

KENDAL TOWN COUNCIL

Environment and Highways Committee

**Monday 15th January 2018 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

PRESENT Councillors Graham Vincent (Chair), Jonathan Owen (Vice Chair), Giles Archibald, Andy Blackman, Shirley Evans, Jon Robinson and John Veevers

APOLOGIES Councillors Keith Bracey and Tom Clare

OFFICERS Liz Richardson (Town Clerk), Helen Moriarty (Project Manager) and Nicky King (Council Secretary)

Also in attendance were Mark Brierley, Infrastructure Planning Officer, and Councillor Nick Cotton from Cumbria County Council for item 13 on the Agenda (Cycling Strategy – South Lakes Cycle Forum). KTC Councillor Geoff Cook was in attendance for the entire meeting.

834/17/18 PUBLIC PARTICIPATION

None.

835/17/18 DECLARATIONS OF INTEREST

There were no declarations of interest made at this point.

836/17/18 MINUTES OF THE MEETING HELD ON 10TH OCTOBER 2017

The Chairman presented the minutes of the meeting held on 10th October 2017, which had been approved by full Council on 6th November 2017.

Councillor Owen proposed that the minutes be accepted as a correct record. This was seconded by Councillor Vincent and carried unanimously.

RESOLVED That the minutes of the meeting of the Committee held on 10th October 2017 be accepted as a correct record.

837/17/18 MATTERS ARISING (Not on Agenda)

None.

838/17/18 CYCLING STRATEGY – SOUTH LAKES CYCLE FORUM

The chair brought forward agenda item 13 (Cycling Strategy – South Lakes Cycle Forum) and welcomed Councillor Nick Cotton and Mark Brierley, Infrastructure Planning Officer, from Cumbria County Council.

Mark Brierley briefed the Committee and provided some background information. The Cycling Strategy process started approximately 2-

2.5 years ago and had highlighted that there was no county wide plan. Several partners got together and applied for Department of Transport funding. The Strategy was endorsed by CCC as a draft document in July 2017. It has also been adopted by LDNPA and the Forestry Commission wish to become a partner in its delivery. It has yet to be endorsed by all District Councils. The Cycling Strategy is for the whole of Cumbria and is designed as a tool to obtain high level funding and securing funding from developers. It will look at all plans submitted since approximately 2000 and amalgamate those. It will influence Local Area Plans and support plans for new housing. No additional funding comes with the strategy and funding would need to be sought from local Government, however funding is currently concentrated on city areas and it would be necessary to lobby the Department of Transport. Mark Brierley highlighted two schemes in Kendal, specifically those on Burton Road and Shap Road (A6).

Councillor Nick Cotton also mentioned proposals for Gooseholme Bridge which was badly damaged during storm Desmond. He said that there was an opportunity to make the bridge wider, however the Environment Agency wanted a single span bridge which would double the cost. He emphasised that this is a vital bridge and he was pushing for progress. The Strategy would provide support for feasibility studies. The trial on Wildman Street had determined that the proposals were not viable and there was an alternative proposal that Mint Bridge to Dockray Hall Bridge would make an excellent cycle route.

Councillor Veevers remarked that some existing cycle routes are not being used and there is no demarcation on certain walking/cycling paths. He added that Gooseholme bridge is not a designated cycle route and there should be appropriate signage and demarcation for all walking/cycling routes. Mark Brierley replied that current guidance from the Department of Transport is not to have segregation as it can cause more problems than if segregation exists, due to the requirement for someone to police correct use of the paths.

Councillor Vincent brought up the matter of disabled access to Gooseholme bridge and said that the importance of this needed to be reinforced with Nick Raymond. He made a plea for the bridge to be moved as far up the agenda as possible. Mark Brierley noted the request. Councillor Vincent also commented that there was limited reference to disabled users in the Cycling Strategy. Mark Brierley acknowledged that this feedback had been received from several groups and observed that the Strategy was a working document.

There was a general discussion regarding the use of current cycle paths and the need for demarcation lines. It was pointed out that the new section of path along Burton Road did not have demarcation lines and users were not necessarily aware that it is a cycle way. The Project Manager commented that the key was to ensure users are made aware of all new cycle paths, especially those without any demarcation lines and how they work. She suggested that an article explaining this could be placed in the KTC newsletter.

Councillor Archibald asked at what point KTC would have opportunity to become involved. Mark Brierley replied that their attendance at the meeting was a start to such consultation. Councillor Archibald said he would like to see a map of Kendal depicting both current and proposed routes. Mark Brierley noted that he would need to check if land allocation sites were all in the public domain before providing such a map.

Councillor Owen observed that the people of Kendal are keen to walk and cycle – above the national average. He requested a greater level of involvement/consultation in the Strategy.

RESOLVED

Mark Brierley to provide Kendal cycle route maps if possible.

839/17/18**UPDATE ON PARKS, OPEN SPACES AND JOINT KENDAL IN BLOOM PROJECTS**

The Town Clerk noted that she was awaiting an update from Deb Clarke at SLDC which had been requested prior to the meeting. Other than commenting that work at Nobles Rest was ongoing she had nothing further to add. It was agreed that the Town Clerk would write to Deb Clarke emphasising the urgency for an update. .

RESOLVED

That the Town Clerk write to Deb Clarke emphasising the urgency for an update on parks projects.

840/17/18**ACTION PLAN REVIEW**

The Project Manager gave an update on KTC Action Plan/Development Fund projects.

Town Centre Vibrancy

- The signage removal project was almost complete.
- There had been a meeting with the Manager of Elephant Yard who was keen to hide the bins next to KFC with a bin shelter/screen solution to improve the visual appearance of the Yard. Councillor J Robinson referred to similar issues at Police Yard and Entry Lane. It was his understanding that owners could not leave bins on public highways and had responsibility for appropriate storage/shielding. Councillor Veevers added that it was incumbent on owners of bins to contribute towards the cost of any shelters/screens required. He suggested a walk around exercise to document where the bins are and think about a long term strategy for shielding them. Councillor S Evans recommended that Kendal BID be invited to get involved once this information was to hand.

RESOLVED

That the Project Manager organise a walk around exercise with Councillors and BID to document the location of bins and storage.

Green Space Enhancement

Kendal Castle Project

- A new 'Medieval Kendal' panel was currently in design.
- Yakkers from Lakeland Radio was booked to record an Audio Trail.
- SLDC and CCC continued to work together to agree path upgrade completion. It was agreed that the Project Manager would write to Deb Clarke at SLDC to chase this matter up.

RESOLVED

That the Project Manager write to Deb Clarke at SLDC to chase the Kendal Castle path upgrade completion.

Green Wall

Network Rail had confirmed that they would not give permission for a green wall at Longpool. A letter of complaint had been written requesting that they reconsider the decision. Councillor Archibald observed that SLDC had awarded £10,000 towards the project and KTC £8,000. He commented that this represented a significant sum of money which was not currently being spent and suggested that a deadline should be set. A general discussion ensued regarding alternative locations for a green wall. The idea of considering a stand-alone structure at Longpool independent of the wall itself was raised.

Future Development Fund/Action Plan Projects 2018/19

These included:

- Chantry Steps
- Riverside Panel Upgrades
- Dockray Footbridge Area Improvements
- Castle Howe and Kendal Castle Linking Project

Councillor J Robinson referred to problems with vandalism of signs in the Castle Howe area and noted that this would be an issue for consideration. There was also discussion about the management of trees around the monument. Councillor Blackman commented that it used to be possible to see the Castle clearly but trees were now obscuring its visibility. It was agreed that there would need to be a conversation with SLDC regarding tree management around the town.

Councillor S Evans noted that she had received a draft plan with regard to Chantry Steps but she needed to speak to the police regarding problems with youth congregating around Gooseholme.

841/17/18

RAILINGS STONEY LANE REPAINT – CLLR ARCHIBALD

Councillor Archibald asked whether there was budget available to obtain a quotation for repainting railings at Stoney Lane. The Town Clerk queried ownership of the railings which was thought to be CCC. It was noted that permission would be required in this case.

Councillor J Robinson confirmed that the railings were wrought iron, not galvanised. He agreed to provide the Town Clerk with exact details of the location of the railings.

It was agreed that a quote would be obtained. Town Clerk to check ownership with CCC.

RESOLVED

That the Town Clerk obtain a quotation for the repainting of railings at Stoney Lane and check ownership with CCC.

842/17/18**REQUEST FOR RAILINGS AT FELLSIDE**

Councillor Archibald identified three sites at Fellside which the Fellside Forum had considered would benefit from new railings. He asked that members considered whether quotations should be obtained. After discussion it was suggested by Councillor Vincent that Councillor Archibald obtain quotations for further consideration and this was agreed.

RESOLVED

That Councillor Archibald obtain quotations for the installation of railings at the three sites highlighted by the Fellside Forum.

843/17/18**BUS SHELTERS – POLICY AND NEW PROPOSALS (KIRKBARROW AND LINGMOOR RISE)**

The Town Clerk highlighted a need for a policy regarding bus shelters and requested Members to consider this further. The issue was not so much the cost of funding bus shelters but the ongoing maintenance. There had been requests for shelters at Lingmoor Rise and on Kirkbarrow.

Councillor Cook mentioned that there had been a further request for a new bus shelter on South Road. Councillor Veevers commented that KTC were becoming inundated with requests to maintain seats, bus shelters etc around the town.

Councillor Blackman proposed that a group from the Committee put together a policy for consideration. This was seconded by Councillor Vincent. Councillors Blackman, Veevers and J Robinson expressed their willingness to be involved.

RESOLVED

That a group from the Committee put together a policy for bus shelters for consideration

844/17/18**BLACKHALL ROAD BUS SHELTERS UPDATE**

Councillor Owen updated the Committee on the proposed bus shelters at Blackhall Road. There had been a site meeting with KADBUS who help facilitate the bus services in the town. A requirement had been identified for improved shelters, predominantly driven by route changes and safety issues. It had been agreed that this should be a new shelter with 3 sides located on the telephone exchange end. The existing shelters would be moved together at the other end.

Members considered various design options presented in the paper that had been previously circulated and agreed with the current preferred option.

845/17/18 STRICKLANDGATE BENCHES UPDATE

The Town Clerk had met with Karen Johnson and was waiting for a legal agreement to present to Council for signing. Councillor Vincent referred to previous discussions and the need for reassurance that the recent safety modifications were effective. Town Clerk to chase.

RESOLVED That the Town Clerk chase reassurance that the modifications were effective and the legal agreement.

846/17/18 INFRASTRUCTURE ASSET AUDIT & MAPPING

The Town Clerk explained that there has always been a list of infrastructure and it was proposed to start looking at mapping this information.

The Project Manager informed the meeting that CCC Highways have a map which shows all the assets and details of ownership and it was proposed to start mapping KTC assets in a similar manner. A Garmin had been purchased and this would be used to plot lighting, bins, bus shelters etc onto a map. It would then be possible to log onto the map in order to establish ownership of KTC assets.

Councillor J Robinson mentioned that KTC, as a third tier authority, are entitled to Ordnance Survey mapping free of charge. He suggested that the Project Manager check the accuracy of data obtained from the Garmin, which is usually only accurate to approximately 10m.

847/17/18 LONGPOOL ISLAND ENHANCEMENTS – SHAP ROAD/APPLEBY ROAD JUNCTION

The Project Manager highlighted the need for enhancement works to the Longpool Island at the Shap Road/Appleby Road junction. She asked Councillors whether there was a desire to improve the area.

There was a general discussion and a consensus of opinion that the area had been long overlooked and had become an eyesore. Councillor Veevers commented that it had been ongoing for a long time but it was owned by CCC who were reluctant for any works to take place. The Town Clerk pointed out that there may be a requirement for road closures etc and any proposals would have to be discussed with CCC.

It was agreed that some enhancement would be good and should be looked at and investigated further.

RESOLVED Project Manager to investigate further - email Peter Hoskings, include in Kendal Master Plan discussions and bring research to the next meeting.

848/17/18**POTENTIAL LIP APPLICATION – TREE TUB ENHANCEMENTS (TOWN CENTRE) AND/OR LONGPOOL ISLAND ENHANCEMENT**

The Project Manager briefed Members on a potential LIP application to enhance tree tubs with wooden cladding. The Committee considered the proposal and agreed that the Project Manager obtain quotes for the wooden cladding in time for the next round of LIP. Councillor Cook noted that permission would need to be sought from CCC as the tubs were positioned on highways. Councillor Veevers noted that they would need to be custom made to accommodate a plug for drainage.

Councillor Archibald declared an interest at this point.

It was further agreed that a possible LIP application be progressed also in respect of the Longpool island enhancement. It was suggested that Kendal BID be involved as potential match funders.

RESOLVED

That the Project Manager obtain quotes for wooden cladding to tree tubs in time for the next round of LIP. Also that a possible LIP application be progressed in respect of the Longpool island enhancement. Involve Kendal BID as potential match funders for the LIP application. Determine KTC's contribution at the next meeting.

849/17/18**PLASTIC FREE KENDAL – SUPPORT FOR A BRANDED WATER BOTTLE INITIATIVE**

The Project Manager informed Members that a proposal had been expected from a group called Zero Waste Kendal but this was not now expected until April. It related to funding support to brand plastic free water bottles.

The scheme was to promote a reduction in plastic by use of plastic free reusable bottles which would be branded with the Kendal logo.

Councillor Veevers commented that now would be the time to request funding from Council for such schemes. Councillor Archibald proposed that a request be made to Council for £1,000 for environmentally conscious schemes which could include support of this project. This was seconded by Councillor Owen and agreed.

Councillor Blackman commented that the minutes of the previous meeting (minute reference 468/17/18) referred to him assisting Mary Edwards of Zero Waste Kendal in contacting Kendal Schools Collaborative Partnership. The Project Manager would ascertain whether this assistance was still required.

RECOMMENDATION

That a request be made to Council for an allocation from the Development Fund of £1,000 for environmentally conscious schemes.

RESOLVED

That the Project Manager link Mary Edwards to Councillor Blackman and introduce Mary Edwards to Kendal BID.

850/17/18**ITEMS FOR THE NEWSLETTER**

Spring Edition:

- Litter picking. Councillor Blackman to provide dates of litter picks to the Project Manager.

Summer Edition:

- Cycle paths.
- Fly tipping.
- Proposal by SLACC to set up a clothing repair group. Councillor Owen to provide further details.

851/17/18**FINANCE STATEMENT**

The Town Clerk presented the Budgetary Control Statement for nine months ended 31st December 2017 and highlighted the following:

There is budget remaining under New Infrastructure. The Town Clerk encouraged Members to put projects forward at the beginning of any financial year for consideration due to the lead times required.

There was money allocated for the Lakes Line Feasibility Study under Development Fund items. The Town Clerk said she needed to speak to Lakes Line to ascertain whether there was to be a next stage feasibility study for a passing loop.

Councillor Cook drew attention to damage at the Bird Cage which would need repairing. Project Manager to investigate further.

Councillor Blackman requested that a sum of money be put aside to purchase the following items for Keep Kendal Mint Clean:

- 20 high vis vests with KTC Crest for use on litter picks (5 each of small, medium, large and extra large).
- 15 hoops to hold black bin liners.
- 10 long handled brushes with pans.

Councillor Archibald proposed that a maximum of £200 be allocated for the purchase of these items. This was seconded by Councillor Owen and agreed.

RESOLVED

That a maximum of £200 be allocated for the purchase of items requested by Councillor Blackman for Keep Kendal Mint Clean.

ANY OTHER BUSINESS**852/17/18****Traffic Calming Reduction trial on Castle Estate**

Councillor Owen informed Members that Councillor C Hogg had requested he inform the Committee about a likely traffic calming scheme to be trialled at the Parkside Road end of Castle Estate. Councillor Owen to email Members with further details.

RESOLVED

That Councillor Owen provide further details of the likely traffic calming scheme to be trialled at the Parkside Road end of Castle Estate

853/17/18**No Entry Sign on South Road**

Councillor Veevers reported a problem of vehicles ignoring the no entry sign on South Road in order to avoid traffic lights. It was noted that a large number of school children walked in the area and there was a safety issue. Complaints need to be made to the police. It was agreed that the Town Clerk would write a letter to Inspector Latham and copy to Councillor Cook as CCC Ward member.

RESOLVED

That the Town Clerk write a letter to Inspector Latham regarding the problem of vehicles ignoring the no entry sign on South Road.

854/17/18**DATE OF NEXT MEETING**

26th March 2018.

The meeting closed at 9.41pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
838	Cycling Strategy	RES	Mark Brierley to provide Kendal cycle route maps if possible.
839	Update on Parks, Open Spaces & Joint Kendal in Bloom Projects	RES	That the Town Clerk write to Deb Clarke emphasising the urgency for an update on parks projects.
840	Town Centre Vibrancy – bin storage	RES	That the Project Manager organise a walk around exercise with Councillors and BID to document the location of bins and storage.
	Green Space Enhancement – Kendal Castle Project	RES	That the Project Manager write to Deb Clarke at SLDC to chase the Kendal Castle path upgrade completion.
841	Railings Stoney Lane Repaint	RES	That the Town Clerk obtain a quotation for the repainting of railings at Stoney Lane and check ownership with CCC.
842	Request for Railings at Fellside	RES	That Councillor Archibald obtain quotations for the installation of railings at the three sites highlighted by the Fellside Forum.
843	Bus Shelters – Policy and New Proposals	RES	That a group from the Committee put together a policy for bus shelters for consideration
845	Stricklandgate Benches Update	RES	That the Town Clerk chase reassurance that the modifications were effective and the legal agreement.
847	Longpool Island Enhancements	RES	Project Manager to investigate further - email Peter Hoskings, include in Kendal Master Plan discussions and bring research to the next meeting.
848	Potential LIP Application	RES	That the Project Manager obtain quotes for wooden cladding to tree tubs in time for the next round of LIP. Also that a possible LIP application be progressed in respect of the Longpool island enhancement. Involve Kendal BID as potential match funders for the LIP application. Determine KTC's contribution at the next meeting.
849	Plastic Free Kendal	REC	That a request be made to Council for an allocation from the Development Fund of £1,000 for environmentally conscious schemes.

		RES	That the Project Manager link Mary Edwards to Councillor Blackman and introduce Mary Edwards to Kendal BID.
851	Finance Statement	RES	That a maximum of £200 be allocated for the purchase of items requested by Councillor Blackman for Keep Kendal Mint Clean.
852	Traffic Calming Reduction Trial on Castle Estate	RES	That Councillor Owen provide further details of the likely traffic calming scheme to be trialled at the Parkside Road end of Castle Estate
853	No Entry Sign on South Road	RES	That the Town Clerk write a letter to Inspector Latham regarding the problem of vehicles ignoring the no entry sign on South Road.