

KENDAL TOWN COUNCIL

Management Committee

**Tuesday 23rd April 2019 at 7.30 pm
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Geoff Cook (Vice Chair), Shirley Evans, Andy Blackman and Paul Bramham
- APOLOGIES** Councillors Stephen Coleman (Chair), Guy Tirvengadam (Mayor), Douglas Rathbone and Susanne Long; plus Liz Richardson (Town Clerk)
- OFFICERS** Judith Lomax (Treasurer), Nicky King (Council Secretary)
- 1078/18/19 PUBLIC PARTICIPATION**
- None.
- 1079/18/19 DECLARATIONS OF INTEREST**
- None.
- 1080/18/19 MINUTES OF THE MEETING HELD ON 18TH MARCH 2019**
- The Chairman presented the minutes of the meeting held on 18th March 2019, which had been approved by full Council on 1st April 2019. Members accepted the minutes as a correct record.
- MATTERS ARISING** (Not on Agenda)
- 1081/18/19 Minute Ref 966/18/19 – Schools of Science and Art Charity**
At the last meeting the possibility of a donation from the Schools of Science and Art Charity to Sandgate School had been discussed. Councillor Evans had since met with the School to consider suitable projects. This was subsequently discussed by Full Council on 1st April 2019 when it was resolved that a subgroup would give the matter further consideration. Councillor Blackman advised that the subgroup was due to meet on 24th April 2019 and would report back with a recommendation at the next Full Council meeting in May.
- 1082/18/19 Minute Ref 969/18/19 – Kendal Outdoor Market**
It was agreed that the Treasurer would check whether the Town Clerk has written to SLDC for clarification of the legal position in respect of the provision of free space at Kendal Outdoor Market for traditional sellers.
- RESOLVED** That the Treasurer liaise with the Town Clerk for an update on progress.
- 1083/18/19 Minute Ref 970/18/19 – Community Governance Review**
It was agreed that the Treasurer would check whether the Town Clerk has responded to the SLDC second round consultation on the Community Governance Review draft recommendations.

RESOLVED That the Treasurer liaise with the Town Clerk for an update on progress.

1084/18/19 **Minute Ref 971/18/19 – Town Crier Role**

It was noted that the recruitment process was in hand for a replacement Town Crier. Treasurer to check on progress with the Town Clerk.

RESOLVED That the Treasurer liaise with the Town Clerk for an update on progress.

1085/18/19 **URGENT ITEMS OF BUSINESS**

None.

1086/18/19 **REPORT ON WORK PROGRAMME**

Members considered the report on project progress for April 2019 prepared by the Town Clerk.

It was noted that comments on draft recommendations in respect of the Community Governance Review had been sent. This had been raised earlier in the meeting.

It was further noted that the Green Wall project was on hold pending further discussions and research in respect of absorption rates.

Councillor Evans referred to work at Woolpack Yard and commented that the Project Manager needs to keep liaising with contractors in respect of the likely timescale for completion of the works.

RESOLVED That the Project Manager should keep liaising with contractors in respect of the likely timescale for completion of the works at Woolpack Yard.

1087/18/19 **REFURBISHMENT OF THE TOWN HALL**

There was nothing to report at the current time. Further advice is currently awaited from SLDC.

Councillor Bramham raised concern regarding disabled access. He pointed out that access from the Council Chamber to the ground floor is difficult for disabled people. It was noted that there is to be a presentation by SLDC at a future Council meeting and suggested that this matter be raised at that time.

RESOLVED That disabled access be raised during discussions concerning the Town Hall refurbishment.

1088/18/19 **CIL WORKING GROUP REPORT AND RECOMMENDATIONS – CLLRS OWEN & BLACKMAN**

Councillor Blackman presented a paper following a recent meeting of the Community Infrastructure Levy Working Group. The Group had met to consider the action plan projects to determine where CIL

monies would be best utilised. After scoring projects against criteria previously agreed the following recommendations were made by the Group:

£2k towards the planter cladding (50% contribution)
 £5k for Woolpack signage
 £5k for Castle directional signage

Members noted the contents of the paper.

1089/18/19 REVIEW OF BUDGET TIMETABLE 2020/21

Members considered the Budget Timetable for 2020/21 and this was approved.

1090/18/19 ITEMS FOR THE NEWSLETTER

Summer Edition

Standard items from individual committees, along with an article introducing the new Mayor for 2019/20.

1091/18/19 REVIEW OF SPEND AGAINST BUDGET 2018/19

The Treasurer presented the Budgetary Control Statement to 31st March 2019. An overspend on salaries was highlighted which had been reported and discussed previously. There had also been an overspend on Miscellaneous which was mainly due to the Parish Poll.

1092/18/19 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Evans and seconded by Councillor Blackman to move to Part II, this was carried unanimously.

RESOLVED

That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

Information relating to any individual [*Paragraph 1*]

1093/18/19 STAFFING MATTERS [Paragraph 1]

Update on KTC Staffing Structure Project

Councillor Cook confirmed that a working group had been formed and a meeting had been held. The Group are looking at various options to ensure KTC is operating as effectively as possible and discussions are ongoing. A comparison exercise is taking place which will consider staff roles against other similar sized Councils.

1094/18/19 READMISSION OF PRESS AND PUBLIC

It was proposed by Councillor Evans to re-admit the press and public. This was seconded by Councillor Blackman and carried unanimously.

RESOLVED that the press and public be re-admitted for the remainder of the meeting (none were present).

1095/18/19 ANY OTHER BUSINESS

None.

The meeting closed at 8.01pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
1082	Kendal Outdoor Market	RES	That the Treasurer liaise with the Town Clerk for an update on progress.
1083	Community Governance Review	RES	That the Treasurer liaise with the Town Clerk for an update on progress.
1084	Town Crier Role	RES	That the Treasurer liaise with the Town Clerk for an update on progress.
1086	Work at Woolpack Yard	RES	That the Project Manager should keep liaising with contractors in respect of the likely timescale for completion of the works at Woolpack Yard.
1087	Refurb of Town Hall	RES	That disabled access be raised during discussions concerning the Town Hall refurbishment.