces Team**

The Project Manager reported that she had met with SLDC's Green Spaces team and they have confirmed that the zip wire will not be replaced.

RESOLVED

To note, the zip wire is not to be replaced.

466/18/19**Sainsbury 106 Update**

The Project Manager provided an update regarding the LEP funded Shap Road cycle path and the action to invite a CCC Officer to provide an overview of the scheme. However the scheme is currently on hold, hence the absence of a CC update. . Members then discussed the 106 Sainsbury's development and the merits of focusing on the Longpool area for enhancements. The members welcomed focus on this area and agreed that the whole area needs upgrading. A general discussion followed highlighting various issues and reinforcing the definite lack of funding to date. The Project Manager is meeting SLDC on Wednesday and agreed to provide an email update after the meeting.

RESOLVED

The Project Manager will provide an email up to all members.

467/18/19**Kendal Market**

The Project Manager circulated the action plan and met with SLDC's Asset Manager to discuss. The Project Manager has been invited to be part of Market Improvement steering group which includes consultants who will lead a consultation process. An SLDC Capital fund bid is intended to act on the recommendations from the consultation process. It was confirmed that the farmers market will

also be considered during the consultation. The Project Manager will report back to this Committee.

- RESOLVED** The Project Manager will provide a progress report next meeting.
- 468/18/19** **Shop Front Enhancements**
The Project Manager commented on the previous action to contact businesses directly regarding the upkeep of shop frontages. The Project manager met with Kendal BID to discuss the best approach. Kendal BID recommended that an enhancement scheme would generate better results than a letter. . Members agreed it was inappropriate to approach businesses individually and suggested linking to a BID development initiative should the BID be successful in November. .
- RESOLVED** The Project Manager will progress when the outcome of the BID re-elections is known.
- 469/18/19** **Stramongate School**
The Chairman confirmed that they will use student volunteers to enhance the area around the BT building. The Chairman will continue to progress with this initiative. The Project Manager confirmed that contact with the relevant contact within BT has been made and that they have requested detailed designs to progress the permission process.
- RESOLVED** The Chairman will provide a detailed overview of the proposed enhancement to the Project manager to liaise with BT regarding permission. .
- 470/18/19** **Beast Banks**
The Project Manager reported that quotes had been obtained for both Banks and Stoney lane railings. Due to a technical difficulty the amount could not be shared therefore Councillors agreed that if each quote was under £300 to action. If the quotes were higher add the item to the next agenda.
- RESOLVED** That the Project Manager approve quotes if they are less than £300.
- 471/18/19** **SHAP ROAD CYCLE ROUTE (VERBAL UPDATE)**
As previously stated earlier in the meeting, the Project Manager reported that due to a funding issue this project is hold.
A general discussion was held and the acknowledgement that safe cycling facilities in Kendal are lacking. Councillor Rowley reported that his current priority is to re-designate the riverside path behind County Hall from a Public Right of Way to a Bridleway. It was acknowledged that there is a narrow point, but a possibility this could be widened by the Environment Agency when they are improving this area. Councillor Rowley confirmed he had the support from residents of Wainwrights Court for a cycle way and pedestrian route. Councillor Cornthwaite reported that some residents use it as vehicular access. It was acknowledged that whilst continuous riverside cycling throughout Kendal would be welcomed, this section could be the initial priority. . It was noted, as owners of this path SLDC, would have to agree to these changes.
- RESOLVED** That the Project Manager support Cllr Rowley's efforts if time permits.

472/18/19**MARKET PLACE PARKING**

The Project Manager reported that she had met with Victoria Upton from CCC to discuss the 6 month experimental order at Market Place and provided an update. The Chairman said he was supportive of Marketplace being as pedestrianised as it can be but acknowledged that the provision for disabled drivers needed to continue.

RESOLVED

The Project Manager will keep the committee updated on the progress of the trial period

473/18/19**SIGNAGE AUDIT**

The project manager reported that she completed a signage audit approx. a year ago. It was suggested at the time, that a 3 tier project would be required to action the recommendations. . CCC have recently revisited the KTC audit. The Project Manager has shared the signage audit with SLDC to ascertain whether it can link to the current parking review project. There is currently no allocated KTC funding available.

RESOLVED

To be noted.

474/18/19**CCC ELECTRICAL SIGNAGE REMOVALS**

The Project Manager provided an update on the signage removal project from last year. In addition to the redundant signs, the project identified 9 former electrical signs that needed removing. CCC Local Committee awarded funding to action removals via a CCC contractor in April 2018. The Project Manager confirmed this work has been chased.

RESOLVED

CCC to remove the 9 outstanding electrical signs.

475/18/19**CASTLE UNDERSPEND**

The Project Manager reported that the Castle project is now complete and there is an underspend of £913. The Project Manager asked for suggestions on any other improvements the castle required. The Committee agreed to ring fence the underspend for future castle projects only.

RESOLVE

The Castle underspend is to be ring fenced for future castle improvements.

476/18/19**CASTLE STREET COMMUNITY ACTION GRP**

During Storm Desmond the communal green in this area was flooded and all houses had to be evacuated. The green is still in need of some improvement works. It was reported that community group have raised some funds and have made a request to this committee to support funding of £850 to complete the improvement works. Councillor Evans was supportive of this request and said the community were a very motivated group. The committee agreed to support the funding request.

RESOLVED

The Committee agreed to support funding of £850 for improving the green via the Reserve Fund.

The Project Manager confirm payment via the Treasurer.

477/18/19

GREENWALL APPROVAL

Members assessed the Green Wall proposal paper. The Chairman confirmed there was a balance of 21k balance in Green Wall allocations. He sought the views of members to support a request for £950 to employ external planning consultants to submit the planning application for the green wall. The members were keen to move this project forward and supported the request.

RESOLVED

The committee agreed to specialist planning consultations to submit the application for the green wall. That the Project Manager set up initial meeting and co-ordinate associated contracts and payment.

478/18/19

2019/20 BUDGET – REVIEW OF BUDGET REQUIREMENTS AND PROPOSALS FOR ONE-OFF DEVELOPMENT FUND BIDS

The committee discussed the budget requirements for 2019/20 and support of development projects. The committee considered the various E&H development projects contained within the Action Plan and agreed to recommend the following projects to Budget Council:

- Yard Signage Enhancements – 5k
- Improve the visibility & environs of Kendal Railway Station – 5k (members increased this request from £2,500 to £5000)
- Continued membership of LCRP - £250
- Provisionally support the SLDC led Trim Trail Project at Beck Community Centre -5k (further details to be requested from Cllr Hogg)
- Kendal Castle Signage Improvements - £5000 (Councillors noted the need to match signage to new interpretation)
- Fletcher Park - £2000 to support SLDC's fencing enhancements on castle approach
- Hallgarth Play Area - £3000 – to support SLDC in installing new gates to improve access
- Nobles Rest Park - £5,000 To support the Kendal Civic Society led project

2019/2020 Budget Requirements

The Committee discussed the requirements and agreed to increase the bin emptying budget to 2.5k

RESOLVED

- a) The Committee would like Council to approve an increase in the litter bin emptying element of the budget to 2.5k.
- b) The Committee would like to support all the development bids from E&H that are currently in the action plan as above.

479/18/19

ITEMS FOR THE NEWSLETTER

Spring edition :

Greenwall update/planning permission

Climate change

Summer edition:

Pollinator project

Cumbria Wildlife Trust best gardening practice

480/18/19

REVIEW OF SPEND AGAINST BUDGET

The Committee reviewed the spend against the current budget. The Committee agreed to request of £250 by Councillor Evans to purchase a wheelbarrow and shovels for the use of litter picking and to support the Sandylands group

The Project Manager agreed seek clarity on the following budget lines:

Bus shelter

Heron Hill underspend

Garden Maintenance

RESOLVED

- a) The committee approved £250 for the purchase of additional Council litter pick equipment.
- b) The project manager will seek clarity on the budget lines for Heron Hill, bus shelters and Somerville garden maintenance.

481/18/19

ANY OTHER BUSINESS

Tree Removal on Canal Path

Councillor Rowley reported that 3 trees had been cut down on the canal path. This had caused a lot of upset. Councillor Rowley raised some concerns with regard to this action. A request was made by Councillor Rowley to send a letter of concern/objection from this committee expressing the concerns. The committee agreed that the Project Manager will draft a letter on behalf of the Committee, Councillor Rowley agreed to forward the contact details in to the Project Manager.

RESOLVED

The Project Manager is to draft a letter to CCC.

482/18/19

Plastic Free Cumbria

The Chairman reported that he had attended the SLACtt AGM. At the meeting he was introduced to a member who had led on plastic free Cumbria but was moving away. The Chairman informed the group that he had undertaken some initial research and suggested members visited the Klean Kanteen website for information and ideas. The Project Manager agreed to progress by contacting the BID about current initiatives in relation to encouraging plastic free and how Kendal Town Council might be able to support

RESOLVED

The Project Manager contact BID regarding current status of plastic free initiatives.

483/18/19

DATE OF NEXT MEETINGS

7.00pm on 14th January 2019

The meeting closed at 9.35 pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
461/18/19	Plotting Assets Garmin	RES	The plotting of assets and condition survey will be completed by Christmas. The Project Manager will provide an update next meeting.
462/18/19	Longpool Painting	RES	The Project Manager will instruct the painting of Longpool and report back next meeting.
463/18/19	Unity Structure	RES	The Project Manager to get a cost for reverting the unity structure back to original.
464/18/19	Dockray Wall	RES	The Project Manager will continue to seek ownership of Dockray Wall
465/18/19	Green Spaces Team	RES	To note, the zip wire is not to be replaced.
466/18/19	Sainsbury 106 Update	RES	The Project Manager will provide an email up to all members.
467/18/19	Kendal Market	RES	The Project Manager will provide a progress report next meeting.
468/18/19	Shop Front Enhancements	RES	The Project Manager will progress when the outcome of the BID re-elections is known.
469/18/19	Stramongate School	RES	The Chairman will progress this initiative and provide an update next meeting.
470/18/19	Beast Banks	RES	An amount of no more than £300 has been agreed for this project.
471/18/19	Shap Road Cycle Route	RES	To note, the Shap road cycle route is currently on hold.
472/18/19	Market Place Parking	RES	The Project Manager will provide a progress update on the Market Place parking next meeting.
473/18/19	Signage Audit	RES	To be noted.
474/18/19	CCC Electrical Signage Removal	RES	CCC will remove the 9 outstanding electrical signs.
475/18/19	Castle Underspend	RES	The Castle underspend is to be ring fenced for future castle improvements.

476/18/19	Castle Street Community Action Group	RES	The Committee agreed to support funding of £850 for improving the green.
477/18/19	Greenwall Approval	RES	The Committee agreed to specialist planning consultations to submit the application for the green wall.
478/18/19	2019/20 Budget	REC	The Committee would like Council to approve an increase in the litter bin emptying element of the budget to 2.5k. The Committee would like to support all the development bids from E&H that are currently in the action plan
479/18/19	Items for Newsletter	RES	Spring edition : Greenwall update Climate change Summer edition: Pollinator project Cumbria wildlife trust best gardening practice
480/18/19	Review of Spend Against Budget	RES	a) The Committee approved £250 for the purchase of additional Council litter pick equipment. b) The Project Manager will seek clarity on the budget lines for Heron Hill, bus shelters and Somerville garden maintenance.
481/18/19	Tree Removal on Canal Path	RES	The Project Manager is to draft a letter to CCC.
482/18/19	Plastic Free Cumbria	RES	The Project Manager agreed to contact BID about developing a plastic free initiative.