

KENDAL TOWN COUNCIL

Notice of Meeting

MANAGEMENT COMMITTEE

**Monday 19th March 2018 at 7.30 p.m.
in The Mayor's Parlour, Kendal Town Hall**

Committee Membership (11 Members)

Jonathan Brook (Chair)	Austen Robinson (Vice Chair)	Andy Blackman (Mayor)
Guy Tirvengadam (Deputy Mayor)	Graham Vincent	Clare Feeney-Johnson
Phillip Walker	Jon Robinson	John Veevers
Geoff Cook	Jonathan Owen	

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - [www.kendaltowncouncil.gov.uk/Statutory Information/General/ Guidance on Public Participation](http://www.kendaltowncouncil.gov.uk/Statutory%20Information/General/Guidance%20on%20Public%20Participation) at Kendal Town Council Meetings or by contacting the Town Clerk on 01539 793490.

3. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda

[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

4. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING (not otherwise on the agenda). Minutes of meeting held on 19th February 2018 (*see attached*)

5. URGENT ITEMS OF BUSINESS (CONTACT THE CHAIR PRIOR)

6. REPORT ON WORK PROGRAMME (*verbal*)

7. KENDAL FUTURES BOARD – FUNDING AND HOURS (*see attached*)

8. UNITY FESTIVAL GRANT APPLICATION (*see attached*)

9. FLOODING DECEMBER 2015 – ISSUES RELATING TO RESPONSE TO THE FLOODING (*see attached*)

10. ITEMS FOR THE NEWSLETTER

- Summer 2018 Edition – deadline 15th June, publication 23rd July
- Autumn/Winter 2018 Edition – deadline 21st September, publication 29th October

KENDAL TOWN COUNCIL

11. EXCLUSION OF PRESS AND PUBLIC

To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972

Part II (Excluded Items)

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*

12. PART II STAFFING

13. READMISSION OF PRESS AND PUBLIC

14. ANY OTHER BUSINESS

Liz Richardson
Town Clerk

By e-mail/post to: Members of the Committee
 All other Councillors (agenda only, for information)

Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.

Members of the Press and Public are welcome to attend the meeting.

KENDAL TOWN COUNCIL

Management Committee

**Monday 19th February 2018 at 7.30 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Jonathan Brook (Chair), Austen Robinson (Vice Chair), Andy Blackman (Mayor), Guy Tirvengadam (Deputy Mayor), Graham Vincent, Jon Robinson, John Veevers, Geoff Cook and Jonathan Owen
- APOLOGIES** Councillor Clare Feeney-Johnson
- OFFICERS** Liz Richardson (Town Clerk), Nicky King (Council Secretary)
- 949/17/18 PUBLIC PARTICIPATION**
- None.
- 950/17/18 DECLARATIONS OF INTEREST**
- There were no declarations of interest made at this point.
- 951/17/18 MINUTES OF THE MEETING HELD ON 22ND JANUARY 2018**
- The Chairman presented the minutes of the meeting held on 22nd January 2018, which had been approved by full Council on 5th February 2018. The minutes were accepted as a correct record of the meeting.
- RESOLVED** That the minutes of the meeting of the Committee held on 22nd January 2018 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 952/17/18** None.
- 953/17/18 URGENT ITEMS OF BUSINESS**
- None.
- 954/17/18 REPORT ON WORK PROGRAMME**
- As the Town Clerk had been away on annual leave she had not prepared a written report. She informed Members that she was concentrating on ongoing projects.
- The Project Manager's main projects included:
- Proposal submitted to CCC Local Area Committee for £1,200 to support the final stage of removal of former electrical posts.
 - Visit Kendal website – achieved initial aim of appearing in the top three google searches for 'Kendal'.

- Kendal Leaflet Series – popularity of the leaflets continues with the Walking Trials leaflet proving the most popular. A bid has been made to Kendal BID to support a reprint in April.
- Kendal Castle Project – the ‘Medieval Kendal’ panel has been sent to the Civic Society for comment. Lakeland Radio have recorded the audio trail. LIP application to improve Kendal Castle signage submitted. Result expected mid-February.
- Green Wall – Network Rail will not give permission for a Green Wall at Longpool but keen to see improvements in the area. Discussions being held with SLDC regarding alternative sites.
- Environment & Highways – project to plot locations of all KTC assets on a GPS system continues.

955/17/18**KENDAL PARK RUN**

Following a presentation at the last Management Committee meeting by Brian Harrison, Vice Chair of Kendal BID, Committee had resolved to add the item to the next Agenda for further discussion.

After a general discussion the consensus of opinion was that several logistical problems existed that would make it very difficult to accommodate a Park Run in Kendal. Councillor Owen mentioned Brian Harrison had arranged a meeting with the Park Run ambassador and said that it would be useful to know when this had been scheduled for. Town Clerk to request feedback from Brian Harrison following his meeting with the ambassador.

RESOLVED

That the Town Clerk requested feedback from Brian Harrison following his meeting with the Park Run ambassador.

956/17/18**PRINTING OF AGENDA PAPERS**

Members considered a paper which had been circulated prior to the meeting regarding the printing of Agenda papers. It had been suggested that, in view of the volume of printing, Council should consider a trial of ‘paperless’ meetings and use a projector and screen for Members’ papers.

Committee discussed the advantages and disadvantages of paperless meetings. The Town Clerk raised some concern regarding Officers’ time at meetings navigating through the agenda and papers. Councillor A Robinson noted that Castle Park governors meetings operated on a paperless basis and it worked well. Councillor Blackman said that Heron Hill School also worked in a similar way.

Due to the forthcoming elections Members decided that it was not the best time for a trial of paperless meetings, however it was an aspiration for the future. In the meantime it was agreed that Councillors would inform the Town Clerk if they did not require printed copies of agendas. The Town Clerk would also check the legal position on the production of agenda papers.

RESOLVED

That a trial of paperless meetings would not proceed at the current time. Councillors would be asked to inform the Town Clerk if they did not require printed papers. Town Clerk to check the legal position on the production of agenda papers.

957/17/18**UK HEALTHY CITIES NETWORK**

Councillor Tirvengadam asked Committee to consider whether Council should apply for membership of the UK Healthy Cities Network. Full details had been circulated prior to the meeting. He had been approached by Cherrie Trelogan from Cumbria County Council who are keen to join the network and were seeking support from KTC.

Healthy Cities is a global movement that engages local authorities and their partners in health development through a process of political commitment, institutional change, capacity-building, partnership-based planning and innovative projects.

After a general discussion about the initiative and the level of commitment that would be expected from KTC, Members agreed to indicate a level of support and adopt a 'wait and see' approach. They also agreed that they would like to receive further information. Councillor Cook said he would feed back the comments to CCC.

RESOLVED

That Committee indicate a level of support for joining the UK Healthy Cities Network and wait and see how matters progressed. Further information to be requested.

958/17/18**FLOODING DECEMBER 2015 - ISSUES RELATING TO RESPONSE TO THE FLOODING**

Councillor J Robinson advised Members that, following a meeting of the sub-group in early February, a paper was being put together for consideration by the Management Committee. As this document was still to be reviewed by Councillor J Robinson it was agreed to consider at the next meeting. Councillor A Robinson commented that the group had tried to be as positive as possible when compiling the document, which would present 5/6 recommendations. He added that KTC needed to raise its profile in matters relating to flooding. The recommendations would need to be discussed by the new Council following the elections in May.

Councillor A Robinson also briefed Members on a briefing attended with the Environment Agency. No definite proposals had been put forward by the EA but they were looking at the possibility of a 1.3 million cubic holding unit at Mintsfeet. The first phase would be to submit a bid for European funding. Further information was available on the EA website and there would be a consultation period which would allow Members an opportunity to comment. Councillor A Robinson added that he had spoken to the EA and suggested that they contact the Town Clerk to arrange to give a presentation on the proposals at a meeting of the new Council. Councillor Cook had also

attended the meeting and observed that it could mean significant changes to parts of Kendal.

It was agreed that links to the EA website would be circulated with the minutes – the link is www.cumbriastrategicfloodpartnership.org

RESOLVED

That the relevant links to the EA website be circulated with the minutes.

959/17/18**ITEMS FOR THE NEWSLETTER**

There were no items put forward.

Councillor A Robinson advised the Town Clerk that he would be happy to continue proof reading articles for the KTC newsletter following his departure.

960/17/18**EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Vincent and seconded by Councillor A Robinson to move to Part II, this was carried unanimously.

RESOLVED

That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

Information relating to any individual [*Paragraph 1*]

STAFFING MATTERS [Paragraph 1]**961/17/18**

The Town Clerk advised that the Admin Assistant had now formally applied for early retirement. The Treasurer was dealing with the relevant paperwork.

The Town Clerk also reported that the Assistant to the Town Clerk had been on the receiving end of some unpleasant verbal abuse in the office from allotment holders. Some of the incidences had been quite threatening and the Assistant to the Town Clerk was made to feel very uncomfortable.

Members were concerned to learn about the incidences and agreed that it was important staff were protected. It was agreed that a full report of the incidences was required from the members of staff involved. Councillor Veevers would also raise the matter at the next Allotments Committee meeting and consider the addition of a clause to tenancy agreements relating to action that will be taken in the case of verbal abuse to members of staff. It was also agreed that the Police would be consulted.

It was also noted that there was a wider issue relating to office accommodation and the safety of staff within it. Members agreed that the office needed to be assessed. Several suggestions for additional improvements were made including an intercom system and video camera.

It was agreed that the Town Clerk would meet with the SLDC Property Manager.

RESOLVED

That a report of the incidences of verbal abuse by allotment holders be prepared by the members of staff involved. Town Clerk to meet with the SLDC Property Manager.

962/17/18**READMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor J Robinson to re-admit the press and public. This was seconded by Councillor Vincent and carried unanimously.

RESOLVED

that the press and public be re-admitted for the remainder of the meeting (none were present).

ANY OTHER BUSINESS**963/17/18****Annual Report**

The Town Clerk advised that she still awaited submissions from some Chairs of Committees for the Annual Report.

964/17/18**Presentations to Council**

The Town Clerk said she had been asked to arrange several presentations to Council. It had previously been agreed that there would be no more than one presentation per Council meeting as they could be very time consuming. She sought guidance from Members in prioritising the presentations that were required. The following was agreed:

Healthy Towns – April meeting if possible.

Kendal Museum – March meeting.

Floods (Environment Agency) – June meeting (new Council)

Dementia Buddies – May meeting if possible.

Courts – no further action.

965/17/18**Kendal Futures Board**

Councillor A Robinson advised that he had received a letter from Paula Scott, Project Co-ordinator at Kendal Futures. The contracted weekly rate of the Project Co-ordinator position had remained the same since Paula Scott took the post in January 2011. It was proposed to reduce her working hours from 20 to 16 per week, whilst maintaining the same weekly cost. As funders, KTC would be asked for a raised contribution for 2018/19. Paula had asked for any objections to be made known before the next Board meeting on 7th March.

Members expressed some concern, in particular that they had not been asked first if they wished to increase their funding to maintain the hours. There was also concern that time was already limited, but Members felt that there was not enough information to be able to discuss the proposal fully. It was agreed that the Town Clerk would forward these concerns and request further clarification.

RESOLVED

That the Town Clerk respond noting the concern and request further clarification in respect of changes to the hours and funding of the Project Co-ordinator role at Kendal Futures Board.

966/17/18**Parish Poll**

Councillor J Robinson asked what the situation was regarding the possible request by members of the public for a Parish Poll in respect of New Road. Councillor Brook explained the process to Members and observed that any cost of such a Poll would have to be borne by KTC and passed on to the electorate. The Town Clerk commented that if it was to go ahead it would have serious impact on other areas of work currently ongoing. It was agreed that the Treasurer would circulate a summary of the procedure to all Councillors and discuss the matter further with those requesting the Poll.

RESOLVED

That the Treasurer circulate a summary of the procedure for a Parish Poll to all Councillors and discuss the matter further with those requesting the Poll.

The meeting closed at 9.19pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
955	Kendal Park Run	RES	That the Town Clerk requested feedback from Brian Harrison following his meeting with the Park Run ambassador.
956	Printing of Agenda Papers	RES	That a trial of paperless meetings would not proceed at the current time. Councillors would be asked to inform the Town Clerk if they did not require printed papers. Town Clerk to check the legal position on the production of agenda papers.
957	UK Healthy Cities Network	RES	That Committee indicate a level of support for joining the UK Healthy Cities Network and wait and see how matters progressed. Further information to be requested.
958	Flooding December 2015	RES	That the relevant links to the EA website be circulated with the minutes.
961	Staffing Matters	RES	That a report of the incidences of verbal abuse by allotment holders be prepared by the members of staff involved. Town Clerk to meet with the SLDC Property Manager.
965	AOB – Kendal Futures Board	RES	That the Town Clerk respond noting the concern and request further clarification in respect of changes to the hours and funding of the Project Co-ordinator role at Kendal Futures Board.
966	AOB – Parish Poll	RES	That the Treasurer circulate a summary of the procedure for a Parish Poll to all Councillors and discuss the matter further with those requesting the Poll.

KENDAL TOWN COUNCIL REPORT

To: Management Committee	19 th March 2018
From: The Town Clerk	Agenda Item No. 7

KENDAL FUTURES BOARD – FUNDING AND HOURS

Following discussion under AOB at the Management Committee meeting on 19th February 2018, I wrote to Paula Scott expressing the concerns raised at that meeting. Below is the reply received which addresses the points highlighted:

“Apologies that this issue has been difficult. I wanted to let you know ahead of our Kendal Futures Board meeting that it would be discussed and we kept missing each other by phone. I’ve answered your questions and tried to give a bit more detail/background.

1. *We didn’t ask you to increase your funding contribution because we don’t feel there is an appetite to from SLDC or CCC to increase their contributions and so thought this was a realistic proposal.*
2. *I report to the Kendal Futures Board Chairman, and Board members, and I am responsible for making the funding requests to our partners to support the co-ordinator role annually. I realise I should have the issue of my pay earlier but haven’t felt comfortable doing so. Martyn has identified it as an issue since being elected as Chairman.*
3. *I believe the role can be well managed in 16 hours with minimal impact on delivery while still maintaining momentum. I will still work flexibly when required, and can swap the hours from week to week according to meetings and work load. Martyn will suggest to the KFB that we trial the new hours arrangement for a year and then review.*
4. *I no longer attend Kendal BID meetings (at their request) and Anna Bailey, the website co-ordinator has greatly reduced my work in maintaining visit-kendal.co.uk. (Anna is taking a short maternity leave in May when I will cover this role again but don’t expect it to be onerous and Helen has offered to help too.)*
5. *As you know, I am contracted to this role via my own business, PS Business Matters. Under various HMRC rules I have to show that I have a variety of work and clients and don’t work solely for Kendal Futures. In order to manage my other work effectively and for family reasons working 16 hours a week for Kendal Futures would be preferable at present.*
6. *We also feel that should Kendal Futures need to recruit a replacement Project Co-ordinator in the future, the proposed new daily rate of £250 would be more competitive.*

Paula Scott, KFB

KENDAL TOWN COUNCIL
MANAGEMENT COMMITTEE

Monday 19 March 2018

2018/19 Festival Grant Application – AWAZ Cumbria, Unity Festival

Report

1. The attached application for a grant was received from AWAZ Cumbria in October 2017. It requests a grant of £5,000 towards the costs of holding a Unity Festival in Kendal in 2018. Similar festivals have been held in Carlisle in the last two years. The aim is to celebrate the strengths and diversity of the people of Kendal by building community cohesion, celebrating diversity and fostering good relations tackling prejudice and promoting understanding between and within its diverse communities.
2. The application was discussed at the two subsequent meetings of the Christmas Lights and Festivals Committee, but no decision was made on the award of a grant. The Festival will take place on Saturday 23 June. This Committee is being asked to consider the application as the next meeting of the Christmas Lights and Festivals Committee is planned for 24 April, meaning that any recommendation from it would not be confirmed by Council until 14 May.
3. The Chair of the Christmas Lights and Festivals Committee is supportive of the application and an award of £1,000 would be appropriate. Currently the 2018/19 Festival Grants budget has a balance of £6,000 available, after the advance payment of grants approved at March Council. Grant applications are normally accompanied by a copy of the organisation's latest accounts. Officers have been informed that AWAZ does not have formal accounts, however this needs to be clarified before release of any proposed grant.

Recommendations

4. The Committee is recommended to:
 - a) consider the grant application from AWAZ Cumbria; and
 - b) recommend to the April meeting of Council that:
 - i. it makes an appropriate award of grant; and
 - ii. subject to confirmation of the organisation's financial position, the grant is released in April.

KENDAL TOWN COUNCIL

Festival Grant Application Form

Please check before sending:

Is your festival based in Kendal?

Have you read the grants criteria?

Have you attached a copy of your latest audited accounts?

(No application will be considered without a copy of your latest audited accounts)

If you have any queries then please contact us on: 01539 793490 or e-mail: office@kendaltowncouncil.gov.uk.

Please note: Information which you provide in this application will be considered in an open meeting of the Christmas Lights and Festivals Committee and is therefore in the public domain.

Name of your organisation: AWAZ Cumbria	
Correspondent (and position): Aftab Khan, Development Officer	
Address: Unit 29, Carlisle Enterprise Centre, Jamed Street, Carlisle, CA2 5BB	
Daytime Telephone: 01228-511115	E-mail: Aftab@awaz.info

1. Please tell us about your organisation:

AWAZ Cumbria is a countywide community development organisation established in 2007. We empowers the voices of Black and Minority Ethnic (BME) people and underrepresented communities by developing strong and vibrant communities fully engaged in the decisions which affect their growth and development.

We are actively working in partnership with a range of local community groups and organisations such as South Lakeland Equality and Diveristy Partnership, Housing Associations and voluntary and community sector organisations.

In the past working in partnership with Fire and Rescue Service and Cumbria Constabulary we have successfully delivered promoting equality and diversity programme within Junior Citizens Scheme. We have delivered training for SLDC staff and members and we regularly provide policy advice and feedback on the Council Plan and other policies and strategies to the SLDC and other local authorities' across the County.

2. Briefly describe the festival you want funding for:

We would like to organise for the first time a Unity Festival in Kendal Town Centre. This will take place in the summer of 2018. The Kendal Unity Festival celebrates the strengths and diversity of the people of Kendal by building community cohesion, celebrating diversity and fostering good relations that is tackling prejudice and promoting understanding between and within its diverse communities.

The festival is aimed at advancing equality of opportunity and building community cohesion through voluntary action and active citizenships and providing opportunities for formal and informal community groups, organisations and networks to showcase a range of activities on offer within the community, that local people can get involved in to raise awareness of issues affecting their lives and livelihoods, sharing and learning new skills and opportunities and tasting foods from around the world.

Further details are in the attached document.

Total cost of festival	£ 8800	Amount requested	£ 5000
Funds received to date	£	Funds pledged to date	£

3. Why do you need this grant and how will the people of Kendal benefit?

We are seeking a grant of £5000 from the Kendal Town Council to partially cover some of the costs involved in organising and managing the Kendal Unity Festival project.

The grant will go towards the costs of the day such as venue hire, workshops, materials and volunteer costs as well as the co-ordination of the event itself over the preceding 8 months.

Building on the success of the similar Unity Festivals in Carlisle in 2016 AND 2017; We have been working in partnership with local organisations and groups in Kendal for many years and they are keen to bring the successful model of Unity Festival in Kendal for building community cohesion and celebrating diversity.

In the Kendal Unity Festival, groups representing activities in the community, cultural or national groups and statutory organisations will have information stand under gazebos, with workshops taking place in a marquee, in the Town centre. Members of the public will be invited to attend short taster 'feel good' workshops and they will also have a chance to learn more about some of the groups taking part, listen to poetry and music and learn a new language or skill. There will also be a Global Coffee Morning and all day International Food Tasting sessions in the Kendal Town Hall, with performances from local drumming groups, folk and musicians and dancers from diverse communities and cultures.

The Kendal Unity Festival will be a free of charge public event appealing to all ages and abilities. It will produce banners and badges and use social media to promote the message of Unity during these times of uncertainty about the future of our country following the EU Referendum and other recent events.

4. Please provide any other information in support of your application.

The first group of Syrian refugees through the Vulnerable People Resettlement scheme will have arrived in Kendal in the spring 2018 and one of the aims of the day will be to welcome and introduce these families to wider community networks in Kendal and support them in their social integration locally.

The Kendal Unity Festival will build on the community resilience and unity demonstrated in Kendal and the surrounding areas following the December 2015 floods.

The key benefit from the event would support the work towards building community cohesion and fostering good relations that is tackling prejudice and promoting understanding by celebrating diversity of people and cultures in Kendal.

The festival will encourage active citizenship and greater participation and inclusion through community action and engagement in a wide range of activities.

There will be a particular focus on empowering the voices of Black and Minority Ethnic (BME) and other marginalised groups living in Kendal and some of their activities will be highlighted through information stalls, food, workshops and performances.

The outcomes will include the following:

- Increased confidence and trust within participant groups to work more collaboratively for achievement of shared objectives;
- Greater awareness and understanding about the issues affecting minority or marginalised groups;
- Strengthening unity in communities through building sustainable voluntary and community networks for advancing equality and celebrating diversity;
- Promotion of Kendal as a welcoming place for all who want to live, work, study, visit or conduct business in the Town.

5. What other sources of funding have already been raised or promised?

Source	Total
Cumbria Community Foundation	£ 1000
South Lakeland District Council	£ 1000
Cumbria County Council	£1500
Income generation and community fund raising	£ 300
	£
Total Funds Raised	£

6. How do you propose to evaluate that the festival has been a success?

We will evaluate our success by the number of volunteers involved in organising the Festival, number of participating community groups and public and private sector organisations and an estimated number of general public attended the festival. Furthermore, how the key messages of Unity Festival, Community Cohesion, Equality and Diversity have been promoted through social and conventional media networks. As well any key issues opportunities identified for follow up work.

7. Please provide a copy of your latest audited accounts with your application.

Signed: *Aftab Khan*

Date: 27/09/2017

Grants are paid, net of VAT, directly to organisations' bank accounts, so we will need the following details from you:

Organisation's Account Name.....AWAZ (Cumbria)
.....

Sort Code:..089299.....

Account Number: 65190214.....

Completed applications should be sent to:

treasurer@kendaltowncouncil.gov.uk

Jack Jones, Town Treasurer
Kendal Town Council
Town Hall
KENDAL
Cumbria LA9 4DL

Flooding, Planning, Development etc.

Further to the December Management meeting, please find below our thoughts and recommendations following Councillor Austen Robinson's concerns of 05 December 2017 (expressed as attached).

The Town Council has expressed concerns with respect to flooding for sites already developed or due to be developed in the short to medium term, for example Strawberry Fields, the Oaks, the land to the north of Laurel Gardens, south of Lumley Road and in the vicinity of Jenkin Crag Court. We are also clear that while flooding during storm Desmond has served as a 'wake-up call' the issue is ongoing and likely to have more significant and frequent effects on the town in future if not managed adequately, as a result of run-off and the overflow of 'minor' water courses often, in **addition to problems** caused by overflow of main rivers. We would therefore suggest the following recommendations:

(To be picked up immediately post the May elections and beyond the Purdah period by the 'new' Town Council)

- County and District Council be urged to ensure that drainage proposals made by a developer are validated as adequate by an **independent** drainage consultant (at the developer's expense), particularly where the proposal involves residential development or there are known issues with flooding and
- The planning authorities be requested to ensure conditions regarding phasing of drainage works are included in planning decisions and agreed by the Environment Agency, Cumbria County Council and South Lakeland District Council
- That all the relevant authorities be urged to monitor drainage conditions consistently carefully and strictly before, during, at completion of each phase and at the completion of the development.
- The planning authorities be urged to ensure that enforcement is robust, proportionate and timely to ensure they or other agencies do not have to pick up remedial costs after development is complete.

- SLDC be urged to ensure that all allocated development sites in Kendal should have a design brief where there is potential for drainage or flooding related issues

As Town Councillors we must remember that we have a very direct responsibility for our current and future residents and businesses. We must remember too that the latest national planning guidelines state that, at least, run-off from any development should be no worse than the run-off from the current undeveloped site.

Where there is a potential conflict of interest between Town Councillors who are also be District Councillors or County Councillors (port-folio holders in particular) it should made clear, where there is a difference in priorities between the Town Council the other councils, what their view is from each perspective and with their view respecting of the priorities of the residents of Kendal taking precedence.

As the role of Cumbria County Council as Lead Local Flood Authority is developing it would be timely to invite Doug Coyle as manager of the team to come and talk to the Town Council about how the current flooding process works and what he feels about how the system needs to be and can be improved and how the Town Council might be able to contribute.

Andy Blackman (Town Mayor), Jon Robinson (Chair of Planning), Austen Robinson (Vice Chair of Planning)

(11 March 2018)