

KENDAL TOWN COUNCIL

Notice of Meeting

MANAGEMENT COMMITTEE

**Tuesday 23rd April 2019 at 7.30 p.m.
in The Mayor's Parlour, Kendal Town Hall**

Committee Membership (10 Members)

Stephen Coleman (Chair)	Geoff Cook (Vice Chair)	Guy Tirvengadam (Mayor)
Alvin Finch (Deputy Mayor)	Jonathan Owen	Shirley Evans
Andy Blackman	Douglas Rathbone	Susanne Long
Paul Bramham		

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

3. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda

[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

4. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING (not otherwise on the agenda). Minutes of meeting held on 18th March 2019 (see attached)

5. URGENT ITEMS OF BUSINESS (CONTACT THE CHAIR PRIOR)

6. REPORT ON WORK PROGRAMME (see attached)

7. REFURBISHMENT OF THE TOWN HALL

8. CIL WORKING GROUP REPORT AND RECOMMENDATIONS – CLLRS OWEN & BLACKMAN (see attached)

9. REVIEW OF BUDGET TIMETABLE 2020/21 (see attached)

10. ITEMS FOR THE NEWSLETTER

- Summer 2019 Edition – deadline 14th June 2019, publication 22nd July
- Autumn/Winter 2019 Edition – deadline 20th September, publication 28th October

11. REVIEW OF SPEND AGAINST BUDGET 2018/19 (see attached)

KENDAL TOWN COUNCIL

12. EXCLUSION OF PRESS AND PUBLIC

To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972

Part II (Excluded Items)

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*

13. PART II STAFFING

- Update on KTC Staffing Structure Project

14. READMISSION OF PRESS AND PUBLIC

15. ANY OTHER BUSINESS

Liz Richardson

Town Clerk

By e-mail/post to: Members of the Committee
 All other Councillors (agenda only, for information)

Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.

Members of the Press and Public are welcome to attend the meeting.

KENDAL TOWN COUNCIL

Management Committee

**Monday 18th March 2019 at 7.30 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Guy Tirvengadam (Mayor), Jonathan Owen, Shirley Evans, Andy Blackman, Susanne Long and Paul Bramham
- APOLOGIES** Councillor Alvin Finch (Deputy Mayor) & Councillor D. Rathbone
- OFFICERS** Liz Richardson (Town Clerk), Rose Tideswell (Temporary Council Secretary)
- 959/18/19 PUBLIC PARTICIPATION**
- None.
- 960/18/19 DECLARATIONS OF INTEREST**
- Agenda Item 8 Community Governance Review Consultation. Councillors Owen and Coleman declared an interest in the part of this item dealing with 'Development Land North of Laurel Gardens' as they are the District Councillors for this area.
- 961/18/19 MINUTES OF THE MEETING HELD ON 18TH FEBRUARY 2019**
- The Chairman presented the minutes of the meeting held on 18th February 2019, which had been approved by full Council on 4th March 2019.
- Councillor Coleman proposed that the minutes be accepted as a correct record. This was seconded by Councillor Bramham and carried with one abstention.
- RESOLVED** That the minutes of the meeting of the Committee held on 18th February 2019 be accepted as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 962/18/19 Minute 884/18/19 Town Hall Refurbishment**
- The Town Clerk updated the Committee advising them that Sion Thomas will be coming to the June Council meeting to give a presentation and talk through the next stages of the project. Cllr Coleman asked where the refurbishment leaves KTC with regard to the lease. The Town Clerk has taken advice from Sion Thomas and KTC is to continue with progressing the lease, which is still with SLDC's legal team. The Committee asked that the Town Hall refurbishment plan is put as a standing agenda item.

963/18/19 Minute 886/18/19 Report on Work Programme

Councillor Evans advised the Committee that she has received the information on the purchase of a marquee from Janine Holt.

964/18/19 Minute 887/18/19 Projects to Assign to CIL Funding

It was noted that the subgroup had been formed and a meeting held. The outcome will be an agenda item at the April meeting.

965/18/19 Minute 888/18/19 Update on Annual Report and Annual Town Assembly.

It was noted that the Annual Town Assembly now starts at 7.15pm not 7.30pm as in the minutes.

966/18/19 Minute 893/18/19 Any Other Business

Councillor Evans reported that she has met with Sandgate School to look at any specific projects regarding a possible donation from the Schools of Science and Art Charity. The meeting had been good and she will feedback with some ideas shortly. The Town Clerk reported that there will be an item at the Trustees meeting following April Council for Councillor Evans to provide an update.

967/18/19 URGENT ITEMS OF BUSINESS**Future High Streets Fund**

The Town Clerk advised the Committee that there was a request from SLDC for a letter of support for their Future High Street Fund (FHSF) Expression of Interest submission. The Town Clerk had drafted a letter for consideration.

Councillor Cook gave the Committee some background information on the FHSF. He suggested adding that there is much proactive work in Kendal by amongst others the BID and Kendal Futures and that we have a complimentary Action Plan for Kendal.

It was proposed by Councillor Cook that the Town Clerk writes on behalf of the Mayor and this Committee supporting the SLDC application. This was seconded by Councillor Tirvengadun and carried unanimously.

RESOLVED that the Town Clerk writes a letter of support on behalf of the Mayor and this Committee for the SLDC application to the Future High Street Fund.

968/18/19 REPORT ON WORK PROGRAMME

The Town Clerk presented her report on the Kendal Town Council Work Programme – March 2019. The report was noted by Members.

Councillor Coleman asked for further details about the new horse field by the river. The Town Clerk updated the Committee.

The Town Clerk provided a report on the recent Regimental Freedom Parade. Councillor Blackman commented that there had not been many Councillors present. It was suggested that a personal note to Councillors from the Mayor prior to civic events would be useful.

Councillor Evans updated on a recent meeting with the Christmas lights contractor regarding new motifs.

Councillor Blackman commented that the Walking Festival would be putting a banner on Kirkland but that the cost was high.

The Town Clerk reported that the trees in the planters along Highgate and Stricklandgate had been successfully replaced. The old pot bound trees had been replanted at Gooseholme. The next stage is to look at cladding the planters to make them more attractive hopefully in a project with Kendal College.

The Town Clerk reported that the Green Wall had received planning permission. The next stage was to go out for tender.

969/18/19

REQUEST FOR SUPPORT REGARDING PROVISION OF FREE SPACE AT KENDAL OUTDOOR MARKET FOR TRADITIONAL SELLERS (REF KENDAL MARKET ACT 1978)

The Town Clerk had received a letter from a member of the public, which had been circulated prior to the meeting. The letter was regarding the provision of free space to local producers which had been something the Town Council had requested in its support of SLDC's application to be the market authority (the Kendal Market Act 1978). The member of the public had asked for free space to sell his damsons and was advised by SLDC that he did not qualify. He had subsequently found out that no one has been granted a free space apart from the original 1978 traders, and only one now remains occupying a free space. His letter asks that KTC support his request to SLDC to honour their original request.

The Committee considered the request for support although it was noted that we could only make a request to SLDC. There was general support for the concept and some merit in the claimant's request but it was unclear whether the resultant Act had allowed for the original home producers rather than in perpetuity for newcomers as well. Clarification of the legal position by SLDC was required. It was agreed that the Town Clerk would write to SLDC for clarification. This was proposed by Councillor Coleman and seconded by Councillor Cook and carried unanimously.

RESOLVED

that the Town Clerk would write to SLDC for clarification on the position regarding the provision of free space at Kendal Market.

970/18/19**COMMUNITY GOVERNANCE REVIEW CONSULTATION**

The Town Clerk gave a report on the Community Governance Review currently being undertaken by SLDC. Initial submissions closed in November 2018 and SLDC has now published their draft recommendations. These are now being consulted on until 26th May 2019. The Town Clerk outlined the responses to our submissions as follows:

- 1) Land West of High Sparrowmire - SLDC proposes to alter the boundary as requested.
- 2) Small triangle of land north of Laurel Gardens - SLDC is not minded to change this boundary as there is no evidence buildings will occupy this area. However the Committee felt that this small triangle of land is an anomaly and breaks the continuity of the Development Brief for this area. It was agreed that the Town Clerk is to write to SLDC stating that the Committee does not agree with the decision.
- 3) Gilthwaiterigg Lane - SLDC does not propose to change the boundaries here as there are no domestic properties.
- 4) Appleby Road - SLDC does not propose to change the boundaries here as there is no indication this site will be developed in the near future. The Committee felt that if it was then the community would be split in two and if identified for development it would be better to be proactive.
- 5) South of Natland Mill Beck Farm and industrial development land - SLDC proposes to change the boundaries here as requested.
- 6) Industrial development land at Scroggs Wood - SLDC proposes to change the boundary here as requested.
- 7) Brigsteer Road & Kendal Fell Quarry - there is no housing on the land and the request was to tidy up the boundary. SLDC does not propose to change the boundaries here
- 8) Rochester Gardens and development land south of Fell Close, Oxenholme - SLDC proposes to change the boundaries here as requested.

The Town Clerk also reported that the new Parish of Oxenholme submission had not at this stage provided enough evidence to be taken forward.

The Town Clerk noted that any final recommendations affecting Kendal Town Council would go to the Local Government Boundary Commission for England and that the decision would be theirs.

It was proposed by Councillor Coleman to respond to the consultation as outlined. This was seconded by Councillor Cook and carried unanimously.

RESOLVED

that the Town Clerk respond to the SLDC second round consultation on the Community Governance Review draft recommendations.

971/18/19**FUTURE OF THE TOWN CRIER ROLE**

The Town Clerk reported that the present Town Crier is leaving the post after 11 years. His last engagement will be Mayor Making in May.

It was proposed by Councillor Tirvengadam that a formal presentation be made at Mayor Making with a gift of up to £100 from the Council in recognition of all his work, much of it voluntarily. This was seconded by Councillor Blackman and carried unanimously. There was some discussion on the nature of the gift.

It was further proposed by Councillor Tirvengadam that the Town Crier should be replaced as this role forms an important part of Town Council proceedings and events and also supports the town. It was suggested that we advertise for a replacement and agreed to fund any replacement regalia required by any new Town Crier. This was seconded by Councillor Blackman and carried unanimously.

RESOLVED

that a formal presentation be made to the retiring Town Crier at Mayor Making with a gift of up to £100 from the Council in recognition of all his work.

RECOMMENDATION

that the Town Crier should be replaced by advertisement and any replacement regalia required by any new Town Crier be funded.

972/18/19**ITEMS FOR THE NEWSLETTER**

The Town Clerk advised the Committee that the Summer 2019 edition has sufficient articles. Councillor Tirvengadam requested that the Autumn/Winter edition included an article reporting on the Unity Festival.

973/18/19**EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman and seconded by Councillor Evans to move to Part II, this was carried unanimously.

RESOLVED

That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

Information relating to any individual [*Paragraph 1*]

STAFFING MATTERS [Paragraph 1]**974/18/19** **Town Treasurer Probation**

The Town Clerk had met with the Town Treasurer to review her probation period. The Town Clerk reported on the review period and the conclusions. The Town Clerk recommended approval of her permanent appointment. Councillor Coleman suggested offering training in the highlighted areas and for her to sit closer to the Town Clerk at Full Council.

Councillor Coleman proposed that the appointment of the Town Treasurer be made permanent following her probation period. This was seconded by Councillor Tirvengadam and passed unanimously.

RECOMMENDATION that the appointment of the Town Treasurer be made permanent following her probation period.

975/18/19 **Update on KTC Staffing Structure Project**

The Chairman reported on work so far and that the working group would be meeting before the next Management Committee and he will advise of the progress then. He asked that this be a standing item on the agenda.

RESOLVED that an Update on the KTC Staffing Structure Project be a standing item on the agenda.

976/18/19 **READMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor Blackman to re-admit the press and public. This was seconded by Councillor Tirvengadam and carried unanimously.

RESOLVED That the press and public be re-admitted for the remainder of the meeting (none were present).

ANY OTHER BUSINESS**977/18/19** **INSURANCE**

The Town Clerk advised the Committee that the Treasurer had negotiated to extend the Council's insurance, including Public Liability and assets, with the provider for a further 2 years. This had taken some time and had missed the last Audit, Grants & Charities Committee. There had been a slight increase of circa £200 for the coming year due to additional assets being added. The price will be the same for 2020/21 as long as KTC does not add any more assets or change the valuation of those we already have. Councillor Owen proposed this was acceptable. This was seconded by Councillor Bramham and carried unanimously.

RESOLVED that the Council's insurance, including Public Liability and assets, be extended with the current provider for a further 2 years.

978/18/19 COUNCILLOR TRAINING

Councillor Coleman asked if there was any training that could be provided for new members, especially Chairing skills. These would be useful for vice chairs roles also. The Town Clerk advised the Committee that there were courses provided by CALC and that she regularly shares emails advertising upcoming courses. She agreed to look specifically at the Chairing course and advise Councillors.

RESOLVED That the Town Clerk looking at training courses run by CALC, specifically the Chairing course, and advise Councillors.

The meeting closed at 8.55pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
967	Future High Streets Fund	RES	That the Town Clerk writes a letter of support on behalf of the Mayor and this Committee for the SLDC application to the Future High Street Fund.
969	Provision of Free Space at Kendal Outdoor Market	RES	That the Town Clerk would write to SLDC for clarification on the position regarding the provision of free space at Kendal Market.
970	Community Governance Review Consultation	RES	That the Town Clerk respond to the SLDC second round consultation on the Community Governance Review draft recommendations.
971	Future of the Town Crier Role	RES	That a formal presentation be made to the retiring Town Crier at Mayor Making with a gift of up to £100 from the Council in recognition of all his work.
		REC	That the Town Crier should be replaced by advertisement and any replacement regalia required by any new Town Crier be funded.
974	Town Treasurer Probation	REC	That the appointment of the Town Treasurer be made permanent following her probation period.
975	KTC Staffing Structure Project	RES	That an Update on the KTC Staffing Structure Project be a standing item on the agenda.
977	Insurance	RES	That the Council's insurance, including Public Liability and assets, be extended with the current provider for a further 2 years.
978	Councillor Training	RES	That the Town Clerk looking at training courses run by CALC, specifically the Charing course, and advise Councillors.

KENDAL TOWN COUNCIL WORK PROGRAMME – APRIL 2019

COMMITTEE	PROJECT TITLE	PROGRESS	PARTNERS	EST DATE OF COMPLETION	COMPLETED
MANAGEMENT Liz Richardson	Staffing Issues	Helen has left on maternity leave. Town Crier has resigned – last event will be Mayor Making. Ad and correspondence with media to find a replacement.			
	Consultations	Community Governance Review – comments on draft recommendations sent.			
	CIL governance	Recommendations from CIL working group (on agenda).			
	Dec 2015 Floods	EA flood alleviation planning application passed by SLDC.			
	Miscellaneous	Time spent on Stonecross Ward By-Election, Mayor Making, annual Health & Safety review, Annual Report and Annual Town Assembly.			
E&H Stacy Hurley	Infrastructure Projects	Asset plotting - support ongoing. Street lights done and liaising with SLDC re differences between their records (used to determine payment) and our assessment. Dockray Wall – on hold awaiting EAs plans for that area. Longpool wall and town centre railings painted. Unity Sculpture – advice sought and decision made to leave as is due to structural strength		March 2019 March 2019	March 2019 March 2019

		<p>concerns.</p> <p>CCC advice on banners on railings and removal of redundant posts with electrical connections – updates been sought for both.</p> <p>Mintsfeet paddock – EA and CCC liaison to understand issues and restrictions. Fed back to E&H Cmttee who agree with actions being taken by responsible bodies. We will observe for now and seek update where relevant.</p> <p>BT assets – investigating if a programme in place for unsightly disused BT boxes (complaint re Sandylands).</p>			
MAYORALTY & ARTS Liz Richardson	Offices & Council Meeting Venue Lease	<p>Advised to continue with lease process. Reminded that it is SLDC legal we are waiting upon.</p>	SLDC	TBC	
	Heritage	<p>Heritage condition survey actions being progressed. Currently sourcing a silversmith to undertake asset valuations on silver ware.</p>		TBC	
	Mayor	<p>The Mayor of Kendal’s Fund for the Aged & Infirm are undertaking the name change – progress has been made and final approval now sought from the Charities Commission.</p>		TBC	
CHRISTMAS LIGHTS & FESTIVALS Janine Holt	Christmas Lights	<p>Meeting held with Christmas Plus and order placed for additional motifs/lights to enhance Finkle Street, Kendal Museum and Wildman Street.</p> <p>The business owner from New Shambles sent her apologies so we will liaise with her on</p>		November 2019	

		enhancements to the yard.			
	Switch-On Event	The sponsors from last year have responded but there is still no confirmed sponsorship money. Abbot Hall is looking more unlikely as the venue for the start of the event. We have had an informal conversation with Sion Thomas about utilizing New Road and will speak with the Parks and Open spaces team about Abbot Hall park. The Brewery has also been mentioned as a possible alternative venue.		November 2019	
	Banners	Meeting held with SLDC officers and it appears no one is currently managing the lamppost banners on Highgate. We have asked for a formal request that KTC take over the management of these to go to the next Committee meeting for approval. Due to the H&S concerns with the installation of the Kirkland banner at the Ring of Bells, we have arranged for Christmas Plus to install this on behalf of the festivals if they so wish at their expense.	SLDC	April 2019	
ALLOTMENTS Janine Holt	Letting Plots Mapping Exercise	There will be an open morning at Rinkfield allotments on Saturday 18 th May - the aim of this is to chat with tenants and to ascertain their views on improving the site. All annual payments have been received and plots that are available have been let. Have been undertaking some research as to good green practice on allotments. This is to be an agenda item on the next Allotments Committee.		Ongoing	

<p>KiB Janine Holt</p>	<p>KiB</p>	<p>The proof of the planter signage has been received but unfortunately the deadline of 31st March wasn't met. Due to supplier annual leave the signs will not be produced until after the 15th April.</p> <p>We have had a good response from the school's competition - the change to a more generic topic area seems to have worked. Community entries are now starting to filter through - to date we have 4.</p> <p>Previous KiB sponsors have been written to plus some new businesses.</p>	<p>Continental SLDC</p>	<p>Ongoing</p>	
	<p>CiB/BiB</p>	<p>KTC is entered into CiB 2019. Work is starting on collating information for the portfolio.</p>		<p>July 2019</p>	
	<p>Bee Projects</p>	<p>Pollinator project – work is progressing and the findings will be reported in September 2019.</p>	<p>SLACC, SLDC</p>	<p>3 year project</p>	
<p>ACTION PLAN FOR KENDAL Stacy Hurley</p>	<p>Green Space Enhancement</p>	<p>Green Wall - Planning application approved. Tender document drafted and presented to E&H Cmttee. Questions raised about absorption rates and return on investment. Project on hold while further discussions had and research undertaken.</p> <p>Woolpack Yard signage – met contractors and meeting architect and landlord 08/04 to seek permission. Spoken to Kendal Futures re New Shambles model. Costing signage options and liaising with SLDC planning prior to approaching businesses. Building works due to complete</p>	<p>SLDC</p>	<p>TBC Summer 2019</p>	

		<p>July/Aug.</p> <p>Castle directional signage – audit scheduled for July but may be brought forward depending on Green Wall schedule.</p> <p>Nobles Rest – pursuing update re new entrance via SLDC and Civic Society.</p>		Summer 2019	
	Misc	<p>GDPR - Continued SLDC pressure / meetings to improve broadband connection to upstairs office. GDPR Audit of systems and work stations. Briefing with team on improvements to be made. Agreement that policy to be reread and signed by team May 2019.</p> <p>Newsletter (summer edition) - Articles being collated. Update of door to door figures been requested from Royal Mail due to reports some people haven't been receiving.</p> <p>KTC Website – New front page template received and tweaks made. Work underway to populate new calendar and upload new images prior to launch. Audit carried out on content and amendments ongoing.</p>		<p>May 2019</p> <p>June 2019</p> <p>May 2019</p>	

KENDAL TOWN COUNCIL

Community Infrastructure Levy Working Group

**Thursday 14th March, 2019 – 1pm
in The Mayor's Parlour, Town Hall, Kendal**

PRESENT

Councillors Andy Blackman, Chris Rowley, Jon Owen

Officers Liz Richardson (Clerk), Stacy Hurley (Project Manager)

Liz welcomed those present and gave an overview of the discussions around CIL funding to date, reminding the group that it had previously been agreed that CIL levy income would be allocated to projects within the development fund to increase the amount of action plan priorities that could be actioned.

Liz confirmed that the CIL income to date amounted to £12,166.89 which had to be spent within 5 rolling years of receipt.

The working group considered the action plan projects to determine where the monies would be best utilised. Care was taken to score each project against the criteria previously agreed.

The following recommendations were made and agreed by the group:

£2k towards the planter cladding (50% contribution)

£5k for Woolpack signage

£5k for Castle directional signage

BUDGET TIMETABLE 2020/21

Date	Action
23 April 2019	Management Committee to agree revised timetable and budget process.
16 September 2019	Management Committee to consider draft Action Plan, budget priorities and scoring system for budget bids.
September/October Committees	Invite Committees to formulate proposals for: <ul style="list-style-type: none"> • budget variations (additions, reductions, new items) • one-off Development Fund bids. Allotments Committee to consider recommended rent levels.
7 October 2019	Council to: <ul style="list-style-type: none"> • approve Action Plan, budget priorities and scoring system (by separate agenda item or by Management Cmttee recommendation)
October	Invite proposals from individual Councillors for: <ul style="list-style-type: none"> • budget variations • Development Fund bids, with a deadline of 31 October .
Early November	Special Management Committee to review budget proposals, prioritise bids and make recommendations to Council.
25 November 2019	Special Budget Council to: <ul style="list-style-type: none"> • consider draft standstill estimates, proposals for new items, possible council tax increase • set allotment rents • prioritise budget variations/Development Fund bids • agree draft indicative budget • draft Reserves Policy • review Investment Policy.
December	Guidance received from Central Government on potential council tax increases.
Late December	Receive council taxbase, election/lighting costs and council tax grant figures from SLDC.
6 January 2020	Council to: <ul style="list-style-type: none"> • consider effect of SLDC's information on draft budget • confirm reserves policy • consider and approve Action Plan bids from available budget • approve budget and set precept.

31 January 2020	Deadline for precept to be notified to SLDC.
28 February 2020	“Legal” deadline for issuing precept. **

** Legally the precept can be issued as late as 28 February and SLDC would be obliged to pay it to the Town Council. This is not advisable because, if SLDC have not received it by 31 January, they can assume the amount of the precept (which may be very different from the Town Council’s actual precept) and set the council tax accordingly.

KENDAL TOWN COUNCIL - MANAGEMENT COMMITTEE

BUDGETARY CONTROL STATEMENT: OUTTURN EXPENDITURE TO 31 MARCH 2019

2018/19 Approved Budget	Heading	Actual to date	Commitments	Total to date	Budget Remaining
£		£	£	£	£
	Management:				
163,500	Staff Salaries	174,505		174,505	(11,005)
(71,070)	Staff Recharges to Services	(77,134)		(77,134)	6,064
500	Travel & Training	1,648		1,648	(1,148)
(2,100)	Pension Fund Adjustment	(2,100)	0	(2,100)	0
16,040	Premises	16,360		16,360	(320)
6,060	Supplies & Services	5,290		5,290	770
10,130	Audit, Subscriptions & Insurances	9,765		9,765	365
0	Elections	0		0	0
8,860	Newsletter	9,641		9,641	(781)
6,160	IT & Website	5,393		5,393	767
2,020	Miscellaneous (includes £8,636 Parish Poll)	9,916		9,916	(7,896)
140,100	Total:	153,284	0	153,284	(13,184)
	Action Plan Items:				
4,800	Support for Kendal Futures Projects	0		0	4,800
7,750	Support for Co-ordinator	7,750		7,750	0
11,714	Delivering the Action Plan	11,300		11,300	414
10,000	Support for Kendal TIC	5,000		5,000	5,000
3,000	Eden & South Lakeland Credit Union	3,000		3,000	0
250	Lancaster Canal Regeneration Partnership	250		250	0
4,467	Kendal Destination Website (funded by Kendal Futures)	3,450	150	3,600	867
5,000	Community Emergency Planning	0		0	5,000
42,181	Total:	30,750	150	30,900	11,281