

KENDAL TOWN COUNCIL

**Minutes of the proceedings at a meeting of
Kendal Town Council
held on Monday, 4th January 2021 at 7.30 p.m.
(Via Zoom)**

PRESENT The Mayor (Councillor A Finch) in the Chair;
Councillors G Vincent, G Cook, J Brook, G Archibald, S Coleman, S Evans, M Severn, G Tirvengadam, A Blackman, C Hogg, R Hogg, R Sutton, J Owen, D Rathbone (Deputy Mayor), J Cornthwaite, J Dunlop, A Edwards, P Gibson, E Hennessy, H Ladhams, S Long, D Miles, M Miles, C Rowley, T Perkins and K Simpson

Also in attendance: Mr J Rushworth (Local Democracy Reporter)

APOLOGIES Councillor C Hardy

OFFICERS C Bagshaw (Town Clerk) and N King (Council Secretary)

515/20/21 PUBLIC PARTICIPATION
None

516/20/21 DECLARATIONS OF INTEREST

Councillors C Hogg, Cook and Evans declared an interest in item 8.1 (20mph) as CCC Councillors.

517/20/21 EXCLUSION OF PRESS AND PUBLIC (PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960)

None.

518/20/21 MINUTES OF COUNCIL MEETINGS HELD ON 23RD NOVEMBER 2020 (BUDGET) AND 7TH DECEMBER 2020

Members considered the minutes of the meetings of the full Council held on 23rd November 2020 (Budget) and 7th December 2020.

Minutes of Meeting held 23rd November 2020:

Minute 438/20/21 – Grant Applications 2021/22

Councillor Brook referred to resolved items 2 and 3. He recalled grants of £2,500 each for Manna House and Outside-In being approved, not £5,000 each as stated in the minutes. This was confirmed and Members agreed to the minutes being corrected.

Councillor Archibald queried whether application forms for bids from the £10k Covid related fund had been distributed. The Town Clerk advised this item of work had yet to be expedited, he would aim to issue these by the end of the current week. Councillor C Hogg asked how people are being made aware of the fund. The Town Clerk advised that a Press Release would be issued and advertised through as many channels as possible. A general discussion ensued regarding timescales and procedure. Council had previously resolved to delegate the decision making process to the Audit, Grants & Charities Committee at their

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meeting on 25th January. It was suggested that the timescale for response by applicants may need to be reduced from 6-8 weeks to 4 weeks. Councillor Dunlop stressed it was essential the matter can be discussed at the next Audit, Grants & Charities Committee. It was suggested that an ad hoc meeting be scheduled for early February to discuss applications received.

It was proposed by Councillor Finch that the authority previously granted at the Budget Council meeting on 23rd November 2020 to the Audit, Grants & Charities Committee still stands. The Chair of the Audit, Grants and Charities Committee will arrange an ad hoc meeting for early February in order to discuss grant applications. This was seconded by Councillor Owen and carried with 2 abstentions.

Minutes of Meeting held 7th December 2020:

Minute 467/20/21 – Kendal Climate Change Citizen’s Jury

Councillor Blackman was stated as suggesting “some urgency in the budget setting”. He clarified the point he made was some urgency in setting budget in terms of projects coming forward from the Jury, which would have an impact on the budget for 2021/22. Knowledge of these projects is clearly needed in order to set the budgets for next year. Minutes to be amended accordingly.

Councillor Coleman proposed that the minutes be approved as a correct record, subject to the amendments agreed, and signed by the Chair. This was seconded by Councillor C Hogg and carried with one abstention.

RESOLVED

1. that the minutes of the Council meetings held on 23rd November 2020 (Budget) and 7th December 2020 be approved as a correct record, subject to the amendments agreed, and signed by the Chairman.
2. that the authority previously granted to the Audit, Grants & Charities Committee in respect of bid applications for the Covid Related Fund still stands. The Chair of the Audit, Grants and Charities Committee to arrange an ad hoc meeting for early February to discuss applications.

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MAYOR’S COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor highlighted the following events attended:

- Dementia Group at the Parish Church
- Waste into Wellbeing event at Hallgarth
- Midnight Mass at the Parish Church
- Help on Christmas Day distributing Christmas lunches to those in need.

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PROVISIONAL SCHEDULE OF MEETINGS JAN-JUL 2021

The Town Clerk presented the proposed schedule of Meetings for January to July 2021. A request was noted to reschedule the Environment & Highways Committee meeting on 4th May 2021 as this is close to elections. Town Clerk to action.

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Councillor Archibald had reservations regarding the move to bi-monthly Council and Management Committee meetings and queried when this had been agreed. Councillor Coleman understood it had previously been agreed by the Management Committee and subsequently Full Council. Changes to Standing Orders are required to facilitate the change and are currently being discussed by the Management Committee. This should be presented to Council at the February meeting.

RESOLVED Town Clerk to reschedule the meeting of the Environment & Highways Committee on 4th May 2021.

521/20/21 MANAGEMENT COMMITTEE

The minutes of the Management Committee meeting held on 21st December 2020 were presented by Councillor Coleman who proposed that they be received. This was seconded by Councillor Cook and carried unanimously.

RESOLVED That the minutes of the Management Committee meeting held on 21st December 2020 be received.

Councillor Coleman then presented the following recommendation of the Committee:

522/20/21 Human Resources and Health and Safety Advice (Minute 505/20/21)
To consider the following recommendation of the Management Committee:
“That Council does not renew its subscription to Moorepay and any saving be redirected towards staff training”.

It was proposed by Councillor Coleman to approve the recommendation, seconded by Councillor Blackman and carried.

RESOLVED That Council does not renew its subscription to Moorepay. Any saving to be redirected towards staff training.

523/20/21 ENVIRONMENT & HIGHWAYS COMMITTEE

The minutes of the Environment & Highways Committee meeting held on 30th November 2020 were presented by Councillor Owen who proposed that they be received.

RESOLVED That the minutes of the Environment & Highways Committee meeting held on 30th November 2020 be received.

Councillor Owen then presented the following recommendations of the Committee:

524/20/21 20mph (Minute 446/20/21)
To consider the following recommendation of the Environment & Highways Committee:
“That Committee’s preference is for Full Council to support a 20mph limit across the whole town. Should that not be agreed Committee would support the second option of the majority of town”.

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Councillor Owen briefed Council on the discussions held by the Environment & Highways Committee. He presented slides which outlined consultants' findings and the view of the Committee.

Costings were discussed, with a 'signs only' approach of £43k and 'full town with elements of traffic calming' of £820k. In the case of 'signs only' approach, the Environment & Highways Committee considered that more would be required for consulting and communications.

Councillor Coleman fully supported the town wide approach.

Councillor Severn queried the legal position with regard to enforcement with either option. Councillor Owen advised the 20mph would be a mandatory limit. Councillor Gibson stated the 20mph limit had been in place on Queens Road for some time now and there is no enforcement.

Further clarification of the proposal was requested by Councillor Archibald. He stated that he was not in favour of speed bumps as a traffic calming measure. Councillor Owen said that the view of the Committee is to push for town only, if this requires traffic calming in liaison with Highways, then that should be pursued. He added that guidance suggests a speed only approach only works with speeds over 24mph. The best practice is to introduce physical traffic calming measures, the least popular being speed bumps. Sections of narrowing is one measure under consideration.

The cost comparison between the whole town option and excluding arterial roads was questioned by Councillor Tirvengadam. Councillor Owen advised these figures had been taken direct from the Consultant's report. A general discussion regarding costs ensued. Councillor Severn asked where it was envisioned £800k would come from. Councillor Owen said no assumption regarding co-investment had been made at this stage. Councillor Rowley stressed the need to emphasise the benefits of the scheme which included getting around town more efficiently and rapidly.

Councillor Brook spoke about the involvement of Kendal Vision, the Kendal Corridor and the Local Cycling and Walking Infrastructure Plan (LCWIP). He expressed his view that the scheme presented an exciting vision for the future of the town and KTC should be putting its full weight and support behind it.

At this point Councillor Owen proposed the following motion to Council: "KTC wishes to work with CCC to implement a town-wide 20mph speed limit".

This was seconded by Councillor Hennessy and carried with 5 abstentions.

RESOLVED That Council agree to the motion that "KTC wishes to work with CCC to implement a town-wide 20mph speed limit".

525/20/21 **Development Fund Proposals** (Minute 447/20/21)
To consider the following recommendation of the Environment & Highways Committee:

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“That the full package of development fund bids, minus the two biodiversity projects, be recommended to Full Council”.

Councillor Owen informed Members of Councillor Archibald’s views regarding the level of ambition. Councillor Owen will contact Members of the Environment & Highways Committee regarding an increase in this budget item.

Councillor Archibald referred to the resolution that the two biodiversity projects be moved to the biodiversity pot. He requested clarification that these projects have been agreed. It was confirmed these will be funded from the remainder of the biodiversity fund from this year’s budget and are therefore agreed.

It was requested by Councillor C Hogg that a full list of the recommendations being made are clearly stated in the resolution in future.

Council noted the recommendation for development fund bids. This will be discussed in full at the Council meeting in February.

526/20/21 PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 7th and 21st December 2020 were presented by Councillor Rathbone who asked Council to receive these minutes.

Council’s attention was drawn to proposals by McCarthy & Stone for retirement properties, the development of Land off Brigsteer Road and a Traffic Regulation Order on Milnthorpe Road.

RESOLVED That the minutes of the Planning Committee meetings held on 7th and 21st December 2020 be received.

527/20/21 ALLOTMENTS COMMITTEE

The minutes of the Allotments Committee meeting held on 14th December 2020 were presented by Councillor Finch who proposed that they be received. This was seconded by Councillor Coleman and carried unanimously.

RESOLVED That the minutes of the Allotments Committee meeting held on 14th December 2020 be received.

528/20/21 OUTSIDE BODIES – REPORTS FROM COUNCILLORS

Integrated Care Community – Cllr Sutton

Councillor Sutton presented a report following a meeting held on 19th November. He highlighted the CCG Winter Wellbeing project for the mental health of young people and the Meals on Wheels project which is going well.

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Lakes Line Rail User Group (LLRUG) – Cllr Coleman

Councillor Coleman presented a report following attendance at a meeting of the Lakes Line Rail User Group on 20th November. He advised that KTC need to consider how they work with LDNPA on marketing plans to encourage rail travel post Covid. Councillors Severn and C Hogg expressed their support.

Councillor R Hogg commented that the cost of parking at Oxenholme Station is an issue. Councillor Coleman will feedback to the Group.

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FINANCIAL MATTERS

(a) Bank Payments Schedule: November 2020

The Town Clerk presented the Bank Payments Schedule for November 2020. It was proposed by Councillor Coleman that the Bank Payments Schedule for November 2020 be approved. This was seconded by Councillor Owen and carried unanimously.

RESOLVED

That the Bank Payments Schedule for November 2020 be approved.

(b) Invoices over £3,000

The Town Clerk reported that there were two invoices over £3,000 which required approval as follows:

- Continental Landscapes – £4,157.00 plus VAT, total £4,988.40. Supply and planting of spring bedding and compost.
- Christmas Plus - £7,525.00 plus VAT, plus £360.00 in respect of Wildman Street – total £9462.00

It was proposed that the invoices over £3,000 be approved. This was seconded by Councillor Sutton and carried.

RESOLVED

That payment of the invoices of £3,000 be approved.

The meeting ended at 9.00 p.m.

Signature

Date