

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



28 February 2022

Dear Councillor,

You are summoned to attend a meeting of the Council commencing at **7.30pm** on **Monday, 7 March 2022**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A B' followed by a long horizontal stroke.

Chris Bagshaw
Town Clerk

AGENDA

Roll Call

The Clerk will take a roll call of council members present.

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

Presentations

To receive presentations from

- 1) Kendal Community Theatre
- 2) Clean up the River Kent

Police Report

To receive a report from Cumbria Constabulary.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.

3. Exclusion Of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded. It is likely that this will be applied to Item 9 on the agenda, because the award process is confidential until a winner is proclaimed.

4. Minutes of Last Meeting

To receive the minutes of the meeting held on 17 January 2022 and affirm them as a true record (see attached).

5. Mayor's Communications and Announcements

To receive a report from the Mayor on his recent activities and to hear any announcements.

6. Minutes from Committees

To receive the draft minutes from the following Committees (may be received en bloc, see attached).

- a) Management Committee meetings on 7 February 2022.
- b) Planning Committee meetings on 24 January, 7 February and 21 February 2022
- c) Environment and Highways Committee on 24 January 2022
- d) Audit, Grants and Charities Committee 31 January 2022
- e) Christmas Lights & Festivals on 14 February 2022
- f) Mayoralty and Arts Committee on 21 February 2022
- g) Kendal in Bloom Committee meeting on 18 January 2022

7. Scheduling of additional meeting of the Full Council

To consider a proposal from the Audit, Grants and Charities Committee that the Council holds an additional meeting in April.

8. Representation On Outside Bodies

To receive reports from the following representatives on outside bodies (see attached):

- a) Brewery Arts Trust
- b) Lancaster Canal Regeneration Partnership

9. Notice of Motion

To consider the following motion from Cllrs Tirvengadam and Rathbone.

Kendal Town Council as an Anti-Racism Council

(see attached)

10. Kendal Futures

To receive a report from Kendal Futures on the delivery plans for the Kendal Vision.

11. Schedule of Payments and Budget Report

To note the schedule of payments for December 2021 and January 2022 and Budget Report.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the Meeting of Kendal Town Council held on Monday, 17 January 2022 at 7.30pm at the Town Hall, Highgate, Kendal.

G Archibald	Present	R Hogg	Apologies
A Blackman	Present	H Ladhams	Present
J Brook	Present	S Long	Apologies
S Coleman	Present	D Miles	Apologies
G Cook	Present	T Perkins	Present
J Cornthwaite	Present	D Rathbone (Mayor)	Apologies
J Dunlop (Vice Chair)	Present	C Rowley	Present
A Edwards	Apologies	M Severn	Present
S Evans	Present	K Simpson	Present
A Finch	Apologies	R Sutton	Apologies
P Gibson	Present	K Teasdale	Present
C Hardy	Apologies	G Tirvengadam	Present
E Hennessy	Present	G Vincent	Present
C Hogg	Apologies	P Walker	Present

In attendance: Town Clerk (Chris Bagshaw) and Democratic Services Assistant (Ian Gordon), James Wood of Bro Room.

A presentation was made by James Wood of Bro Room related to men's wellbeing in Kendal. They are a men's peer support group who meet every Wednesday. The scheme started in November 2021 and is open to all men.

No police report was available as no police representative attended.

46/21/22 Apologies

Apologies were received and accepted from Cllrs A Edwards, A Finch, C Hardy, R Hogg, C Hogg, S Long, D Miles, D Rathbone, and R Sutton.

47/21/22 Declarations of Interest

None

48/21/22 Exclusion of Press and Public

The Council considered whether there were any agenda items during consideration of which the press and public should be excluded.

Resolved: To exclude the Press and Public from agenda item 11, on the grounds of commercial confidentiality.

49/21/22 Minutes of the Last Meeting

The Council received the minutes of the meeting held on 1 November 2021. Cllr Blackman's name was incorrectly spelled in minute 39/21/22

Resolved: Subject to the correction of minute 39/21/22, to accept the minutes as a true record.

50/21/22 Mayor's Communications. The Mayor submitted his report of activities for the period November and December 2021. A Councillor asked that more could be done on the Council's Facebook page.

Resolved: To note the report

51/21/22 Minutes from Committees

The Council considered and received the following minutes:

- a) Management Committee meetings on 6 December and 10 January 2022.
- b) Planning Committee meetings on 22 November, 6 & 20 December
- c) Environment and Highways Committee on 8 November
- d) Allotments Committee on 29 November
- e) Christmas Lights & Festivals on 15 November

The Chair of Christmas Lights & Festivals wished to thank officers and contractors for their work in ensuring the town's Christmas Lights and Christmas Tree were installed effectively, especially noting the efforts made following Storm Arwen to restore areas damaged.

Resolved: To receive the minutes from committees.

53/21/22 Representations on Outside Bodies.

The committee received reports from the following:

- a) Brewery Arts Trust – Councillor R Sutton
- b) Integrated Care Community Group – Councillor R Sutton
- c) Lakes Line Rail User Group (LLRUG) – Councillor S Coleman

Councillors sought clarity on the funding from the Town Council to Brewery Arts. The Clerk reported that this had formed part of a long-term project supporting Brewery Arts.

Resolved: To receive the reports.

54/21/22 Schedule of Payments and Budget Report

The Council noted the schedule of payments for August & September 2021. In particular, attention was drawn to the invoice from Christmas Plus which required approval from Full Council.

A Councillor asked for clarity for the newly created website promoting zero carbon. The Chair of E&H confirmed that this was a new initiative, forming part of a larger strategy to be promoted widely, including social media.

Resolved: To approve payment of the invoice from Christmas Plus and to receive the report.

55/21/22 Budget and Precept 2022-23

The Council considered the proposed budget and precept 2022-23.

Councillors sought reassurance that the proposed budget covered the forthcoming plans for improvements to Kirkbarrow. The payment schedule for the EA flood scheme was queried.

Resolved: To accept the attached proposed budget and precept demand appended to these minutes.

The following item was considered following a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960, due to the sensitive commercial context of the item.

56/21/22 Land Purchase

The Council considered an item relating to the purchase of a piece of land. The minute contains commercially confidential information which will remain on file.

The meeting closed at 9.10pm

Kendal Town Council

Full Council 17 January 2022

Budget Summary 2022-23

Expenditure	21-22	est outturn	22-23	% of previous
Management	324,926	317,265	338,027	104%
Wainwright	320	500	250	78%
Audit Grants and Charities	51,000	50,500	41,000	80%
Mayoralty & Arts	18,650	14,700	20,050	108%
Christmas Lights and Festivals	67,050	59,675	63,000	94%
Kendal in Bloom	30,200	30,200	30,200	100%
E&H Revenue	15,517	21,667	11,901	77%
E&H Development	73,500	34,500	78,000	106%
Allotments	25,301	22,840	53,700	212%
Planning	35,000	35,000	40,000	114%
Additional staffing	-	0	24,000	-
Total	641,464	586,847	700,128	109%
Income				
Allotment Rent	21,184		21,500	101%
Bank interest	200		300	150%
CiL Funding	14,325		30,000	209%
Grants and other income	1,820		10,000	549%
Council Tax Support Grant	33,347		34,147	102%
Precept	460,812		502,285	109%
Total income	531,688		598,232	113%
From reserves	109,776	55,159	101,896	93%
Council Tax Base	10430.64		10730.14	103%

multiplier
109%

How much will it cost Council Tax payers?

	21-22 per year	22-23 per year	pence per week
Band A	29.45	31.21	0.03
Band B	34.36	36.41	0.04
Band C	39.27	41.61	0.04
Band D	44.18	46.81	0.05
Band E	54.00	57.21	0.06
Band F	63.81	67.62	0.07



Agenda Report

Committee: <i>Full Council</i>	Meeting Date: <i>7th March 2022</i>
From: <i>Mayor</i>	Agenda No 5
Description: <i>Mayor's Communications and Announcements</i>	

Summary: *Diary of events attended by the Mayor between January and February 2022*

1. 9th January. The Mayor attended a launch for CAP's Kendal's Debit Centre (Christians Against Poverty- Mayoral Charity) at St Thomas' Church.
2. 3rd February. The Mayor met with participants who got together to mark World Interfaith Harmony Week in the Mayor's Parlour.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Management Committee held on Monday, 7 February 2022 at 7.30pm at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Present	Cllr G Archibald Deputising for Cllr A Finch	Present
Cllr S Coleman (Chair)	Present	Cllr S Long	Present
Cllr G Cook (Vice Chair)	Present	Cllr E Hennessy	Present
Cllr J Dunlop	Present	Cllr D Rathbone	Present
Cllr S Evans	Present	Cllr G Tirvengadam	Present
Cllr H Ladhams	Apologies*	Cllr A Finch	Apologies

* Whilst submitting her apologies in accordance with the requirements of the Local Government Act, 1972, Cllr Ladhams attended the meeting via a Zoom link

In attendance: Chris Bagshaw (Town Clerk) and Helen Moriarty (Project Manager)

M63/21/22 Apologies

Apologies were submitted and accepted from Cllrs Finch and Ladhams

M64/21/22 Declarations of Interest

Cllr Tirvengadam drew the Committee's attention to his previously declared role in SLEDP (item 9).

M65/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

The Committee considered whether to exclude the press and the public from any items related to a commercially confidential matter.

Resolved: To exclude the press and the public from items 14 and 15 for reasons of personal and commercial confidentiality.

M65/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 6 December 2021.

Resolved: To accept them as a true record.

M66/21/22 Town Hall Refurbishment

The Clerk provided an update on the refurbishment of Kendal Town Hall and shared pictures of progress. Considering the amount of work to be completed and in order to schedule a planned office move it was agreed to ask SLDC for a later completion date.

The Clerk confirmed desk configurations and supervision will be easier from a single site and that reorganisation of the store room was underway ahead of the move.

Councillors asked a range of questions. The Clerk confirmed the space appeared to be big enough assuming external storage is allocated. The additional break out spaces were also noted as being positive.

Resolved: To note the report and to confirm an appropriate later office move date with SLDC, to allow time for KTC to prepare for the move.

M67/21/22 Report on the Work Programme

The Committee considered the report on the current work programme identifying a number of key areas from each committee.

Management Committee

A refreshed website has been shared with Councillors to review. A new finance system has been ordered and the possibility of integrating allotment data is under review. The Standing Orders are being redrafted which will have consequences to how the Council directs its committee business. A recommendation will follow from the Audit, Grants and Charities Committee to a full council in April to allow approval of Standing Orders and other new constitutional arrangements.

Audit Grants and Charities Committee

The Clerk reported that the grants programme paperwork is in development and the Flood Community Emergency Planning group is now independent of the Town Council to improve governance.

E&H Committee

The update report outlining E&H projects was shared and the Clerk and Project Manager answered Councillor questions to confirm that the Gooseholme Anti-Social Behaviour Group has been working in conjunction with the EA and Kendal Futures regarding proposed interventions. Councillors confirmed that both Anti-Social behaviour and biodiversity issues at Gooseholme need to be addressed and it was noted that Natural Kendal are researching ways to achieve greater biodiversity. Kendal in Bloom have also been approached by Terry Parr, a co-opted member, to improve planting at Gooseholme. Terry Parr is also part of Natural Kendal.

The solar audit working group meeting was noted and date confirmation will be sent.

Councillors noted the Kirkbarrow Network Improvement project and supported the adoption of land to Vicarage Drive to aid improvements.

Mayoralty and Arts

An audit of damaged regalia is underway and a review of the high value items listed in the catalogue. The alarm system is also under review and the Margret Duff photo collection. Twinning arrangements will be reviewed at the next meeting.

The Clerk confirmed a Town Assembly will take place.

Christmas Lights

The update was noted with no further questions

Allotments

The update was noted with no further questions.

Kendal in Bloom

The update was noted and it was added that despite being a seasonal committee, a proposal will follow to Full Council to delegate the task of watering the hanging baskets to Continental via a £3,000 contract. The extra resource will enable Pierre to be redirected to other essential tasks in the town and when the Council Van needs to be replaced it won't need to include a water tank.

Planning

It was reported that the Committee's lobbying efforts are close to securing glass panels for the flood defence walls.

A discussion followed regarding double glazing within conservation areas. It was noted that the planning legislation has not advanced as quickly as the design of double glazing which is now available in a heritage sash style. Meetings have taken place to try and change the planning process to enable people to do the right thing easily. A discussion regarding an alternative approach followed. Suggestions included creating a pro forma from SLDC to support applicants with support from the Portfolio holder. It was noted that legislation regarding electric car charge points also needs to be adapted.

Resolved: To continue cross sector partnership working to help improve Gooseholme.

Resolved: To confirm Solar working group date

Resolved: To check with Cumbria Archives re Margret Duff collection.

Resolved: To engage solicitors regarding the transfer of land from Fleetwood Ltd to Kendal Town Council.

Resolved: To engage SLDC's portfolio holder regarding improved planning processes for double glazing in conservation areas.

M68/21/22 Budget 2021-22

The Clerk tabled an updated report.

Resolved: To note the report.

M69/21/22 Visit Kendal

The Committee considered a report on the Visit Kendal programme.

Resolved: To note the report and share Visit Kendal statistics to demonstrate growth.

M70/21/22 Supporting South Lakeland Equality and Diversity Partnership

Councillor Tirvengadam declared an interest as the Chair of the partnership.

The report was noted and the Clerk added that the Council is supportive of the partnership but highlighted that the grant application system does not benefit the partnership. The report requested an improved policy approach.

Councillors asked about other sources of funding and it was confirmed that in kind funding is received. The Clerk confirmed an allocation would sit within the budget which the Partnership would invoice the Council against directly. Management was also raised and it was confirmed that as part of the budget process it would be reviewed regularly.

Resolved: To accept the proposal and action accordingly.

M71/21/22 Mayor Making

The report highlighted the difficulty of the current Mayor Making date regardless of election cycles. The report addressed the issue by allowing committee decisions to be made in advance of Mayor Making which in turn enables Mayor Making to become a celebration event. The Clerk confirmed in person attendance on 16 May was not a requirement to

ensure membership of a Committee, though it would be the first meeting of the new Council, and new members would be summoned appropriately.

Resolved: To accept the proposal and action accordingly.

M72/21/22 Queens Jubilee

Councillors considered a report regarding the Queen's Jubilee, a discussion followed regarding event ideas and options. It was agreed that Kendal should celebrate via a high-level event and the Town Council should lead such activity with support. Ideas included replicating the Mayor's Coffee Morning, Lakes Alive Jacobs Join event and a procession to the Beacon, supported street parties and/or a party in the park.

Resolved: To allocate £5,000 from reserves to support event organisation.

Resolved: All Councillors to be encourage to submit ideas.

Resolved: The Christmas Lights and Festival Committees to receive ideas and co-ordinate activity.

M73/21/22 Newsletter

The Clerk confirmed date changes should not affect the pre-election period (formerly known as 'Purdah') given the community nature of Newsletter items.

Resolved: To adopt the report and action accordingly.

M74/21/22 Newsletter Items

Councillors requested the Jubilee, Bloom initiatives, Grant application opportunities and updates on EA progress such as the glass panels and green spaces improvements.

Part Two

The next items were considered following a resolution to exclude the Press and Public, due to the confidential or commercial sensitivity.

M75/21/22 Staffing

A fuller minute of this item is kept on file.

Resolved: Councillors to conduct exit interviews leaving staff as appropriate.

Resolved: The Clerk to report on the appraisal schedule.

M76/21/22 Property Matters - land by the River Kent

A fuller minute of this item is kept on file.

The meeting closed at 9.14pm

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday 24 January 2022 at 6.30pm.

Version 2

Cllr J Cornthwaite	Present	Cllr D Rathbone (Chair)	Present
Cllr P Gibson	Apologies	Cllr C Rowley	Present
Cllr H Ladhams (Vice Chair)	Present	Cllr K Teasdale	Present
Cllr D Miles	Present	Cllr G Vincent	Present

In attendance: Chris Bagshaw (Town Clerk), Ian Gordon (Democratic Services Assistant).

P113/21/22 Apologies

Apologies were received and accepted from Councillor Gibson

P114/21/22 Declarations of Interest

Councillor Vincent drew councillor's attention to a previously declared interest in planning application SL/2022/2 as he is a member of Lakeland Arts.

P115/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P116/21/22 Minutes of the Previous Meeting

The Committee received the minutes of the previous planning committee meeting held on 20 December 2021.

Resolved: To accept them as a true record.

P117/21/22 Planning Process Issues

None.

P118/21/22 Kendal Town Council Flood Relief Scheme Working Group

Cllr Cornthwaite provided an update on the meeting held on 19 January 2022. Reports from the EA on progress and future planning applications were circulated to members. The Chair noted the working group were undertaking work in connectivity along the river corridor that may also require an input from the Council's Environment and Highways Committee.

Resolved: To note the update. The Chair of KTCFRS to meet with the Clerk and the Chair of Planning to agree updated terms of reference to accommodate current practice

P119/21/22 Local Plan Issues and Options Consultation

None

P120/21/22 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1.

Resolved: To submit the recommendations in Appendix 1 to the Planning Authority.

The meeting closed at 19.37

Kendal Town Council**Appendix 1****Applications for Planning Committee 24 January 2022**

No	App No/Type	Address/ Proposed Development	Comments to SLDC	Observations/Recommendations
1	SL/2021/1198	12 Fountain Brow Replacement UPVC windows & doors & painting of external render	26 January	No material objections
2	SL/2021/1204	2 Stonecross Green Single storey rear extension to form new kitchen and dining area.	26 January	No material objections provided sufficient net biodiversity gain included.
3	SL/2021/1205	Travis Perkins, Mintsfeet Road Re-arrangement of existing builders merchant yard including additional external racking up to 5.5m, removal of existing trees to facilitate extension of external concrete slab & replacement of existing fence.	26 January	Recommend refusal. The Council is concerned over the plan to remove trees and is opposed to the application as it stands. The application does not include any assessment regarding these trees or plan any consideration for biodiversity and therefore information is required before a positive response could be considered. Disappointment in the applicant was widely expressed at the lack of even an attempt at addressing biodiversity and the committee felt the removal of these trees, especially on this site was so detrimental and against policy as to warrant refusal. Concern was also raised concerning the height of the external racking and visual and noise impact on neighbouring domestic properties.

4	SL/2021/0959 ¹	Stramongate County Primary School, Blackhall Road New multi-use games area (MUGA) incorporated into the site area which was previously occupied by the Nursery Block. The MUGA will have a high performance 3G artificial grass finish - in green. The ends of the pitch will have 2 metre high fencing with goal recesses. The pitch will be raised by approximately 100mm off the existing level of the field to protect the roots of the existing trees.	20 January	Submitted directly to SLDC Planning under delegated arrangements on 13 th January to ensure comments are received before cut-off date. Delegated decision confirmed at Planning Council Meeting 24 January 2022 Following consultation under delegated arrangements, the Council has no material objections provided that proposals of United Utilities dated 2 December and 6 Dec are adhered to. Also, that the Environment Agency, the arboriculturist and Cumbria County Council comments are fully taken into account before reaching a decision. In the light of the EA's requirement of a newly submitted Flood Risk Assessment, and the lack of one showing on the portal at this date, we cannot endorse this application as it stands. However, if that is submitted and the EA deems it sufficient we would not have any material objections.
5	SL/2021/1088	Abbot Hall Social Centre, Dowkers Lane 2 non-illuminated fascia signs	25 January	No material objections
6	SL/2022/0013	Abbot Hall Art Gallery, Kirkland Essential repairs & refurbishments (Superseding planning permission SL/2019/0182 & Listed building consent SL/20219/0183)	2 February	No material objections
7	SL/2021/1074	Land to the south east of Fowl Ing Works, Fowl Ing Lane	2 February	Recommend Refusal. The application as a whole was recommended for refusal. The access path is too narrow and will be dangerous for increased traffic. Insufficient plans have been

¹ This is an amended application. In October 2021 Kendal Town Council had, No Material Objections.

		Application for Outline Planning Permission (all matters reserved) for 3 detached dwellings		<p>submitted for the proposed houses for the committee to be able to reply any way but negatively. In addition, there is also no provision for any affordable housing in contravention of stated policy.</p> <p>This site is not included in allocated land for development and the Council would oppose it being included in the future. For further comment from the Council on this, see the response submitted in Dec 2021 on site allocation in the current Local Plan consultation process.</p> <p>As owners of neighbouring land the Council do not think it is suitable for development given the adjoining allotments which previously enjoyed a safe footpath exit.</p> <p>The proposed houses will overlook adjoining existing properties and also have a detrimental effect on the characteristics of the surrounding area, as mentioned in neighbour responses submitted.</p> <p>The Council notes the concerns over restrictive covenant and suggests that prior to any decision it should be determined if there are protected covenants prohibiting development on the site.</p>
8	SL/2021/0503	22 Kirkbie Green Replacement UPVC windows and doors	3 February	No material objections
9	SL/2021/1156	Kentgate Place Apartments, Beezon Road, Replacement UPVC windows	3 February	No material objections but would suggest the use of a softer colour palette on window frames.
10	SL/2022/0018	66 Natland Road Formation of vehicular access and hardstanding for parking (retrospective)	7 February	Recommend Refusal. Insufficient information is provided in the application in order to make a judgement, leaving various outstanding issues to be addressed.

				<p>Additional information required includes the request for further information from CCC. Given the site's location on a busy corner, the committee would require an imaginative solution to road safety in order to allay their worries on this corner site and answers to real objections regarding vehicle splay.</p> <p>There is no contribution to net biodiversity gain included. Given the 2 bird boxes included in a previous application for a 2 storey extension, suitable net gain would have to be significant and different from that usual option given the removal of most biodiversity over the last 2 years.</p> <p>Two items of information in the application on the portal have been reproduced so that they cannot be read: Notice 13 served on CCC and Certificate B</p> <p>The Council is extremely disappointed that this application is retrospective with no explanation as to why this is the case. If this application does not address these issues, above, the committee expects SLDC Enforcement to require full re-instatement to include previous biodiversity.</p>
--	--	--	--	--

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday 7 February 2022 at 6.30pm.

Cllr J Cornthwaite	Present	Cllr D Rathbone (Chair)	Present
Cllr P Gibson	Apologies	Cllr C Rowley	Present
Cllr H Ladhams (Vice Chair)	Apologies*	Cllr K Teasdale	Present
Cllr D Miles	Present	Cllr G Vincent	Present

* Whilst submitting her apologies in accordance with the requirements of the Local Government Act, 1972, Cllr Ladhams attended the meeting via a Zoom link

In attendance: Chris Bagshaw (Town Clerk)

P121/21/22 Apologies

Apologies were received and accepted from Councillor Gibson

P122/21/22 Declarations of Interest

None

P123/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P124/21/22 Minutes of the Previous Meeting

The Committee received the minutes of the previous planning committee meeting held on 20 December 2021. Minute P118 was amended for sense and accuracy.

Resolved: To accept them as a true record with this amendment.

P125/21/22 Planning Process Issues

A query was raised about the process of tree protection and work in the Conservation Area. A recent issue on Kendal Green involving a tree damaged in Storm Arwen was cited as an example of an occasion when the Town Council might be consulted or notified about a tree application. It was noted that other parishes do receive notification of tree works (though not necessarily in South Lakeland). The Clerk explained the difference between work on a tree protected by a Tree Preservation Order (TPO), and an unprotected tree in a Conservation Area.

Resolved: That the Committee revisit the issue of tree applications in the coming year.

P126/21/22 Biodiversity Net gain Regulations Consultation

The Committee considered how the Council should respond to the government's consultation on net biodiversity gain. Whilst it was too early to comment on the specifics in the consultation paper, the Committee felt it was appropriate that it did respond, perhaps in consultation with colleagues in the Environment and Highways Committee.

Resolved: To distribute paper copies of the consultation document to councillors who required it. Noting a deadline of 5 April, to revisit the issue at the Committee on 7 March.

P127/21/22 Kendal Town Council Flood Relief Scheme Working Group

The Chair of the Working Group confirmed that the minutes of their last meeting would be distributed for the meeting of this Committee. The EA had now confirmed that they would submit their application for the glass screen section of flood wall along Aynam Road with the 'soldier course' style coping. The demonstration wall had now been completed at Little Aynam, and the Mayor had hosted a light buffet for the visiting contractors and others on the day it was unveiled.

Cllr Rowley expressed concern that the EA was not being 'up front' with their work on natural flood management, but that he would form a better perspective following an imminent meeting with colleagues in a Burneside flood group. The Chair suggested that Cllr Rowley lead on this issue and feedback to the Planning Committee or Working Group as appropriate.

Resolved: To note the report.

P120/21/22 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1.

Resolved: To submit the recommendations in Appendix 1 to the Planning Authority.

The meeting closed at 19.11

KENDAL TOWN COUNCIL

Applications for Planning Committee: 7 February 2022

Appendix 1

No.	App No./ Type	Address/ Proposed Development	Comments To SLDC	Observations/ Recommendations
1	FPA SL/2021/1211	Aynam Mills, Kendal Replacement of 28 timber windows with UPVC on southern elevation	21 February 2022	<u>No material objections</u> , providing the Conservation Officer is satisfied that the development does not compromise the visual amenity of the Conservation Area. The Committee queried whether white was the most appropriate colour.
2	FPA SL/2022/0035	Castle Green Hotel Integration of 7 existing external balconies into the 7 existing bedrooms on the first floor of the main bedroom wing & additional windows on the first floor to be replaced as part of the scheme.	10 February 2022	<u>No material objections</u>
3	SL/2022/0064	Porsche Centre, Longpool Removal of condition 9 (pedestrian access) attached to planning permission SL/2020/0908 (Erection of retirement living apartments with associated communal facilities, landscaping and on-site car parking)	22 February 2022	<u>No material objections</u>
4	SL/2022/0066	Porsche Centre, Longpool Discharge of conditions 8 (Disabled parking bays), 10 (Construction Transport Management Plan), 13 (Noise and vibration), 16 (Surface water drainage	22 February 2022	<u>No material objections</u>

KENDAL TOWN COUNCIL

Applications for Planning Committee: 7 February 2022

Appendix 1

		scheme), 18 (Soft Landscaping Scheme), 20 (External lighting) and 22 (Electric vehicle charging points) attached to planning permission SL/2020/0908		
5	SL/2022/0077	Westmorland Shopping Centre Discharge of condition 4 (Biodiversity scheme) attached to planning permission SL/2021/0739	23 March 2022	<u>No material objections</u>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday 21 February 2022 at 6.30pm.

Cllr J Cornthwaite	Present	Cllr D Rathbone (Chair)	Present
Cllr P Gibson	Apologies	Cllr C Rowley	Present
Cllr H Ladhams (Vice Chair)	Present	Cllr K Teasdale	Present
Cllr D Miles	Present	Cllr G Vincent	Present

In attendance: Chris Bagshaw (Town Clerk)

P129/21/22 Apologies

Apologies were received and accepted from Councillor Gibson

P130/21/22 Declarations of Interest

None

P131/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P132/21/22 Minutes of the Previous Meeting

The Committee received the minutes of the previous planning committee meeting held on 27 February 2022

Resolved: To accept them as a true record with this amendment.

P133/21/22 Planning Process Issues

The Chair reminded the Committee that it would be considering the Defra consultation on biodiversity at the next meeting. Paper copies were distributed to members who needed them.

P134/21/22 Kendal Town Council Flood Relief Scheme Working Group

The minutes of the last meeting, along with the latest presentation from the Environment Agency had been distributed with the agenda for this meeting. The next meeting is Thursday 24 February. Cllr Rowley reported that he was meeting with upstream action groups from Staveley and elsewhere to continue researching options for Natural Flood Management.

Resolved: To note the report.

P135/21/22 Street Naming

The Committee considered a consultation on street naming for the new estate north of Laurel Gardens. Whilst welcoming the opportunity to comment the Committee expressed

disappointment that it had not been asked sooner. It felt that a real opportunity had been missed to allocate names with local significance. It felt that although the meadow flower names were inoffensive, they were also extremely generic and added to the sense of 'anytown' developments

Resolved: To seek more advanced consultation for the committee on future road naming.

Resolved: To express the Committee's disappointment with the generic nature of the names proposed.

P136/21/22 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1.

Resolved: To submit the recommendations in Appendix 1 to the Planning Authority.

The meeting closed at 19.08

KENDAL TOWN COUNCIL

Applications for Planning Committee: 21 February 2022

Appendix 1

No	App No./ Type	Address/ Proposed Development	Comments To SLDC	Observations/ Recommendations
1	SL/2021/1189	42 Hayclose Crescent Boundary wall extension	28 February	The committee was concerned that permission for the extension might set an unwelcome precedent of oppressive walling and boundary treatments. However, it noted that the wall was a continuation in style of an existing structure and recognised that for that reason there were: <u>No material objections</u>
2	SL/2021/1114	6 Undercliff Road Ground floor study/office extension, front porch extension, front dormer, side balconies with ridge alteration/raising of roof works	1 March	The Committee felt the development was of a scale that was vastly out of keeping with surrounding properties. There was no attempt to make real biodiversity net gains. <u>Recommend Refusal</u>
3	SL/2022/0098	10 Helmside Gardens, Oxenholme Detached rear garden room		It was noted that a single bird box does not really make a net biodiversity gain. The Committee were concerned that the development may be used for a purpose other than that for which it is originally planned. It was noted that a material change of use would require a subsequent planning application. <u>No material objections.</u>
4	SL/2022/0099	Unit 2a-3 South Lakeland Retail Park Queen Katherines Avenue Internal and external alterations including bollards, plant and bin compound to		<u>No material objections</u>

KENDAL TOWN COUNCIL

Applications for Planning Committee: 21 February 2022

Appendix 1

		enable occupation by a convenience retailer (Use Class E(a))		
5	SL/2022/0041	<p>Telephone Engineering Centre, Sandylands Road</p> <p>The subdivision of the site to mothball and secure the existing flood damaged and vandalised buildings including the installation of galvanised steel screens to the windows and doors to the mothballed buildings. A new 2.4m perimeter fence of varying styles and entrance gates to the retained site and new flood lighting on 6m posts to replace the existing at the site. The soft landscaped area the south east is to receive new surface treatments and the redundant fuel island will be removed to allow for additional storage and parking on the site. A new modular building is to be incorporated into the retained site and 4 shipping containers for storage of BT materials are to be located on the site.</p>	4 March	<p>The Committee expressed disappointment that the site was not being redeveloped but that the buildings continued to present an eyesore, affecting the visual amenity of the area. Concerns were expressed about the impact of the proposed lighting – there were no specific details of the number of lighting columns - and it was noted that there were no ‘dark skies’ mitigations offered. There were concerns about the continued risk of contamination from the site, especially with the proposed additional tarmac areas increasing potential run off into the Stock Beck. Although future traffic was being planned for with the increase in parking and practical covered storage, no traffic plan was presented, so it was difficult to gauge how this might impact on the local community. No proposals for net biodiversity gain were offered and it was suggested that the fencing materials added to the oppressive nature of the site, albeit making it more secure. The Committee felt it could not support the application and suggests that the applicant considers plans for complete site clearance as the only long-term, viable way forward.</p> <p><u>Recommend Refusal</u></p>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Environment and Highways Committee held on Monday, 24 January 2022 at 7.45 pm at Kendal Town Hall.

Cllr G Archibald (Vice Chair)	Present	Cllr S Evans	Absent
Cllr J Cornthwaite	Present	Cllr S Long	Apologies
Cllr J Dunlop	Present	Cllr K Simpson	Present
Cllr E Hennessy (Chair)	Present	Cllr C Rowley	Present

In attendance: Town Clerk (Chris Bagshaw), Project Manager (Helen Moriarty), Democratic Services Assistant (Ian Gordon), Resident of Gooseholme (Kate Holden), Kendal Conservation Volunteers (Terry Parr).

E42/21/22 Apologies

Apologies were received and accepted from Councillor Long

E43/21/22 Declarations of Interest

None

E44/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

E45/21/22 Minutes of the Previous Meeting

The Council received the minutes of the Committee meeting held on 8 November 2021.

Notes from the additional budget meeting held on 22 November were not included but they were approved at full council.

Resolved: To commend them as a true record. The Clerk agreed to send out notes from the budget meeting held on 22 November to members of the Committee.

E46/21/22 E & H Budget and current spend to date

The Committee considered the budget for the current year. The Clerk confirmed the new agreed budget lines will be reflected in the next budget statement.

Resolved: To note the report

E47/21/22 Project Updates

The Project Manager set out a written report on project updates and Committee members raised various questions.

Gooseholme

A working group met last week and agreed several recommendations for Councillors' consideration.

1. **Improve Putting Green boundary** - To research costs and options for strengthening the existing putting green boundary hedge and extending it to replace the conifer removal at Aynam Road and along Thorney Hills.
2. **Enhance CCTV awareness via signage** - To allocate CCTV underspend (£1,500) to CCTV signage, locations and cost details to be confirmed. To revisit options for relocation post EA and new bridge completion.
3. **Confirm PSPO need** - To write to Cumbria Constabulary to confirm whether or not a PSPO would help to tackle ASB.
4. **Signpost to toilet facilities** - To highlight nearby toilets once footbridge is completed.
5. **Research potential marshal provision** - To better understand the costs and benefits of marshals based on The Glebe experience and consider how it could benefit the wider river corridor.

The Chair invited Terry Parr to speak regarding his concerns on Gooseholme. Mr Parr was disappointed that little effort was being made by the Council on biodiversity on Gooseholme and claims that the plans to mitigate anti-social behaviour is not a satisfactory response.

Councillor Archibald, who chaired the working group, stated the importance of biodiversity but there was a priority to ensure anti-social behaviour is addressed as an urgent matter and that where practical biodiversity enhancements should be implemented but not at the expense of efforts to reduce anti-social behaviour. Councillor Rowley suggested both need to be treated with equally urgency at pace. A Councillor felt that a better contribution to anti-social behaviour would be the removal of the hedge on the putting green and use of a railing instead. Kate Holden was concerned about the idea of removal of the hedge but commented on the amount of human faeces along this hedge was a massive concern. The Project Manager reported that the hedge is owned by SLDC and is likely to make a contribution to biodiversity and it was SLDC's plan to upgrade this boundary. Councillor Archibald asked to see Terry Parr's ideas for the space and reiterated his support for increasing biodiversity and reducing anti-social behaviour.

Terry Parr suggested an opportunity to plant wildflowers considering topsoil is being removed to create the temporary access road to the bridge replacement site. The Clerk pointed out that it was CCC contractors building the replacement bridge to Gooseholme and separate EA contractors working on flood defence. It was agreed to approach CCC and SLDC to see if there was an opportunity to relandscape once the bridge works are complete. There is a meeting of Natural Kendal on Wednesday where strategic plans to address biodiversity across all of Kendal's green spaces will be discussed.

Resolved: To adopt the five recommendations and update the committee accordingly.

Resolved: To share Terry Parr's Gooseholme biodiversity plan with Cllr Archibald.

Resolved: To confirm CCC timescales and suggest wildflower idea to SLDC

E48/21/22 Online Zero Carbon Inspiration Hub.

Further property viewings have indicated that it is difficult to find a venue that can accommodate the needs of all hub partners. Councillors felt this initiative should not be completely dropped as this was seen as a welcome initiative. The Project Manager confirmed the desire to collaborate is still strong and this is reflected online via the Zero

Carbon Kendal website in the meantime. The Project Officer noted that both Repair Café and Waste into Wellbeing are preparing funding proposals for the next Committee meeting which will reflect collaboration to keep elements of this alive.

E49/21/22 Pumptrack.

The Chair reported that SLDC had confirmed they would not be going ahead with any survey in advance of the LGR. The Chair felt that some progress should nevertheless be made by the Town Council for example, securing artist's impressions to support a proposal to the Shadow Authority.

Resolved: To identify the cost of an artist's impression and outline costs from contractors and commission following Councillor approval.

E50/21/22 20 MPH

The Project Officer provided an update from the working group who agreed a series of questions for Cumbria County Council to inform a proposal to the Shadow Authority. The Chair highlighted that the questions reflect that Kendal Town Council want to drive the initiative and they are designed to make intentions for the scheme clear. The Chair also noted that 20mph speed limits compared to 30mph speed limits reduce journey time by 8%. The committee were happy with the questions submitted in the agenda report from the 20mph working group meeting on 6 January 2022.

Resolved: To submit the questions to CCC

E51/21/22 Kirkbarrow Connections Project

Councillors strongly welcomed this report and the opportunity to make progress improving paths in and around Kirkbarrow and further felt this provided a template for other footpath initiatives throughout Kendal. Councillor Long had suggested via the Project Officer that No.2 Vicarage Drive to the Adventure should be adopted by Kendal Town Council and that No. 6 should also be a priority.

A Councillor suggested there should be a meeting on site with local councillors to confirm an action plan identifying priorities. It was felt important to identify sources of funding to enact improvements.

Resolved: To invite local councillors to walk round the proposed sites and seek their agreement on priorities.

Resolved: To prioritise No.2 and No.6 as suggested in the report including covering the costs of legal work to adopt path no2.

Resolved: To change report wording to 'Consider' applying for PROW status to reflect the pros and cons of adoption.

Councillors wanted to know how additional future potential projects could be brought to the committee. The Chair advised that demonstration of need and local support should be submitted for inclusion on a future agenda.

Councillors raised local initiatives to improve biodiversity areas on Kendal Green and land adjoining Horncop Lane and were advised to generate community support and bring proposals to Committee for consideration.

E52/21/22 Infrastructure Maintenance Proposal

Councillors considered the proposal to approve road signage via a new SLDC partnership initiative, railings and provision of a new bus stop. An extra application was tabled relating to improved railings at Sepulchre Lane and Kirkbarrow Lane.

Resolved: To approve the proposal en-bloc. The Project Manager to provide a list of each infrastructure maintenance project highlighting budget allocation and timescales.

E53/21/22 Compositing Proposal

The Committee considered the report to purchase and install two compositing facilities.

Resolved: To approve the request to install two compositing bins at Nobels Rest and Cemetery at a maximum cost of £1,000

E54/21/22 Footpath Audit Commission

Councillors considered options to increase active travel. A Councillor felt all Councillors should be invited to submit ideas in their area with photographs and information on how these paths are being used to aid prioritising. Another Councillor felt it important to prioritise the areas and reasons first of all before inviting all Councillors to submit proposals. It was suggested guidelines and criteria for projects that promote active travel was needed to help Councillors in each ward identify suitable projects and to provide a framework for this Committee to evaluate any submissions. Councillors were reminded that £12,000 is allocated in the next budget to support a footpath audit commission.

Resolved: To share with all Councillors the Kirkbarrow Connections work to invite similar proposals for their wards. To use Councillor feedback to inform the criteria and priorities of the footpath audit commission.

E55/21/22 Appointments to Outside Consultative Groups

The Committee considered appointments to the following outside consultative groups

Resolved: To appoint Councillor Dunlop as representative to the Kendal Northern Access Route working group with Councillor Hennessy as Deputy.

Resolved: To appoint Councillor Archibald as representative to the South Lakes Action on Climate Change (SLACC).

The Project Officer requested a standard agenda item be added reporting on working group attendance.

The meeting closed at 21.40

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes from the Audit, Grants and Charities Committee meeting held at 7pm on Monday 31 January 2022 in the Council Chamber, Town Hall, Kendal.

Cllr G Cook	Present	Cllr R Hogg (Vice Chair)	Apologies
Cllr J Cornthwaite	Absent	Cllr D Rathbone	Present
Cllr J Dunlop (Chair)	Present	Cllr M Severn	Absent
Cllr P Gibson	Absent	Cllr G Vincent	Present

In attendance: Chris Bagshaw (Town Clerk)

AGC 25/21/22 Apologies

Apologies were received and accepted from Cllr R Hogg

AGC 26/21/22 Declarations of Interest

None

AGC 27/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

AGC 28/21/22 Minutes of the Previous Meeting

The Council received the minutes of the Audit, Grants and Charities meeting held on 25 October, 2021.

Resolved: To accept them as a true record.

AGC 29/21/22 Budget Monitoring

The Committee considered the budget monitoring report. It was queried why it was a month short for the third quarter. The Clerk apologised and promised to investigate. He drew the Committee's attention to expenditure on phones and alarms which was the subject of an ongoing investigation with colleagues from SLDC.

Resolved: To receive the budget monitoring report as presented.

AGC 30/21/22 Grants Funding

The Committee noted that there were no current year grant applications outstanding, but reviewed an application for the coming financial year, from Kendal Community Theatre. It was noted that the group had a proven track record of delivering projects, but that their ask of £1,000 was difficult to allocate from a single year budget – before other allocations had been made. It was noted that there was sufficient funding in the current year budget, which could be deployed.

Resolved: To offer a grant, subject to conditions, of £500 from the current year budget, and to revisit the application at the next meeting for an additional tranche when it was anticipated that the majority of applications would be apparent.

AGC 31/21/22 Future Grant Funding

The committee considered a verbal report from the Clerk on the progress made towards streamlining and improving the grant application process. He anticipated that this would be more web-based, and would be integrated into the new 'skin' of the Town Council's website which was imminent.

Resolved: To note the report.

AGC 32/21/22 Finance Systems

The Clerk reported that the Rialtas Omega system had now been ordered. The first-year costs would be £2,646 excluding staff training. Year two and subsequent year costs would be £816 for five users. Training five staff to operate the system on the cloud would ensure an agile and robust platform for the Council's financial management system.

Resolved: To note the report

AGC 33/21/22 Standing Orders and Financial Regulations

The Clerk reported that reviews of the Standing Orders and Financial Regulations had made very slow progress, noting that both had now reverted to a 'back to basics' approach. The new orders would require adoption by the full council, and the approach of all-out elections presented some challenges. The committee considered a range of options for delivering new and updated Orders and Regulations, debating the advantages of the 'new' council starting with a fresh approach, over allowing the new council to make its own rules. It was noted that a realistic delivery would require a meeting of the Full Council in April, which wasn't currently in the schedule.

Resolved: To recommend that the current review continues to fruition as soon as possible, with the resulting Orders and Regulations to be adopted by a meeting of the Full Council in April, prior to the elections and subsequent annual meeting.

AGC 34/21/22 Audit of Assets

The Committee heard a report from the Clerk about an initiative to verify the contents of the Council's Asset Register. This formed a vital part of the Committee's Audit function, and he anticipated reporting back on its progress in due course. Numbered labels would denote many of the physical assets' presence on the register. A start had been made with a preliminary audit of the Picture Store, which had alerted officers to a number of issues. The Mayor's Attendant had investigated the whereabouts of a number of 'missing' pieces of art, which had subsequently been tracked down in other parts of the Town Hall.

Resolved: To note the report.

AGC 35/21/22 Risk Assessment

The Committee reviewed the Council's Risk Assessment, noting the changes since the previous year. It was suggested that the internal controls for self-managing risk include a

timetabled physical check on assets, as described in the previous item, and that the rules around the Councillors' register of gifts be updated and made clearer, particularly with reference to Twinning.

Resolved: To note these suggested amendments and to commend the report to the Full Council for adoption.

AGC 36/21/22 School of Science and Art

The Committee reviewed the annual return for the previous financial year. They then considered a proposal that the School of Science and Art offers to part fund the Rotary Club's Technology Tournament. Councillors noted that the tournament was a very good match for the Fund's criteria. It was noted that the current year also had a commitment to fund £50 prizes for the town's four secondary educators to award.

Resolved: To ensure that the Secondary Educators' Awards are progressed as per previous resolutions.

Resolved: To offer the services of the Fund to sponsor the Rotary Technology Tournament on Friday 11 March, 2022 up to £500.

The meeting closed at 20.12

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Christmas Lights and Festivals held on Monday, 14th February 2022 at 7.00pm at the Town Hall

Cllr A Edwards	Present		Cllr T Perkins	Present
Cllr S Evans (chair)	Present		Cllr K Simpson	Apologies
Cllr H Ladhams	Present		Cllr R Sutton	Present

In attendance: Council Services Officer (Janine Holt) and Administrative Officer (Flo McMahon).

C35/21/22 Apologies

Councillor Simpson apologies were submitted and accepted.

C36/21/22 Declarations of Interest

No declarations of interest were received.

C37/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

C38/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 15th November 2021

Resolved: To accept them as a true record.

C39/21/22 Christmas Lights Display

The Council Services Officer provided an update. It was agreed that we should purchase a similar sized tree for 2022 as the replacement one we obtained for Christmas 2021 as this looked very good and had resulted in many positive comments. The review meeting with Christmas Plus will be arranged soon.

Resolved: To note the update

C40/21/22 Christmas 2022

The Council Services Officer explained that in order to forward plan, it would be helpful if the Committee would decide on a date for the Switch on Event 2022. The Committee agreed that the event should be organised in the same format as the previous year. The Committee also discussed the production of the Christmas film, it was agreed to widen its brief to include a look back on the year with clips from key events.

Resolved: To hold the switch on event on 19th November 2022.

Resolved: To seek 3 quotes for the production of the end of year film.

C41/21/22 Queens Platinum Jubilee

The Committee acknowledged that the timescale was tight to organise an event and that they would like to keep it simple and various options were discussed. The Committee agreed

to organise the beacon lighting at the Castle with the Mayor lighting the beacon. The Committee agreed to:

- Participate and register in the Beacon Lighting event at the Castle in Kendal on June 2nd. We would look into how to incorporate all the elements suggested by the official guidance ie Town Crier proclamation at 2pm., pipes at 9.35pm, bugle call at 9.40pm and Beacon lighting at 9.45pm. to be immediately followed by the singing of the official 'Song for the Commonwealth'. The Council Services Officer will follow up on the Town Crier and Cllr. Sutton offered to talk to the various choirs in Kendal.
- Participate and register in the Jubilee Trail.
- Explore the purchase a platinum jubilee design for projector so the Town Hall could be lit up during the 4 day holiday weekend.
- Explore the possibility of purchasing bunting in the jubilee colours and provide costing for next meeting
- Contact Kendal BID, Kendal Futures and Torchlight to see what plans they may have for the Jubilee weekend.
- Contact the Lions to partner up with any event they may be holding and to provide possible funding
- The Chairman to seek confirmation from the County Council of the waiver of charges for the road closures
- If appropriate to provide funding support for community street parties
- Promote Town Council and local jubilee activities via the Facebook page.
- Creation of a perennial bed which would act as lasting tribute to the event. It was noted that a disused bed on Aynam Road would be ideal. The Council Services Officer will ascertain ownership of the bed, work with partners to create a planting plan and have precise costings available at next meeting.
- To put forward the proposal that the new Gooseholme footbridge be named the Jubilee Bridge. (This has now been progressed to the appropriate level with the CCC and we await their feedback. The bridge would have to be named the 'Platinum Jubilee Bridge' to avoid confusion with the existing Jubilee Bridge.)

The Committee discussed hosting a civic reception before the event. It was agreed to refer this to the Mayoralty and Arts Committee for them to discuss and pursue if they felt appropriate. The Committee would provide support funding if required.

The Committee set a date of 31st March to follow up on the preparations for the Platinum Jubilee. The Council Services Officer will progress the above ideas and provide an update report next meeting

Resolved: To meet on the 31st March in the Council chamber to finalise preparations for the Platinum Jubilee. The Council Services Officer will provide and update report.

Resolved: To refer the hosting of a civic reception before or after to the Mayoralty and Arts Committee.

C42/21/22 Grant Applications

The Committee considered one grant application from Cumbria Festival Chorus. The Chairman also noted that she was awaiting the imminent arrival of the Unity Festival application form.

Resolved: To make a grant of £1,000 for the 2022 Cumbria Festival Chorus.

Resolved: To consider the Unity Festival grant next meeting.

C43/21/22 Budget Monitor

The Committee received the Christmas Lights & Festivals Budget.

Resolved: To note the report.

The meeting closed at 8.30pm

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Mayoralty and Arts Committee held on Monday, 21 February 2022 at 7.30pm in the Council Chamber, Town Hall, Kendal.

Cllr J Brook	Present	Cllr C Hogg	Present
Cllr G Cook	Present	Cllr D Rathbone (Chair)	Present
Cllr J Dunlop (Vice Chair)	Present	Cllr R Sutton	Present
Cllr A Finch	Apologies	Cllr K Teasdale	Present
Cllr P Gibson	Apologies	Cllr G Tirvengadam	Present

In attendance: Chris Bagshaw (Town Clerk) and Simon Unsworth (Project Officer)
Also present: Cllr S Evans (Chair of Festivals & Christmas Lighting Committee), Cllr A Blackman (Chair of Kendal-Rinteln Association)

MA12/21/22 Apologies

Apologies were received and accepted from Cllrs P Gibson and A Finch

MA13/21/22 Declarations of Interest

None

MA14/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

MA15/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 18 October 2021. It was noted that was inaccurate to imply that there was only one representative on the Kendal-Rinteln Association. The Clerk amended MA5/21/22 accordingly.

Resolved: With this amendment to accept them as a true record.

MA16/21/22 Queen's Platinum Jubilee

The Committee received a report from the Chair of the Christmas Lights and Festivals Committee on the plans for the celebration of the Queen's Platinum Jubilee. The focus of the celebration would be Thursday 2 June 2022, when there was a timetable of events from 2pm onwards including a special cry, for the Town Crier, a piece of pipe music, a bugle piece, and then a song to accompany the lighting of a beacon at the castle at 9.45pm. There would also be a Jubilee trail, involving QR codes, bunting for Highgate and elsewhere, and a flower bed on Aynam Road would be made over in the nominated colours of silver and purple. Help would be offered to those interested in holding street parties, and linkages had been made with the Lions, Rotary and Civic Society, so far. A proposal to rename the new Gooseholme Bridge after the Platinum Jubilee had also been taken forward with colleagues at Cumbria County Council.

Welcoming the proposals, the Committee also suggested that Kendal BID were kept on board with plans, and that the views from Cumbria and South Lakeland council were also sought. Cllr Brook, who also serves as Leader of South Lakeland Council, confirmed that

inquiries should be put to the Chair and Chief Executive of that council for guidance and support.

The Chair thanked Cllr Evans for her report and assured her that the M&A committee was wholly supportive.

Resolved: To note the report.

MA17/21/22 Twinning Issues - Killarney

The Committee considered the current state of the relationship with Killarney, now the Irish town no longer had its own Town Council. The Clerk observed that he did receive informal communications from Killarney on various matters – such as football, and that there seemed to be enthusiasm for forging links, albeit informally.

Resolved: That the Mayor, Deputy Mayor and Town Clerk give some consideration to how the relationship with Killarney might be developed going forward.

MA18/21/22 Twinning Issues - Rinteln

The Committee heard that the Mayor had received a letter from the German Consul General in Edinburgh congratulating the town on its 30 years of twinning with Rinteln and offering modest financial support for the town's celebrations to mark this. It was suggested that the best gift the Council could deliver would be a revitalised Twinning relationship. Cllr Blackman, who now chairs the Kendal-Rinteln Association reported that the association was planning a meeting of 'veteran twinnings' to collect their memories. Councillors noted that strong links had been made with choirs, schools and disabled groups in previous years, but that Covid had put a significant break on matters. It was further noted that mayoral visits from Kendal often coincided with the Altstadt festival in August, or the Christmas Markets in December. Lakes Gospel Choir was currently planning a visit in October.

It was suggested that the Town Council needed to be urgently proactive in reinvigorating the Twinning relationships, especially if the 30-year anniversary was to be celebrated appropriately. It was noted that any actions might happen through the elections, but this ought not to tie the Committee's hands with respect to making plans.

Resolved: To form a Task and Finish group, with Cllrs Tirvengadam, Dunlop, Rathbone, Blackman and Sutton, to be convened by the Clerk at a suitable time in the near future, to consolidate ideas from the Council's perspective which may be projected through the Twinning Association, or through other appropriate channels.

MA19/21/22 Exhibition 2022

The Clerk reported that circumstances were unfavourable for the effective promotion of an exhibition from the Council's collection at this time, but was optimistic that the current review of the Collection would lead to a more robust and agile capacity in the future, as we emerged from the pandemic and Town Hall renovations. He suggested the Committee may vire the existing budget allocated for the current financial year to another appropriate budget line.

Resolved: To vire the £1,500 Exhibitions budget to the conservation reserve.

MA20/21/22 Mayor's Insignia

The Committee heard that the unicorn on the Mayoral chain would cost in the region of £2,000 to replace and the process had begun to discuss the loss with the Council's insurers. The Clerk reported that he would be reviewing and recording the Mayoral insignia and regalia more effectively as a part of the review of the Council's assets and the way in which they were maintained, including how the insignia were stored and carried by Mayors when not being worn.

Resolved: To note the report.

MA21/21/22 Mace Bearers and Civic Attendants

The Clerk confirmed that he now had the uniform and other items returned from the former Town Crier. He suggested the Council was presented with an opportunity to develop a 21st century role for the Town Crier, and that the terms of reference should be reviewed to ensure they were representing good employment practice. The Mayor's Attendant confirmed that he would be able to cover a number of the upcoming Crier duties as an interim measure.

Resolved: To note the report.

MA22/21/22 Newsletter

The Committee offered the following items as articles for the forthcoming newsletter.

- 30 years Twinning with Rinteln
- Flood relief scheme developments
- Mayor's Parlour
- Unity Festival
- Queen's Jubilee

MA22/21/22 Review of Spend against Budget

The committee reviewed a statement of their current budget.

Resolved: To note the report.

The meeting closed at 9.08pm

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the non-statutory working group meeting of the Kendal in Bloom Committee held on Tuesday, 18 January 2022 at 7pm via Zoom.

Cllr A Blackman (Chair)	Present	C Stuart-Smith (Horticulture)	Present
Cllr A Edwards	Apologies	M Nicholson	Present
Cllr C Hardy	Withdrawn	L Johnston (Kendal BID)	Resigned
Cllr C Rowley	Present	T Yates (Civic Society)	Apologies
Cllr R Sutton	Present	P Walker	Apologies

A member of the public, Terry Parr was invited to speak to agenda item B27/21/22

In attendance: Council Services Officer (Janine Holt), Townscape Manager (Pierre Labat), Democratic Services Assistant (Ian Gordon).

B25/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues.

B26/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 11 October 2021.

Resolved: To accept them as a true record.

B27/21/22 Parks and Open Spaces

The chair has attended several meetings with the EA and Terry Parr concerning Chancery Gardens where the EA have plans to improve this area following on from flood defence work. This led to the notion of developing Gooseholme to improve the biodiversity of this predominantly grass only area. The Chair would like to see a statement outlining the Town Council's view of what could be achieved in terms of biodiversity in parks and open spaces. This would provide a helpful tool to influence SLDC (or their successor) in seeking to strengthen requests to improve open spaces and park areas in Kendal. Councillor Rowley reported that Natural Kendal is working in this area initially mapping open spaces in Kendal and as they are meeting next week, Councillor Rowley agreed to raise this with them. The Chair invited Terry Parr to speak on this in relation to Gooseholme. Mr Parr expressed his disappointment that although different groups considering changes to Gooseholme were being active, nevertheless there appears to be very little initiative related to improving biodiversity. The Council Services Officer made members aware that there was a subcommittee of E&H considering anti-social behaviour on Gooseholme and it was felt that liaising with this group would be beneficial.

From feedback received at the meeting, the Chair suggested he draft a text that could form a policy statement.

Draft – Aspirational Statement.

In response to the recommendations of Kendal's Climate Jury and the Vision of Kendal Futures, KTC's Kendal in Bloom Committee aspires to see nature brought back into town

through engagement and discussion with like-minded organisations and relevant landowners, in order to encourage the use of imaginative and innovative planting initiatives including Trees, Shrubs, Perennial Pollinators and Wildflowers in areas of Kendal's Parks and Open Spaces.

Resolved: To note the aspirational statement.

B28/21/22 Ghyllside and Bankfield Residents Bid

The Committee considered the application made by Ghyllside and Bankfield Residents. The Council Services Officer reported that the match funding was below the level required by the Town Council. Councillors felt that the resident's use of time met the match level of funding and the award of a grant could go ahead. Some concern was raised about planting a tree and that it may grow too large especially if not maintained. It was suggested that a dwarf tree was used which can be an improvement on biodiversity.

Resolved: To agree to the funding of £555. The Committee advised that careful consideration should be given to the species of tree and the recommendation that a dwarf tree should be used.

B29/21/22 (29a) Additional Item agreed by the Chair.

Hallgarth have reverted, immediately before the start of this meeting, with updated information on their bid as requested from the last meeting.

Resolved: To approve the match funding of £500 subject to them using peat free compost available from the Townscape Officer.

B29/21/22 Kendal in Bloom Initiative

The Committee approved the proposal of the KIB working group which had been previously circulated.

Members discussed honouring the Platinum Jubilee and the Council Services Officer suggested developing the unused bed on Aynam Road. Members supported this idea and it was agreed that the Council Services Officer will seek permission from the land owners to develop the bed.

Resolved: To approve the proposal to participate in Kendal in Bloom and speak to the Torchlight Carnival to seek their support in using the same theme as Torchlight.

Resolved: To seek permission to develop the unused bed on Aynam Road for the Platinum Jubilee.

B30/21/22 Cumbria in Bloom Initiative 2

The Committee considered whether to participate in Cumbria in Bloom for 2022 and they agreed to participate in the initiative.

Resolved: To participate in the 2022 Cumbria in Bloom initiative.

B31/21/22 Extension of Watering Service

The committee considered a request to extend the watering service to include all the civic planting and not just the hanging baskets. A price of £3,950 was quoted from Continental, representing an additional £3,000 expenditure. There was concern that this additional spend may fall outside of the budget for 2022/23 and may result in other areas being cut. The Council Services Officer believed funds could be found to support this change which would free up some of the Townscape Manager's time which would be important given the ambitious plans to extend the number of allotments in Kendal.

Recommendation: To refer the proposal to use Continental for watering services (subject to confirmation that this additional cost could be identified within the budget for 2022/23) to Management Committee to approve.

B32/21/22 Review of Spend against Budget

The Committee considered the spend against budget. The Chair asked if the remaining budget of £11,392 was likely to be spent. The Council Services Officer needs to clarify all the expenditure with the Finance Officer but reported that it was likely there will be an underspend this financial year.

Resolved: To note the report

B33/21/22 Funding Request for Replacement Planter

The committee considered a request from the Townscape Officer for an additional planter to be placed on Stramongate. Members suggested Right2Work supply the planter.

Resolved: To authorise the purchase and installation of an additional planter at the Herdy Shop in Stramongate. The cost is to be determined by the Townscape Officer and he will contact the Right2Work to see if they can construct a suitable planter.

B34/21/22 Other Discussion Items

The Working Group discussed a number of other issues of concern, with a view to bringing issues to future meetings for decisions, or enabling officers to make delegated decisions.

The Townscape Officer reported on the movement of planters and trees at Jennings Bridge. The Council Services Officer is currently working in partnership with the Environment Agency and Friends of Fletcher Park about the possible relocation in of the trees to Fletcher Park. It was agreed that the 4 tier planters could be moved to the grass verge near Asda as it was acknowledged that there is no planting at that end of town.

It was noted that Somervell Garden would be planted up with wildflower turf this spring, and this would make an interesting addition to the CiB portfolio. There was a discussion about possible fern planting at Somervell, it was suggested that £200 would cover the purchase cost of the ferns. The Council Services Officer requested she check the ownership of Somervell Garden before any further plans for expanding the planting in that area.

The meeting closed at 20.30

Kendal Town Council Report

To: Full Council	7 February 2022
From: Cllr R Sutton	Agenda Item No XX

Outside Bodies Report

Kendal Brewery Arts Centre Trust Limited

Report of a Kendal Brewery Arts Centre Trust Limited meeting, held on the 10 February 2022 by Zoom.

The main focus of the Brewery has been on the re-building for post-Covid recovery in 2022. The plan is to increase activities and audiences once again and building back staffing to more sustainable levels.

Post Covid, the Brewery has seen an increase in visitors and ticket sales. It has been a great relief to be able to programme and deliver events at full capacity again. There has been a strong line-up of music gigs. Seating these gigs in the Theatre has been a great success; extended seating has increased the capacity from 260 to 350.

The strategy to celebrate and support youth culture has seen the number and scope of Club Nights in the Malt Room. Dance Culture UK was a sell-out club night attracting young audiences to the venue. Excellent comedy acts have attracted large audiences.

Verbalise is being delivered on site, with live-streaming to audiences at home. This helps more disabled people to engage with the programme and has been much appreciated by this community.

The theatre and dance programme is focussed on family theatre and on contemporary productions that respond to society today. In the autumn the Vincent Dance Company will present an inter-generational production reflecting the impact of the global pandemic on young people and families.

The refurbished cinema building is providing an excellent cinema experience. The Brewery also wants to become a hub for young filmmakers and creatives working in the screen industries. Future Creatives is aimed at people 18-30 who can attend a year-round programme of talks, events and exhibitions to nurture the next generation of creatives and change-makers.

This spring over 350 adults are attending classes and workshops across all artforms, led by over 20 freelance artists.

The Dance Platform is delivering workshops to 11 schools in South Lakes. In March over 700 young people will take to the stage during Dance Platform week in March.

The Brewery Youth Theatre will be performing a play at the Brewery and at Theatre Royal York. as part of the National Theatre connections programme for 2022.

A group of young carers will be rehearsing as part of Forge the Future.

Animated Futures have produced their film exploring the challenges of black and brown young Cumbrians in a 98%white county. The film "The Fell We Climb" will be shown on 1 April to an invited audience at the Brewery.

Hopefully the future will allow the Brewery to continue to expand and play a full part in the life of the local community'

Kendal Town Council Report

To: Full Council	7 February 2022
From: Cllr C Rowley	Agenda Item No XX

Outside Bodies Report

Lancaster Canal Regeneration Partnership

There is new Chair, Christopher May.

Resurfacing of the stretch of path between Burton Road Natland Road was due to start on 31st January.

Kendal LCWIP includes an application for funding for work on the towpath between the recycling depot and Parkside Road. This included new barriers, signage and artwork. When put to the KTC Environment & Highways Committee concerns were identified around the proposals and estimated cost which would require an additional £10000 from KTC. The proposal is that Richard Frank will present the case to KTC E&H committee again to answer concerns.

The feasibility study was identified as having significant failings and the contractor is being approached to make changes before payment is made.

A face-to-face meeting of the Board will be held on 3rd March.

Chris Rowley

KENDAL TOWN COUNCIL

Notice of Motion

To: Full Council	7 March 2022
From: Cllrs D Rathbone and G Tirvengadam	Agenda Item No. 9

The following Notice of Motion to Council was received on 27 February 2022.

Proposed by the Mayor, Cllr D Rathbone

Seconded by Cllr Guy Tirvengadam

Kendal Town Council as an Anti-Racism Council

We propose that the Town Council adopts a policy of anti-racism, to reflect its members' belief that is not enough to be passively in favour of equality of opportunity, but it is also necessary to be overtly anti-racism in our actions and policies.

Racism in all forms, both structural and in individuals, continues to be a serious and often unseen problem in the UK. Although progress has been made in combating racism, work to eradicate it entirely is far from complete. This Council, representing people in Kendal, has a duty as a public leader to actively lead that work.

That the Council resolves as follows:

1. To recognise that Anti-racism is the active process of identifying and eliminating racism by changing systems, organisational structures, policies and practices and attitudes, so that power is redistributed and shared equitably
2. To stand together with black, Asian and all minority ethnic people in Kendal and Cumbria.
3. To work to eradicate racism, xenophobia, all religious intolerance including Islamophobia and Antisemitism and all discrimination which impacts on the entire community and blights our society.
4. To establish further initiatives to ensure Kendal is actively inclusive and anti-racism.
5. To seek the views of our community, on their experiences of racism and discrimination
6. To update our Equalities Policy and produce a plan, addressing matters identified by these reviews and consultations.
7. To invite appropriate speakers on these issues to deliver training which will be mandatory for staff and expected for all councillors.

The council is committed to implementing this, and working with black, Asian and minority ethnic members of our communities, will begin to develop an action plan, reporting back to the full council on a regular basis. The Council acknowledges the work of AWAZ Cumbria the lead organisation for the Kendal Unity Festival since 2018, SLEDP, and Anti-Racist Cumbria, a leading group in this field.

Kendal Town Council 2021-22 Budget**10 Months Exp - April to Jan****Income/Exp**

	<u>Budget and Additional Funding</u>	<u>Actual Exp April - Jan</u>	<u>Remaining Budget</u>	<u>Projected Yr. Exp</u>	
<u>Salaries:</u>					
Staff Gross Pay		£175,252		£210,302	
<u>Sub Total</u>	£213,000	£175,519	£37,481	£212,799	
<u>Accommodation</u>					
Rent of Old Unison Room Service Charge (Kendal)		£1,896		£2,276	
Heating/Lighting/cleaning/Par lour/Picture Store/Use of Chamber		£7,508		£9,500	
Use of Telephones		£100		£200	
Other: Garage Rent		£903		£2,167	Over 2 Years Rent now owed
<u>Premises Other</u>					
Alarms - Service & Maint		£1,403		£1,700	
Garage - Electricity		£267		£385	
Gragage - Other		£166		£200	
<u>Sub Total</u>	£16,965	£12,243	£4,722	£16,428	
<u>IT</u>					
Software	ITEK - Support	£2,695		£2,940	
	ITEK Annual Contract	£990		£1,320	
	Cloud Hosting	£257		£858	
Support	Sage	£225		£295	
Digital Meetings/Admin	Zoom	£463		£575	
Other IT Costs		£625		£350	
Website	Designworks	£1,266		£1,400	Includes additional costs for Amendments
	DocuSign	£372		£372	
New IT System/Comp/Equip				£3,890	To Purchase in 21/22
<u>Sub Total</u>	£12,000	£6,893	£5,107	£12,000	
<u>Insurance & Finance Costs</u>					
Public Liability		£5,902		£5,902	
HR		£1,230		£1,230	HR Contract ended Nov 2021 - no replacement in place
Finance Costs (Audit Fees)		£300		£2,400	Includes additional fees for 20/21
Other - Bk and Voucher fees		£157		£181	
Payroll Services		£404		£507	
<u>Sub Total</u>	£13,300	£7,993	£5,307	£10,220	
<u>Stationery/Office General</u>					
Printing/Stationery/Postage		£1,163		£1,396	
Office Equip		£712		£712	
Misc. Office Expenses		£86		£100	
Photocopier		£1,320		£1,584	
Subscriptions		£2,832		£2,831	
<u>Sub Total</u>	£6,900	£6,113	£787	£6,623	

Staff Training		£2,000	£1,149	£851	£2,000
PPE		£500	£122	£378	£500
Vehicle	21/22 Budget	£2,300			
	Fuel		£790		£949
	Tracking Fee		£77		£84
	Repairs		£649		£1,000
	Van Ins		£1,084		£1,084
	Other		£23		£50
Sub Total		£2,300	£2,623	-£323	£3,167
Newsletter		£10,211	£7,851	£2,360	£11,500
Election Fund		£5,000	£0	£5,000	£5,000
Contingency		£5,000	£606	£4,394	£750
Platinum Jubilee Costs (Funded from Reserves)		£490	£490	£0	£490
Misc.		£2,500	£945	£1,555	£1,200
Wainwright Fund		£320	£367	-£47	£367
Emergency Planning		£10,000	£0	£10,000	£10,000
Kendal Futures & Vision					
	Support Co-ordinator	£7,750	£8,434	-£684	£8,434
	Kendal Vision Next Steps	£5,000	£5,000	£0	£5,000
	Banners Kendal	£1,500	£1,500	£0	£1,500
Visit Kendal/Promoting Kendal					
	Visit Kendal Leaflet	£5,000		£0	
	Visit Kendal Leaflet	£4,344	£9,344	£0	£9,344
	Visit Kendal Website Contribution (Kendal Futures)	£2,400	£2,400	£0	£2,400
	Visit Kendal Content Coordinator (Contribution)	£3,600	£3,600	£0	£3,600
Sub Total		£29,594	£30,278	-£684	£30,278
Total Management		£330,080	£253,193	£76,887	£323,322

Based on 3 Newsletters
£3500 Trans to Reserves
Repairs to Garage
Beacon
Includes Award £250, Award Design and Picture £117.25

AUDIT, GRANTS & CHARITIES:					
Community Grants		£41,000	£39,249	£1,751	£39,500

£250 already allocated leaving £1500 available

	Budget and Additional Funding	Actual Exp April - Jan	Remaining Budget	Projected Yr. Exp
MAYORALTY & ARTS				
Mayoral (Mayor & Deputy Mayor) Allowance	£5,150	£5,000	£150	£5,150
Mayoral Travel	£800	£38	£762	£100
Mayoral Functions	£6,700		£1,569	£6,700
Mayor Making		£481		
Donations from Mayor Making		-£40		
Torchlight		£5,336		
50% Refund		-£2,040		
Remembrance Sunday		£384		
Donations From Torchlight		-£169		
Pictures & Other		£8		
Regalia & Uniforms		£66		
Misc. Functions & Exp		£1,104		
Twinning	£2,500		£2,500	£2,500
Exhibitions	£1,500		£1,500	£1,500
Museum	£2,000		£2,000	£2,000
Total Mayoralty & Arts	£18,650	£10,168	£8,482	£17,950

EXPENDITURE	Budget and Additional Funding	Actual Exp April - Jan	Remaining Budget	Projected Yr. Exp
CHRISTMAS LIGHTS & FESTIVALS				
Christmas Lights & Installation/Storage	£17,175	£17,298	-£123	£17,298
Infrastructure Development & Maint	£10,000	£8,734	£1,266	£10,000
Christmas Electricity	£675		£675	£675
Christmas Switch On	£3,000	£1,552	£1,448	£3,000
Bunting	£1,200	£982	£218	£1,200
Festival Grants 21/22 Budget	£35,000		£9,100	£24,000
Total Christmas & Festivals	£67,050	£54,466	£12,584	£56,173

EXPENDITURE	Budget and Additional Funding	Actual Exp April - Jan	Remaining Budget	Projected Yr. Exp
KENDAL in BLOOM				
Floral Displays	£21,500	£19,192	£1,023	£21,500
Installation & Maint		£1,284		
Vouchers		£0		
Projects & Grants	£8,700	£1,118	£7,570	£8,700
Green Waste		£12		
Total KIB	£30,200	£21,607	£8,593	£30,200

ALLOTMENTS				
Capital Spending (Asbestos Removal)	£5,000	£2,535	£2,465	£5,000
Allotment Exp From Reserves	£7,203			
Landscape Design & Site		£311		
Canal Head Landscape Design		£1,000		
Crow Tree Allotment Fencing		£5,892	£0	£7,203
Revenue Spending/Main	£7,806	£5,409	£2,397	£7,806
Waste		£463		
Water	£1,792	£2,444	-£652	£2,800
Rent	£900	£840	£60	£840
Pest Control	£2,500	£1,730	£770	£2,000
Total Allotments	£25,201	£20,624	£5,040	£25,649

ENVIRONMENT & HIGHWAYS		Budget and Additional Funding	Actual Exp April - Jan	Remaining Budget	Projected Yr. Exp
New Infrastructure /Improvements					
	SID	£3,500	£2,775	£722	£2,775
	Land Registry Fee		£3		£3
	Defib	£800	£0	£800	£0
	Enviroground - Wattsfield, install bench & Burton Rd		£1,241	-£1,241	
	Bus Shelter Ivy Screening				£1,241
	Project - SLDC Grant - Completed	£10,000	£8,834	£1,166	£8,834
Infrastructure Maintenance					
	Infrastructure Maint	£4,499	£426	£4,073	£4,499
	SID Maint	£1,000	£323	£677	£1,000
	Wool pack Yard	£3,242	£3,242		£3,242
	CCTV Maint	£1,500		£1,500	£1,500
	Defib Maint	£800		£800	
SLDC Service Charges					
	Footway Lighting	£4,917	£3,731	£1,186	£3,731
	Somervell Annual Maint	£500	£0	£500	£500
	Bins	£2,500	£1,593	£907	£2,500
Total E&H		£33,258	£22,168	£11,090	£29,825

**** Note: Any unspent Funds from the 21/22 Budget and the Allocated Reserves will remain in the Reserves until the respective Project is completed.

ONGOING ACTION PLANS / PROJECTS		Budget and Additional Funding	Actual Exp April - Jan	Remaining Budget	Projected Yr. Exp
1	Climate Change				
	21/22 Budget	£10,000		£10,000	£0
	SLDC Community Climate Change Grant	£2,000			
	Kendal Map Zero Carbon/Website		£1,575	£425	£1,575
	Kendal Composting	£5,000	£730	£4,270	£1,000
	Sub Total	£17,000	£2,305	£14,695	£2,575
2	Biodiversity Schemes & Grants				
	21/22 Budget	£11,000		£11,000	£0
	Somervelle Wildflower Grant Project	£1,500	£869	£631	£869
	Fletcher Park	£1,500	£897	£603	£870
	Natural Kendal Research Contribution	£3,000	£1,500	£1,500	£3,000
	Nobles Rest	£5,000	£0	£5,000	£0
	Sub Total	£22,000	£3,266	£18,734	£4,739
3	20mph				
	Sub Total	£10,000	£0	£10,000	£0
4	Cycling & Walking				
	21/22 Budget	£12,500	£0	£12,500	£0
	LCWIP	£5,000	£0	£5,000	£0
	Pump Track	£2,000	£0	£2,000	£0
	LCRP	£5,500	£5,500	£0	£5,500
	Sub Total	£25,000	£5,500	£19,500	£5,500
***	FRSWG Connectivity Scheme				
	Sub Total	£15,000	£0	£15,000	£15,000
Total Action Plans		£89,000	£11,071	£77,929	£27,814

	<u>Budget and Additional Funding</u>	<u>Actual Exp</u> <u>April - Jan</u>	<u>Remaining</u> <u>Budget</u>	<u>Projected</u> <u>Yr. Exp</u>
Action Plan (£500 Grant SLDC) Convex Mirror	£500	£252	£248	£252
Citizens Jury - Website Hosting		£236		£314
Shared Future	£9,142	£4,940	£4,202	£9,142
Donation from Westmoreland & Lonsdale Labour Party		-£50		-£50
Planning				
FRSWG Scheme (Reserve Pot)	£35,000		£35,000	£35,000
GRAND TOTALS:	£679,081	£437,738	£242,019	£594,827