

KENDAL TOWN COUNCIL

Kendal in Bloom Committee

**Thursday 3rd September 2015 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Lynne Oldham (Chair), Phil Walker (Vice Chair) and Richard Sutton
Co-opted: Deborah Wright (SLDC) and Mandy Nicholson.
- APOLOGIES** Councillors Andy Blackman and Clare Feeney-Johnson, Chris Rowley (SLACC) and Horticare
- OFFICERS** Janine Holt (Assistant to the Town Clerk), John Belshaw (Town Handyperson) and Nicky King (Council Secretary)
- 269/15/16 PUBLIC PARTICIPATION**
None.
- 270/15/16 DECLARATIONS OF INTEREST**
None.
- 271/15/16 MINUTES OF THE MEETING HELD ON 8TH JUNE 2015**
The Chair presented the minutes of the meeting held on 8th June 2015, which had been approved by full Council on 6th July 2015.
- RESOLVED** That the minutes of the meeting of the Committee held on 8th June 2015 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 272/15/16 Planting at Jennings Bridge** (Minute 042/15/16)
The Chair asked whether there was any further information available following Chris Raper's site visit to Jennings Bridge. Janine Holt advised she had received numerous complaints about the planting following the last meeting. She confirmed that the dead plants had been removed and returned to Continental and the area replanted at KTC's cost. She had emailed Chris Raper to express the dissatisfaction with the planting, informing him that KTC would be seeking reimbursement of £500. A terse email had been received in return. She advised that consideration was being given to sustainable planting.
- 273/15/16 Planting Tender** (Minute 043/15/16)
At the last meeting Janine Holt had agreed to contact SLDC for a rota detailing areas of responsibility for planting around the town. This had yet to be obtained and Janine Holt advised that she would follow this matter up with Tony Naylor.

RESOLVED That Janine Holt contact Tony Naylor for a rota detailing areas of responsibility for planting around the town.

274/15/16 Shap Road Improvements (Minute 044/15/16)

The Chair advised that she had spoken to Councillor S Evans (as County Councillor for the Shap Road area) regarding work required to the overgrown grass verges etc opposite Morrisons. The matter was now in the hands of Councillor S Evans.

275/15/16 Financial Statement (Minute 045/15/16)

Janine Holt confirmed that she had contacted Manna House advising that Members of the Committee had agreed to support their request for a contribution of £250 towards the work required to the community garden at Castle Lodge, with the suggestion that they consider maintaining other areas around the town. No feedback had been received and Janine Holt agreed to follow this up.

RESOLVED That Janine Holt follow up a response from Manna House in relation to the suggestion that they consider maintaining other areas around the town.

KENDAL IN BLOOM 2015 UPDATE

276/15/16 Final Arrangements for Awards Ceremony

Janine Holt asked Members whether they wanted to organise a raffle at this year's awards ceremony. After a general discussion it was agreed to raise funds by holding a plant sale rather than a raffle. The Chair also suggested selling bug boxes used for the Schools Challenge. Janine Holt to pursue the idea of a plant sale. Councillor Oldham to contact Horticare.

Janine Holt advised that there would be a spokesperson for each competition category and requested a volunteer to present the Community Award. Councillor Sutton agreed to do this.

Members agreed not to frame certificates prior to presentation.

The grading for winners and prize amounts were discussed and the following agreed:

Grading:

Bronze – 59 points or below

Silver – 60 – 74 points

Gold – 75 points or above

Prizes:

Overall winner – £200

All other winners – £25

Schools – £50/£30/£20 for 1st, 2nd, 3rd

Mayor's special award - £20

Chairman's special award - £20

Allotments - £15 each

- RESOLVED**
1. That a plant sale be held at the Kendal in Bloom 2015 Awards Ceremony. Janine Holt to pursue and Councillor Oldham to contact Horticare.
 2. That Councillor Sutton present the Community Award category.

277/15/16 SLDC Funds for KIB

An email had been received from Julie Barlow, Senior Project Officer, SLDC advising that there were monies available in the Environmental Partnership Fund for community projects around the town centre.

Janine Holt queried whether the sustainable planting at Jennings Bridge would be a suitable project. It was confirmed that it would and Janine Holt would contact Julie Barlow for an application form.

It was also agreed that planting along Shap Road would be another suitable project and Janine Holt would obtain an application form for that project also. Councillor Oldham confirmed that several businesses on Shap Road had agreed to contribute to improving the area.

It was agreed to seek further suggestions of other suitable projects from Council.

- RESOLVED** That Janine Holt obtain application forms from Julie Barlow at SLDC in order to apply for monies from the Environmental Partnership Fund.

- RECOMMENDATION** That suggestions be sought from Council for projects that may be suitable candidates for funding from SLDC's Environmental Partnership Fund.

278/15/16 CUMBRIA IN BLOOM 2015

Janine Holt confirmed that the Awards Ceremony for Cumbria in Bloom 2015 would be held on the afternoon of Wednesday 16th September. It was confirmed that Councillor Oldham would be attending the ceremony as chairperson. Councillor Walker volunteered to accompany Councillor Oldham.

- RESOLVED** That Councillor Oldham would attend the awards ceremony as chairperson on the afternoon of Wednesday 16th September. Councillor Walker to accompany Councillor Oldham.

279/15/16 ROTARY CROCUS PLANTING 2015

Janine Holt advised Members that the crocus bulbs had been ordered. Tim Keegan had been in contact and it was proposed to plant the bulbs on either Aynam Road or around Morrisons. Members agreed that the bulbs would be best planted around Morrisons. Janine Holt agreed to contact Tim Keegan to confirm the Committee's decision. She advised that there would be 20,000 bulbs planted this year rather than the normal 10,000, due to refund received.

RESOLVED That Janine Holt contact Tim Keegan to confirm the Committee's decision to plant the crocus bulbs around Morrisons.

280/15/16 SUMMER AND WINTER PLANTING CONTRACT TENDER

Janine Holt referred to the tender document and advised Members that the Town Treasurer had been working on the original document over the summer and updated this where necessary to comply with legal requirements. She informed the Committee that the Treasurer had requested any comments from Members be emailed to Janine Holt by Friday 11th September 2015.

The use of peat free compost (referred to in tender document) was discussed. It was suggested and agreed to include additional wording in the tender along the lines of "to keep up with improvements in technology".

Janine Holt agreed to email a copy of the tender document to Members for consideration and comment.

RESOLVED

1. That Janine Holt email a copy of the tender document to Members of the Committee for consideration and comment.
2. That Members consider the tender document and email any comments to Janine Holt by Friday 11th September 2015.

281/15/16 ITEMS FOR THE NEWSLETTER

It was noted that an Article on Kendal in Bloom 2016 would need to be placed in the Jan/Feb 2016 edition of the newsletter.

RESOLVED That an article on the Kendal in Bloom competition 2016 be placed in the Jan/Feb 2016 edition of the newsletter.

282/15/16 FINANCIAL STATEMENT

Members considered the Financial Statement as at 31st July 2015.

Janine Holt highlighted that there was budget remaining for summer planting and advised that she would query this with the Town Treasurer.

She also pointed out that the Statement indicated there was £3,000 remaining for Community Projects. Janine Holt believed there had been some spending which was not reflected in the statement and would raise this issue with the Treasurer also.

RESOLVED That Janine Holt speak to the Town Treasurer regarding the budget remaining for summer planting and community projects, as shown in the Financial Statement as at 31st July 2015.

283/15/16 BUDGET REVIEW 2016/2017

Members discussed the 2016/17 Budget Proposals document circulated by the Town Treasurer.

It was agreed that a sum of £2,500 would be requested for a potential entry into the Britain in Bloom competition.

Councillor Walker expressed his view that the town centre would benefit from additional small Christmas trees (fixed to poles outside business premises) and suggested that the KIB Committee offer to contribute to the cost. Janine Holt advised that this had been considered previously by the Christmas Lights & Festivals Committee and it was agreed that she would take the matter to the next meeting for further discussion.

RESOLVED

1. That a sum of £2,500 be requested in the Budget for 2016/2017 for a potential entry into the Britain in Bloom competition.
2. That Janine Holt take the suggestion of placing additional small Christmas Trees on poles outside businesses along the Town Centre to the next meeting of the Christmas Lights & Festivals Committee.

284/15/16**ANY OTHER BUSINESS**

Councillor Sutton referred to a letter in the Westmorland Gazette relating to the Asda roundabout which had been left uncut.

Trees outside the Cricket Club were also discussed. Councillor Oldham advised that she had details of someone to contact in this respect.

285/15/16**DATE OF THE NEXT MEETINGS**

Awards Ceremony – 17th September 2015.

The next meeting of the Committee will be held on 8th February 2015 at 7.00pm.

The meeting closed at 7.53pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
273	Planting Tender	RES	That Janine Holt contact Tony Naylor for a rota detailing areas of responsibility for planting around the town.
275	Financial Statement	RES	That Janine Holt follow up a response from Manna House in relation to the suggestion that they consider maintaining other areas around the town.
276	Final Arrangements for Awards Ceremony	RES	<ol style="list-style-type: none"> 1. That a plant sale be held at the Kendal in Bloom 2015 Awards Ceremony. Janine Holt to pursue and Councillor Oldham to contact Horticare. 2. That Councillor Sutton present the Community Award category.
277	SLDC Funds for KIB	RES	That Janine Holt obtain application forms from Julie Barlow at SLDC in order to apply for monies from the Environmental Partnership Fund.
		REC	That suggestions be sought from Council for projects that may be suitable candidates for funding from SLDC's Environmental Partnership Fund.
278	Cumbria in Bloom 2015	RES	That Councillor Oldham would attend the awards ceremony as chairperson on the afternoon of Wednesday 16 th September. Councillor Walker to accompany Councillor Oldham.
279	Rotary Crocus Planting 2015	RES	That Janine Holt contact Tim Keegan to confirm the Committee's decision to plant the crocus bulbs around Morrisons.
280	Summer and Winter Planting Contract Tender	RES	<ol style="list-style-type: none"> 1. That Janine Holt email a copy of the tender document to Members of the Committee for consideration and comment. 2. That Members consider the tender document and email any comments to Janine Holt by Friday 11th September 2015.
281	Items for the Newsletter	RES	That an article on the Kendal in Bloom competition 2016 be placed in the Jan/Feb 2016 edition of the newsletter.

282	Financial Statement	RES	That Janine Holt speak to the Town Treasurer regarding the budget remaining for summer planting and community projects, as shown in the Financial Statement as at 31 st July 2015.
283	Budget Review 2016/2017	RES	<ol style="list-style-type: none"> 1. That a sum of £2,500 be requested in the Budget for 2016/2017 for a potential entry into the Britain in Bloom competition. 2. That Janine Holt take the suggestion of placing additional small Christmas Trees on poles outside businesses along the Town Centre to the next meeting of the Christmas Lights & Festivals Committee.
285	Date of Next Meetings	INFO	<p>Awards Ceremony – 17th September 2015</p> <p>Committee meeting – 8th February 2016</p>