

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



6 January 2023

To Members of the Environment and Highways Committee

Cllr G Archibald (Vice-Chair)	Cllr E Hennessy (Chair)
Cllr S Blunden	Cllr S Long
Cllr D Brown	Cllr C Russell
Cllr J Cornthwaite	Cllr K Simpson
Cllr M Helme	

You are summoned to a meeting of Kendal Town Council Environment and Highways Committee on Monday, 16 January 2023, at **7.00 p.m.**, in the Council Chamber at the Town Hall, Highgate, Kendal (**please note change of time**).

Yours faithfully

Chris Bagshaw  
Town Clerk

## AGENDA

### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

### 2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

### 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

### 4. Minutes of the Last Meeting

To receive the minutes of the meeting of the Environment and Highways Committee held on 14 November 2022 and to authorise the Chairman to sign them as a correct record (see attached).

### 5. Presentation from Clean River Kent Group

To receive an update from the Clean River Kent Group.

### 6. Minute Action Sheet

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

### 7. Environment and Highways Budget 2022/23

To receive a report on the Environment and Highways budget for the current year (see attached).

**8. Project Update Report**

To review an update of ongoing projects and answer members' questions (see attached).

**9. Canal Head Wetland Area**

To receive a proposal and inform next steps (see attached).

**10. Finkle Street Benches**

To receive a proposal and inform next steps (see attached).

**11. Serpentine Woods Support**

To receive an update and inform next steps (see attached).

**12. Kendal Accreditation**

To discuss and endorse revised approach (verbal update).

**13. Kendal Yards Initiative**

To receive a proposal and inform next steps (see attached).

**14. Cargo Bike Summary Report**

To receive an update from SLACC (see attached).

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



## Minutes of the meeting of the Environment and Highways Committee held on Monday, 14 November 2022 at 7.00 p.m. in the Council Chamber at the Town Hall, Kendal.

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Present
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr M Helme	Present*	Cllr E Hennessy (Chair)	Present
Cllr S Long	Apologies	Cllr C Russell	Present
Cllr K Simpson	Absent		

\* arrived 7.25 in item 7.

**In attendance:** Development and Delivery Manager (Helen Watson-Moriarty), Projects Officer (Anne-Marie Sanderson) and Town Clerk (Chris Bagshaw).

### E28/2022 Apologies

Apologies were received and accepted from Cllr S Long.

### E29/2022 Declarations of Interest

No additional declarations of interest were raised.

### E30/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

### E31/2022 Minutes of the Previous Meeting

A Councillor suggested that the minute referring to solar installations did not reflect the breadth of points raised, particularly an issue relating to the requirement for solar to be fitted to new build. An amendment was made to the minute to reflect this.

**Resolved:** To receive and accept the minutes of the meeting held on 14 September, 2022, with the amendment cited above, and to authorise the Chairman to sign them as a true record.

### E32/2022 E&H Budget 2022/23

The Committee considered a budget monitoring report for 2022/23, the Development and Delivery Manager providing details in relation to a number of items. A query was raised about the accuracy of forecast figures and whether this indicated underspends that could be redistributed. It was suggested that Natural Kendal should be made aware of a potential underspend in the biodiversity grants budget. The Chair noted that £500 had been spent on supplying bulbs for Fletcher Park.

**Resolved:** To receive the budget report.

### **E33/2022      Budget Proposals Current Year**

The Committee considered proposals for the following budget allocations from the current year.

- a) The virement of £3,000 Windermere Road Railings allocation to the Ivy Screens budget allocation (following CCC commitment to fund railings improvements)
  - b) The rewording of budget headings to show CCTV / Defib / SID under the same budget line.
3. The virement of £500 Infrastructure Maintenance to New Infrastructure – To cover shortfall in current New Infrastructure Budget to meet the quotes of x4 handrails at Fountain Brow, Triangle Community Garden, The Crack and Vicarage Drive.

**Resolved:** To accept all three proposals as stated.

### **E34/2022      Budget 2023-24**

The Committee considered proposals for its core budget for the coming financial year. It was suggested that the Community Infrastructure Levy (CIL) should be used to increase the Council's support for footpath maintenance, and purchasing of bins and seats. It was also suggested that the CIL be used to supplement the budget set aside for general infrastructure maintenance and that this might include funding changes in the town centre. It was noted that there was some cross over with the projects budget, considered under the next item, and some of these suggestion would be dealt with under that heading.

**Resolved:** That the Committee propose the following core budget.

Item		Proposed 2023-24	
New infrastructure		2,500	Particularly to cover apparent need in Hallgarth, subject to agreement with SLDC/W&F
Infrastructure Maintenance	Maintenance	10,000	To be supplemented by request for £40k from CIL for footpath improvements
	CCTV, SID and Defib	3,000	
SLDC service charges	Footway lighting	4,200	
	Somervell Gdn	0	Maintenance now with KiB budget
	Bins	3,000	
Core budget (ex CIL proposals)		22,700	

## **E35/2022      Project Update Report**

The Committee considered a report from the Development and Delivery Manager on the progress of the Committee's extensive programme of projects. Whilst most projects were proceeding along previously agreed lines, a number of additional projects were cited by members as also requiring budgetary consideration. The Chair allowed these to come forward on the basis that this was effectively a budget-setting meeting, and that Councillors would have to remember that the budgetary process required a number of stages, and would not be conformed until Full Council approved a complete budget at its meeting in February 2023.

The Chair advised members that Town Council would be expected to make a contribution toward the implementation of the 20mph project. He has made a request via the Management Committee for these funds to be made available via the Community Infrastructure Levy (CIL).

There was some discussion about how the Council could bring resource to bear to improve the Market Place and the Birdcage. It was noted that these were not Town Council assets but they were issues that the Council had strategic views on. It was further noted that officers were actively meeting colleagues in other tiers and stakeholders to discuss how improvements to this area of public realm could be delivered. This was also considered to be an issue for which the CIL should be deployed.

On this basis it was proposed that the Committee seek the council's approval to draw down £100,000 of the available CIL funding and divide it as follows:

Footpath maintenance	£40,000
Town Centre Public Realm	£30,000
20 m.p.h.	£30,000

A number of additional projects were also brought forward, for which councillors were broadly sympathetic.

A scheme to develop the old Highways Depot at Mintsfeet was discussed. It would create a multi-use sport and education hub, subject to ongoing discussions with Westmorland FA, a range of local schools and the Environment Agency (in regard to their new nature reserve, which will be adjacent to the site). A second project was to develop a sustainable drinking water programme for the town centre, both promoting the use and extension of an existing scheme for the public to refill water bottles in local businesses, and installing two new public drinking water supply points. For the Mintsfeet project a sum of £7,500 was considered for the development of a project towards Planning. Water fountains might require £5,000.

A proposal for Kendal Town Council's own sustainability accreditation was considered, with criteria including issues such as dark sky compliant lighting, water refills and closing doors at appropriate times to prevent heat loss. The Development and Delivery Manager observed that this could be delivered through partnership with an existing accreditation scheme delivered by a Green Small Business via a 'white label' approach to enable it to be delivered as a Zero Carbon Kendal initiative. It could be funded by the application of funding from existing budget lines, eg current unspent funds in Public Realm and Biodiversity allocations to a total of £4,000.

An additional project was also discussed – the benchmarking of the Town Centre against those of other comparable towns. A sum of £5,000 was mooted to support familiarisation visits. Ilkley in West Yorkshire was cited as an exemplar which might be visited. Following debate, which considered the value for money of such an exercise and the necessity in this

context, this was reduced to £2,000, contingent on support for the scheme being forthcoming from other stakeholders, particularly Kendal Futures.

**Resolved:** To receive the project update report.

**Resolved:** To propose to Management Committee that the Council's allocation of Community Infrastructure Levy is apportioned as follows:

Footpath maintenance	£40,000
Town Centre Public Realm	£30,000
20 m.p.h.	£30,000
Total	£100,000

**Resolved:** To make the following allocations and proposals.

Mintsfeet Depot development	Existing Green Space Improvement budget	£7,500	Contingent on support coming from Cumbria County Council as well as other stakeholders
Water bottle refilling and public water supply points	New scheme	£5,000	
Sustainability accreditation	Existing Climate Change budget	£4,000	Vired from existing allocations for Public realm (£2k) and Biodiversity (£2k).
Public realm benchmarking	Public realm improvement	£2,000	Contingent on support from Kendal Futures and others

### **E36/2022      Suspension of Standing Order 3x**

The committee considered a motion from the Chair to suspend Standing Order 3x and allow the meeting to run on to 10 p.m., so as to ensure the business of the Committee was completed.

**Resolved:** To support the motion and suspend Standing Order 3x.

### **E37/2022      Dockray Seat Virement**

The Development and Delivery Manager drew the Committee's attention to the item relating to the repair of a seat near Dockray Hall. She alerted them to the fact that the repairs were likely to exceed the available funding in Infrastructure Maintenance and requested that the cost be supported by additional funding from the New Infrastructure budget line, which had more headroom.

**Resolved:** To support this request to the required amount (WHICH IS????)

### **E38/2022      Nobles Rest**

The Committee heard that a plan to develop a new entrance to Nobles Rest from the front of Marks and Spencer had been abandoned due to legal difficulties with the original 1929 covenants. It was now proposed that the funding the town council had offered towards this project be diverted to the plan to build a new path across the grass from the Maude Street entrance to the park's new central feature.

**Resolved:** To approve this diversion of the £5,000 funding from the entrance project to the new path.

### **E39/2022      Serpentine Alphabet Trail**

The Development and Delivery Manager reported that Kendal Conservation Volunteers have identified which sculptures from the Alphabet Sculpture Trail need repairing, and have requested that they be able to draw down the allocated funding of £1,000. In addition, the initiative to improve 'natural play' facilities in Serpentine Wood was progressing, following a design competition and site visit with key stakeholders. Volunteers, particularly from Kendal Conservation Volunteers, had done tremendous work in the woods. Councillors asked that their contribution be celebrated in a future edition of the newsletter.

**Resolved:** To note the report and accept the proposal for expenditure.

### **E40/2022      Sustainability Hub**

The Committee received a report from the Development and Delivery Manager that the project to create a Sustainability Hub at Stricklandgate House was progressing well with strategic partners – South Lakes Action on Climate Change (SLACC), Waste into Wellbeing and Stricklandgate House itself. They were awaiting the outcome of a bid to the Shared Prosperity Fund and planning a series of events to engage the wider public.

**Resolved:** To note the report.

### **E41/2022      Zero Carbon Kendal**

The Committee received a report from the Development and Delivery Manager that the Zero Carbon Kendal website and social media engagement was progressing well with good take-up on Instagram and Facebook. Content creation for the programme was taking around 4 hours of staff time per week, currently.

**Resolved:** To note the report.

### **E42/2022      Biodiversity Funding Proposals**

The Committee considered the following proposed allocations from the Biodiversity Projects budget.

- a) Living Roof Bus Shelters (£2500)
- b) Wildflowers at Kendal Green (£500). It was noted that this would be supported by SLDC and delivered in partnership with their grounds maintenance contractor.
- c) Fruit tree espaliers and willow screening at Dean Gibson School (£300) It was suggested that these must be native and preferably local varieties. The chair asked that the school be invited to request further funding if required to meet these preferences.

**Resolved:** To accept these proposed budget allocations and expenditure.

**E43/2022      20 m.p.h.**

The Chair reported that progress on this matter was starting to be seen, but that the oversight group had agreed to the measures being introduced in a phased manner due to Highways staff capacity and budget constraints to deliver traffic calming measures. The scheme will be town wide and mandatory. Though the precise scope of the scheme is not yet in the public domain, Town Councillors may look at the proposed scheme boundaries in the Council's office by making an appointment with the Development and Delivery Manager. Cumbria County Council have requested £1,000 to be drawn down from the allocated £19,400 to support additional data collection to extend the scheme boundary in some areas.

**Resolved:** To approve the report and expenditure.

**E44/2022      Carbon Literacy Training**

The Committee considered a proposal from the Development and Delivery Manager for the Council to spend £345 from the £1,519 remaining in the Climate Change Projects budget on supporting five Kendal-based third sector representatives to attend the Carbon Literacy training offered by Cumbria Action for Sustainability (CAFS).

**Resolved:** To support the proposal.

The meeting closed at 10p.m.



Environment and Highways Committee - Minute Action Sheet - as at 09-01-23							
Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
14/11/2022	E35/2022	Project Update Report	To propose to Management Committee that the Council's allocation of Community Infrastructure Levy is apportioned as follows: Footpath maintenance - £40,000; Town Centre Public Realm - £30,000; 20mph - £30,000: Total - £100,000	HM	n/a	01/11/2022	Complete
14/11/2022	E32/2022 E33/2022 E34/2022	Budget Updates and Proposals	To action the approved proposals	HM	n/a	Nov-23	Complete
14/11/2022	E35/2022	Project Update Report	To develop a Kendal accreditation scheme	HM	n/a	Nov-22	In development
14/11/2022	E37/2022	Dockray Hall Seat	To commission seat repairs	HM	n/a	Nov-22	Bench repaired to be installed Jan 23.
14/11/2022	E39/2022	Serpentine Alphabest Trail	To transfer funding and develop proposal for Jan meeting.	HM	n/a	Nov-22	See proposal
14/11/2022	E42/2022	Biodiversity Funding Proposals	To action approved expenditure	HM / AMS	n/a	Ongoing	Living Roofs - see proposal Kendal Green - install date March Dean Gibson - new proposal expected.
14/11/2022	E43/2022	20mph	To arrange approved expenditure with CCC	HM	n/a	Nov-23	Awaiting response from CCC
14/11/2022	E44/2022	Carbon Literacy Training	To arrange approved expenditure with CAFS	HM	n/a	Nov-23	CAFS have recruited Kendal based organisations, expecting invoice and will share details of participating organisations.

ENVIRONMENT & HIGHWAYS		22/23 Budget HM	Exp to Date	Forecast	Remaining Budget
<u>New Infrastructure</u>	<u>22/23 Budget</u>	£1,307	£4,012	£8,656	£4,644
	B/Fwd from Previous Yrs	£7,349			
	. Oxenholme Signage Improvements	£500		£500	£500
		£300		£300	£300
<u>Infrastructure Maintenance</u>					
	General/CCTV/Defib				
	. /SID	£3,693	£2,810	£2,810	£883
	. Dockray Bench			£630	
<u>SLDC Service Charges</u>					
	. Footway Lighting	£3,751	£3,750	£3,750	£1
	. Somervell Annual Maint	£500		£0	£0
	. Bins	£2,650	£1,254	£2,650	£1,396
Total E&H		£20,050	£11,826	£19,296	£7,724

Income/Exp

New Action Plans/Projects for 22/23

(Red Figures B/Fwd from Development Fund Reserves)

ONGOING ACTION PLANS / PROJECTS		22/23 Budget HM	Exp to Date	Forecast	Remaining Budget
<b>1 Climate Change</b>	<b>22/23 Budget</b>				
	Town Centre Recommendation Hub - WIW	£10,000		£10,000	£10,000
	Solar Audit Campaign	£4,565		£0	£4,565
	Zero Carbon Kendal	£1,000	£414	£414	£586
	Kendal Accreditation	£3,000		£3,000	£3,000
	Jury Recommendations Sculpture		£350	£350	-£350
	New Projects	£1,519	£845	£1,519	£276
	- Kendal Citizens Jury Website Host		£398		
	<b>Sub Total</b>	<b>£20,084</b>	<b>£2,007</b>	<b>£15,283</b>	<b>£18,077</b>
<b>2 Biodiversity Schemes &amp; Grants</b>					
	Dark Skies Campaign	£5,000		£5,000	£5,000
	2nd Round of Biodiversity Grants	£6,000	£1,000	£2,000	£5,000
	Living Roof Bus Shelter	£2,500			£2,500
	Wildflowers Kendal Green	£500		£500	£500
	Dean Gibson School Trees	£300		£300	£300
	New Projects TBC	£5,100			£5,100
	<b>Sub Total</b>	<b>£19,400</b>	<b>£1,000</b>	<b>£7,800</b>	<b>£18,400</b>
<b>3 20mph</b>	20mph General	£18,400	£1,000	£1,000	£17,400
	Contribution to Data Collection	£1,000			£1,000
	<b>Sub Total</b>	<b>£19,400</b>	<b>£1,000</b>	<b>£1,000</b>	<b>£18,400</b>
<b>4 Cycling &amp; Walking</b>	<b>22/23 Budget</b>				
	Footpath Quality Audit	£12,000		£0	£12,000
	Kirkbarrow Connections	£15,000	£186	£0	£14,814
	- Cllr Long Contribution	£2,000		£0	£2,000
	- Cllr Severn Contribution				
	Signage Improvements for Footpath & Cycle	£4,000		£0	£4,000
	Kendal Castle Pump Track	£4,000	£2,000	£0	£2,000
	LCRP 22/23 Cont.	£5,000		£5,000	£5,000
	<b>Sub Total</b>	<b>£42,000</b>	<b>£2,186</b>	<b>£5,000</b>	<b>£39,814</b>
<b>5 Public Realm Improvements</b>	<b>22/23 Budget</b>				
	Nobles Rest - New Central Path	£5,000	£5,000	£5,000	£0
	Further Ivy Screening Projects	£5,000		£5,000	£5,000
	New Projects TBC	£0		£0	£0
	<b>Sub Total</b>	<b>£10,000</b>	<b>£5,000</b>	<b>£10,000</b>	<b>£5,000</b>
<b>7 Green Space Improvements</b>	<b>22/23 Budget</b>				
	Fletcher Park	£607	£476	£607	£131
	Bowling Fell Improvement Project	£7,000		£0	£7,000
	Serpentine Woods Alphabet Trail Maint	£1,000	£1,000	£1,000	£0
	Fellside Play Provision	£5,000		£5,000	£5,000
	Mintsfeet Development	£7,500		£0	£7,500
	New Projects TBC	£3,500		£0	£2,780
	Nobles Rest Wall Repairs		£720	£720	
	<b>Sub Total</b>	<b>£24,607</b>	<b>£2,196</b>	<b>£7,327</b>	<b>£22,411</b>
<b>Total Action Plans</b>		<b>£135,491</b>	<b>£13,389</b>	<b>£46,410</b>	<b>£122,102</b>
<b>6 River Connectivity</b>	River Connectivity	£15,000	£31,069	£31,069	-£16,069
	FRSWG Scheme (Reserve Pot)	£40,000		£40,000	£0

# Kendal Town Council

## Agenda Item 8

### *Project Update Report – January 2023*

E&H Budget Heading	Project title	Progress	Partners	Status	Additional Notes
<b>New Infrastructure</b> (£4,644 available)	Street Signage Improvements	Audit complete and shared with SLDC. Funding transferred and improvements in progress.	SLDC	Complete	SLDC to share before and after pictures for inclusion in next KTC newsletter.
	Happy to Chat Benches	Proposal at June E&H.	KTC	Complete	Installed outside Town Hall, Barclays, Library, Nobles Rest, Iluvmemost, Somervell Gdns. A few have been damaged and will be replaced and an audit needs to be redone. Townscape manager tasked with replacing damaged signs.
	Handrail at 'The Crack' Kirkland	Quotes received, cheapest = £350 – permission now obtained from 48 Kirkland & 1 Kirkbarrow Lane	Residents, Kendal Civic Society	Complete	
	Handrail at Fountain Brow	Quotes received, cheapest = £3,320 Permission obtained from SLDC. Quotes to follow now permission is secured.		In development	Revised quote expected.
	Handrail at Triangle Community Garden	Quotes received, cheapest = £560 Approved by Councillors (September E&H)	Garden Community Group	Complete	
	Handrail at Vicarage Drive	Quotes received, cheapest = £1500 Permission obtained from SLDC. Quotes to follow now permission is secured.		In development	Revised quote expected.
	Kendal Castle signage at the Castle	Heritage Officer tasked with locating whilst organising storage room following move.	n/a	Complete	Unable to locate, no complaints received additional signage still in place.

	Noon's Rest Signage at M&S	Quote received and reviewed. Commissioned Matthew Richardson & Ormrod to design and install.	M&S	Complete	
	Signage from Oxenholme to Kendal (Cllr Rathbone Locality budget)	Site Visit Complete with Councillors and Avanti completed.  Avanti willing to install vinyl's at various locations, production and design costs to be covered by KTC.	tbc	In development	Cllr Rathbone £500 contribution to cover initial design work. Difficulty following up initial successful meeting with Avanti.
	Additional SIDs	On hold until 20mph boundary is known.			
<b>Infrastructure Maintenance</b> (£1,593 available)	Explore Kendal Signage Refresh	Finalised quote received £2209.20. Progress in next FY.	n/a	Next FY 23/24	
	Ivy Screening KTC logos	Installed in July.	n/a	Complete	KTC crest stickers installed in July
	Research to improve signage mix and improvement options at Abbot Hall car park	City scape questions sent to SLDC – awaiting response to gather info for funding request for next FY.	SLDC, CCC & Lakeland Arts	Next FY 23/24	
	Green finger posts (x3) refresh	Quote requested – awaiting response to gather info for funding request for next FY.	n/a	In development	Prepare proposal to utilise Green Spaces funding for May Committee.
	Sepulchre and Serpentine Road handrail repaint	Painted 2 <sup>nd</sup> September by Ian Penney.	SLDC	Complete	
	Sepulchre Road handrail near Fellside Centre	Gathering quotes to complete, estimated to be in the range of £600.  Queens Road to Serpentine unpainted, consider painting improvements here too.	SLDC	In development	
	Thorny Hills barrier repaint	Quotes received beyond current budget - gather info for funding request for next FY.	CCC	Next FY 23/24	
	Undercliff Railings improvements	Further information received, quotes to be researched.	tbc	In development	Clarity required re location in order to progress.
	Dockray Bench	Quote approved and restored bench installed.	tbc	Complete	Installed 6 <sup>th</sup> January.

Ongoing Action Plans / Projects Budget Headings	Project title	Progress	Partners	Status	Additional Notes
Climate Change (£276 unallocated)	Zero Carbon Kendal Website	New blog posts and case studies added	Various	Complete	Instagram established, FB feed and name organised, targets set, see update paper.
	Citizens' Jury Recommendation monitoring	New format agreed <ul style="list-style-type: none"> <li>- Monitoring dashboard report of recommendation progress from KTC and relevant partners in development.</li> <li>- Annual informal reunion for former Jury members organised for the 29<sup>th</sup> of September.</li> <li>- ZCCP Local Authority Officer group attended.</li> </ul>	Various	In development	Annual reunion complete.  ZCCP meeting attendance ongoing.  All invited to Hub shaping event – see invite.
	Jury Supporter Engagement	Next newsletter in development. Jury supporters to be invited to SGH events.  Festival engagement ongoing.	n/a	In development	Supporter newsletter sent week beg 2 <sup>nd</sup> Jan.
	Solar Made Easy Kendal	Questionnaire formatted in partnership with CAFS and sent to initial cluster of 119 resident who registered their interest.  44 completed and returned questionnaires to CAFS. Quotes from vetted suppliers are in progress.  Planning aid completed – awaiting SLDC confirmation before sharing with Cluster.  Anne-Marie to attend training with BIG Solar to help design arrays for 'warm; businesses highlighted on the audit map.	CAFS, residents and business owners.	In development	

	Waste into Wellbeing at Stricklandgate house (£10,000 per year for three years agreed)	<p>Building quotes in development.</p> <p>MOU in draft form between SGH and SLACC, reference KTC and will be shared with Councilors when ready to be signed off.</p> <p>Hub shaping event – now scheduled for the 1<sup>st</sup> Feb</p> <p>Solar Made Easy Planning Event – date tbc</p> <p>Meet the experts evening – date tbc</p> <p>Carbon Literacy – date tbc</p>	SLACC, Stricklandgate House	In development	
	Kendal Accreditation Scheme (£3000 allocated Nov 22)	See proposal		In development	Proposal in agenda.
<b>Biodiversity Schemes &amp; Grants</b> (£5,100 unallocated)	Electric Cargo Bike Trail	£500 grant processed and SLACC trail complete. Discussion with SLACC re potential to utilise a cargo bike for allotment surplus to be transported to Stricklandgate House for Kendal Peoples Café.		Complete	Update in agenda
	Somervell Wild Flowers	<p>Pierre attended Wildflower Training.</p> <p>Mowing completed as per training instructions.</p>	CCC	Complete	
	Dark Skies Campaign (£5000 allocated)	<p>Lighting audit of KTC lamps conducted with Jack Ellerby (FLD) &amp; Mike Monaghan (Light Library) 9<sup>th</sup> Aug. Awaiting a proposal to outline suggested improvements to KTC owned lighting.</p> <p>Awareness raising at Mountain &amp; Sky Switch on Event integrated.</p>	Friends of the Lake District	In development	Proposal expected before the end of this financial year.
	2 <sup>nd</sup> round of biodiversity grants (£5,000 available)	Manna House grant processed.	Clean River Kent Group. Manna House.	Ongoing	

		Instagram post created and shared.			
	Biodiversity Policy	Policy updated as per Councillor requests.  Staff training and site visits completed leading to Wetland area proposal.		In development	
	Wetland planting at Canal Head (£1,300)	See proposal		In development	See proposal
	Dean Gibson Fruit Trees (£300 allocated)	The School no longer want to purchase willow as discussed. Project on hold until new spending direction is agreed.		In development	
	Living Roof @ Blackhall Road Bus Shelter (£2,500 allocated)	Further information obtained from original shelter supplier indicates structural reinforcement may be necessary, exceeding allocated budget by £7190. Possible options are set out below:  a) Obtain further quotes for an independent structural survey of Blackhall Road bus shelter (initial research indicates a cost of ~£1000). If no further reinforcement is found to be required, continue with initial retrofit plan using agreed funds. If reinforcement is necessary to support the weight of the living roof further funding would be needed.  b) Use agreed funding to add value to bus shelters which are currently planned/in development (e.g., on Kirkbarrow).		In development	
	Wildflowers at Kendal Green (£500 allocated – £800 additional funding required)	Further quotes have identified additional costs;  - £800 Wildflower Turf - £500 Turf Cutter and Waste Disposal		In development	



<b>20mph</b> (£18,400 budgeted)	<b>20mph</b>	Feedback received and discussed with CCC. Additional data collection required.	CCC	In development	Page 17 of 32
<b>Cycling &amp; Walking</b> (£39,814 budgeted)	Footpath Improvements (£29,000 allocated)	<p>Audit complete.</p> <p>Three priority paths identified and agreed at Septembers E&amp;H.</p> <ol style="list-style-type: none"> <li>1. Vicarage Drive to Echo barn Hill</li> <li>2. Collinfield Lane to Vicarage Drive</li> <li>3. St Thomas' School access</li> </ol> <p>Community meetings completed with Residents Associations, Councillors and local schools (Governors and Teachers) and members of the public to confirm priority actions.</p> <p>Next steps include arranging quotes for improvements discussed with community members.</p>	tbc	In development	<p>Awaiting SLDC confirmation re St Thomas School path.</p> <p>Quotes in development for improvements for priority path 1 and 2.</p>
	Vicarage Drive to Vicars Garth improvements £2000 allocated from Cllr Long.	Quotes in progress to improve drainage.		In development	
	Signage improvements for footpaths and cycle paths (£4,000 allocated)	Spend to be informed by above.	tbc		
	Kendal Castle Pumptrack (£2,000 remaining)	Visual complete for Kendal Castle, planning permission approved for football pitch in the same area. Search for alternative sites ongoing.	Velosolutions	In development	
	LCRP contribution (£5000 allocated)	No request to draw down to date. SLDC officer offered to present background overview to new KTC representatives. New chair and Project Manager recruitment in development.	LCRP	In development	Overview meeting for new and existing reps scheduled for 24 <sup>th</sup> of January.

<b>Public Realm Improvements</b> (£0 unallocated)	Windermere Road Railings improvements	Cumbria County Council have agreed to replace the broken railings in the standard colour.	CCC	Complete	
	Further Ivy Screening Projects (£5000 allocated)	Potential locations review in progress including Windermere Road outside The Union, Sandes Avenue at Victoria bridge crossing.	CCC	In development	Proposal to be presented at March committee.
	Woolpack Yard	New planters installed following successful Welcome Back Funding application. New trees now installed.	SLDC and Continental	Complete	
	Ivy Screenings	Ivy screenings complete at Blackhall Road & Longpool. KTC Crest stickers installed.	CCC	Complete	Supplier reassurance that will return to green in spring.
<b>Green Spaces Improvements</b> (£2,780 unallocated)	Bowling Fell Improvement Project (£7000 allocated)	n/a	SLDC		Scope for multiple improvements with landowner collaboration. W&F may be keen to support development.
	Serpentine Woods Alphabet Trail (£1000 allocated)	Invoice from Kendal Conservation Volunteers received and processed.	Fellside Forum	Complete	
	Fellside Play Provision (£5000 allocated)	<p>Successful Sizergh 'Wild Trail' visit complete with Forum Members and Kendal Conservation Volunteers.</p> <p>Play design competition devised and launched in partnership with Ghyllside School.</p> <p>Site Visit (9<sup>th</sup> Nov) with partners to review design ideas and locations and discuss next steps.</p>	SLDC, Fellside Forum, Kendal Conservation Volunteers, National Trust	In development	See proposal following subsequent community meeting.
	Nobles Rest community growing space	SLDC currently assessing the transfer of the former play area to KTC to develop additional growing space. Action to chase again.	SLDC		
	Gooseholme ASB improvements	A range of measures agreed with SLDC following completion of bridge and flood defense works including:	SLDC and Cumbria Constabulary.		

		<ul style="list-style-type: none"><li>- CCTV signage</li><li>- Toilet signage</li><li>- Putting green boundary improvements (SLDC to lead)</li><li>- Public Spaces Protection Order (SLDC to lead)</li><li>- Assess Marshall option once site is accessible and ASB levels have been reviewed.</li></ul>			
	Minstfeet Development (£7,500) allocated	No action to date.		In development	Meeting required to scope project and potential.

## Kendal Town Council

### Agenda Report

Committee: Environment & Highways	Meeting Date: 16 <sup>th</sup> January 2023
From: Projects Officer	Agenda No: 9
Description: Canal Head Wetland Area	

### Background

In response to the Citizens' Jury recommendation to develop more allotments, the allotment site at Canal Head has been expanded. Following vegetation clearance, it is apparent that part of this area is liable to flooding. The affected area is equivalent to two allotment plots, out of a total of 20+ new plots. As this area cannot be let out for food cultivation, it is proposed that it is developed as a wetland area to provide habitat for pollinators and other species and help with drainage.

### Proposal

To develop this area as a wetland area with interpretation signage to enhance biodiversity, provide habitat and food for pollinators, and provide an education opportunity.

Cumbria Wildlife Trust has provided guidance on suitable wildflower species to include, and quotes have been obtained from two local wildflower suppliers.

Officers have also met with Kendal Conservation Volunteers (KCV) who have expressed interest in taking on the wetland as a community project.

### Options

- a) Kendal Conservation Volunteers to grow wildflowers from seed to order at Dog Kennel Wood nursery @ 50p/plug = £500 + £300 for materials & contingency = £800  
Volunteers to plant and assist with ongoing maintenance.
- b) Kendal Wildflowers to grow wildflowers from seed to order at local commercial nursery @ £1.20-1.30/plug = £1200
- c) Cumbria Wildflowers to provide plugs @ £1.15/plug = £1104

Additional costs:

Signage – design and production ~£300

Miscellaneous building materials as required ~£200

Total requested;

- £1300 (Kendal Conservation Volunteers)
- £1700 (Kendal Wildflowers)
- £1406 (Cumbria Wildflowers)

The Biodiversity budget is currently £5100.

## Kendal Town Council

### Agenda Report

Committee: Environment & Highways	Meeting Date: 16 <sup>th</sup> January 2023
From: Development Manager	Agenda No:10
Description: Finkle Street Benches	

#### Background

Kendal Town Council together with Kendal Futures, Kendal BID and SLDC organised a Finkle Street 'walk about' following complaints from local businesses regarding the low-quality public realm.

The four benches are in need of repairs. The ends are rusting, they need repainting and the settings are loose causing them to be unstable. Due to current LGR priorities, neither SLDC or CCC can address the issues and SLDC have recommended that Kendal Town Council adopt the benches to speed up improvement progress.

#### Proposal

Kendal Town Council adopt the four benches and obtain improvement quotes to be funded in the next financial year via Public Realm funding allocations.



## Kendal Town Council

### Agenda Report

Committee: Environment & Highways	Meeting Date: 16 <sup>th</sup> January 2023
From: Development Manager	Agenda No: 11
Description: Serpentine Woods	

### Background

Kendal Town Council allocated £5000 towards creating additional play opportunities around Fellside following the closure of the small play area in Nobles Rest Park.

Engaging with community members including Fellside Forum, Kendal Conservation Volunteers and local school governors; a trip to Sizergh's Really Wild Trail was arranged and a children's competition to gather ideas to improve the existing natural play provision at Serpentine Woods.

This proposal has been informed by the competition and site visits with partners, including SLDC, and would create both improvements and stronger promotion to enable more children in Kendal to enjoy the Nature Trail, Alphabet Trail and additional Natural Play points.

### Proposal

To approve the allocated £5000 to be spent on the following enhancements;

- Fairy Gate (£500)

Install to posts, with high and low ropes in between, to improve access up the hill to the gate and play opportunities and install wooden steps for approach

- Fairy Green (£1000)

Add additional instruments by installing three posts (amphitheatre arrangement around the existing xylophone structure) then hanging rope and instruments between each post. Include a wooden drum kit to the left hand side and 'retune' existing xylophone

- Labyrinth (£600)

Repair and reposition current bench and install new bench (both to face the labyrinth). Consider colour coding or symbols to help kids navigate and create and install welcome signage. Include in new leaflets.

- Alphabet Trail Leaflet (£1000)

Redesign and host on Visit Kendal website. Update QR code accordingly on entrance sign. Support printing costs to top up library and or Town Hall.

- Nature Trail Leaflet (£1000)

Redesign and host on Visit Kendal website. Add QR code on entrance sign. Add signage or posts where appropriate. Include Terry Parr ideas and additions. Support printing costs to top up library and or Town Hall.

- Additional Natural Play Areas (£900)

Building on Terry Parr designs inspired by the Children's competition create the 'Rock Around the Clock' section and 'Chasing Pavements' areas. Integrate (together with the Labyrinth) new sections into the Nature Trail and Alphabet Trail as additional activities to discover.



## Kendal Town Council

### Agenda Report

Committee: Environment & Highways	Meeting Date: 16 <sup>th</sup> January 2023
From: Development Manager	Agenda No: 13
Description: Kendal Yards Initiative	

### Background

Kendal Futures have been hosting Place Making Groups with community members and Kendal Town Council as part of achieving the Kendal Vision. Various improvements have been discussed and members researched Kendal yards as an aspect of Kendal's public realm that require improvements.

Ragtag Arts are an established community arts provider based outside Kendal in Mealbank. Community engagement is at the heart of what they do, as demonstrated via their engagement programme at Torchlight Festival in recent years.

### Proposal

Together with Kendal Futures, Vision Place Making Group members and Rag Tag Arts, identify four priority yards. The priority yards will be selected based on their proximity to the Town Centre, current condition and how many people utilise it as an entrance to their property or business.

The total costs of the project will be £10,000, approximately £2,500 per yards. Enhancements will be bespoke to each yard but likely to include:

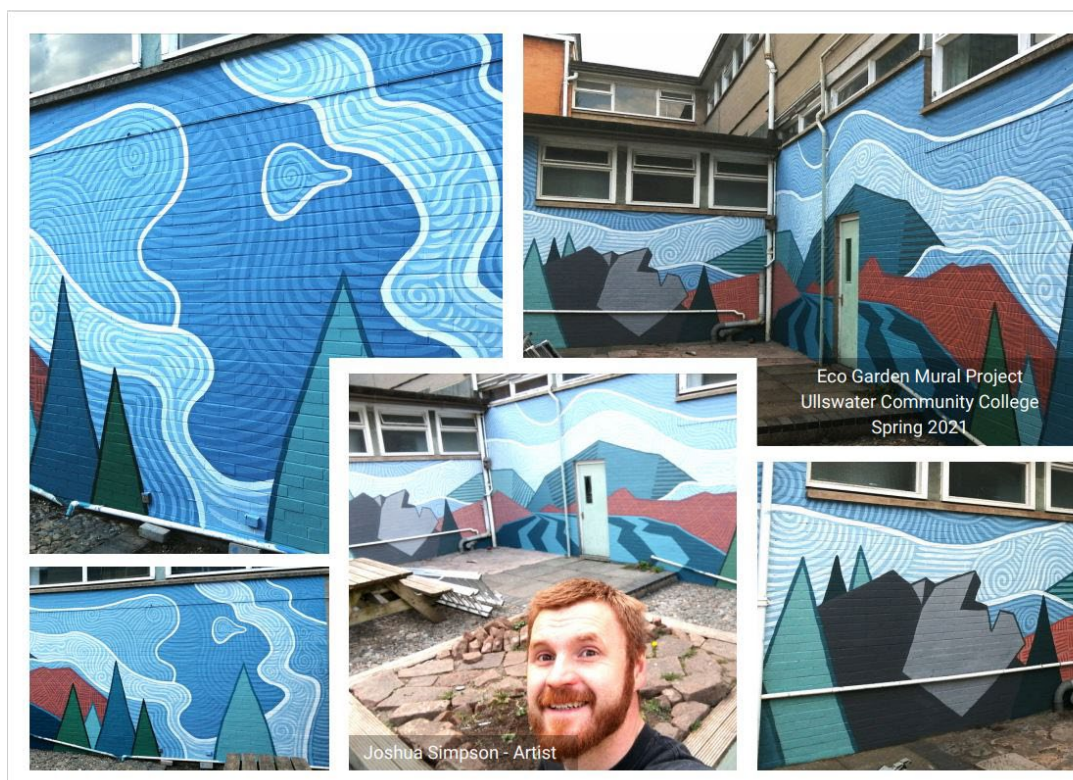
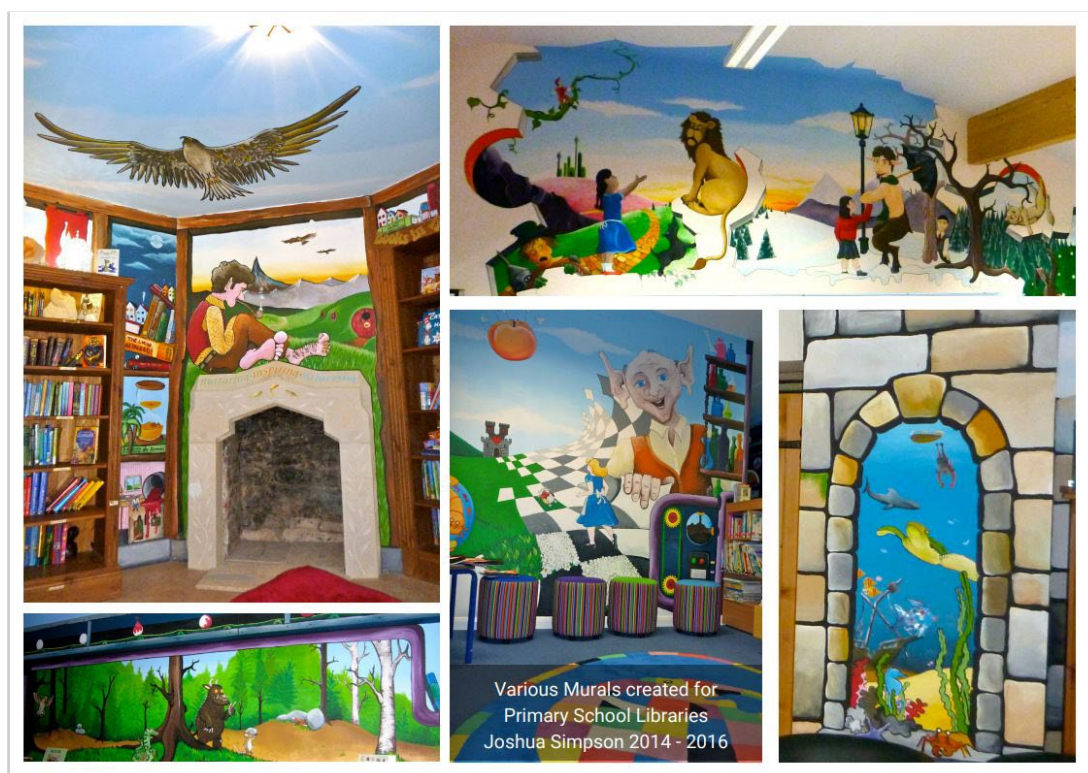
- Planting (ferns and moss where light is limited)
- Bin storage (with living roofs)
- Pop up / One off events
- Murals
- Hanging installations where possible

Each enhancement will involve residents and community members to ensure the design is approved and supported by those that regularly interact with the Yard.

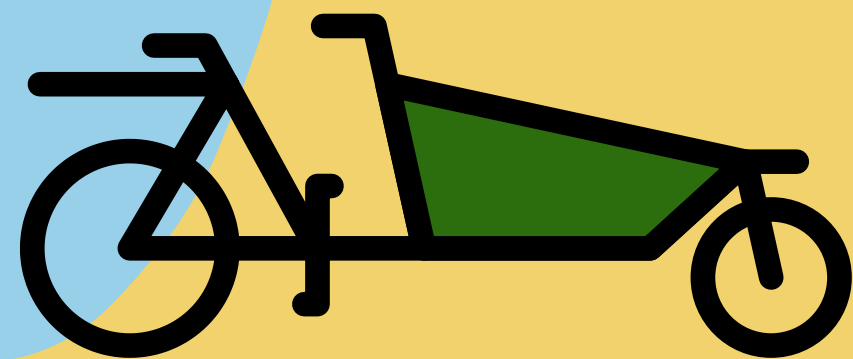
Kendal Town Council have been asked to contribute £2,500 with the additional match funding being sourced by Kendal Futures.

The examples shown here are to demonstrate standard and are not indicative of what will feature at the yards. Designs will be shared with Councillors as they develop.

Public Realm funding of £3000 was vired towards developing an accreditation system and could be available to fund this initiative.







# Woolly Saddle Cargo Project

Kendal cargo bike trial,  
5 Sept- 6 Oct 2022,  
Evaluation report

Jo Haughton,  
SLACC Volunteer



waste into  
wellbeing  
KENDAL PEOPLE'S CAFE





# Report headlines



- 12 riders cargo-bike trained to Bikeability L3
- 300kms cycled
- 51 cargo bike trips made
- 21 trips replaced car/van trips for collections/deliveries
- 16 trips made for practice or training
- 14 trips made for events, meetings, and courtesy calls



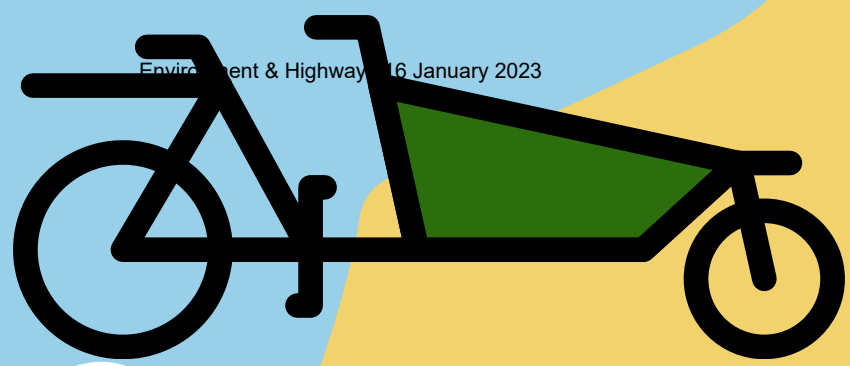
# Report headlines



- 20+ organisations/groups engaged
- 3-day trial for NT Rangers at Sizergh
- 4 Public events attended
- Hosted visit by Bicycle Mayor of Cumbria and County Council elected members



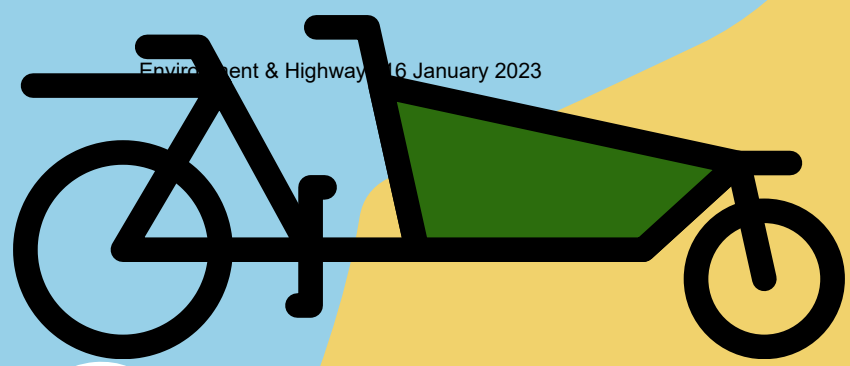




# Potential next steps

- Commission in-depth surveying of businesses in collaboration with Kendal Futures, Kendal BID and KTC
- Research bike hub location modelled on Staveley Community E-bike scheme
- Next phase to broaden scope of bike types/carrying solutions



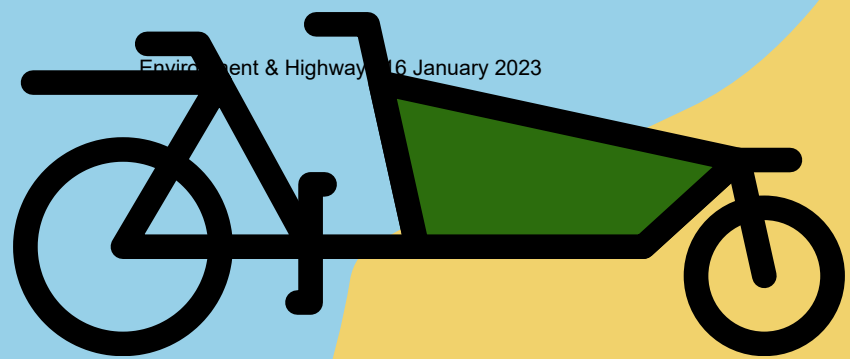


# Potential next steps

- Research/cost compost/veg collection locations for redistribution by bike
- Further volunteer opportunities to research funding opportunities and write funding applications







# Woolly Saddle Cargo Project

The trial was made possible thanks to:

- 13 amazing SLACC volunteers
- £500 from SLACC
- £500 from Kendal Town Council
- Free bike hire from Raleigh Bikes

**Read the full report at [woollysaddle.org](http://woollysaddle.org)**

