

# KENDAL TOWN COUNCIL

## Environment and Highways Committee

**Monday 26<sup>th</sup> March 2018 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Jonathan Owen (Vice Chair), Giles Archibald, , Keith Bracey, Shirley Evans and John Veevers
- APOLOGIES** Councillors Graham Vincent (Chair), Andy Blackman, Tom Clare and Jon Robinson
- OFFICERS** Helen Moriarty (Project Manager) and Nicky King (Council Secretary)
- Also in attendance was Councillor Cook.
- 1068/17/18 PUBLIC PARTICIPATION**
- None.
- 1069/17/18 DECLARATIONS OF INTEREST**
- There were no declarations of interest made at this point.
- 1070/17/18 MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> JANUARY 2018**
- The Chairman presented the minutes of the meeting held on 15<sup>th</sup> January 2018, which had been approved by full Council on 5<sup>th</sup> February 2018.
- RESOLVED** That the minutes of the meeting of the Committee held on 15<sup>th</sup> January 2018 be accepted as a correct record.
- 1071/17/18 MATTERS ARISING (Not on Agenda)**
- The Project Manager updated the Committee on action points from the previous meeting as follows:
- Cycling Strategy (Min Ref 838/17/18)  
Map received by email. Project Manager to circulate to Members.
- Parks & open spaces (Min Ref 839/17/18)  
Update received.
- Bin storage (Min Ref 840/17/18)  
Walk around exercise had to be cancelled. Project Manager will re-arrange.
- Castle path upgrade (Min Ref 840/17/18)  
On site meeting planned with the purpose of signing off completion of paths.
- Repainting of railings at Stoney Lane (Min Ref 841/17/18)  
Quote not progressed as Town Clerk required details of exact location of railings. Councillor Archibald clarified the location and advised that he had contacted the contractor and would chase.
- Bus shelters (Minute Ref 843/17/18)  
Sub-group to be formed.

Potential LIP Application (Wooden Cladding) (Minute Ref 848/17/18)

The Project Manager advised that the trees had a 2 year life span remaining. The wooden cladding of the tree tubs was therefore a non-sustainable project and a LIP application would not be progressed. It was noted that there was now an opportunity to re-think the types of trees planted and evaluate the need for tree tubs on the High Street. The Project Manager was unsure which committee had responsibility for the trees and would check with the Town Clerk.

Traffic Calming Trial on Castle Estate (Minute Ref 852/17/18)

Councillor Owen to email Councillor Hogg and request further details.

No Entry Sign on South Road (Minute Ref 853/17/18)

Response from Inspector Latham awaited. Item to remain on agenda for next meeting.

Councillor S Evans referred to Minute 851/17/18 (litter picking equipment). She advised that she had used the recently purchased hoops to hold black bin liners which had been really helpful. She commented that she had been unable to access other litter picking equipment as it had been stored in the Townscape Manager's van and he was unavailable at the time. This raised the question of whether an additional set of keys was required for the van. Project Manager to check.

**1072/17/18****GREEN SPACES UPDATE**

The Project Manager advised that she had attended a meeting with the Green Spaces Team. The following update on Kendal projects was given:

Nobles Rest (Maudes Meadow & Town View Field)

Drainage work started early February. A circular path is to be installed around Maudes Meadow and a new path installed through Town View Field. The expected completion date is mid-June. It might be possible to open sections of the park as the work progresses. Councillor Owen asked whether there was appropriate signage informing residents of the on-going work. Councillor Archibald confirmed this was in place.

Abbot Hall Playground

A £120,000 scheme has been developed to resurface and install new play equipment. Funding is to be secured from a variety of funders, including SUEZ (landfill), community groups, CCC and others. If funding is successful, work is expected to commence in September 2018.

Councillor Archibald expressed his concern regarding the Environment Agency's proposals, which had it marked as an area of flooding. He pointed out that this would have an implication on the playground and the type of equipment and surface that can be used. There was some discussion concerning the location of the playground, which used to be sited near the arch. Members considered the merits of relocating the site back to its original

position. Councillor Evans thought it had been moved due to noise from the playground. Councillor Cook noted the concern regarding the Environment Agency's proposals and said there would be ongoing discussion in this respect.

#### Kendal Parks

There are plans to improve a collection of parks within/nearby Kendal Parks estate including Hayclose Road, Howebank, Hayclose Crescent and Murley Moss.

#### Hallgarth Play Area

A community group have fundraised to replace the zip wire. SLDC are supporting the tender and installation. Councillor S Evans commented that it would be worth finding out when the zip wire was installed as the play equipment had not been there long. Project Manager to make enquiries.

### **RESOLVED**

That the Project Manager ascertain when the zip wire was installed at Hallgarth play area.

### **1073/17/18**

#### **AIR QUALITY MANAGEMENT UPDATE**

The Project Manager presented Minutes of the Meeting of Kendal Traffic Pollution Working Group. The following points were highlighted:

- Diffusion tube monitoring - there has been a change to the way in which pollution is monitored which has resulted in unusually low readings. The results need to be verified before reporting.
- Encouraging walking – uptake of KTC walking leaflets has been tremendous with 32,000 leaflets picked up to date.
- Taxis – still looking into ways to encourage taxi drivers to switch off engines.
- 20mph zones – traffic calming to be avoided to prevent worsening air quality.

The next meeting of the Group will be on 6<sup>th</sup> September 2018.

### **1074/17/18**

#### **SAINSBURY'S 106 AGREEMENT DEVELOPMENT PROPOSALS**

The Project Manager presented a paper which had been circulated to Members prior to the meeting. She explained that Kendal Futures Board, together with SLDC Economic Team, had secured £208,000 funding via the Sainsbury's developer, Morbane. The funding is required to be spent within 5 years and is specifically allocated to enhance town centre routes from the new Sainsbury's site.

The preferred project in development is to enhance Stramongate and Kent Street via new surfacing and parking provision. Draft designs showing two options were considered. Councillor Cook advised that a new updated proposal is being developed by Cumbria County Council.

A general discussion then ensued. Councillor Archibald requested that if work did proceed along Stramongate, that pavements be widened as they were not wide enough for disabled users and prams. Councillor S Evans commented that she would like to see more projects around the Wildman Street area. She felt the funding could be better utilised elsewhere and gave Shap Road as another example, which is becoming more and more industrialised. There were several differences of opinion as to the suitability of the proposed area of work. The Project Manager pointed out that nothing was set in concrete and there will be future opportunity for KTC to express their views.

The preferred funding route for the Stramongate scheme is £100,000 from the Section 106 funding, £100,000 from SLDC and £100,000 from CCC. The remaining 106 funding would be available for smaller enhancement schemes such as Stramongate Bridge corner, Longpool Bridge improvements and possibly various traffic island improvements. Councillor Archibald asked whether the £100,000 from the Section 106 funding had to be spent on car routes. He queried whether it could be used on a walking/cycling route and suggested that a green corridor option would be a major improvement. Members supported this suggestion and it was agreed that the Project Manager would clarify. She commented that it would depend on the wording of the Section 106 Agreement.

**RESOLVED**

That the Project Manager clarify whether the 106 Agreement permitted funding to be spent on a green corridor option.

**1075/17/18****CYCLE ROUTE MAPS FOR KENDAL AND SIGNAGE OPTIONS**

The Project Manager presented a map which had been received from Owen David of CCC. The map depicted both the Shap Road and Burton Road cycle routes. Councillor Archibald commented that he thought Committee requested a map showing all current and proposed routes in Kendal following Mark Brierley's attendance at the previous meeting. It was agreed that the Project Manager would contact Mark Brierley and make further enquiries.

CCC had requested any comments regarding signage of routes with regard to the end destinations. Councillor Archibald suggested that where there are unique cycleways, these should be clearly signed and routes to the Town Centre should be signposted.

**RESOLVED**

That the Project Manager chase Mark Brierley for a map showing all current and proposed cycle routes in Kendal.

**1076/17/18****BLACKHALL BUS SHELTER UPDATE**

Following a transfer of funding from KADBUS, the Treasurer had requested that Committee made a recommendation to increase the scheme to £21,500 in the Development Fund budget. This was proposed by Councillor Archibald, seconded by Councillor S Evans and carried.

**RECOMMENDATION** That the Blackhall Bus Shelter scheme be increased to a £21,500 project in the Development Fund budget, following the transfer of funding from KADBUS.

**1077/17/18 LAKES LINE PASSENGER SURVEY REPORT – FEB 2018**

Members considered the passenger survey report from the Lakes Line Rail User Group. Councillor Owen pointed out that the comparison used a February survey date and a summer date, two totally different times of year. It was highlighted that passengers are dropping year on year. This was not helped by the fact that changes to train times meant trains do not synchronise well with the main line. There was a general discussion regarding the poor state of the trains on the Lakes Line. Councillor Owen advised that he believed new rolling stock was due around the autumn. Councillor Cook informed Members that this had been scheduled for May but had to be delayed. It was agreed that the Project Manager would make enquiries as to when the new rolling stock is due.

**RESOLVED** That the Project Manager make enquiries as to when the new rolling stock is due on the Lakes Line.

**1078/17/18 WOOLPACK YARD BIN SCREENING PROPOSAL**

Woolpack Yard has long been considered by the Committee as an area that requires improvement, being currently run down. KTC, together with SLDC, have requested Holland and Barrett to upgrade their building and this project is progressing. The Project Manager advised that Elephant Yard who manage the shopping area are also concerned about the appearance of the area and have requested a contribution of £2,500 to support the bin screening element of a wider enhancement scheme. The scheme also proposed utilising the arched areas on the rear wall of Elephant Yard and painting murals in this area to entice pedestrians along the route.

Councillor Veevers was of the opinion that it should be the responsibility of KFC to screen the waste bins. He did not agree that KTC should be asked to contribute towards the cost. The Project Manager advised that it is a public right of way and there is no drop kerb. She informed Members that there was an underspend of £3,500 in the New Infrastructure Fund and asked whether this could be utilised. The Treasurer had advised that the project would not have to be delivered before the current financial year end as it was a contribution towards the full scheme.

Councillor Archibald considered the project well worthwhile and felt that it would serve as an example to other areas of the town. Councillor Owen agreed that it would set a standard. Councillor Veevers remained concerned that agreeing to this request for funding could encourage other similar requests, however Councillor S Evans felt that as this was a contribution towards a larger scheme that would not be the case. The Project Manager confirmed that Elephant Yard would adopt and maintain the area once the work was completed.

There was a discussion regarding the presence of bollards. It was agreed that the Project Manager would email Peter Thornton to clarify the situation and copy in Councillor Owen.

Councillor Archibald proposed that Committee agree to a contribution of £2,500 from the New Infrastructure Fund. This was seconded by Councillor S Evans and carried with 1 abstention.

**RESOLVED**

That Committee agree to a contribution of £2,500 towards the screening of bins at Woolpack Yard from the New Infrastructure Fund.

**1079/17/18****KTC ASSET PLOTTING PROPOSAL**

KTC had previously agreed to plot all street lights in KTC ownership for inclusion on the CCC interactive map. This project has been completed by the Project Manager and Townscape Manager using a simple Garmin device.

The Project Manager advised that in order to plot additional assets including bins, benches and planters and create an internal asset map, an advanced Garmin device was required at a cost of £269.99. The Garmin Etrax 35 included map functions which would enable KTC to have a dedicated, accessible map to store accurate information regarding all assets.

Councillor Veevers questioned why the advanced device had not been purchased at the outset. The Project Manager replied that the full extent and benefit of the project had only been realised once the work had commenced. The basic device had cost £80.00 and could be sold on.

Councillor Owen recognised the advantages to KTC of such a map and proposed that the advanced Garmin device be purchased. This was seconded by Councillor Archibald and carried with 1 abstention.

**RESOLVED**

That a Garmin Etrax 35 be purchased at a cost of £269.99 in order to plot additional assets on a dedicated accessible map.

**1080/17/18****KENDAL BENCHES – MEMORANDUM OF UNDERSTANDING**

The Project Manager presented a Memorandum of Agreement between CCC and KTC in respect of the maintenance of benches for consideration by Members.

Concern was raised regarding item 3 in the Memorandum of Agreement which stated.....

*“The Town Council shall indemnify/protect the County Council against all or any claims which may be directly or indirectly in consequence of the presence of the said seats as described in the Schedule hereto”.*

Members agreed that adequate insurance was essential and KTC needed to be covered against liability as a result of someone being

injured. Project Manager to clarify whether appropriate insurance cover exists.

**RESOLVED**

Project Manager to clarify whether appropriate insurance cover exists to cover liability of a result of someone being injured.

**1081/17/18****LONGPOOL WALL PAINTING**

Committee discussed the Longpool area and the need for improvements. A Greenwall had been deemed inappropriate, however simply painting the wall could significantly improve its appearance. Planting in front of the wall had also been explored but would not be progressed until details of the new cycle Route were confirmed.

As there was no time to complete the work prior to the end of the current financial year (31<sup>st</sup> March 2018) Councillor Veevers suggested that a request be made to carry budget forward into the next financial year. This was seconded by Councillor S Evans and carried unanimously. Project Manager to speak to the Treasurer in this respect.

**RESOLVED**

That budget for improvement works to Longpool be carried forward to the next financial year. Project Manager to speak to the Treasurer in this respect.

**1082/17/18****POSSIBLE FUTURE NEW INFRASTRUCTURE PROJECTS**Longpool Traffic Island

The Project Manager had obtained a costing for improvement work which would involve removing the current 'crazy paving' in two areas. The cost would be in the region of £8,500. Street closure permits would also be required at an additional cost. Members agreed that this was beyond the level of spending that KTC would want to commit to. It was suggested that this be included in the 106 Agreement and agreed that the Project Manager would take forward.

Lowther Street Greenwall

The Project Manager had chased SLDC to help progress matters. The Asset Manager was supportive of the proposal in principle and the Heritage Officer was being consulted. LIP funding of £10,000 and KTC funding of £8,000 was in place. The next step is a site visit with the contractor. It was noted that the project will support the air quality improvement scheme.

**RESOLVED**

That the Project Manager take forward the suggestion that improvement work to Longpool Traffic island be included in the 106 Agreement.

**1083/17/18****CASTLE CRESCENT FLOOD ACTION GROUP – GREEN IMPROVEMENTS PROJECT**

The Project Manager informed Committee that a new community group had been established at Castle Crescent. The group were looking at ways to improve the green area to the front of the houses

which had been damaged in the flooding and had asked whether they would be eligible for support from the Committee as a non-constituted group. It was agreed that the Project Manager would check with the Treasurer.

Members discussed who owned the culvert in question. Councillor S Evans advised that she had tried to establish ownership for some time but had been unsuccessful. It was agreed to look into this further.

**RESOLVED**

That the Project Manager clarify with the Treasurer whether the Castle Crescent community group would be eligible for support as a non-constituted group. Ownership of the culvert to be established.

**1084/17/18****ZERO WASTE KENDAL UPDATE**

It was noted that an update was still awaited from Zero Waste Kendal.

**1085/17/18****ITEMS FOR THE NEWSLETTER**

The Project Manager briefed Members on the items that would be included in the summer edition.

**1086/17/18****FINANCE STATEMENT**

The Project Manager commented that there was £976 remaining in the Signage Improvements Budget. She was expecting this to be higher and would clarify with the Treasurer.

Councillor Owen referred to £10,000 budget remaining for the Strategic Transport Infrastructure Study. It was pointed out that this was for the next stage. Councillor Owen questioned what report would be received by KTC and it was agreed that the Project Manager would check.

**RESOLVED**

That the Project Manager check what report is received by KTC in respect of the Strategic Transport Infrastructure Study spending.

**1087/17/18****ANY OTHER BUSINESS**

Councillor Owen informed Members that the Mayor, Councillor Blackman, would be holding a litter picking event on Saturday 7<sup>th</sup> April 2018. Further details would be circulated.

Councillor J Robinson had asked whether Committee wished to send a representative to Kendal Fell Management Committee meetings. Members agreed that it would be a good idea to be involved. Nomination to be made at the next E&H Committee meeting.

Councillor Veevers mentioned that the footpath south of Romney Bridge was overgrown. It was suggested that he discuss its maintenance with Councillor Archibald.

The Project Manager referred to public participation at the March Council meeting by David Fone. Mr Fone had spoken about 'grot

spots' in the Town Centre and suggested that a grot spot amnesty was required. Councillor Owen suggested setting up an inbox and inviting residents to email details of any grot spots. It was agreed that the Project Manager would take this project forward.

**RESOLVED**

1. That a representative attend future meetings of Kendal Fell Management Committee. Nomination to be made at the next E&H Committee meeting.
2. That the Project Manager progress the town centre 'grot spots' project by setting up an inbox for use by residents to report such areas.

**1088/17/18****DATE OF NEXT MEETING**

9<sup>th</sup> July 2018 at 7pm.

The meeting closed at 9.12pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>1072</b>	Green Spaces Update	<b>RES</b>	That the Project Manager ascertain when the zip wire was installed at Hallgarth play area.
<b>1074</b>	Sainsbury's 106 Agreement Development Proposals	<b>RES</b>	That the Project Manager clarify whether the 106 Agreement permitted funding to be spent on a green corridor option.
<b>1075</b>	Cycle Route maps for Kendal and Signage Options	<b>RES</b>	That the Project Manager chase Mark Brierley for a map showing all current and proposed cycle routes in Kendal.
<b>1076</b>	Blackhall Bus Shelter Update	<b>REC</b>	That the Blackhall Bus Shelter scheme be increased to a £21,500 project in the budget, following the transfer of funding from KADBUS.
<b>1077</b>	Lakes Line Passenger Survey Report – Feb 2018	<b>RES</b>	That the Project Manager make enquiries as to when the new rolling stock is due on the Lakes Line.
<b>1078</b>	Woolpack Yard Bin Screening Proposal	<b>RES</b>	That Committee agree to a contribution of £2,500 towards the screening of bins at Woolpack Yard from the New Infrastructure Fund.
<b>1079</b>	KTC Asset Plotting Proposal	<b>RES</b>	That a Garmin Etrax 35 be purchased at a cost of £269.99 in order to plot additional assets on a dedicated accessible map.
<b>1080</b>	Kendal Benches – Memorandum of Understanding	<b>RES</b>	Project Manager to clarify whether appropriate insurance cover exists to cover liability of a result of someone being injured.
<b>1081</b>	Longpool Wall Painting	<b>RES</b>	That budget for improvement works to Longpool be carried forward to the next financial year. Project Manager to speak to the Treasurer in this respect.
<b>1082</b>	Possible Future New Infrastructure Projects	<b>RES</b>	That the Project Manager take forward the suggestion that improvement work to Longpool Traffic island be included in the 106 Agreement.
<b>1083</b>	Castle Crescent Flood Action Group – Green Improvements Project	<b>RES</b>	That the Project Manager clarify with the Treasurer whether the Castle Crescent community group would be eligible for support as a non-constituted group. Ownership of the green area to be established.

<b>1086</b>	Finance Statement	<b>RES</b>	That the Project Manager check what report is received by KTC in respect of the Strategic Transport Infrastructure Study spending.
<b>1087</b>	AOB	<b>RES</b>	<ol style="list-style-type: none"><li>1. That a representative attend future meetings of Kendal Fell Management Committee. Nomination to be made at the next E&amp;H Committee meeting.</li><li>2. That the project Manager progress the town centre 'grot spots' project by setting up an inbox for use by residents to report such areas.</li></ol>