

# KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of  
Kendal Town Council  
held on Monday, 6<sup>th</sup> July 2020 at 7.30 p.m.  
(Via Teleconferencing)**

**PRESENT** The Mayor (Councillor A Finch) in the Chair;  
Councillors G Vincent, G Cook, J Brook, G Archibald, S Coleman, S  
Evans, G Tirvengadam, A Blackman, C Hogg, R Hogg, R Sutton, D  
Rathbone (Deputy Mayor), J Cornthwaite, J Dunlop, A Edwards, P  
Gibson, E Hennessy, H Ladhams, D Miles, M Miles, C Rowley and T  
Becker

**APOLOGIES** Councillors S Long and C Hardy

**OFFICERS** J Lomax (Treasurer) and N King (Council Secretary)

**111/20/21 PUBLIC PARTICIPATION**

None.

**112/20/21 DECLARATIONS OF INTEREST**

None.

**113/20/21 MINUTES OF COUNCIL MEETING HELD ON 1<sup>ST</sup> JUNE 2020**

Members considered the minutes of the meeting of full Council held on  
1<sup>st</sup> June 2020.

Councillor Coleman proposed that the minutes be approved as a correct  
record and signed by the Chair. This was seconded by Councillor  
Ladhams and carried unanimously.

Councillor Brook referred to minute 019/20/21 relating to KTC Flood  
Relief Scheme Working Group and proposed the following amendments:

- That reference be made to item 9.1 on the agenda for the meeting  
held on 1<sup>st</sup> June.
- The minutes mention Councillor Cornthwaite submitting a paper, this  
should in fact be Councillor Brook.
- The resolution should clarify that the funding commitment for the  
Kendal Flood Relief Scheme was always £150k, but clarification was  
needed that 2 payments of £40k for the financial years 2022/23 and  
2023/24 is required to achieve that amount.

These amendments were seconded by Councillor C Hogg and carried  
unanimously.

Councillor Rathbone commented that it was stated in the previous two  
sets of Planning Committee minutes that this item would be presented to  
Council.

**RESOLVED** that the minutes of the Council meeting held on 1<sup>st</sup> June 2020 be  
approved as a correct record, subject to the amendments discussed,

and signed by the Chairman.

**114/20/21 MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor advised that he had undertaken a video opening for the Unity Festival. There are currently no further events in the Mayor's calendar.

**115/20/21 MANAGEMENT COMMITTEE**

The minutes of the Management Committee meeting held on 15<sup>th</sup> June 2020 were presented by Councillor Coleman who proposed that they be approved as a correct record. This was seconded by Councillor Blackman and carried unanimously.

Councillor Evans highlighted minute 068/20/21, Christmas Lights & Festivals. She clarified that the Christmas tree referred to as being installed for testing was a solar powered tree that had been put up by the Halifax to test its suitability. It had proved unsuitable and had now been removed.

**RESOLVED** That the minutes of the Management Committee meeting held on 15<sup>th</sup> June 2020 be approved as a correct record of the meeting.

**116/20/21 PLANNING COMMITTEE**

The minutes of the Planning Committee meetings held on 1<sup>st</sup> and 15<sup>th</sup> June 2020 were presented by Councillor Rathbone who asked Council to receive these minutes.

Councillor Rathbone informed Councillors that the Planning Committee had discussed their response to initial comments on the SLDC Local Plan at their meeting this evening. A response will be issued to SLDC in the next few days requesting that a holistic approach be taken to the Local Plan, linking in various aspects together. Committee would also request that the doughnut approach to planning and local towns be taken moving forwards.

Councillor Coleman asked whether SLDC planning applications have been delayed due to the pandemic. Councillor Brook was under the impression that most applications were progressing normally. Councillor Rathbone commented that the only delay might have been if a difficult site visit was required, but thought site visits were being resumed this week.

**RESOLVED** That the minutes of the Planning Committee meeting held on 1<sup>st</sup> and 15<sup>th</sup> June 2020 be received.

**117/20/21 KENDAL IN BLOOM COMMITTEE**

The minutes of the Kendal in Bloom Committee meeting held on 8<sup>th</sup> June 2020 were presented by Councillor Blackman who proposed that they be approved as a correct record. This was seconded by Councillor Sutton and carried unanimously.

**RESOLVED** That the minutes of the Kendal in Bloom Committee meeting held on 8<sup>th</sup> June 2020 be approved as a correct record of the meeting.

**118/20/21 OUTSIDE BODIES – REPORTS FROM COUNCILLORS**

Councillor Sutton presented an update from the Integrated Care Community (ICC) Newsletter. The new office for ICC will be called the Ferguson Centre and is located below Captain French Surgery. A planned opening event has had to be postponed for the time being.

Many independent pharmacies are now offering “safe spaces” for people in some kind of crisis.

**FINANCIAL MATTERS****119/20/21 (a) Bank Payments Schedule: May 2020**

The Town Treasurer presented the Bank Payments Schedule for May 2020. It was proposed by Councillor Coleman that the Bank Payments Schedule for May 2020 be approved. This was seconded by Councillor Dunlop and carried unanimously.

**RESOLVED** That the Bank Payments Schedule for May 2020 be approved.

**120/20/21 (b) Invoices over £3,000**

The Treasurer reported that the following invoices over £3,000 require approval as follows:

- SLDC – street lighting repairs, maintenance and energy and parish election - £4,643.59 (no VAT).

Councillor Finch proposed that this invoice be paid. This was seconded by Councillor Cornthwaite and carried with 4 abstentions.

- Festival grants – Kendal Torchlight, Lakes Arts Festival and Kendal Mountain Festival – £5k each.

Councillor Coleman proposed that these grants be paid. This was seconded by Councillor C Hogg and carried unanimously.

**RESOLVED** That payment of the invoice over £3,000 and festival grants of £5,000 be approved.

**121/20/21 EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman and seconded by Councillor Evans to move into Part II, this was carried unanimously.

**RESOLVED** That the press and public be excluded for the following items of business.

**Part II**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

- Information relating to the financial or business affairs of any particular person (including the authority holding that information)  
*[Paragraph 3]*

**122/20/21 FINANCIAL OR BUSINESS AFFAIRS [Paragraph 3]**

Members were informed of advice received from KTC's IT consultants. The current mail server platform is being retired on 1<sup>st</sup> August and will no longer receive Microsoft updates which would leave KTC vulnerable to security breaches. It is therefore necessary to migrate to a new host. A recommendation has also been made to upgrade to Windows 365 as this cloud system will enable seamless working either in the office or remotely. The current system is not adequate for extensive remote working. This would also make it possible to use Microsoft Teams rather than Zoom for remote meetings. Councillor Coleman proposed the upgrade proceed to ensure continuity of business and reduce the risk of security breaches.

Councillor Vincent commented on the short notice given. Councillor Coleman replied that he had himself only been made aware of the situation 2-3 weeks ago. It was agreed to ask the IT Consultants when this had been brought to the attention of KTC and express disappointment at not being informed sooner. Councillor Cornthwaite referred to recent attempted email hacks and stated this work needed to proceed to ensure security.

The necessary budget was queried by Councillor Blackman. The Treasurer advised that although funds are available, the IT budget will be overspent this financial year. She added that the proposal put forward by the IT Consultants, if approved, should result in less uncertainty of expenditure in future years.

It was suggested by Councillor Edwards that the IT Consultants be invited to make a presentation at a future Council meeting. Councillor Coleman commented that a support package was proposed which should improve the IT situation in the future.

The proposal was seconded by Councillor C Hogg and carried unanimously.

**RESOLVED** That the IT upgrade be approved.

**123/20/21 READMISSION OF PRESS & PUBLIC**

It was proposed by Councillor Coleman to move out of Part II and re-admit the press and public. This was seconded by Councillor Evans and agreed unanimously.

**RESOLVED** that the press and public be re-admitted for the remainder of the meeting.

The meeting ended at 8.23 p.m.

Signature .....

Date .....