

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the Annual Meeting of Kendal Town Council held in the Council Chamber at the Town Hall, Highgate, Kendal, on Tuesday, 7 May 2024, at 7.30 p.m.

Councillors

G Archibald	Present	A Blackman	Apologies
S Blunden	Present	J Brook	Present
D Brown	Apologies	A Campbell	Present
S Coleman	Apologies	J Cornthwaite	Present
J Dunlop	Present	L Edwards	Present
R Edwards	Apologies	D Evans	Present
C Hardy	Apologies	A Finch	Present
L Hendry	Present	M Helme	Present
H Ladhams	Present	E Hennessy	Present
D Miles	Present	S Long	Present
C Russell	Present	D Rathbone	Present
K Simpson	Present	M Severn	Apologies
P Thornton	Present	G Supka	Apologies
R Sutton	Present	G Tirvengadam	Present

In attendance: Chris Bagshaw (Town Clerk) and Simon Unsworth (Heritage Officer).

Public Participation

A Member of the public raised the following points:

- Was the full council meeting legal as the agenda had not been publicly available for three clear working days?
- Kendal Town Council's website needs updating and there needs to be better signage to indicate where the office is.
- Both the Birdcage and the bus stop opposite Boots are damaged. Can KTC put pressure on Westmorland and Furness Council to address these?
- It was hard to hear speakers at the Remembrance events. Could portable speakers be used?
- The town is overrun with pigeons – can something be done about this?

Cllr Dunlop thanked the member of the public and reassured them that each of these issues would be looked at.

1/2024 Mayor and Deputy Mayor 2024

The Mayor thanked members and officers for assisting her in a very memorable 12 months in office.

It was noted that, following election, both the new Mayor and Deputy Mayor could take office immediately, having agreed to sign their declarations of acceptance of office at the Mayor Making Ceremony on 16 May 2024, in accordance with the Local Government Act 1972 (Section 83(4)(c)).

Cllr Brook proposed, seconded by Cllr Archibald, that Cllr J Cornthwaite be elected Mayor of Kendal for the Municipal Year 2024/25. No other nominations were forthcoming.

Resolved: To elect Cllr J Cornthwaite Mayor of Kendal for the Municipal Year 2024/25.

Cllrs Dunlop and Cornthwaite retired briefly, with the meeting adjourned, after which it resumed with Cllr Cornthwaite now in the Chair. Cllr Cornthwaite thanked Cllr Dunlop for her sterling work as Mayor, and thanked members for electing him to the post.

Cllr Rathbone proposed, seconded by Cllr Dunlop, that Cllr R Sutton be elected Deputy Mayor. No other nominations were forthcoming.

Resolved: To elect Cllr R Sutton Deputy Mayor of Kendal for the Municipal Year 2024/25.

2/2024 Apologies

Apologies for absence were received and accepted from Cllrs Blackman, Brown, Coleman, R Edwards, Hardy, Severn and Supka.

3/2024 Declarations of Interest

No declarations of interest were raised under this item.

4/2024 Exclusion of Press and Public

There were no excluded items included within the agenda.

5/2024 Minutes of Last Council Meeting

Cllr Ladhams pointed out an error in her name.

Resolved: To receive the minutes of the meeting of the Council held on 8 April 2024, with the correction to Cllr Ladham's name, and to authorise the Chair to sign them as a true record.

6/2024 Review of the Terms of Reference for Committees

The Council noted that it had adopted new Terms of Reference for its committees, with effect from 1 October 2023. The Annual Meeting of the Council afforded an opportunity to review these and to make any necessary changes, prior to appointing members.

It was suggested that committee memberships might be reduced where not enough people were available. This proposal was accepted and it was:

Resolved: To note the current Terms of Reference for the Council's Committees, amending the complement of members appropriately when considering membership.

7/2024 Chairs and Vice Chairs of Committees

The Council considered the offices of Chair and Vice-Chair of its various committees. Nominations had been received by the Town Clerk prior to the meeting as follows:

Allotments Committee

1	Alvin Finch	Chair
2	Giles Archibald	Vice chair

Audit Committee

1	Craig Russell	Chair
2	Doug Rathbone	Vice Chair

Culture and Communities Committee

1	Helen Ladhams	Chair
2	Leone Edwards	Vice Chair

Environment Committee

1	Eammon Hennessy	Chair
2	Giles Archibald	Vice Chair

Kendal in Bloom Committee

1	Andy Blackman	Chair
2	Richard Sutton	Vice Chair

Mayoralty and Heritage Committee

1	Jonathan Cornthwaite	Chair
2	Richard Sutton	Vice Chair

Planning Committee

1	Doug Rathbone	Chair
2	Helen Ladhams	Vice Chair

Management Committee

1	Stephen Coleman	Chair
2	Julia Dunlop	Vice Chair

The list was moved en-bloc and it was:

Resolved: To elect/re-elect the Councillors shown above as Chairs and Vice Chairs of the Committees shown for the forthcoming year.

8/2024 Membership of Committees

The Council reviewed the membership of its committees. A list of nominations had been provided to the Town Clerk prior to the meeting. Where applicable the Council noted the numbers of members and amended them as shown.

Allotments Committee

Consists of 6 members of the Council and 3 co-opted representatives from the allotment tenants. Co-opted members may vote on any decision except those involving expenditure.

1	Alvin Finch	Chair
2	Giles Archibald	Vice chair
3	Jonathan Cornthwaite	
4	Leone Edwards	
5	Carol Hardy	
6	Liz Hendry	

Audit Committee

Reduced from 9 to 7 members.

1	Craig Russell	Chair
2	Doug Rathbone	Vice Chair
3	Stephen Coleman	
4	Julia Dunlop	
5	Leone Edwards	
6	David Evans	
7	Mhairi Helme	

Culture and Communities Committee

Reduced from 9 to 8 members.

1	Helen Ladhams	Chair
2	Leone Edwards	Vice Chair
3	Mhairi Helme	
4	Susanne Long	
5	Craig Russell	
6	Kate Simpson	
7	Richard Sutton	
8	Peter Thornton	

Environment Committee

Consists of 9 members

1	Eammon Hennessy	Chair
2	Giles Archibald	Vice Chair
3	Simon Blunden	
4	David Brown	
5	Jonathan Cornthwaite	
6	Mhairi Helme	
7	Susanne Long	
8	Craig Russell	
9	Kate Simpson	

Kendal in Bloom Committee

Increase from 5 to 6 Council members and 5 co-optees.

1	Andy Blackman	Chair
2	Richard Sutton	Vice Chair
3	Liz Hendry	

4	David Brown	
5	Alvin Finch	
6	Eammon Hennessy	

Mayoralty and Heritage Committee

Reduce from 9 to 8 members

1	Jonathan Cornthwaite	Chair
2	Richard Sutton	Vice Chair
3	Jonathan Brook	
4	Julia Dunlop	
5	Matt Severn	
6	Doug Rathbone	
7	Craig Russell	
8	Guy Tirvengadam	

Planning Committee

Consists of 9 members

1	Doug Rathbone	Chair
2	Helen Ladhams	Vice Chair
3	Adam Campbell	
4	Jonathan Cornthwaite	
5	Leone Edwards	
6	Rachel Edward	
7	Alvin Finch	
8	Dave Miles	
9	Godfrey Supka	

Management Committee

Consists of the Chairs of each Committee above (including the Mayor as Chair of the Council), plus a Chair and Vice Chair. Committee vice-chairs may deputise on occasions when the Chair is unable to attend. May co-opt such other members as it sees fit up to a maximum of two further councillors.

1	Stephen Coleman	Chair
2	Julia Dunlop	Vice Chair
3	Doug Rathbone	Planning
4	Jonathan Cornthwaite	Mayor
5	Eammon Hennessy	Environment
6	Helen Ladhams	Culture & Communities
7	Alvin Finch	Allotment
8	Craig Russell	Audit
9	Susanne Long	Kendal Futures
10	Andy Blackman	Kendal in Bloom

Resolved: To approve the complements and list of Committee Memberships for 2024/25.

9/2024 Schedule of Meetings 2024/25

The Council considered the Schedule of Meetings for the forthcoming year.

Resolved: To approve the Schedule of Meetings for 2024/25.

10/2024 Representation on Outside Bodies

The Council reviewed its representation on Outside Bodies for 2024/25. There was a query about how the Council went about establishing what relationship was expected by the Outside Body from Council representation. The Clerk explained that the process was one of engagement and development, and reiterated that appointed members should make contact as soon as possible with the Outside Body. It was noted that there was no Museum body listed, and that historically the Town Council had always played an active role in this. It was suggested that members alert the Clerk to any other body to which the Council might benefit from membership or appointment.

Resolved: To approve the list of appointments to Outside Bodies for 2024/25 as follows:

Resolved: For officers to seek clarification about the meetings of the organisations where shown.

Resolved: For officers to make further inquiries concerning the establishment of an active Museum Partnership Committee with Westmorland and Furness Council and Kendal College.

Organisation	No. of Rep(s)	Representative(s)	Reports to	Notes on role
Air Quality Working Group	1	Cllr G Archibald	Environment	Watching brief to be clarified
BID Board	1	Cllr H Ladhams	Management; Council	Active member
Brewery Arts Centre	1	Cllr J Dunlop	Council	Watching brief
Cumbria Association of Local Councils	2	Cllr C Russell	Council	Active members
Emergency Plan (Kendal Community Emergency Plan Group)	1	n/a	Management; Council	Group Disbanded
Integrated Care Community/Healthy Towns Status (W&FC)	1	Cllr R Sutton	Council	Active member
Lakes Line User Group	1	Cllr S Coleman	Council	Watching brief
Kendal Bus User Group	1	Cllr E Hennessy	Council	Watching brief to be clarified.
Kendal Dementia Action Alliance	1	Cllr R Sutton	Council	Active member
Kendal Futures Board	1	Cllr S. Long	Management; Council	Active member
Kendal Lads and Girls Club	2	Cllr L Edwards Vacancy	Council	Watching brief. Noted that meetings currently

Organisation	No. of Rep(s)	Representative(s)	Reports to	Notes on role
				clash with Council committees.
Kendal Mountain Festival	1	Cllr M Helme	Culture and Communities	Watching brief
Kendal Relief in Need Charity	2	Mayor and Deputy Mayor	Council	Active members
Lancaster Canal (Northern Reaches)	2	Cllr P Thornton Cllr L Hendry	Council	Active members
One Voice	1	Cllr R Sutton	Council	Watching brief to be clarified
Rinteln Town Twinning Association	4	Mayor and Deputy Mayor Cllr J Brook	Mayoralty and Heritage	Active members
South Lakeland Action on Climate Change and Transition South Lakes	2	Cllr S Blunden Cllr M Helme	Environment	Watching brief
Westmorland & Furness Diversity, Equity and Inclusion Partnership	1	Cllr G Tirvengadam	Council	Active member

11/2024 Reports from Representatives on Outside Bodies

Council considered a report from the Council representative on the following outside organisation:

- Integrated Care Community (ICC) Meeting (a written report from Cllr R Sutton)

Resolved: To receive the report from the representative on the outside organisation shown above.

12/2024 Minutes from Committees

The Council was presented with the following minutes from recent meetings of the Council's standing committees. It was noted that the minutes from the Allotments Committee meeting held on 29 April were not yet available.

- Culture and Communities Committee meeting held on 15 April 2024 – Cllr H Ladhams presented the minutes
- Mayoralty and Heritage Committee meeting held on 25 March 2024 – Cllr J Dunlop presented the minutes.
- Planning Committee meetings held on 8 April and 22 April 2024 – Cllr D Rathbone presented the minutes.

Resolved: To receive the minutes of recent meetings of the Council's standing committees shown above.

Cllr Cornthwaite invited councillors to join him for drinks in the Mayor's Parlour after the meeting.

The meeting closed at 8.27 p.m.