

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



8 July 2024

To Members of the Planning Committee

Cllr A Campbell	Cllr A Finch
Cllr J Cornthwaite	Cllr H Ladhams (Vice-Chair)
Cllr L Edwards	Cllr R Edwards
Cllr D Miles	Cllr D Rathbone (Chair)
Cllr G Supka	

You are summoned to a meeting of Kendal Town Council Planning Committee on **Monday 15 July 2024**, at **6.30 p.m.** in the Council Chamber at the Town Hall, Highgate, Kendal.

**(Distributed to other Members of the Council for information only.)**

Yours faithfully

Chris Bagshaw  
Town Clerk

## AGENDA

### Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

#### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of the Local Government Act 1972, s85.

#### 2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

#### 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

#### 4. Minutes from the Last Meeting (pages 3 to 6)

To receive the minutes of the meeting held on 1 July 2024 and to authorise the Chair to sign them as a true record (see attached).

**5. Minute Action Sheet (pages 7 to 8)**

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

**6. Planning Process and Issues**

To consider any planning process or related issues arising from the Council's interaction with the Planning Authorities. These may include items for reference, training, or guidance following feedback from previous applications.

**7. Kendal Town Council Flood Relief Scheme Working Group**

To receive a verbal update on the activities of the Working Group.

**8. Planning Applications (pages 9 to 10)**

To consider planning applications received from Westmorland and Furness Council (see attached).

The Committee will consider planning applications received and published by the Local Planning Authority up to the date of the meeting. Where the publication of the application is after the initial publication of the agenda, items will be added up to the day of the meeting where necessary to meet planning consultation timeframes. A full list of applications likely to be considered can be obtained by checking the local planning authority website:

<https://www.southlakeland.gov.uk/planning-and-building/planning/planning-applications/search-for-a-planning-application/>

# Kendal Town Council

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## Minutes of a meeting of the Planning Committee held on Monday, 1 July 2024, at 6.30 p.m., in the Romney Room at the Town Hall, Highgate, Kendal.

Cllr A Campbell	Apologies	Cllr H Ladhams (Vice-Chair)	Apologies
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Apologies
Cllr R Edwards	Present	Cllr G Supka	Present
Cllr A Finch	Absent		

**In attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

### **P26/2024 Election of Chair**

**Resolved:** In the absence of the Chair and Vice-Chair, to elect Cllr Cornthwaite Chair for the duration of the meeting.

### **P27/2024 Apologies**

**Resolved:** To receive and accept apologies for absence from Cllrs Campbell, Ladhams and Rathbone.

### **P28/2024 Declarations of Interest**

No declarations of interest were raised.

### **P29/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no excluded items on the agenda.

### **P30/2024 Minutes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 17 June 2024 and to authorise the Chair to sign them as a true record.

### **P31/2024 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The Town Clerk referred to Item Ref. No. 22 and advised Members that the draft statement in relation to out of town food outlets would be produced after the General Election. He further referred to Item Ref. No. 28 regarding the Aynam Road fountain and informed the Committee that he had been advised that this would be going ahead as part of the Flood Relief Scheme. In response to a query relating to Item Ref. No. 7 and arrangements for Planning Training for Members, the Town Clerk referred to the recent lack of staffing resources and explained that this would be dealt with in due course. In addition, the Clerk advised that he had been informed that the issue of the two shopfronts

at Finkle Street and Kirkland referred to at Item Ref. No. 30 were being looked into by the Planning Authority. He stressed the need for the Town Council to continue to reiterate to the Planning Authority the importance of Conservation Areas within the Town.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

### **P32/2024      Planning Process and Issues**

The Town Clerk referred to his attendance at a recent CALC Planning Seminar, which had also been attended by Cllr Supka.

Cllr Supka took the opportunity to refer to options for an appropriate neighbourhood plan for Kendal. The Town Clerk explained the history behind neighbourhood planning, drawing particular attention to the fact that these plans had to accord with local plans and be voted on by referendum of the entire parish. He further drew attention to the current development by the Planning Authority of a new local plan and to the fact that the Planning Authority was trying to make the process allow for parishes to include their aspirations within that plan. Attention was drawn to the potential for Town Council to be proactive and lead on the process in relation to Kendal and to submit its vision to the Planning Authority.

Also raised were the problems around traffic coming out of the new development at Brigsteer Road and the potential for the creation of a new junction on the bypass. The Town Clerk drew attention to the fact that Cllr P Thornton was now the relevant Portfolio Holder for Westmorland and Furness Council and that it was likely that he may push for this.

**Resolved:** The Town Clerk to bring to a future meeting of the Committee a paper outlining alternative options to a neighbourhood plan for Kendal.

### **P33/2024      Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, reported that the next meeting of the Group would be held at 6.30 p.m. on 11 July 2024. He added that work continued on New Road and that temporary flood defences had been looked at as an option in the early days of the scheme for Aynam Road. Alternative options with less of an impact on the Aynam Road area were also being looked into.

**Resolved:** To note the verbal update.

### **P34/2024      Planning Applications**

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.14 p.m.

Kendal Town Council  
 Responses from Planning Committee: 1 July 2024  
**Appendix 1**

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	<a href="#">2024/0966/FPA</a>	<b>2 Ivy Garth Sedbergh Road Kendal LA9 6AR</b>  Engineering works to driveway and partial removal of wall	Castle	2 July	<b>No Material Objections</b>
2	<a href="#">2024/0986/FPA</a>	<b>39 Briarigg Kendal LA9 6FA</b>  Alterations & conversion of garage	Strickland	2 July	<b>No Material Objections</b> subject to biodiversity net gain, for example through the provision of swift boxes.
3	<a href="#">2024/0883/FPA</a>	<b>Skewbarrow Top High Tenterfell Kendal LA9 4PQ</b>  Installation of replacement windows throughout and associated works to infill panels below as appropriate, to include minor alterations to some of the window configuration, roof replacement following storm damage and to include improvements thermal performance and structural repairs which will result in a 150mm high approximately raised roofline & two new roof lights to rear elevation	Fell	3 July	<b>No Material Objections</b>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
4	<a href="#">2024/1029/FPA</a>	<p><b>23 Laurel Gardens Kendal LA9 6FE</b></p> <p>Erection of a two-storey side extension, single storey rear extension with balcony, front porch extension and rear dormer window (Resubmission of SL/2023/0381)</p>	Strickland	11 July	<p><b>No Material Objections</b> provided that the proposal is deemed by planning officers not to create an issue of overlooking.</p>

Item No.5

Planning Committee - Minute Action Sheet - as at 08-04-24

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Action Commenced	Comments
7	14/08/2023	P51/2023	Minute Action Sheet	The Town Clerk to be asked to progress action in relation to P95/2022 (Planning Process and Issues) and P164/2022 (Minute Action Sheet) and arrangements for Planning Training for Members.	CB		Follow up made to RTPi	Now in budget for 2024
21	19/02/2024	P150/2023	Planning Process and Issues	To review ongoing dialogue between the Planning Committee and Westmorland and Furness Council planning officers with a view to maximising the impact of the Town Council's comments on planning applications		Oct-24		Ongoing.
22	19/02/2024	P150/2023	Planning Process and Issues	To produce a draft statement in relation to out of town food outlets, and to circulate to all Members of the Planning Committee, with Members to submit comments for inclusions should they so wish				To be drafted
28	22/04/2024	P181/2023	MAS	To diarise a review of the Aynam Road Fountain case in June		17-Jun-24		Both EA and W&FC made aware of KTC position, with expectation that this will be resolved between them.
30	07/05/2024	P190/2023	Minute Action Sheet	To raise again the issue of the two shopfronts at Finkle Street and Kirkland with the Planning Authority.			23-May-24	Action initiated by W&F 6 June. Awaiting outcome of review

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Action Commenced	Comments
32	20/05/2024	P5/2024	Minute Action Sheet	On the issue of New Road, to follow up queries with EA and include the chair of W&FC Locality Board in any correspondence.			23-May-24	Information now supplied
33	03/06/2024	P16/2024	Kendal Town Council Flood Relief Scheme Working Group	The Town Clerk to use Freedom of Information if necessary to obtain the data the Working Group is seeking.			06-Jun-24	Information now supplied
34	01/07/2024	P32/2024	Planning Process and Issues	The Town Clerk to bring to a future meeting of the Committee a paper outlining alternative options to a neighbourhood plan for Kendal.				



Kendal Town Council  
 Applications for Planning Committee: 15 July 2024  
**Appendix 1**

<b>Item No.8</b>
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No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	<a href="#">2024/1042/FPA</a>	<b>14 Spital Park Kendal LA9 6HG</b>  Single storey side and rear extensions	Nether	17 July	
2	<a href="#">2024/0992/FPA</a>	<b>The Conifers Parkside Road Kendal LA9 7LG</b>  Demolition of existing dwelling and erection of replacement dwelling	Nether	17 July	
3	<a href="#">2024/1028/FPA</a>	<b>33 Castle Garth Kendal LA9 7AT</b>  Partial demolition of rear outrigger, adaption of existing house for wheelchair use and erection of single storey rear extension	Castle	17 July	
4	<a href="#">2024/1094/FPA</a>	<b>Birds Park Farm Sedbergh Road Kendal LA9 6PB</b>  Erection of Agricultural Building (Livestock)	Nether	19 July	
5	<a href="#">2024/1072/FPA</a>	<b>36 Stonecross Road Kendal LA9 5HR</b>  Two storey front extension	Stonecross	19 July	

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
6	<a href="#">2024/1069/FPA</a>	<b>14 Printers Croft Entry Lane Kendal LA9 4DJ</b>  Installation of replacement UVPC window frames, patio doors & side panels	Fell	19 July	
7	<a href="#">2024/1147/FPA</a>	<b>70 Oxenholme Road Kendal LA9 7HH</b>  Front Porch/Bay Window to replace existing Bay Window	Oxenholme	23 July	
8	<a href="#">2024/1110/FPA</a>	<b>3 Dalton Drive Kendal LA9 6AQ</b>  Replacement rear extension	Nether	26 July	