

KENDAL TOWN COUNCIL

Notice of Meeting

MAYORALTY AND ARTS COMMITTEE

**Monday, 27th February 2017 at 7.00 p.m.
in the Mayor's Parlour, the Town Hall, Kendal**

Committee Membership (9 Members)

Stephen Coleman (Chair)	Paul Bramham (Vice Chair)	Andy Blackman
Jonathan Brook	Tom Clare	Chris Hogg
Lynne Oldham	Austen Robinson	John Veevers

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - [www.kendaltowncouncil.gov.uk/Statutory Information/General/ Guidance on Public Participation](http://www.kendaltowncouncil.gov.uk/Statutory%20Information/General/Guidance%20on%20Public%20Participation) at Kendal Town Council Meetings or by contacting the Town Clerk on 01539 793490.

3. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda

[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

4. MINUTES OF MEETING HELD ON 14TH NOVEMBER 2016 (SEE ATTACHED) AND MATTERS ARISING (NOT OTHERWISE ON AGENDA)

5. REVIEW OF ADDITIONAL MAYORAL DUTIES (REF MINUTE 612/16/17) (see attached)

6. RINTELN VISIT REPORT – CLLR A BLACKMAN (see attached)

7. RINTELN 25TH TWINNING ANNIVERSARY EVENTS

8. REMEMBRANCE DAY 2018 – BEACON LIGHTING TO COMMEMORATE THE 100TH ANNIVERSARY OF THE END OF WORLD WAR I (see attached)

9. MAYOR'S PARLOUR VISITORS BOOK

10. ITEMS FOR THE NEWSLETTER

11. REVIEW OF SPEND AGAINST BUDGET 2016/17 (see attached)

KENDAL TOWN COUNCIL

12. ANY OTHER BUSINESS
13. DATE OF NEXT MEETING – 15TH MAY 2017

Liz Richardson
Town Clerk

By e-mail/post to: Members of the Committee
 All other Councillors (agenda only, for information)

Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.

Members of the Press and Public are welcome to attend the meeting.

KENDAL TOWN COUNCIL

Mayoralty & Arts Committee

**Monday 14th November 2016 at 7.00 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Stephen Coleman (Chair), Paul Bramham (Vice Chair), Andy Blackman, Jonathan Brook, Tom Clare, Lynne Oldham, Austen Robinson and John Veevers
- APOLOGIES** None.
- OFFICERS** Liz Richardson (Town Clerk) and Nicky King (Council Secretary)
- 606/16/17 PUBLIC PARTICIPATION**
- None.
- 607/16/17 DECLARATIONS OF INTEREST**
- There were no declarations of interest made at this point.
- 608/16/17 MINUTES OF THE MEETING HELD ON 12TH SEPTEMBER 2016**
- The Chairman presented the minutes of the meeting held on 12th September 2016, which had been approved by full Council on 3rd October 2016.
- Councillor Brook proposed that the minutes be accepted as a correct record of the meeting. This was seconded by Councillor Bramham and carried with 1 abstention.
- RESOLVED** That the minutes of the meeting of the Committee held on 12th September 2016 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- None.
- 609/16/17 RINTELN 25TH ANNIVERSARY TWINNING EVENT 2017**
- The Town Clerk advised that a bid of £1,500 had been put forward from the Committee as a budget item for the 25th anniversary twinning event. This was yet to be confirmed.
- The date of the twinning with Rinteln was advised as 11th September 1992.
- The Chair asked Members to consider ideas for an event to mark the 25th anniversary. He also suggested that Kendal Rinteln Association be approached for ideas.
- A general discussion ensued. Councillor A Robinson pointed out that the anniversary date could coincide with the Torchlight Procession and suggested that whatever event was decided on could tie in.

Councillor Veevers suggested that a dinner be organised. Councillor Clare said that it would be good to invite those people that were present at the time of the twinning.

Councillor A Robinson proposed that a sub-committee be formed to consider the matter further. The sub-committee to consist of the Town Clerk, Deputy Mayor and a representative from Kendal Rinteln Association. Members were in agreement. Councillor Brook also volunteered to join the group.

Councillor Clare commented that the Mayor's forthcoming visit to Rinteln would be an ideal opportunity to discuss the anniversary with them and request that they pencil in a date for the event. The Town Clerk to confirm the date of Torchlight.

RESOLVED

That a sub-committee be formed to consider the matter further. The sub-committee to consist of the Town Clerk, Deputy Mayor, Councillor Brook and a representative from Kendal Rinteln Association.

610/16/17

TWINNING – KILLARNEY ATTENDANCE AT KENDAL MOUNTAIN FESTIVAL HOSPITALITY (FOR THE PROPOSED DINNER)

The Chair advised that there would be 5 visitors from Killarney attending the Kendal Mountain Festival, although only 2 would be here for the entire time. He asked for Members' approval to take 2 members of the party to dinner whilst they were in Kendal. The Chair advised that he was taken to dinner during his visit to Killarney and wished to return the hospitality.

The Chair advised that there was £200 remaining in the budget and proposed that the dinner be funded from those monies. Councillor A Robinson seconded the proposal which was carried with 2 abstentions.

RESOLVED

That the Mayor take 2 visitors from Killarney who would be attending the Kendal Mountain Festival to dinner. To be funded from the £200 remaining in budget.

611/16/17

MAYOR'S PARLOUR VISITOR'S BOOK

At the previous meeting of the Committee on 12th September 2016, the Town Clerk had advised on a quotation for a replacement Visitors Book. The cost for a replica book in green leather with the gold emboss on the front cover was £522. Committee had resolved that the Admin Assistant be asked to obtain a quote based on a plain leather bound book, with the first page printed with the Kendal crest and gold lettering.

The Town Clerk advised Committee that this would reduce the cost by £50 to £472. She had spoken to the Treasurer regarding budget as the book had not been budgeted for from the Mayorality & Arts Committee budget. He had advised that the book could be funded from the general contingency fund as it was an item which would be

purchased for KTC as a whole and would hopefully last a further 40 years. The alternative was to purchase an 'off the shelf' Visitors Book.

Councillor Bramham commented that the book needed to be of substantial quality in order to last 40 years. He added that when considering a per year cost of approximately £12/13, the quotation appeared reasonable. Councillor Bramham proposed that the Visitors Book be purchased at a cost of £522 as per the original quotation. This was seconded by Councillor A Robinson and carried unanimously.

RECOMMENDATION That a replacement Visitors Book be purchased in green leather with the gold emboss on the front cover at a cost of £522, to be funded from the general contingency budget.

612/16/17

REVIEW OF ADDITIONAL MAYORAL DUTIES

The Mayor advised that, in addition to the duties that Kendal Town Council requires of the Mayor, he had become aware of additional duties outside the Council that the Mayor is asked to undertake. A list of additional commitments had been circulated prior to the meeting and Members were asked to review the list and decide whether it was still appropriate and relevant.

Members discussed the group/societies on the list and the role expected of the Mayor. Councillor Bramham pointed out that an honorary role did not mean that the Mayor was expected to attend every meeting.

There was a general discussion regarding the Mayor of Kendal's Fund for the Aged & Infirm. The Mayor was noted as having a role as Chair and Ex-Officio Trustee for this group. Members discussed the fact that the group had previously been asked to remove the words 'Mayor of' from their name, but had not been willing to do so. Councillor Clare expressed his opinion that this was confusing to the public and portrayed the group as being fronted and chaired by the Mayor which was not the case. There was also concern over what the role of Ex-Officio Trustee involved.

Councillor Brook proposed that each group/society on the list be reviewed at a future meeting. The Town Clerk to write to each party asking what they expected of the Mayor and also whether reference to the Mayor appeared on their letterhead. The Chair asked that they be advised of the review. The Town Clerk to prepare a paper for consideration at the next meeting. The proposal was seconded by Councillor Veevers and carried with 1 abstention.

RESOLVED That the Town Clerk write to each group/society on the list asking what they expected of the Mayor and also whether reference to the Mayor appeared on their letterhead. The Town Clerk to prepare a paper for the next meeting when Committee would review each group/society on an individual basis.

613/16/17**PROPOSED DONATION OF TWO OIL PAINTINGS OF THE LAST MAYOR & MAYORESS OF THE BOROUGH OF KENDAL, MR H NEWMAN AND MRS E NEWMAN**

The Town Clerk advised that she had received a letter from Colin Newman who wished to donate two oil paintings of the last Mayor and Mayoress of the Borough of Kendal, Mr H Newman and Mrs E Newman. .

Councillor Bramham remarked that Mr H Newman and Mrs E Newman were a big part of Kendal history and felt that their work over many years deserved recognition.

Councillor Clare proposed that the paintings be received and Committee consider options for displaying them in the future. Councillor A Robinson commented it might be Kendal Museum or SLDC that display them. The proposal was seconded by Councillor Bramham and carried unanimously.

RESOLVED

That the two oil paintings of the last Mayor and Mayoress of the Borough of Kendal, Mr H Newman and Mrs E Newman, be received.

614/16/17**PROPOSAL FOR AN ARTHUR RANSOME MUSEUM**

The Town Clerk advised that a letter had been received from Mrs R Stead, a resident of Kendal, proposing an Arthur Ransome Museum in the town. Better signage to the Arthur Ransome display within the Museum of Lakeland Life had also been suggested.

Councillor A Robinson proposed that Mrs Stead be thanked for her interest and advised that, whilst KTC were not the appropriate body to take on her suggestion, they agree the work of Arthur Ransome should be highlighted and suggest she contacts the Museum of Lakeland Life. It was agreed that the Town Clerk would write to Mrs Stead.

It was further suggested that she be put in touch with Rob Boden, a former Town Councillor and Editor of the Arthur Ransome Society's magazine.

RESOLVED

That the Town Clerk write to Mrs Stead thanking her for her interest and advising that, whilst KTC were not the appropriate body to take on her suggestion, they agree the work of Arthur Ransome should be highlighted and suggest she contacts the Museum of Lakeland Life. Also that she be put in touch with Rob Boden.

615/16/17**ITEMS FOR THE NEWSLETTER**

Councillor Clare welcomed any suggestions for articles in the next edition of the KTC newsletter. He suggested the inclusion of an article on the proposed Friendship Charter Agreement with Nanshan, China.

The Town Clerk suggested an article on the 25th twinning anniversary with Rinteln.

616/16/17

REVIEW OF SPEND AGAINST BUDGET 2016/17

The Town Clerk presented the review of spend against budget for the seven months ended 31st October 2016.

The reported was noted.

617/16/17

ANY OTHER BUSINESS

Councillor Clare asked whether there was a need to discuss the proposed Friendship Charter Agreement with Nanshan, China. The Chair clarified that the matter had been discussed at the November Council meeting. It had not been referred back to the Mayoralty & Arts Committee but would be decided under delegated powers.

618/16/17

DATE OF NEXT MEETING – MONDAY 27TH FEBRUARY 2017

The meeting closed at 8.08pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
609	Rinteln 25 th Anniversary Twinning Event 2017	RES	That a sub-committee be formed to consider the matter further. The sub-committee to consist of the Town Clerk, Deputy Mayor, Councillor Brook and a representative from Kendal Rinteln Association.
610	Twining – Killarney Attendance at Kendal Mountain Festival Hospitality (for the Proposed Dinner)	RES	That the Mayor take 2 visitors from Killarney who would be attending the Kendal Mountain Festival to dinner. To be funded from the £200 remaining in budget.
611	Mayor's Parlour Visitor's Book	REC	That a replacement Visitors Book be purchased in green leather with the gold emboss on the front cover at a cost of £522, to be funded from the general contingency budget.
612	Review of Additional Mayoral Duties	RES	That the Town Clerk write to each group/society on the list asking what they expected of the Mayor and also whether reference to the Mayor appeared on their letterhead. The Town Clerk to prepare a paper for the next meeting when Committee would review each group/society on an individual basis.
613	Proposed Donation of Two Oil Paintings	RES	That the two oil paintings of the last Mayor and Mayoress of the Borough of Kendal, Mr H Newman and Mrs E Newman, be received.
614	Proposal for an Arthur Ransome Museum	RES	That the Town Clerk write to Mrs Stead thanking her for her interest and advising that, whilst KTC were not the appropriate body to take on her suggestion, they agree the work of Arthur Ransome should be highlighted and suggest she contacts the Museum of Lakeland Life. Also that she be put in touch with Rob Boden.

KENDAL TOWN COUNCIL REPORT

To: Mayoralty & Arts Committee	27 th February 2017
From: Cllr Stephen Coleman	Agenda Item No. 5

REVIEW OF ADDITIONAL COMMITMENTS FOR THE MAYOR

Following discussion at the last meeting, a letter was sent to the organisations overleaf requesting information on the role of the Mayor and the additional duties required of the Mayor. The responses are provided in the accompanying table.

The purpose of this review is for the Committee to be responsible for these additions and to decide whether this list is still appropriate and relevant.

Group / Society	Role	Response
Abbot Hall Social Centre	President Honorary role. Mayor or Deputy.	Whoever holds the office of Mayor of Kendal is automatically considered as Hon. President and is invited to attend meetings. Office not included on letterhead.
Friends of Kendal Parish Church	Patron Honorary role. Mayor or Deputy	The courtesy title of patron is purely honorary and nothing is expected of the Mayor unless we know they have a particular connection with or interest in the history of Kendal Parish Church and its artefacts. The title was offered as we are the civic church of the town. I think the Mayor's name appears only in our constitution and we would only invite the Mayor to one of our events if it was of a civic nature or if we knew they would have a particular interest in something we were doing.
Kendal Rinteln Association	President Honorary role. Mayor or Deputy	(i) The title is 'President' (ii) The Mayor attends meetings when available. S/He is a member of KRA's executive committee. (iii) S/He attends any functions which s/he wishes to be involved in - there are no compulsory events/functions although the Mayor will be invited to meet visiting dignitaries from Rinteln (ie the Mayor) and visiting groups. (iv) The Mayor is a member of our executive committee and the charter which initiated the town twinning was signed by the mayors of Kendal and Rinteln in 1992. KRA is also funded by an annual grant from Kendal town council. (v) The Mayor's name is not used on our letterhead.
Kendal Sea Cadet Corps	President Honorary role. Mayor or Deputy	Due to the need for a more hands on/full time Unit President, this role is now undertaken by a retired Royal Navy Captain. That aside, there is a long historical link between the Mayor's office and our Unit. We provide the Mayor's Cadet each year and although they are rarely used, it is a nice thing for the nominated Cadet to have on their CV. Our Unit's commitment to the Mayor's Parade etc. are ongoing. It is suggested that the incoming Mayor be granted the title of Honorary Vice President. This role involves no attendance requirements, but as is the case now, the Mayor would be invited to our Review/RNP and any other Unit functions that we feel would be appropriate. I am of the belief that if

at all possible we should try and keep a formal link between Kendal Sea Cadets and the Mayor.

Mayor of
Kendal's Fund
for the Aged &
Infirm

Chair and
Ex-Officio Trustee.
Mayor only.
Another trustee
chairs meetings if
the Mayor is not
available.

- i) The title of the Mayor is Ex-Officio Trustee and the role is Chair of the Fund.
- ii) The duty of the Mayor is to Chair meetings of the Fund.
- iii) The Mayor is asked to Chair the meetings of the Trustees. Under the terms of the Charity Scheme the Trustees have to hold at least two meetings each year although in practice they generally meet 3-4 times a year, which includes the AGM held in February/March.
- iv) The meetings are usually held in The Mayor's Parlour. There are no other expectations of the Mayor.
- v) The Mayor's involvement began when the Fund was founded in 1948 by Alderman Stables, who was the then Mayor, and a group of local citizens decided to make efforts to provide homes for the elderly and infirm. The original Trust Deed appointed the Mayor, during their term of office, as ex-officio Trustee and Chairman. The Fund has continued under these terms since inception and in general the Trustees feel that they would not want to change the status quo. If however the Mayoralty and Arts Committee wish to make changes to this arrangement the Trustees would like to meet with representatives of the committee to discuss the implications before any decisions are made.
- vi) The use of the Mayor's name is as seen on this letterhead.

Any changes to the Fund, whether to the involvement of the Mayor, structure of meetings or the name would have to be agreed by the Charity Commission.

Report on Past, Present and Future Mayor's visit to Rinteln, Germany.

25th -28th November 2016.

Friday 25th November.

Cllr's Chris and Rachel Hogg flew to Hanover on the early morning flight whilst Cllr's Coleman and Blackman and their respective families arrived on the late evening flight.

Chris and Rachael were therefore able to attend the opening of the Rinteln Adventszauber and enjoy a walkabout with Rinteln's Town Mayor, Thomas Priemer. The crowd attending the opening was similar in size to that which Kendal might attract at the opening of the Mountain Film Festival.

By 23.30 everyone was checked into the Stadt Kassel Hotel just round the corner from the Market Square.

Saturday 26th November.

Freezing fog welcomed us into our first full day in Rinteln. We enjoyed a cold but informative guided tour of Rinteln's town centre escorted by Rev. Karin Gerhardt. She had an incredible knowledge of the history of the town and is obviously an enthusiastic researcher of local history. Her insights into the local people's reaction and response to the aftermath of the 1933 – 45 political situation was particularly illuminating.

In the afternoon we were free to wander around Rinteln's Christmas Market and explore a little more of the historic part of town.

During the evening we were wined and dined in the local Italian Restaurant as guests of Thomas Priemer and his wife Anya. Also present were Dietrich Lange (Chairman of Rinteln's Twinning committee) his wife Vivienne and Mike Middleton (Founder member of Rinteln Twinning Association) .

Sunday 27th November.

Sunday's main event was lunch at the Lebenshilfe where we were welcomed by the Managing Director Herbert Meier along with Thomas Priemer, Dietrich Lange, Mike Middleton and Dr. and Mrs Steinbeck.

Lebenshilfe Rinteln is a setting for care and support for people with special needs. It has existed since 1966. Its beginnings were in rented rooms in the old town of Rinteln. In 1998 it moved to the site of the former British military hospital. Due to the possibilities of the site, it has been able to expand further and provides nursery education for children with learning, physical and sensory perceptual disabilities. There are now 3 dormitories (all facilities specifically for people with intellectual disabilities). In 2006, the residential area for seniors with intellectual disability with 24 places was approved. In 2015 the nursing home "Haus am

Waldkater" started its operation and reached a very good usage after a short time. In September 2016 our new project "Kinderkarten am Waldkater" started. Today, about 450 people are supported and cared for in different areas. It even has its own bus fleet and 2-engine Fire Department.

Following lunch we were shown around the Lebenshilfe's own 2-day Christmas Market which was extremely busy with families and friends of residents and users of the Lebenshilfe. We met up with Liz Cooke of Kendal WOSP's and her friends who were running their own stall with items they had transported across from Kendal. This presented a photo opportunity for the local press, both hard copy and on-line versions. Such was the perceived importance of our visit that the resultant photographs appeared in the on-line magazine the next day and the local newspaper on Monday before we left for our return home.

In the evening the Mayor and the Deputy Mayor along with their families attended a Lutheran Church evening service in which Rinteln Gospel Choir, were singing a number of songs. Following the order of service in German was an interesting exercise but thankfully the RGC sang songs from their English repertoire which they had performed at St. Thomas's Church, Kendal, in October when they sang along with K Shoes choir. Following the service, the Deputy mayor, as a member of the Lakes Gospel Choir, introduced himself to the leaders of RGC, as the two choirs are being encouraged by the Rinteln Twinning Association to partner in exchange visits in the next year or two in recognition of the fact that there are as many as 13-14 LGC members resident in Kendal including the Musical Director.

Monday 28th November.

Our final day in Germany was dominated by a trip to Hamelin, about 30 minutes car journey from Rinteln where we were treated to a guided tour by the Pied Piper. A thoroughly enjoyable and humorous experience during which the Pied Piper made many obtuse and disrespectful references to Mayors and other people who sit on chairs in important buildings and make unfathomable decisions. Our guide had obviously been tipped off about the make-up of his group that day. He was a natural performer in his Pied Piper outfit and suggestions made about him coming to Kendal for the Torchlight procession were received with an encouraging level of interest from both the Piper himself and Mike Middleton.

Following our return to Rinteln we sampled our last gluwein's from the Adventszauber and prepared for our journey back home. A four hour flight delay at Hanover airport was a little frustrating especially for those having to go to work the next day.

Conclusion:-

The hospitality enjoyed by the Kendal group was outstanding and it is important that our appreciation is expressed appropriately. The generosity of the Rinteln Twinning Association in providing hotel accommodation and meal invitations needs to be noted. The Rinteln Twinning Association through this hospitality and generosity has demonstrated its

continuing commitment to the Twinning journey. As we approach the 25th Anniversary of the signing of the Twinning Charters they are more interested in a programme of future events rather than 'plaques on walls' to celebrate the partnership. They have plans for a visit to Kendal by the Ernestinum Big Band in May. In recognition of the 25 years of Twinning it has been suggested that all the Town Mayors from those 25 years should be invited to the concert in the Town Hall. In addition it is hoped that Kendal Ladies football club and the K Shoes choir will travel to Rinteln during the year.

For the past, present and future mayors' points of view, as well as the KRA Vice Chair, Rinteln's investment into this trip has created opportunities from which future relationships with some of the key Rinteln twinning personnel can be nurtured and developed. Collectively we have a greater sense of understanding of the benefits of the partnership and hopefully find ourselves in an enhanced position with regards to influencing future events.

The Town Council hopefully will demonstrate its continuing commitment to its partnership with Rinteln. In doing so we must embrace and influence the efforts of our own Twinning Association and find ways of promoting the 'civic' aspect of the Twinning and endeavour to reciprocate Rinteln's generosity and hospitality as far as our budgets will allow.

In a time of uncertainty and change across Europe it is vital to continue to use this friendship with Rinteln to recognise our diverse, sometimes parallel, sometimes converging histories and to promote cross-cultural understanding, tolerance and respect between our peoples.



**Battle's Over – A Nation's Tribute
11th November 2018**

On the 3rd August 1914, Britain's Foreign Minister, Sir Edward Grey, was looking out of his office window. It was dusk, and gas lights were being lit along London's Mall, leading to Buckingham Palace, when he remarked to a friend, "The lamps are going out all over Europe; we shall not see them lit again in our lifetime". Our country was about to be plunged into the darkness of the First World War, and it would be four long years before Britain and Europe would again experience the light of peace

In commemoration and remembrance of the end of the war and the many millions who were killed or came home dreadfully wounded, a chain of 1,000 beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories at 7pm on the 11th November 2018 – a century after the guns fell silent.

You will be pleased to know therefore, that more than 320 town and parish councils have already confirmed their involvement, and will be lighting a beacon at 7pm on 11th November 2018, as part of their plans for this important anniversary that day.

The event will also commemorate the huge army of men and women on the home front who, often in dangerous and exhausting conditions, underpinned the war effort - keeping the wheels of industry turning, bringing the harvests home and ensuring the nation did not starve.

The beacons will symbolise the 'light of hope' that emerged from the darkness of war, and we hope that your council and local community will join us in this important national commemoration on Sunday 11th November 2018, especially as the majority of you would have had a previous member of your family involved in this four year conflict, so will become a personal tribute in their memory.

Detailed co-ordination begins in April 2017, when we will publish a special *Guide to Taking Part*, similar to that produced for Her Majesty The Queen's Birthday Beacons on 21st April this year. If you can confirm your involvement before the end of March 2017 we will be able to include your organisation in the guide's acknowledgements pages before it is distributed to others encouraging their involvement too.

The reason for sending this information so far in advance, is because we understand from those already participating, they have started to plan their events for this commemoration.

Participating councils, organisations and community groups will receive a special certificate as a permanent reminder of their involvement in this special tribute.

There are a number of cost-effective ways of participating in the chain of beacons.

(1) Use existing beacon braziers on tall wooden poles erected in 1988 and for other recent anniversaries.

(2) Use gas-fueled beacons lit for The Queen's Diamond Jubilee in 2012.

(3) Use the gas-fueled VE beacons lit to commemorate the 70th Anniversary of VE Day in 2015.

(4) Use the gas-fueled beacons lit for The Queen's 90th birthday in April this year.

(5) Build a traditional bonfire beacon.

I would be grateful if you would confirm your involvement by providing me with the following details as soon as possible to ensure that you are included in the guide when published, and put on the events website at the end of April 2018.

Name of organisation:

Name of beacon co-ordinator:

Address of beacon co-ordinator:

Telephone number:

Mobile number:

Email:

County:

Country:

Beacon location:

Please confirm if your beacon will be open to the public or will be lit at a private event for family and friends. This is important because private beacons will not be included in the acknowledgements pages of the guide but will be included in the list kept in memory of this unique occasion.

When planning your beacon, your local newspaper could help you in contacting a relative of someone who served their country in WWI so you can invite them to light your beacon. This will also help you to gain media coverage for your event while providing a personal and touching aspect to the occasion, so do hope your council will join us in this special tribute and look forward to hearing from you soon.

Yours sincerely,



Bruno Peek LVO OBE OPR

Pageantmaster

Battle's Over - A Nation's Tribute 11th November 2018

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KENDAL TOWN COUNCIL - MAYORALTY & ARTS COMMITTEE

BUDGETARY CONTROL STATEMENT: TEN MONTHS ENDED 31 JANUARY 2017

2016/17 REVISED BUDGET	Heading	Actual to date	Commitments	Total to date	Budget Remaining
£		£	£	£	£
	Mayoralty:				
16,900	Staffing	14,083	2,817	16,900	0
5,280	Mayor & Deputy Mayor's Allowance	5,102		5,102	178
1,200	Mayor's Travel	440		440	760
200	Regalia & Uniforms	104		104	96
2,780	Mayor Making	2,742		2,742	38
430	Mayor's Sunday	52		52	378
360	Remembrance Sunday	495		495	(135)
1,515	Torchlight Reception	1,465		1,465	50
500	Miscellaneous Functions	551		551	(51)
1,000	Twinning	768		768	232
30,165	Sub-Total	25,802	2,817	28,619	1,546
	Arts:				
3,000	Exhibitions & Restoration	0	3,000	3,000	0
2,000	Kendal Museum	2,000		2,000	0
5,000	Sub-Total	2,000	3,000	5,000	0
35,165	Total:	27,802	5,817	33,619	1,546
4,006	Reserve: Arts & Heritage - restoration of heritage items and valuations (commitment to part fund Condition Survey)	41	1,210	1,251	2,755