

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



9 January 2024

To Members of the Environment Committee

Cllr G Archibald (Vice-Chair)	Cllr E Hennessy (Chair)
Cllr S Blunden	Cllr S Long
Cllr D Brown	Cllr C Russell
Cllr J Cornthwaite	Cllr K Simpson
Cllr M Helme	

You are summoned to a meeting of Kendal Town Council Environment Committee on Monday, 15 January 2024, at **7.00 p.m.**, in the Council Chamber at the Town Hall, Highgate, Kendal.

Yours faithfully

Chris Bagshaw  
Town Clerk

## AGENDA

### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

### 2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

### 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

### 4. Minutes of the Last Meeting (pages 3 to 14)

To receive the minutes of the meeting of the Environment Committee held on 13 November 2023 and to authorise the Chairman to sign them as a correct record (see attached).

### 5. Minute Action Sheet (pages 15 to 20)

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

### 6. Project Update Report (pages 21 to 25)

To review an update of ongoing projects and answer members' questions (see attached).

### 7. Environment Budget 2023/24 (pages 26 to 31)

To receive a report on the Environment and Highways budget 2023-24 (see attached).

**8. Natural Kendal**

To receive an update from Natural Kendal on their current progress and their plans for a conference in Kendal in May 2024.

**9. Oxenholme Environment**

To consider the response from Westmorland and Furness Council on Kendal Town Council's requests for more bins on Helmside Road and to consider what further measures are required to ensure that Oxenholme village receives the necessary investment in infrastructure services provided by the Town Council.

**Background**

The Council had proposed new bins be installed on Helmside Road in Oxenholme. Westmorland and Furness officers have assessed the proposed sites and recommend no new bins are installed. Only one site (at the Station end of Helmside Road) was considered practical and safe, if the council wished to insist on installation. Other issues include the maintenance of noticeboards, pavements, open spaces and road safety issues that will improve the environment in that neighbourhood.

**10. Mintsfeet Footpath**

To consider a report on the improvement of the footpath between Mintsfeet nature area and Dockray Bridge, and its connection to the Beezon Fields nature area.

**Background**

Contractors working on the EA flood defence project have suggested that they would be well-placed to commence footpath work on the Council land at Mintsfeet. Officers will report on initial costings and necessary procedures.

**11. Policies Requiring Development/Update**

To consider the policies the Council requires to develop to ensure the equitable and sustainable distribution of its resources, in line with the Council Plan.

**Background**

Officers are currently drafting policies in the following areas for consideration by the Committee: Seating; Bus shelters and their adoption; Footway Lighting; Bins; Footpath Improvements and Maintenance; pollinator projects, Japanese knotweed; tree management.

**12. Items for Press Coverage and the Newsletter**

To consider which items from the current meeting should be the subject of press coverage this week.

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**Minutes of a meeting of the Environment and Highways Committee held on Monday, 13 November 2023, at 7.00 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.**

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Present
Cllr D Brown	Apologies	Cllr J Cornthwaite	Present
Cllr M Helme	Present	Cllr E Hennessy (Chair)	Apologies
Cllr S Long	Present	Cllr C Russell	Present
Cllr K Simpson	Apologies		

**In attendance:** Town Clerk (Chris Bagshaw), Inge Booth (Democratic Services Assistant), Anne-Marie Sanderson (Projects Officer) and Helen Watson-Moriarty (Development Manager). In addition, Chris Rowley, Trustee of South Lakes Action on Climate Change (SLACC) was in attendance to contribute under Agenda Item No.7 (Project Update Report). One member of the public was present as an observer.

**Note - In the absence of Cllr E Hennessy, Chair, Cllr G Archibald, Vice-Chair, took the Chair.**

## **E41/2023 Apologies**

Apologies for absence were received and accepted from Cllrs D Brown, E Hennessy (Chair) and K Simpson.

## **E42/2023 Declarations of Interest**

No declarations of interest were raised under this item.

## **E43/2023 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no excluded items on the agenda.

## **E44/2023 Minutes of the Previous Meeting**

**Resolved:** To receive the minutes of the meeting of the Committee held on 11 September 2023 and to authorise the Chair to sign them as a true record.

## **E45/2023 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings. The Development Manager pointed out that all of the items were either complete or were included for consideration on the agenda.

**Resolved:** To note the report.

**E46/2023      New Terms of Reference**

Members were reminded that the Environment and Highways Committee had been renamed the Environment Committee at the meeting of Full Council held on 31 July 2023. Members had welcomed the proposed Committee Structure and Terms of Reference and had expressed enthusiasm for the renewed commitment for the Environment Committee to tackle climate change.

The Committee's Terms of Reference were restated within the report included on the agenda.

**Resolved:** To note the Environment Committee's new Terms of Reference.

***Note – During consideration of the following item, Cllr G Archibald declared an interest as an observer on SLACC. Cllr M Helme also declared an interest due to her involvement with Outside In.***

**E47/2023      Project Update Report**

The Committee was presented with a report including an update of ongoing projects.

The Development Manager introduced Chris Rowley, Trustee of SLACC which managed Waste into Wellbeing, who was present to provide an update on significant developments in relation to the Climate Hub and Café.

Chris Rowley addressed the Committee, referring to the Citizens' Jury recommendation of two years ago regarding the need for a physical presence in Kendal of a Climate Hub to support people over the next 20 to 30 years. He pointed out the challenges involved and referred to a decision which had been made for the provision of funding to create a physical presence. He drew attention to the current best option location of the United Reformed Church Hall and provided a detailed update on partnership work which had been carried out to secure this property. Significant progress had been made, including confirmation from the owner the building could become a community asset managed by a community interest company. Terms had been negotiated to enable work to start on that building. Heads of Agreement set out not only the terms but also indicated that ownership of the building would eventually transfer to the Community Interest Company. Of significance was the fact that the Hall would ultimately come into an equivalent to public ownership. To this end, Mr Rowley asked whether the allocated funding could now be released by Kendal Town Council, and he drew attention to a Memorandum of Understanding which was ready for signing.

The Vice-Chair in the Chair, whilst showing support, explained that it was for Town Council officers to make this decision, first ensuring that appropriate conditions and legalities were in place. He thanked Mr Rowley for his contribution to the meeting and offered Members an opportunity to ask questions.

Members offered congratulations on progress in terms of the securing of the building, welcoming the fact that the Town Council's financial contribution was going to a worthwhile public cause. Members expressed a desire for regular monitoring reports to be submitted to the Town Council and the Town Clerk confirmed that this could be included within the Memorandum of Understanding. Attention was also drawn to CIL funding which had been applied for towards the provision of a disabled lift, with Waste into Wellbeing also having identified a contribution. The CIL application had been deferred until Environment

Committee funding was drawn down and it had, therefore, been recommended that they re-apply once the Memorandum of Understanding had been signed.

**Resolved:** To reconsider the request for CIL funding for a disabled lift for Waste into Wellbeing via the Management Committee.

**Resolved:** Officer to consider the release of funding to Waste into Wellbeing, first ensuring that appropriate conditions and legalities are in place.

**Resolved:** To note the Project Update Report.

## **E48/2023      Environment Budget Proposals**

(a)      The Committee considered a report on the Environment and Highways Budget 2023/24.

With regard to Budget Code 9411, Green Mintsfeet Development, it was suggested that the name related to the time when the project related more to the Cumbria County Council depot and that “Green” could now be removed from the title.

**Resolved:** To remove the word “Green” from the title of Budget Code 9411.

In response to a query in relation to Budget Code 9308 and Cllrs Contributions, the Development Manager explained that the figure of £6,700 was the total which had been contributed by Members. Only Cllr S Long’s Cllr Contribution had been specifically for Kirkbarrow Connections. It was suggested that all Members should be updated on progress in relation to the Kirkbarrow footpaths.

**Resolved:** The Committee and local ward councillors to be provided via email with an update on Kirkbarrow Connections.

In response to a query, the Projects Officer confirmed that the funding allocated to the small footpath in the Vicarage Drive area was sufficient.

The need to examine the list of projects and to ensure that they could be delivered was stressed and that, where this was not possible, for the allocated funding to be put back into the Development Budget for other aspirations. The Development Manager explained that two projects were dependent on partners:

- Oxenholme Signage awaited permission from Network Rail and this was currently being sought by the train provider on behalf of the Town Council.
- The Kendal Yards project which was being carried out in partnership with Kendal Futures was dependent on landowner permission and upgrading the condition of the walls for murals.

**Resolved:** To note the report.

(b)      The Committee considered funding for two bins at Oxenholme. The Town Clerk explained that proposal was as a result of a request from a ward member and two Westmorland and Furness colleagues following consultation with residents. The cost of the bins was approximately £800 each and would be drawn from the Infrastructure Maintenance Budget due to the fact that not enough money remained in the New Infrastructure Budget, resulting in the need for a virement.

Members expressed disappointment that not enough information had been provided and felt that a decision could not be made without specific details.

**Resolved:** Subject to specific details being presented to and agreed by the Chair and Vice-Chair, the funding for the two bins at Oxenholme be approved, the sum to be vired from the Infrastructure and Maintenance Budget.

(c) The Committee considered a report including proposals for the next Budget year (2024/25).

As discussed at September's Committee meeting, Councillors had been encouraged to suggest projects for funding in the financial year of 2024/25. The Chair had emailed all Members, and the Chair and Vice Chair had met with the Clerk and Development Manager to collate results and provide the overview provided, as set out below.

<b>Environment Committee Budget Requests</b>				
<b>Item</b>	<b>Proposer</b>	<b>Purpose</b>	<b>Cost</b>	<b>Source</b>
<b>Birdcage Design</b>	Cllr Russell	To provide design visuals of an improved Birdcage support a request to W&F Council to improve	£5,000	2024/25 Budget
<b>Kendal Biodiversity Grant &amp; Projects continuation</b>	Cllr Hennessy and Cllr Archibald	To continue to provide local community groups with biodiversity and nature recovery grants	£10,000	2024/25 Budget
<b>Kendal Wildflowers*</b>	Environment Committee	To continue to enhance Kendal's biodiversity with additional wildflowers at five new locations	Maintain at £10,000 (therefore top up by £6400)	2024/25 Budget
<b>Footpath Enhancements</b>	Environment Committee	To improve footpaths to enable more children to walk and cycle to school	£30,000	2024/25 Budget
<b>Total 24/25 Budget Requests (in addition to core Environment budget commitments)</b>			<b>£55,000 - 2024/25 Budget</b>	
<b>Easy Travel Kendal*</b>	Environment Committee	To improve the sense of arrival, public realm and welcome at key transport hubs and provide bike storage facilities	£50,000	Proposed CIL
<b>Kendal Pumptrack*</b>	Environment Committee	To provide a pumptrack for the young people of Kendal	£50,000	Proposed CIL

<b>Total CIL Requests (in addition to current Environment Committee approved CIL projects, 20mph contribution, water fountain and bus seat at Windermere Road)</b>	<b>100,000 - CIL Request</b>
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*\*Additional info paper to follow for committee mtg*

*Current CIL balance £90,000 (more expected in 2024)*

*Current Enviro CIL Approved projects Water Fountain (£5000)*

*Windermere Road Bus Stop Bench (£750) 20 mph contribution (£11,500)*

### **Proposed Core Budget Detail (in addition to proposals shown above)**

<b>Item</b>	<b>23-24</b>	<b>Proposed 24-25</b>	
<b>New Infrastructure</b>	0	0	New infrastructure was funded through projects budget and CIL
<b>Infrastructure Maintenance</b>	8,438	5,000	Additional added from reserves to complete specific project in 2023. This is the money allocated to service existing infrastructure including CCTV
<b>Footway Lighting charges</b>	4,200	5,000	These costs are allocated by W&FC
<b>Bin servicing charges</b>	3,000	3,250	These costs are allocated by W&FC
	<b>15,638</b>	<b>11,750</b>	

The Town Clerk explained how some of the items could be met from CIL and others from the ongoing budget. The Committee's recommendations would be forwarded to the Management Committee Budget Working Group which would make recommendations for subsequent consideration by Full Council. The Committee today was being asked if it was comfortable with these proposals to move forward.

A lengthy discussion ensued, particularly around plans in relation to the Birdcage and the need for this eyesore to be addressed as soon as possible. It was questioned whether the amount of £5,000 was sufficient, however, it was pointed out that this sum was purely in relation to the preparation of a design visuals in order to support a request to Westmorland and Furness Council for improvements. Members acknowledged the need for the Town Council to demonstrate a commitment to improving the infrastructure of the Town, together with Kendal Futures, however, wished to be clear first that other sources of funding were available to carry out the work. It was felt that careful consideration needed to be given to the whole area in this location and that there needed to be clear commitment demonstrated by other partners.

**Resolved:** To write to Westmorland and Furness Council advising that the Environment Committee will recommend allocation of the sum of £5,000 within its 2024/25 Budget for the provision of design visuals of an improved birdcage to support Westmorland and Furness to carry out the improvements, subject to obtaining commitment to any other available partnership funding.

A request was then raised from the floor for additional funding towards footpath enhancements, it being felt that £30,000 was not sufficient. It was, therefore, proposed to increase this request to £50,000 and that it be pointed out that this was likely to be an ongoing demand year on year.

**Resolved:** To increase the proposal of £30,000 towards footpath enhancements to £50,000 and to point out that this is likely to be a demand year on year.

Attention was drawn to the fact that the Committee's recommendations were subject to agreement by Full Council which would determine the 2024/25 Budget and precept.

**Resolved:** Subject to the changes detailed above relating to the request for £5,000 for Birdcage Design and an increase from £30,000 to £50,000 (and the likelihood of an ongoing demand year on year), to recommend the proposed budget requirements for the next financial year, as attached to the report and outlined above, for consideration by the Management Committee prior to presentation to Full Council.

#### **E49/2023      Wildflowers Kendal**

The Projects Officer reported that wildflower planting in 2022 had been well-received by the public and that informal observation showed that these plantings had benefitted pollinating insects by providing a variety of nectar sources over several months from May to September. A budget proposal had been included in Agenda Item No.8 (Environment Budget Proposals) (Minute No.E48.2023 above refers) to allocate £10,000 to wildflower projects in the next year.

Officers were now working together with colleagues at Westmorland and Furness Council to secure permissions for planting at a number of sites including:

- Bowling Fell
- Kendal Green (North end, near St Thomas')
- Kendal Castle (west side)
- The Adventure (Kirkbarrow)
- Kirkbarrow roundabout (corners of junction of Anchorite Fields/Anchorite Rd/Glebe Rd)
- Hallgarth (to complement tree planting recently completed by Natural Kendal)

The Projects Officer pointed out that the list of sites was not exhaustive and that there were other possibilities.

Two methods of planting were proposed, either spring seeding or Autumn plug planting. Both methods would benefit from volunteer involvement via organised work parties which would be promoted to residents living within the locality of each project and via Kendal Town Council social media. Kendal Conservation Volunteers (KCV) were aiming to grow up to 6,000 wildflower plugs for the Town Council's use, to be provided for a nominal donation. Depending on success rates across different species, additional plugs from other local suppliers might be required. Signage would accompany each new wildflower site to inform the public and grounds maintenance contractors of the presence of wildflowers. Details in relation to costs which would be incurred were provided, at an estimated total of £6,500 which fell within the budget of £10,000.



Members welcomed the report, praising the success of the work which had already been carried out. It was pointed out that any funding would be dependent on the outcome of consideration of the Council's Budget. A suggestion was raised that if the projects were lined up to be carried out at a similar time, then this might result in the total cost being cheaper. Also raised was the need to involve specialist consultants with regard to the correct blend of wildflowers to suit the soil in the locations chosen, as well as the need for signage providing information on the project. It was pointed out that a lot had been learnt with regard to the mix of wildflowers planted at Kendal Green. The Projects Officer pointed out although she had talked with experts in the field, she would be keen to hear of any other resources. Finally, stressed was the hope that elderly residents were engaged to join in as it was felt that they would gain considerably from taking part. If the project was addressed within the Budget, the project would need to be publicised, inviting people to participate.

**Resolved:** To note the report and to take on board the comments raised at the meeting and outlined above.

### **E50/2023      Water Fountain Proposal**

The Projects Officer referred to councillors having identified a need for accessible, free of charge drinking water stations in Kendal Town centre. Providing drinking water to the public would help to alleviate heat stress experienced during hotter temperatures of recent summers; it would also help to reduce the amount of single use plastic bottles consumed in Kendal, in keeping with the Citizens' Jury's recommendation #23 – "that Kendal is promoted as a single-use plastic free town and works towards ways of achieving that."

Several local businesses already participated in the Refill scheme (a national scheme spearheaded by City to Sea). There was also a water station available upstairs in the library, but this was not widely known. £5,000 of Community Infrastructure Levy (CIL) funding had recently been approved by the Management Committee for this project.

Locations within and outside of the Town Hall had been considered, but constraints of space, water mains connection, and limited opening hours, as well as necessary listed building consent, made this location impractical. It could be possible to install a water fountain in a prominent outdoor location in future, but it was felt that this would be better incorporated into a larger scheme, such as potential redevelopments of the Birdcage, with partnership working.

The indoor market within Westmorland Shopping Centre was owned by Westmorland and Furness Council and presented the opportunity for partnership working. The report included an image which illustrated a suitable location within the indoor market which would benefit from relatively high footfall and good visibility from the Shopping Centre's entrance on the Market Place. The units were available on a rental basis, which, it was felt, could be a good way to gauge levels of use before committing to it as a permanent fixture. Units were fitted with an LED display bottle counter. A hands-free option was recommended to ensure public acceptance. Unit casing could be customised to display the Kendal brand, relevant logos and messaging. Details of the potential costs involved were provided within the report. Also outlined within the report was the need for permission to be sought from the landlord, Westmorland and Furness Council, and clarification on future planned improvements to the Indoor Market to ensure compatibility.

The Committee was being asked whether officers should move forward with the project to instal a water fountain at the proposed location.

During discussion Members questioned the robustness of the proposal in the face of the work due to be carried out by Westmorland and Furness at the Market Hall. Raised was the potential for the unit to be situated in a more prominent place outside, however it was pointed out that there were a number of reasons as to why this was not appropriate, for example lack of water supply. In response to a suggestion for locating the unit at a completely different site, the Projects Officer explained that the two other sites belonging to Westmorland and Furness were the Town Hall which would require Listed Building Consent and the Library which already had a water fountain. Also suggested was locating the unit at the front of the Westmorland Shopping Centre by Waterstones, and the Projects Officer advised that this could be investigated, although pointing out that this area was owned by the Shopping Centre which could cause complications.

**Resolved:** Subject to robustness around whether the water station can be suitably integrated into the works due to be carried out by Westmorland and Furness Council at the Market Hall, officers be delegated to move forward, however, should it become apparent that the proposed location is unsuitable, then to investigate alternative locations for siting the unit.

### **E51/2023      Easy Transport Kendal Proposal**

The Committee considered a report from the Development Manager. Kendal Town Centre was accessible via train, bus and cycling. However, the sense of welcome and facilities at these arrival points were not currently celebrated with high quality, welcoming public realm. Instead, arrivals by bus, train or bikes were faced with navigation issues, underwhelm, and a lack of places to safely store bikes.

The report proposed to seek to address these issues by improving the public realm and signage and providing cycling facilities, potentially highlighting Kendal's transport link and encouraging more people to utilise them. To achieve everything set out within the proposal, both significant funding and partnership working were required.

Kendal Futures placemaking and Vision Groups had contributed to the outlined ideas and would be supportive of delivery via their 'Creative Group' regarding the mural recommendations. Permissions and maintenance agreements would need to be confirmed with both Westmorland and Furness Council and the Shopping Centre owners.

The proposal outlined actions for year one – focusing on the Bus Station and Cycling Storage – and suggestions for Years 2 and 3, as follows:

#### **Year 1 - Bus Station Improvements & Cycling Storage £50,000 -**

- Bus station mural - £5000
- New bus station signage - £2000
- New directional Signage - £2000
- Improved public realm area - £10,000
- Roof cleaning - £2000
- New covered bike shelter, including cargo bike storage - £20,000
- New covered bin area for Police Yard (repurposing Woolpack yard Bin shelter) - £3000
- Contingency - £5000

## Year 2 - South Bound Green Roof Shelter and Kendal Train Station Improvements £50,000 -

- South bound shelter
  - Create a single uniformed bus shelter with green roof (potentially 'upcycling' existing infrastructure)
  - Improve the seating
  - Improve the planting
  - Install wayfinding decals to zebra crossing
- Kendal Train Station
  - Longpool is a challenging crossing for pedestrians leaving the train station and the route into the town centre is not clear. The pedestrian section of the approach is also badly faded and creates a poor first impression. The train station is not visible from Sandes Avenue.
  - Install decals on the approach, way marking the route the pedestrian crossing 'Town Centre via safe crossing'
  - Installing decals after the crossing with the simpler message 'To the Town Centre' until Strammongate where it would change to 'Welcome to Kendal'.
  - Repainting approach
  - Installing Kendal Train Station sign at the platform so visible from Sandes Avenue

## Year 3 – Blackhall Yard Welcome Square £50,000 -

- Repaint the pedestrian walkway in vibrant colours to tie in with mural and bus station signage
- Replace the current cycle storage with new storage
- Install a vibrant mural on the uncovered brick wall
- Trim vegetation and replant in gaps
- Investigate parking usage (to support long term vision of creating a square)
- Investigate bin usage (to support long term vision of creating a square)

Attention was drawn to the fact that the funding had already been requested within the forthcoming proposed Budget and that the Committee had today to consider whether or not the project should move forward.

Whilst Members expressed strong support for the improvements to the Town Centre, it was felt that the specifics required further consideration together with key partners. It was suggested that both Kendal Futures and Kendal Bid should be consulted to see if they wished to work in partnership on the proposals. Stressed was the importance of bike storage and the need to consult cyclists. In addition, should the proposal be included within the approved Budget, then it was felt that the manner in which consultation and community engagement should take place, as well as collaboration at councillor level, should be well considered. It was further highlighted that several budget allocations already existed in relation to infrastructure. Whilst Members acknowledged the need to liaise directly with Kendal Bid's working groups, it was raised that the decision-making aspect should remain with the Town Council. Attention was also drawn to the need to discuss the proposals with Westmorland and Furness Council and the Environment Agency. No plan would be implemented without full consultation.

**Resolved:** The Chair or Vice-Chair of the Environment Committee to convene a discussion with the principal bodies involved on the proposals and the issues raised at the meeting and outlined above in order to establish the priorities and how funding will be used to make improvements to infrastructure within Kendal Town Centre.

**Note – At this stage in the proceedings, Cllr G Archibald declared an interest in the following item of business by virtue of the fact that he had attended meetings of Friends of Nobles Rest and due to having used some of his Westmorland and Furness Member Locality Budget to offer support. Cllr Archibald, Vice-Chair in the Chair, having declared an interest and that he would take no part in the discussion or voting, Cllr C Russell took the Chair for the duration of the item.**

### **E52/2023      Biodiversity Grant Proposal**

The report outlined the aims of Friends of Nobles Rest and asked the Committee to approve a Biodiversity Grant of £500 to:

- contribute to a new wildflower area notice board to outline the establishment and value of wildflower areas, to be designed in conjunction with Westmorland and Furness Council and Cumbria Wildlife Trust (£300); and
- replace two trees that had died, one Damson as part of the Damson Orchard established five years ago and one Shady Oak.

All of the relevant paper work and evidence had been received as part of the grant application process.

**Resolved:** To offer a Biodiversity Grant of £500 to Friends of Nobles Rest in support of the items outlined above

**Note – Cllr G Archibald, Vice-Chair, resumed the Chair for the remainder of the meeting.**

### **E53/2023      Pumptrack Design Proposal**

Members considered a report which explained that, in 2022, Velosolutions had provided a design overview for a potential pumptrack at Kendal Castle. Following the design and a planning application from a different applicant, the Town Council had been advised that the castle location would not be suitable for a pumptrack.

An alternative site, at Sandylands Park, had been researched by Town Council officers together with Westmorland and Furness Council officers.

To confirm the suitability and potential resident buy in for this site, a design was needed to create a strong visualisation and talking point. A design would also support future funding applications to Westmorland and Furness Council and others.

The Committee was asked to consider spending the remaining pumptrack funding of £2,000 on a sketch design to demonstrate how and where a pumptrack could fit into the existing space at Sandylands park without impacting the current play park, multi-use games area and/or the communities annual fete space.

The Town Clerk confirmed £2,000 of the £4,000 pumptrack funding remained.

**Resolved:** To allocate the remaining pumptrack funding of £2,000 on a sketch design, to demonstrate how and where a pumptrack could fit into the existing space at Sandylands park without impacting the current play park, multi-use games area and/or the communities annual fete space.

#### **E54/2023      Kendal Rotary Proposal**

It was reported that Kendal Rotary were in the early stages of planning the Centenary Celebrations. The actual date would be 25 April 2025, though the Centenary year would be from July 2024.

Kendal Rotary had, over the years, benefitted the Town. For example, they had been involved with the founding of Sandgate School, and continued to help the staff and students. They ran a number of youth projects and competitions and, of course, had planted crocuses which adorned the roadsides of the Town.

The Committee was asked to consider providing a brass plaque for the bench outside Oxfam commemorating the centenary year.

In response to a query, the Development Manager informed Members that the likely cost of the plaque would be no more than £100. In addition, she confirmed that the bench belonged to Kendal Town Council. The need to ensure that either the Mayor or Deputy Mayor were present when the plaque was affixed to the bench.

**Resolved:** To provide a brass plaque for the bench outside Oxfam commemorating the Rotary Centenary Celebrations.

#### **E55/2023      Footpath Investment Proposal**

It was reported that, following the completion of the Kendal Footpath Audit, quotes and partnership working with Westmorland and Furness Council had begun to implement improvements which, over time, would enable all children in Kendal to access school easily via an excellent network of local footpaths.

The Committee was asked to consider a number of quotes which had been received to deliver improvements to the footpath between Dean Gibson School and Vicarage Park School. The Projects Officer confirmed details in relation to the fourth quote which included delivery of both the fencing and footpath improvements within reasonable timescales, drawing attention to the potential for a slight cost in the figure dependent on the amount of earth removed. The Town Clerk advised that the figure fell within the remaining budget of £7,576. The Projects Officer further highlighted the fact that the work would be carried out during either school half term or Easter holidays in order to address safeguarding concerns.

The need to ensure that the three relevant ward councillors were advised of plans was raised and, in addition, the need for a suitable press release including a quote from one of them. Also raised was the need to liaise with Westmorland and Furness Council with regard to a contribution towards signage relating to dog fouling. The question of arrangements for suitable diversion during the time of the works was also raised.

**Resolved:** To award the contract to deliver improvements to the footpath between Dean Gibson School and Vicarage Park to the contractor identified at the meeting.

**Resolved:** To contact the three relevant ward councillors with a view to seeking a quote and producing a suitable press release.

**Resolved:** To liaise with Westmorland and Furness with regard to a contribution towards signage relating to dog fouling.

**Resolved:** To look into the matter of suitable diversion during the time of the works being carried out.

#### **E56/2023      Announcement**

The Committee expressed sincere thanks to the Development Manager, Helen Watson-Moriarty, who would shortly be leaving the employment of the Town Council. Helen had been involved in a tremendous amount of work over the last eight years in the delivery of many projects throughout the Town. Members took the opportunity to wish her the very best for the future.

The meeting closed at 8.30 p.m.

## Item No.5 - Environment and Highways Committee - Minute Action Sheet - as at 09-01-24

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
18	11/09/2023	E38/2023	Environment Budget 2024-25	To note these budget aims and reflect them in budget proposals being drawn up for the next meeting.	HWM			See agenda
21	11/09/2023	E39b/2023	Dark Skies	To approve the Dark Skies improvements to lights owned by Kendal Town Council, namely: Supply, installation and associated project management costs to replace five heritage lamp heads at Cliff Brow, Stoney Lane, New Inn Yard, Gulf's Lane and Woolpack Yard with dark sky compliant lighting, at a total cost of £5,491 (£5,000 from Dark Skies (biodiversity) budget plus £500 contribution from Dark Skies Cumbria)	AMS			Awaiting procurement confirmation.
22	11/09/2023	E39b/2023	Dark Skies	To approve complementary improvements to restore two heritage lighting columns on Stoney Lane and Cliff Brow at a cost of £590 from the Infrastructure Maintenance budget	AMS			Awaiting lighting head replacements first.
23	11/09/2023	E49/2023	Bowling Fell	To approve the following improvements, up to the allocated amount of £7,000, as follows:	AMS			In progress in partnership with W&F and suppliers.

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
				install handrail on the steep steps that lead up to Bowling Fell from Garth Heads;				As above
				install signage on the accessible step entrances from Garth Heads; and				As above
				install an interpretation panel, in keeping with Kendal Castle interpretation, to describe the heritage of the area.				As above
24	13/11/2023	E47/2023	Project Update Report	To reconsider the request for CIL funding for a disabled lift for Waste into Wellbeing via the Management Committee.				Proposal requires further work before submission for either grant funding or commissioned project funding.
25	13/11/2023	E47/2023	Project Update Report	Officer to consider the release of funding to Waste into Wellbeing, first ensuring that appropriate conditions and legalities are in place.				Complete
26	13/11/2023	E48/2023	Environment Budget Proposals	To remove the word "Green" from the title of Budget Code 9411.				Matter being discussed with supplier
27	13/11/2023	E48/2023	Environment Budget Proposals	The Committee and local ward councillors to be provided via email with an update on Kirkbarrow Connections.	AMS			Complete



Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
28	13/11/2023	E48/2023	Environment Budget Proposals	Subject to specific details being presented to and agreed by the Chair and Vice-Chair, the funding for the two bins at Oxenholme be approved, the sum to be vired from the Infrastructure and Maintenance Budget				On agenda for further discussion 15 Jan 24
29	13/11/2023	E48/2023	Environment Budget Proposals	To write to Westmorland and Furness Council advising that the Environment Committee will recommend allocation of the sum of £5,000 within its 2024/25 Budget for the provision of design visuals of an improved birdcage to support Westmorland and Furness to carry out the improvements, subject to obtaining commitment to any other available partnership funding				process agreed by Management Committee as a cross-cutting issue
30	13/11/2023	E48/2023	Environment Budget Proposals	To increase the proposal of £30,000 towards footpath enhancements to £50,000 and to point out that this is likely to be a demand year on year.			Completed	

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
31	13/11/2023	E48/2023	Environment Budget Proposals	Subject to the changes detailed above relating to the request for £5,000 for Birdcage Design and an increase from £30,000 to £50,000 (and the likelihood of an ongoing demand year on year), to recommend the proposed budget requirements for the next financial year, as attached to the report and outlined above, for consideration by the Management Committee prior to presentation to Full Council.			Budget submitted 6/12/23	
32	13/11/2023	E49/2023	Wildflowers Kendal	To note the report and to take on board the comments raised at the meeting and outlined above (see minutes).	AMS			Ongoing.
33	13/11/2023	E50/2023	Waterfountain Proposal	Subject to robustness around whether the water station can be suitably integrated into the works due to be carried out by Westmorland and Furness Council at the Market Hall, officers be delegated to move forward, however, should it become apparent that the proposed location is unsuitable, then to investigate alternative locations for siting the unit.	AMS			Now to be incorporated into new Market Hall scheme (using Shared Prosperity & Levelling Up Funding).

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
34	13/11/2023	E51/2023	Easy Transport Kendal Proposal	The Chair or Vice-Chair of the Environment Committee to convene a discussion with the principal bodies involved on the proposals and the issues raised at the meeting and outlined above in order to establish the priorities and how funding will be used to make improvements to infrastructure within Kendal Town Centre				Discussion initiated with stakeholders, but implications of Levelling Up funding also required
35	13/11/2023	E52/2023	Biodiversity Grant Proposal	To offer a Biodiversity Grant of £500 to Friends of Nobles Rest in support of the items outlined above (see minutes).				Completed
36	13/11/2023	E53/2023	Pumptrack Design Proposal	To allocate the remaining pumptrack funding of £2,000 on a sketch design, to demonstrate how and where a pumptrack could fit into the existing space at Sandylands park without impacting the current play park, multi-use games area and/or the communities annual fete space	AMS			In progress with W&F and Velosolutions.
37	13/11/2023	E54/2023	Kendal Rotary Proposal	To provide a brass plaque for the bench outside Oxfam commemorating the Rotary Centenary Celebrations.	AMS			Complete.

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
38	13/11/2023	E55/2023	Footpath Investment Proposal	To award the contract to deliver improvements to the footpath between Dean Gibson School and Vicarage Park to the contractor identified at the meeting.	AMS		.	Awaiting confirmation from Vicarage Park.
39	13/11/2023	E55/2023	Footpath Investment Proposal	To contact the three relevant ward councillors with a view to seeking a quote and producing a suitable press release.	AMS			Awaiting confirmation as above prior to press release.
40	13/11/2023	E55/2023	Footpath Investment Proposal	To liaise with Westmorland and Furness with regard to a contribution towards signage relating to dog fouling.	AMS			In progress, liaising with W&F and Vicarage Park.
41	13/11/2023	E55/2023	Footpath Investment Proposal	To look into the matter of suitable diversion during the time of the works being carried out.	AMS			In progress, liaising with W&F.

# Kendal Town Council

## Agenda Item 7

### *Project Update Report – January 2024*

<b>E&amp;H Budget Heading</b>	<b>Project title and description</b>	<b>Progress</b>	<b>Partners</b>	<b>Status</b>	<b>Additional Notes</b>
<b>New Infrastructure</b> (£0 budgeted, funding available via CIL applications)	Policy development		W&FC: Street Scene, Highways	In development	Officers liaising with W&F's Street Scene and Highways to formulate new policies re: Seating; Bus shelters and their adoption; Footway Lighting; Bins; Footpath Improvements and Maintenance.
<b>Infrastructure Maintenance (£3,700 budget)</b>	Bench (034) repair at Burneside Road	Contractor assessment underway	Contractor	In progress	Repair required to concrete setting in addition to seat.
<b>Approved Infrastructure CIL requests</b>	Kendal YARDS project £10,000			In development in partnership with Kendal Futures	Preferred Yard (No 5) and approach confirmed. Liaison with Kendal Futures initiated.
	Water Fountain £5000		W&FC	In development	To be incorporated into Market Hall redevelopment.
<b>Ongoing Action Plans / Projects Budget Headings</b>	<b>Project title</b>	<b>Progress</b>	<b>Partners</b>	<b>Status</b>	<b>Additional Notes</b>
<b>Climate Change</b>	<b>Citizens' Jury Recommendations.</b>  Monitoring progress, reunion events, newsletter updates, Zero Carbon Cumbria Partnership Climate	New allotments let at canal head in response to Citizens Jury recommendation 'make it easier for people to grow their own food'.	Various	Ongoing	ZCCP meeting attendance ongoing.  Jury supporter newsletter sent every three months.  Zero Carbon Kendal Instagram creating engagement.

	Officer Group membership.				
	<b>Solar Made Easy Kendal</b>	Kendal cluster of 44 are receiving quotes from vetted suppliers.	CAFS, residents and business owners.	KTC involvement complete (CAFS to continue liaising with householders).	Planning guide completed and shared with cluster. Surplus funds returned to the General Fund.
	<b>Climate Hub &amp; Café</b> (£24,000 allocated with £6000 retained for Hub development)	New premises confirmed, press release & publicity sent out.	WIW	In development	WIW CIC is progressing preparatory work at United Reformed Church in anticipation of Climate Hub and Café opening in April 2024.
<b>Biodiversity Initiatives &amp; Grants</b>	<b>Dark Skies Campaign</b> (£5000 allocated)	Lighting audit of KTC lamps conducted with Jack Ellerby (FLD) & Mike Monaghan (Light Library) complete.	Friends of the Lake District	In development	Friends of the Lake District are leading this project following funding confirmation at September's Committee.
	<b>Cumbria Plan Bee</b> (£360 allocated)	Pollinator pledge signed at <a href="https://www.cumbriawildlifetrust.org.uk/cumbria-plan-bee/pledge">https://www.cumbriawildlifetrust.org.uk/cumbria-plan-bee/pledge</a>  Schools engagement plan in development.	Schools, Age UK/Men in Sheds	In development	Working with Age UK's Men in Sheds to construct bee boxes for schools, to be distributed in spring.  Discussion underway with Dan Hinton (Sandgate School/Natural Kendal) re: engagement strategy, possibly to include presentation at meeting of Kendal Heads (AMS).
	Biodiversity Grants	Grants processed for Manna House, Clean River Kent Group, Kirkbie Green Residents' Group and Friends of Noble's Rest.	Clean River Kent Group, Manna House, Kirkbie Green Residents' Group, Friends of Noble's Rest.	Ongoing	Cheque handover photo & press release for Friends of Noble's Rest upcoming, date TBC.
	<b>Wetland planting at Canal Head</b> (£1,300 allocated)	Planting advice and species recommendations	CWT, KCV	In development	KCV wildflowers have been planted.  Signage installed to communicate wetland plan to public.

		sought from CWT. KCV to grow wildflowers from seed to order at Dog kennel nursery & plant later in the season.			Permanent signage in development.
	Living Roof Road Bus Shelters (£2,500 allocated)	Following research into the costs of installing at Blackhall Road, Councillors' preference is to research alternative locations and consider alternative ways to green Blackhall Road. To tie in with wider improvements to Blackhall Road.	W&FC, Kendal Futures, Kendal BID	In development	Meeting of relevant partners to be scheduled.
	<b>Vicarage Drive Land and Natural Kendal</b>	Committee agreed Natural Kendal could utilise the Town Council asset for biodiversity projects and initiatives	Natural Kendal	In development	Awaiting response from Natural Kendal to create a draft Service Level Agreement.
<b>20mph</b> (£30,000 budgeted)	<b>20mph Kendal</b>	Additional data is currently being gathered by CCC.		In development	20mph policy adopted by W&FC, awaiting updates.
<b>Cycling &amp; Walking</b>	Footpath Improvements (£34,814 allocated)	Prioritisation criteria of audited paths complete.	W&FC, Vicarage Park School	Ongoing	Liaising with W&FC to schedule works.
	Vicarage Drive to Vicars Garth improvements £2000 allocated from Cllr Long.	Quotes in progress to improve drainage. Three site visits completed, chasing follow up information.		In development	Liaising with W&FC, awaiting contractor confirmation.

Environment 15 January 2024	Kendal Castle Pumptrack (£2,000 remaining)	Potential new site identified. Funding allocated for design visual.	Velosolutions, W&FC	In development	Awaiting design visual from Velosolutions.
	LCRP contribution (£5000 allocated)	No proposals to allocate funding to date.	LCRP	In development	
	Mintsefeet footpath (riverside connectivity)	Costings in progress.	W&FC	In development	
<b>Public Realm Improvements</b>	Windermere Road Railings improvements	Not currently in W&FC schedule of works.	W&FC	In development	W&FC Officers meeting complete to consider designs that remove the railings and incorporate cycling lane. 20mph may enable the railings to be removed – to be discussed further following 20mph policy confirmation.
	Further Ivy Screening Projects (£5000 allocated)	Potential locations reviewed, Windermere Road remains the most suitable option once CCC improvements completed.	W&FC	In development	Following discussion at September's meeting it was agreed to complete maintenance tasks to Longpool to see improvements before further investment. Additional drainage holes created for Longpool planters and new layer of compost to help revive ailing plants. Waiting to see improvements when spring arrives.
	Signage from Oxenholme to Kendal (Cllr Rathbone Locality budget) (£4014 allocated)	Site Visit Complete with Councilors and Avanti completed.		In development	Contractors and quotes approved. Awaiting confirmation from the station manager to progress design and installation.
	Bowling Fell Improvement Project (£7000 allocated)	Seeking quotes for handrails and signage. Site visit with Interpretation contractor scheduled. Pollinator planting approved by W&FC officers.	W&FC, contractors, KCV	In development	Liaising with contractors. Partnership working ongoing.
<b>Green Spaces Improvements (£2850 unallocated)</b>	Noble's Rest community growing space	W&FC currently assessing the transfer of the former play area to KTC to develop additional growing	W&FC		Awaiting W&FC confirmation – included in strategic partnership meeting 6 <sup>th</sup> Sept.



		space. Action to progress with W&F.			
	Gooseholme ASB improvements	<p>A range of measures agreed with SLDC following completion of bridge and flood defense works including:</p> <ul style="list-style-type: none"> <li>- CCTV signage</li> <li>- Toilet signage</li> <li>- Putting green boundary improvements (SLDC to lead)</li> <li>- Public Spaces Protection Order (SLDC to lead)</li> </ul> <p>Assess Marshall option once site is accessible and ASB levels have been reviewed.</p>	W&FC and Cumbria Constabulary.		Unable to progress until EA Flood Scheme completed. Issue could be moved to Culture and Communities.
	Mintsfeet Sports and Nature Hub (£7,500) allocated	Site visits completed.	W&FC, Millennium Field Trust, The FA, Sandgate School.	In development	Awaiting W&FC actions following strategic partnership meeting 6 <sup>th</sup> Sept.

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**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 9)**  
**Note: Full Budget Statement**

		<u>22/23</u>		<u>23/24</u>				<u>24/25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>600</b>	<b><u>E - New Infrastructure/Improve</u></b>									
1999	Other Income	0	800	0	0	0	0	0	0	0
	<b>Total Income</b>	0	800	0	0	0	0	0	0	0
5107	E - New Infrastructure	4,642	4,062	0	438	438	0	0	0	0
5108	E - Infrastructure Maint	3,937	3,602	8,438	3,350	8,000	0	5,000	0	0
5109	Environment Core - Misc	556	0	879	0	879	0	0	0	0
	<b>Overhead Expenditure</b>	9,135	7,664	9,317	3,788	9,317	0	5,000	0	0
	<b>600 Net Income over Expenditure</b>	-9,135	-6,864	-9,317	-3,788	-9,317	0	-5,000	0	0
6000	plus Transfer from EMR	0	2,955	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(9,135)	(3,909)	(9,317)	(3,788)	(9,317)		(5,000)		
<b>630</b>	<b><u>E - SLDC Charges</u></b>									
5300	E - W&F Charges-Footway Light	3,751	3,750	4,200	0	4,200	0	5,000	0	0
5305	E - W&F Charges-Somervel Main	500	0	0	0	0	0	0	0	0
5310	E - W&F Charges-Bins	2,650	1,254	3,000	1,964	3,000	690	3,250	0	0
	<b>Overhead Expenditure</b>	6,901	5,004	7,200	1,964	7,200	690	8,250	0	0
	<b>Movement to/(from) Gen Reserve</b>	(6,901)	(5,004)	(7,200)	(1,964)	(7,200)		(8,250)		
	<b>Total Budget Income</b>	0	800	0	0	0	0	0	0	0
	<b>Expenditure</b>	16,036	12,669	16,517	5,752	16,517	690	13,250	0	0
	<b>Net Income over Expenditure</b>	-16,036	-11,869	-16,517	-5,752	-16,517	-690	-13,250	0	0
	plus Transfer from EMR	0	2,955	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(16,036)	(8,913)	(16,517)	(5,752)	(16,517)		(13,250)		

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**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 9)**  
**Note: Full Budget Statement**

		<u>22/23</u>		<u>23/24</u>				<u>24/25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>900</b>	<b><u>Projects - Climate Change</u></b>									
9040	Climate Town Centre Recom.Hub	10,000	0	30,000	20,000	30,000	0	0	0	0
9050	DNU Solar Audit Campaign	4,565	0	0	0	0	0	0	0	0
9055	Climate Jury Website	398	398	0	0	0	0	0	0	0
9060	Climate Zero Carbon Kendal	1,000	396	530	265	530	0	0	0	0
9130	New Projects TBC	1,121	1,195	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	17,084	1,989	30,530	20,265	30,530	0	0	0	0
6000	plus Transfer from EMR	0	1,989	0	20,265	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(17,084)	0	(30,530)	0	(30,530)		0		
<b>910</b>	<b><u>Projects - Biodiversity</u></b>									
9120	Bio Dark Skies Campaign	5,000	0	5,000	0	5,000	0	0	0	0
9124	Biodiversity Grants 24.25	0	0	0	0	0	0	10,000	0	0
9125	Bio 2nd Round-Biod Grants	3,400	1,000	2,400	1,750	2,400	0	0	0	0
9126	DNU Living Roof Bus Shelter	2,500	0	0	0	0	0	0	0	0
9127	Bio Wildflowers Kendal Green	1,300	1,059	56	0	56	0	6,400	0	0
9129	Bio Canal Head Wetlands	1,300	800	500	0	500	0	0	0	0
9130	New Projects TBC	500	0	3,000	179	3,000	18	0	0	0
	<b>Overhead Expenditure</b>	14,000	2,859	10,956	1,929	10,956	18	16,400	0	0
6000	plus Transfer from EMR	0	3,044	0	2,209	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(14,000)	185	(10,956)	280	(10,956)		(16,400)		
<b>920</b>	<b><u>Projects - 20MPH</u></b>									
9200	20 MPH	18,400	0	30,000	0	30,000	0	0	0	0
9201	20 MPHContri to Data Collectio	1,000	1,000	0	0	0	0	0	0	0

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**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 9)**  
**Note: Full Budget Statement**

		<u>22/23</u>		<u>23/24</u>				<u>24/25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		19,400	1,000	30,000	0	30,000	0	0	0	0
6000	plus Transfer from EMR	0	1,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(19,400)	0	(30,000)	0	(30,000)		0		
<u>930</u>	<u>Projects -Cycling &amp; Walking</u>									
1999	Other Income	0	1,000	0	0	0	0	0	0	0
Total Income		0	1,000	0	0	0	0	0	0	0
9300	C&W Footpath Quality Audit	12,000	0	12,000	0	12,000	0	0	0	0
9305	C&WKirkbarrow Connections	10,300	186	10,114	2,538	10,114	0	0	0	0
9307	C&W Kendal Castle Pump Track	4,000	2,000	2,000	0	2,000	0	0	0	0
9308	C&W Cllrs Contributions	5,700	0	6,700	0	6,700	0	0	0	0
9310	C&W Signage Improvements	4,000	0	4,000	0	4,000	0	0	0	0
9315	C&W 22/23 LCRP Cont	5,000	0	5,000	0	5,000	0	0	0	0
Overhead Expenditure		41,000	2,186	39,814	2,538	39,814	0	0	0	0
930 Net Income over Expenditure		-41,000	-1,186	-39,814	-2,538	-39,814	0	0	0	0
6000	plus Transfer from EMR	0	2,186	0	2,538	0	0	0	0	0
6001	less Transfer to EMR	0	1,500	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(41,000)	(500)	(39,814)	0	(39,814)		0		
<u>935</u>	<u>River Corridor Connectivity</u>									
9600	River Corridor Connectivity	31,000	28,292	2,708	0	2,708	0	0	0	0
Overhead Expenditure		31,000	28,292	2,708	0	2,708	0	0	0	0
6000	plus Transfer from EMR	0	28,292	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(31,000)	(0)	(2,708)	0	(2,708)		0		

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**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 9)**  
**Note: Full Budget Statement**

		<u>22/23</u>		<u>23/24</u>				<u>24/25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>940</b>	<b><u>Projects - Green Spaces Impro</u></b>									
1999	Other Income	0	500	0	0	0	0	0	0	0
	<b>Total Income</b>	0	500	0	0	0	0	0	0	0
9130	New Projects TBC	3,500	775	7,725	0	7,725	0	0	0	0
9400	Green Bowling Fell Project	7,000	0	7,000	0	7,000	0	0	0	0
9405	Green Sepentine Woods Trail	1,000	1,000	0	283	283	0	0	0	0
9410	Green Fellside Play Provision	5,000	0	5,000	4,171	5,000	730	0	0	0
9411	Green Mintsfeet Development	7,500	0	7,500	0	7,500	0	0	0	0
9415	Green Fletcher Park	607	397	210	0	210	0	0	0	0
	<b>Overhead Expenditure</b>	24,607	2,172	27,435	4,454	27,718	730	0	0	0
	<b>940 Net Income over Expenditure</b>	-24,607	-1,672	-27,435	-4,454	-27,718	-730	0	0	0
6000	plus Transfer from EMR	0	2,172	0	4,454	0	0	0	0	0
6001	less Transfer to EMR	0	500	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(24,607)	0	(27,435)	1	(27,718)		0		
<b>950</b>	<b><u>Projects -Public Realm Enhance</u></b>									
9505	DNU Further Ivy Screening Proj	5,500	0	5,500	0	5,500	0	0	0	0
9506	PR Kendal Yards	2,500	0	12,500	0	12,500	0	0	0	0
9507	PR Oxenholme Signage	4,014	0	4,014	0	4,014	0	0	0	0
9508	PR Water Fountain	0	0	5,000	0	5,000	0	0	0	0
9510	DNU Nobles Rest	5,000	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	17,014	0	27,014	0	27,014	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(17,014)	0	(27,014)	0	(27,014)		0		

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**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 9)**  
**Note: Full Budget Statement**

	<u>22/23</u>		<u>23/24</u>				<u>24/25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Budget Income</b>	0	1,500	0	0	0	0	0	0	0
<b>Expenditure</b>	164,105	38,498	168,457	29,186	168,740	748	16,400	0	0
<b>Net Income over Expenditure</b>	<u>-164,105</u>	<u>-36,998</u>	<u>-168,457</u>	<u>-29,186</u>	<u>-168,740</u>	<u>-748</u>	<u>-16,400</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	38,682	0	29,467	0	0	0	0	0
less Transfer to EMR	0	2,000	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(164,105)</u>	<u>(315)</u>	<u>(168,457)</u>	<u>281</u>	<u>(168,740)</u>		<u>(16,400)</u>		

23/24 Reserves Statement Page 1		Reserve Balances As at 1st April 2023	Additions/ Virements/ Income to Date:23/24	Virements/ Actual Exp to Date 23/24	Forecast Exp from Reserves 23/24	Forecast Reserves as at 31st march 2024	Notes:
<b>Development</b>							
Development Reserves		£143,440					
				-£4,565	-£4,565		To General Reserves Re Solar Audit Campaign
				-£20,000	-£30,000		Town Centre Recommendation Hub - 10k for 3 years
				-£265	-£530		Zero Carbon Kendal 23/24
					-£5,000		Dark Skies
				-£1,750	-£2,400		Biodiversity Grants 23/24
				-£59	-£59		Living Roof Bus Shelter
					-£500		Canal Head Wetlands
			£11,600	-£179	-£3,000		Biodiversity New Projects 23/24
					-£30,000		CIL 20 MPH - Addition to Budget
					-£12,000		C&W Footpath Audit
				-£2,538	-£10,114		C&W Kirkbarrow Connections
					-£2,000		C&W Kendal Pump Track
					-£4,000		C&W Signage Improvements
					-£5,000		C&W LCRP
					-£7,725		Green Spaces New Projects
					-£7,000		Green Bowling Fell Project
				-£283	-£283		Serpentine Woods Trail
				-£4,171	-£5,000		Fellside Play Provision
					-£7,500		Mintsfeet Development
					-£210		Fletcher park
					-£5,500		Further Ivy Screening
			£10,000		-£2,500		Kendal Yards
					-£10,000		CIL Kendal Yards from CIL
							Inv due from Kendal Futures Nov 23 for £12,500 - £10k from CIL and 2,5k from the Budget
			£5,000		-£4,014		Oxenholme Signage
			£750		-£5,000		CIL Water Fountain
			£4,738		-£750		CIL New Bench Windermere Rd
Environment Reserves		£880			-£5,617		CIL Fellside Methodist Church
Councillor Contributions to Env		£6,700			-£6,700		C&W Cllr Contribution Exp
<b>TOTAL:</b>		<b>£151,019</b>	<b>£32,088</b>	<b>-£33,810</b>	<b>-£176,967</b>	<b>£6,140</b>	