

# KENDAL TOWN COUNCIL

## Mayoralty & Arts Committee

**Monday 13<sup>th</sup> November 2017 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Andy Blackman (Chair), Paul Bramham (Vice Chair), Guy Tirvengadam, Jonathan Brook and John Veevers
- APOLOGIES** Councillors Oldham and Clare
- OFFICERS** Liz Richardson (Town Clerk) and Hazel Belshaw (Temporary Council Secretary)
- 651/17/18 PUBLIC PARTICIPATION**  
None
- 652/17/18 DECLARATIONS OF INTEREST**  
None
- 653/17/18 MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> SEPTEMBER**
- The Chairman presented the minutes of the meeting held on 11<sup>th</sup> September, which had been approved by full Council on 2<sup>nd</sup> October.
- Councillor Bramham proposed that the minutes be accepted as a correct record. This was seconded by Councillor Tirvengadam and carried with one abstention.
- RESOLVED** That the minutes of the meeting of the Committee held on 11<sup>th</sup> September be accepted as a correct record.
- 654/17/18 MATTERS ARISING (Not on Agenda)**  
None
- 655/17/18 HERITAGE CONDITION SURVEY**
- The Town Clerk presented the Heritage Condition Survey which had been previously circulated. She advised that a full copy of the 700 entries will be printed and kept on file. In addition to the survey Morag Clement, Archaeology Curator at Kendal Museum has carried out environmental monitoring that recorded temperature and humidity levels in the Mayors Parlour, the safe room, Picture Store and the Council Chamber. Only the Council Chamber had some humidity issues although as this room is not in our control it would be hard to address.
- Members then discussed the recommendations for repair on individual items:
- Elizabeth I Charter**
- Plastazote packaging is cut to the incorrect size. Therefore recommend re-packaging in Plastazote to fit. The Town Clerk to ask the Mayors Attendant to carry out the work.

**Charter of Peter de Brus III**

Mounted using pins which is damaging the document. Recommend to the remove the pins and reframe. The Town Clerk to obtain costs from a local picture framer.

**Kendal Pattern Book**

In good condition but it is recommended to use acid free tissue between each leave to protect further. The Town Clerk to ask the Mayors Attendant to carry out the work.

**Wall Clock**

Visible rust inside and the back leg is propped up with a coaster. Recommend that a specialist clock repairer is consulted to check the inside workings and perhaps get it working again. There was some uncertainty about which clock this was. The Town Clerk to check and obtain a quote.

**William and Mrs Bindloss Book**

The inner mounts on each page are silver which has marked the opposite page. Recommend that acid free tissue is used to stop this and protect the photographs. The Town Clerk to ask the Mayors Attendant to carry out the work.

**Katherine Parr's Book of Devotions**

Urgent attention to the storage box as the hinge is rusting inside and the protection of the book is required as no acid free materials are currently being used to store the book. Advice required as both parts have different storage requirements. The Town Clerk and the Mayors Attendant to seek further advice.

**Romney Sketchbook**

The case is very basic and not airtight. Recommend a new desktop case is used to store the sketchbook. The Town Clerk to obtain a quote.

**Bert Newman cup**

While not urgent, the wood part is being damaged by other objects in the safe. Recommend to remove from the safe. The Town Clerk to ask the Mayors Attendant to remove the cup from the safe and store in the Mayors Parlour cabinet.

**Romney's Violin**

The case is not secured so when the door opens the violin falls out. Recommend securing the case. The Town Clerk to ask the Mayors Attendant to carry out the work.

**Boke of Record**

Storage box is rusty and dirty and the book is not covered. Recommend to wrap the book in acid free tissue before storing in an acid free box. The Town Clerk to ask the Mayors Attendant to carry out the work.

**Romney Paintings**

Two Romney paintings have inner rear frames that are pressing forward on the canvas as the paintings hang leaving a clear

rectangular indentation also there is cracking of the paint. It is recommended that the paintings be checked by an expert. The Town Clerk advised that this could be expensive and it was decided to send images of the damage to an expert for an estimate.

Councillor Veevers asked if the Romney painting at Abbot Hall had been checked. The Town Clerk advised that condition surveys are carried out by the host of the painting and will check if this has been carried out.

Members then discussed the general recommendations:

#### **General recommendations**

Several medals and badges are stored in plastic pouches and many are torn causing them to fall out and get mixed up. It is recommended that these are removed and stored in individual, numbered medal envelopes or plastic boxes lined with acid free tissue. The Town Clerk to ask the Mayors Attendant to carry out the work.

Several robes are needing new hangers and it is recommended to store them in low humidity and not covered with plastic. The Town Clerk to ask the Mayors Attendant to check the robes and replace hangers where necessary.

Two pictures that hang on the south wall in the Mayors Parlour are wrinkled which is possibly due to damp. It is recommended that the wall be checked for damp and remove items if necessary. The Town Clerk to speak to Debbie McKee for the wall to be checked.

#### **RESOLVED**

That the Town Clerk and Mayor's Attendant carry out the various remedial actions to heritage items as outlined.

#### **656/17/18**

#### **KENDAL-RINTELN TWINNING**

Councillor Blackman advised Members that he attended the funeral of Mike Middleton in Rinteln. The congregation had appreciated the attendance of Kendal Town Council. Mike had been the key liaison person on twinning matters and Mayor Making. This work would now be done by Dietrich Lange.

Members discussed the idea of a book of remembrance and it was decided that this would be something for the Kendal-Rinteln Twinning Association to lead on.

#### **657/17/18**

#### **ITEMS FOR THE NEWSLETTER**

None

#### **658/17/18**

#### **REVIEW OF SPEND AGAINST BUDGET 2017/18**

The Town Clerk presented the review of spend against budget 2017/18 that had been previously circulated. She highlighted the following points:

- The Civic Functions spend to date does not include the Remembrance Sunday costs.

- The budget for Twinning was larger this year due to the 25<sup>th</sup> anniversary celebrations, although it was unlikely to all be spent.
- There is currently £1,000 in Exhibitions and Restoration some of which would now be spent on the heritage condition survey works.
- Monies left in the reserve could be used for further work required from the heritage survey.

**RESOLVED**

That the review of spend against budget 2017/18 be noted.

**ANY OTHER BUSINESS****659/17/18**

The Town Clerk had received a suggestion from Councillors C Hogg and Bramham to include a plaque below the photograph taken of Council during their last meeting in the Chamber.

It was proposed by Councillor Veevers to have a plaque installed. This was seconded by Councillor Tirvengadam and carried unanimously.

**RESOLVED**

That a plaque be produced for the photo in the Council Chamber of the last Council Meeting.

**660/17/18**

Councillor Blackman advised that the KTC wreath for Remembrance Sunday did not contain the Town Council crest in the centre. The Town Clerk advised this was a clerical error and would be rectified for 2018.

Councillor Veevers advised that there were only 3 wreaths at the Romney Road site. Councillor Blackman confirmed at least 6 had been laid.

**661/17/18**

Councillor Blackman asked what the order is for presenting the wreaths on Remembrance Sunday. It was advised that the Royal British Legion make the decision on behalf of the Mayor. Councillor Brook felt the Master of Ceremonies should be given a list of the people who are laying the wreaths to read out. Councillor Veevers felt the wreaths could be spread more around the memorial as they became somewhat piled up.

The Town Clerk advised that a meeting with the Royal British Legion is planned for December to discuss Remembrance Sunday 2018 so advised any issues from this year could be raised then. Councillor Brook felt it would be useful for the Town Council to have a view of what they would like to happen in 2018 and to check with the Church their needs before the meeting in December. The Town Clerk to speak with the Parish Church before the December meeting.

**662/17/18**

Councillor Blackman asked if it would be appropriate for the Mayor's driver, Michael Duff to have a magnetic badge for his car signalling its use by the Mayor. Members felt it was not appropriate.

**663/17/18**

Councillor Blackman advised Members that the Air Cadets are keen to get involved with supporting the Mayor and Civic Functions in the

town. Members agreed that cadets from all three forces should be involved going forward.

**664/17/18**

Councillor Blackman advised he had witnessed some youths pulling out the plants from the tree planters outside Kendal Library. He approached them and was verbally abused. He contacted the school that the youths attend and has been sent a letter of apology.

**665/17/18**

**DATE OF NEXT MEETING – 26<sup>TH</sup> FEBRUARY 2018**

The meeting closed at 7.59pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>655/17/18</b>	Heritage Condition Survey	<b>RES</b>	That the Town Clerk and Mayor's Attendant carry out the various remedial actions to heritage items as outlined.
<b>658/17/18</b>	Review of spend against budget 2017/18	<b>RES</b>	That the review of spend against budget 2017/18 be noted.
<b>659/17/18</b>	AOB	<b>RES</b>	That a plaque be produced for the photo in the Council Chamber of the last Council Meeting.