

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



23 October 2023  
V2

To Members of the Culture and Communities Committee

Cllr L Edwards	Cllr R Edwards
Cllr M Helme (Vice-Chair)	Cllr H Ladhams (Chair)
Cllr C Russell	Cllr K Simpson
Cllr R Sutton	Cllr P Thornton
One Vacancy	

You are summoned to attend a meeting of Kendal Town Council Christmas Lights and Festivals Committee on Monday, 30 October 2023, at 7.00 p.m., in the Georgian Room at the Town Hall, Highgate, Kendal.

**Distributed to other members of the Council for information only.**

Yours faithfully

Chris Bagshaw  
Town Clerk

## AGENDA

### Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

#### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of local government act 1972, s85.

#### 2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

#### 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**4. Minutes from the Last Meeting (pages 4–7)**

To receive the minutes of the meeting of the former Christmas Lights and Festivals Committee held on 26 June 2023 and to authorise the Chair to sign them as a true record (see attached).

**5. Minute Action Sheet (pages 8–10)**

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

**6. New Terms of Reference (page 11)**

To note the Committee's new Terms of Reference (and title) and consider any necessary actions resulting from these (see report).

**7. Budget Monitoring (page 12)**

To consider the Culture and Communities Committee 2023/24 budget as at \*\* \*\* 2023 (see attached).

**8. Budget Review 2024/25 (page 13)**

To consider the budget requirements for the next financial year (see attached).

**9. Mountain and Sky Christmas Lights Switch On 2023 (page 14)**

To receive a report on the Christmas Lights Switch-on event due to take place on Thursday, 16 November 2023 (see attached).

**10. Festival Grant Applications (pages 15–22)**

To consider the following applications for Festival Grants (see attached):

- a) Kendal Zine Fest (pronounced 'Zeen' Fest)

£489

To support costs associated with Zine Fest

- b) Kendal Mountain Festival

£5,000

To support costs associated with delivering festival.

- c) Kendal Rugby Union Football Club

£2,000\*

To support a firework display on Bonfire Night

\* the Club accepts that this is a larger figure than may be available.

A summary of recent Grant Applications is attached.

**11. Community Grant Applications (pages 23–36)**

To consider the following applications for Community Grants (see attached):

- a) Kendal Windows on Art

£500

To support the delivery of art outreach on Kendal

- b) Abbot Hall Bowling Club

£75

To support the Alexander Cup festival of bowling 2023

c) Kendal South Choir

£250

To support the presentation of two concerts in Kendal.

d) Space2Create

£5,000 pa for three years

To support the establishment of a community exhibition and events programme.

e) St Thomas's Community Connections

£480

To assist in provision of Christmas Meal day for the Cedars Support Group

A summary of recent Grant Applications is attached.

## **12. Community Resilience**

To receive a brief verbal report from the Clerk on Community Resilience planning.

## Kendal Town Council

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### Minutes of a meeting of the Christmas Lights and Festivals Committee held on Monday, 26 June 2023, at 7.00 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr R Edwards	Present	Cllr M Helme (Vice-Chair)	Apologies
Cllr H Ladhams (Chair)	Present	Cllr C Russell	Present
Cllr K Simpson	Apologies	Cllr R Sutton	Absent
Cllr P Thornton	Present		

**In attendance:** Town Clerk (Chris Bagshaw), Council Services Officer (Janine Holt) (part) and Democratic Services Assistant (Inge Booth). Also in attendance as an observer was Cllr L Edwards.

#### CLF1/2023 Apologies

Apologies for absence were received and accepted from Cllrs M Helme (Vice-Chair) and K Simpson.

#### CLF2/2023 Declarations of Interest

Cllr L Edwards, whilst not a Member of the Committee, declared an interest in Agenda Item No.9 (Minute No.CLF9/2023 below), by virtue of the fact that she was a member of the Kendal Pride Committee. She left the Chamber during the discussion and voting on the item.

#### CLF3/2023 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

#### CLF4/2023 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Christmas Lights and Festivals Committee held on 24 April 2023 and to authorise the Chair to sign them as a true record.

#### CLF5/2023 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings and the Town Clerk responded to queries raised by Members.

*CLF33/2022 (Festival Grant Applications)* – The Town Clerk explained that the Events Officer was in the process of collating the information regarding a procedure and deadlines for processing of grant applications.

*CLF47/2022 (Community Resilience)* – With regard to the proposal to Management Committee for an appropriate structure to be brought into being in order to address the wellbeing and culture agenda, the Town Clerk advised Members that this was due to be considered by the Management Committee on 3 July 2023.

*CLF56/2022 (Festival Grant Applications)* – The Town Clerk reported that a staff meeting was due to take place with regard to a suitable and consistent mechanism for the making of grants to individuals.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

### **CLF6/2023     Budget Monitoring 2023/24**

The Committee considered its budget monitoring report for 2023/24 as at 16 June 2023.

The Town Clerk and Council Services Officer responded to queries raised by Members. Attention was drawn to the fact that there appeared to be no provision for Christmas Electricity within the current year's budget and the Town Clerk undertook to look into the matter. The Town Clerk suggested that the Committee may now wish to vire the remaining Jubilee/Coronation budget to another fund. He suggested that officers would first check on the exact figures and bring a report to the next meeting. To this end, the Council Services Officer suggested that the remaining money might be vired to the Infrastructure Development and Maintenance Budget where not much money remained.

**Resolved:** To check the figures in relation to the Christmas Electricity budget for 2023/24.

**Resolved:** To bring a report to the next meeting in relation to proposals for virement of the remaining Jubilee/Coronation budget.

**Resolved:** To receive the report.

### **CLF7/2023     Christmas Plus Ltd – Kendal Repairs and Additions 2023**

The Council Services Officer reported that she had recently met with Christmas Plus in order to discuss what repairs were required this year. She asked Members to consider a quote from Christmas Plus (costs not inclusive of VAT) for repairs and improvements for 2023, as follows:-

- Repairs to existing cross street motifs - £1,020
- String lighting replacements - £270
- Projector replacement (flooding the Town hall with colour projection) – free of charge
- Wheatsheaf socket – to be examined by an electrician
- Ice lights along the shops on Stricklandgate – clips - £681; supply of 24v Clusterline as a replacement to icicle lighting - £5,850
- Changing all festoon lamps to white - £3,877
- Christmas tree improvements – cost to re-rope star in pastel rope light - £166

The Council Services Officer drew attention to the fact that the current lighting contract was due to expire in July 2024. She advised that a total of £7,413 remained in the budget, explaining that this would cover changing the festoons and upgrading the tree.

The Committee discussed the matter at length, acknowledging the value of the Christmas lights to residents in Kendal.

Considered was the potential for use of digital lighting moving forward into the future. Raised was the possibility of using CIL funding, with Christmas lights offering a benefit towards economic development. It was felt that consideration should be given to what could be achieved if more funding was available and that a task and finish group should be established to look into this and to visit other displays that Kendal Town Council could afford and visit, for example at Ilkley. It was further suggested that arrangements could be made for a knowledge gaining demonstration by a lighting company specialising in such displays.

As regards 2023, Members felt that there was a need to repair the motifs. They suggested that officers might look into the cost for hire of a suitable projector for the Town Hall for 2023. Lighting on Stricklandgate, it was felt, should be picked up in 2024. With regard to the festoon lighting, the idea of changing the lamps to white was welcomed, with a mixture of both cold and warm white. Also welcomed were the improvements to the Christmas tree.

**Resolved:** To approve the repairs as proposed, with the exception of the ice lights along the shops on Stricklandgate, this to be addressed in 2024, officers also to look into the cost for hire of a suitable projector for the Town Hall for 2023.

**Resolved:** A task and finish group to be established regarding Christmas lighting moving into the future, as outlined above, including visits to other displays and a knowledge gaining demonstration by a specialist lighting company.

#### **CLF8/2023 Mountain and Sky Christmas Lights Switch On 2023**

The Committee considered a report from the Events Officer and Development Manager which provided an update on the Christmas Lights switch-on event which was due to take place on Thursday, 16 November 2023. The report provided details on key developments, further details regarding stalls on Finkle Street and an event delivery timetable.

The Town Clerk referred to the world record-breaking slack liner, Lucas Irmmler, who was to be present on the evening, pointing out that this would be a very exciting event. In addition, the Town Clerk pointed out that the theme for the event was "The Joy of Outdoors". Kendal Mountain Festival had indicated a desire for flags, to be developed within the community, through workshops and schools, and that this was being addressed by the Development and Delivery Manager.

**Resolved:** To note the report.

***Note - Cllr L Edwards, whilst not a Member of the Committee, declared an interest in the following item of business by virtue of the fact that she was a member of the Kendal Pride Committee. She left the Chamber during the discussion and voting thereon.***

#### **CLF9/2023 Festival Grant Applications**

The Committee was asked to consider one application for grant funding:-

*Kendal Pride (Proud in Kendal) - £500*

The grant, if approved, would be put towards the first ever pride festival in South Lakeland, taking place on 21, 22 and 23 July 2023. The festival would be known as "Pride Done Differently" and it was felt that this approach would capitalise on the distinct nature of Kendal and attract visitors who wanted to celebrate LGBTQIA+ identity in an alternative way.

The Town Clerk confirmed that sufficient money remained in the budget.

**Resolved:** To award a grant of £500 to Kendal Pride (Proud in Kendal) towards the first ever pride festival in South Lakeland.

During consideration of the item, attention was drawn to the redactions within the application under consideration, some of the details of which, it was felt, should have remained within the document. Members questioned the system of redaction and the Town Clerk undertook to give attention to the matter.

**Resolved:** To consider an appropriate system of redaction of information provided within grant applications.

### **CLF10/2023 Terms of Reference Review**

The Clerk reported that the Council was currently reviewing its Committee Terms of Reference with a view to implementing changes in the Autumn of 2023 (September onwards). The Christmas Lights and Festivals Committee had already stated its outline ambitions to the Management Committee, and it was likely that the resulting changes would see it merge its grant function with the Community Grants function currently operated by the Audit, Grants and Charities Committee. It was also likely that the new Committee will take on a wider brief for Community, Economic Development and Wellbeing.

The Town Clerk informed Members that the Membership of the new Culture and Communities Committee would be nine and he read out a copy of the draft Terms of Reference as attached to the agenda for the meeting of the Management Committee which was scheduled to be held on 3 July 2023. The Management Committee would consider the proposed Committee Structure for recommendation to Council either at the end of July or early September.

The Committee discussed the proposal at length, also considering the need for scoping and for performance indicators and targets to be set for the Committee. It was suggested that the Committee should first meet as an informal group to carry out a scoping exercise to examine priorities and to enable a loose budget to be set in October. During discussion, attention was drawn to the need to consider where the Town Council sat in relation to Westmorland and Furness Council and the potential of discussion with their Sustainable Communities and Localities Portfolio Holder. Further raised was the possibility of talking to Calne Town Council, that authority having taken on board many of the functions of the former district council following Local Government Reorganisation in Wiltshire.

**Resolved:** To establish a Working Group to carry out a scoping exercise for the proposed new Culture and Communities Committee.

**Resolved:** To express support by the Christmas Lights and Festivals Committee to the Management Committee with regard to the draft proposals for a new Committee Structure.

The meeting closed at 8.20 p.m.

ITEM NO.5 - Culture and Communities Committee - Minute Action Sheet - as at 16 October 2023							
Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
21/11/2022	CLF33/2022	Festival Grant Applications	Establish appropriate procedure and deadlines for processing of grant applications	JH/HWM		12.4.23	Awaiting feedback from relevant Chairs.
20/02/2023	CLF42/2022	Budget Monitoring 2022-23	A report to be brought to the next meeting of the Committee on arrangements for a survey to be carried out on all of the fuse boxes and on the potential for electronic switches and remote switch on.	JH		Ongoing	Awaiting a date from UES when they can visit Kendal. Consulted with Christmas Plus who have confirmed that the infrastructure is currently up to standard and does not require upgrading.
20/02/2023	CLF43/2022	Christmas 2023	To look into arrangements for inclusion of a mini slack line for children at the Switch On event.	FMcM		Ongoing	If we go with the Slack Liner (Lucas) then he is happy to help guide us in how to best to organise this for children and to also assist and meet people (have photographs etc). Flo is also seeking advice from a local experienced Slack Liner.
20/02/2023	CLF47/2022	Community Resilience	The Chair of the Committee be delegated to work with Cllr C Russell and a working group to bring a proposal to Management Committee for an appropriate structure to be brought into being in order to address the wellbeing and culture agenda.	HL/CR			
24/04/2023	CLF53/2022	Budget Monitoring 2022-23	To seek clarification regarding the carry-over figure in relation to the Platinum Jubilee.	CB		Will update verbally	



Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
24/04/2023	CLF54/2022	Mountain and Sky Christmas Lights Switch On 2023	To seek clarification regarding the agreement by Kendal BID for four stalls to be set up along Highgate	FMcM		Completed	Peter from the BID has offered to organise 4 x different types of stalls and to take responsibility for this. Flo will assist in logistics related to the road closure, elec supply and alcohol licence. See report for further details.
24/04/2023	CLF54/2022	Mountain and Sky Christmas Lights Switch On 2023	To provide Cllr P Thornton with details in relation to the outcome of research into the installation of a three phase power source to enable him to look into the potential of Westmorland & Furness Council providing finance for the project.	HM		In progress	Meeting with Lakeland Arts confirmed for the 20th June with Estates Lead and Chief Executive to meet with Ice Rink provider to assess feasibility and three phase power options
24/04/2023	CLF54/2022	Mountain and Sky Christmas Lights Switch On 2023	To consider the potential for the incorporation of umbrellas as an alternative to flags into the procession.	HM		Completed	Confirmed with Kendal Mountain Festival that flags are the preferred option for community engagement/participation in the parade.
24/04/2023	CLF56/2022	Festival Grant Applications	Not to make a grant to Gan Yam Brewery Co, however, to point out that no event date is included within the application and to enquire what the benefits of the event to the community will be.	FMcM		Completed	Offering craft stalls free of charge to local producers The speaker series where we get local people to engage with a live audience Q&A (Lee Schofield, Hayden Thorpe and more for this one) The exhibition where we sponsor a local artist (Lavinia Haslam in this case) to exhibit their work in the brewery, free to view for attendees Platform for local musicians.

Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
24/04/2023	CLF56/2022	Festival Grant Applications	To defer making a decision regarding a grant to Kendal Zine Fest pending receipt of further information in relation to the applicant's constitution, bank account details, the date and venue for the festival and whether or not this will be a profit-making event, following which a decision on the application to be delegated to the Chair of the Committee.	FMcM		Completed	Flo provided the requested detail to the Chair and the Chair approved the grant. The grant has been paid.
24/04/2023	CLF56/2022	Festival Grant Applications	To give consideration to a suitable and consistent mechanism for the Town Council to have regard to in making grants to individuals applying for grants.	FMcM		In progress	This work is included in a larger body of work that involves reviewing the grants procedure. The procedure will also be aligned with the new Committee Terms of Reference and Council Plan.
24/04/2023	CLF56/2022	Festival Grant Applications	To request Full Council, at its meeting on 2 May 2023, to allow the Committee to exceed its usual grant limit of £5,000 and offer a single grant of £10,000 to Kendal Torchlight.	FMcM		Completed	Grant approved.
24/04/2023	CLF56/2022	Festival Grant Applications	To bring back the Committee's grants criteria for reconsideration at a future meeting of the committee.	FMcM		In progress	Staff meeting scheduled in July to continue work on grants procedure.
26/06/2023	CLF6/2023	Budget Monitoring 2023/24	To check the figures in relation to the Christmas Electricity budget for 2023/24.	JH		Completed	Account also related to previous financial year

## Kendal Town Council

### Agenda Report

Committee: Culture and Communities	Meeting Date: 23 October 2023
From: Town Clerk	Agenda No: 6
Description: <b>New Terms of Reference</b>	

The Committee has been re-named with new Terms of Reference coming in to effect from 1 October. The new terms re-focus the Committee's role away from the narrow issue of Christmas Lights and into the wider area of community development. To support this goal, the Committee takes on the grant-giving roles previously held by Audit, Grants and Charities. As well as responding to applications for Community Grants (and deciding what the criteria for those grants might be), the Committee is also delegated the function of being the managing committee for the School of Science and Art (Sale Proceeds) Charity, a standalone Charity for which the Council is the Sole Trustee.

### Culture and Communities Committee

Consists of 9 members.

To work and collaborate with others to develop a thriving town for our communities.

To manage and develop the Council's grants programmes for festivals and the community.

To develop the Council's relationship with cultural and community organisations, including maintaining appropriate funding schemes.

To develop the Council's support for Third sector and voluntary activities.

To develop the promotion of sport, the arts and other areas of community life.

To develop policies and projects which will promote the economic wellbeing and social cohesion of the town, including those that promote resilience and planning for emergencies.

To manage the town's Christmas lights display and work with partners to deliver a 'switch-on' event.

The Committee is delegated by the Council, acting as Sole Trustee, to manage the Schools of Science and Art (Sale Proceeds) Charity. To exercise this delegation, it must convene as a separate meeting and abide by Charity Law.

13/10/2023

## Kendal Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/10/2023

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>400 Audit, Grants &amp; Charities</u>							
4690 AG&C Community Grants	37,300	14,999	43,000	28,001	1,500	26,501	
Audit, Grants & Charities :- Indirect Expenditure	<b>37,300</b>	<b>14,999</b>	<b>43,000</b>	<b>28,001</b>	<b>1,500</b>	<b>26,501</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(37,300)</b>	<b>(14,999)</b>	<b>(43,000)</b>	<b>(28,001)</b>			
<u>430 Christmas Lights &amp; Festivals</u>							
4800 Christmas Lights	11,437	3,029	18,000	14,971	1,070	13,901	
4805 CL&F infrastructure & Maint	8,112	2,357	4,726	2,369	160	2,209	
4810 Christmas Electricity	1,268	0	850	850		850	
4815 Christmas Switch On	3,881	(32)	8,470	8,502	1,425	7,077	
4820 CL&F Bunting	1,004	0	1,250	1,250		1,250	
4825 Jubilee/Coronation	3,273	6,032	6,032	0		0	
4830 CL&F Festival Grants	27,000	10,988	25,000	14,012	5,000	9,012	
Christmas Lights & Festivals :- Indirect Expenditure	<b>55,976</b>	<b>22,374</b>	<b>64,328</b>	<b>41,954</b>	<b>7,655</b>	<b>34,299</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(55,976)</b>	<b>(22,374)</b>	<b>(64,328)</b>	<b>(41,954)</b>			
Grand Totals:- Income	0	0	0	0			
Expenditure	<b>93,276</b>	<b>37,373</b>	<b>107,328</b>	<b>69,955</b>	<b>9,155</b>	<b>60,800</b>	
<b>Net Income over Expenditure</b>	<b>(93,276)</b>	<b>(37,373)</b>	<b>(107,328)</b>	<b>(69,955)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(93,276)</b>	<b>(37,373)</b>					

**Kendal Town Council****Agenda Report**

Committee: Culture and Communities	Meeting Date: 23 October 2023
From: Town Clerk	Agenda No: 8
Description: <b>Budget 2024-25</b>	

Summary: *The committee is asked to consider the Draft Budget, amend as required and forward it the Management Committee and the full Council.*

**DRAFT Budget 2024-25**

The Committee must consider its expenditure aims for the next financial year, and make recommendations to the Council. Expenditure should be in keeping with the aims of the Council Plan.

The following shows the current budget and estimated outturn. The next column shows the estimated amount required in the next financial year to complete the Council's actions. The final column shows the percentage variance on the previous year's budget.

The Coronation budget line drops out, but I have proposed an additional £5,000 for contingencies or other priorities, allowing the Committee to develop social and Cultural initiatives if it sees fit.

Item	Budget 2023-24	Estimated Outturn	Proposed 2024-25	% change
<b>Community Grants</b>	43,000	43,000	43,000	0
<b>Festival Grants</b>	25,000	25,000	25,000	0
<b>Xmas Lights</b>	18,000	18,000	25,000	+39%
<b>Lights infrastructure</b>	4,726	4,726	5,000	+6%
<b>Electricity</b>	850	850	1,100	+29%
<b>Switch on</b>	8,470	8,470	10,000	+18%
<b>Bunting</b>	1,250	1,100	1,500	+20%
<b>Coronation</b>	6,032	6,032	0	-100%
<b>Other</b>	0		5,000	
<b>Total</b>	107,328	107,328	115,600	+8%

## Kendal Town Council

### Agenda Report

Committee: Culture and Communities	Meeting Date: 23 October 2023
From: Development Manager	Agenda No: 9
Description: <b>Christmas Lights Switch-On Event</b>	

The Kendal Switch-On Event is taking place on 16<sup>th</sup> November in partnership with Kendal Mountain Festival.

The event will start at 5pm at Kendal Mountain Festival Basecamp and Kendal Market Place. Some attendees will join the basecamp to watch films, listen to the KMF opening speeches and then join the parade up Highgate to Market Place. Some will go straight to Market Place to enjoy the free tea cup rides, choir performance, Santa and gluwein.

The stage will be in a different position this year to help the parade crowd merge with the Market Place crowd more easily. The stage will be hosted by Nigel Vardy a professional compere, provided by Kendal Mountain Festival. Nigel will welcome the choir and parade and introduce the slackliner performer, Lukas Irmmler who will perform across Market Place. The Mayor will then lead the countdown and the lights will be switched on. The crowd will then be encouraged to go to Finkle Street where there will be food stalls, provided by Kendal BID, entertainment from Ragtag and a slackline area where children will be encouraged and supported to have a go at Slacklining with Lukas Irmmler.

The event will be supported by Road Closure specialists Hattons, KMF volunteers and parade performers including a band and stilt walkers. In order to make the parade visually interesting and vibrant there will be silk flags, cow bells and flags. Volunteers will be in place to support the parade and at Market Place to support the lost child area and various stalls. The Chair and Vice Chair of this committee have been asked to volunteer and together with KTC staff and KMF volunteers - no additional volunteers are required.

On Saturday the 11<sup>th</sup> November Ragtag will be in Market Place providing a kids crafting session to make wind breakers and lanterns for the parade, LED candles will also be available at Basecamp for children who may have made their own at home.

**Kendal Town Council****Agenda Report**

Committee: Culture and Communities	Meeting Date: 23 October 2023
From: Town Clerk	Agenda No: 10
Description: <b>Festival Grants to Date</b>	

**Festival Grants 2022-23**

Budget Total £30,000

<b>Recipient</b>	<b>Total</b>	
Micro Fest	1,500	
Kendal Mountain Festival	5,000	
Torchlight	8,000	
Comic Arts	2,500	
Wool Gathering	2,500	
Parish Church	500	
Cycling Festival	4,000	
Walking Festival	1,000	
Unity Festival	2,000	
<b>Total</b>	<b>29,000</b>	

**Festival Grants 2023-24**

Budget Total: £25,000

<b>Recipient</b>	<b>Amount</b>	<b>Comments</b>
Kendal Zine Fest	488	Dispensation given for lack of constitution etc
Kendal Pride	500	
Torchlight	10,000	Passed by Full Council
<b>Total to date</b>	<b>10,988</b>	14,012 remaining

**Proposed October 2023**

<b>Applicant</b>		<b>Remaining budget</b>
Kendal Zine Fest	489	
Kendal Mountain Festival	5,000	
Kendal RUFC	2,000	
<b>Sub total</b>	<b>7,489</b>	
<b>Total if accepted</b>	<b>18,477</b>	<b>6,523</b>

Please use this form to apply for a Festival Support/Development Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee.

Name of Organisation	Principal Contact
Kendal Zine Fest	J. Aughton
Address of organisation	Address of contact
Mint House Barn Gilthwaiterigg Lane Kendal Cumbria LA9 6NT	The same ←
Date of application	9/9/23
Telephone	07722146520
E-mail	<del>XXXXXX</del> @autumnillustration.com
Description of organisation	
Celebrating self publishing, zines, art and local creative businesses.	
How much funding do you require in total?	£1069.99
How much funding are you requesting from the Town Council (maximum £500)	£489
Have you approached other funding sources? If so, please list them and the amount you have applied for.	Kendal BID £580.99
Tell us what you will do with a grant from Kendal Town Council?	
500 X A5 Recycled Paper Leaflets £17 Local event photographer fee £150 Reusable banner (2m x 1m) £76 250 X promotional stickers £94 Town Hall Room fee £120 CANVA design software (3 months) £32.97	
How will your festival benefit the people of Kendal?	



How will your festival benefit the people of Kendal?

Culture & Communities 30 October 2023

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I am prioritising young local artists and workshop facilitators. I wish to strengthen and celebrate an already rich creative community (see additional notes)

How will your festival help to reduce Kendal's Carbon Footprint?

By promoting small, local businesses  
By providing recycling bags in the venue. By using zines to promote climate friendly, eco ideas + knowledge to the people of Kendal.

Do you have a constitution?

Please send a copy with your application

☒ Yes ☐ No

Bank Details – How does the name of your organisation appear on your bank account?

This is who we will transfer funds to, should your application be successful.

Business Account: Autumn Illustration  
~~Autumn Illustration~~ ~~Autumn Illustration~~


Please include the following documents with your application

- ✓ Most recent bank statements and last audited accounts
- ✓ Constitution of group. This must include a statement on how you promote equality

Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

Please note that we do require 3 signatures in order to present your application to Committee.

Signature e 		Name J. AUGHTON	Position ORGANISER.	
Signature e		Name	Position	
Signature e		Name	Position	

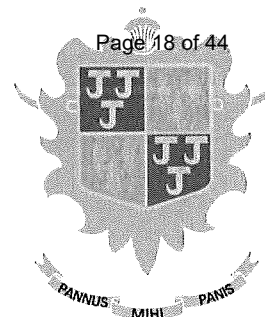
Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)

Form ref KTC FDG1 2022

# Kendal Town Council

Culture & Communities 10 October 2023

## Community Funding Proposal 2022-2023



Page 18 of 44

Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

<b>Name of Project</b>	<b>Principal Contact</b>
Kendal Mountain Festival 2023	Jacqui Scott
<b>Address of organiser</b>	<b>Address of contact</b>
Riverside Centre Yard 39 – Highgate Kendal LA9 4ED	Riverside Centre Yard 39 – Highgate Kendal LA9 4ED
<b>Date of application</b>	11/10/2023
<b>Telephone</b>	01539 6610100
<b>E-mail</b>	jacqui@mountainfest.co.uk
<b>Organisation website</b>	www.mountainfest.co.uk

### Description of proposal

The delivery of a four-day event of the Kendal Mountain Festival. A festival that combines, films, speakers, activities, literature, music, art and exhibitions to celebrate mountains, wilderness and their culture.

How much funding do you require in total?	£5000
How much funding are you requesting from the Town Council (maximum £5,000)	£5000
Over how many years would you like this funding to be in place? (max 3 years)	One year <input type="checkbox"/> Two years <input type="checkbox"/> Three years <input checked="" type="checkbox"/>
Have you approached other funding sources? If so, please list them and the amount you have applied for.	We create most of our income from tickets sales and brand involvement. We also received £10,000 from SLDC for this year's Festival.
Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.	

The £5,000 from the Kendal Town Council will specifically support the delivery of our events that are aimed at young people and their families. These include but are not limited to: Kendal for Schools, (two sessions delivered on the Friday of the Festival), our Children's Book events, Our Family Adventure Film Sessions (which are free to attend) and other specific activities that support the involvement of the local people. The costs to us are, venue hire, tech provision, speaker fees (+travel and accommodation), marketing and actual delivery.

**How will your proposal benefit the people of Kendal?**

We believe that everyone should Share the Adventure and that barriers because of cost should be minimised as much as possible. By supporting young people and their families to attend these events (as listed above) plus our free to enter Basecamp we know that we engender a sense of pride in where they live and a deeper understanding of nature and the need to protect it. The funds also support the delivery of a vibrant Festival that in turn supports the local economy especially at a traditionally quiet time of the year and due to the experience of our visitors we know that many are keen to return at other times to enjoy the town.

**How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?**



We had a PhD Student who completed a review of what we could do to implement sustainability in our organisation of which we have taken on-board. For example, we encourage lift sharing, and sustainable travel. Our providers use recyclable and sustainable products. We sort all rubbish and provide drinking water. We took a poll to see if our exhibitors were OK with not using carpet in the Basecamp (which is single use) and therefore we are not using this anymore. We use electric bikes to get between venues and hybrid cars for transporting guests when required. We also platform climate issues at the Festival so that we can inform and inspire people in their own responsibility.

**How does your proposal address the needs for diversity and equality?**

We actively consider our representation of people who we programme at the Festival alongside how we can make sure our programme is one of diversity and inclusion. Some areas that demonstrate this is are: Accessible Film Screenings (subtitled and with audio description), sessions that are suitable for people with high sensitively, Kendal Pride Supported events, Muslim supported Hikes alongside a dedicated prayer space in the Town Hall. Also all venues are accessible and we hold wheelchair places and free career spaces. We are supporters of many charities that exhibit at the Festival and are a founding supporter of Open Up The Outdoors – which supports inclusion in underrepresented groups in the outdoors.

**How will you evaluate the success of your proposal?**

We create an event report that details what we achieved (last year's attached) and we review our delivery with stakeholders to ensure that we have met our objectives. We run visitor questioners and take note of areas for improvements.

**Bank Details – How does the name of your organisation appear on your bank account?**

This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.

Kendal Mountain Events Limited

Account: 

Sort: 16 20 

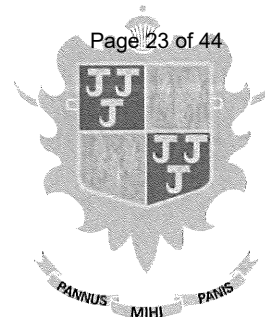
<b>Please include the following documents with your application</b>					
<ul style="list-style-type: none"> <li>• Constitution of your organisation</li> <li>• Last accounts and most recent bank statements</li> </ul>					
<b>Declaration</b>					
<ul style="list-style-type: none"> <li>• I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.</li> <li>• I/we will abide by the conditions of funding.</li> </ul>					
<b><i>Please note that we require three signatures in order to present your application to Committee.</i></b>					
Signature	Jacqui Scott	Name	Jacqui Scott	Position	CEO
Signature	Steven Scott	Name	Steven Scott	Position	Director
Signature	Clive Allen	Name	Clive Allen	Position	Director

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)  
**Form ref KTC CFP2/22**

# Kendal Town Council

## Community Funding Proposal 2022-2023

Page 23 of 44



Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

<b>Name of Project</b>	<b>Principal Contact</b>
Community Fireworks at Kendal Rugby Club	Claire Park
<b>Address of organiser</b>	<b>Address of contact</b>
Kendal Rugby Club Mint Bridge Shap Road Kendal LA9 6NY	4 Swallow Close Kendal Cumbria LA9 7SN
<b>Date of application</b>	29/09/2023
<b>Telephone</b>	[REDACTED]
<b>E-mail</b>	[REDACTED]@kendalrugby.co.uk
<b>Organisation website</b>	www.kendalrugby.co.uk

### Description of proposal

We are reinstating the annual community firework display for the town. Prior to Covid we managed 4 successful displays for the town that were enjoyed by many. Each year we get inundated with requests for us to host a display and we feel this year is the right time to bring an annual display back to the town.

We are seeking some contribution funding from the town council to help support with the costs of the fireworks being managed by a professional firework company

How much funding do you require in total?	£7,000
How much funding are you requesting from the Town Council (maximum £5,000)	£2000
Over how many years would you like this funding to be in place? (max 3 years)	One year <input type="checkbox"/> Two years <input type="checkbox"/> Three years <input checked="" type="checkbox"/>
Have you approached other funding sources? If so, please list them and the amount you have applied for.	We have been incredibly fortunate to be supported by a number of local businesses who also see the value in a community firework display and have received some sponsorship support to support the costs of the event
Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.	



If our application was successful, the funding would be used to support the costs of the professional fire work display

**How will your proposal benefit the people of Kendal?**

We know there is demand for this event from the Kendal Community as we get inundated with requests asking. The event will bring the community of Kendal together for an evening of fun for all ages

**How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?**

Fireworks unfortunately are not environmentally friendly; however, we have selected a fire work company that takes its carbon footprint seriously and we have attached their environmental policy to this application. In the future we would like to explore the use of drones, as seen at this year's torchlight, however they are currently incredibly expensive, and we hope they will become more financially economical in future years.

**How does your proposal address the needs for diversity and equality?**

The community event is open to ALL

**How will you evaluate the success of your proposal?**

We will record gate numbers, so we can monitor our attendance against previous displays. We will monitor social media and ask for feedback, learning from comments and making changes to make future events even more successful.

**Bank Details – How does the name of your organisation appear on your bank account?**

This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.

Kendal Rugby Trading Ltd

[REDACTED]  
[REDACTED]

<b>Please include the following documents with your application</b>					
<ul style="list-style-type: none"> <li>• Constitution of your organisation</li> <li>• Last accounts and most recent bank statements</li> </ul>					
<b>Declaration</b>					
<ul style="list-style-type: none"> <li>• I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.</li> <li>• I/we will abide by the conditions of funding.</li> </ul>					
<b><i>Please note that we require three signatures in order to present your application to Committee.</i></b>					
<b>Signature</b>		<b>Name</b>	Claire Park	<b>Position</b>	Vice Chair, Kendal Rugby Club
<b>Signature</b>		<b>Name</b>	Dr Stephen Green	<b>Position</b>	Chairman, Kendal Rugby Club
<b>Signature</b>		<b>Name</b>	Angela Fiddler	<b>Position</b>	Club Manager, Kendal Rugby Club

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)

**Form ref KTC CFP2/22**

**Kendal Town Council****Agenda Report**

Committee: Culture and Communities	Meeting Date: 30 October 2023
From: Town Clerk	Agenda No: 11
Description: <b>Community Grants to Date</b>	

**Community Grants 2023-24**

Budget Total: £43,000

**Grants to date**

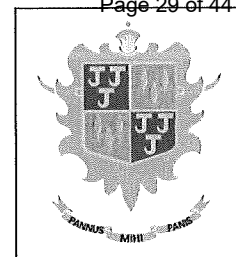
<b>Recipient</b>	<b>Total</b>	<b>Budget remaining</b>
Fairoak Housing	500	
Stricklandgate House	500	
Growing Well	500	
Kendal Youth Zone	499	
Drum Nation	1,500	
South Lakeland Hydro Pool	1,500	
Photography Club	500	
Brewery Arts	10,0000	
Kendal Community Theatre	500	
Outside Inn	1,500	
CAB	5,000	
Lakeland Arts	5,000	
	<b>27,499</b>	<b>15,501</b>

**Grants Proposed Oct 2023**

<b>Applicant</b>		<b>Notes/Remaining budget</b>
Kendal Windows on Art	500	
Kendal Bowling Club	75	
Kendal South Choir	250	
Space2Create	5,000	Pa for three years
St Thomas Community Connections	480	
<b>Total</b>	<b>6,305</b>	<b>9,196</b>

# Kendal Town Council

## Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

<b>Name of Organisation</b>	<b>Principal Contact</b>
Kendal Windows on Art	Nicola Smith, Trustee Secretary KWoa
<b>Address of organisation</b>	<b>Address of contact</b>
1 Halhead Green Burneside Kendal Cumbria LA9 6QY	1 Halhead Green Burneside Kendal Cumbria LA9 6QY
<b>Date of application</b>	18th March 2022
<b>Telephone</b>	[REDACTED]
<b>E-mail</b>	[REDACTED]@gmail.com
<b>Description of organisation</b>	
<p>Kendal Windows on Art (KWoa) began as a not for profit organisation but achieved charity status in 2003 and is run by its Trustees and Management Committee. One of its main aims is "to provide educational and cultural opportunities in the sphere of the visual arts." Since 1997 KWoa has successfully run an annual programme of art activities and events in Kendal. Initially scheduled every autumn, KWoa has now developed a rolling programme of events throughout the year. KWoa collaborates with a wide range of local communities, organisations, schools, venues, public spaces etc to create and share new and exciting artwork with the Kendal community. KWoa was awarded two London 2012 Inspire Marks for their work with young people and volunteers and their work was part of the Northwest Cultural Olympiad. More recently, a KWoa representative was invited to meet HRH Prince of Wales (King Charles) due to the success of their intergenerational projects in Cumbria.</p>	
<b>How much funding do you require in total?</b>	£1000
<b>How much funding are you requesting from the Town Council (maximum £500)</b>	£500
<b>Have you approached other funding sources? If so, please list them and the amount you have applied for.</b>	£500 awarded from Eric Wright Charitable Trust
<b>Tell us what you will do with a grant from Kendal Town Council?</b>	

A grant would support project costs for the KWoa Drawing Attention To intergenerational project which plans to run a series of intergenerational creative workshops for the Kirkbarrow community in Kendal. The KWoa "Drawing Attention To..." community project aims to raise awareness of the specific needs of local groups and individuals.

Older community members and older groups in the Kirkbarrow area are keen to rebuild intergenerational links that stopped due the Covid lockdowns and restrictions. Young families are also keen to have the opportunity to get to know their older neighbours after the social isolation impact of Covid. This project aims to develop creative dialogues across the generations, sharing stories and interests, exploring similarities and differences leading to exhibiting artwork in the community and showcasing digital work online to wider audiences.

Located on the Kirkbarrow estate, Ghyllside Primary School has kindly offered KWoa the use of their community space for project activities. The local children and their families including grandparents and great grandparents have strong connections with this venue which would help to ensure high levels of engagement. In addition local care homes including Summerhill have offered community space for project activities and the families would also like to visit older neighbours /older groups based at Kendal Parish Church who have collaborated with KWoa on previous intergenerational activities.

#### How will your activity benefit the people of Kendal?

For many years KWoa has run successful intergenerational projects and after having to pause our intergenerational events during Covid Lockdowns and restrictions etc our local networks of Kendal children's groups, families, older people and older people organisations are asking us to find ways to build new intergenerational projects as they have missed connecting through the generations.

The opportunities provided by this 'Drawing Attention To..' creative community project will raise awareness of local needs by encouraging creative dialogues across the generations as older and younger neighbours share their interests and creativity with each other. The older people will benefit from finding out each other's stories and interests which will make the older people, the children and their families feel more connected with their neighbours of all ages.

This intergenerational project also enable grandparents who don't live near their grandchildren and vice versa to empathise with difference age groups and enjoy each other's company.

#### How will your activity help to reduce Kendal's Carbon Footprint?

Participants will be encouraged to travel to activities by walking cycling or public transport if possible. We are aiming to ensure that workshop resources will sustainable, recycled or reusable wherever possible.

Do you have a constitution?

Please send a copy with your application

Yes

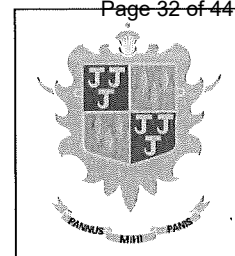
<b>Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.</b>					
Acc name: Kendal Windows on Art					
Acc No: ██████████					
Sort Code: ████████					
<ul style="list-style-type: none"> <li>• Most recent bank statements and last audited accounts</li> <li>• Constitution of group. This must include a statement on how you promote equality</li> </ul>					
<b>Declaration</b>					
<ul style="list-style-type: none"> <li>• I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.</li> <li>• I/we will abide by the conditions of funding.</li> </ul>					
<i>Please note that we do require 3 signatures in order to present your application to Committee.</i>					
Signature	Nicola Hunter-Dale	Name	Nicola Hunter- Dale	Position	Trustee Chair
Signature	Nicola Smith	Name	Nicola Smith	Position	Trustee Secretary
Signature	Lisa Shaw	Name	Lisa Shaw	Position	Services Co-ordinator

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)

Form ref KTC CSG1 2022

# Kendal Town Council

## Community Support Grant 2023-2024



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<b>Name of Organisation</b>	<b>Principal Contact</b>
Abbot Hall Bowling Club	Mrs Denise Noble
<b>Address of organisation</b>	<b>Address of contact</b>
Abbot Hall Park Dowkers Lane Kendal	22 Stonecross Road Kendal Cumbria
<b>Date of application</b>	9 Aug 23
<b>Telephone</b>	[REDACTED]
<b>E-mail</b>	AbbotHall100@gmail.com
<b>Description of organisation</b>	
<p>We are a public Crown Green Bowling Club situated in the middle of Kendal, we pay rent to SLDC for the use of the green and play socially in an afternoon; we compete on Tuesday and Thursday evenings in the Kendal and District Bowling League and on a Monday afternoon in the Westmorland Seniors League. At present we have 43 current members who actively support the club through subscriptions and fundraising events. This year we have hosted Alexander Cup a festival of bowling for Kendal local Bowlers for a sixth year. The club has now 4 competitive teams 2 who play in the South Westmorland Seniors Bowling league and 2 in the Kendal and District Bowling League. Community groups evenings held this year have been for the 41 Club and the Rotary Club. To compliment these events this year we have sold refreshments at the events mentioned and had a number of raffles for visitors and members during the season. The Club has an Equal Opportunity policy welcoming any bowlers of any gender, age or disability; we actively try to recruit new members through advertising our events locally, as well as by word of mouth and through the press coverage of any community event. We believe we are a club who work with our neighbours, an example would be our support for the Kendal Mountain Fest Festival in August by allowing the group to have access to water from our hut over the weekend for volunteers.</p>	
<b>How much funding do you require in total?</b>	£125
<b>How much funding are you requesting from the Town Council (maximum £500)</b>	£75
<b>Have you approached other funding sources? If so, please list them and the amount you have applied for.</b>	Mr Richard Noble
<b>Tell us what you will do with a grant from Kendal Town Council?</b>	



Following the Pandemic and as part of the clubs recovery, Ww would like to continue the Alexander Cup Festival which is an excellent day of bowling for people who live or are members of Kendal Crown Green Bowling Clubs by encouraging players with a prize of a cup and some prize money. The reasons behind the project is to try and have more groups using the green and increase our membership of the club. The Alexander Cup Festival which had been played in the town until 1985 and then reinstated in 2010, we believe this a great Community event when bowlers who live or are a member of Kendal Clubs can come together with a common interest, we had 25 bowlers in 2010, 32 in 2011 and since then 36 every year since. This has become a unique festival in the Bowling calander for locals who feel pride in supporting the event.

#### How will your activity benefit the people of Kendal?

This grant would benefit the local community groups who already use the Bowling Green and give Abbot Hall Bowling club the opportunity to advertise with facility to other community groups in the area. For those bowlers who are new, young or disabled they would be introduced to the current game using standard wood and jacks of a similar size and weight. The prize money would allow us to continue with the Alexander Cup competition again advertising that Abbot Hall Public Bowling green is a facility available to all the local community of new or old bowlers therefore helping with the sustainability of our club in future years and bringing the community together with a common interest in Kendal. The club provides recreation, activity and sport for people living in Kendal and is part of the history of the town the club has increased it's membership to 30 members and would like to increase it even more through the festival.

#### How will your activity help to reduce Kendal's Carbon Footprint?

As a club we encourage our members to walk to the club and car share when traveling in the league.



Do you have a constitution?

Yes/

Please send a copy with your application

**Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.**

Abbot Hall Bowling Club

Sort Code:.....16-52-21

Account Number: ...51438003

**Please include the following documents with your application**

- Most recent bank statements and last audited accounts
- Constitution of group. This must include a statement on how you promote equality

**Declaration**

- we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- We will abide by the conditions of funding.

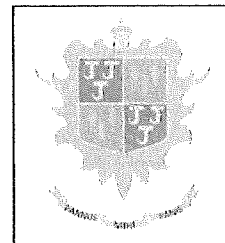
*Please note that we do require 3 signatures in order to present your application to Committee.*

Signature	Denise Noble	Name	Mrs Denise Noble	Position	Secretary
Signature	Robert Parson	Name	Mr Robert Parson	Position	Treasurer
Signature	Martin Scarborough	Name	Mr Martin Scarborough	Position	Chairman

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)  
**Form ref KTC CSG1 2022**

# Kendal Town Council

## Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

<b>Name of Organisation</b>	<b>Principal Contact</b>
Kendal South Choir	Dr Arthur Robinson
<b>Address of organisation</b>	<b>Address of contact</b>
c/o Over Blease, Old Hutton, Kendal, LA8 0LU	Over Blease, Old Hutton, Kendal, LA8 0LU
<b>Date of application</b>	30-08-2023
<b>Telephone</b>	<del>01524 705000</del>
<b>E-mail</b>	<del>arthurrobinson</del> @googlemail.com
<b>Description of organisation</b>	
Our aim is to contribute to the musical cultural life of the area, which is mainly achieved by presenting two choral concerts each year using the services of professional soloists and musicians who are usually from the local area, mainly Cumbria and adjoining counties.	
<b>How much funding do you require in total?</b>	£4840
<b>How much funding are you requesting from the Town Council (maximum £500)</b>	£250
<b>Have you approached other funding sources? If so, please list them and the amount you have applied for.</b>	Westmorland Arts Trust for £1600 (no result yet)
<b>Tell us what you will do with a grant from Kendal Town Council?</b>	
<p>The Choir's two concerts in 2023-4 will be about changes in sacred music through time which will be described in the concert programmes and orally.</p> <p>The December 2023 one will be about Christmas music. The first half will be the popular Handel's Messiah part 1 and the second carols from different eras performed by soloists, the choir and audience separately and in combination. A nine-piece orchestra is being employed to provide a high standard of performance. The choir will continue its policy to help new talent by having appointed four young soloists from the north-west.</p>	

The May 2024 concert will be a variety of works of sacred music through time and will include choral, solo (soprano) and organ compositions separately and in combination. The works will range in age from Monteverdi (1567-1643) to Chilcott (born 1955). A draft programme is available.

#### How will your activity benefit the people of Kendal?

In keeping with the aims of the choir, the concert will benefit residents of Kendal by widening the experience and skills of the participating choir members. A Come-and-Sing event has been organised for Saturday 16<sup>th</sup> September to attract more residents to classical music which will include pieces from the forthcoming December concert.

The audience and choir will also benefit from the educational aspects of the two concerts which will describe some of the changes which have happened to music through time both in Christmas-related music and in general European sacred music. These will be summarised in the concert programmes and orally.

To listen to Messiah at Christmas is part of the culture and tradition of Kendal but the Choir has not staged it since 2014. The performance by Kendal South Choir will be the only one in Kendal in December 2023.

The choir accepts members with a variety of difficulties from Kendal and elsewhere. Several cannot afford the annual subscription and some have physical difficulties. Their needs are given a high priority at rehearsals and concerts. A number of members have caring responsibilities and have attested to the mental health benefits they gain from singing.

#### How will your activity help to reduce Kendal's Carbon Footprint?

N/A

Do you have a constitution?

Yes

Please send a copy with your application

**Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.**

Kendal South Choir General Account




Sort code 01 04 66

Account number 75963248

National Westminster Bank

**Please include the following documents with your application**

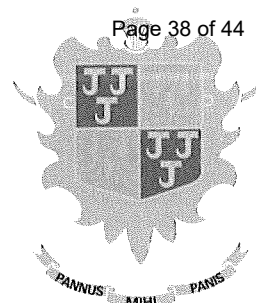
- Most recent bank statements and last audited accounts

<ul style="list-style-type: none"> <li>• Constitution of group. This must include a statement on how you promote equality</li> </ul>					
<b>Declaration</b>					
<ul style="list-style-type: none"> <li>• I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.</li> <li>• I/we will abide by the conditions of funding.</li> </ul>					
<i>Please note that we do require 3 signatures in order to present your application to Committee.</i>					
Signature		Name	Jean Robinson	Position	Chairman
Signature		Name	John Lomax	Position	Treasurer
Signature		Name	Arthur Robinson	Position	Assistant treasurer

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)  
**Form ref KTC CSG1 2022**

# Kendal Town Council

## Community Funding Proposal 2022-2023



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<b>Name of Project</b>	<b>Principal Contact</b>
Space2Create Art Charity Exhibition and Community Events Programme	Clare Addison – Operations Manager
<b>Address of organiser</b>	<b>Address of contact</b>
Space2Create, Unit 31, The Factory, Castle Mills, Aynam Rd, Kendal, Cumbria. LA97DE	37 Greengate, Levens, Kendal, Cumbria. LA88NF
<b>Date of application</b>	5.10.23
<b>Telephone</b>	01524 462670 or 07720027504
<b>E-mail</b>	clare@space2create.co.uk
<b>Organisation website</b>	<a href="http://www.space2create.co.uk">www.space2create.co.uk</a>
<b>Description of proposal</b>	
<p>Space2Create is an Art Charity working with vulnerable adults, using creative activity as a tool to improve well-being. 'Research suggests, regardless of skill level, taking part in creative activities like painting or pottery helps people manage their emotions, build confidence and explore solutions to problems,' Chris Sharrat 2019.</p> <p>The charity aims to reduce social isolation, improve mood through mindful activity, teach creative skills and increase individuals' creative knowledge, boost confidence and self-esteem, be part of a creative community, provide peer support, provide structure and purpose, reduce the need for hospitalisation and offer tools to assist the self-management of well-being needs.</p> <p>Space2Create is a well-respected and well-established charity founded on a deep understanding of mental health difficulties and challenging life circumstances.</p> <p>Space2Create are exploring ways to become more sustainable. One way we plan to do this, is through the implementation of an expanded Exhibition and Community Events Programme. The programme aims to raise the profile of the charity, gain a wider audience to appreciate and buy Space2Create artwork, increase beneficiary numbers, attract volunteers and increase financial support through donations and local business support.</p>	
<b>How much funding do you require in total?</b>	£22,200
<b>How much funding are you requesting from the Town Council (maximum £5,000)</b>	£5000
<b>Over how many years would you like this funding to be in place? (max 3 years)</b>	One year <input type="checkbox"/> Two years <input type="checkbox"/> Three years <input checked="" type="checkbox"/>
<b>Have you approached other funding sources? If so, please list them and the amount you have applied for.</b>	The Granada Foundation £5000 Lennox Hanny Charitable Trust £8000

<b>Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.</b>
The money will allow us to implement and establish an annual 'Space2Create Exhibition and Community Events Programme' with the aim of raising the profile of the charity and providing a regular income stream to support the work we do. As much as possible the planned programme is linked with other local organisations and events including Kendal Mountain Film Festival, The Mayors Christmas Coffee Morning and The Westmoreland County Show. Please find attached the proposed programme with a breakdown of costings.
<b>How will your proposal benefit the people of Kendal?</b>
Space2Create is a unique, much needed and well attended service, supporting the wellbeing of up to 90 beneficiaries per week. The charity offers a variety of creative sessions each week; ranging from rag-rugging, painting and sculpture to creative writing with the option of staying for our community lunch twice a week. Below are direct quotes from beneficiaries about the benefits of attending Space2Create: 'I have gone from having frequent hospital admissions to not having been in hospital for four years.' 'It distracts me from my chronic pain.' 'It keeps me active and gives me a reason to get out of the house'. 'I get advice and help if I have a bad day'. 'Space2Create has given me a real sense of purpose to my life. Now I am needed elsewhere.' 'I have become less anxious, more out going, more adventurous and overall happier – I struggle with severe depression and social anxiety and I've thrived here.' 'It has stopped me killing myself.' 'It has helped me recover a piece after my brain injuries'.
<b>How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?</b>
Space2Create is in an accessible, central location and beneficiaries who live in Kendal walk to the unit when possible. It is on a bus route and some of our members use public transport to get here. Space2Create make use of frequent donations of unwanted art and craft supplies that may otherwise end up in landfill. Space2Create organise the recycling of cardboard, paper and plastics and art projects incorporate recycled materials where possible. Unwanted artwork is used to make decorative bags, books, gift tags and as the background for further artwork.
<b>How does your proposal address the needs for diversity and equality?</b>
Space2Create is open to anyone regardless of their reason for attending. Individuals can self-refer to the charity and we have links with local GPS and Kendal ICC. We have a Diversity and Equality Policy in place which is embedded in all we do. Beneficiaries describe the charity as 'non-judgemental, inclusive, welcoming, friendly, with no prejudgements.'
<b>How will you evaluate the success of your proposal?</b>
The income and expenditure from each Exhibition and Community Event will be calculated and recorded, and the success of recruiting volunteers will be monitored. Events will be repeated or replaced depending on their success.
<b>Bank Details – How does the name of your organisation appear on your bank account?</b> <b>This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.</b>
Bank Name: Barclays Bank, Kendal. Account Name: Space2Create Account Number: 2037451 Sort Code: 20-00-00
<b>Please include the following documents with your application</b>
<ul style="list-style-type: none"> <li>• Constitution of your organisation</li> <li>• Last accounts and most recent bank statements</li> </ul>
<b>Declaration</b>

- I understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I will abide by the conditions of funding.

*Please note that we require three signatures in order to present your application to Committee.*

Signature	Clare Addison	Name	Clare Addison	Position	Operations Manager
Signature	Mat Butler	Name	Mat Butler	Position	CEO
Signature	Joy Stewart	Name	Joy Stewart	Position	Well-being Manager

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED.

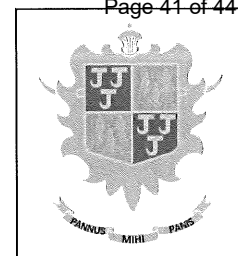
Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)

**Form ref KTC CFP2/22**



# Kendal Town Council

## Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

<b>Name of Organisation</b>	<b>Principal Contact</b>
St Thomas' Community Connections	Ivan Smith
<b>Address of organisation</b>	<b>Address of contact</b>
Stricklandgate Kendal LA9 4GQ	40 Sedbergh Road Kendal LA9 6AH
<b>Date of application</b>	20 - 10 - 2023
<b>Telephone</b>	01539 [REDACTED]
<b>E-mail</b>	[REDACTED]@stkmail.org.uk
<b>Description of organisation</b>	
St.Thomas' Community Connections began in 2007 to provide social welfare, facilities for the residents of Kendal. Provision is irrespective of their sexual orientation, race or political, religious or other opinion. The charity is committed to all who have need by reason of their youth, age, infirmity, disability, social and economic circumstances. Examples of our activities include a weekly shopping bus for elderly disadvantaged residents; 2 separate parents and toddlers groups; midday meal provision for disadvantaged school children and their families in school holidays; a range of youth group activities; Bumps and Babies women's support group; Warm Spaces project and a senior citizens support group (Cedars).	
<b>How much funding do you require in total?</b>	£720
<b>How much funding are you requesting from the Town Council (maximum £500)</b>	£480
<b>Have you approached other funding sources? If so, please list them and the amount you have applied for.</b>	No other applications but enquiries with The Frieda Scott Trust and Eric Wright Trust but past the application date for the timing of our project this year.
<b>Tell us what you will do with a grant from Kendal Town Council?</b>	

Please would you consider a grant towards supporting our “Cedars” Senior Citizens support group which meets at St.Thomas’ Church community lounges, Kendal

The aim of our Senior Citizens support group (Cedars) is to help local senior citizens remain independent and help to prevent them becoming socially isolated. The senior folk that we are helping to support are all in the 60 plus age group. Many are able bodied and active people but we also support members who are quite deaf and in their 90’s; several who are wheelchair and walking frame supported and some with early stages of dementia. Many members are on low incomes and financially challenged and we don’t want lack of personal funds to be a factor in being able to access membership of the Cedars group. This is particularly true when it comes to providing a three course hot meal at Christmas time.

We would like help to provide a hot Christmas Lunch, based at our premises, with the provision of outside catering. The cost of this is £15 per head and we are expecting 48 guests. We would like to be able to ask for a payment of £5 per member and as such would need a support grant of £10 per head giving £480 for the whole grant.

The outline for the Christmas meal day is for the members to be invited to arrive at St.Thomas’ Church lounge at 12 noon on the 11<sup>th</sup> December. They remain with us for the rest of the afternoon and during that time receive a welcome drink, a full Christmas lunch with all the trimmings, sitting in groups of about 8. This is followed by a range of entertainments including comical drama, sing alongs, quizzes, Santa Claus visit, and entertainment which in the past has included items from children from St.Thomas’ Primary School. The afternoon finishes off with a warm drink and minced pies. All the afternoon activities are supported by our volunteer team who also spend the morning setting up the room and preparing the kitchen so that the outside caterers can deliver the meals and serve them from our hatch. The use of the building i.e. lounges, heating and lighting, kitchen together with office staff time for arrangements and invitations is provided by St.Thomas’ Church where our charity is based.

#### How will your activity benefit the people of Kendal?

We feel our organisation does make a positive contribution to the wellbeing of a significant number of Kendal residents. The overall aim of our Senior Citizens’ project has been to keep this age group of people in touch with their peers and locality as this is a valuable resource for socialising and is especially relevant to those who have early dementia, also giving helpers and friends material to make connections with in future conversations. We will continue to plan and carry out innovative whole group activities for this vulnerable age group. We expect this particular project will have ongoing benefits in themselves and we are making a digital photographic record to use in review of the days we spend with the group. These activities will continue to given us very many opportunities to build social capital with our members. It has also opened up the door to developing friendships and social interactions on a daily basis away from the group organized meetings. The setting up of the activities for these events and the team planning necessary has encouraged a considerable degree of face to face networking in our community and further afield to liaise with the providers. To have around 50 community members out of their normal routine for the day also requires some fine tuning of the carer plans for some, necessitating some face to face discussions with agencies. We find that by giving this age group of citizens a meeting point we can encourage them to remain connected to their neighbourhood community. This increases their ability to keep in touch with their wider community and take part

in community run events.

On a financial note, all the funds which come into and out of our charity account are from restricted funds and as such are completely ring fenced to the activity they have been awarded for. We hold no reserves.

#### How will your activity help to reduce Kendal's Carbon Footprint?

The provision of 48 cooked meals all from one source must score carbon footprint points when compared with the energy use of cooking the same quality of meals in separate homes. Additionally as we hand that this n heating when using our Warm Spaces facility which again must be giving a carbon footprint saving gain.

Do you have a constitution?

Please send a copy with your application

Yes

**Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.**

Yorkshire Bank

7 Stricklandgate, Kendal, Cumbria, LA9 4NB

Name of Account = St. [REDACTED] Community Connections

Bank Sort Code [REDACTED] Bank account number [REDACTED]

**Please include the following documents with your application**

- Most recent bank statements and last audited accounts
- Constitution of group. This must include a statement on how you promote equality

#### Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

***Please note that we do require 3 signatures in order to present your application to Committee.***

Signature	Signed version attached separately	Name		Position	
Signature		Name		Position	
Signature		Name		Position	

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: [office@kendaltowncouncil.gov.uk](mailto:office@kendaltowncouncil.gov.uk)

**Form ref KTC CSG1 2022**