

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



26 July 2022

To Members of the Audit Grants and Charities Committee

Cllr K Blamire	Cllr J Dunlop (Chair)
Cllr D Evans	Cllr M Helme
Cllr T Perkins	Cllr D Rathbone (Vice-Chair)
Cllr C Russell	

You are summoned to a meeting of Kendal Town Council Audit, Grants and Charities Committee on Monday, 8 August 2022, at **6.00 p.m.**, at the Town Hall, Highgate, Kendal. This is a reconvening of 25 July's meeting which was adjourned due to the Committee having been inquorate.

(Distributed to other members of the Council for information only.)

Yours faithfully

Chris Bagshaw
Town Clerk

AGENDA

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/>. The public are not permitted to speak in other parts of the meeting unless allowed to do so by the chair.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes of the Last Meeting

(1) To receive the minutes of the meeting on 25 April 2022 and to authorise the Chair to sign them as a true record.

(2) To note that, further to Minute AGC 40/21/22 of the minutes of the meeting held on 25 April 2022, the Christmas Lights and Festivals Committee, at its meeting on 31 March 2022, approved a grant of £1,000 to the Kendal Community Theatre.

5. Budget Monitoring

To receive a report on the first quarter's budget and expenditure (see attached).

6. Grants Funding

To consider any grant applications and the appropriate process for their payment.

Background

The Council has received grant funding requests as shown below. The grant forms are appended. The Council set aside a budget of £41,000 for the current financial year, from which it identified £22,500 as 'core funding' for institutions such as Brewery Arts, Abbot Hall, CAB and the Air Ambulances. The remaining £18,500 is available for discretionary grants such as the ones below. At its last meeting the Committee allocated £4,000 from the discretionary budget.

Applicant	Value	Notes
Abbot Hall Bowling Club	£50	
Hallgarth Senior Citizens	£500	
Kendal Debt Centre	£5,000	This item was deferred from the previous meeting subject to legal advice from NALC. The solicitor confirmed that the council was within its powers to make a grant to the organisation.
Kendal and Lions District Bookshop	£5,000	
Kendal South Choir	£500	
Kendal Youth Zone	£500	
Meals for Ukrainian Refugees	£1,000	
South Lakeland Hydrotherapy Trust	£3,000	The Council has been a regular funder of this initiative.
Total	£15,500	
Core Funding		
Lakeland Arts	£5,000	Lakeland Arts manages Abbot Hall and the Museum of Lakeland Life
South Lakes Citizens' Advice	£5,000	
Total	£10,000	

Total allocation to date (subject to confirmation above): £29,500 of which £10,000 is from the 'core allocation' and £19,500 from the discretionary.

7. Future Grant Funding

To receive an update on the updating of the Grant Application process.

8. Finance System

To receive an update on the purchase of a new Finance Management system for the Council.

9. Standing Orders and Financial Regulations

To receive a brief verbal report on the progress made towards updating the Council's Financial Regulations.

10. Audit of Assets and Internal Audit

To receive a brief report on the current auditing of Council Assets and the process for internal Audit and to make any necessary related decisions.

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Minutes from the Audit, Grants and Charities Committee meeting held at 7pm on Monday 25 April 2022 in the Georgian Room, Town Hall, Kendal.

Cllr G Cook	Present	Cllr D Rathbone	Present
Cllr J Dunlop (Chair)	Present	Cllr M Severn	Apologies*
Cllr P Gibson	Apologies	Cllr G Vincent	Present
Cllr R Hogg (Vice Chair)	Present		

* see AGC 37/21/22

In attendance: Chris Bagshaw (Town Clerk)

AGC 37/21/22 Apologies

Apologies were received and accepted from Cllrs P Gibson. Apologies were received from Cllr M Severn, but too late for consideration by the Committee.

AGC 38/21/22 Declarations of Interest

None

AGC 39/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

AGC 40/21/22 Minutes of the Previous Meeting

The Council received the minutes of the Audit, Grants and Charities meeting held on 31 January, 2022. It was noted that the Grant for Kendal Community Theatre had been split over two financial years for consideration, but did not appear on the current agenda. The Clerk noted that they should appear on a subsequent agenda.

Resolved: To accept them as a true record.

AGC 41/21/22 Budget Monitoring and Year End

The Committee looked at a budget monitor and draft year end for the period ending 31 March 2022. The Clerk explained that he hoped this would be the last time the Committee saw budget and year-end information presented in this format - the product of a long-running spreadsheet which collated information recorded in Sage and manually copied over.

Resolved: To receive and note the budget monitoring report.

AGC 42/21/22 Grants Funding - General

The Committee discussed the criteria upon which grants are offered. There was debate about whether grants were for ongoing costs or specific projects and it was noted that the Conditions were not yet sufficiently robust for the Committee to dictate this. It was also noted

that the 'Core Grants' had yet to be applied for or allocated, and this would be the subject of the next and subsequent Committee meetings.

Resolved: To include an explanation of the Grants and Funding process to new councillors elected in May 2022.

AGC 43/21/22 Grants Funding - Applications

a) Bro Room

Amount requested £1,000

It was noted that the applicant had made a good presentation to the Full Council earlier in the year.

Resolved: To offer a grant of £1,000

b) Autus

Amount requested: £3,260

Resolved: To offer a grant of £1,000 towards the charity's work in Kendal.

c) Kendal Debt Centre

Amount requested: £5,000

Whilst the Committee was supportive of the application, and noted that the Council had powers to fund such a project (under s142 of the Local Government Act ,1972), there was concern about a line in the organisation's Constitution which declared its aims to include the 'advancement of the Christian faith'. The Committee was unsure, and the Clerk was unable to give an immediate response, on the question as to whether this would be permitted under the Council's general rules of maintaining a distance from 'ecclesiastical' affairs.

Resolved: That the application be deferred for further legal advice.

d) Kendal Window on Art

Amount requested: £500.

Resolved: To offer a grant of £500.

e) Growing Well

Amount requested: £500

Resolved: To offer a grant of £500.

f) Wave Forward

Amount requested: £4,000

The Chair left the room for the consideration of this item. The chair was assumed by the Vice Chair. The application was felt to be in a similar category to the first two items considered, so the Committee felt a similar amount of funding would be appropriate.

Resolved: To offer a grant of £1,000

AGC 44/21/22 Future Grant Funding

The Clerk reported the progress on the new system for Grants and Funding. The process would benefit from a single point of contact from May, with the new forms now available on the website. This pulls together all the funding opportunities the Council offers, and it is anticipated that efficiencies should be apparent quite quickly in payments and reporting.

Resolved: To note the report.

AGC 45/21/22 Finance Systems

The Clerk reported that the Rialtas Omega system was now partially installed, with the final work being done as the year end is completed. Training was scheduled for early June and it was anticipated that five users would be up and running by September.

Resolved: To note the report

AGC 46/21/22 Standing Orders and Financial Regulations

The Clerk reported that the Committee's recommendation to Full Council to adopt new Standing Orders had been accepted and that the new Standing Orders would come into service on 16 May 2022. The Clerk was now reviewing the Financial Regulations, so that these too would be aligned and up to date. Management Committee had been tasked by Full Council to review the Terms of Reference and scheme of delegation for committees, which would tie up the suite of changes.

Resolved: To note the report.

AGC 47/21/22 Audit of Assets and Internal Audit

The Clerk updated the Committee on the progress towards effectively auditing the Council's assets, which was revealing a small handful of anomalies to iron out. He also explained the process for reviewing the effectiveness of Internal Audit, to which he felt insufficient attention had been paid in recent years. He anticipated re-tendering for Internal Audit as soon as the current operation was complete.

Resolved: To note the report.

AGC 48/21/22 AGAR Timetable

The Committee reviewed a report on the timetable for completing the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2022. It was noted that scheduling problems last year led to an 'except for' response from the External Auditor, which the Council had anticipated, due to Covid-related problems, but nevertheless felt should be avoidable in a 'normal' year. The Committee noted that at present the Council was on schedule to meet the statutory deadlines for approval and presentation.

Resolved: To note the report.

The meeting closed at 20.36

	22/23 Budget	Exp to Date	Forecast
Staffing Budget	£242,000		241,343
Staff Gross Pay		£42,664	
Employers Superannuation		£8,737	
Employers NI		£3,588	
Travel		£2	£100
Staff Expenses		£22	£150
Staff Training/Course	£3,000	£85	£3,000
Total Budget	£245,000	£55,098	£244,593
Premises/Equip Budget	£18,000		
Rent of Old Unison Room (1 quarter)		£570	£2,279
Service Charge (Rent)/ Heating/Lighting/cleaning/Pa rlour/Picture Store/Use of Chamber (1 quarter)		£2,375	£9,500
Use of Telephones			£200
Other: Garage Rent (still awaiting Invoices from 20-22)			£2,000
Premises Other			
Alarms - Service & Maint (Payment from 4 & 6 mths)		£619	£1,200
Garage - Electricity		£60	£360
Garage - Other		£1,559	£2,000
General Equip (Purchases & Repairs)		£219	£461
Total Budget	£18,000	£5,402	£18,000
IT Budget	£17,500		
Software ITEK - Support (3 Mths) ITEK Annual costs (License and Annual costs)		£855 £1,000	£3,420 £1,000
Cloud Hosting (8 mths)		£509	£764
Allotments Software		£126	£126
Support Sage		£83	£83
Digital Meetings/Admin Zoom (3 Mths Costs)		£144	£192
Canva (3 mths costs)		£122	£488
Other IT Costs		£600	£1,000
Website Designworks		£601	£601
DocuSign (8 mths)		£220	£330
New IT System/Comp/Equip (New Laptops and set up)		£9,516	£10,500
Sub Total	£17,500	£13,774	£18,504
Insurance & Finance Costs Budget	£12,000		£12,000
Public Liability		£5,732	
HR			
Finance Costs (Audit Fees)			
Other - Bk and Voucher fees		£78	
Payroll Services			
Sub Total	£12,000	£5,810	£12,000

Includes Repairs to Garage
Roof

Income/Exp

	22/23 Budget	Exp to Date	Forecast
Stationery/Office General Budget	£7,500		£7,500
PPE	£1,000		£1,000
Printing/Stationery/Postage		£116	
Office Equip		£28	
Misc. Office Expenses		£16	
Photocopier		£77	
Subscriptions		£27	
Sub Total	£8,500	£265	£8,500
Vehicle Budget	£2,500		
Fuel		£178	£1,068
Tracking Fee		£21	£84
Repairs		£269	£800
Van Ins		£916	£1,221
Other		£252	£500
Sub Total	£2,500	£1,635	£3,673
Newsletter	£11,500	£225	£11,500
Elections	£2,777		£2,777
Election Fund	£5,000		£5,000
Contingency	£5,000		£5,000
Misc.	£2,500		£2,500
Wainwright Fund	£250	£250	£250
Emergency Planning	£0		£0
Promoting Quality & Diversity	£150		£150
Kendal Futures & Vision Budget	£31,750	£9,500	£31,750
Visit Kendal/Promoting Kendal Budget	£0	£600	
Contribution to Levelling up (Could be funded out of Contingency?)		£5,000	£5,000
Total Management	£362,427	£97,560	£369,197

AUDIT, GRANTS & CHARITIES:

Community Grants	£41,000	£0	£41,000
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Kendal Town Council 2022-23 Budget

3 Months Exp - April-Jun

Income/Exp

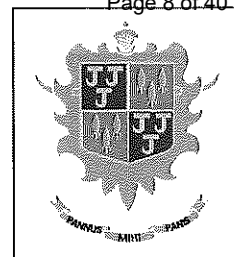
	22/23 Budget	Exp to Date	Forecast
MAYORALTY & ARTS			
Mayoral (Mayor & Deputy Mayor) Allowance	£5,250	£5,250	£5,250
Mayoral Travel	£800	£108	£800
Mayoral Functions	£7,500	£2,103	£7,500
Twinning	£2,500		£2,500
Exhibitions	£2,000		£2,000
Museum	£2,000		£2,000
Total Mayoralty & Arts	£20,050	£7,461	£20,050

** Paid July

** Note: We haven't paid for the Museum for 2 years now

Kendal Town Council

Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Organisation	Principal Contact
Abbot Hall Bowling Club	Mrs Denise Noble
Address of organisation	Address of contact
Abbot Hall Park Dowkers Lane Kendal	[REDACTED] [REDACTED]
Date of application	17 July 2022
Telephone	[REDACTED]
E-mail	[REDACTED]
Description of organisation	
<p>We are a public Crown Green Bowling Club situated in the middle of Kendal, we pay rent to SLDC for the use of the green and play socially in an afternoon; we compete on Tuesday and Thursday evenings in the Kendal and District Bowling League and on a Monday afternoon in the Westmorland Seniors League. At present we have 43 current members who actively support the club through subscriptions and fundraising events. This year we have hosted Alexander Cup a festival of bowling for Kendal local Bowlers for a sixth year. The club has now 4 competitive teams 2 who play in the South Westmorland Seniors Bowling league and 2 in the Kendal and District Bowling League. Community groups evenings held this year have been for the 41 Club and the Rotary Club. To compliment these events this year we have sold refreshments at the events mentioned and had a number of raffles for visitors and members during the season. The Club has an Equal Opportunity policy welcoming any bowlers of any gender, age or disability; we actively try to recruit new members through advertising our events locally, as well as by word of mouth and through the press coverage of any community event. We believe we are a club who work with our neighbours, an example would be our support for the Kendal Mint Fest Festival in August by allowing the group to have access to water from our hut over the weekend and the Brewery Arts who use the second green for local performances in September, a new addition this year will be the Lakes Alive Festival who will be using the second green in the Autumn.</p>	
How much funding do you require in total?	£100
How much funding are you requesting from the Town Council (maximum £500)	£50
Have you approached other funding sources? If so, please list them and the amount you have applied for.	Mrs R Hogarth
Tell us what you will do with a grant from Kendal Town Council?	

Following the Pandemic and as part of the clubs recovery, Ww would like to continue the Alexander Cup Festival which is an excellent day of bowling for people who live or are members of Kendal Crown Green Bowling Clubs by encouraging players with a prize of a cup and some prize money. The reasons behind the project is to try and have more groups using the green and increase our membership of the club. The Alexander Cup Festival which had been played in the town until 1985 and then reinstated in 2010, we believe this a great Community event when bowlers who live or are a member of Kendal Clubs can come together with a common interest, we had 25 bowlers in 2010, 32 in 2011 and since then 36 every year since. This has become a unique festival in the Bowling calendar for locals who feel pride in supporting the event.

How will your activity benefit the people of Kendal?

This grant would benefit the local community groups who already use the Bowling Green and give Abbot Hall Bowling club the opportunity to advertise with facility to other community groups in the area. For those bowlers who are new, young or disabled they would be introduced to the current game using standard wood and jacks of a similar size and weight. The prize money would allow us to continue with the Alexander Cup competition again advertising that Abbot Hall Public Bowling green is a facility available to all the local community of new or old bowlers therefore helping with the sustainability of our club in future years and bringing the community together with a common interest in Kendal. The club provides recreation, activity and sport for people living in Kendal and is part of the history of the town the club has increased it's membership to 46 members and would like to increase it even more through the festival.

How will your activity help to reduce Kendal's Carbon Footprint?

As a club we encourage our members to walk to the club and car share when traveling in the league.

Do you have a constitution?

Yes/

Please send a copy with your application

Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.

████████████████████

████████████████████

████████████████████

Please include the following documents with your application

- Most recent bank statements and last audited accounts
- Constitution of group. This must include a statement on how you promote equality

Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

Please note that we do require 3 signatures in order to present your application to Committee.

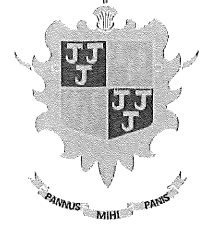
Signature	[REDACTED]	Name	Mrs [REDACTED]	Position	Secretary
Signature	[REDACTED]	Name	Mr [REDACTED]	Position	Treasurer
Signature	[REDACTED]	Name	Mr [REDACTED] [REDACTED]	Position	Chairman

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: office@kendaltowncouncil.gov.uk
Form ref KTC CSG1 2022

Kendal Town Council

Community Support Grant 2022-2023

RECEIVED
27 APR 2022



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Organisation	Principal Contact
Hallgarth Senior Citizens	Wendy A. [redacted] 075995 24860
Address of organisation	Address of contact
Hallgarth Community Centre Hallgarth LA9	[redacted] Rydal Road [redacted] LA9 6LS
Date of application	28/5/2022
Telephone	0749 624000
E-mail	[redacted]@yahoo.co.uk
Description of organisation	
Senior Citizens group	
How much funding do you require in total?	£ 500
How much funding are you requesting from the Town Council (maximum £500)	£ 500
Have you approached other funding sources? If so, please list them and the amount you have applied for.	no
Tell us what you will do with a grant from Kendal Town Council?	
To Take the members on a bus trip	
How will your activity benefit the people of Kendal?	

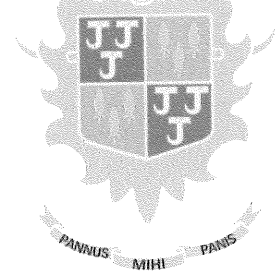
How will your activity help to reduce Kendal's Carbon Footprint?					
We It will keep the carbon foot print down. as we can go on one bus and not in separate cars.					
Do you have a constitution?				Yes/No	
Please send a copy with your application					
Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.					
<div style="background-color: black; width: 100%; height: 15px;"></div> <div style="background-color: black; width: 100%; height: 15px;"></div>					
Please include the following documents with your application					
<ul style="list-style-type: none"> Most recent bank statements and last audited accounts Constitution of group. This must include a statement on how you promote equality 					
Declaration					
<ul style="list-style-type: none"> I/we understand that grant money from Kendal Town Council must be used for the agreed purpose. I/we will abide by the conditions of funding. 					
Please note that we do require 3 signatures in order to present your application to Committee.					
Signature		Name		Position	
	<div style="background-color: black; width: 100%; height: 20px;"></div>		<div style="background-color: black; width: 100%; height: 20px;"></div>		Secretary
Signature		Name		Position	
	<div style="background-color: black; width: 100%; height: 20px;"></div>		<div style="background-color: black; width: 100%; height: 20px;"></div>		Treasurer
Signature		Name		Position	
	<div style="background-color: black; width: 100%; height: 20px;"></div>		<div style="background-color: black; width: 100%; height: 20px;"></div>		Chairman

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: office@kendaltowncouncil.gov.uk

Form ref KTC CSG1 2022

Kendal Town Council

Community Funding Proposal 2022-2023



Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Project	Principal Contact
Kendal and Lions District Bookshop	Mr Chris Jackson
Address of organiser	Address of contact
[REDACTED]	[REDACTED] Kendal Cumbria LA9 6DF
Date of application	3 rd May 2022
Telephone	[REDACTED]
E-mail	[REDACTED]
Organisation website	Kendal & District Lions Club
Description of proposal	

We have been given notice on our present shop and are looking for help with the rent for a new shop.

How much funding do you require in total?	£13,800.00
How much funding are you requesting from the Town Council (maximum £5,000)	£5,000.00
Over how many years would you like this funding to be in place? (max 3 years)	One year <input type="checkbox"/> Two years <input type="checkbox"/> Three years <input checked="" type="checkbox"/>
Have you approached other funding sources? If so, please list them and the amount you have applied for.	Not Yet
Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.	
<p>Rent and rates for a new charity bookshop</p>	

How will your proposal benefit the people of Kendal?

Providing a service to raise money for local charities=, groups and individuals in need.

How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?

Recycling unwanted books

How does your proposal address the needs for diversity and equality?

We do not discriminate against age, gender or disability.

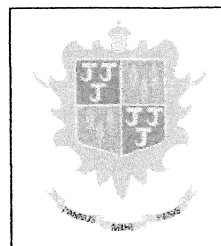
How will you evaluate the success of your proposal?

Bank Details – How does the name of your organisation appear on your bank account? This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.					
Nat West Bank Kendal & District Lions Club (10) Sort Code 08					
<ul style="list-style-type: none"> • Constitution of your organisation - To follow by email • Last accounts and most recent bank statements 					
Declaration					
<ul style="list-style-type: none"> • I/we understand that grant money from Kendal Town Council must be used for the agreed purpose. • I/we will abide by the conditions of funding. 					
<i>Please note that we require three signatures in order to present your application to Committee.</i>					
Signature		Name		Position	MEMBER
Signature		Name		Position	MEMBER
Signature		Name		Position	MEMBER.

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: office@kendaltowncouncil.gov.uk
 Form ref KTC CFP2/22

Kendal Town Council

Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form, you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Organisation	Principal Contact
Kendal South Choir	[REDACTED]
Address of organisation	Address of contact
[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Date of application	09-07-2022
Telephone	01539 725955
E-mail	[REDACTED]
Description of organisation	
Our aim is to contribute to the musical cultural life of the area, which is mainly achieved by presenting two choral concerts each year using the services of professional soloists and musicians who are usually from the local area, mainly Cumbria and adjoining counties.	
How much funding do you require in total?	£2470
How much funding are you requesting from the Town Council (maximum £500)	£500
Have you approached other funding sources? If so, please list them and the amount you have applied for.	The Granada Foundation - £1000
Tell us what you will do with a grant from Kendal Town Council?	
Please see the attached supporting information for the important history of this project which puts the present application into context. The performance on 12-11-2022 at St. Thomas's Church will involve two works to do with African-American music: "Feel the Spirit", an arrangement of negro spiritual songs by John Rutter, and "Mass in Blue" by Will Todd. The former is a well-known work which is a cycle of seven familiar spirituals. "Mass in Blue" is a blend of the traditional Catholic Mass and Blues music which paved the way for jazz. A jazz quintet drawn from the Northern All Stars Big Band will be employed and the soloist for the	

demanding soprano part will be Joanna Forbes L'Estrange, an internationally acclaimed singer of contemporary music and jazz. The grant from Kendal Town Council will help to defray the expected deficit resulting from this unusual concert.

How will your activity benefit the people of Kendal?

In keeping with the aims of the choir, the concert will benefit the residents of Kendal in three ways:

It will introduce them to African-American music with which they might not be familiar. This will help to emphasise the multi-cultural nature of modern Britain which is rather different from the dominantly traditional European culture of our area.

It will give them an option to hear a famous international jazz soloist

It will widen the experience and skills of the participating choir members.

How will your activity help to reduce Kendal's Carbon Footprint?

N/A

Do you have a constitution?

Please send a copy with your application







Yes

Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Please include the following documents with your application

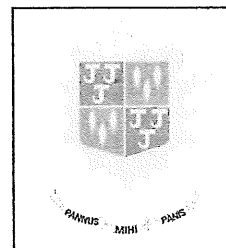
- Most recent bank statements and last audited accounts
- Constitution of group. This must include a statement on how you promote equality

Declaration				
<ul style="list-style-type: none">• I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.• I/we will abide by the conditions of funding.				
<i>Please note that we do require 3 signatures in order to present your application to Committee.</i>				
Signature		Name		Position Chairman
Signature		Name		Position Treasurer
Signature		Name		Position Assistant treasurer

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4DQ. Email: office@kendaltowncouncil.gov.uk
Form ref KTC CSG1 2022

Kendal Town Council

Community Support Grant 2022-2023



Please use this form to apply for a Community Support Grant from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Organisation	Principal Contact
Kendal Youth Zone	Adam Edwards
Address of organisation	Address of contact
22 Bowness Drive Kendal LA9 6FH	22 Bowness Drive Kendal LA9 6FH
Date of application	30/05/2022
Telephone	07488 276999
E-mail	adam.edwards@kencal.gov.uk
Description of organisation	
Youth project set up to tackle the decline and raise of youth issues.	
How much funding do you require in total?	£500
How much funding are you requesting from the Town Council (maximum £500)	£500
Have you approached other funding sources? If so, please list them and the amount you have applied for.	No
Tell us what you will do with a grant from Kendal Town Council?	
Kendal Youth Zone under the Sandylands Residents Association is taking youth provision forwards into a new era of youth work by providing local community targeted strategy. This grant is about targeting another area of opportunity to engage youths using local facilities in this case Bowness Bay Brewing's 'The Venue' to create a youth night spot using our equipment to create night club experience for teens within our town.	
How will your activity benefit the people of Kendal?	

It needs no mentioning the problems currently surrounding youths which is likely a direct result of the fall out of the Pandemic as little or no support has been maintain during or after these times. This has a direct impact on everyone as seen lately sometimes causing damage to local property. It's our goal that we turn this around by providing safe supervised youth spaces such as the one this grant will aid.

How will your activity help to reduce Kendal's Carbon Footprint?

We already own our own solar powered generator and have not need for any thing other than the sun to power our equipment.

Do you have a constitution?

Yes/No

Please send a copy with your application

Bank Details – How does the name of your organisation appear on your bank account? Include your account number and sort code. This is who we will transfer funds to, should your application be successful.

~~Partners of Sandylands Residents Association – 16 52 21 503 457~~



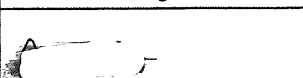
Please include the following documents with your application

- Most recent bank statements and last audited accounts
- Constitution of group. This must include a statement on how you promote equality

Declaration

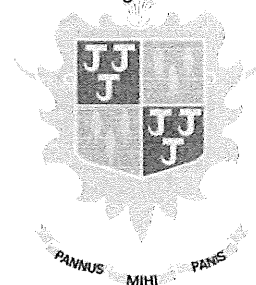
- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

Please note that we do require 3 signatures in order to present your application to Committee.

Signature		Name	SHIRLEY AMELIA EVANS	Position	COUNTY COUNCILLOR
Signature		Name	DAVID EVANS	Position	TOWN COUNCILLOR
Signature		Name	ADAM EDWARDS	Position	CHAIR

Kendal Town Council

Community Funding Proposal 2022-2023



Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Project	Principal Contact
Meals for Ukrainian refugees	[Redacted]
Address of organiser	Address of contact
Gateway Church Kendal PO Box 285 Kendal LA9 9FZ	[Redacted] [Redacted] [Redacted] [Redacted]
Date of application	2 nd May 2022
Telephone	01539 562161
E-mail	[Redacted]
Organisation website	https://gatewaychurchkendal

Description of proposal

Gateway Church is a church in the community for the community and strives to make bridges into our community and to work with the community.

The proposal is to provide "welcome" buffet meals for Ukrainian refugees newly arrived in the area AND their host families.

Gateway church is having an introductory meal for 25 guests at Castle Green Hotel on 12th June which is being provided by the hotel itself. We want to build on this foundation. We propose to have 3 or possibly 4 meals over the next 3-4 months, one per month.

Gateway Church is being assisted in this project by a Ukrainian lady who has lived in Kendal for over 20 years and who speaks Ukrainian. She will of course be able to converse with the refugees in Ukrainian and act as an interpreter at the buffet meals. We believe she will be a real help in this endeavour.

How much funding do you require in total?	£2,100.00
How much funding are you requesting from the Town Council (maximum £5,000)	£1,000.00
Over how many years would you like this funding to be in place? (max 3 years)	One year
Have you approached other funding sources? If so, please list them and the amount you have applied for.	<p>Yes. A local businessman is expressing interest in providing some finance but amounts have not yet been discussed.</p> <p>An application is to be made to the Cumbria Community Foundation refugee fund for half of the cost.</p>
Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.	
<p>The project is to provide a buffet meal and meeting for refugees and their children from Ukraine (i.e. those who have come to this area as a direct result of the Russian invasion of their country as refugees AND their host families).</p> <p>As such the money will be spent on food (3 buffet meals for 50), publicity, hire of a venue (possibly at Castle Green Hotel who have the necessary facilities), activities for children, welcome bags with useful and essential items, transport as necessary and associated expenses.</p>	
How will your proposal benefit the people of Kendal?	
<p>1. Refugees and the host families.</p> <p>a) Providing a safe environment for families who are hosting Ukrainian refugees to meet, to encourage each other, to discuss any problems with each other or Gateway Church volunteers and to demonstrate to the hosts the appreciation of the community for the hospitality which they are showing to the refugees by taking them into their homes.</p> <p>b) For the refugees to be able to meet other Ukrainians in a similar situation to themselves, to discuss, reminisce, share stories, to bring hope to each other and to form friendships. To be</p>	

able to speak to fellow Ukrainians in their own language (if they so wish) rather than in a second language (English).

- c) To help Ukrainian refugees to feel wanted, cared for and welcomed into the area and not to feel abandoned in a strange country with different traditions and ways of doing things.
- d) By having up to four meals, one per month, to start to build a sense of cohesion amongst the refugee families.

2. Wider population

To show support for the refugees and their families, to start to integrate the refugees into the area, to assist social integration, to do collectively for the Ukrainians something which most private individuals would not be able to do alone.

As Gateway volunteers meet with the Ukrainians, there is an interchange of information, building trust which will be invaluable as the refugees start to come to terms with their losses and to live through their grief.

The volunteers too gain understanding of a people of a different culture, caring for them, and as opportunity arises, providing information about them to the wider population.




How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?

N/a

How does your proposal address the needs for diversity and equality?

Promoting social integration as outlined above.

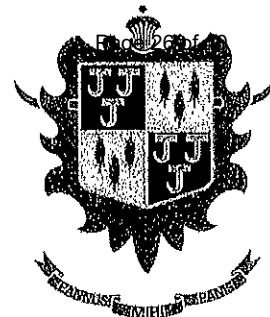
It is to the benefit of both the refugee community and the wider population for the refugees to be integrated into our society as quickly as possible.

How will you evaluate the success of your proposal?					
<ol style="list-style-type: none"> 1. Numbers attending. 2. Feedback from those attending (host families and refugee families) 3. Comments from the wider population 4. Number of volunteers assisting. 5. Collaboration with other agencies as necessary. 6. In future, comments from refugees and their families when they look back: did the meals help them to integrate, encourage them and help them to feel more settled, more accepted, more welcome than would have been the case had they not happened? 					
Bank Details – How does the name of your organisation appear on your bank account? This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.					
Kendal Town Council National Westminster Bank Sort code 01-09-76 a/c number 62956124					
Please include the following documents with your application					
<ul style="list-style-type: none"> • Constitution of your organisation (Mission and values statement attached) • Last accounts and most recent bank statements (both attached) 					
Declaration					
<ul style="list-style-type: none"> • I/we understand that grant money from Kendal Town Council must be used for the agreed purpose. • I/we will abide by the conditions of funding. 					
Please note that we require three signatures in order to present your application to Committee.					
Signature		Name	Jonathan Gier	Position	Pastor/joint church plant leader
Signature		Name	Pamela Gier	Position	Joint church plant leader
Signature		Name	David Grey	Position	Administrator

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: office@kendaltowncouncil.gov.uk
 Form ref KTC CFP2/22

Kendal Town Council

Community Funding Proposal 2022-2023



Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Project	Principal Contact
South Lakeland Hydrotherapy Trust	Ruth Power - Trustee
Address of organiser	Address of contact
[REDACTED]	[REDACTED]
Date of application	July 2022
Telephone	[REDACTED]
E-mail	[REDACTED]
Organisation website	http://www.sandgatehydrotherapypool.org/
Description of proposal	
Alongside the County Council and the Cumbria Clinical Commissioning Group (NHS), the Town Council has previously provided funds to secure the long-term future of the pool. We are very grateful for this continued support. Kendal is one of the rare towns to enjoy this facility as many like it have closed down. Rightly, all those who are associated with the pool are very proud of this fact. It is the continuing partnership between these organisations and the Trust that enables the pool to be such a success.	
How much funding do you require in total?	Approximately £57,000 per annum
How much funding are you requesting from the Town Council (maximum £5,000)	£3000
Over how many years would you like this funding to be in place? (max 3 years)	One year <input checked="" type="checkbox"/> Two years <input type="checkbox"/> Three years <input type="checkbox"/>

<p>Have you approached other funding sources? If so, please list them and the amount you have applied for.</p>	<p>South Lakeland District Council £2,500 Morecambe Bay Clinical Commissioning Group £15,000 Cumbria County Council £40,000</p>
<p>Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.</p>	
<p>The funds you provide enable us to cover the running costs of the pool, the kind of expenditure it is hard to get project led grant funding for.</p> <p>This means we can keep the admission fees low and we will continue to strive for this despite inflationary pressures. Thankfully our last few years projects have been very helpful in this regard!</p> <p>We have made investment in sustainability with heat loss reduction as well as PV and solar panels which have reduced the energy requirements of the pool, given the rise in electricity prices this has been a good move. However, in order to keep the charges down during this period of inflation we are mindful of ensuring we obtain all the funding we can.</p>	
<p>How will your proposal benefit the people of Kendal?</p>	
<p>Although it is possible to improve mobility and wellbeing at pools like Kendal Leisure Centre, the hydrotherapy is a specialist medical facility. The room and water temperature as well as the facilities make it possible for very vulnerable people to access exercise and rehabilitation. The pool temperature is 94 F, 10 degrees warmer than a swimming pool!</p> <p>The pool is predominantly used by residents of Kendal which is ever growing. The users are from a wide range of groups; children, the elderly and disabled as well as those recovering from operations and illnesses. All of the Kendal surgeries make referrals to the pool for water-based physio. Generally there are approximately 500 visits to the pool each week. Despite problems since covid, we previously had 15,177 individual sessions during the 2019/20 period. We are starting to return to normal visitor numbers despite retaining some Covid Protocols.</p> <p>Many of the groups who use the pool are based in Kendal; Arthritis Care, Breast Care, Cancer Care, Headway, Multiple Sclerosis, Sight Advice, Stroke Club, Whinfell Office Skills Project and Windmill</p> <p>Having a facility like Sandgate Hydrotherapy Pool shows that Kendal cares about disability and disadvantage and values the right to access exercise and enjoyment for some of the most vulnerable members of our town and the locality.</p>	

How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?

Just in time before Covid struck we completed the building work on our new roof with solar and PV panels to create energy for heating and electricity requirements which you can imagine are considerable.

Cumbria County Council (CCC) and South Lakes Hydrotherapy Trust (SLHT) have been planning for the installation of a new pool roof for around two years. The existing roof had been in place since the pool was built in 1977, and was coming to the end of its lifespan.

The project was identified as being the final major initiative requiring attention from the Conditions Survey undertaken five years previously, and would 'future proof' the pool building for years to come.

The design of the new roof, as well as having increased levels of insulation, also incorporated the provision of a number of solar and photovoltaic panels, thereby increasing energy efficiency, and reducing on-going energy costs, thereby making the pool more sustainable and cost effective moving forward.

SLHT raised a remarkable £230,000 from a wide range of sources to enable the works to be completed, and CCC's Property Team managed the design and build process.

How does your proposal address the needs for diversity and equality?

We believe that disabled people have a right to exercise and enjoyment no matter how severe their condition. We have pool users who require stretchers and wheelchairs to access the pool, we have the equipment, facilities and the environment to offer a safe and enjoyable experience to some of the most disadvantaged people in our community. For many the feeling of being in the warm water offers a welcome respite from pain and a chance to feel weightless and free with the water supporting them.

The social element and community of the pool provide mental health benefits for the users who are often isolated and reliant on carers.

How will you evaluate the success of your proposal?

Our annual report is attached for 2019/20 – there is a up to date one currently being produced with a bit of a delay (yes covid!)

Bank Details – How does the name of your organisation appear on your bank account?
 This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.

[REDACTED]

Please include the following documents with your application

- Constitution of your organisation
- Last accounts and most recent bank statements

Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

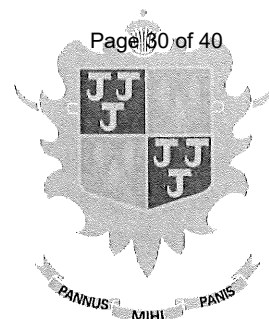
Please note that we require three signatures in order to present your application to Committee.

Signature	[REDACTED]	Name	[REDACTED]	Position	[REDACTED]
Signature		Name		Position	
Signature		Name		Position	

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: office@kendaltowncouncil.gov.uk
 Form ref KTC CFP2/22

Kendal Town Council

Community Funding Proposal 2022-2023



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Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Project	Principal Contact
Mart – Lakeland Arts' community engagement programme around Kendal	Julia Wilson
Address of organiser	Address of contact
	Postal address: Lakeland Arts Blackwell Newby Bridge Road Bowness on Windermere LA23 3JT
Date of application	27 th May 2022
Telephone	07494 093748
E-mail	XXXXXX@lakelandarts.org.uk
Organisation website	www.lakelandarts.org.uk
Description of proposal	
<p>Since summer 2021 Lakeland Arts has been laying the groundwork to embed creative learning with children, young people, schools and teachers in Westmorland and Furness with a particular emphasis on work in Kendal. Our aims for this work are:</p> <p>Increase confidence in being creative</p> <p>Provide space for wellbeing</p> <p>Connect communities to their cultural heritage</p> <p>We believe this approach will have a long-term impact on participants and will introduce Lakeland Arts' collections to a wider group of people; particularly children, young people, and teachers who, in turn, will share their skills and enthusiasm with students. This will include the following areas of work which we will deliver in 2022/23 but will continue delivering into 2023/24 and 2024/25:</p> <p>Early Years Learning: regular child-led early years sessions at Kendal Library which will focus on developing pre-school playfulness and creativity such as exploring colour, texture, line and</p>	

shape. This will be offered alongside outdoor adventurous play, Muddy MART, at Abbot Hall. Play boosts children's mental health; it's proven this is especially noticeable in families who have a lower income. All our children and young people's sessions will be FREE. **Outcomes:** Improved mental health, greater opportunities to be playful and explorative, building their confidence to be creative and take risks.

MART creatives: this project develops confidence in children and their teachers to be creative and collaborative using long-term partnerships with primary schools. We hope to make a long-lasting impact with this project which will combine visits to Lakeland Arts' sites for inspiration from our collections followed by a day in school to develop creative ideas. It will exposure participant to a greater range of artists and cultures. We're also working with staff at the participating schools to develop art in the curriculum and increase their confidence to teach art. This is being piloted in 2022/23 with three schools; Old Hutton, Castle Park (Kendal) and Beaconside (Penrith) **Outcome:** increase in confidence and skills for both teachers and children

Our Voice: regular creative workshops with KS3 & KS4 students at Sandgate School based on project themes chosen by students responding to consultation with them. We will be working with them on an entry for the 2022 Torchlight Carnival and they will be creating blog entries about their experiences to go on our website, creating an opportunity for them to express themselves and share their thoughts and ideas with a wider audience than just their school community **Outcomes:** Increased confidence in creative activity with both staff and students, potentially working towards qualification through Arts Award, successful Blog, increased practical skills.

CliMART: a project to support young people who are passionate about making their voices heard on the topic of climate change and raising awareness of both their peers and adults in the town. This project is initially focused on the Queen Katherine School eco council who we're supporting to create pieces of art, including a stitched banner, which will spark conversations or raise awareness. This will be rolled out to other school eco councils with the ultimate aim of bringing different eco-councils together at an Eco Summit to share their successes, discuss potential collaborative projects and find ways to work together (e.g. online meetings across eco councils). Work will also be shared at the Windermere Science Festival 2023. **Outcomes:** Greater awareness of the impact of Climate Change amongst their peers and successfully collaborating with other young people.

Kendal College Live Briefs: Real world tasks for Kendal College students to respond to a selection of pieces from Lakeland Arts' collections and create an artwork inspired by their chosen piece. We will also work with Kendal College students to develop self-guided resources for the Abbot Hall collection and a set of resources which can be used by school groups and other visitors. **Outcomes:** Project opportunities and work experience for students and a functioning resource for the gallery created.

Support for teachers: We'll be sharing top tips from teachers about engaging with the Lakeland Arts collections and how they've used them on the Lakeland Arts' website and social media platforms. We hope these will be useful for other teachers and increase their confidence on school visits to our sites or to use local artworks as a starting point for teaching. **Outcome:** Greater resources for educators; increasing their confidence to teach the arts.

We're also supporting the development of Arts Educators North West (AENW), which has a Cumbria focus, and gives teachers (EYFS, primary, secondary, SEND and freelance) a chance to share ideas around teaching art and to network. We are working with the network to plan regular events and online meetings. Lakeland Arts commission's new work as part of our programming strategy and we're aiming to include workshops for teachers from the artists as part of the future commissioning process. We are also working with other arts organisation partners to share and host ideas and events to build partnerships and create a clearer offer for schools. **Outcome:** Increase in confidence and skills for teachers

How much funding do you require in total?

How much funding are you requesting from the Town Council (maximum £5,000)

£5,000

Over how many years would you like this funding to be in place? (max 3 years)

One year ☐ Two years ☐ Three years ☒ X

Have you approached other funding sources? If so, please list them and the amount you have applied for.

We have core funding in place from South Lakeland District Council (£27,5000) and Cumbria County Council (£10,000) for the next financial year which we can contribute to this project.

Tell us what you will do with funding from Kendal Town Council. Please include a breakdown of how it will be spent.

There is only one specific cost for this project; the salary of a part-time Creative Producer to deliver this programme of work three days per week:

Creative Producer salary at £13,650 per year. Over three years, the cost will be £40,950

How will your proposal benefit the people of Kendal?

Our project will embed creative learning with children, young people, schools and teachers in the Kendal area. Our intention is to have a long-term impact on participants and introduce Lakeland Arts' collections to a wider group of people; particularly children, young people, and teachers. The outcomes will include:

- Improved mental health
- More opportunities to be playful and explorative
- Greater confidence to be creative and take risks
- Greater awareness of the impact of climate change among young people and collaboration on raising awareness of climate change
- Work experience opportunities for students
- Increased confidence and skills for teachers

How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?

The main way we'll be address Climate Change is through the CliMART project which will raise awareness of climate change among young people and the wider community.

How does your proposal address the needs for diversity and equality?

We're building lasting collaborative relationships with all our partners. Early Years, MART Creatives, CliMART sessions are free, inclusive and open to all. Sessions for Sandgate School are planned with the needs of the young people in mind and are well supported by their experienced teachers and teaching assistants.

Early Years and CliMART sessions are drop in to accommodate the needs of both parents and the young people participating.

In our support of AENW we're using social media and the network itself to try to reach out to as many arts educators as we can and provide a variety of support including working towards online meetings for some of our sessions.

How will you evaluate the success of your proposal?

We'll use the Impact and Insight tool kit to evaluate our work <https://impactandinsight.co.uk/>

Bank Details – How does the name of your organisation appear on your bank account?

This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.

Bank account name: Lakeland Arts

Sort code: 20-45-28

Account number: 73148505



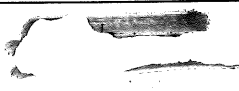
Please include the following documents with your application

- Constitution of your organisation
- Last accounts and most recent bank statements

Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

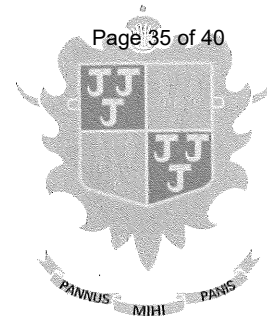
Please note that we require three signatures in order to present your application to Committee.

Signature		Name	Caroline Kennedy	Position	Director of Finance and Resources
Signature		Name	Julia Wilson	Position	Development Manager
Signature		Name	Rhion Harris	Position	Chief Executive

Please return completed forms by e-mail or post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: office@kendaltowncouncil.gov.uk
Form ref KTC CFP2/22

Kendal Town Council

Community Funding Proposal 2022-2023



received
18/5/22

Please use this form to make a Community Funding Proposal for your organisation from Kendal Town Council. You must complete all the boxes on the form and submit it along with the required paperwork. On receipt of this form, you will be given a date when your application will be considered by the relevant committee. You can use additional pages if you require.

Name of Festival	Principal Contact
South Lakes Citizens Advice	Karen Evans
Address of organiser	Address of contact
Blackhall Road Kendal LA9 4BT	Same address as the organisation
Date of application	19 May 2022
Telephone	[REDACTED]
E-mail	[REDACTED].uk
Organisation website	www.southlakescab.org.uk
Description of proposal	
<p>We are requesting financial support from Kendal Town Council to ensure we can continue to deliver a quality advice service to the people of Kendal and surrounding area. The service will be increasingly needed as people face the cost-of-living crisis and the consequence of this on their ability to meet our financial obligations. The funding will contribute to the general costs of delivering a quality advice service.</p> <p>South Lakes Citizens Advice (SLCA) is a local, trusted charity which provides a holistic, quality assured advice service, which is free, independent, confidential, and impartial to the community of Kendal and the wider footprint of South Lakeland. Our service is open to all in Kendal and South Lakeland. Most of the people we support require our service because they are vulnerable, facing discrimination, and/or are disadvantaged for various reasons.</p> <p>Our aim is to:</p> <ul style="list-style-type: none"> provide the advice people need for the problems they face. 	

- improve policies and practices that affect people's lives.

We provide:

- a client-centred, holistic generalist advice and support service.
- advice and information on a wide range of matters including, for example, employment, money issues, welfare benefits and tax credits, housing, and consumer issues.
- specialist advice for more complex cases in money advice, including the completion of Debt Relief Orders (funded project).
- specialist advice in more complex welfare benefits queries, for example, for those living with Cancer, funded by Macmillan

During the current year we have serviced the advice needs of clients with issues from the Kendal area. The key advice needs were:

- Benefits and Tax credits
- Benefits Universal Credit
- Debt
- Employment

We continue to deliver a local telephone and digital (including virtual client appointments) advice service. Whilst this service meets the needs of many people, we need to ensure the service is accessible for everyone, especially those with more complex advice needs. We are now working on our post-Covid-19 recovery plan and have reintroduced the option of face-to-face advice either at the office or the pods based in Kendal Town Hall.

Therefore, we are applying for a grant to ensure we can continue to provide our valuable service as demands and financial pressures grow due to the accelerating increase in the cost of living. This cost-of-living crisis has started and will continue, at least throughout the forthcoming year, and will impact on individuals and households across Kendal and the surrounding area.

Our forecast for next year (2022/23) indicates a growth in the following areas:

- Benefits and Tax credits
- Debt
- Benefits, Universal Credit
- Housing

The grant will contribute to the service's general running costs:

- volunteer recruitment and training.
- general running costs of volunteers (home working/travel).
- general running costs of the service (e.g., utilities, telephone costs, stationery).
- staffing costs.

How much funding do you require in total?	£177,250.00
How much funding are you requesting from the Town Council (maximum £5,000)	£5,000.00
Have you approached other funding sources? If so, please list them and the amount you have applied for.	<p>We have approached the following</p> <p>South Lakeland District Council £80,000 awarded.</p> <p>Local Parish Councils £1,500 awarded.</p> <p>Pending</p> <p>Ulverston Town Council £1,000 awarded</p> <p>Fundraising</p> <p>We are currently organising a fundraising event.</p> <p>Target £5,000.00</p>
<p>How will your proposal benefit the people of Kendal?</p> <p>The project will benefit the people of Kendal by:</p> <ul style="list-style-type: none"> • Ensuring people have access to an holistic quality social welfare advice service, which is free, impartial, and confidential. • Ensuring people understand and know their rights and responsibilities. <p>We will achieve this by:</p> <ul style="list-style-type: none"> • Providing advice and practical support in a wide range of areas, for example, housing, employment, relationship, welfare benefits, Universal Credit and much more (advice areas which are relevant to the current cost of living crisis). • Providing practical support and help. So, for example, helping clients to complete benefits applications, such as Personal Independent Payments, which can take two hours to complete. • Providing practical support in navigating the growing number of online application processes, for example, Universal Credit (a process which for those who are not digitally minded or experience digital poverty can be a barrier to making a claim). • Providing specialist advice and casework in Money Advice, including negotiation with creditors, setting up affordable repayment plans and supporting clients to apply for a Debt Relief Order. • Providing specialist advice and casework in Welfare Benefits, especially for those living with Cancer. • Identifying and applying for financial support and charitable grants for those in poverty. • Making appropriate referrals to local foodbanks. • Accessing second tier Citizens Advice support from more complex cases to ensure accurate advice. • Access to specialist advice in areas of Housing and Employment. <p>The project will also enable us to offer a variety of volunteer opportunities. Volunteers will be given free competent based training for their chosen role. There are several benefits to volunteering. For those looking to find employment it provides valuable workplace experience and a reference. For others who</p>	

are struggling with their mental health volunteering will help to improve their wellbeing. By offering a blended advice service we can expand our volunteer base and make it more inclusive. For example, for those who may have caring commitments and therefore homeworking would be beneficial to them.

How will your proposal address the challenges of Climate Change and help Kendal reduce its carbon footprint?

Service Delivery – our delivery model of telephone and digital advice service has helped to reduce the carbon footprint of our clients as they no longer have the need to travel to our offices. We try to ensure, where possible, to address clients' issues by telephone or digital channels. This also means clients are not having to find funds to meet the cost of travel either car or public transport. For those more complex cases we will offer a face-to-face appointment.

Flexible working – because of Covid we had to introduce home working for staff and some volunteers. Going forward this will continue and will contribute to reducing our carbon footprint as less staff will be travelling each day to the office. Local staff and volunteers are encouraged to walk to work.

Office Footprint – we rent our premises across the district and have little control on the fabric of the buildings. However, we have recycling facilities in the office.

How does your proposal address the needs for diversity and equality?

Equality, diversity, and inclusion (EDI) are at the centre of what we do here at South Lakes Citizens Advice, and that of our national organisation. We believe we are all equal. We value and embrace the diversity of our clients, staff and volunteers and we work to eliminate discrimination.

We champion equality, diversity and inclusion and we work to ensure:

- our advice services will be accessible and relevant to all our diverse clients whose experiences and outcomes will be more positive.
- our advocacy services will speak up for those who face intense disadvantage, detriment, or harm to their wellbeing, and we will improve how we identify and consider those needs.
- our technology will respond to user needs and will improve access to our services, including face to face.
- our services will be designed and costed, taking account of the needs of those facing disadvantage, detriment, or harm.
- our culture will be inclusive, and we will continue to make our whole service more diverse with better equality of opportunity for all.

The grant from Kendal Town Council will enable us to meet the above objectives and ensure we continue to provide an accessible non-judgemental, empowering advice service to all and empowers the person/household.

In addition, our service will focus upon:

- **Social needs** – continuing to provide a quality advice service which is accessible to all, and which provides advice and guidance that is empowering. To support those in financial need, therefore, helping to reduce the level of indebtedness, child poverty and fuel poverty in South Lakeland.
- **Youth and Employment** – ensuring our service is open young people. We will promote our service to those aged 18 – 25 (currently an under-represented client group). We will also promote

volunteer opportunities with us targeted at young people who may be facing barriers to work. Employment is one of our core advice areas and we will continue to provide this advice to those in need of it.

- **Help for older people** – we will continue to provide an accessible service to older people. We will work with other partners to ensure an inter-agency referral system is in place to address more specific issues of loneliness and isolation.

How will you evaluate the success of your proposal?

We will evaluate the work by measuring the:

- number of clients seen.
- number of issues dealt with.
- recording the financial outcomes achieved for clients – helping to reduce the level of individual and household poverty and social exclusion.
- number of new volunteers recruited and trained.
- referrals to specialist advice, including working with clients to address their debt issues.
- referrals to specialist welfare benefits for those living with Cancer.

We will use client feedback to:

- review our service delivery model to ensure it is meeting the current and future advice needs of the community.

We will also share the advice needs and experience of South Lakeland clients with our national Citizens Advice service to support our Research and Campaign work to lobby for change, including in key areas legislation.

Bank Details – How does the name of your organisation appear on your bank account?

This is who we will transfer funds to, should your application be successful. You'll need to state the name, sort code and account number. Please note the Council cannot make payments to personal accounts.

Bank Account Name: [REDACTED]

Sort Code: [REDACTED]

Account Number: [REDACTED]

Please include the following documents with your application

- **Constitution of your organisation**
- **Last accounts and most recent bank statements**
-

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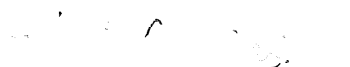

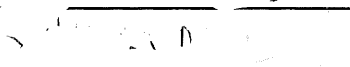

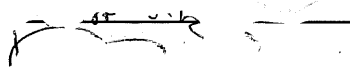

Please include the following documents with your application

- Constitution of your organisation
- Last accounts and most recent bank statements

Declaration

- I/we understand that grant money from Kendal Town Council must be used for the agreed purpose.
- I/we will abide by the conditions of funding.

Please note that we require three signatures in order to present your application to Committee.

Signature		Name		Position	CHAIR
Signature		Name		Position	Treasurer/Instee
Signature		Name		Position	C. O.

Please return completed forms by post: Kendal Town Council, Town Hall, Kendal, LA9 4ED. Email: office@kendaltowncouncil.gov.uk
 Form ref KTC CFP1/22