

KENDAL TOWN COUNCIL

Kendal in Bloom Committee

**Tuesday 2nd October 2018 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Andy Blackman (Chair), Richard Sutton (Vice Chair) and Chris Rowley.
Co-opted: Caroline Stuart (Horticulture), Brian Harrison (BID) and Mandy Nicholson.
- APOLOGIES** Councillor Edwards, Deborah Clarke (SLDC) and Tony Rothwell (Kendal Civic Society)
- OFFICERS** Janine Holt (Assistant to the Town Clerk) and Pierre Labat (Townscape Manager)
- 397/18/19 PUBLIC PARTICIPATION**
None
- 398/18/19 DECLARATIONS OF INTEREST**
None
- 399/18/19 MINUTES OF THE MEETING HELD ON 23rd JULY 2018**
The Chairman presented the minutes of the meeting held on 23rd July, which had been approved by full Council on 6th August 2018.
- RESOLVED** That the minutes of the meeting of the Committee held on 23rd July be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 400/18/19 Appointment of ex Cllrs Oldham and Walker as Co-Opted Members (Minute 201/18/19)**
Janine Holt reported that she had sought clarity from the Town Clerk and confirmed that the number of co-opted members should not be greater than elected members.
- RESOLVED** That the number of co-opted members will be no greater than five.
- 401/18/19 KENDAL IN BLOOM & CUMBRIA IN BLOOM 2019 UPDATE**
Janine updated Members on the KiB awards ceremony, which took place on 20th September at the Town Hall. The event went extremely well. It was acknowledged that the guest speaker was a successful addition to the programme. Janine Holt advised that the Allotments element of the competition was not very popular and that some careful thought needed to go into this section of the competition. A general discussion was held and it was agreed that a working group be formed to meet on Monday 29th October at 2pm to discuss the 2019 initiative.

Councillor A Blackman was pleased to report that Kendal had received a Silver Gilt award in the CIB competition. The CIB

feedback was circulated with Members having a constructive discussion about possible future improvements.

RESOLVED

A working group will meet at 2pm on Monday 29th October 2018 to discuss the KIB initiative for next year

402/18/19**KIB ACTION PLAN**

Councillor A Blackman opened the discussion about the further development of the KIB action plan and incorporating the feedback from the CIB judges. A general discussion was held and some suggestions were put forward :

- possibility of window graphics in empty shop windows
- creation of show gardens in shopping centres etc
- develop a trail map that links the gardens and open spaces
- possibly re-introduce front gardens as a category
- meet with schools early on to decide a challenge for 2019
- develop a schedule for keeping Kendal mint clean
- link with the CIB categories

Councillor A Blackman agreed to update the action plan and circulate it before the working group meet.

RESOLVED

Councillor A Blackman will update the action plan and circulate it to Members.

403/18/19**INTERIM POLLINATOR PROJECT REPORT SEPTEMBER 2018**

Councillor C Rowley provided an update report on the pollinator project. The report contents were noted and the members are looking forward to receiving the final report in the Autumn of 2019.

RESOLVED

Members noted the contents of the interim pollinator report.

404/18/19**ITEMS FOR THE NEWSLETTER**

Suggestions for the Spring edition:

- Kendal in Bloom Launch

405/18/19**2018/19 BUDGET – REVIEW OF BUDGET REQUIREMENTS AND PROPOSALS FOR ONE-OFF DEVELOPMENT FUND BIDS**

Councillor A Blackman outlined the process of budget setting. Members discussed the budget requirements for 2019/20. The following proposals were put forward:

- An increase in the planting tender budget to £16,000. A new contractor will be in place and the group thought it wise to include a small contingency fund.
- The community budget to be increased to £5000. The committee would like to really focus on developing community initiatives next year. Two potential initiatives have already been raised with members. Working with Kendal Conservation Volunteers on developing an idea on woodland and fern planting and to work with a volunteer from Oaklea trust who would support a small group of young people with learning disabilities to provide them with practical horticultural skills.

Janine Holt reported that after receiving guidance from Graham Nicholson, Arboriculturalist at SLDC the 7 hornbeam trees along Highgate needed to be replaced during 2019/20 as they had become pot bound. SLDC would recycle the trees but could not contribute to the cost of removing them from the pots and re-siting. Members discussed the possibility of other volunteer groups recycling the trees. With this in mind, the Committee recommended two Development fund proposals for consideration, £4000 for the replacement trees or £7500 for the replacement trees and the removing and recycling of them.

RECOMMENDATION

- The Committee recommended two Development fund bids of £4000 and £7500 to be considered, with the view that only one scheme be approved.
- The Committee recommended an increase to £5000 for the community element of the budget.
- The Committee recommended an increase to £16000 for the planting tender.

406/18/19**REVIEW OF SPEND AGAINST BUDGET 2018/19**

Members considered the Review of Spend Against Budget as at the end of August 2018.

RESOLVED

That the review of spend against budget be noted.

ANY OTHER BUSINESS**CIVIC PLANTING TENDER****407/18/19**

Councillor A Blackman reported that he had marked the tenders with the Town Clerk. Two applications had been received. A contractor has been chosen subject to receiving satisfactory references.

RESOLVED

That Members approved the planting contractor subject to satisfactory references being sought.

408/18/19**DATE OF THE NEXT MEETING**

That the next meeting will be held on **11th February 2019 at 7.00pm.**

The meeting closed at 9.00pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
400	Co-Opted Members	RES	Guidance received that the number of co-opted members will be no greater than the elected members.
401	KIB 2019 Initiative	RES	A working group will meet at 2pm on Monday 29 th October 2018 to discuss the KIB initiative for next year
401	CIB Result 2018	RES	Kendal was awarded a silver gilt
402	KIB Action Plan	RES	Councillor A Blackman will update the action plan and circulate it to Members.
403	Interim Pollinator Report	RES	Members noted the contents of the interim pollinator report.
404	Spring Newsletter Inclusion	RES	Kendal in Bloom Launch
405	Budget Requirements 2019/20	REC	<ul style="list-style-type: none"> • The Committee recommended two Development fund bids of £4000 and £7500 to be considered, with the view that only one scheme be approved. • The Committee recommended an increase to £5000 for the community element of the budget. • The Committee recommended an increase to £16000 for the planting tender.
407	Appointment of Civic Planting Contractor	RES	That Members approved the planting contractor subject to satisfactory references being sought.