

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
[www.kendaltowncouncil.gov.uk](http://www.kendaltowncouncil.gov.uk)



26 September 2022

Dear Councillor

You are summoned to attend a meeting of the Council commencing at **7.30 p.m.** on **Monday, 3 October 2022**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Council Chamber at the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

After the meeting the Mayor will host informal drinks in the Parlour.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A.B.' followed by a long horizontal stroke.

**Chris Bagshaw**  
**Town Clerk**

## **AGENDA**

### **Roll Call**

The Clerk will take a roll call of council members present.

### **Public Participation**

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

### **Cumbria Constabulary**

To receive a brief presentation from Cumbria Constabulary on current issues. To be followed by an opportunity for members to ask brief questions.

### **Brewery Arts**

To receive a presentation from Brewery Arts on their current plans and activities.

**1. Apologies**

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

**2. Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda

*In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.*

**3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

**4. Minutes of Last Meeting**

To receive the minutes of the meeting held on 8 August 2022 and to authorise the Chair to sign them as a true record (*see attached*).

**5. Mayor's Communications and Announcements**

To receive a report from the Mayor on his recent activities and to hear any announcements.

**6. Minutes from Committees**

To receive the draft minutes from the following Committees (*may be received en-bloc, see attached*):-

- (a) Audit, Grants and Charities Committee on 25 July and 8 August 2022
- (b) Christmas Lights and Festivals Committee on 25 July 2022
- (c) Environment and Highways Committee on 12 September 2022
- (d) Kendal in Bloom on 27 July 2022
- (e) Management Committee on 5 September 2022
- (f) Planning Committee on 1 and 15 August and 5 September 2022

**7. Reports from Representatives**

To receive reports from the Council representatives from the following Outside organisations:

- (a) Kendal BID (a written report from Cllr H Ladhams)
- (b) Kendal Integrated Care Community (Cllr Sutton will give a very brief verbal account of the sessions he attended in the week prior to the meeting).
- (c) Kendal Rinteln Association (a written report from Cllr A Blackman)
- (d) SLACC Trustees Meeting (a written report from Cllr M Helme)

**8. Property Transfers**

To authorise the sealing of contracts for the purchase of land by the River Kent at Mintsfeet for £25,000, plus a contribution to the vendor's legal costs, and for land at Vicarage Drive, for £1, plus a contribution to the vendor's legal fees.

**Background**

The Council has previously approved both acquisitions, though this is the first public agenda item (ie not confidential) confirming this, and formally authorising the completion of contracts. The contracts have been prepared by the Council's solicitors Thompson Hayton Winkley.

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## Minutes of a meeting of Kendal Town Council held in the Town Hall, Highgate, Kendal, on Monday 8 August 2022, at 7pm.

G Archibald	Apologies	A Blackman	Present
K Blamire	Present	S Blunden	Apologies
J Brook	Present	D Brown	Present
A Campbell	Apologies	S Coleman	Present
J Cornthwaite	Present	J Dunlop (Deputy Mayor)	Present
L Edwards	Apologies	D Evans	Present
A Finch	Present	C Hardy	Apologies
M Helme	Present	L Hendry	Apologies
E Hennessy	Present	H Ladhams	Present*
S Long	Apologies**	D Miles	Apologies
T Perkins	Apologies	D Rathbone (Mayor)	Present
C Russell	Apologies	M Severn	Absent
K Simpson	Apologies	R Sutton	Present
P Thornton	Present	G Tirvengadam	Present

\* arrived after roll call but before consideration of first item

\*\* apologies received after roll call

**In attendance:** Chris Bagshaw, Town Clerk, and Simon Unsworth, Mayor's Attendant.

### Public Participation

No items were brought forward by the public.

There was a short presentation by Karen Evans from **South Lakes Citizens' Advice**.

The organisation continues to offer the working age people of Kendal and South Lakes multi-issue support. In this quarter it has seen 325 clients and addressed 936 separate issues.

- The majority of clients were female;
- 49-51% of the people seen were disabled either physically or had mental health issues;
- The work has led to gaining £97,000 for clients in new benefits, etc;
- Key issues addressed:
  - Benefits/tax credits/universal credit issues
  - Housing issues/evictions;
  - An increase in use of properties as AirBnBs and impact on rental market;
  -
- The organisation is run by volunteers via telephone, zoom and face-to-face meetings. The building leaves a lot to be desired but the organisation does what it can with what it has;

Going forward, the organisation will continue to offer support. Currently, B&ME communities are not accessing the service and there is an aim to address this issue.

Councillors asked a series of questions relating to details of SLCA's provision, and thanked Karen and her volunteers for their work.

#### **21/2022      Apologies**

Apologies were received and accepted from Cllrs G Archibald, S Blunden, A Campbell, L Edwards, C Hardy, L Hendry, D Miles, T Perkins, C Russell and K Simpson. Cllr S Long's apologies, for circumstances beyond her control, were received after the Roll Call.

#### **22/2022      Declarations of Interest**

Cllr Blackman informed the meeting he is a member of the South Lakes Gospel Choir.

#### **23/2022      Exclusion Of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no excluded items on the agenda.

#### **24/2022      Minutes of Last Meeting**

**Resolved:** To receive and accept the minutes of the Annual Meeting of the Council held on 6 June 2022 and to authorise the Chairman to sign them as a true record.

#### **25/2022      Mayor's Communications and Announcements**

The Clerk distributed the latest report from the Mayor's calendar, apologising that this had not been included with the agenda pack. In addition to the appointments listed (which are appended to these minutes), the Mayor is going to Rinteln to help celebrate the 30<sup>th</sup> anniversary of the Twinning arrangement on Wednesday 9 August. It is hoped that this will re-energise the enthusiasm for twinning.

It was clarified that the Mayor took his own car to York - the mayoral car and driver is only used in very limited and local circumstances.

**Resolved:** to receive the report.

#### **26/2022.      Membership of Committees**

The Council considered a recommendation that Cllr Sutton be confirmed as a member of the Christmas Lights' and Festivals Committee, and that other vacancies be filled by nominations from the floor.

**Resolved:** Cllr Sutton's membership of the Christmas Lights and Festivals Committee is confirmed.

**Resolved:** Cllr Finch is appointed to the Planning Committee.

#### **27/2022      Minutes from Committees**

The Council was presented with the minutes from recent meetings of the Council's standing committees.

- a) Allotments Committee on 18 July 2022
- b) Christmas Lights and Festivals Committee on 27 June 2022
- c) Environment and Highways Committee on 13 June 2022
- d) Management Committee on 30 May and 4 July 2022
- e) Mayoralty and Arts Committee on 11 July 2022
- f) Planning Committee on 6 June, 20 June, 4 July and 18 July 2022

The following comments were made:

Allotments: the amount referenced in A6/2022 should be £30,000.

Mayoralty and Arts: MA5/2022, 1) should read '...to support residents of Kendal who want to participate in the coach trip to Rinteln...'

The following questions and points were made:

- Allotments Committee – it was clarified that there had been a specific incident of aggression by an allotment holder but that it was not part of a sustained pattern. The situation will be monitored and action taken in the future if required.
- Environment and Highways Committee – it was reported that the County Council had made a proposal re 20MPH zones but that it was confidential (ie not yet in the public domain). Cllrs can view it in the KTC office. This will be discussed on 18 August, comments should be fed back to E&H by 14 August for inclusion.
- Environment and Highways Committee: it was queried as to why E&H sends representatives to the Lancaster Canal Regeneration Partnership as KTC already has representatives on the group. Clerk to clarify this.
- Planning: the meeting was informed that planning permission has been received to extend the use of glass panels as part of the flood defence along Aynam Rd.

**Resolved:** that the Clerk seek clarification on the Council's representatives to the Lancaster Canal Regeneration Partnership.

**Resolved:** to receive the minutes from the committees, with the with the suggested amendments listed above made to the receiving committees.

## **27/2022      Reports from Representatives**

The Council received the following reports:

- a) Integrated Care Community meeting held on 16 May 2022 (a written report from Cllr R Sutton)
- b) South Lakes Action on Climate Change meeting held on 31 May 2022 (a written report from Cllr M Helme)
- c) South Lakes Dementia Community (a written report from Cllr R Sutton)

Two further reports were submitted too late for inclusion, but would be circulated following the meeting and included at the next meeting.

**Resolved:** To accept the reports.

**28/2022 Subscriptions**

The Council considered to renewing the following subscriptions

a) Open Spaces Society - £45

There was some discussion about the benefit of being a corporate member of this organisation, and about the origins of the Council's membership, which appeared obscure. It was noted that there was opportunity, should the Council wish, to be involved in the governance of the Society, and the issues it campaigns on are issue about which the Town Council may concerns in the future, given the nature and status of Kendal's open spaces and path network.

b) Society of Local Council Clerks (SLCC) - £294

The Clerk gave a number of recent examples of when he was able to apply SLCC advice – from Local Government Reorganisation, to the delicate issue of royal succession.

**Resolved:** To renew both subscriptions.

**29/2022 Schedule of Payments**

The Council received the Schedule of Payments for the period to 30 June 2022.

**Resolved:** to accept the schedule of payments.

Meeting closed at 8.35 p.m.

Event Date	Time	Mayor or DM	Organisation	Event	Venue
11th -15th August	5 days	M	Twin Town	Rinteln Alstadfest and visit	Rinteln
15/08/22	2.00pm	DM	Kendal College	NCS for the NCS Panel and talk	Kendal College
24/08/22	10.30 am	M	Castlestead View	Castlestead View Professional Open Day and ribbon cutting	Castlestead View
07/09/22	10.30am	M	SILF	Rakhi Blessing	Mayor's Parlour
08/09/22	from 10am	M	Westmorland County Agricultural Society	County Show	Show Ground
11/09/22	12 noon	M	KTC	Proclamation of King	Town Hall
18/09/22	10am	M	Parish Church	Commemoration of Queen Service	Parish Church
21/09/22	8am	M	BBC Radio Cumbria	Community Project Broadcast	Hallgarth Community Hall
23/09/22	All day	M	Rinteln Association	Rinteln Afternoon Tea	Town Hall
24/09/22	All day	M	Torchlight	Torchlight Festival	Town, Town Hall and Abbot Hall Park



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## **Minutes from the Audit, Grants and Charities Committee meeting held at 7.35 p.m. on Monday, 25 July 2022, in the Council Chamber at Kendal Town Hall, Highgate.**

Cllr K Blamire	Apologies	Cllr J Dunlop	Present
Cllr D Evans	Apologies	Cllr M Helme	Apologies*
Cllr T Perkins	Apologies	Cllr D Rathbone	Apologies
Cllr C Russell	Present		

**In attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

The meeting was inquorate and, therefore, adjourned at 7.36 p.m. Arrangements would be made for the meeting to reconvene on Monday, 8 August 2022, at 6.00 p.m.

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**Minutes from the Audit, Grants and Charities Committee meeting held at 6.00 p.m. on Monday, 8 August 2022, in the Council Chamber at Kendal Town Hall, Highgate. This was a reconvening of 25 July's meeting which had been adjourned due to the Committee having been inquorate.**

Cllr K Blamire	Present	Cllr J Dunlop (c)	Present
Cllr D Evans	Present	Cllr M Helme	Absent
Cllr T Perkins	Apologies	Cllr D Rathbone (vc)	Present
Cllr C Russell	Apologies		

**In attendance:** Chris Bagshaw (Town Clerk)

## **AGC 01/2022 Apologies**

Apologies were received and accepted from Cllr T Perkins and C Russell

## **AGC 02/2022 Declarations of Interest**

None at the time.

## **AGC 03/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

None

## **AGC 04/2022 Minutes of the Previous Meeting**

The Council received the minutes of the Audit, Grants and Charities meeting held on 25 April 2022. It was noted that the Christmas Lights and Festivals Committee had also considered a grant application from Kendal Community Theatre, and the Council had now agreed to fund the organisation from two budgets. This was not good practice and should be avoided in future. The Clerk reported that he expected the recent changes which had been made to the grants system, with a single point of contact, would prevent this from happening in the future.

**Resolved:** To accept the minutes as a true record.

## **AGC 05/2022 Budget Monitoring**

The Committee considered a budget monitoring report to 30 June 2022. There were no particular issues raised, though the van costs were queried, as they appeared to be forecast to exceed the budget significantly. The Clerk explained that the fuel element was an unknown variable and that repairs had been more expensive than anticipated.

**Resolved:** To note the report.

**AGC 06/2022                      Grants Funding**

The Committee considered the following grant applications

- a) Abbot Hall Bowling Club  
Sum applied for £50  
Purpose: To assist in the reinstatement of the Alexander Cup Festival  
Committee Comment: Scale and purpose meets criteria  
Grant offered: £50
  
- b) Hallgarth Senior Citizens  
Sum applied for £500  
Purpose: To take members on a bus trip  
Committee comment: The Committee queried whether it was appropriate that the Town Council should be asked to pay the full amount for this trip, with no other sources of income shown and the amount requested a seemingly arbitrary figure. It resolved to offer a grant of £250 towards the trip.  
Grant offered: £250
  
- c) Kendal Debt Centre  
Sum applied for £5,000  
Purpose: Debt advisory service in Kendal  
This application was held over from the previous meeting subject to legal advice on the power of the Town Council to fund a religious foundation. NALC's solicitor had confirmed that this was within the Council's powers under ss137 and 142 of the Local Government Act, 1972. The previous committee meeting had recommended that (subject to this advice) the Council do not offer the full amount requested so as to safeguard future grant funding capacity in the current financial year.  
Grant offered: £3,000
  
- d) Kendal and District Lions  
Sum applied for £5,000  
Purpose: To re-establish a second-hand bookshop in Kendal  
Committee comment: The Committee did not feel able to support this application as it stood. It felt there was insufficient information submitted for a grant of the size requested, with some fields in the application form left largely blank. In deferring the consideration, they invited the applicant to submit the proposal again, but this time with more information and an analysis of how the Council's grant would be multiplied by the project.  
Grant offered: application deferred for further information
  
- e) Kendal South Choir  
Sum applied for £500  
Purpose: To support a performance of 'Feel the Spirit' and 'Mass in Blue' at St Thomas's Church  
Committee comment: The amount requested was specific and targeted to deliver an outcome.  
Grant offered: £500

## f) Kendal Youth Zone

Sum applied for £500

Purpose: To assist in developing a 'Youth' night at The Venue.

Cllr D Evans withdrew from the meeting for the consideration of this item due to a previously declared Other Registerable Interest.

Committee comment: Targeted and aligned with Council's criteria.

Grant offered: £500

## g) Meals for Ukrainian Refugees

Sum applied for £1,000

Purpose: To support the provision of good, nutritious meals to Ukrainian refugees in Kendal.

Committee comment: An additional condition of funding should be for the applicant to show how the Meals for Ukrainian Refugees project is financially separate from the Gateway Church's ordinary accounts.

Grant offered £1,000

## h) South Lakeland Hydrotherapy Trust

Sum applied for: £3,000

Purpose: To support the work of the trust.

Committee comment: The Council has been a long-term supporter of the Trust since its inception and it ought to be considered a 'core' fundee.

Grant offered £3,000

## i) Lakeland Arts

Sum applied for £5,000

Purpose: To support the MART project

Committee comment: It was unclear whether the money would be required every year for three years, or divided over a three-year project.

Grant offered: £5,000

## j) South Lakes Citizen's Advice

Sum applied for £5,000

Purpose: To support the work of the Advice Service.

Committee comment: Core funding

Grant offered: £5,000

**Resolved:** To offer the grants and/or appropriate feedback as listed above.

**AGC 07/2022 Future Grant Funding**

The Clerk reported that the process of grant funding was being unified under a single point of contact and anticipated that this would address several of the issues members had raised previously about inconsistency.

**Resolved:** To note the report

**AGC 08/2022 Finance System**

The Clerk reported that the new Omega finance system was bedding in, with the purchase ordering system now being introduced. Some further work was required to finally replace the old systems, but it was anticipated this would be cleared by the end of September.

**Resolved:** To note the report

**AGC 09/2022 Standing Orders and Financial Regulations**

The Clerk reported that the Council was now using the new Standing Orders and that his review of the Financial Regulations should be complete in time for the Autumn budget setting.

**Resolved:** To note the report

**AGC 10/2022 Audit of Assets and Internal Audit**

The Clerk reported that this was proving more complex than anticipated, but that headway was being made on the external assets, and on identifying gaps in the internal asset list and accounting for anomalies.

**Resolved:** To note the report

The meeting closed at 18.54

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### Minutes of a meeting of the Christmas Lights and Festivals Committee held on Monday, 25 July 2022, at 6.00 p.m. at the Town Hall, Highgate, Kendal.

Cllr M Helme (Vice-Chair in the Chair)	Present	Cllr H Ladhams (Chair)	Present *
Cllr C Russell	Present	Cllr K Simpson	Absent
Cllr R Sutton	Present	Cllr P Thornton	Present **

\* Took part in discussion via video link, however, took no part in the voting on any of the items.

\*\* Joined part way through consideration of Agenda Item No. 5 (Minute No. CLF16/2022 below).

Also present for Agenda Item No.5 (Minute No. CLF16/2022) below was Paula Pearson, Kendal Torchlight Production Director.

**In attendance:** Kendal Town Clerk (Chris Bagshaw), Council Services Officer (Janine Holt), Administrative Assistant (Flo McMahon) and Democratic Services Assistant (Inge Booth).

#### CLF12/2022 Apologies

An apology for absence was received and accepted from Cllr K Simpson.

#### CLF13/2022 Declarations of Interest

Cllr C Russell declared an Other Registrable Interest in relation to Agenda Item No. 7(a) (Minute No. CLF18(b)/2022 below) by virtue of the fact that he was a Member of the Torchlight Board.

#### CLF14/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

#### CLF15/2022 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Christmas Lights and Festivals Committee held on 27 June 2022 and to authorise the Vice-Chair in the Chair to sign them as a true record.

#### CLF16/2022 Kendal Torchlight

Paula Pearson, Kendal Torchlight Production Director, first suggested that Member may wish to have a look at a video on the Kendal Torchlight Website which provided a good picture of what was involved in the Festival.

M/s Pearson went on to provide Members with detailed information on the Festival, explaining about the developments which had been made in the previous year, particularly with regard to the success of the lantern garden at Abbot Hall. This was to be repeated this year, with parades coming in from four corners of Kendal and conjoining at Abbot Hall for a lantern and fire show on the Friday evening. This year's theme was Scrapheap Legends, with props being made from re-purposed and recycled materials. Each of the four processions would be headed up by a giant sculpture made by local artists. The festival would continue on the Saturday, with street performances throughout Kendal, including students from Kendal College, as well as the street party, bands, buskers, groups, workshops and artwork. The event was to include three main stages, with a dance stage at Kendal Town Hall.

Attention was drawn to the fact that the Rinteln Association was bringing over a 45 member carnival group. Also raised was the fact that funding had been secured from the Arts Council for the second year running which would allow for more investment in the community. Help provided by Kendal Town Council in previous years regarding stewards was mentioned and Cllr K Blamire would shortly be seeking volunteers for this year. The importance of ensuring that the Ukrainian and Syrian refugees were involved was raised.

The Administrative Assistant informed the Committee about the reception which was being organised for 110 dignitaries and representatives of the community on the Saturday and, following the lunch, plans to get them out and into the heart of the Festival.

Amongst other things discussed were plans for light projections on the Parish Church, outreach and engagement of Kendal children in workshops, making local press and media aware and lantern making in schools.

On behalf of the Committee, the Vice-Chair in the Chair thanked M/s Pearson for her presentation.

**Resolved:** To note the verbal update on developments for the Kendal Torchlight Festival.

### **CLF17/2022 Christmas 2022 and Future Years**

The Vice-Chair in the Chair informed the Committee about Jack Ellerby of Friends of the Lake District who's role was to raise awareness of Dark Skies across Cumbria. He wished to repeat his success of the Big Switch Off in Ambleside, with the idea of a switch off for five minutes at the start of the Christmas Lights Switch on in Kendal, during which he would promote the Dark Skies initiative. Members expressed support for this proposal.

Cllr Helme also raised the potential for a reduction in the hours that the Christmas Lights were on in Kendal. The lights were currently lit from 8.00 a.m. until 12.00 midnight and she was instead suggesting 3.00 p.m. to 12.00 midnight. Members were keen to know the likely impact of this in terms of cost and on carbon footprint, although some reluctance was expressed at switching the lights off during the daytime, particularly when it had originally been this Committee's decision to have them lit from 3.00 p.m. to 12.00 midnight.

The Council Services Officer informed Members that, if the lights were switched off for an additional four hours, and instead turned on daily at 12.00 noon, this would save £150 only. She pointed out, however, that the main thing was to make a statement in relation to the climate crisis. She suggested that the matter be brought back to the September meeting of the Committee at which time detailed statistics could be provided. In addition, she explained that a risk assessment would also need to be carried out, and that this may impact on any decision. Also raised was the need in the meantime to discuss the matter with businesses, it being pointed out that the market would need to be taken down at that time.

The Council Services Officer went on to inform the Committee on progress since the last meeting when she had been charged with carrying out research. She reported that the Markets Officer was fully on board and would find space in a dry area in the Market Hall. He was actively looking for appropriate market stalls and wished to lead in this area. She had also spoken with the Shopping Centre about available space. The Kendal Lions had undertaken to loan their sleigh, however, insurance would be required and the Council Services Officer indicated that she could deal with this. Cllr A Blackman was going to run a Rintlen stall, serving produce such as gluhwein and german sausage; a temporary events licence would be required in this regard. Discussion had taken place with Kendal BID who were running their own Christmas Market on 10 and 11 December. The Council Services Officer questioned whether the Town Council's date of 19 and 20 November may be too early and whether this should be changed. It was suggested that Kendal BID might be invited to run a stall at the Switch On event and advertise their forthcoming event. The Council Services Officer presumed that the Committee were content with the same format as in the previous year, with a stage and choir, and she undertook to come back to the Committee in September with a draft events programme. She added that Taylors Funfair were happy to bring along a small roundabout to the event.

**Resolved:**

- (1) to note the verbal update; and
- (2) the Council Services Officer to bring to the September meeting of the Committee:-
  - (a) a further report detailing statistics in relation to a reduction in hours of the lighting of the Town's Christmas Lights; and
  - (b) a draft events programme.

**CLF18/2022 Event Funding**

The Committee agreed to consider funding for Kendal Mountain Festival prior to Kendal Torchlight Festival due to Cllr C Russell's interest in the Kendal Torchlight Festival.

**(a) Kendal Mountain Festival**

Kendal Mountain Festival had submitted an application for a grant of £5,000 to contribute towards increasing participation and events for children and young people, improved signage and promotion of the event throughout the town and approaches and marketing.

Whilst Members recognised that this festival was very good for the Town, concern was expressed in relation to those who were unable to afford to attend the sessions on offer.

**Resolved:** To make a grant of £5,000 to Kendal Mountain Festival, also asking the organisation to consider a system whereby any spare tickets could be offered to local residents who were unable to afford to take part.



**(b) Kendal Torchlight Festival**

***Note - Cllr C Russell declared an Other Registrable Interest in this item of business by virtue of the fact that he was a Member of the Torchlight Board. Cllr Russell, therefore, left the room for the remainder of the meeting and so took no part in the discussion or voting on the item.***

Kendal Torchlight Festival had submitted an application for a grant of £10,000 to contribute towards engaging community groups, logistics, marketing budget, with some to be used as seed funding for the community development work Torchlight carried out across the town and enhancing the creative content with the work of local people.

Members discussed the fact that Kendal Torchlight Festival reached out to different people to those attending the Mountain Festival. Members acknowledged that this was a multi-faceted festival for all of the people of Kendal and that it also brought others into the Town. It was pointed out that any grant made could be revisited at a later date, if necessary.

The need for consistency and fairness in the allocation of grant funding was raised and attention drawn to the need to re-examine the Council's grants criteria.

**Resolved:** To offer a grant of £8,000 to Kendal Torchlight Festival, subject to verification of the current grant limit. If this is confirmed to be £5,000 then the Committee will offer £5,000 initially and consider the application again at a subsequent meeting, to assess whether the additional funding can be added.

The meeting closed at 7.07 p.m.

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## Minutes of the meeting of the Environment and Highways Committee held on Monday, 12 September 2022 at 7.03 p.m. in the Council Chamber at the Town Hall, Kendal.

Cllr G Archibald (Vice-Chair)	Present ***	Cllr S Blunden	Present
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr M Helme	Present	Cllr E Hennessy (Chair)	Present
Cllr S Long	Present	Cllr C Russell	Present **
Cllr K Simpson	Present *		

\* arrived at 7.10 p.m. during consideration of Agenda Item No.5.

\*\* arrived at 7.20 p.m. during consideration of Agenda Item No.7.

\*\*\* Left at 8.25 p.m. during consideration of Agenda item No.9.

**In attendance:** Cllr P Thornton arrived at 7.45 p.m. during consideration of Agenda Item No.7 (in non-voting capacity as not a Member of the Committee), Development and Delivery Manager (Helen Moriarty), Projects Officer (Anne-Marie Sanderson) and Democratic Services Assistant (Inge Booth).

**Note - Prior to the commencement of the meeting, the Committee paid one minute's silent tribute to the memory of Her Majesty Queen Elizabeth II.**

### E14/2022 Apologies

There were no apologies for absence.

### E15/2022 Declarations of Interest

No declarations of interest were raised.

### E16/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

### E17/2022 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Environment and Highways Committee held on 13 June 2022 and to authorise the Chairman to sign them as a true record.

**E18/2022      E&H Budget 2022/23**

The Committee considered a budget monitoring report for 2022/23, the Development and Delivery Manager providing details in relation to a number of items. The Chair explained that the Development and Delivery Manager, the Projects Officer and himself had recently met to discuss the budget, and that there were no concerns.

The Development and Delivery Manager referred to the fact that the Action Plan budget did not have to be spent by April and drew attention to a potential project for a community orchard near Canal Head rubbish dump in the walled garden of the house previously used by the Probation Service. The planting of more trees had been one of the recommendations of the Kendal Climate Change Citizens' Jury. This proposal raised some discussion, some Members questioning whether the budget should be spent on this type of project whilst the footpath audit due to be considered later on in the agenda provided an obvious opportunity to spend the money and also through which to provide greater biodiversity. The ambition to deliver such a biodiversity area on a section of Kendal Green was raised, as well as the Hallgarth biodiversity area. Also raised was the desperate need for work at Prickly Fell. Councillors stated that these initiatives had existing community support and should be explored further before researching Orchard opportunities.

It was pointed out that the Committee's budget meeting was due to be held in November. The Chair felt, the Committee having been very ambitious for a number of years, that now was the time to step back and give consideration to what projects could realistically be carried out. Attention was drawn, however, to the fact that there were a number of community groups willing to work on biodiversity projects and that now was, in fact, the time to accelerate this type of work, particularly while money remained in the budget. The Chair suggested that the Town Council could provide funding and expertise to community groups in order to manage Officer resources for other initiatives.

Also raised was the fact that the area proposed for a community orchard at Canal Head was shaded and, therefore, unsuitable. In addition, the potential for housing on this site was raised. The proposal for a community orchard somewhere in Kendal was, however, welcomed. The Chair reiterated that there was nothing concrete as to where the proposed community orchard should be, only that it needed to be sustainable.

It was raised that the Environment Agency were planting trees as part of the Flood Relief Scheme which could meet biodiversity requirements, the Chair explained that the Town Council's had made its own commitment to planting 500 trees.

**Resolved:** To receive the budget report.

**E19/2022      Budget Proposals**

The Committee considered a number of budget spend requests, as follows:-

- To fix the damaged wall at Nobles Rest Wall via the Green Spaces 'New Projects tbc' budget. Three quotes had been received and it was recommended that the contract be awarded to Jack Ellerby at a cost of £650 plus materials.

It was noted that the Town Clerk was currently looking at an alternative method of reporting on tendering. A query was raised as to whether it was actually the Town Council's responsibility to repair the wall within SLDC's Green Space. The Development and Delivery Manager responded that it was an ongoing debate but in the interest of minimising repair costs the Town Council could fund via the Green Spaces Improvements budget.

- To install a handrail at the Triangle Community Garden. Fellside Forum has £500 for the installation of a handrail and an additional £500 would enable a handrail of their choice to be installed. The £500 would be spent via the Green Spaces 'New Projects tbc' budget.
- The riverside bench at Dockray had been removed in advance of the new flood protection scheme. To reinstall the original bench, £1,000 was required to sand blast the iron work, install new slats and paint. The £1,000 could be allocated from the Green Spaces 'New Projects tbc' budget as above.

Whilst Members acknowledged the heritage aspect of refurbishing the existing bench, it was questioned as to whether a new bench, possibly made of recycled plastic, may be a cheaper alternative. The potential for making use of what existed rather than wasting it was also raised. It was suggested, therefore, that the relevant Town Councillor might be asked to seek the opinion of local residents and help Officers to weigh up options. Also raised was the possibility of an enthusiastic volunteer, or possibly Kendal College, refurbishing the bench.

- The Town Crests at Windermere Road and Kirkland were in need of repainting at a cost of £1500. The green spaces at both locations would be significantly improved with this investment and it was proposed the Green Spaces Improvements 'New Projects tbc' budget be utilised.

Members stressed the need for additional quotes to be sought for this work and suggested that, following these having been sought, officers consult with the Chair and Vice-Chair for approval.

- The Hallgarth Residents Association had requested that eight new bins be installed in several locations. Currently the new infrastructure budget could accommodate one new bin at a cost of £250. Council Officers recommended allocating funding in the next financial year subject to collection approval from South Lakeland District Council.

Attention was drawn to the fact that Hallgarth was short of bins and the need for the Town Council to offer more support was stressed, particularly taking into consideration the view to enhance footpaths, some of which had no bins at all and bearing in mind the need to promote appropriate disposal of dog waste. It was questioned whether an alternative budget line could be found in order to be able to offer more support. The Development and Delivery Manager suggested this could come from the 'Green Spaces Improvements' budget. The Chair explained that collection costs would first have to be looked into. It was suggested that assistance might be sought from the District Council and the Development and Delivery Officer undertook to mention the Town Council's ambition for more bins in other areas when discussing collection costs. The question of whether additional support may set a precedent was raised, there being many other areas in need of bins, and it was suggested that responding to this group and authorising bins up to an annual emptying cost of £500 would demonstrate that there was an open door. The Chair suggested that the wider issue might be looked into at the Committee's budget meeting. In the meantime, Members were keen for four bins to be installed in the Hallgarth area and it was proposed that this be looked into.

In addition, consideration was given to a biodiversity grant application from Manna House for the sum of £500 to create a wildlife area. In response to a query, Members were advised that the grant was towards not only biodiversity but also wildlife in the form of, for example, a hedgehog house and bug houses to increase pollination.

**Resolved:** To approve the budget spend requests relating to Nobles Rest Wall, Triangle Community Garden and Town Crests (subject to three quotes being sought).

**Resolved:** With regard to Dockray Bench, costs to be reviewed, alternative support for bench restoration sought and liaison with the relevant ward councillors if costs are still too high and a new one is required, to be brought back to a future meeting of the Committee.

**Resolved:** With regard to the Town Crests at Windermere Road and Kirkland, additional quotes be sought by officers and an appropriate contractor be appointed, subject to consultation with the Chair and Vice-Chair of the Committee.

**Resolved:** With regard to Hallgarth Bins, to approve the installation of one bin at a cost of £250 from the new infrastructure budget and to utilise funding from the Green Spaces Improvement Budget to pay for four additional bins, subject to agreement in relation to South Lakeland District Council collection costs, the matter of the four additional bins to be brought back to a future meeting of the Committee.

**Resolved:** To approve a biodiversity grant to Manna House for the sum of £500 to create a wildlife area.

## **E20/2022      Project Update Report**

The Committee gave consideration to a report from the Development and Delivery Manager on ongoing projects.

*Public Realm Improvements (Windermere Road Railing Improvements)* – The Chair explained that the Town Council had planned to paint the railings, however, that the County Council were now going to replace the rails. This would free up £3,000. The County Council were currently consulting on the colour of the rails. Some discussion took place on the health and safety aspect of the railings and as to whether there was a need for them. It was also pointed out that the Town Council had a floral display mounted on the railings.

*Climate Change (Electric Cargo Bike)* – Discussion took place on the initiative and Members were advised that the Townscape Officer had been testing the bike. However, it was felt that the cargo bike was not appropriate for all of the work carried out by the Townscape Officer as there was not enough space for all of his equipment. The cost of such a bike was around £5,000 and it was noted that some jobs could be carried out. It was felt, however, that an e-bike with a trailer may be of more use. Members were keen to make a commitment to e-bikes and felt that more research was required. Cllr M Helme was keen to discuss the matter further with both SLACC and Wheelbase in Staveley. Other options to promote the use of e-bikes were discussed, such as asking Amazon to deliver to a depot outside Kendal and for parcels to be delivered from that site by e-bike throughout Kendal. The Chair stressed the need to focus on the success of the current initiative and to talk to local businesses and SLACC and also to find out the current figures in relation to fuel used by the Townscape Officer. Also raised was the need to ensure that the Townscape Officer was comfortable with any proposals.

**Resolved:** To receive the project update report.

**Resolved:** Discussions to take place between the Town Council, SLACC, Wheelbase and local businesses, on options available for use of e-bikes by Kendal Town Council.

**Resolved:** Details be sought in relation to fuel usage by the Townscape Officer.

## **E21/2022      Reports from Outside Bodies**

Updates were provided on the action groups, as follows:-

*Natural Kendal* – The Chair reported that discussions had taken place on a mechanism by which individuals could apply for Biodiversity Grants via Natural Kendal.

*South Lakes Action on Climate Change* – Cllr M Helme referred to the refugee group and a forthcoming fund raiser for Outside In. She expressed an interest in the housing development aspiration which aimed to get housing developers to build sustainability, including solar panels, into all new homes. Cllr G Archibald referred to the covenant preventing people to instal solar panels. The covenant, he said, prevented people from installing solar panels without the permission of the developer. This was seemingly due to the developer's roof warrantee which could be jeopardised by the installation of solar panels. It was suggested that developers might install the panels at building stage. A concern was raised, however, regarding the ever increasing cost of building materials and that by asking for more, developers may not be able to provide as many affordable homes. It was, however, pointed out that where developers were installing panels from the outset, for example by South Lakes Housing, the occupiers were delighted.

*Kendal Northern Access Group* – The meeting due to have been held on 7 September had been cancelled and re-arranged to be held on 13 September. A representative from Kendal Futures was to be present. Details would be reported to the next meeting of the Environment and Highways Committee.

*Lancaster Canal Regeneration Partnership* – There was nothing further to report.

*20mph Working Group* – A meeting was being arranged for the first week in October at which the amendments put to the Town Council by Cumbria County Council would be discussed. After this time, residents could be made aware of what was being planned.

*Dark Skies* – Members were informed that Jack Ellerby of Friends of the Lake District had won an award in relation to the work carried out at Cliff Terrace in which the Town Council had had a hand.

**Resolved:** To receive the updates on Action Groups.

## **E22/2022      Climate Hub Update**

Following the recommendations of the Kendal Climate Change Citizens' Jury, the Council had been developing options to create a Climate/Sustainability Hub in partnership with Waste into Wellbeing. The Council had committed £10,000 per year for three years to Waste into Wellbeing to support their enterprise and connect a Climate Hub to their existing activity to strengthen the reach, appeal and impact of a Kendal Climate Hub.

The report provided a detailed update, explaining that Waste into Wellbeing were currently using Stricklandgate House for part of their operation. Stricklandgate House was embarking on exciting developments, also outlined within the report, and Trustees are keen to offer an enhanced space to Waste into Wellbeing to enable all of its services, including The Peoples Café, to operate from Stricklandgate House. Waste into Wellbeing and Stricklandgate House were currently reviewing lease options and, if successfully agreed, Waste into Wellbeing would oversee the extension to accommodate all of its services and to support Stricklandgate House's development in alignment with Waste into Wellbeing's needs.

A £75,000 Expression of Interest to the Shared Prosperity Fund had been submitted to support the Climate hub ambition; this funding would support the hub's development and programme of activities at Stricklandgate House.

Cllr R Russell presented the report, stressing the opportunity for the Centre to enhance its developmental and strategic roles for the Third Sector to address wellbeing, climate change and the needs of the disadvantaged and vulnerable. Creating these roles would greatly enhance the building renewal programme and the significance of Stricklandgate House within the new Unitary Authority of Westmorland and Furness.

Cllr Russell hoped that the commitment from the Town Council for £10,000 per year for three years would attract others to make similar contributions. He informed Members that a feasibility study to establish whether Stricklandgate House could be adapted to accommodate Waste into Wellbeing's aspirations would be brought to the November meeting of the Committee.

A question was raised with regard to the need to refurbish a third premises in Kendal when there may be potential for either the Town Hall/South Lakeland House or County Hall. Cllr Russell stressed the fact that the organisations involved were two grass roots organisations and that Stricklandgate House would be a manageable size for them. The Development and Delivery Manager added that the Town Hall/South Lakeland House had, in fact, been taken into consideration but were not appropriate. County Hall, had not, however, been considered. Cllr P Thornton, who looked after Westmorland and Furness Shadow Authority Assets, did not feel that County Hall would be a suitable fit. Cllr Russell suggested the potential for Town Councillors to visit Stricklandgate House. The Development and Delivery Manager reported that a reunion of the Climate Change Citizens' Jury was taking place on 29 September and undertook to check with them that the idea of this Hub met with their aspirations and Climate Jury recommendation.

**Resolved:** To receive the report.

**Resolved:** The Development and Delivery Manager to arrange a visit for Kendal Town Councillors to Stricklandgate House.

**Resolved:** The feasibility study for the refurbishment of Stricklandgate House be brought to the next meeting of the Committee, with a view to releasing the first £10,000.

## **E23/2022      Solar Made Easy Kendal Update**

In partnership with Cumbria Action for Sustainability (CAfS) and following the completion of a town wide solar audit driven by the Solar Audit working group, the Town Council had launched the Solar Made Easy Kendal initiative to promote easier routes to solar installation for Kendal residents and businesses. An article in the Town Council Newsletter had aimed to encourage residents to register as part of a Kendal cluster to be connected to vetted suppliers.

The Projects Officer reported that there had been 106 registrations to date. Those who had registered had been sent a questionnaire to confirm their commitment and asked to provide a google pin of their homes to assist the supplier's desk top research. The responses were to be sent to CAfS and the Town Council's Projects Officer would be offering assistance to residents who required help with screen shots and google pins.

A meeting had been held in the previous week when it had been established that most of the properties registered were within the Conservation Area, which meant that Certificates of Permitted Development would be required. This Certificate cost £120 which, it was felt, may put some people off, however, the Vice-Chair was to meet with the Development Manager and the District Council to propose a streamline approach to complement the Solar Made Easy Kendal initiative.

Officers confirmed that CAFS would move forward with the next phase of the project and should re-examine in Spring to establish whether a further push was required.

**Resolved:** To receive the report.

## **E24/2022      Footpath Audit Update**

It was reported that the Council had committed £29,000 to upgrade footpaths in Kendal to enable better access for all. Initially, funding had been committed to employ an external consultant to audit Kendal's footpaths, however, with additional resource, the audit had been completed by Town Council officers. The Projects Officer had progressed an audit of footpaths in Sandylands, Hallgarth, Heron Hill, Kendal Parks, Rinkfield, Collinfield and Kirkbarrow. This audit had been built on ward information supplied by councillors and full details to date were included in the Agenda.

Officers had prioritised the following paths for improvement during a phase one of improvements, in accordance with criteria, details of which were included in the report:-

- Kirkbarrow Adventure Access – Vicarage Drive to Echo Barn Hill (240 metres);
- Vicarage Park and Dean Gibson School Access – Vicarage Drive to Collinfield Lane (95 Metres); and
- St. Thomas' School Access – Hallgarth Circle to Underley Avenue (115 metres).

The total proposed metres of path to improve in Phase 1 was 450 metres. Estimate improvement costs per metre was £60, to allow for edging enhancements, groundworks, surfacing, hedging and biodiversity enhancements. The total estimate costs were £27,000.

The next steps for consideration were to confirm community support for improvements of the prioritised paths through informal conversations with users, formal contact with potential partners; confirmation of costings for prioritised paths; and confirmation of improvement permission from landowners of prioritised paths.

Members welcomed this fantastic piece of work carried out by the Projects Officer. The Chair pointed out that the improvements proposed were not necessarily the Town Council's responsibility, explaining that the works would set an example and create a template to demonstrate to other authorities.

Discussion took place with regard to the proposal for improvements to the footpath at Vicarage Park and Dean Gibson School Access. Members suggested that there were two footpaths in this location, one of which was already paved, and stressed the need to ensure that money was not wasted. The poor condition of the footpath in question was, however, acknowledged. Members welcomed the prioritisation of improvements for footpaths used by school children.



During consideration of the item, Cllr P Thornton, also a Member of the Westmorland and Furness Shadow Authority, asked the Committee if there was any appetite for the Town Council to take on responsibility for all of the footpaths within Kendal, if paid the current price paid to the County Council to look after them. He highlighted the potential thereby for more localised decisions in relation to the Town's footpaths. Members expressed a keen interest, and Cllr Thornton suggested, therefore, that the Town Council should approach the Shadow Authority on this matter, also carrying out the necessary research in relation to budgets.

**Resolved:** To receive the report.

**Resolved:** To confirm community support for improvements of prioritised footpaths through informal conversations with users, formal contact with potential partners, i.e. schools.

**Resolved:** To confirm costings for those footpaths prioritised above.

**Resolved:** To confirm improvement permission from the landowners of the prioritised footpaths.

## **E25/2022      Kendal Bike Storage Update**

At E9/2022, Members had asked for a full audit of bike storage in Kendal. Officers had carried out further research on the Westmorland Shopping Centre Cycle Hub. Enquiries with duty staff indicated that the bike rack were better used at the weekend than during the week and that, whilst the lockers were reasonably well used, the two changing rooms were not. Periodic checks by officers confirmed that this cycle store was not well used during the week. Poor signage and difficult access could, it was felt, be contributing factors. Information about usage frequency of the repair stand was not available.

Town centre bicycle parking had been assessed, details of which were provided within the report, and totalled 108 bike parking spaces, with additional spaces available at business premises such as Booths, Brewery Arts and Mintworks.

Members were asked to consider whether the Town Council should better promote bike storage areas via a map, to be promoted via Visit Kendal and the reprint on Visit Kendal leaflets. In addition, they were asked to consider whether there should be liaison with South Lakeland District Council to discuss signage and promotion opportunities of the Westmorland Shopping Centre facilities.

Members questioned the suitability of the Cycle Hub in its current location at Westmorland Shopping Centre and whether it may be more useful if moved elsewhere. The potential of seeking users' views was raised and the Chair suggested that he could ask the Active Travel Group to look into this. In the meantime, he suggested that what existed should be better promoted, as proposed within the report.

**Resolved:** To receive the report.

**Resolved:** The Chair to ask the Active Travel Group to look into bicycle parking within Kendal Town Centre and to seek users' views.

**Resolved:** To better promote bike storage areas via a map to be promoted via Visit Kendal and the reprint of Visit Kendal leaflets.

**Resolved:** To liaise with South Lakeland District Council to consider signage and promotion opportunities of WSC facility.

**E26/2022      Bus Shelter Maintenance**

Following a request from a resident to Cumbria County Council, funding via Cumbria County Council had been secured to install a bench at the Westmorland Hospital bus stop. In addition, Kirkbarrow Residents' Association were installing a new bus shelter and had written to the Town Council to seek maintenance support. Members were asked to confirm these additions to the Asset Register, together with maintenance responsibilities.

A query having been raised with regard to the cost, the Development and Delivery Manager advised that this would come from the Infrastructure Maintenance Budget and would be detailed within the Budget report at the Committee's November meeting.

**Resolved:** To confirm the additions of Westmorland General Hospital (bench at bus stop) and Echo Barn Hill (bus shelter) to the Town Council's Asset Register.

**E27/2022      River Kent Discharge**

The Committee considered a report from the Chair who had, on 26 May 2022, observed the discharge of unknown matter into the River Kent from the outlet beneath Waterside adjacent to Lowther Street. It had subsequently been identified by the Environment Agency and United Utilities that there were a number of properties that had foul drainage mis-connected into the Lowther Street clean water drainage network. These mis-connections had been subsequently resolved to prevent further foul drainage discharges entering the River Kent.

The Chair had followed up the matter for further clarification, with the following responses having been provided to his queries:-

- Foul drainage was anything flushed into the foul drainage system and includes toilets, kitchens, bathrooms, etc.
- United Utilities had confirmed that the particular cross connections had been fixed.
- Cross connections were a constant issue. When domestic properties constructed and developed new properties and extensions, etc., they plumbed the foul drainage into the clean drainage pipe. It was a known problem and, working with United Utilities, the Environment Agency had an established phased process to resolve these issues. When a Contaminated Surfacewater Drain (CSW) was identified, United Utilities and the Environment Agency carried out an initial survey to assess the size and impact of the problem. The site was then scored and placed on a list of prioritised sites for a Phased 2 detailed investigation. Phase 2 identified the individual properties causing the problem and ensured that the cross connections are fixed. At the moment, the Lowther Street CSW was not on the list, as United Utilities had identified and resolved the problem. The only other site in Kendal on the priority list was West Street, Kendal CSW, where a Phase 1 was complete and was awaiting a Phase 2 investigation.

The Chair asked Members whether they wished for any further action to be taken on this matter or whether simply to keep the matter on file. Members expressing the opinion that there should be some level of scrutiny in this matter, the Chair informed them that the District Council had been talking of asking United Utilities to attend a meeting. He suggested, therefore, that he should write to the Chairman of the District Council's Scrutiny Committee in this regard. He further stressed the need for Town Council Members to remain aware and to keep a watch on any such activities.

**Resolved:** To receive the report.

**Resolved:** The Chair to write to the Chairman of the District Council's Scrutiny Committee to place this matter on record and, should that Committee invite United Utilities to a future meeting, to advise that the Town Council would like such matters to be considered.

The meeting closed at 9.00 p.m.

# Kendal Town Council

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## Minutes of a meeting of the Kendal in Bloom Committee held on Wednesday, 27 July 2022, at 7.00 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Blackman (Chair)	Present	Cllr K Blamire	Apologies
Cllr D Brown	Present	Cllr L Hendry	Present
Cllr R Sutton (Vice-Chair))	Present		

**In attendance:** Administrative Assistant (Flo McMahon), Townscape Officer (Pierre Labat) and Democratic Services Assistant (Inge Booth).

### **B1/2022 Apologies**

Apologies were received and accepted from Cllr K Blamire.

### **B2/2022 Declarations of Interest**

No declarations of interest were raised.

### **B3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

No issues were considered for exclusion.

### **B4/2022 Notes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Kendal in Bloom Committee held on 13 April 2022 and to authorise the Chairman to sign them as a true record.

### **B5/2022 Kendal in Bloom and Cumbria in Bloom Initiative**

The Chair, Cllr A Blackman, presented a report from the Council Services Officer, agreeing with her comments that this had been a disappointing year for competition participation. This, he said, had been backed up by Cumbria in Bloom judges who had said that bloom initiatives had been slow to pick up in most places following Covid.

The Chair drew particular attention to the two schools, Heron Hill and St Thomas', which had participated in the schools challenge. The schools had replicated the Torchlight Theme – Scrapheap Legacy. St. Thomas' had created a caterpillar structure from plastic chairs no longer used by the school. The structure had incorporated, for example, empty plastic milk containers as labels for plants, and tractor tyres for raised beds. Heron Hill School had truly embodied their gardening project into the school curriculum, with an apiary for bees, raised beds and a polytunnel, with the children becoming very much involved. The Chair informed Members that he intended to ask the Chair of Governors at Heron Hill School if she would be willing to be co-opted onto the Kendal in Bloom Committee. He had also informally asked her if, instead of the usual Kendal in Bloom celebration in the Town Hall, this could be held

at Heron Hill School, with Jackie talking people through what had been done at the school. It was suggested that this might take place on Thursday, 15 September 2022, at 6.30 p.m.

The Chair talked about the Civic Planting throughout the Town which, he felt, looked amazing. On behalf of the Committee, he thanked the Townscape Officer for his contribution. He pointed out that the watering service organised through Continental had helped this year.

The Chair next referred to the Jubilee Bed on Aynam Road which had been opened by the Mayor on 2 June. He commended the Townscape Officer and helpers for their work which had had to be carried out at the same time as the gas works on Aynam Road. This had been the starting point for the Kendal in Bloom tour.

The Chair referred to the trees on Aynam Road which, as part of the Flood Scheme, were to be moved to Fletcher Park. The planters would also be relocated to an appropriate site. The Administrative Officer suggested that there should be some form of communication on the re-use of the trees.

The Chair provided detailed information on the Cumbria in Bloom judges' visit to Kendal on 11 July, when both he and the Council Services Officer had accompanied them on the tour. The sites visited had been the wildflower planting and Jubilee bed on Aynam Road; Heron Hill School; Rinkfield Allotments; Ford Park; Subscription Bowling Club; Victorian Fern Garden; Rosemary Lane Community Garden; Nobles Rest Park; Legendary Landscape Planter near the Library; and Unitarian Chapel Gardens. Initial feedback had been positive and the Council had been asked to provide the planting plan for the Jubilee bed which the judges wished to enter into a special award category. The Chair felt hopeful that Kendal may be invited to represent Cumbria in Britain in Bloom. The results would be known in October. The Chair emphasised the fact that biodiversity and climate change aspects had been addressed through Kendal in Bloom, for example the Townscape Officer's composting project and recycling. More such initiatives would be pushed for, and the Chair drew attention to the Committee's support to community groups within the Town. He was keen in time to come to see a community garden in the centre of Kendal run by volunteers, a focal point for people to become involved in. He felt that Chair of Governors at Heron Hill School would be happy to offer her support in such a project.

The Committee considered a number of points which were included within the report, firstly with regard to the merits of extending the wildflower planting to include the whole grass verge at Aynam Road. The Chair felt that this was worth of expansion.

With regard to a suggestion for wildflower planting on the roundabout at Asda, it was felt that this could be a great improvement to what existed, with the Kirkbie Kendal School roundabout being referred to as a good example.

The Council Services Officer had indicated enthusiasm for this year's colour scheme for the civic planting regime which had steered away from the traditional vivid colours, with use of more subtle colours.

The last point included in the report was regarding the re-evaluation and clarification of the aim for the Kendal in Bloom 2023 initiative, and the Chair suggested that this be included as an item on the Committee's October agenda.

Members of the Committee felt that a further report should be brought to the October Committee on proposals and costings around the extension of the wildflower planting at Aynam Road and on the Asda roundabout, and also regarding the colour scheme for the civic planting regime and the Kendal in Bloom 2023 initiative.

The Townscape Officer further sought agreement to the principle of extending planting on Finkle Street nearby to the three benches next to the former Beales store, however, the Chair indicated that it would be appropriate to wait until the future of the birdcage at the top of Finkle Street was known following recent damage to the structure.

**Resolved:**

- (1) the report be noted;
- (2) arrangements be made for the Kendal in Bloom Celebration to be held at Heron Hill School on Thursday, 15 September 2022, at 6.30 p.m., with Jackie Cotton talking people through what had been done at the school; and
- (3) further reports to be brought to the October Committee on:-
  - (a) proposals and costings around the extension of the wildflower planting at Aynam Road and on the Asda roundabout;
  - (b) the colour scheme for the civic planting regime; and
  - (c) the Kendal in Bloom 2023 initiative.

**B6/2022 Kendal in Bloom Portfolio**

The Chair, Cllr A Blackman, introduced the Kendal in Bloom Portfolio which had been put together by the recently-appointed Project Officer. He explained that the Kendal in Bloom judges liked to have a Portfolio available so that they were able to see details on aspects which were not included within their tour around the Town. He informed Members that, should Kendal be invited to represent Cumbria in Britain in Bloom, the Portfolio would be developed for inclusion as part of that submission.

A query was raised with regard to the tree planting on Burneside Road detailed within the Portfolio.

Members commended the work carried out by the Townscape Officer on the window boxes at the Town Hall which had been planted up in Jubilee colours. It was recognised that in the context of the Environment Agency Flood Relief works around town the Kendal-in-Bloom necessarily focussed on parts of Kendal least affected by the works. The development of the portfolio in forthcoming months needed to include Community projects from all around the town especially those not included on the Bloom Judges tour. The Chair raised the importance, in the forthcoming months, of keeping a watch on the new footbridge at Gooseholme and the potential to soften the view with landscaping in the surrounding area.

**Resolved:**

- (1) to note the Kendal in Bloom Portfolio 2022;
- (2) to convey the Committee's thanks to the Project Officer for her work on the Portfolio; and
- (3) the Townscape Officer to look into the matter regarding tree planting on Burneside Road.

## **B7/2022      Funding Request for Providing Replacement Trees in Woolpack Yard**

The Committee considered a report from the Council Services Officer and presented by the Townscape Officer which explained that the Environment and Highways Committee had recently improved Woolpack Yard, with the inclusion of six planters containing evergreen shrubs. These had been provided with support from the “welcome pack” fund administered by the District Council. Unfortunately, the shrubs had failed to survive and had had to be removed. Professional advice had been sought and assurance provided that bay laurels could thrive in that type of environment. It was essential that careful consideration was given to a planting and watering regime. The original “welcome pack” funds were no longer available. It was, therefore, being proposed that six four to five foot bay laurel trees be installed in the Woolpack Yard planters, to be supplied and planted by a contractor. The cost for this service would be £864.00 plus VAT, and the Town Council would be responsible for the ongoing maintenance.

**Resolved:** To approve funding to install the trees in Woolpack Yard and the ongoing maintenance, as outlined above.

## **B8/2022      Review of Spend against Budget 2022/23**

The Chair referred to the £8,323 remaining in the Floral Display budget and the Townscape Officer explained that watering had only been included within the contract for the first year. The Chair felt that there was still room within that budget and suggested that it be re-examined at the end of the year.

Cllr L Hendry referred to the flood alleviation works at Hallgarth and landscaping in the sunken area which would take overflow water from the estate. Cumbria Wildlife Trust were due this Autumn (late November) to complete two or three mini copses in the area, and Cllr Hendry felt that it would be nice for St Thomas' and Stramongate School children to plant bulbs in and around these copses at the same time, with involvement from Hallgarth residents and the Townscape Officer. She suggested that this might be given further consideration at the October meeting of the Committee when more facts and findings would be available. Cllr Hendry was very keen to get local children involved. She further referred to a path which had been made by Cumbria County Council in the area and the fact that Cumbria Wildlife Trust were going to instal some decking. This would all add to the biodiversity of the area. Cllr Hendry was keen for residents to take ownership and a pride in the area, also suggesting a local litter picking session, to be arranged through Hallgarth Residents' Association. The Chair drew attention to the fact that the Town Council was able to loan litter picking equipment and raised the need to ensure coverage on social media. He further suggested that officers be asked to look into appropriate funding for the proposed planting scheme.

The Committee was informed that the Chairman and the Townscape Officer had recently noted the starkness of the Market Place on a non-market day, particularly during the 11 months during which there was no large Christmas tree in place. This had raised the potential for the installation of a circular, sectional post where the Christmas tree stood during December, with six arms for hanging baskets. The cost of such a structure would be £1,468.35 plus VAT. The proposal had not yet been put before the Town Clerk. Members, whilst supportive of the idea, drew attention to Kendal Vision who may have plans and to the question of the potential need for planning permission. The importance of ensuring that the proposal was compatible with Kendal Vision's long term plan was raised. It was, therefore, suggested that the matter be brought back for consideration at the October meeting of the Committee pending assessment of these issues.

The Townscape Officer further sought a sum of £400 for a double composting box, pointing out that he could see the need to make more compost.

**Resolved:**

- (1) to note the review of spend against budget at June 2022;
- (2) a detailed and costed proposal with regard to bulb planting at Hallgarth be brought to the October meeting of the Committee;
- (3) a detailed and costed proposal with regard to the erection of a hanging basket structure in Kendal Market Place be brought to the October meeting of the Committee; and
- (4) a sum of £400 be allocated from the Kendal in Bloom budget for a double composting box.

The meeting closed at 8.30 p.m.



# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



## Minutes of the meeting of the Management Committee held on Monday, 5 September 2022, at 7.35 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Present	Cllr E Hennessy	Present
Cllr S Coleman (Chair)	Present	Cllr S Long	Apologies
Cllr J Dunlop	Present	Cllr D Rathbone	Present
Cllr D Evans	Present	Cllr C Russell	Present
Cllr A Finch	Apologies	Cllr G Tirvengadam (Vice Chair)	Apologies
Cllr H Ladhams	Present		

**Also present:** Cllr G Archibald acting as substitute for Cllr A Finch.

**In attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant)

### M26/2022 Apologies

Apologies for absence were submitted and accepted from Councillors A Finch, S Long and G Tirvengadam.

### M27/2022 Declarations of Interest

No declarations of interest were raised.

### M28/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

The Committee considered whether to exclude the press and the public from any items related to a commercially confidential matter.

**Resolved:** It be noted that these appear later on the agenda and will be dealt with at that point.

### M29/2022 Minutes of the Previous Meeting

A Member expressed disappointment with regard to Minute No.M23/2022 (Employment and Staffing Matters) which, it was felt, bore little relevance to what was discussed at the meeting, and raised concern that the Council was in danger of sugar coating and purging diversity. The Member further raised the fact that he could not recollect discussion or voting taking place with regard to Resolution (2)(b).

Whilst the need for the minutes to better reflect discussion leading to a different resolution to that recommended within the original report was acknowledged, the majority of Members recalled discussion and voting in relation to Resolution (2)(b).

It was, therefore, suggested for an additional paragraph to be inserted between paragraphs one and two of the preamble, to read, "However, there were profound concerns expressed which, it was felt, outweighed the strength of the proposed recommendations."

**Resolved:** Subject to inclusion of the amendment raised above, to receive and accept the minutes of the previous meeting of the Management Committee held on 4 July 2022 and to authorise the Chairman to sign them as a true record.

### **M30/2022      Flood Relief Scheme Working Group**

Members were asked to consider a request from the Chair of the Planning Committee that its Flood Relief Scheme Working Group be authorised to organise a familiarisation trip to Pilkingtons in St. Helen's, where the glass screens for the Flood Scheme were being built. The Group was proposing to hire a self-drive mini bus to visit the factory on 5 October. The bus for a party of 12 would cost in the region of £250 including fuel and it was being suggested that this may come from the "Other Expenses" budget line in the Management Budget.

The need to ensure that the trip was of benefit to residents was stressed. The importance of the Council being able to liaise with Pilkingtons and strengthen relationships with the Company and the outcome of being able to provide clear feedback to the residents and increase public awareness was raised.

The Chair asked the Cllr D Rathbone to liaise with the Town Clerk with regard to an appropriate press release.

#### **Resolved:**

(1) to authorise the Flood Relief Scheme Working Group to organise a familiarisation trip to Pilkingtons in St. Helens, the cost of £250 come from the "Other Expenses" budget line in the Management Budget; and

(2) Cllr D Rathbone to liaise with the town Clerk with regard to an appropriate press release.

### **M31/2022      Local Government Reorganisation Working Group**

A number of discrepancies were raised in relation to attendance at the meeting, namely:-

- Cllr A Blackman had not been present at the meeting, although a Member of the Group.
- Cllr G Archibald had not been present at the meeting, not being a Member of the Group.
- Cllr D Rathbone, although not shown in the list at all, had not been present having submitted his apologies.

A question was raised with regard to the next steps, and the Chair explained that a better vision of what Kendal Town Council should be doing was required. This would also feed into Committee Structures and Staffing. Although this fact was acknowledged, the swift need for an appropriate process by which the Town Council could formulate this vision was raised.

Attention was drawn to Item No.10 on the Agenda with regard to a Council Forward Plan and Structure which would address this matter.

**Resolved:** To receive the notes of the meeting of the Local Government Reorganisation Working Group held on 5 July 2022.

### **M32/2022      Office Accommodation**

The Town Clerk provided a verbal update on the refurbishment of Kendal Town Hall and South Lakeland House. Town Council staff had now moved into the new offices in the Kendal Business Hub. However, there was as yet no telephone connection, officers were currently unable to print across the network, and there were problems regarding toilet and kitchen arrangements and drainage issues. Despite this, staff were enjoying the air conditioning and a smart and clean space and the Town Clerk was pleased to inform the Committee that telephone and fibre connections should be installed by the end of this week.

The Town Clerk informed Members that although a cleaner had been going to be provided for the office, this was now not the case. This, he felt, was somewhat strange in view of the fact that a cleaner cleaned the outer atrium on a daily basis. He noted though that no space had been provided within the office for cleaning materials. He further drew attention to the fact that, although promised, Town Council staff had not been allowed access through the District Council offices into the Town Hall due to GDP Regulations. This would prove to be unpleasant during winter. He pointed out that many of these decisions had been imposed without negotiation and had also been officer led.

The Town Clerk referred to communication difficulties around previous and current discussions, misunderstandings and disagreements, as a result of people being unable to recall what had been said and officers from both authorities having left their employment. He expressed his disappointment in seemingly being unable to make headway with colleagues at South Lakeland District Council.

A query having been raised as to whether Members could help to achieve a satisfactory result, the Town Clerk said that some kind of intervention by Members in an attempt for an amicable resolution would be gratefully received. The Chair suggested, therefore, that the Town Clerk should draw up an appropriate email to him so that he could take up the matter with the District Council.

### **Resolved:**

- (1) to note the verbal update; and
- (2) the Town Clerk to draw up an appropriate email to the Chair of the Management Committee so that he can take up the matter with South Lakeland District Council.

### **M33/2022      Report on the Work Programme**

The Town Clerk presented the current Work Programme to enable the Committee to consider progress made across the various actions in which the Council was involved.

*Management Committee*

*Council Plan and Governance* - still marked as red, were due to be discussed later on in the Agenda.

*Staffing* - remained under review.

*IT Laptops* – Staff all now had up-to-date laptops. The Town Clerk, however, explained that the Council's current Adobe software required to pack committee agendas, was no longer supported, and that a subscription model was now required, which would be at a cost of £280 from the IT Budget.

**Resolved:** To approve purchase of the Adobe subscription model, at a cost of £280 from the IT Budget.

*IT Telephony* – This remained an issue, and the Town Clerk explained the need to ensure that all staff were allocated with telephones and numbers. He intended to find a solution by the end of the month.

*Property Acquisitions of Land* – The Town Clerk hoped that this would be resolved by the end of September. It was suggested that discussion on this matter should take place in Part Two of the meeting.

**Resolved:** To continue discussion on this matter following exclusion of the press and public.

### *Environment and Highways*

The Town Clerk informed Members under this heading, prior to the meeting of the Environment and Highways Committee scheduled to be held on 12 September 2022, of an opportunity to seek funding from the Centre for Sustainable Energy towards the costs of innovative affordable warmth initiatives. Cllr E Hennessy, Chair of the Environment and Highways Committee, asked for the item to be included within the agenda pack for the next meeting.

### **Resolved:**

- (1) to accede to the request to submit an expression of interest to the Centre for Sustainable Energy Affordability Fund; and
- (2) the item be brought forward for consideration at the next meeting of the Environment and Highways Committee.

### *Mayoralty and Arts*

Cllr A Blackman, under this heading, informed the Committee about gifts given to the Mayor during his recent visit to Rinteln, a large wooden plaque depicting the 30 year anniversary of the twinning and a signed certificate to re-affirm the twinning. He referred to the forthcoming visit to Kendal by representatives from Rinteln and its Mayor and the need to obtain suitable gifts in return. Cllr Blackman provided details on arrangements for the visit, suggesting that the Kendal's gifts be presented during the welcome reception. He proposed to the committee that, inspired by the Platinum Jubilee stone on Aynam Road, a piece of local stone inscribed with the two town's crests and commemorating the 30 years' twinning, be commissioned, at a cost of approximately £200.

**Resolved:** To approve the commissioning of a piece of local stone, as described above, at a cost of approximately £200.

Cllr Blackman further informed Members that he had been in contact with the German Consulate in Edinburgh which had offered a grant of up to £750 which would be put towards a gazebo, to include information about the Consulate on the side. He had also invited a

representative of the Consulate to attend on one of the days of the visit by Rinteln, and questioned protocols for the occasion. The Town Clerk undertook to ensure that this was suitably addressed. He further undertook to ensure that an appropriate re-affirmation certificate was produced, in consultation with the Mayor. Cllr Blackman asked that Town Council Members be requested to support the weekend by attending both the reception and the fish and chip supper on the Saturday evening. The Town Clerk stressed the need to ensure that everything was well co-ordinated and the Mayor drew attention to the need for formality as experienced by him in Rinteln. The Town Clerk, therefore, suggested that himself, Cllrs Rathbone and Blackman and the Events Officer meet to draw up a plan.

Members thanked Cllr Blackman and his team for their work.

**Resolved:**

- (1) the Town Clerk to look into protocols;
- (2) the Town Clerk to make arrangements for the production of an appropriate re-affirmation certificate;
- (3) the Town Clerk to write to all Members seeking support for the weekend by attending both the reception and the fish and chip supper; and
- (4) the Town Clerk to arrange a meeting for himself, Cllrs Rathbone and Blackman and the Events Officer to draw up plans for the visit.

**Resolved:** To note the contents of the report on the Work Programme.

**M34/2022      Budget 2022-23**

The Committee considered a report on the current year spend to July 2022, for the Committee's area of budget. He drew attention to projected overspend on the staffing budget, also referring to the fact that the outcome of the pay deal was not yet known.

Concern was raised with regard to the IT Budget and additions to the list and the Town Clerk was asked if he was confident that there would not be too much overspend on this Budget. The Town Clerk suggested a figure of around £2,300.

**Resolved:** To note the report.

**M35/2022      Council Plan and Structure**

Members were asked to give consideration to the Council's position and necessary actions to develop a Forward Plan and any implications for the structure of the Council and its committees.

The Town Clerk raised the importance the Town Council contributing to the leadership of the Town. He drew attention to the current social challenges and pointed out that the future was not going to become easier for anyone. The Chair drew attention to the need for the Council to have a vision setting out its purpose, with an appropriate structure for delivery behind it. Members acknowledged the work which had been carried out by the Environment and Highways Committee in terms of the Council's environmental agenda, however, drew attention to the need for the Council to address poverty and hardship, acting as a voice for the vulnerable to influence others. It was felt that consideration needed to be given to how the Council's plans evolved to address the current situation. It was felt that the plans needed to be embedded in everything that the Council did and that the Council's direction of travel and values needed to be demonstrated therein.

The Chair pointed out that the Liberal Democrat Group being the largest on the Council needed to ensure that all of its Members were supportive of what it wanted to achieve as a group and then work together with the Town Clerk to look at the Council's committee structure and then staff structure to see what was required to deliver the vision. He suggested that it was up to himself to lead in this process and acknowledged that this would not be a quick process.

Attention was drawn to the fact that there were things that could be done in the short term, without a cost, for example making warm facilities available, applying for grants, etc., as well as active encouragement. The potential lack of staff resources to carry out this extra work was acknowledged, however, it was pointed out that the Town Council could at least approach the District Council to enquire what was being done in this regard. In addition, in order to demonstrate that the Town Council was doing something, it was suggested that opportunities should be actively sought and publicised.

A Member having raised the fact that there was likely to be an increase in the Town Council's rent of offices in South Lakeland House, the Town Clerk informed Members that he was currently in discussion with the District Council in this regard; it was unlikely to change during this budget period. He further informed Members that the Council already carried out work in relation to warm homes and travel and pointed out the need to promote what already existed, also referring to the need for officers to finesse Town Council communication strategy.

It was suggested that this type of information should be included within the next edition of the Newsletter, including information, for example, of contact details for warm spaces such as the District Council building. Attention was also drawn to Stricklandgate House and the need to make the third sector in Kendal more vibrant.

**Resolved:** To note the actions to date and await further detail as political discussions unfolded.

### **M36/2022      Items for the Next Newsletter**

The Town Clerk sought items for inclusion within the next edition of the Council's Newsletter which was due out at the end of October 2022. A number of items were suggested. Cllr E Hennessy suggested that space may be required for an item on the 20mph speed limit but that the Environment and Highways Committee may submit this independently. Cllr D Evans questioned the potential of making a point on the fact that the Town Council generated head and the potential for this to be used to warm people.

**Resolved:** To make arrangements for the following items to be included within the next edition of the Council's Newsletter:-

- (1) a focus on services available to help during this cost of living crisis;
- (2) 20mph speed limit;
- (3) an article on the Natural Kendal initiative and what is being done to boost nature; and
- (4) Christmas Lights Switch on/off.

### **Part Two**

The next items were considered following a resolution to exclude the Press and Public, due to the confidential or commercial sensitivity.

**M37/2022      Report on the Work Programme**

Further to Minute M33/2022 above, the Town Clerk provided a detailed verbal update on property matters and the acquisition of strategic land, advising Members that it was hoped to resolve this matter in due course.

**Resolved:** To note the verbal update.

**M38/2022      Employment and Staffing Matters**

Further to M23/2022, the Committee gave consideration to a report from the Town Clerk on the changes to the Staffing Structure implemented since the last meeting. The Town Clerk confirmed the changes of Admin Services Assistant to Events Officer and Mayor's Attendant to Heritage Officer. He informed the Committee that the change from Mayor's Attendant to Heritage Officer had been cost neutral. There had, however, been a cost in relation to the change of Admin Services Officer to Events Officer, details of which the Town Clerk provided. He asked the Committee to note the changes and further asked Members to consider backdating the Event Officer's award to 1 April 2022. A member sought clarification on the calculations of the financial impact, and the Clerk agreed to share the details before the next meeting.

Members acknowledged the fact that the postholder had, in fact, been carrying out this role for some time.

**Resolved:**

- (1) to note the report; and
- (2) the Event Officer's award be backdated to 1 April 2022.

The meeting closed at 9.20 p.m.

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
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## Minutes of a meeting of the Planning Committee held on Monday, 1 August 2022, at 6.33 p.m., in the Town Hall, Kendal.

Cllr A Campbell	Absent	Cllr H Ladhams (Vice-Chair)	Present
Cllr J Cornthwaite	Apologies	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Present
Cllr D Evans	Apologies	One vacancy	

**In Attendance:** Inge Booth (Democratic Services Assistant)

### **P37/2022 Apologies**

Apologies for absence were received and accepted from Cllrs J Cornthwaite and D Evans.

### **P38/2022 Declarations of Interest**

Cllr L Edwards declared an Other Registrable Interest in Minute No.P43/2022 (Planning Application No.SL/2022/0668 below and at Appendix 1 to these minutes by virtue of the fact that she was Chair of the Kendal Flood Action Group and had previously expressed support for the application.

### **P39/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

No issues were considered for exclusion.

### **P40/2022 Minutes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 18 July 2022 and to authorise the Chairman to sign them as a true record.

### **P41/2022 Planning Process and Issues**

Cllr D Rathbone, Chair, informed the Committee that both he and the Council's Development and Delivery Manager had been examining the Local Plan with strong support for setting higher local energy efficiency standards than those proposed by Government and the aim of seeking inclusion of a requirement for developers to increase the amount of those standards and options provided in new builds, with a minimum standard to be met."



Development Services had indicated that they were looking at this aspect and were aware of other councils which were proposing something similar, and so were trying to source examples of best practice from them as well as case law examples. The Local Plan would be out for public consultation in October.

**Resolved:** To note the verbal update.

#### **P42/2022 Flood Scheme Working Group**

In the absence of Cllr J Cornthwaite, Chair of the Flood Scheme Working Group, the Chair reported that there had been no meetings of the Group since the last meeting of the Planning Committee. He drew to Members' attention, however, the fact that SL/2022/0163 - Kendal Flood Relief Management Scheme Phase 1 had been approved by South Lakeland District Council on 29 July 2022. The Chair felt that the Town Council Planning Committee Members would welcome this news, commend the design and look forward to work commencing. The Committee expressed thanks to all members of the Flood Scheme Working Group and their supporters.

**Resolved:** To note the verbal update.

#### **P43/2022 Planning Applications**

***Note - Cllr L Edwards declared an Other Registrable Interest in this item regarding Planning Application No.SL/2022/0668 by virtue of the fact that she was Chair of the Kendal Flood Action Group and had previously expressed support for the application. Cllr Edwards left the room during the discussion and voting thereon and for the remainder of the meeting.***

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 6.58 p.m.

Kendal Town Council  
 Responses from Planning Committee: 1 August 2022  
**Appendix 1**

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
1	<a href="#">SL/2022/0571</a>	<b>12 Rosemary Hill, KENDAL</b> New window opening 900mm / 600mm in the gable end wall	Fell	5 August	<b><u>No Material Objection</u></b>
2	<a href="#">SL/2022/0655</a>	<b>Windyridge, 19 Gillinggate, KENDAL</b> Replacement windows and door, new windows and door to enclose porch and new roof over front bay window	Highgate	5 August	<b><u>No Material Objection</u></b> provided that the materials used are as stated within the Heritage Statement.
3	<a href="#">SL/2022/0657</a>	<b>37 Empsom Road, KENDAL</b> First floor side extension & single storey front & rear extensions	Strickland	10 August	<b><u>No Material Objection</u></b> provided that there is no overlooking and that sufficient provision for biodiversity net gain is made. In addition, the footpath must be retained as outlined by Cumbria County Council.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
4	<a href="#">SL/2022/0663</a>	<b>6 Gilthwaiterigg Lane, KENDAL</b> Porch extension, replacement of Juliet balcony with window, window replacement & installation of solar panels to south elevation	Mintsfeet	11 August	<p>Whilst the Committee commended the principle of installation of solar panels, Members felt that the plans required amending to ensure that the panels did not adversely impinge on the visual amenity of the area. The Committee objected to the panels due to the number and their obtrusive colour, as well as the fact that no specific description of them was provided. The Committee therefore also awaited Highways comments in this regard.</p> <p><b><u>No Material Objection</u></b> in relation to the porch extension, replacement of Juliet balcony with window and window replacement, however, recommend <b><u>Refusal</u></b> of solar panels to south elevation.</p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
5	<a href="#">SL/2022/0668</a>	<p><b>Land adjacent to River Kent at Stockbeck and Gooseholme Park, KENDAL</b></p> <p>Full Application for design changes to approved Phase 1 Kendal Linear Defences Scheme Ref: SL/2018/0925 to include construction of new pumping station including underground infrastructure, demolition of existing kiosk, erection of Motor Control Centre and electricity substation, linear defences in Reach F4, new outfall to River Kent and new hardstanding areas and associated landscaping areas incorporating SUDs within Gooseholme Park</p>	Mintsfeet	20 August	<p><b><i>Note - Cllr L Edwards declared an Other Registrable Interest in this Planning Application by virtue of the fact that she was Chair of the Kendal Flood Action Group and had previously expressed support for the application. Cllr Edwards left the room during the discussion and voting on this application and for the remainder of the meeting.</i></b></p> <p>The Committee felt pleased to see a net increase on the site of 25 trees.</p> <p><b><u>No Material Objection</u></b> provided that:-</p> <p>(1) the footpath is retained as outlined by Cumbria County Council;</p> <p>(2) an archaeological watching brief is maintained;</p> <p>(3) tree paling protection is improved, as requested;</p> <p>(4) biodiversity tree and bush planting regime is to be supplied to ensure long term biodiversity net gain is sustained; and</p> <p>(5) the Arboriculturalist's report is adhered to.</p>

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
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## Minutes of a meeting of the Planning Committee held on Monday, 15 August 2022, at 6.32 p.m., in the Town Hall, Kendal.

Cllr A Campbell	Present	Cllr A Finch	Present *
Cllr J Cornthwaite	Present	Cllr H Ladhams (Vice-Chair)	Present
Cllr L Edwards	Present	Cllr D Miles	Absent
Cllr D Evans	Absent	Cllr D Rathbone (Chair)	Apologies

\* Cllr A Finch had been appointed to the Committee by Council on 8 August 2022 and had been provided with a copy of the Agenda within the necessary three clear days of the meeting.

**In Attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant)

### **P44/2022      Apologies**

An apology for absence was received and accepted from Cllr D Rathbone (Chairman).

### **P45/2022      Declarations of Interest**

No declarations of interest were raised.

### **P46/2022      Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

No issues were considered for exclusion.

### **P47/2022      Minutes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 1 August 2022 and to authorise the Vice-Chair in the Chair to sign them as a true record.

### **P48/2022      Planning Process and Issues**

No planning process or related issues were raised.

**P49/2022 Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, advised that the Group had not yet met again, with the next meeting likely to be held during September.

Members discussed the fact that the trees due to be felled along Aynam Road in Autumn had already been taken down and wished for their disappointment in this regard to be conveyed to the Environment Agency.

In addition, Members discussed the need for publicity on what was happening along Waterside, through provision of informative signage.

The Town Clerk informed the Committee of the aim to finalise details on the land purchase issue by the end of September.

**Resolved:**

- (1) the Town Clerk to write to the Environment Agency on behalf of the Planning Committee expressing Members' disappointment in relation to the premature felling of the trees on Aynam Road and raising the need for appropriate publicity and informative signage along Waterside; and
- (2) the Chair of the Kendal Town Council Flood Relief Scheme Working Group, Cllr J Cornthwaite, to write to the Environment Agency on behalf of that Group, emphasising the Planning Committee's comments.

**P50/2022 Town and Country Planning Act 1990 Section 257 – Proposed Stopping Up and Diversion of Public Footpath No 536002 Parish of Kendal and Public Footpath No 570013 Parish of Skelsmergh and Scalthwaiterigg**

The Committee was asked to consider any comments that it may wish to make to the Cumbria County Council regarding the proposed stopping up and diversion of public footpath nos 536002 and 570013.

Members noted that, whilst the location map attached to the report was correct, it was incorrectly titled. Members raised concerns that the proposals would create less accessibility for pedestrians, with the footpath now leading directly onto the main road instead of onto a car park. They further drew attention to the proposed roundabout which may affect the footpaths in the future.

**Resolved:** The Town Clerk to respond to Cumbria County Council expressing the Committee's concern in terms of safety due to the pedestrian access from the road to the footpath having no pavement and drawing attention to the future planned roundabout which was likely to obliterate the footpath again.

## **P51/2022      Planning Applications**

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 6.53 p.m.

**Kendal Town Council**

Responses from Planning Committee: 15 August 2022

**Appendix 1**

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
1	<a href="#">SL/2022/0673</a>	<b>73 Lingmoor Rise, KENDAL</b> Detached garage	Castle	23 August	<b>No Material Objection</b> provided that sufficient provision for biodiversity net gain is made.
2	<a href="#">SL/2022/0674</a>	<b>8 Bellingham Road, KENDAL</b> Front porch extension	Stonecross	23 August	<b>No Material Objection</b>
3	<a href="#">SL/2022/0680</a> & <a href="#">SL/2022/0681</a>	<b>HSBC, 64 Highgate, KENDAL</b> Installation of one new CCTV camera	Highgate	23 August	<b>No Material Objection</b>
4	<a href="#">SL/2022/0696</a>	<b>17 Heron Close, KENDAL</b> Alterations & extension to remove rear conservatory and erection of a single storey rear extension to form open plan kitchen / dining room	Heron Hill	24 August	<b>No Material Objection</b> provided that sufficient provision for biodiversity net gain is made and not overlooking neighbours.



# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
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## Minutes of a meeting of the Planning Committee held on Monday, 5 September 2022, at 6.30 p.m., in the Council Chamber at the Town Hall, Kendal.

Cllr A Campbell	Apologies	Cllr A Finch	Apologies
Cllr J Cornthwaite	Present	Cllr H Ladhams (Vice-Chair)	Present
Cllr L Edwards	Present	Cllr D Miles	Present
Cllr D Evans	Apologies	Cllr D Rathbone (Chair)	Present

**Also in attendance:** Two members of the public.

**In Attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant)

### Public Participation

Emma Cowan of Hylands, Brigsteer Road, Kendal, spoke in relation to Minute No.P59/2022 (Planning Application No.SL/2022/0718 – Land off Underbarrow Road, Kendal) below.

### P52/2022 Apologies

Apologies for absence were received and accepted from Cllrs A Campbell, D Evans and A Finch.

### P53/2022 Declarations of Interest

Cllr D Miles declared an interest in Minute No.P59/2022 (Planning Application No.SL/2022/0726 below and at Appendix 1 to these minutes by virtue of the fact that both he and his son had carried out work for and were acquainted with the applicant.

### P54/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

### P55/2022 Minutes of the Previous Meeting

Members were asked to retrospectively receive and accept an apology for absence from Cllr D Miles which, despite having been submitted, had not been raised at the meeting of the Committee held on 15 August 2022.

**Resolved:**

- (1) to retrospectively receive and accept an apology for absence from Cllr D Miles for the meeting of the Planning Committee held on 15 August 2022; and
- (2) to receive and accept the minutes of the previous meeting of the Planning Committee held on 15 August 2022 and to authorise the Chair to sign them as a true record.

**P56/2022 Planning Process and Issues**

The Chair pointed out that the issue of short term holiday lets formed a separate item later on in the Agenda.

The Town Clerk referred to recent receipt of a request from Storys Homes for pre planning comments in relation to Phase 3 of the Brigsteer Road development. It was noted that the deadline for receipt of comments was 19 September 2022 which was the date of the next meeting of the Planning Committee. It was, therefore, suggested that the Company be asked if they would be willing to accept comments on the following day and, furthermore, that the Company be advised not to set such short deadlines in future if they actually wished to receive responses from the Town Council.

**Resolved:** The Town Clerk to write to Storys Homes seeking an extension to the deadline for pre planning comments and to advise the Company of the need for longer consultation periods as mentioned above.

**P57/2022 Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, informed the Committee that there had still not been any further meetings but that the Group would try to meet before the end of September. He advised, however, that he had recently met with Tom McCormick from the Environment Agency who had talked him through the relief scheme in detail. With regard to the controversy over the premature felling of the trees along Aynam Road, he explained that the Environment Agency believed that they had sent notification of this by email.

The Planning Committee Chair questioned whether there may now be a need to re-advertise details about the Flood Hub and Cllr Cornthwaite said that discussions were currently taking place on how to move forward in this regard. Cllr Cornthwaite added that Tom McCormick had indicated that some aspects of the scheme were ahead of schedule and, furthermore, that some areas would be opened up for Torchlight.

Cllr Cornthwaite referred to the positive television report on the scheme in the previous week during which Cllr L Edwards had made an appearance.

**Resolved:** To note the verbal update.

**P58/2022      NALC Short Term Holiday Lets Policy Consultation Briefing**

Members' attention was drawn to a request for comments to NALC in response to consultation questions contained within the Department of Culture, Media and Sport's consultation into short term holiday lets. It was, however, pointed out that the deadline for comments to NALC had passed.

The Town Clerk further referred to the fact that the Committee was expecting a report on this issue in the near future but the report was not yet complete, this being an incredibly complex issue. He explained the difficulties in quantifying the impact on the housing market in Kendal, however, stressed the fact that many traditional starter homes within the Town had now become AirBnBs making it difficult for permanent homes of this type to be come by. The deadline for comments to NALC having passed, he suggested that he could provide some feedback. He also drew attention to the fact that he was aware that there were solutions in the pipeline.

A Member drew attention to the need for licensing of AirBnBs in order to be able to establish numbers.

**Resolved:** The Town Clerk to provide feedback to NALC.

**P59/2022      Planning Applications**

***Note - Cllr D Miles declared an interest in this item regarding Planning Application No.SL/2022/0726 by virtue of the fact that both he and his son had carried out work for and were acquainted with the applicant.***

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

A member of the public, Emma Cowan of Hylands, Brigsteer Road, Kendal, spoke in relation to Minute No.P59/2022 (Planning Application No.SL/2022/0718 – Land off Underbarrow Road, Kendal), as detailed within the Appendix.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.28 p.m.

**Kendal Town Council**

Responses from Planning Committee: 5 September 2022

**Appendix 1**

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
1	<a href="#">SL/2022/0311</a>	<b>52-56 Highgate, Kendal</b> Replace the roof covering on 2 storey rear extension	Highgate	5 September	Recommend <b>refusal</b> on the basis that no heritage or access statements. Please resubmit application including statements and an explanation as to why Brazilian slate has been chosen over local state and details regarding the colour of Brazilian slate.
2	<a href="#">SL/2022/0703</a>	<b>149 Hallgarth Circle, Kendal</b> Two storey side extension and single storey rear extension	Strickland	6 September	<b>No Material Objection</b> provided that sufficient provision for biodiversity net gain is made (nest boxes not viewed as sufficient), however, attention is drawn to the potential detrimental impact of scale, dominance and overlooking.
3	<a href="#">SL/2022/0704</a>	<b>27 Stricklandgate, Kendal</b> Internal alterations to shop premises	Fell	6 September	<b>No Material Objection</b> provided that the grills and television cause no detrimental impact on the Conservation Area in being overtly visible.
4	<a href="#">SL/2022/0709</a>	<b>21 Helme Drive, Kendal</b> Demolition of existing porch and erecting of larger porch	Heron Hill	6 September	<b>No Material Objection</b>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
5	<a href="#">SL/2022/0715</a>	<b>Formentor, Oxenholme, Kendal</b> Erection of domestic horse stables (Resubmission of SL/2022/0494)	Oxenholme	7 September	Recommend <b>refusal</b> as this proposal does not take advantage of the contours of the land and is detrimental to the immediate view of Kendal as seen from the Helme. The Committee also raises the potential detrimental impact on the Council's dark skies policy on a prominent location on the edge of Kendal. The refusal decision for the previous application does not appear to have been addressed, especially with regard to positioning sufficiently far from neighbouring residential curtilage in what is not a rural location.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
6	<a href="#">SL/2022/0718</a>	<b>Land off Underbarrow Road, Kendal</b> Residential Development for 9 Dwellings with associated access, landscaping and drainage works (Major application)	Highgate	13 September	<p>Emma Cowan of Hylands, Brigsteer Road, on behalf of herself and Craig Russell, raised a number of comments and observations in relation to the application. These were around boundaries and wildlife, urging planners to request details on boundary treatments; concerns around trees, water wind and wildlife; and surface water in a natural valley, the measures put forward within the application considered to be inadequate.</p> <p><b>No recommendation can currently be made</b> on the application without a report from the Arboriculturist which should examine the potential for pollarding the Lime trees of not to be retained in their current state. Any response on this application is dependent on resolving this and issues around drainage, foul water, biodiversity, environmental protection, banking, fire service and street scene. Without this additional information the Committee cannot recommend a decision and requires resubmission with additional information as it is currently detrimental to the amenity of the area.</p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
7	<a href="#">SL/2022/0726</a>	<b>Ruby's Chinese Take Away, 68 Natland Road, Kendal</b>  First floor front extension (Resubmission of SL/2021/0821 & SL/2021/1117)	Stonecross	12 September	<b>Note - Cllr D Miles declared an interest in this application by virtue of the fact that both he and his son had carried out work for and were acquainted with the applicant.</b>  <b>No Material Objection</b> provided that the suitability of the extraction unit and its height are confirmed.
8	<a href="#">SL/2022/0732</a>	<b>12-14 Stricklandgate, Kendal</b>  Installation of extraction together with blocking up existing metal gate and window, opening up of side windows to enable property to be used as a Lounge cafe	Fell	7 September	<b>No Material Objection</b> provided that the access report is deemed suitable for neighbouring properties.
9	<a href="#">SL/2022/0735</a>	<b>12-14 Stricklandgate, Kendal</b>  Installation of new shopfront	Fell	7 September	<b>No Material Objection</b>
10	<a href="#">SL/2022/0748</a>	<b>16 Hayfell Rise, Kendal</b>  First floor rear glazed balcony	Heron Hill	14 September	<b>No Material Objection</b> provided that not overlooking neighbours to the side or on Wordsworth Drive.
11	<a href="#">SL/2022/0753</a>	<b>19 Union Street, Kendal</b>  Detached office/shed	Strickland	14 September	<b>No Material Objection</b> provided that sufficient provision for biodiversity net gain is made.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
12	<a href="#">SL/2022/0755</a>	<b>37-55 Finkle Street, Kendal</b> Division of existing ground floor retail space to 2 retail units with new shop entrance to 39 Finkle Street (Resubmission of SL/2022/0392)	Fell	14 September	<b>No Material Objection</b> provided that waste storage arrangements are deemed adequate and that any asbestos is dealt with as necessary.
13	<a href="#">SL/2022/0764</a>	<b>Land around Longlands View, Kendal</b> Removal of existing planted verge and build three parallel parking bays, new planting, lower brick walls at the ends of both cul de sacs and replace with coping stone and decorative railings, install railings and gate to the garden area	Nether	14 September	<b>No Material Objection</b> provided that the Arboriculturist's comments are noted.
14	<a href="#">SL/2022/0083</a>	<b>Stephenson Centre, Ann Street, Kendal</b> Temporary pod to house 1 homeless individual in emergencies	Mintsfeet	13 September	<b>No Material Objection</b> although attention is drawn to neighbour comments and provided that the temporary permission is for no longer than five to seven years in line with that recently agreed for the pod at Manna House.
15	<a href="#">SL/2022/0757</a>	<b>125 Valley Drive, Kendal</b> Alterations and 2 storey side extension to create ground floor garage and first floor bedrooms	Castle	14 September	<b>No Material Objection</b>



Report of Kendal Bid to Kendal Town Council  
August 5<sup>th</sup> 2022  
Helen Ladhams

I attended the board meeting on the 5<sup>th</sup> of July and the next meeting is not till September due to holiday and other commitments. The meeting began with a review of current projects which include a town trail as well as grants for improving shop fronts and training staff and the dscvr app, which helps in locating shops and eateries. They are also looking into encouraging more coaches to stop or visit here.

Josh has plans aligned with the Kendal Vision to make the market place into an events place and has a music festival planned on the 8<sup>th</sup> October 'in 20 venues' to fill the gap left by comic arts.

In December 10-11<sup>th</sup> a Christmas bizarre is planned with log cabins type stalls, Santas Grotto and Reindeer.

We also discussed a Kendal Tourist information centre but it was decided a shop was not viable and a touch screen available every day would be better. This technology is being looked into and I have agreed a location for this inside Spinning Jennies on Finkle Street, with the owner.

In conclusion Kendal Bid seems to have turned over a new leaf with Josh Macauley as the chair and the new Manager, Peter Brendling. They have ongoing projects as well as being proactive in marketing Kendal and encouraging people to stay and enhance the economy of Kendal.

**Outside Bodies Report – Cllr Andy Blackman, Chair of Kendal – Rinteln Association.****05/08/2022.**

Councillors who were amongst the 50 people who came to KRA's 'Looking Back – to the Future' Social evening in June will hopefully agree that it was a relaxed evening of reflection and discussion. The 'Re-think and re-imagine' exercise everyone engaged in has given the KRA committee much room for thought and hopefully will be fruitful in our plans for our partnership with our friends in Rinteln for many years to come.

Future twinning opportunities are already in the pipeline. Next month (12<sup>th</sup> – 13<sup>th</sup> August), Rinteln is holding its Alstadfest for the first time since the onset of the pandemic. The Alstadfest is an annual wide ranging Music Festival and this year they are planning to celebrate the 30<sup>th</sup> Anniversary of twinning not just with Kendal but also Slawno, Poland. The Mayor of Kendal, Doug Rathbone, will be representing Kendal and the KRA at this event.

In September, Rinteln's twinning committee are planning to send approximately 40 people over to Kendal's Torchlight Festival and Street party. This group includes the Mayor of Rinteln, Ms Angela Lange, a delegation from their twinning committee and Rinteln's Lebenshilfe. They will be in Kendal from mid-day on Friday 23<sup>rd</sup> until the morning of Sunday 25<sup>th</sup>. KRA is in discussions with Mayor Rathbone to ensure that we maximise this short time that our friends from Rinteln are with us.

The 'Torchlight' week-end will be Kendal's opportunity to celebrate its 30<sup>th</sup> Anniversary of twinning with Rinteln. KRA are exploring how best to bring together its members along with Town Councillors and our guests, in the midst of an already active week-end, for the ceremonial cutting of a 30<sup>th</sup> Anniversary cake. KRA will ensure our plans are publicised prior to the weekend so that Councillors can get involved.

As Chair of the Association I intend to invite a representative from the German Consulate in Edinburgh to join us for this 30<sup>th</sup> Anniversary as they have shown a particular interest in the longevity of our active twinning.

Although 25 beds have been reserved at Kendal Hostel for some of the group, KRA will be in need of volunteers to host other Rintelners for the two nights, providing a Kendalian welcome, a bed or two, breakfasts and escorting them around the Torchlight festivities ensuring they get to any pre-arranged events at the right time. So if any Councillors would like to host a Rinteln friend or two for the Friday and Saturday evening of this weekend please speak to Stephen Coleman, Vice Chair, KRA..

The Lakes Gospel Choir, including several Kendalians, are planning a return visit to Rinteln in October half-term (24<sup>th</sup> – 28<sup>th</sup>), having last visited in 2019. They hope their concerts programme will afford the opportunity to perform to an audience including Ukrainian refugees who are currently being accommodated at the nearby Kloster Mollenbeck. LGC are covering the full costs of the coach but are happy to offer a few spare seats to anyone who wants to take the opportunity to visit Rinteln for a few days at a price that is considerably less than either flying or car and ferry. If this appeals to you we will liaise with our partners

in Rinteln and organise hosts to look after you. This could be the start of a life-enriching friendship. Please contact myself if you would like more information.

Hopefully we will see many of you in the future at our twinning events as we share the joy of meeting together with our friends from Rinteln.

As ever, KRA are appreciative of the support of KTC in the furtherance of its twinning ambitions. We hope newly elected Councillors will want to get involved in this enriching aspect of the civic and cultural life of our town.

Thank you,

Andy Blackman

## SLACC Truatees meeting 4th August 2022

### Housing Developers

At the AGM a member suggested SLACC should launch a campaign aiming to get housing developers to build sustainability (including solar panels) into all new homes. It was agreed to defer discussion of this to a future meeting.

### Attendance of non-Trustees at SLACC meetings

A document on this was circulated prior to the meeting. Carole gave a brief summary of it and the thinking behind it, and asked for comments. Duncan said he was happy with the document and asked Mhairi if the arrangement was reciprocal – with SLACC able to attend and speak at council meetings. Mhairi said that as far as she is aware, all council meetings are advertised on the KTC website, open to the public and provide opportunities for members of the public to speak. Carole asked Mhairi if she could flag up key meetings for us to attend (based on what's on the agenda). Mhairi agreed – and added that E&H meetings will almost always be relevant to SLACC.

## **Future Direction for SLACC-tt**

A paper on this was circulated prior to the meeting – based on the members forum held on 12 July and the trustee meeting held shortly afterwards.

There was a wide-ranging discussion of various issues, including:

- **Name change:** There is no consensus on this yet and it was agreed to revisit this at a later date. It was noted that this would need to be resolved by the time we change the legal structure of SLACC – if we do decide to do that.

Chris proposed 3 phase approach to developing our comms: looking to prove how they interact with the public and with members.

It was agreed by all that Chris should proceed as proposed.

General;

### **1. Report from SLACC, including the Public Inquiry on Cumbria coal mine application**

Duncan reported that an announcement on the coalmine is now expected in mid-August. This has since been postponed again!

### **2. Report from Waste into Wellbeing**

Chris reported that WiW had received a 5-star Environmental Health rating for operation of the larder – thanks to our new procedures etc. This means we can now develop new relationships with some supermarkets. Chris also gave an update on customer numbers (steady), volunteer hours and so on. Building on her previous work, we will be paying Stacy from September to do some educational work with Kendal College and to work with one or two supermarkets on their waste streams.

Duncan reported that we have been awarded money this week by Cumbria County Council for food to help vulnerable families through current difficulties.

Duncan also gave a report on ongoing discussions with Stricklandgate House trustees about our future use of the premises and their plans for the premises more generally. Angela expressed concerns about the idea of running a café on a commercial basis but Chris and Duncan were able to reassure everyone that if this happened, it would not compromise the operation of the People's Café. In fact, the whole point would be to support the People's Café.

### **3. Cumbria Sustainability Network**

Carole and Quentin provided brief feedback on the recent meeting. This included an observation that there was a certain amount of grassroots frustration at the slow rate of progress with the sector working groups (still talking about their terms of reference).

Giles emphasised the firm commitment of the new W&F Council to take climate action at pace.

There was a brief discussion of the Big Green Week (24 Sept to 2 Oct). Carole asked if we could do anything for that. Chris said has passed it on to Jo to see if there is a link with the cargo bike project. Carole asked about WiW. There was a general feeling that SLACC didn't have the capacity to start something new for this.

Carole mentioned the ZCC Community Climate Champions programme and said she would talk to Coordinator (Clare Taylor) at CAFS about this.