

# KENDAL TOWN COUNCIL

## Kendal in Bloom Committee

**Monday 16<sup>th</sup> May 2016 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Lynne Oldham (Chair), Andy Blackman, Clare Feeney-Johnson and Richard Sutton
- Co-opted: Tony Rothwell (Kendal Civic Society), Diane Winder (Horticare) and Mandy Nicholson.
- APOLOGIES** Chris Rowley (SLACC) and Deborah Wright (SLDC)
- OFFICERS** Janine Holt (Assistant to the Town Clerk), Helen Moriarty (Project Manager), John Belshaw (Town Handyperson) and Nicky King (Council Secretary)
- 1184/15/16 PUBLIC PARTICIPATION**
- None.
- 1185/15/16 DECLARATIONS OF INTEREST**
- There were no declarations of interest made at this point.
- 1186/15/16 MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> FEBRUARY 2016**
- The Chairman presented the minutes of the meeting held on 8<sup>th</sup> February 2016, which had been approved by full Council on 7<sup>th</sup> March 2016.
- RESOLVED** That the minutes of the meeting of the Committee held on 8<sup>th</sup> February 2016 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 1187/15/16 Kendal in Bloom Competition 2016 – Allotments** (Ref Minute 885/15/16)
- It had been reported at the last meeting that historically there was little enthusiasm from allotment holders for the Kendal in Bloom competition. Mandy Nicholson remarked that allotment holders at Wattsfield were very interested in being involved. Janine Holt said this had not been reflected in the feedback when she had asked all allotment holders to indicate whether they wanted to take part in the best plot competition but she would make further enquiries.
- RESOLVED** That Janine Holt speak to allotment holders at Wattsfield regarding interest in the allotments strand of the Kendal in Bloom Competition.
- 1188/15/16 New Projects – Shap Road** (Ref Minute 889/15/16)
- Janine Holt updated Members regarding improvement works to Shap Road. There had been a meeting with CCC some weeks ago and

permission had been granted to plant on the verge. She advised that there was a retaining wall which belonged to residents, not CCC. She had consulted with the residents and received mostly positive support for the proposed works. One resident expressed concern regarding the structural condition of the retaining wall and subsequently a structural survey had been carried out. The report highlighted two areas of the wall which were bulging but confirmed that, so long as the baskets were not positioned in these areas, there would be no problem. The resident had been asked whether they were now happy to give approval to the works in light of the structural survey and a reply was awaited.

Janine Holt advised that positioning of the rings would go ahead in the next 2-3 weeks ready for planting, but the stone facing of the rings would take up to 6 weeks.

Permission had also been granted for 3 No. 4-tiered planters near Queen Katherine School.

#### **1189/15/16**

#### **Britain in Bloom – Shap Road (Ref Minute 887/15/16)**

It was a resolution of the last meeting that Diane Winder work on a planting design for an area identified on Shap Road to represent each household affected by the flooding. She advised the Committee that the design had been completed and discussed with SLDC. The plants had been ordered and she was awaiting confirmation of delivery. The bulbs would be planted in the autumn. Confirmation of the shape of the area to be planted was awaited from Deborah Wright (SLDC).

Councillor Feeney-Johnson said that Queen Katherine School were very enthusiastic about being involved in the design of a suitable plaque. She had passed contact details to Janine Holt who would follow up.

#### **1190/15/16**

#### **Community Projects - Sandylands Allotments (Ref Minute 890/15/16)**

At the last meeting it had been resolved to encourage allotment holders to plant fenced areas in an attempt to 'make grey spaces green'. Janine Holt reported that she had purchased seeds to supply to allotment holders, however due to her extended absence from work due to personal reasons, these had not yet been distributed. She intended to supply these to Sandylands Allotment holders if it was not too late for planting. Councillor Blackman remarked that the intention was to supply the seeds to all sites, not just Sandylands. Janine Holt replied there were insufficient seeds to do this. Diane Winder advised that there should still be time to plant the seeds if they could be distributed in the next two weeks. Janine Holt confirmed that she would do so.

#### **RESOLVED**

That Janine Holt distribute the seeds to Sandylands allotment holders to plant fenced areas.

**1191/15/16 Wildlife Wetland Area – Underley Hill**

Councillor Oldham asked whether there had been any progress on the proposed formation of a small wetland area at the Underley allotment sites. John Belshaw advised that a small group had been formed to progress the project. There had been a general tidy up of the area which would enable it to be strimmed more regularly in future. He said that Bryan Williams (site rep for Underley) was very enthusiastic about the pond which was now in situ with plants, frogs etc. Some fruit trees had been planted and top soil was being organised for the area to be turned into a herb garden. It was hoped that the herbs would be used by the Hallgarth Community Group for their pop-up café. John Belshaw advised that the group were meeting about once a month.

**1192/15/16 Work Experience Placement (Ref Minute 897/15/16)**

Diane Winder advised that the work experience placement had been accepted and offered as a project based work placement with John Belshaw.

**1193/15/16 Working Group Meetings (Ref Minute 898/15/16)**

Janine Holt advised that she had arranged to meet with Deborah Wright every other Thursday at 11am until the Britain in Bloom competition. She said that she was happy to circulate the dates to any Committee Members wishing to attend the meetings.

**1194/15/16 Milnthorpe Road Planters**

Councillor Oldham mentioned damaged planters on Milnthorpe Road. John Belshaw advised that he was aware of these and the matter was in hand.

**1195/15/16 KENDAL IN BLOOM 2016 UPDATE**

Janine Holt updated the Committee on the three strands of the Kendal in Bloom competition as follows:-

**Community Groups – Love Where you Live**

The deadline for submission of applications was 31<sup>st</sup> May 2016. Janine Holt reported positive interest, having received a number of enquiries from interested parties. She requested two volunteers from the Committee to judge in August. Mandy Nicholson and Councillor Sutton agreed to do this.

Councillor Feeney-Johnson suggested that Simon Yaxley be asked to attend to judge the community project category of the KIB competition. Janine Holt said that she would contact him.

Councillor Oldham asked how much it would cost to place an article in the Westmorland Gazette. Councillor Feeney-Johnson suggested Janine Holt enquire about placing an article or possible podium piece which may be possible free of charge.

**Schools Challenge**

Castle Park, Heron Hill and Sandgate Schools were confirmed as taking part. Judging would take place on 7<sup>th</sup> July by Councillors Oldham and Blackman. Councillor Blackman expressed concern that Councillor Oldham worked at Sandgate School and he was a governor at Heron Hill School and suggested that a third judge be selected who was not linked to any of the schools taking part. Diane Winder agreed to be the third judge.

**Allotments**

Janine Holt advised that there were 52 allotment holders wanting to take part. The judging criteria had been written and four site reps had come forward to act as judges. It was intended that they would select a shortlist of 6 sites. Janine Holt requested a volunteer from the Committee to visit the shortlisted sites (along with a volunteer from the Allotments Committee) and choose 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> winners. Tony Rothwell agreed to do this.

**RESOLVED**

1. That Janine Holt contact Simon Yaxley and invite him to attend to judge the community project category of the KIB competition.
2. That Janine Holt contact the Westmorland Gazette with regard to an article for Love Where you Live.

**1196/15/16****CUMBRIA IN BLOOM & BRITAIN IN BLOOM 2016****Cumbria in Bloom**

Janine Holt confirmed that the application for entry into the Cumbria in Bloom competition had been submitted. Judging would take place during the first two weeks July. She had been asked for display boards for an event at Holker Hall and requested Members submitted any ideas they may have.

**Britain in Bloom**

Judging will take place on 10<sup>th</sup> August and will include a 3 hour tour, 15 minute presentation and a press call. Janine Holt advised that she had been working with Deborah Wright on a draft route including key places to visit. Advice given at the Britain in Bloom Conference was to portray a story and it was intended to focus on the recent flooding.

KTC Project Manager, Helen Moriarty, had been working on the portfolio. The portfolio had to be 30 pages long and include a calendar of events. Helen Moriarty updated Members on the projects that she had earmarked for inclusion and requested that any Member of the Committee with further ideas let her know.

**1197/15/16****INDESIGN COSTS**

Helen Moriarty advised that although the design of the portfolio for Britain in Bloom would not be judged, it was an important element and would undoubtedly make an impression on the judges. In addition to a paper version, the Project Manager was proposing an online version and advised that she had researched specific software (InDesign) which would enable her to develop the online version

without requiring input from an outside design company. The software was available on a subscription basis at a cost of £80 for 3 months. Councillor Oldham proposed that the Project Manager arranged the software subscription at a cost of £80. This was seconded by Councillor Feeney-Johnson and carried.

**RESOLVED**

That the Project Manager arrange the subscription for InDesign software at a cost of £80 for 3 months.

**1198/15/16****HERON HILL GARDENING CLUB**

Councillor Feeney-Johnson had been approached by Heron Hill Gardening Club who were very enthusiastic about getting school children involved in bulb planting in residential areas. They were looking for help with some community project funding via the Committee in order to purchase bulbs and move the idea forward. Members discussed the request and likely costs. Councillor Feeney-Johnson suggested an amount of £200 to start the project off. Diane Winder commented that Horticare might be able to donate some recycled bulbs to the Club. Councillor Oldham proposed that the Committee support the Gardening Club with an initial sum of £200. This was seconded by Councillor Sutton and carried.

Members discussed the possibility of planting bluebells. Diane Winder advised that bluebells are very expensive and it was agreed that this be looked into further.

**RESOLVED**

That the Committee support the Heron Hill Gardening Club's request for funding the purchase of bulbs to the sum of £200.

**1199/15/16****KENDAL POLLINATOR PROJECT OUTLINE PROPOSAL**

Janine Holt introduced an outline project proposal which had been circulated to Members prior to the meeting. The proposal was to develop a project in Kendal which supports the creation or improvement of habitats suitable for insect pollinators and which also encourages a better understanding among the public of the importance of insect pollinators for human society.

The canal towpath had been identified as a suitable site to base a project of this kind. Owners and users of the route had consented to its use for this purpose. The towpath is adjacent or close to a number of schools and several allotment plots. Two schools, including Queen Katherine School, had expressed an interest.

Janine Holt expressed her opinion that it was a worthwhile project which should be considered but there was an issue of funding since securing external funding had been unsuccessful. She advised first estimations of possible project costs of £13,000 over a 3 year period. Councillor Feeney-Johnson pointed out that £8,500 would be required in the first year. Janine Holt informed Members that she was seeking support for the project from the Committee in the first instance in order that she may progress further.

Members discussed the proposal and possible sources for funding. Councillor Oldham proposed that the Committee support the Kendal Pollinators Project and that Janine Holt move the proposal forward. This was seconded by Councillor Feeney-Johnson and carried.

It was agreed that Stuart Lockton be invited to attend the next meeting of the Committee to give a presentation and answer Members' questions about the project.

**RESOLVED**

1. That the Committee supported the idea of a Kendal Pollinators Project and that Janine Holt progress the proposals.
2. That Janine Holt invite Stuart Lockton to attend the next meeting of the Committee.

**1200/15/16****2017 COMMITTEE MEETING DATES**

Janine Holt proposed the following dates for 2017 Committee meetings:

Monday 16th January  
 Monday 17th April  
 Monday 10th July  
 Thursday 14th September (awards ceremony)  
 Monday 9th October

**1201/15/16****ITEMS FOR THE NEWSLETTER**

It was noted that the next issue of the KTC newsletter would be circulated on 25<sup>th</sup> July.

Members agreed that an article on Britain in Bloom be included.

Councillor Feeney-Johnson commented that the Committee had not worked with Westmorland Horticultural Society for some time and suggested that it would be nice to sponsor a category. It was agreed that Janine Holt would contact Cath Holmes in this respect. Councillor Feeney-Johnson added that any Councillors interested in sponsoring a category as individuals would be helping to ensure that the work of the Society continued.

It was agreed that the Committee would sponsor a category in the Westmorland Horticultural Society show.

**RESOLVED**

That Janine Holt contact Westmorland Horticultural Society regarding the Committee sponsoring a category in their show.

**1202/15/16****FINANCIAL STATEMENT**

Members considered the Financial Statement as at the end of April 2016.

The Statement indicated a healthy budget for the Committee, however it was noted that the improvement works to Shap Road would cost a considerable amount. A price was awaited for the rings

but the promenade planters, baskets etc were expected to cost approximately £4,400.

Janine Holt advised that she had approached Castle Green Hotel regarding sponsorship and it was hoped they would provide rooms and lunch for the Britain in Bloom judges free of charge.

Councillor Blackman requested funding for Kendal Mint Clean for the printing of promotional material, certificates etc. He advised that the Environment and Highways Committee had granted £200 and asked that this be matched by the Kendal in Bloom Committee. This was seconded by Councillor Oldham and carried.

Diane Winder requested funding of £200 on behalf of Horticare to purchase plants to replant the badge bed at Nether Bridge. Horticare would carry out the work as a community project if the Committee covered the cost of the plants. This was for the prominent face of the badge, not the long bedding strip. Councillor Feeney-Johnson proposed that the sum of £200 be granted for this purpose. This was seconded by Councillor Oldham and carried. Councillor Feeney-Johnson added that further discussion was required to ensure that the replanting was carried out each year.

Tony Rothwell advised that the land is owned by Nether Hall Church and suggested approaching them for funding. It was agreed that funding be requested from the Church for planting of the long bedding strip.

#### **RESOLVED**

1. That the Committee grant £200 to Kendal Mint Clean for the printing of promotional material, certificates etc.
2. That the Committee grant £200 to Horticare to purchase plants to replant the badge bed at Nether Bridge
3. That Nether Hall Church be asked for funding for planting of the long bedding strip at Nether Bridge.

#### **ANY OTHER BUSINESS**

**1203/15/16**

##### **Scaffolding Outside Town Hall**

Janine Holt advised that the scaffolding outside the Town Hall was expected to remain for some considerable time. The decision had therefore been made not to plant up outside the Town Hall this year.

**1204/15/16**

##### **Substation near Sedbergh Road**

Councillor C Hogg had put forward ideas for improving the appearance of the substation near Sedbergh Road including a mural and floral display of the grey space with sustainable planting. Janine Holt advised that she had approached Electricity North West to request match funding and received a positive verbal response. Councillor Feeney-Johnson suggested that Castle Park School be approached and asked if they would like to be involved in the mural. Once a formal response had been received from Electricity North West Janine Holt would refer the project back to Councillor C Hogg to progress. The Committee are supportive of the project, but it

should be noted that this is ward work and not a dedicated KIB project.

**RESOLVED**

That Janine Holt liaise with Councillor C Hogg once a formal response had been received from Electricity North West regarding match funding.

**1205/15/16****Horticare Vouchers for Schools**

Diane Winder commented that Horticare were pleased KTC had supported the school vouchers, although they had not been informed beforehand. She queried how Horticare were to claim back funds. It was confirmed that they should submit an invoice to the Treasurer clearly marked 'Kendal Mint Clean'. Diane Winder requested that prior notification be given next time.

**1206/15/16****Costa 2 Costa Walk**

Councillor Blackman confirmed that there would be a litter picking walk on Sunday 22<sup>nd</sup> May 2016 starting at 2pm from Costa Coffee at K Village, finishing at Costa Coffee on Stricklandgate.

**1207/15/16****DATE OF THE NEXT MEETING**

The next meeting will be held on **Thursday 1<sup>st</sup> September 2016 at 7.00pm.**

The meeting closed at 8.27pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>1187</b>	Kendal in Bloom Competition 2016 - Allotments	<b>RES</b>	That Janine Holt speak to allotment holders at Wattsfield regarding interest in the allotments strand of the Kendal in Bloom Competition.
<b>1190</b>	Community Projects – Sandylands Allotments	<b>RES</b>	That Janine Holt distribute the seeds to Sandylands allotment holders to plant fenced areas.
<b>1195</b>	Kendal in Bloom 2016 Update	<b>RES</b>	<ol style="list-style-type: none"> <li>1. That Janine Holt contact Simon Yaxley and invite him to attend to judge the community project category of the KIB competition.</li> <li>2. That Janine Holt contact the Westmorland Gazette with regard to an article for Love Where you Live.</li> </ol>
<b>1197</b>	InDesign Costs	<b>RES</b>	That the Project Manager arrange the subscription for InDesign software at a cost of £80 for 3 months.
<b>1198</b>	Heron Hill Gardening Club	<b>RES</b>	That the Committee support the Heron Hill Gardening Club's request for funding the purchase of bulbs to the sum of £200.
<b>1199</b>	Kendal Pollinator Project	<b>RES</b>	<ol style="list-style-type: none"> <li>1. That the Committee supported the idea of a Kendal Pollinators Project and that Janine Holt progress the proposals.</li> <li>2. That Janine Holt invite Stuart Lockton to attend the next meeting of the Committee.</li> </ol>
<b>1201</b>	Items for the Newsletter - Westmorland Horticultural Society	<b>RES</b>	That Janine Holt contact Westmorland Horticultural Society regarding the Committee sponsoring a category in their show.
<b>1202</b>	Financial Statement	<b>RES</b>	<ol style="list-style-type: none"> <li>1. That the Committee grant £200 to Kendal Mint Clean for the printing of promotional material, certificates etc.</li> <li>2. That the Committee grant £200 to Horticare to purchase plants to replant the badge bed at Nether Bridge</li> <li>3. That Nether Hall Church be asked for funding for planting of the long bedding strip at Nether Bridge.</li> </ol>
<b>1204</b>	AOB – Substation near Sedbergh Road	<b>RES</b>	That Janine Holt liaise with Councillor C Hogg once a formal response had been received from NW Water regarding match funding.
<b>1207</b>	Date of Next Meeting	<b>INFO</b>	The next meeting will be held on Thursday 1 <sup>st</sup> September 2016 at 7pm.