

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



7 February 2022

To Members of the Christmas Lights and Festivals Committee

Cllr Shirley Evans (Chair)	Cllr Helen Ladhams (Vice Chair)
Cllr Tina Perkins	Cllr Richard Sutton
Cllr Adam Edwards	Cllr Kate Simpson

You are summoned to attend a meeting of Kendal Town Council Christmas Lights & Festivals Committee on Monday 14 February at 7.00pm, in the Town Hall, Highgate, Kendal.

Distributed to other members of the Council for information only.

Yours faithfully

A handwritten signature in black ink, appearing to be 'CB' followed by a flourish.

Chris Bagshaw
Town Clerk

AGENDA

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of local government act 1972, s85.

2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes from the Last Meeting

To receive the minutes of the meeting on 14th November and affirm them as a true record.

5. Christmas Lights Display 2021

To receive an update on the Christmas Lights Display.

6. Christmas 2022

To forward plan for Christmas 2022 and agree a date for the switch on event.

7. Queen's Platinum Jubilee

To consider any actions required for the Committee to mark the Queen's Platinum Jubilee in June 2022.

8. Grant Applications

To consider new grant applications, the current Grants budget and make any necessary decisions or recommendations. (*See attached*)

8. Budget Monitor 2021-22

To consider the current year budget and make any necessary recommendations (see attached).

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Minutes of the meeting of the Christmas Lights and Festivals held on Monday, 15 November 2021 at 7.00pm via Zoom.

Cllr A Edwards	Apologies		Cllr T Perkins	Present
Cllr S Evans (chair)	Present		Cllr K Simpson	Present
Cllr H Ladhams	Present		Cllr R Sutton	Present

In attendance: Council Services Officer's (Janine Holt), Town Clerk (Chris Bagshaw), Democratic Services Assistant (Ian Gordon).

C24/21/22 Apologies

Councillors Edwards apologies were submitted and accepted.

C25/21/22 Declarations of Interest

Councillor Sutton declared a non-pecuniary interest in the grant application from Kendal Walking Festival.

C26/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

C27/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 9 August 2021

Resolved: To accept them as a true record.

C28/21/22 Christmas Lights Display

The Committee received an update from the Council Service's Officer on new lights fitted at various locations. The Christmas Tree is being delivered next week and will be decorated before the switch on event. All permits are in place.

C29/21/22 Christmas Film

Council Services Officer provided an update on production of a Christmas Film. Unfortunately, it is unlikely that this can go ahead because of insufficient time to organise this with Kendal College.

Resolved: To start the planning process earlier and speak to Kendal Torchlight and investigate if the Town Council can draw on their expertise.

C30/21/22 Infrastructure Report

The Committee considered the infrastructure report especially the survey conducted by Christmas Plus. All category 1 and 2 work identified at the last meeting has been completed. Christmas Plus would have liked to fit a socket next to the location of the Christmas Tree but County permission could not be achieved in time. In addition, the socket cover by the Ring of Bells must be replaced and this will be done as soon as the item is delivered. The cost of categories 1 and 2 work is £8,119 + VAT.

C31/21/22 Switch on Event 27 November 2021

Planning completed for the switch event. Volunteers from amongst the Councillors are needed to run the mulled wine stall. The Chair agreed to email all Town Councillors asking for volunteers. Quote for staging and microphones is £1,500. Risk assessment being carried out by Flo McMahon.

Resolved: To accept the quote of £1,500 for staging and audio.

C32/21/22 Grant Applications

The Committee considered two grant applications from Kendal Walking Festival and Kendal Cycling Festival.

Resolved: To make a grant of £1,500 for the 2022 Walking Festival.

Resolved: To make a grant of £500 to the Kendal Cycling Festival.

C33/21/22 Budget Monitor

The Committee received the Christmas Lights & Festivals Budget.

Resolved: To note the report.

C34/21/22 Budget 2022-23

Clerk presented a draft budget. The Committee felt there were opportunities to expand the activity of the Town Council enabling further festivals.

Resolved: To approve the budget and increase the Festival Grants from £30,000 to £35,000 with the additional £5,000 being earmarked to produce a promotional film.

The meeting closed at 8.15pm

KENDAL TOWN COUNCIL

Festival Grant Application Form 2022/23

Please check before sending:

Is your festival based in Kendal? Y

Have you read the grants criteria? Y

Have you attached a copy of your latest audited accounts? Y

(No application will be considered without a copy of your latest audited accounts)

If you have any queries then please contact us on: 01539 793490 or e-mail:office@kendatowncouncil.gov.uk.

Please note: Information which you provide in this application will be considered in an open meeting of the Christmas Lights and Festivals Committee and is therefore in the public domain.

Name of your organisation: Cumbria Festival Chorus	
Correspondent (and position): Janet Fallon LLB (Hons) - Trustee/Volunteer	
Address: 20 Oversands View, Grange over Sands, Cumbria LA11 7BW	
Daytime Telephone:07771 538465	E-mail:janetfallon2@gmail.com

1. Please tell us about your organisation:

Cumbria Festival Chorus is a large-scale, county-wide choir drawn from all communities in Cumbria and beyond. Our events are open without audition to all enthusiastic singers committed to developing the rich heritage of the British choral tradition.

Our aims are:

- to encourage young people to continue an interest in choral singing after leaving school
- to provide a platform for young soloists and instrumentalists to make great music
- to widen and explore the repertoire of larger-scale choral and orchestral music
- to encourage new ways of presenting choral music so that it is accessible

Our programme includes:

- choral workshops
- training days for choral singing and conducting
- a major choral festival weekend in the same year as the historic Mary Wakefield Festival
- collaboration with other music events through the sharing of resources and expertise

Our organising committee is entirely voluntary and has many years' experience of planning large choral events. We have no paid staff and our funding relies on subscriptions, sponsorship and funds from grant-making bodies.

2. Briefly describe the festival you want funding for:

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A Vaughan Williams Anniversary Concert Performance on 9th July 2022 to promote and develop the aims of Cumbria Festival Chorus in the production and performance of choral music whilst encouraging young people to sing.

The funding will help us finance a large scale choral event marking 150 years since the birth of Ralph Vaughan Williams. We plan to perform his great Sea Symphony, using a chorus of 80-100 voices and full orchestra of 42 players. Also we shall perform his "Benedicite" using similar forces, and a solo work, The Lark Ascending for violin.

Total cost of festival	£19,775	Amount requested	£1,500
Funds received to date	£0	Funds pledged to date	£0

3. Why do you need this grant and how will the people of Kendal benefit?

The cost of such a performance, in addition to the rehearsal period of 12 weeks, are considerable (please see the accompanying budget). In addition, the usual concert venue, Kendal Parish Church, which we have used in the past 20 years for such events is now out-of-use to us, as Flood Defence Work has entirely taken up the car park and approach, so there is no access for the chorus, orchestra or audience. We therefore have to hire Kendal Leisure Centre for the performance, and to pay for the erection of staging, which greatly increases the cost of the performance itself.

It is anticipated that the health and well being of up to 500 people will benefit from the enjoyment of the performance – the choral Members, Orchestra, Soloists and audience.

4. Please provide any other information in support of your application.

We are already recruiting chorus members from around the county and further afield who are keen to return to singing after Covid restrictions and especially to perform the much-loved pieces by Vaughan Williams. The orchestral players have already been booked, and are eager to take part, as are the soloists. We have Sarah Fox from Giggleswick who has established herself as one of the leading soprano soloists of her generation and Roderick Williams, CFC's patron, who is an internationally renowned baritone.

5. What other sources of funding have already been raised or promised?

None to date – we have applied for grants to:

Cumbria Community Foundation
Harold Hyam Wingate Foundation
The D'Oyly Carte Charitable Trust
The Leche Trust
The Hadfield Trust
Marchus Trust

in addition to individual donors and sponsors. No decisions or pledges have been made to date.

6. How do you propose to evaluate that the festival has been a success?

The involvement and enjoyment of choir members and the orchestra in rehearsing and performing the great work of Vaughan Williams and the opportunity for the large audience to hear and appreciate these works, will greatly benefit the health and well being of both the performers and the audience.

Audience evaluation cards will be placed on seats.

Critical analysis by reviewer for the local papers.

7. Please provide a copy of your latest audited accounts with your application.

Enclosed herewith.

Signed:**Date:** 27th January 2022

Grants are paid, net of VAT, directly to organisations' bank accounts, so we will need the following details from you:

Organisation's Account Name...Cumbria Festival Chorus

Sort Code: 01-04 -66 Account Number: 80144535

Completed applications should be sent to:

janine@kendaltowncouncil.gov.uk

Janine Holt, Council Services Officer
Kendal Town Council
Town Hall
KENDAL
Cumbria LA9 4DL
Tel: 01539 793495

Income/Exp

EXPENDITURE	Budget	Additional Funding	Actual Exp April - Dec	Remaining Budget	Projected Yr. Exp
CHRISTMAS LIGHTS & FESTIVALS					
Christmas Lights & Installation/Storage	£17,175				
Ormrod - Christmas Banner			£150		
Christmas Plus - Installation & Equip			£11,500		
Christmas Plus - Storm Damage Repair			£1,847		
Nigel Robinson - 2nd Christmas Tree			£225		
				£3,453	£17,175
Infrastructure Development & Maint	£10,000			£1,266	£10,000
The Sign Man - Boundary Boards			£120		
Christmas Plus - Repairs/replacements			£354		
C Plus - Electrical Survey			£384		
Call Out Charge Banner			£132		
Electrical Work			£7,744		
Christmas Electricity	£675			£675	£675
Christmas Switch On	£3,000		£1,552	£1,448	£3,000
Bunting - Christmas Plus	£1,200		£982	£218	£1,200
Festival Grants	£35,000			£11,000	£24,000
Kendal Torchlight			£5,000		
Comic Art			£5,000		
Kendal Mountain Festival			£5,000		
Mary Wakefield Festival			£500		
Kendal Wool Gathering			£1,500		
Unity Festival			£1,500		
Christmas Tree Festival			£500		
Cumbria Festival Chorus			£1,000		
Cumbria Opera Festival			£1,000		
Kendal Poetry Festival			£1,500		
Whisky Festival			£500		
Walking Festival			£500		
Eskfest			£500		
(note this was the agreed FG from 2020/21)					
Total Christmas & Festivals	£67,050		£48,990	£18,060	£56,050