

# KENDAL TOWN COUNCIL

## Christmas Lights & Festivals Committee

17<sup>th</sup> July 2018

in The Mayor's Parlour, Town Hall, Kendal

**PRESENT** Councillors Shirley Evans (chair), Adam Edwards and Helen Ladhams

Also in attendance was Brian Harrison from Kendal BID.

**APOLOGIES** Councillors Chris Hogg and Rachael Hogg

**OFFICERS** Janine Holt (Assistant to the Town Clerk)

**181/18/19 PUBLIC PARTICIPATION**

None.

**182/18/19 DECLARATIONS OF INTEREST**

None.

**183/18/19 MINUTES OF THE MEETING HELD ON 24<sup>th</sup> APRIL 2018**

Members were asked to accept the minutes of the meeting held on 24<sup>th</sup> April 2018 as a correct record of the proceedings. These minutes had been approved at the meeting of full Council on 14<sup>th</sup> May 2018.

That the minutes of the meeting of the Committee held on 24<sup>th</sup> April 2018 be accepted as a correct record.

**184/18/19 MATTERS ARISING (Not on Agenda)**

Brian Harrison from Kendal BID reported that Kendal BID is up for ballot in November therefore there are no plans for Christmas lights 2018. Levy won't be paid until after the re-ballot which is too late to allocate money to Christmas lights. Councillor Evans thanked Brian for his attendance at the meeting.

**185/18/19 REVIEW TERMS OF REFERENCE**

The Terms of Reference were accepted.

**186/18/19 BOUNDARY BOARD APPROVAL**

Janine Holt informed the members that she had been approached by Kendal Rugby Club for approval to use the boundary boards to advertise their proposed music event. The boards are being utilised by the Lakes Alive Festival, so approval could not be granted.

Janine Holt reported that she had received a grant application, which had arrived that day, for a music festival being held at Kendal Rugby Club at the end of August. The application was circulated and considered by the Committee. The Committee agreed that the

application does not meet the criteria. The Committee agreed to decline the request on the following grounds:

1. The Rugby Club has already received a £3500 grant for a winter festival
2. The deadline for submitting grant applications is by the end of October for the following financial year – this deadline has been missed.

**RESOLVED**

1. The boundary boards are being utilised by the Lakes Alive Festival so are not available.
2. The grant application for £5000.00 was not approved.

**187/18/19****CHRISTMAS LIGHTS SWITCH ON EVENT 2018**

Janine Holt reported that Global have taken over Lakeland Radio in March 2018 and they have confirmed that they are unable to provide a stage but would still like to be involved in the event. Elephant Yard and Westmorland Shopping Centre are not providing sponsorship this year. We have confirmed sponsorship from Castle Green Hotel and Lancastrian Estates. Taking into consideration the current confirmed budget, it was agreed that the event would go ahead with the actual switch on taking place near the Christmas tree. Janine agreed to organise the event over the summer period and update the group at an additional meeting scheduled for 4<sup>th</sup> September 2018.

**RESOLVED**

Janine Holt will organise the Christmas Lights Switch on Event over the summer period and report to the Committee at an additional meeting scheduled for 4<sup>th</sup> September 2018 at 7.00pm.

**188/18/19****FEEDBACK ON MEETING WITH CHRISTMAS PLUS (07/06/18)**

Janine Holt reported that the lights in trees near the bird cage need repairing at a cost of £350. The Committee discussed the possibility of having lights in the trees at Kendal Museum, Janine Holt agreed to get costings from Christmas Plus. The discussion moved on to utilising the flag poles on businesses for Christmas trees, Janine Holt confirmed that these have been load tested and are fit for purpose. Janine Holt was asked to explore this option further, it may not be feasible this year due to budget constraints, but this is something the Committee would like to see in the future.

The Chair suggested that Committee members take note of the lights display this year and provide feedback in the January meeting. Janine can then discuss any requirements with Christmas Plus when they meet before the end of the financial year.

**RESOLVED**

Janine Holt will contact Christmas Plus to ascertain the cost of installing lights into the trees at Kendal Museum. Janine Holt will also explore further the possibility of having Christmas trees in the flag poles.

**189/18/19 FINKLE & STRAMONGATE – LAKES ALIVE FESTIVAL**

Janine Holt asked the Committee to consider the request for the festival to use the banner space at Finkle Street and on Stramongate. Janine Holt confirmed that banner space can be utilised by others, not just Kendal Town Council. Cost of changing over the banner must be borne by the user and the Kendal Town Council banner must be re-erected.

The Committee agreed to the banner space being utilised for the Lakes Alive Festival banner.

**RESOLVED** Approval was granted for the Lakes Alive Festival to use the banner space at Finkle Street and Stramongate.

**190/18/19 ITEMS FOR THE NEWSLETTER**

1. Christmas lights festival to go in Autumn/Winter newsletter
2. Timetable of events to go in the Spring/Summer newsletter

**191/18/19 REVIEW OF SPEND AGAINST BUDGET**

Janine Holt presented the budget statement and the contents were noted by members.

**192/18/19 ANY OTHER BUSINESS**

Councillor Edwards highlighted that the Lakes Alive festival needs more promotion.

**193/18/19 DATE OF NEXT MEETING**

22<sup>nd</sup> October 2018  
Interim meeting to be held on 4<sup>th</sup> September 2018

The meeting closed at 8.10pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>
<b>186</b>	Kendal Rugby Club - Boundary Board Approval	1. The boundary boards are being utilised by the Lakes Alive Festival so are not available. 2. The grant application for £5000.00 was not approved.
<b>187</b>	Christmas Lights Switch on Event 2018	Janine Holt will organise the Christmas Lights Switch on Event over the summer period and report to the Committee at an additional meeting scheduled for 4 <sup>th</sup> September 2018 at 7.00pm.
<b>188</b>	Feedback on Meeting with Christmas Plus	Janine Holt will contact Christmas Plus to ascertain the cost of installing lights into the trees at Kendal Museum. Janine Holt will also explore further the possibility of having Christmas trees in the flag poles.
<b>189</b>	Finkle Street & Stramongate – Lakes Alive Festival	Approval was granted for the Lakes Alive Festival to use the banner space at Finkle Street and Stramongate.