

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



9 July 2024

To Members of the Environment Committee

Cllr G Archibald (Vice-Chair)	Cllr E Hennessy (Chair)
Cllr S Blunden	Cllr S Long
Cllr D Brown	Cllr C Russell
Cllr J Cornthwaite	Cllr K Simpson
Cllr M Helme	

You are summoned to a meeting of Kendal Town Council Environment Committee on Monday, 15 July 2024, at **7.30 p.m.**, in the Council Chamber at the Town Hall, Highgate, Kendal.

Yours faithfully

Chris Bagshaw
Town Clerk

AGENDA

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes of the Last Meeting (pages 3 to 6)

To receive the minutes of the meeting of the Environment Committee held on 13 May 2024 and to authorise the Chairman to sign them as a correct record (see attached).

5. Project Update Report (pages 7 to 14)

To review an update of ongoing projects and answer members' questions (see attached).

6. Environment Budget 2024/25 (pages 15 to 17)

To receive a report on the Environment budget 2024/25 (see attached).

7. Seating (see pages 18 to 21)

- a) To consider the maintenance of two seats from the Infrastructure Maintenance budget.
- b) To consider the adoption of the Draft Seating Policy (see attached).

8. Items for Press Coverage and the Newsletter

To consider which items from the current meeting should be the subject of press coverage this week.

Kendal Town Council

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Minutes of a meeting of the Environment Committee held on Monday, 15 May 2024, at 7.30 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Present
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr M Helme	Apologies	Cllr E Hennessy (Chair)	Present
Cllr S Long	Present	Cllr C Russell	Present
Cllr K Simpson	Present		

In attendance: Town Clerk (Chris Bagshaw) and Anne-Marie Sanderson (Projects Officer) and one member of the public.

E1/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllr M Helme

E2/2024 Declarations of Interest

No declarations of interest were raised under this item.

E3/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

E4/2024 Minutes of the Previous Meeting

Resolved: To receive the minutes of the meeting of the Committee held on 11 March 2024 and to authorise the Chair to sign them as a true record.

E5/2024 Minute Action Sheet

The minute action sheet was not included in this meeting's agenda due to all items appearing within the following item.

E6/2024 Project Update Report

The Committee was presented with a report including an update of ongoing projects. Progress at the Eddington, the new climate hub and home of Waste into Wellbeing at the former URC on Highgate, was highlighted and welcomed by councillors. Councillors expressed an interest in visiting the site prior to its official opening, which was planned to take place in the coming weeks.

A councillor enquired on progress relating to the water fountain project; this was now being considered by W&FC officers as part of the wider Heart of Kendal Levelling Up Funding projects.

Attention was drawn to the need to promote the Committee's Biodiversity Grants.

In response to a query, the Town Clerk informed the Committee that installation of bus stop seating at Windermere Road was pending completion of the Council's new Bus Shelter Policy which would soon be forthcoming.

Relating to 20mph, the Chair drew the Committee's attention to the first round of implementation, which would encompass Oxenholme. Further information was required, and it was:

Resolved: That the Town Clerk would approach W&FC officers to understand costs and timescales and report back to the committee.

The Vice Chair spoke of the aspiration to clean up Bowling Fell, while enhancing its biodiversity. Clarity was sought regarding the extent of currently planned works and whether this would include improving access to the top of the Motte.

Resolved: That the Projects Officer circulates the initial project brief for Bowling Fell to the Committee.

Progress to the Pumptrack project was welcomed by Councillors. The Town Clerk spoke of positive working relationships with W&FC Councillors and Officers in relation to this project and to footpath work, especially regarding the path from Shap Road to Beezon Fields and the footpath at Scroggs Wood.

E7/2024 Environment Budget 2023/24

The Town Clerk presented a report on the Environment Budget 2023/24. The issue of lack of transparency in bin charges served by W&FC was raised.

Resolved: To make a request to W&FC's Portfolio holder for Waste for a unified policy and equitable payment scheme to be implemented.

The Town Clerk reminded Councillors that lighting charges had not been made by W&FC. A councillor noted that the word "green" remained on several budget headings.

Resolved: To update budget headings accordingly.

In response to a query regarding the Birdcage, Councillor Long explained a long-term horizon project was being considered by W&FC and that a short-term repair project was due in the meantime. Cllr Russell expressed a desire to involve the Civic Society in the design process. Cllr Long informed the committee that the Town Team is engaging with the Civic Society to ensure continuity of design through the town centre. The Chair emphasised that the Birdcage is one of the Committee's priorities, and requested that officers write to Angela Jones to request the design and that of the market square, and to request that repairs to the Birdcage are carried out as soon as possible.

Resolved: To note the report and to write to Angela Jones to request the design and that of the market square, and to request that repairs to the Birdcage are carried out as soon as possible.

E8/2024 Heron Hill Lighting

The Committee considered a report on footway lighting in Heron Hill open space. It was reported that this item had been considered by the Committee prior to local government reorganisation, and that at that time support had been requested from SLDC and CCC. The safety concerns posed to footpath users by the lack of lighting in this area had not yet been resolved and it was proposed to approach W&F Council to implement a lighting scheme using CIL funds. Emphasis was placed on the need for any new lighting to be dark sky compliant and to be of a colour spectrum safe for insects, as per KTC's Biodiversity Policy and in alignment with recommendations arising from the Climate Change Citizens' Jury. Also noted were the efforts of Natural Kendal in this regard.

Resolved: To approach W&FC's Portfolio Holder for lighting and relevant officers to implement a lighting scheme using W&FC's Community Infrastructure Levy funds.

E9/2024 Collinfield/Vicarage Drive Open Spaces

Consideration was given as to whether there were actions that the Town Council could take to encourage and coordinate efforts to improve drainage, sustainable planting and access in the open spaces of the town's western heights, to the south of Kirkbarrow.

With the housing developments taking shape on the land south of Brigsteer Road, there was considerable additional pressure on the downslope open spaces, both in terms of use and drainage. There was an opportunity to coordinate with the Planning Authority, the use of Community Infrastructure Levy funding to protect and enhance the remaining open spaces. The Committee's views were sought on how this might be taken forward.

Cllr Simpson pointed out the desirability of natural flood management rather than hard engineering. The importance of approaching this area as part of wider efforts around water management and footpaths was raised, and attention drawn to the Natural Kendal Conference which would be discussing some aspects of this. Cllr Cornthwaite expressed a preference to utilise an existing culvert in the area. It was suggested that additional planting further up the hill would provide benefits.

The Chair suggested undertaking a site visit of Councillors together with W&FC officers. The Vice Chair informed the committee that W&FC had funding available for natural flood management projects within Cumbria. It was also suggested that a 'Friends of' group be established to aid the safeguarding of the park's future. The Town Clerk emphasised the importance of naming green spaces.

Resolved: To organise a site visit with Cllrs and W&F officers.

E10/2024 Footpath Priorities in Kendal

The Committee was provided with a brief verbal report on current footpath improvement initiatives across Kendal. It was pointed out that there was a range of footpath improvement activity taking place across the town, from a variety of initiatives. The Committee's views are sought on prioritising the Town Council's input on these over the next 12 months. The Vice-Chair referred to the footpath audit already undertaken by Officers and requested that this be reviewed internally. Cllr Cornthwaite made a query relating to footpath progress at Vicarage Park School. It was reported that works to this path had been delayed by wet weather and the path was now due to be completed during May half term. Clarity was sought regarding funding for future footpath work at Mintsfeet; the Town Clerk advised that a request from Westmorland and Furness Council would be forthcoming in due course, relating to the path between Beeson Field and Mintsfeet, which W&FC were looking to complete. The possibility

of seeking funding from National Highways M6 Lune Gorge Social Value projects was raised by the Chair for further consideration.

Resolved: To conduct an internal review of footpath priorities to be brought by officers to a future meeting of the committee.

E11/2024 Items for Press Coverage and the Newsletter

Consideration was given to which items from the meeting should be the subject of items for inclusion in the Newsletter or for press coverage this week.

Resolved: To publicise the following:

- 1) Footpath work at Vicarage Park
- 2) Details of work to be carried out at Bowling Fell
- 3) Promotion of KTC's Biodiversity Grands

The meeting closed at 8.42 p.m.

Kendal Town Council

Agenda Item 6

Project Update Report – July 2024

E&H Budget Heading	Project title and description	Council plan priority	Progress	Partners	Status	Additional Notes
New Infrastructure (£0 budgeted, funding available via CIL applications)	Policy development	Public Realm, Getting Around	Officers liaising with W&F's Street Scene and Highways to formulate new policies re: Seating; Bus shelters and their adoption; Footway Lighting; Bins; Footpath Improvements and Maintenance.	W&FC: Street Scene, Highways	In development	The Town Clerk has made a request to W&FC's Portfolio holder for Waste for a unified policy and equitable payment scheme to be implemented.
	Footway Lighting (NB – this covers footway lighting in addition to lighting covered specifically in Dark Skies budget, below).	Public Realm, Getting Around	Preliminary research underway	W&FC, residents	In development	Requests brought to officers to investigate possibility of installing lighting on back lane behind Aikrigg Avenue and on Kirkbarrow Lane. Also at Heron Hill (Beckside Park). Heron Hill proposal being considered by W&F to assess if it falls within their new integrated lighting policy. Response expected in Autumn. Aikrigg Avenue and Kirkbarrow Lane to be considered within the integrated lighting policy once received.
	Handrail for Vicarage Drive – Birchwood Close connecting footpath	Public Realm, Getting Around	Quotes obtained. Electricity supply for footway lighting poses a problem for safe installation. Options being	W&FC	In development	

			researched and considered.			
Infrastructure Maintenance (£5,000 budget)	Bench (034) repair at Burneside Road	Public Realm	Contractor assessment underway	Contractor	Complete March 2024	Repair required to concrete setting in addition to seat.
	Bench (035) repair at Burneside Road	Public Realm	Assessment underway.	Contractor	In progress	See attached proposal
	Bench repair at Wainwright's Court	Public Realm	Contractor quote sought.	Contractor	In progress	See attached proposal
	Rosemary Hill railings repaint (£1041)	Public Realm	Delayed due to prolonged rainy period	W&FC, contractor	Complete July 2024	Now complete
	Explore Kendal signage (£2915.58)	Public Realm, A Thriving Town	Content changes sought from featured attractions.	Lakeland Arts, Brewery Arts, Quaker Tapestry, contractor	In progress	New condition report carried out & content updates noted. In progress with contractor.
Approved Infrastructure CIL requests	Kendal YARDS project (£10,000 allocated)	Public Realm, Supporting People and Community Wellbeing	Preferred Yard (No 5) and approach confirmed.	Kendal Futures, Ragtag Arts, Kendal BID	In development in partnership with Kendal Futures	Partnership working with Kendal Futures underway, creative engagement and mural creation in progress at Ragtag. Unveiling scheduled for 23 rd July.
	Water Fountain (£5000 allocated)	Public Realm, Climate Change and Biodiversity	Site visit complete.	W&FC	In development	To be incorporated into Market Hall redevelopment, discussions underway with relevant W&F officers.
	Bus stop seating – Windermere Road/Queen's Rd junction (£750 allocated)	Public Realm, Getting Around	In development.	W&FC	In development	
	Pumptrack (£35,000 allocated + £2000 remaining from previous allocation)	Getting Around, Supporting People and Community Wellbeing	New site identified. Funding allocated for design visual.	Contractor, W&FC	In development	Site visit conducted with W&F officers, Cllr S Evans (W&F), Cllr L Edwards and A Edwards (Sandylands Residents' Association). Awaiting W&F community consultation.

	Easy Travel Kendal (£50,000 allocated)	Getting Around, Public Realm	Discussion initiated with stakeholders	Kendal Futures, BID, W&FC, EA	In development	Implications of Levelling Up funding also required – in progress.
Ongoing Action Plans / Projects Budget Headings	Project title	Council plan priority	Progress	Partners	Status	Additional Notes
Climate Change	Citizens' Jury Recommendations. Monitoring progress, reunion events, newsletter updates, Zero Carbon Cumbria Partnership Climate Officer Group membership.	Climate Change and Biodiversity	New allotments let at canal head in response to Citizens Jury recommendation 'make it easier for people to grow their own food'.	Various	Ongoing	ZCCP meeting attendance ongoing. Jury supporter newsletter sent quarterly. Zero Carbon Kendal Instagram creating engagement.
	The Eddington - Climate Hub & Café (located at former URC church sports hall on Highgate) (£24,000 allocated with £6000 retained for Hub development)	Climate Change and Biodiversity, Supporting People and Community Wellbeing	New premises confirmed, press release & publicity sent out.	WIW, Eddington CIC	In development	WIW pantry now open at the Eddington. Café to open in September. Hub development in progress in partnership with WIW and Eddington Kendal CIC.
Biodiversity Initiatives & Grants	Dark Skies Campaign (£5000 allocated)	Climate Change and Biodiversity	Lighting audit of KTC lamps conducted with Jack Ellerby (FLD) & Mike Monaghan (Light Library) complete.	Friends of the Lake District	In development	Friends of the Lake District are leading this project following funding confirmation at September's Committee. Work scheduled to go ahead to retrofit 5 prioritised lamps – completion now expected in July. Delayed due to unforeseen complications and additional parts now needed.

	Cumbria Plan Bee (£360 allocated)	Climate Change and Biodiversity	Pollinator pledge signed at https://www.cumbriawildlifetrust.org.uk/cumbria-plan-bee/pledge	Schools, Age UK/Men in Sheds	In development	Working with Age UK's Men in Sheds to construct bee boxes for schools, to be distributed in spring. Schools engagement to be combined with KIB schools engagement.
	Biodiversity Grants	Climate Change and Biodiversity, Supporting People and Community Wellbeing	Grants processed for Manna House, Clean River Kent Group, Kirkbie Green Residents' Group and Friends of Noble's Rest.	Clean River Kent Group, Manna House, Kirkbie Green Residents' Group, Friends of Noble's Rest.	Ongoing	Cheque handover photo & press release for Friends of Noble's Rest held on 30 th Jan. Publicity ongoing via ZCK and KTC social media. Kirkbie Green Residents' Group nominated for BBC Ma
	Wetland planting at Canal Head (£1,300 allocated)	Climate Change and Biodiversity	Planting advice and species recommendations sought from CWT. KCV to grow wildflowers from seed to order at Dog kennel nursery & plant later in the season.	CWT, KCV	In development	KCV wildflowers have been planted. Signage installed to communicate wetland plan to public.
	Living Roof Road Bus Shelters (£2,500 allocated)	Climate Change and Biodiversity, Public Realm	Following research into the costs of installing at Blackhall Road, Councillors' preference is to research alternative locations and consider alternative ways to green Blackhall Road. To tie in with wider improvements to Blackhall Road as part of Easy Travel Kendal (under Public Realm Improvements)	W&FC, Kendal Futures, Kendal BID	In development	Meeting of relevant partners to be scheduled.

	Vicarage Drive Land and Natural Kendal	Climate Change and Biodiversity, Public Realm, Supporting People and Community Wellbeing	Committee agreed Natural Kendal could utilise the Town Council asset for biodiversity projects and initiatives.	Natural Kendal	In development	Awaiting response from Natural Kendal to create a draft Service Level Agreement.
	Natural Kendal Conference	Climate Change and Biodiversity	Conference to be held in May.	Natural Kendal, W&FC	Complete	Natural Kendal leading on this project. KTC publicising via social media.
	Pollinator Planting (£10k allocated for 2024-25)	Climate Change and Biodiversity	Sites identified and assessed with W&F officer.	W&F, CWT, KCV	In development	Partnership working underway, MOU signed by all parties.
20mph (£30,000 budgeted)	20mph Kendal	Getting Around, Climate Change and Biodiversity	Additional data is currently being gathered by W&FC.	W&FC	In development	20mph policy adopted by W&FC. First round of new policy agreed for roll out in Oxenholme. Briefing for members 16 May. Awaiting date for public consultation (W&F officers) and timescale for wider roll out.
Cycling & Walking	Footpath Improvements: "Kirkbarrow Connections" /routes to schools (£26,000 allocated)	Getting Around	Prioritisation criteria of audited paths complete.	W&FC, Vicarage Park Schools, contractors	Ongoing	Work on Collinfield Lane – Vicarage Park footpath (FP 536078) now complete. Publicity underway.
	Vicarage Drive to Vicars Garth improvements (FP - 536045) (£2000 allocated from Cllr Long)	Getting Around	Quotes in progress to improve drainage. Three site visits completed, chasing follow up information.	W&FC	In development	Liaising with W&FC, awaiting contractor/Highways confirmation.
	Footpath to rear of Aikrigg Avenue (FP 536016) – signage	Getting Around	Preliminary research underway	W&FC	In development	Request brought to officers to investigate signage options to clarify user rights re: cycling/walking. Liaising with W&FC footpaths officer.
	LCRP contribution (£5000 allocated)	Getting Around	No proposals to allocate funding to date.	LCRP	In development	

	Riverside Connectivity (North)	Getting Around	Costings in progress.	W&FC	In development	W&F progressing.
	Riverside Connectivity (South) (FP 536065)	Getting Around	£25k contribution from UU.	UU, W&FC	In development	W&F progressing.
	Following up with LCWIP developments	Getting Around	Officers liaising with W&FC active travel team regarding progress.	W&FC	In development	Last update: April 2024, circulated to the committee via email.
Public Realm Improvements	Windermere Road Railings improvements	Public Realm	Not currently in W&FC schedule of works.	W&FC	In development	W&FC Officers meeting complete to consider designs that remove the railings and incorporate cycling lane. 20mph may enable the railings to be removed – to be discussed further following 20mph policy confirmation.
	Further Ivy Screening Projects	Public Realm, Climate Change & Biodiversity	Potential locations reviewed, Windermere Road remains the most suitable option once CCC improvements completed.	W&FC	In development	Ivy has been temporarily moved from Longpool to Canal Head allotments for evaluation. We are trying to establish whether the location or the containers is the cause of its poor condition. Condition has improved since moving. Ivy at Bus Station thriving.
	Signage from Oxenholme to Kendal (Cllr Rathbone Locality budget) (£4014 allocated)	Getting Around, Public Realm	Site Visit Complete with Councillors and Avanti completed.		In development	Contractors and quotes approved. Attempting to reestablish contact with the station after personnel changes.
	Bowling Fell/Castle Howe Improvement Project (£7000 allocated)	Public Realm	Seeking quotes for handrails and signage. Site visit with Interpretation contractor carried out. Pollinator planting approved by W&FC officers. Research into Historic England / Scheduled Monument permissions underway.	W&FC, contractors, KCV, Historic England, Ward Councillors, Fellside Forum	In development	Partnership working ongoing. Handrails (to improve accessibility from Garth Heads) in progress.

Green Spaces Improvements	Noble's Rest community growing space	Public Realm	W&FC currently assessing the transfer of the former play area to KTC to develop additional growing space. Action to progress with W&F.	W&FC		Awaiting W&FC confirmation – included in strategic partnership meeting 6 th Sept.
	Gooseholme ASB improvements	Public Realm	A range of measures agreed with SLDC following completion of bridge and flood defense works including: <ul style="list-style-type: none"> - CCTV signage - Toilet signage - Putting green boundary improvements (SLDC to lead) - Public Spaces Protection Order (SLDC to lead) Assess Marshall option once site is accessible and ASB levels have been reviewed.	W&FC and Cumbria Constabulary.		Unable to progress until EA Flood Scheme completed. Issue could be moved to Culture and Communities.
	Mintsfeet Sports and Nature Hub (£7,500 allocated)	Supporting People and Community Wellbeing, Climate Change and Biodiversity	Site visits completed.	W&FC, Millennium Field Trust, The FA, Sandgate School.	In development	Awaiting W&FC actions following strategic partnership meeting 6 th Sept.
	Collinfield Open Space	Climate Change and Biodiversity, Public Realm, Supporting People and	Officers to arrange site visit with W&F officers and Cllrs. Date TBA.	W&FC	In development	

		Community Wellbeing				
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Kendal Town Council

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Detailed Income & Expenditure by Budget Heading 01/07/2024

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>E - New Infrastructure/Improve</u>							
24/25 Biodiversity Grants	0	0	10,000	10,000		10,000	
E - New Infrastructure	438	0	0	0		0	
E - Infrastructure Maint	4,070	0	6,000	6,000		6,000	
E - New Infrastructure/Improve :- Indirect Expenditure	4,508	0	16,000	16,000	0	16,000	0
Net Expenditure	(4,508)	0	(16,000)	(16,000)			
plus Transfer from EMR	808	0	0	0			
Movement to/(from) Gen Reserve	(3,700)	0	(16,000)	(16,000)			
<u>E - W&F Charges</u>							
E - W&F Charges-Footway Light	0	0	5,000	5,000		5,000	
E - W&F Charges-Bins	2,885	1,851	3,250	1,399	1,851	(452)	
E - W&F Charges :- Indirect Expenditure	2,885	1,851	8,250	6,399	1,851	4,548	0
Net Expenditure	(2,885)	(1,851)	(8,250)	(6,399)			
<u>Projects - Climate Change</u>							
Eddington/Town Centre Hub	20,480	4,262	9,620	5,358		5,358	
Climate Jury Website	0	350	350	0		0	
Climate Zero Carbon Kendal	404	0	0	0		0	
Projects - Climate Change :- Indirect Expenditure	20,884	4,612	9,970	5,358	0	5,358	0
Net Expenditure	(20,884)	(4,612)	(9,970)	(5,358)			
plus Transfer from EMR	20,884	0	0	0			
Movement to/(from) Gen Reserve	0	(4,612)	(9,970)	(5,358)			
<u>Projects - Biodiversity</u>							
Bio Dark Skies Campaign	4,167	0	900	900		900	
DNU Bio 2nd Round-Biod Grants	1,750	0	0	0		0	
Planting for Pollinators	0	0	10,000	10,000		10,000	
New Projects TBC	539	0	0	0		0	
Projects - Biodiversity :- Indirect Expenditure	6,456	0	10,900	10,900	0	10,900	0
Net Expenditure	(6,456)	0	(10,900)	(10,900)			
plus Transfer from EMR	6,456	0	0	0			
Movement to/(from) Gen Reserve	0	0	(10,900)	(10,900)			

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Kendal Town Council

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Detailed Income & Expenditure by Budget Heading 01/07/2024

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>Projects - 20MPH</u>							
20 MPH	0	0	31,600	31,600		31,600	
Projects - 20MPH :- Indirect Expenditure	0	0	31,600	31,600	0	31,600	0
Net Expenditure	0	0	(31,600)	(31,600)			
<u>Projects -Cycling & Walking</u>							
C&WKirkbarrow Connections	8,738	0	26,000	26,000		26,000	
C&W Kendal Pump Track	0	0	2,000	2,000		2,000	
C&W LRCP	0	0	5,000	5,000		5,000	
Projects -Cycling & Walking :- Indirect Expenditure	8,738	0	33,000	33,000	0	33,000	0
Net Expenditure	(8,738)	0	(33,000)	(33,000)			
plus Transfer from EMR	8,738	0	0	0			
Movement to/(from) Gen Reserve	0	0	(33,000)	(33,000)			
<u>Projects - Green Spaces Impro</u>							
Bowling Fell Project	0	0	7,000	7,000		7,000	
Sepentine Woods Trail	373	0	600	600		600	
DNU Fellside Play Provision	5,231	0	0	0		0	
Mintsfeet Development	0	0	7,500	7,500		7,500	
Projects - Green Spaces Impro :- Indirect Expenditure	5,604	0	15,100	15,100	0	15,100	0
Net Expenditure	(5,604)	0	(15,100)	(15,100)			
plus Transfer from EMR	5,604	0	0	0			
Movement to/(from) Gen Reserve	0	0	(15,100)	(15,100)			
<u>Projects -Public Realm Enhance</u>							
Other Income	0	2,500	0	(2,500)			
Projects -Public Realm Enhance :- Income	0	2,500	0	(2,500)			0
New Bench Windermere Road	0	0	750	750		750	
PR Kendal Yards	0	2,598	15,000	12,402		12,402	
PR Oxenholme Signage	0	0	6,514	6,514		6,514	
PR Water Fountain	0	0	5,000	5,000		5,000	
PR Birdcage	0	0	5,000	5,000		5,000	
PR Easy Travel	0	0	50,000	50,000		50,000	
Projects -Public Realm Enhance :- Indirect Expenditure	0	2,598	82,264	79,666	0	79,666	0
Net Income over Expenditure	0	(98)	(82,264)	(82,166)			

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Kendal Town Council

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Detailed Income & Expenditure by Budget Heading 01/07/2024**Month No: 4****Cost Centre Report**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	0	2,500	0	(2,500)			
Expenditure	49,074	9,061	207,084	198,023	1,851	196,171	
Net Income over Expenditure	(49,074)	(6,561)	(207,084)	(200,523)			
plus Transfer from EMR	42,490	0	0	0			
Movement to/(from) Gen Reserve	(6,584)	(6,561)	(207,084)	(200,523)			

Kendal Town Council

Agenda Report

Committee: Environment & Highways	Meeting Date: 15 th July
From: Projects Officer	Agenda No: 8a
Description: Infrastructure Maintenance Proposals	

Background

The current infrastructure maintenance budget is £5,000 to maintain the infrastructure assets of Kendal Town Council. This includes a number of benches, bus stops, bins and street lights as and when improvements and repairs are required.

Currently repairs are required to the following:

1. Bench on riverside path behind Wainwright's Court

A quote of up to £1106 has been received to repair this bench.

The contractor advises that the total cost may be less, depending on how much concrete is required to complete the work.

2. Bench 035 at Burneside Road

A quote has not yet been obtained to repair this bench, but based on previous similar work, the cost is estimated to be around £900.

Proposal

The committee is asked to consider approving these repairs, which are currently within the allocated budget.

Kendal Town Council

Agenda Report

Committee: Environment & Highways	Meeting Date: 15 th July
From: Projects Officer	Agenda No: 8b
Description: Seat Policy	

Background

The Town Council currently cares for over 70 public seats across Kendal. They vary in style, design and condition, depending on how they came to be in our care.

The purpose of a policy for public seats is to guide officers on future adoption, installation, maintenance and sponsorship of public seating, to ensure that there is sufficient budget allocated to serve the maintenance of the estate and that there are asset management policies in place that will ensure onward care, which is proactive, not reactive.

Recommendation

That the Committee adopts the Public Seating Policy.

Kendal Town Council

Public Seating Policy

The purpose of this policy is to guide officers, councillors and the general public in matters relating to public seating.

Owned Assets

The Town Council owns and cares for over 90 public seats in Kendal. It also owns an unknown number of amenity seats, spread across the allotment estate. Other public seats in the Town are cared for by Westmorland and Furness Council, and these tend to be in public open spaces or parks. Some seats are owned by housing associations, or other third parties.

Definition

A public seat is somewhere in a public place where a member of the public can sit down. It may or may not have a back rest. A public seat without a back rest is technically known as a bench, though the terms are often used interchangeably. When specifying seating to suppliers it is important to note the difference.

Maintenance Policy

Kendal Town Council will maintain the seating that it cares for. All Kendal Town Council seating will be listed on the Town Council's asset register, and an appropriate asset label and number should be affixed unobtrusively somewhere.

The Town Council will set aside an annual budget for the ongoing maintenance of its seating assets, ensuring that all the seats in its care are maintained at a standard that is fit for purpose. Seating in public areas should be a credit to the town, a place of resort and safety. Seats should be clean and free from broken parts. Where painting or varnishing is required, this should be done in a planned manner over an appropriate period.

Damaged seating should be reported as soon as possible, with the damaged asset inspected and any repairs scheduled. Seating that is beyond repair should be removed and the site either made good, or prepared for replacement seating.

Adoption Policy

The Town Council will adopt seating from other public bodies in return for a contribution to its maintenance over a realistic period of time. Public bodies or developers wishing the Town Council to adopt new seating should apply in writing, stating the design and the 'dowry' being offered. The Town Council reserves the right to refuse adoption, and also to specify design features.

Memorial Seating

The Town Council will adopt seating installed as a memorial. The Town Council reserves the right to refuse adoption and also to specify design features. An adopted seat will be transferred to the Council's asset list and remain for as long as it is a serviceable seat. If the seat's condition deteriorates to the point of requiring removal,

the Town Council will contact the original donor with the option for them to either contribute to its repair, or take receipt of the removed seat. The Town Council reserves the right to move, alter, modify or remove seating that it has adopted. It will usually attempt to consult the donor prior to any action being taken.

New seating will be adopted, subject to the donor covering the cost of manufacture and installation. The Town Council will seek necessary permissions, noting that it cannot adopt a seat if there is no landowners' consent.

Adopted seating will be maintained by the Town Council's asset management process as if the seating were installed by the Council itself.

Consent

Seats in the highway require the consent of Westmorland and Furness Council. Seats in parks and other public spaces that are not owned by the Town Council, require landowners' consent.

Standards

New seating will conform with the Equalities Act in design and location. For reference see [Street Furniture Design and the Equalities Act – Seating and Physical Impairment | Marshalls](#).

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Adopted....