

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



6 March 2023

To Members of the Environment and Highways Committee

Cllr G Archibald (Vice-Chair)	Cllr E Hennessy (Chair)
Cllr S Blunden	Cllr S Long
Cllr D Brown	Cllr C Russell
Cllr J Cornthwaite	Cllr K Simpson
Cllr M Helme	

You are summoned to a meeting of Kendal Town Council Environment and Highways Committee on Monday, 13 March 2023, at **7.00 p.m.**, in the Council Chamber at the Town Hall, Highgate, Kendal.

Yours faithfully

Chris Bagshaw
Town Clerk

AGENDA

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes of the Last Meeting

To receive the minutes of the meeting of the Environment and Highways Committee held on 14 November 2022 and to authorise the Chairman to sign them as a correct record (see attached).

5. Presentation from Clean River Kent Group

To receive an update from the Clean River Kent Group.

6. Oxenholme Signage

To receive an update and inform next steps (see attached).

7. Minute Action Sheet

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

8. Environment and Highways Budget 2022/23

To receive a report on the Environment and Highways budget for the current year and approve verbal spend requests (see attached).

9. Project Update Report

To review an update of ongoing projects and answer members' questions (see attached).

10. Climate Hub

To receive a proposal and inform next steps (see attached).

11. Kendal Together Toward...

To discuss and endorse revised approach to the former accreditation scheme, which was a response to a Climate Change Citizen's Jury recommendation (verbal update).

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Minutes of a meeting of the Environment and Highways Committee held on Monday, 16 January 2023, at 7.09 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Present
Cllr D Brown	Apologies	Cllr J Cornthwaite	Present
Cllr M Helme	Present	Cllr E Hennessy (Chair)	Present
Cllr S Long	Present *	Cllr C Russell	Apologies
Cllr K Simpson	Present **		

* Arrived at 7.15 p.m. between consideration of Agendas Items Nos. 5 (Presentation from Clean River Kent Group) and 6 (Minute Action Sheet).

** Arrived at 7.35 p.m. during consideration of Agenda Item No.8 (Project Update Report).

In attendance: Democratic Services Assistant (Inge Booth), Development and Delivery Manager (Helen Watson-Moriarty), Projects Officer (Anne-Marie Sanderson), Cllr P Thornton and one member of the public (Duncan Pollard from South Lakes Action on Climate Change).

E45/2022 Apologies

Apologies for absence were received and accepted from Cllrs D Brown and C Russell.

E46/2022 Declarations of Interest

No declarations of interest were raised under this item.

E47/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

E48/2022 Minutes of the Previous Meeting

Reference was made to Minute No. E35/2022 (Project Update Report) and the allocation of £7,500 towards the development of a project to develop the old Highways Depot at Mintsfeet. It was pointed out that the minutes read that this was contingent on support coming from Cumbria County Council, as well as other stakeholders, but that this had not been the case, with a Member simply having undertaken at the meeting himself to press for match-funding. The Development and Delivery Manager confirmed that this item was shown within the Budget under Green Spaces and Improvements and was not dependent on match-funding.

Further raised was the matter of the Committee's recent recommendations with regard to the apportionment of Community Infrastructure Levy (CIL) funding. Attention was drawn to the fact that the Budget had not yet been finalised due to a number of outstanding issues but was due to be considered by Full Council on 6 February 2023 and the importance of not missing an opportunity in relation to use of this money was stressed.

Resolved: To receive the minutes of the meeting of the Committee held on 14 November 2022 and to authorise the Chair to sign them as a true record.

E49/2022 Presentation from Clean River Kent Group

The representatives from Clean River Kent were not present at the meeting.

E50/2022 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings. The Development and Delivery Manager elaborated on a number of the items contained within the document.

Resolved: To receive the report.

E51/2022 Environment and Highways Budget 2022/23

The Committee considered a report on the Environment and Highways budget for the current year.

A concern having been raised in relation to the figures shown for Climate Change, which demonstrated that no money remained for New Projects, the Development and Delivery Manager provided a breakdown with regard to the figures shown. She was asked if money would be available for Climate Change New Projects within the 2023/24 Budget, however, she was unable to provide assurance in this regard, not having seen the draft Budget.

Resolved: To request the inclusion of a further £3,000 for Climate Change under the New Projects TBC heading within the 2023/24 Budget.

Further queried was the figure of -£350 shown as remaining regarding Jury Recommendations Sculpture and the Development and Delivery Manager explained that this figure should read as zero. She undertook to confirm this with the Finance and Administration Officer.

Resolved: The Development and Delivery Manager to confirm the remaining budget figure with regard to the Jury Recommendations Sculpture Budget.

The Committee discussed the remaining budget of £10,000 shown regarding the Town Centre Recommendations Hub, pointing out that £10,000 per year for three years had originally been authorised. The Development and Delivery Manager explained that £122,102 was the remaining Budget for 2022/23 and that this money remained earmarked as shown, this money having been allocated from the 2022/23 development fund. The Chair undertook to discuss the matter with the Town Clerk and to ensure that the items expected by the Committee in each year were shown within the 2023/24 Budget.

Resolved: The Chair to discuss with the Town Clerk the 2023/24 Budget and ensure that those items expected in each year by the Committee are included.

The Development and Delivery Manager provided a breakdown with regard to the River Connectivity and the FRSWG Scheme (Reserve Pot), again explaining that the document before Members showed only figures for 2022/23. It was, however, suggested that these particular Budget lines needed re-examining and that some confusion may have arisen therein.

Resolved: The Town Clerk be requested to re-examine the Budget lines with regard to River Connectivity and FRSWG Scheme (Reserve Pot).

A Member pointed out that she had recently put her South Lakeland District Council Members' locality allowance of £1,000 towards Kendal Town Council footpaths and explained, for the benefit of other District Council Members present at the meeting, how this could be done.

Resolved: To receive the report.

E52/2022 Project Update Report

The Committee was presented with an update of ongoing projects and offered the opportunity to ask questions.

First discussed was New Infrastructure and the handrail at Fountain Brow. Quotes having been sought for the work, a contractor had pointed out that the flags were unsafe. The issue had been reported to Cumbria County Council and assigned to a Highways team. It was suggested, therefore, that the matter be put to one side until April 2023, when Cllrs G Archibald and P Thornton would discuss the matter with the Highways Officer.

Resolved: Cllrs G Archibald and P Thornton to discuss the matter of the handrail at Fountain Brow with the CCC Highways Officer come April 2023.

Also referred to was the proposed handrail at Vicarage Drive, installation of which would require digging in proximity to electrical cables. It had been suggested that work at this site be passed on to the Highways Team, which was accustomed to carrying out this type of work.

Resolved: Work on the handrail at Vicarage Drive to be passed on to the Highways Team.

Consideration was next given to Infrastructure Maintenance and repainting of rusty handrails on Sepulchre Lane. Also discussed was painting the handrail on Stoney Lane. It was, however, pointed out that the Stoney Lane handrail is galvanized and that painting the structure would only create a maintenance issue. It was, therefore, suggested that the views of the Fellside Forum be sought on this matter.

Resolved: To paint the Sepulchre Lane handrail as per recieved quote.

Resolved: To seek the views of the Fellside Forum with regard to painting the Stoney Lane handrail.

The Development and Delivery Manager provided updates in relation to Climate Change projects.

The Projects Officer referred to Biodiversity Schemes and Grants and the Committee discussed the Living Roof at Blackhall Road Bus Shelter, details of which were provided within the report around the need for structural reinforcement. The options were to either obtain a structural survey at a cost of circa £1,000 or to use the agreed funding to add value

to bus shelters. Members discussed the matter at length and many expressed concerns with regard to the option of obtaining a structural survey, of the opinion that alternatives should be examined. Also discussed was the possibility of exploring other options for adding greenery to Blackhall Road.

Resolved: To pursue Option (b), to use agreed funding to add value to bus shelters which are currently planned/in development (e.g. on Kirkbarrow) and explore alternative greening options for Blackhall Road

The Projects Officer informed the Committee that quotes for wildflowers at Kendal Green had been more expensive than estimated, with an additional £800 being required in relation to turf costs. Whilst there were no other organisations that would be contributing, it was raised that there were people within the community who were willing to assist in preparing the site. The Development and Delivery Manager explained that it would be wise to ask Continental to deal with the removal of the turf, particularly with them being aware of the need to ensure that wildflower areas were maintained going forwards. The Projects Officer also pointed out the need for signage to remind both contractors and the public of this fact. Members expressed the wish for details of this project to feature in the Newsletter, together with before and after pictures.

Resolved: To allocate an additional £800 to the project for wildflowers at Kendal Green from the Biodiversity budget.

Resolved: Officers to arrange for details of the project for wildflowers at Kendal Green to feature within the Newsletter, together with before and after pictures.

The Delivery and Development Officer talked about Footpath Improvements, advising that quotes were being sought for three priority paths, as detailed within the report. With regard to the St. Thomas' School access footpath, she explained that the District Council was planning to make improvements here, so this no longer needed to feature as a Town Council matter. Members asked for this to be monitored to ensure that the work was carried out.

The quotes for Vicarage Drive to Echo Barn Hill were within budget; the Development and Delivery Manager would be meeting with Estates Officers at the District Council to work out the most suitable way forward. Members were keen for the adjacent area of land to be tidied up and the Chair suggested that there was sufficient interest in that area for local people to become involved. The current owners wanted to install a bench on the site and discussions were taking place. Attention was drawn to the fact that the Management Committee had suggested that the Town Council should propose the location for the bench at Vicarage Drive, together with an inscription regarding the Town Council's donation.

The Chair pointed out that the signs on the "happy to chat" benches had all gone and needed replacing as soon as possible, explaining that there had been positive feedback in this regard.

He also raised the fact that the Council's draft Biodiversity Policy, which had been in development for some time, had not come back before the Committee. The Development and Delivery Manager explained that it had been updated and that a staff training event had taken place.

The need to continue to monitor the footpaths following the recent audit was raised and, in addition, the need to prioritise the next batch for improvement. The Projects Officer suggested that suitable criteria could be developed in this regard and that, in addition, local communities could be asked for their views. The Chair stressed the need for a plan in the event that CIL money was being sought in this regard. Further suggested was the need for

footpaths to bring people into the Town Centre, setting out the time to walk there and making people more likely to walk. A query was raised with regard to the Jenkin Rise to Fowl Ing Lane path and the Projects Officer explained that this was scheduled for work by Cumbria County Council. Cllr Archibald also reported positive feedback received regarding the newly installed handrail at the Triangle Community Garden.

Resolved: Officers to produce a set of criteria regarding footpath improvement prioritisation as works are completed.

Resolved: Officers to action Vicerage Drive bench suggestions to speed up transfer.

Resolved: Officers to reinstall Happy to Chat signs

Resolved: To share the updated Biodiversity Policy.

E53/2022 Canal Head Wetland Area

The Committee considered a report which referred to the recent expansion of the allotment site at Canal Head. Following vegetation clearance, it had become apparent that part of this area was liable to flooding and that as this section of the site could not be let out for allotment purposes, it was being proposed that it be developed as a wetland area to enhance biodiversity. Cumbria Wildlife Trust had provided guidance on suitable wildflower species to include, and quotes had been obtained from wildflower suppliers. Kendal Conservation Volunteers had also expressed an interest in taking on the wetland as a community project.

The Development and Delivery Manager further informed Members that the cost of the project could be met from the Biodiversity Project. In addition, she raised the need for suitable signage to indicate to the general public that the wetland area was intentional and of its benefits to the biodiversity.

During discussion, the possibility of the inclusion of a sculpture was raised. The potential links to Kendal in Bloom were raised and the Development and Delivery Manager said that if the project was completed prior to Britain in Bloom, then it would definitely be included within the tour. Members expressed support for the submission by Kendal Conservation Volunteers to grow wildflowers from seed and to plant and assist with ongoing maintenance.

Resolved: To accept the submission from Kendal Conservation Volunteers, the total cost of the project to be £1,300 as set out within the report.

E54/2022 Finkle Street Benches

Note – During consideration of the item, those Members on the Committee who were also Members of South Lakeland District Council, Cllrs G Archibald, J Cornthwaite, E Hennessy and S Long, expressed conflicts of interest, and whilst taking part in the discussion on the item, took no part in the voting thereon.

The Development and Delivery Manager presented a report following a recent walkabout on Finkle Street by representatives from the Town Council, Kendal Futures, Kendal BID and the District Council following complaints from local businesses regarding the low quality public realm. The report referred to four benches located on Finkle Street, photographs of which were included. The benches were in need of repair, the ends rusting, repainting required and the settings loose, causing them to be unstable. Due to current Local Government Reorganisation priorities, neither the District Council nor the County Council were able to

address the issues, and the District Council had therefore recommended that the Town Council adopt the benches in order to speed up improvement progress.

During discussion, concern was expressed with regard to the Town Council taking on someone else's liability. Cllr P Thornton, whilst not a Member of the Committee, referred to the new Westmorland and Furness Council and suggested that there was an opportunity now to negotiate with that Council an annual payment for the Town Council to maintain all benches within the Town moving forward. Members supported a suggestion for the need for discussion on the bigger picture and the potential for the Town Council to provide better local input on this type of issue. In the meantime, it was felt necessary for the Town Council to adopt and improve the benches.

Resolved: To adopt the four benches and obtain improvement quotes to be funded in the next financial year via Public Realm funding allocations.

E55/2022 Serpentine Woods Support

The Development Manager reported that the Town Council had allocated £5,000 towards the creation of additional play opportunities around Fellside following the closure of the small play area at Nobles Rest Park. The report explained how engagement with the community had gathered ideas on how to improve the existing natural play provision at Serpentine Woods. The proposal would create both improvements and stronger promotion to enable more children in Kendal to enjoy the Nature Trail, Alphabet Trail and additional natural play points, details of which were provided.

Members expressed support for the proposals.

Resolved: To approve spending of the allocated £5,000 on the following enhancements, as detailed within the report:-

- (1) Fairy Gate (£500);
- (2) Fairy Green (£1,000);
- (3) Labyrinth (£600);
- (4) Alphabet Trail Leaflet (£1,000);
- (5) Nature Trail Leaflet (£1,000); and
- (6) Additional Natural Play Areas (£900).

E56/2022 Kendal Accreditation

The Development and Delivery Manager provided a verbal update on the revised approach with regard to Kendal Accreditation. She informed Members that costs had been investigated for the creation of an accreditation scheme in conjunction with Green Small Business, as had been agreed at the previous meeting. The Chair and Vice-Chair had, however, been of the opinion that the costs were too high. Alternative approaches were now being considered, including a network informed by conversations with the District Council, Kendal BID, Kendal Futures and CAfS Green Business Support Network. The advice had been not to create an alternative accreditation system in order to avoid reputational risk around greenwashing and instead create a positive, supportive network rather than an accreditation system that the Council could not regularly assess or maintain. It had been recommended to develop a network along the lines of the "Kendal Together Towards" idea

proposed at the last meeting and linking to Sustainability Hub developments, i.e. by hosting training events to kickstart the network and also linking into the existing Zero Carbon Kendal Website and social media. This was similar to the change in food recommendation from “Promote Plant Based Diets” to “Promote Low Carbon Diets” and the Development and Delivery Manager pointed out that the Jury accepted and, to an extent, expected recommendations to be adapted to enable delivery where possible. A full, researched proposal would follow at the March Committee’s meeting.

Members expressed support for this more aspirational idea. Duncan Pollard from SLACC, who was present at the meeting, indicated that he also welcomed the idea.

Resolved: To note the verbal update.

Resolved: For the Development Manager to develop the idea and present a proposal in March.

E57/2022 Kendal Yards Initiative

The Development and Delivery Manager reported that Kendal Futures had been hosting Place Making Groups with community members and Kendal Town Council as part of achieving the Kendal Vision. Various improvements had been discussed, with Kendal yards having been researched as an aspect of Kendal’s public realm that required improvements. Together with Rag Tag Arts, Kendal Futures had identified four priority yards, based on their proximity to the Town Centre, current condition and how many people used them as an entrance to their property or business. The total costs of the project would £10,000, approximately £2,500 per yard. Enhancements would be bespoke to each yard, but likely to include planting, bin storage, pop up/one off events, murals and hanging installations (where possible). Each enhancement would involve residents and community members to ensure that the designs were approved and supported by those who regularly interacted with the yards.

The Town Council had been asked for a contribution of £2,500, with the additional match funding being sourced by Kendal Futures. Designs would be shared with councillors as they developed. Public realm funding of £3,000 had been vired towards developing an accreditation system, and could be available to fund this initiative.

Members expressed strong support for the scheme, of the view that the Kendal Yards could be a great asset to the Town. A suggestion was raised for artwork to be brought before the Committee for authorisation prior to installation in order to ensure sensitivity, bearing in mind that the Town Council would be accountable. Further raised was the potential for other local artists to become involved in addition to Rag Tag Arts.

Resolved: To approve a contribution from Kendal Town Council of £2,500 towards the Kendal Yards Initiative via virement of Accreditation funding.

E58/2022 Cargo Bike Summary Report

The Development and Delivery Manager presented an update from SLACC in relation to the cargo bike project. The report provided details with regard to recent trials in which around 20 organisations had been involved. Since then, the Development and Delivery Manager advised that the organisation had provided a summary of nine potential options that could be researched further to assess their viability and need in the community, as follows:-

- (1) develop a network of self-employed cargo-bike riders;
- (2) bike library hub:-
 - (a) short term (based on Staveley Community e-bike model);
 - (b) and community café long term (part of the sustainability hub?);
- (3) provision of “try out” opportunities and buddy rides;
- (4) business/organisations trials;
- (5) shared bikes/trailers with businesses/organisations according to geographical locations;
- (6) facilitate businesses to buy their own;
- (7) invite existing cargo bike logistics companies to operate in Kendal and area;
- (8) researching the last/first mile delivery opportunities; and
- (9) carrying people by bike.

The Development and Delivery Manager undertook to circulate the list of options to Committee Members following the meeting.

Discussion took place on the pros and cons of cargo bikes. Cllr P Thornton, whilst not a Member of the Committee, suggested that a Kendal cyclist might travel by bike to a supermarket for their weekly shop, return home with shopping using a cargo bike, and then bring back the cargo bike to the store. He did not feel cargo bikes to be of use to businesses unless traffic was restricted within the Town. Concern was expressed in relation to the safety issue within the Town Centre, with cargo bikes being difficult to manoeuvre and, although some felt that cargo bikes were a good idea in theory, they felt they would not be suitable in Kendal until the Town became more cycle friendly. It was felt that cargo bikes may be a novelty idea and that they were too specialist and niche. Also pointed out was the existing option to use a trailer on a bike. Attention was drawn to the fact that the Staveley model worked well due to its pleasant cycling routes. The potential of holding discussions with fast food delivery companies regarding use of cargo bikes was, however, raised.

Members were informed that Kendal Futures were looking at an e-bike scheme and that an e-bike scheme was also on the Stricklandgate House agenda.

Resolved: To note the update and feedback to SLACC.

Resolved: The Development and Delivery Manager to circulate the list of options provided by SLACC to all Members of the Committee.

The meeting closed at 9.05 p.m.

Kendal Town Council

Agenda Report

Committee: Environment & Highways	Meeting Date: 13 th March 2023
From: Development Manager	Agenda No: 6
Description: Oxenholme Signage	

Background

Councillor Rathbone raised various issues at Oxenholme station including;

- The lack of information regarding its proximity to Kendal
- The lack of visibility regarding how to access Kendal easily

The current Visit Kendal advertisements are easily missed and there's an opportunity to replace current University of Cumbria signage with the Kendal brand to raise awareness that Oxenholme is close to Kendal.

New infrastructure funding was previously reserved for handrail installation however following site visits and contractor advice those projects are beyond Kendal Town Council remit and capacity.

Proposal

Entrance Tunnel

Using the skills of the Kendal brand designer, create a vibrant display, similar to the Kirkland flags to promote Kendal and the walking, bus and train access options from Oxenholme in the entrance tunnel near the bus stop. The display will be created using vinyl wraps on the existing white surface, sealed with an ultra-hard waring crystal matt laminate.

University of Cumbria

Utilising the existing signs, wrap new vinyl highlighting the Kendal brand and the visit Kendal website via a simple brand design on a vibrant green background.

Additional phases can be added to upgrade the Kendal College art work in an additional phase in the next financial year.

Costs and Budget

Budget - £3,514 (Remaining new infrastructure balance and Cllr Rathbone contribution)

Costs;

- Design Fee £945
- Tunnel Signage production and install £1,713
- Ramp signage production and install £356

- Contingency (for potential Avanti contribution) £500

The timescales for this is dependant on Avanti partnership working which is strong but not guaranteed therefore its is proposed that Councillor via £3514 to the Public Realm allocated budget within the Development Fund.

Environment and Highways Committee - Minute Action Sheet - as at 06-03-23							
Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
14/11/2022	E35/2022	Project Update Report	To develop a Kendal accreditation scheme	HM	n/a		See proposal
16/01/2022	E51/2022	Environment & Highways Budget 2022/23	Request inclusion of a further £3K for Climate Change under the New Projects TBC heading within the 2023/24 Budget	HM	n/a	Jan-23	
16/01/2022	E51/2022	Environment & Highways Budget 2022/23	Confirm the remaining budget figure with regard to the Jury Recommendations Sculpture Budget	HM	n/a	Jan-23	
16/01/2022	E51/2022	Environment & Highways Budget 2022/23	Chair to discuss with Town Clerk the 2023/24 Budget and ensure that those items expected in each year by the Committee are included	EH/CB	n/a	Jan-23	
16/01/2022	E51/2022	Environment & Highways Budget 2022/23	Town Clerk be requested to re-examine the Budget lines with regard to River Connectivity and FRSWG Scheme (Reserve Pot)	CB	n/a	Jan-23	
16/01/2022	E52/2022	Project Update Report	Cllrs Archibald and Thornton to discuss the matter of the handrail at Fountain Brow with the CCC Highways Officer come April 2023	GA/PT			Confirm at meeting
16/01/2022	E52/2022	Project Update Report	Work on the handrail at Vicarage Drive to be passed on to the Highways Team	HM	n/a	tbc	Creating a access improvement list to be shared post LGR.
16/01/2022	E52/2022	Project Update Report	Paint Sepulchre Lane handrail as per received quote	HM		tbc	March budget proposal
16/01/2022	E52/2022	Project Update Report	See views of Fellside Forum re. painting the Stoney Lane handrail	HM		Feb-23	
16/01/2022	E52/2022	Project Update Report	Pursue Option b to use agreed funding to add value to bus shelters which are currently planned/in development and explore alternative greening options for Blackhall Road	HM		Feb-23	Walkabout on Blackgall road confirmed planting options to be developed with funding in next FY.

16/01/2022	E52/2022	Project Update Report	Allocate additional £800 to the project for wildflowers at Kendal Green from the biodiversity budget	HM		Jan-23	
16/01/2022	E52/2022	Project Update Report	Arrange for details of the project for wildflowers at Kendal Green to feature within Newsletter, together with before and after pictures	HM		Feb-23	Unable to include before and after pics due to timescales
16/01/2022	E52/2022	Project Update Report	Produce a set of criteria regarding footpath improvement prioritisation as works are completed	AMS		Mar-23	ideas shared and meeting request sent to Councillors
16/01/2022	E52/2022	Project Update Report	Action Vicarage Drive bench suggestions to speed up transfer	HM		Mar-23	Clerk to provide update
16/01/2022	E52/2022	Project Update Report	Reinstall Happy to Chat signs	AMS		tbc	Next FY budget request
16/01/2022	E52/2022	Project Update Report	Share updated biodiversity policy	HM		Jan-23	
16/01/2022	E53/2022	Canal Head Wetland Area	Accept quote from Kendal Conservation Volunteers, total cost of project to be £1,300	HM		Jan-23	
16/01/2022	E54/2022	Finkle Street Benches	Adopt the four benches and obtain improvement quotes to be funded in the next financial year via Public Realm funding allocations	HM		Jan-23	
16/01/2022	E55/2022	Serpentine Woods Support	Spending approved	HM		Jan-23	
16/01/2022	E56/2022	Kendal Accreditation	Develop idea and present a proposal in March	HM		Feb-23	
16/01/2022	E57/2022	Kendal Yards Initiative	Contribution of £2,500 approved towards initiative via virement of Accreditation funding	HM		Feb-23	
16/01/2022	E58/2022	Cargo Bike Summary Report	Feedback to SLACC	HM		Jan-23	
16/01/2022	E58/2022		Circulate to all Members of the Committee the list of options provided by SLACC	HM		Mar-23	

Ongoing Action Plan Development Budget March 22/23

Climate Change			
Project	Allocated Budget	Spend	Balance
Jury Website	398	398	0
Zero Carbon Kendal website	1000	396.15	603.85
SGH / WIW Hub	10000	0	10,000
Solar Made Easy Kendal	4565	0	4565
New projects TBC	1121	1195	-74
Biodiversity			
Project	Allocated Budget	Spent / allocated	Balance
Grants	6,000	1,000	5,000
Manna House & Clean River Kent (grant)		1000 (spent)	
New Projects tbc	10,400	5,100	5,300
Canal Head wetland planting		1300 (allocated)	
Kendal Green Wildflowers		1300 (allocated)	
Living roofs bus shelters		2500(allocated)	
Dark Skies Kendal	5000	0	5,000
Green Spaces			

Project	Allocated Budget	Spend	Balance
New Projects tbc	3500	650	2850
Serpentine Woods	1000	1000	0
Fletcher Park	607	397.07	209.93
Fellside Natural Play	5000	0	5000
Bowling Fell	7000	0	7000
Mintsfeet	7500	0	7500

20mph

Project	Allocated Budget	Spend	Balance
20mph progress for Kendal	19400	1000	18400

Cycling & Walking

Project	Allocated Budget	Spend	Balance
Kirkbarrow Connections	15000	185.71	14814.29
Pumptrack	4000	2000	2000
Footpath Audit	12000	0	12000
CIlr Contributions	2000	0	2000
Signage	4000	0	4000
LCRP	5000	0	5000

Public Realm

Project	Allocated Budget	Spend	Balance
Nobles Rest	5000	0	5000
Ivy Screening	5500	0	5500
Kendal Yards (BID contribution)	2,500	0	2,500

E&H Budget			
New Infrastructure			
Project	Allocated Budget	Spend	Balance
New Infrastructure	8156	3482	4174
Oxenholme Signage	500	0	500
Hospital Bench	300	0	300
Infrastructure Maintenance			
Project	Allocated Budget	Spend	Balance
Infrastructure Maintenance	3,693	2,642	1,051
Bins	2650	1,254	1,396
Footway Lighting	3,751	3751	0

Kendal Town Council

Agenda Item 9

Project Update Report – March 2023

E&H Budget Heading	Project title	Progress	Partners	Status	Additional Notes
New Infrastructure (£4,174 available)	Street Signage Improve ments	Audit complete and shared with SLDC. Funding transferred and improvements in progress.	SLDC	Complete	
	Happy to Chat Benches	Proposal at June E&H.	KTC	Complete	Installed outside Town Hall, Barclays, Library, Noble's Rest, Iluvmemost, Somervell Gardens. Townscape manager tasked with replacing damaged signs, however several have been damaged a second time. Quote received for permanent signs (to be screwed on) - £15/sign as per budget request.
	Handrail at 'The Crack' Kirkland	Quotes received, cheapest = £350 – permission now obtained from 48 Kirkland & 1 Kirkbarrow Lane	Residents, Kendal Civic Society	Complete	
	Handrail at Fountain Brow	Quotes received, cheapest = £3,320 Permission obtained from SLDC. Problems identified with flagstones on steps. Reported to CCC for inspection and maintenance. Awaiting further update from CCC before commissioning work.		In development	Approach W&F following LGR.
	Handrail at Triangle Communi ty Garden	Quotes received, cheapest = £560 Approved by Councillors (September E&H)	Garden Community Group	Complete	

	Handrail at Vicarage Drive	Quotes received, cheapest = £1500 Permission obtained from SLDC. Problem identified with installing handrail as originally planned due to presence of electrical cables.		In development	Approach W&F following LGR.
	Kendal Castle signage at the Castle	Heritage Officer tasked with locating whilst organising storage room following move.	n/a	Complete	Unable to locate, no complaints received additional signage still in place.
	Nobles Rest signage at M&S	Quote received and reviewed. Commissioned Matthew Richardson & Ormrod to design and install.	M&S	Complete	
	Signage from Oxenholme to Kendal (Cllr Rathbone Locality budget)	Site Visit Complete with Councillors and Avanti completed. Avanti willing to install vinyls at various locations, production and design costs to be covered by KTC.	tbc	In development	Please see proposal
	Additional SIDs	On hold until 20mph boundary is known.			
Infrastructure Maintenance	Explore Kendal Signage Refresh	Finalised quote received £2209.20. Progress in next FY.	n/a	Next FY 23/24	
	Ivy Screening KTC logos	Installed in July.	n/a	Complete	KTC crest stickers installed in July
	Research to improve signage mix and improvement options at Abbot Hall car park	City scape questions sent to SLDC – awaiting response to gather info for funding request for next FY.	SLDC, CCC & Lakeland Arts	Next FY 23/24	

Green finger posts (x3) refresh	Quote requested – awaiting response to gather info for funding request for next FY.	n/a	In development	Prepare proposal to utilise Green Spaces funding for May Committee.
	Sepulchre and Serpentine Road handrail repaint	SLDC	Complete	
	Sepulchre Road handrail near Fellside Centre	SLDC	In development	On agenda
	Rosemary Hill railings repaint	SLDC	Next FY 23/24	
	Thorny Hills barrier repaint	CCC	Next FY 23/24	
	Undercliff Railings improvements	tbc	In development	Clarity required re location in order to progress.
	Dockray Bench	tbc	Complete	Installed 6 th January.
	Town Crest Repainting at Kirkland & Windermere Rd		In development	On agenda

Ongoing Action Plans / Projects Budget Headings	Project title	Progress	Partners	Status	Additional Notes
Climate Change	Zero Carbon Kendal Website	New blog posts and case studies added	Various	Complete	
	Citizens' Jury Recommendation monitoring	New format agreed <ul style="list-style-type: none"> - Monitoring dashboard report of recommendation progress from KTC and relevant partners in development. - Annual informal reunion for former Jury members - ZCCP Local Authority Officer group attended. - Jury supporter updates 	Various	In development	ZCCP meeting attendance ongoing. Jury supporter newsletter sent early March.
	Solar Made Easy Kendal	Questionnaire formatted in partnership with CAfS and sent to initial cluster of 119 resident who registered their interest. 44 completed and returned questionnaires to CAfS. Quotes from vetted suppliers are in progress. Planning aid completed and shared with cluster. Big Solar training completed.	CAfS, residents and business owners.	In development	
	Waste into Wellbeing at Strickland gate house	Building quotes in development. MOU edits complete and proposal agreed by steering group.	SLACC, Stricklandgate House	In development	See proposal

	(£10,000 per year for three years agreed)	<p>Hub shaping event – successfully delivered</p> <p>Solar Made Easy Planning Event – date tbc</p> <p>Meet the experts evening – date tbc</p> <p>Carbon Literacy – date tbc</p>			
	Kendal Together Toward	See proposal		In development	Proposal in agenda.
	Electric Cargo Bike Trail	£500 grant processed and SLACC trail complete. Discussion with SLACC re potential to utilise a cargo bike for allotment surplus to be transported to Stricklandgate House for Kendal Peoples Café.		Complete	
Biodiversity Schemes & Grants	Somervell Wild Flowers	<p>Pierre attended Wildflower Training.</p> <p>Mowing completed as per training instructions.</p>	CCC	Complete	
	Dark Skies Campaign (£5000 allocated)	Lighting audit of KTC lamps conducted with Jack Ellerby (FLD) & Mike Monaghan (Light Library) 9 th Aug. Awaiting a proposal to outline suggested improvements to KTC owned lighting.	Friends of the Lake District	In development	<p>Full audit and associated improvement costs received at £17,000.</p> <p>Night time aduti completed to confirm priority actions.</p> <p>Proposal for allocated funding to follow in May.</p>
	Biodiversi ty Grants	Grants processed for Manna House and Clean River Kent Group.	Clean River Kent Group. Manna House.	Ongoing	Promotion of grants via Zero Carbon Kendal ongoing.
	Biodiversi ty Policy	Policy updated and shared as per Councillor requests.		Complete	

		Staff training and site visits completed leading to Wetland area proposal.			
	Wetland planting at Canal Head (£1,300 allocated)	Planting advice and species recommendations sought from CWT. KCV to grow wildflowers from seed to order at Dog kennel nursery & plant later in the season.	CWT, KCV	In development	KCV are growing wildflowers. Larger plugs to be transplanted in Spring (once groundwork complete). Signage installed to communicate wetland plan to public.
	Living Roof Road Bus Shelters (£2,500 allocated)	Following research into the costs of installing at Blackhall Road, Councillors' preference is to research alternative location and consider alternative ways to green Blackhall Road.		In development	Site visit to Blackhall Road complete and improvement areas identified. BT building management contacted and partnership approach in development. Proposal to follow in May.
	Wildflower at Kendal Green (£1,300 allocated)	Volunteer work parties scheduled for Weds 22 nd & Weds 29 th March to prepare ground and sow seeds/lay wildflower turf. Promoted via flyer to local residents.	Continental, SLDC, residents	In development	
20mph (£18,400 budgeted)	20mph	Additional data is currently being gathered by CCC.	CCC	In development	
Cycling & Walking	Footpath Improvements (£34,814 allocated)	Audit complete. Priority paths agreed at Septembers E&H and with residents; 1. Vicarage Drive to Echo barn Hill 2. Collinfield Lane to Vicarage Drive 3. St Thomas' School access (completed by SLDC March 23)	tbc	In development	Priority criteria and associated table to be drafted and discussed with Councilors. Awaiting SLDC confirmation regarding Project management of Adventure path improvements via KTC funding. Verbal agreement received.

	Vicarage Drive to Vicars Garth improvements (£2000 allocated from Cllr Long.	Quotes in progress to improve drainage. Three site visits completed, chasing follow up information.		In development	
	Kendal Castle Pumptrack (£2,000 remaining)	Visual complete for Kendal Castle, planning permission approved for football pitch in the same area. Search for alternative sites ongoing.	Velosolutions	In development	Pump track included in Kendal Cycling Festival, opportunity to survey visitors to affirm interest in developing a pumptrack in Kendal.
	LCRP contribution (£5000 allocated)	No request to draw down to date. SLDC officer offered to present background overview to new KTC representatives. New chair and Project Manager recruitment in development.	LCRP	In development	Overview meeting completed to KTC reps Cllr Hendry and Cllr Blackman.
Public Realm Improvements	Windermere Road Railings improvements	Cumbria County Council have agreed to replace the broken railings in the standard color.	CCC	Complete	
	Further Ivy Screening Projects	Potential locations reviewed, Windermere Road remains the most suitable option once CCC improvements completed.	CCC	In development	Develop once new railings installed.
	Woolpack Yard	New planters installed following successful Welcome Back Funding application. New trees now installed.	SLDC and Continental	Complete	
	Ivy Screenings	Ivy screenings complete at Blackhall Road & Longpool. KTC Crest stickers installed.	CCC	Complete	Supplier reassurance that will return to green in spring.
	Nobles Rest (£5000 allocated)	KTC contribution to additional path to central area, awaiting invoice from SLDC.	SLDC, Civic Society	In development	

Green Spaces Improvements (£2850 unallocated)	Bowling Fell Improvement Project (£7000 allocated)	H/a	SLDC		Scope for multiple improvements with landowner collaboration. W&F may be keen to support development.
	Serpentine Woods Alphabet Trail (£1000 allocated)	Invoice from Kendal Conservation Volunteers received and processed.	Fellside Forum	Complete	
	Fellside Play Provision (£5000 allocated)	Successful Sizergh 'Wild Trail' visit complete with Forum Members and Kendal Conservation Volunteers. Play design competition devised and launched in partnership with Ghyllside School. Site Visit (9 th Nov) with partners to review design ideas and locations and discuss next steps. Design brief meeting completed.	SLDC, Fellside Forum, Kendal Conservation Volunteers, National Trust	In development	Developing designer briefs for new Alphabet Trail and Nature Trail leaflets to be hosted on Visit Kendal in partnership with Kendal Conservation Volunteers and the original creators of both trails. Designer briefs to be completed end of March and production complete by start of summer holidays.
	Nobles Rest community growing space	SLDC currently assessing the transfer of the former play area to KTC to develop additional growing space. Action to progress with W&F.	SLDC		
	Gooseholme ASB improvements	A range of measures agreed with SLDC following completion of bridge and flood defense works including: <ul style="list-style-type: none"> - CCTV signage - Toilet signage - Putting green boundary improvements (SLDC to lead) - Public Spaces Protection Order (SLDC to lead) - Assess Marshall option once site is accessible and 	SLDC and Cumbria Constabulary.		

		ASB levels have been reviewed.			
	Mintsfeet Development (£7,500) allocated	Site visits complete.	CCC, SLDC, Millennium Field Trust, The FA, Sandgate School.	In development	
	Triangle Community Garden Entrance Improvements	Improvements requested by community gardening group to improve accessibility/safety at garden entrance.	Triangle Community Garden Group	Complete	

Kendal Town Council

Agenda Report

Committee: Environment & Highways	Meeting Date: 13 th March 2023
From: Development Manager	Agenda No: 10
Description: Climate Inspiration Hub	

Background

Following the recommendation of the Kendal Climate Change Citizens Jury, Kendal Town Council have been seeking opportunities to create a 'one stop shop' regarding Climate action to support residents in getting help and/or inspiration to reduce their carbon footprint.

Recognising the impact and benefits of the Waste into Wellbeing initiative, the Council allocated a budget of £10,000 per year for three years to support its expansion within Stricklandgate House and for that expansion to include a climate hub focus, enabling residents to access both rescued food via the Kendal Peoples Café and information to support their own carbon reduction efforts regarding energy, transport and food.

A hub shaping event took place to check with residents and supporters that this initiative would be welcomed in Kendal. The event confirmed both the need and potential for the project (please see Jury newsletter for more detail).

Proposal

The proposal is to support both the expansion and tenancy costs to enable Waste into Wellbeing to operate from one location within Stricklandgate House.

In order to expand, a café area complete with new professional training kitchen is required. The Town Council's contribution would create an opening between the new café area and the kitchen enabling access between the two and creating a service area. Waste into Wellbeing have raised the funds to install a professional kitchen.

The hub shaping event confirmed to need to ensure the look and feel of the space is welcoming to all, not just those currently within the 'climate action bubble'. Plants, sofas, vibrant signage is needed to create a well-loved space.

Waste into Wellbeing will face increased rental costs as the space expands beyond the current coach house space, this contribution will support the initial expansion phase. Waste into Wellbeing's strong business plan forecast self-sufficiency as the café element increases thanks to the new location and the opportunity to increase opening hours.

Budget & Costs

Combining budget allocations from financial year 22/23 and 23/24 the total budget is £20,000 to be allocated as follows;

- Building expansion costs - £9,000 (to be paid directly to Stricklandgate House)
- Increased rent contribution - £7,560 (to be paid directly to Waste into Wellbeing)
- Interior design to create welcoming space - £3,340 (to be managed by Kendal Town Council)

TOTAL - £20,000 to be invoiced from 1st of April 2023.