

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



30 May 2022
v2

Dear Councillor,

You are summoned to attend a meeting of the Council commencing at **7.30pm** on **Monday, 6 June 2022**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

After the meeting the Mayor will host informal drinks in the Parlour.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A B' followed by a long horizontal stroke.

Chris Bagshaw
Town Clerk

AGENDA

Roll Call

The Clerk will take a roll call of council members present.

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

Police Report

To receive a report from Cumbria Constabulary.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.

3. Exclusion Of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

4. Minutes of Last Meeting

To receive the minutes of the meeting held on 16 May 2022 and affirm them as a true record (see attached).

5. Mayor's Communications and Announcements

To receive a report from the Mayor on his recent activities and to hear any announcements.

6. Minutes from Committees

To receive the draft minutes from the following Committees (may be received en-bloc, see attached).

- a) Planning Committee meetings on 23 May 2022
- b) Christmas Lights & Festivals on 31 March 2022
- c) Management Committee on 30 May 2022 (if available)

7. Annual Governance and Accountability Return (AGAR) 2022 (see attached)

a) To confirm the Council's arrangements for dealing with the 'Except for' issues highlighted in 2021.

b) To note the report from the Internal Auditor for 2022.

c) To complete relevant sections of the Council's AGAR 2022 as follows:

- i) The Annual Governance Statement (Section 1)
- ii) The Accounting Statements (Section 2)

8. CALC Membership

To review the Council's membership of Cumbria Association of Local Councils for the coming year (see attached)

9. Reports from Representatives

To receive reports from the Council representatives from the following Outside organisations.

- a) Kendal Unity Festival (a verbal update from Cllr Tirvegadum)
- b) Kendal Integrated Care Community Group (a written report from Cllr Sutton)

10. Schedule of Payments

To receive and note the Schedule of Payments to 30 April 2022.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the Annual Meeting of Kendal Town Council held in the Town Hall, Highgate, Kendal, on Monday, 16 May 2022, at 7.30 p.m.

G Archibald	Present	A Blackman	Present
K Blamire	Present	S Blunden	Present
J Brook	Present	D Brown	Present
A Campbell	Present	S Coleman	Present
J Cornthwaite	Present	J Dunlop	Present
L Edwards	Present	D Evans	Present
A Finch	Apologies	C Hardy	Present
M Helme	Present	L Hendry	Present
E Hennessy	Present	H Ladhams	Present
S Long	Apologies	D Miles	Present
T Perkins	Present	D Rathbone	Present
C Russell	Present	M Severn	Present
K Simpson	Absent	R Sutton	Present
P Thornton	Present	G Tirvengadam	Present

In attendance: Chris Bagshaw, Town Clerk

Also present: Inge Booth, Minute Taker

Public Participation

There were no items brought before the Council.

1/2022 Mayor and Deputy Mayor 2022

Cllr J Brook proposed, seconded by Cllr C Russell, that Cllr D Rathbone be re-elected Mayor of Kendal for the Municipal Year 2022/23. No other nominations were forthcoming.

Resolved that Cllr D Rathbone be re-elected Mayor of Kendal for the Municipal Year 2022/23.

Cllr Rathbone assumed the Chair for the remainder of the meeting and thanked Members for their faith in re-electing him.

Cllr G Archibald proposed, seconded by Cllr S Coleman, that Cllr J Dunlop be re-elected Deputy Mayor. No other nominations were forthcoming.

Resolved that Cllr J Dunlop be re-elected Deputy Mayor of Kendal for the Municipal Year 2022/23.

The Town Clerk drew attention to the fact that both the Mayor and Deputy Mayor would take office immediately, having agreed to sign their declarations of acceptance of office at the Mayor Making Ceremony on 19 May 2022, in accordance with the Local Government Act 1972 (Section 83(4)(c)).

2/2022 Apologies

Apologies for absence had been received and accepted from Cllrs A Finch and S Long.

3/2022 Declarations of Interest

No declarations of interest were raised under this item.

4/2022 Exclusion of Press and Public

There were no excluded items on the agenda.

5/2022 Minutes of Last Council Meeting

The Council received the minutes of the meeting on 4 April 2022.

Resolved that the minutes be affirmed as a true record.

6/2022 Chairs and Vice Chairs of Committees

The Council considered the offices of Chair and Vice Chair of its various committees. Nominations had been received by the Town Clerk prior to the meeting as follows:

Allotments Committee

Chair: Cllr A Finch

Vice Chair: Cllr G Archibald

Audit, Grants and Charities Committee

Chair: Cllr J Dunlop

Vice Chair: Cllr D Rathbone

Christmas Lights and Festivals Committee

Chair: Cllr H Ladhams

Vice Chair: Cllr M Helme

Environment and Highways Committee

Chair: Cllr E Hennessy

Vice Chair: Cllr G Archibald

Kendal in Bloom Committee

Chair: Cllr A Blackman

Vice Chair: Cllr R Sutton

Management Committee

Chair: Cllr S Coleman

Vice Chair: Cllr G Tirvengadam

Mayoralty and Arts Committee

Chair: Cllr D Rathbone

Vice Chair: Cllr J Dunlop

Planning Committee

Chair: Cllr D Rathbone

Vice Chair: Cllr H Ladhams

Resolved that the Councillors shown above be (re-)elected Chairs and Vice Chairs of the Committees shown for the forthcoming year.

7/2022 Membership of Committees

The Council reviewed the membership of its committees. A list of nominations had been provided to the Town Clerk prior to the meeting.

Cllr S Coleman proposed a reduction in the membership of the Kendal in Bloom Committee to seven and to the membership of the Audit, Grants and Charities Committee, also to seven. Cllr Coleman's proposals were seconded by Cllr D Rathbone. The Town Clerk, in response to a query, advised that the quorum of these committees of seven members would be three.

It was proposed by Cllr S Coleman and seconded by Cllr H Ladhams that, with the inclusion of the amendments raised at the meeting, the committee memberships for 2022/23 be as set out in Appendix 1 to these minutes.

Resolved: that

- (1) the membership of the Kendal in Bloom Committee be reduced to seven;
- (2) the membership of the Audit, Grants and Charities Committee be reduced to seven; and
- (3) the list of committee memberships for 2022/23 be as set out in Appendix 1 to these minutes.

8/2022 Schedule of Meetings 2022/23

The Council considered the Schedule of Meetings for the forthcoming year.

It was noted that all Kendal Town Councillors were welcome to attend and speak at meetings of any committee, whether members or not.

Resolved that the Schedule of Meetings for 2022/23 and as attached to the agenda be approved.

9/2022 Representation on Outside Bodies

The Council reviewed its representation on Outside Bodies for 2022/23 and the arrangements for reporting back to the Council.

A list of nominations had been provided to the Town Clerk prior to the meeting.

A query was raised about the viability or otherwise of the Kendal Bus User Group. It was suggested that councillors may be dealing with this threat through their own volunteering, and that for the purposes of the Council, the listing of representatives to the group should continue.

There was some confusion over the 'Flood Working Group' which appeared to share a name with a sub-committee of the Planning Committee. It was suggested that this group was actually a temporary group established in the immediate aftermath of Storm Desmond in 2015 Storm Desmond and that its work was now taken care of by other groups so it should be removed from the list.

Cllr R Sutton, having been nominated as the Council's representative on the Kendal Mountain Festival Group, drew attention to Cllr M Helme's experience in this area, and proposed that she take up his place. He was seconded by Cllr J Brook.

In response to a query, the Town Clerk advised that he was aware of draft guidance for members appointed to serve as the Council's representatives on outside bodies and that he aimed to bring this before a subsequent meeting of the Council.

The Council's List of Appointments to Outside Bodies shown at Appendix 2 to these minutes

was moved by Cllr S Coleman who was seconded by Cllr R Sutton.

Cllr A Blackman took the opportunity to update Council on the situation regarding the Kendal and Rinteln Town Twinning Association which had been in existence for 30 years. Five years ago had been the Association's 25th Anniversary, with an exchange of gifts between the two councils to celebrate the wonderful opportunities brought about by the twinning. Five years on and following two years of the pandemic, a number of the founding group had moved on. Cllr Blackman explained that he had taken on the role of trying to reinvigorate the Association. He drew Members' attention to a leaflet circulated at the start of the meeting which was an invitation to a celebration of over 30 years of twinning between the two towns and time to reflect on the past and projections into the future. He asked Members to make a note of the event in their diaries and urged them to attend.

Resolved:

- (1) the Flood Working Group be removed from the Council's List of Outside Bodies;
- (2) Cllr M Helme be appointed as the Council's representative on Kendal Mountain Festival Group instead of Cllr R Sutton; and
- (3) the list of Appointments to Outside Bodies for 2022/23 as shown at Appendix 2 to these minutes be accepted.

10/2022 Minutes from Committees

The Council was presented with the minutes from the meetings of the Council's standing committees. No questions were raised in relation to any of the minutes.

Resolved: that the minutes of the following meetings be received:

- (1) Mayoralty and Arts Committee – 19 April 2022;
- (2) Audit, Grants and Charities Committee – 25 April 2022
- (3) Planning Committee – 4 and 19 April and 3 May 2022.

The meeting closed at 8.12 p.m.

Appendix 1
Committee Membership 2022/23
16 May 2022

Allotments Committee

A Finch (Chair)
G Archibald (Vice chair)
K Blamire
S Coleman
J Cornthwaite
C Hardy
Plus three co-opted members

Audit, Grants and Charities Committee

J Dunlop (Chair)
D Rathbone Vice Chair)
K Blamire
D Evans
M Helme
T Perkins
C Russell

Christmas Lights and Festivals Committee

H Ladhams (Chair)
M Helme (Vice chair)
C Russell
K Simpson
P Thornton

Environment and Highways Committee

E Hennessy (Chair)
G Archibald (Vice Chair)
S Blunden
D Brown
J Cornthwaite
M Helme
S Long
C Russell
K Simpson

Kendal in Bloom Committee

A Blackman (Chair)
R Sutton (Vice Chair)
K Blamire
D Brown
L Hendry
Plus five co-opted members

Management Committee

S Coleman (Chair)
G Tirvengadam (Vice Chair)
A Blackman
J Dunlop
D Evans
A Finch
E Hennessy
H Ladhams
S Long
D Rathbone
C Russell

Mayoralty and Arts Committee

D Rathbone (Chair)
J Dunlop (Vice Chair)
J Brook
S Coleman
L Hendry
M Severn
G Tirvengadum

Planning Committee

D Rathbone (Chair)
H Ladhams (Vice Chair)
A Campbell
J Cornthwaite
L Edwards
D Evans
D Miles
One vacancy

Appendix 2
Appointments to Outside Bodies 2022/23
16 May 2022

Organisation	No. of Rep(s)	Representative(s)	Reports to
Air Quality Working Group (SLDC)	1	Cllr G Archibald	Environment and Highways
BID Board	1	Cllr J Dunlop	Management; Council
Brewery Arts Centre	1	Cllr C Russell	Council
Cumbria Association of Local Councils	2	Cllr R Sutton Cllr M Severn	Council
Emergency Plan (Kendal Community Emergency Plan Group)	1	Cllr J Cornthwaite	Management; Council
Integrated Care Community/Healthy Towns Status (CCC)	1	Cllr R Sutton	Council
Lakes Line User Group	1	Cllr S Coleman	Council
Kendal Bus User Group	1	Cllr E Hennessy	Council
Kendal Dementia Action Alliance	1	Cllr R Sutton	Council
Kendal Futures Board	1	Cllr S. Long	Management; Council
Kendal Lads and Girls Club	2	Cllr K Blamire Cllr L Edwards	Council
Kendal Mountain Festival	1	Cllr M Helme	Christmas Lights and Festivals
Kendal Relief in Need Charity	2	Mayor and Deputy Mayor	Council
Lancaster Canal (Northern Reaches)	2	Cllr A Blackman Cllr L Hendry	Council
One Voice	1	Cllr R Sutton	Council
Rinteln Town Twinning Association	4	Mayor and Deputy Mayor Cllrs J Brook and R Sutton	Mayoralty and Arts
South Lakeland Action on Climate Change and Transition South Lakes	2	Cllr G Archibald Cllr M Helme	Environment and Highways
South Lakes Equality and Diversity Partnership	1	Cllr G Tirvengadam	Council

The meeting closed at 8.45pm

Kendal Town Council Report

To: Full Council	6 June 2022
From: Town Clerk	Agenda Item No 5

Mayoral Engagements March-May 2022

Event Date	Time	Organisation	Event	Venue
11/03/22	12.30-14.00	Kendal Rotary	Technology Tournament	Westmorland Hall
31/03/22	9.45 - 11.00	Hallgarth Senior Citizens	Get together and talk	Hallgarth Community Centre
06/04/22	11.30 - 12.45	Manna House	Workshop and Talk	Manna House
06/04/22	13.00 - 14.30	Kendal Community Music Groups	Concert in support of Ukraine	Town Hall
08/04/22	12.30 - 13.30	Kendal Integrated Care Lunch Bunch	Lunch and Easter Bonnet competition	Kendal Parish Church
19/04/22	12.00 - 13.30	Kendal Rinteln Association	Meeting	Mayor's Parlour
21/04/22	19.00 - 20.00	Seat Cadets	1st Presentation	Kendal Sea Cadets Unit
28/04/22	19.00 - 20.00	Seat Cadets	2nd Presentation	Kendal Sea Cadets Unit
29/04/22	18.30 - 23.30	KTC	Mayor's Charity Dinner	Castle Green
07/05/22	10.30 - 12.00	Kendal Walking Festival	Charity Walk	The Well & local walk
18/05/22	18.00 - 23.00	Allderdale Town Council	Mayor Making	Cockermouth
19/05/22	18.00 - 22.00	KTC	Mayor Making	Kendal Town Hall
23/05/22	18.30 - 21.00	Eden District Council	Church Service	St Andrews Church - Penrith
24/05/22	11.00 - 12.00	Spinning Jennies	Tour of new food venue - formally Beales	Spinning Jennies

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday 23 May 2022 at 6.30pm in the Town Hall, Kendal.

Cllr A Campbell	Apologies	Cllr H Ladhams (Vice Chair)	Present
Cllr J Cornthwaite	Apologies	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Apologies
Cllr D Evans	Present	vacant	

In Attendance: Town Clerk

P1/2022 Apologies

Apologies were received and accepted from Cllrs A Campbell, J Cornthwaite and D Rathbone. The Vice Chair welcomed new members to the Committee.

P2/2022 Declarations of Interest

None

P3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P4/2022 Minutes of the Previous Meeting

The Committee received the minutes of the previous planning committee meeting held on 3 May 2022.

Resolved: To accept them as a true record.

P5/2022 Planning Process and Issues

The Committee noted a request from a member who was not able to attend, that it considers what the Council's policies should be concerning Second Homes in the town. Do they cause an issue of affordability? Are there legitimate restrictions which the Planning Authority can impose? Should and could they be controlled through the Planning process? Is further legislation required to protect the character/affordability/social cohesion etc of the town?

Resolved: To note that this is an issue of concern for this Committee but that it requires further research to allow informed consideration to take place. The Clerk will liaise with members and the MP's office to produce a report with sufficient information to allow effective consideration of the issue.

P6/2022 Flood Scheme Working Group

The Chair explained the role of the Working Group to new members of the Committee. In the absence of the existing Chair of the Working Group, it was suggested the agenda item be deferred until the next meeting.

The Clerk reported the proposals for the moving of the old street fountain on Aynam Road, adjacent to Jennings Yard Bridge. Two sites were being considered. One would turn the fountain around by 180 degrees and instal it on the wet side of the new flood wall, facing the access from the bridge (but not visible from Aynam Road). The second suggestion was on the opposite bank, with its back to the river, against the parapet of the bridge – facing the path from Abbot Hall Park.

Resolved: That the terms of reference and establishment issues for the Working Group be considered at a subsequent meeting.

Resolved: That the Committee supports the moving of the fountain to the Abbot Hall side of Jennings Yard Bridge.

P7/2022 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1.

Resolved: To submit the recommendations in Appendix 1 to the Planning Authority.

The meeting closed at 19.25.

Kendal Town Council

Applications for Planning Committee: 23 May 2022

Appendix 1

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
1	SL/2022/0392	37 - 39 Finkle Street Division of existing ground floor retail space to 2 retail units with new shop entrance to 39 Finkle Street	31 May 2022	The Committee were concerned that the issue of asbestos contamination had been underplayed by the developer, but otherwise had <u>No Material Objections</u>
2	SL/2022/0395	2 Fulmar Drive Detached garage	31 May 2022	There is no provision for biodiversity net gain, but otherwise <u>No Material Objections</u>
3	SL/2022/0400	Stramongate Primary School, Blackhall Road New window opening adjacent to the main entrance	1 June 2022	<u>No Material Objections</u>
4	SL/2022/0405	37 - 39 Finkle Street Change of use of 1st & 2nd floors to 4 flats with a bin store and bicycle parking	1 June 2022	<u>No Material Objections</u>
5	SL/2022/0406	Rear of 37 - 39 Finkle Street Change of use of rear to 3 cottages with a bin store and bicycle parking	1 June 2022	<u>No Material Objections</u>

6	SL/2022/0407	29 Langdale Crescent Front porch and alterations including pitch roof to existing single storey side extension	1 June	<u>No Material Objections</u>
7	SL/2022/0408	2 Tudor Gardens, Burton Road Extension to an existing garden annex	1 June	<u>No Material Objections</u>
8	SL/2022/0411	14 Birkbeck Close Two storey front extension	1 June	The Committee were concerned that the development did not seem to be completely in keeping with the look of the area, but otherwise had <u>No Material Objections</u>
9	SL/2022/0420	23 Rydal Mount Single storey side and rear extensions	1 June	The committee were concerned that this may create an overlooking issue, but could not tell from the drawings. Assuming this is not a problem then it had <u>No Material Objections</u>
10	SL/2022/0404	Nobles Garage, Maude Street Alterations & change of use of former garage/office (Use class Sui Generis) to joinery workshop/store & gymnasium for (Use class E) (Part Retrospective)	7 June	The Committee were disappointed that this was partially retrospective, and renew their pleas for greater publicity surrounding the need for Planning Consents to be in place prior to commencement. There didn't appear to be an application form associated with the application. <u>No Material Objections</u>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Christmas Lights and Festivals held on Monday, 31 March 2022 at 7.00pm at the Town Hall

Cllr A Edwards	Present		Cllr T Perkins	Apologies
Cllr S Evans (chair)	Present		Cllr K Simpson	Apologies
Cllr H Ladhams	Present		Cllr R Sutton	Present

In attendance: Council Services Officer (Janine Holt).

C44/21/22 Apologies

Councillors Perkins and Simpson apologies were submitted and accepted.

C45/21/22 Declarations of Interest

Councillor Sutton drew the Committee's attention to his existing registered interest in item 7, relating to the Kendal Community Theatre grant application.

C46/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

C47/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 14th February 2022

Resolved: To accept them as a true record.

C48/21/22 Christmas 2022

The Council Services Officer provided an update on the 2022 season and reported that there are some repairs needed at a cost of £1,100 (ex vat). The Committee agreed to undertake the repairs to the display.

The Council Services Officer reported on feedback received from lighting contractor. The display is in need of a complete overhaul and update. A brief discussion followed relating to future management of the lights. The Committee noted the discussion but no budget has been allocated to cover the cost of any major change such as moving from owning to hiring the lights. Also, the committee felt uncomfortable making a decision that a new council has to take forward.

The Council Services Officer has produced a film brief which has been circulated to the Chairman and Town Clerk. The Committee asked that the Council Services Officer seek clarification on the allocation of a budget for the film.

Resolved: To note the update and approve the repairs.

Resolved: To discuss the future management of the Christmas lights display next meeting.

Resolved: To identify a budget for the proposed end of year film.

C49/21/22 Queens Platinum Jubilee

The Council Services Officer provided an update report:

- The beacon lighting event can be registered once we have the confirmed names of the Bugler and Piper.
- The co-ordinator of the midday concert has agreed to provide a choir/s for the event
- The beacon will be lit on the castle by Townscape Officer and we will have a uniformed fireman present.
- For health and safety reasons, it is suggested that the participants of the event are not present during the lighting of the beacon but at an alternative location where the beacon can be easily viewed. New Road and the Nether Field football ground have been suggested as possible venues.
- Committee members agreed that the proclamation should be undertaken on the stone outside the Town Hall and not at the Market Place.
- The Committee didn't feel it was appropriate for Drum Nation to perform after the proclamation.
- The Committee requested that representation from the NHS and foodbank were included in those invited to the afternoon tea in the Town Hall.
- The Committee agreed that using a media company to professionally record the event would be beneficial and costs would be circulated to members for a final decision.
- The Committee identified 7 locations to be used as part of the Jubilee trail
- The Committee agreed in principle with purchasing a generic projector image for use on the Town Hall. This will be subject to image approval by members.
- The Committee agreed to purchase multi-purpose bunting in the colours of red, white and blue.
- The Committee agreed to part funding the development of a commemorative bed on Aynam Road.
- The Chairman has forwarded the request to director level at the County Council for the change of name of the new bridge. The Chairman is awaiting a response.

Resolved: To note the update report.

Resolved: To agree to professionally record the event, subject to approval of costs.

Resolved: To purchase an appropriate projector image for use on the Town Hall, subject to image approval by members.

Resolved: To purchase bunting in the colours of red, white and blue.

Resolved: To provide funding in partnership with Kendal in Bloom for the development of a commemorative bed on Aynam Road.

C50/21/22 Grant Applications

The Committee considered four grant applications. The Committee requested that Lakes International Comic Art Festival provides data on the number of primary schools participating and feedback on the bus service. It was also suggested that independent feedback was sought from participating schools on the event.

Resolved: To make a grant of £2,500 for the Lakes International Comic Art Festival.

Resolved: To make a grant of £1,700 for the Unity Festival.

Resolved: To make a grant of £3,700 for the Kendal Poetry Festival.

Resolved: To make a grant of £1,000 for the Kendal Community Theatre.

C51/21/22 Budget Monitor

The Committee received the Christmas Lights & Festivals Budget report.

Resolved: To note the report.

The meeting closed at 8.10pm

Kendal Town Council Report

To: Full Council	6 June 2022
From: Town Clerk	Agenda Item No. 7

AGAR 2020-21

The AGAR for 2021 was completed during the midsummer changes to the Coronavirus Regulations. Although the year end was completed within the specified timeframe, the internal auditors, operating under their own Covid risk management procedures, were unable to complete their tasks until June, and the face-to-face Council meeting required to confirm the Return was not held until the first week in July. The Council made a deliberate decision to allow this late return and the External Auditors were informed in a timely fashion. In 2020, the Government's Coronavirus Regulations amended the schedule for the AGAR to allow for Covid related delays. No allowance for Covid was made for the 2021 Return.

The Council's External Audit was therefore returned with an 'Except for' note observing that the AGAR was submitted late (by 7 days) in contravention of the Local Audit (Smaller Authorities) Regulations 2015. Unfortunately, the Annual Governance Statement was not amended to reflect this late submission, meaning the first statement in the submission was incorrect – the council replied 'yes' that 'this authority prepared its accounting statements in accordance with the Accounts and Audit Regulations, and this should have said 'no'.

As a result of these 'Except for' comments, the Audit Grants and Charities committee set out a timetable for the AGAR in 2022 which allows the specified periods and statements to be completed within the required legal timescale.

Recommendation

The Council should note the timetable set out by Audit, Grants and Charities, and be satisfied that the 'Except fors' reported by the External Auditor have been dealt with correctly. This forms a part of the Council's audit submission for 2021-2022.

Annual Governance and Accountability Return 2021/22 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2021/22

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2022**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2022**. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2022
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2021/22

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2022 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2021/22**, approved and signed, page 4
- **Section 2 - Accounting Statements 2021/22**, approved and signed, page 5

Not later than 30 September 2022 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2021/22

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. If the AGAR contains unapproved or unexplained amendments, it may be returned and additional costs will be incurred.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2022.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- Do not send the external auditor any information not specifically requested. However, you must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant authority owned generic email addresses and telephone numbers.
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (Section 2, page 5). An explanation must be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on page 5. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or variances are not fully explained, additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2021) equals the balance brought forward in the current year (Box 1 of 2022).
- The Responsible Financial Officer (RFO), on behalf of the authority, must set the commencement date for the exercise of public rights of 30 consecutive working days which must include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2022**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights, been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2022 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2021/22

ENT Kendal Town Council

<https://www.kendaltowncouncil.gov.uk/kendal-town-council/> WEBPAGE ADDRESS

During the financial year ended 31 March 2022, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2021/22 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2020/21, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2020/21 AGAR tick "not covered")</i>	✓		
L. The authority publishes information on a free to access website/webpage up to date at the time of the internal audit in accordance with any relevant transparency code requirements	✓		
M. The authority, during the previous year (2020-21) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(evidenced by the notice published on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2020/21 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

12/05/2022 DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

Keith Michael Robson FCCA

Signature of person who carried out the internal audit



SIGNATURE REQUIRED

Date

26/05/2022

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

ENT Kendal Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

<https://www.kendaltowncouncil.gov.uk/kendal-town-council/> WEBPAGE ADDRESS

Section 2 – Accounting Statements 2021/22 for

ENTRUSTED TO THE AUTHORITY Kendal Town Council

	Year ending		Notes and guidance	
	31 March 2021 £	31 March 2022 £	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
1. Balances brought forward	283,123	382,089	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2. (+) Precept or Rates and Levies	450,405	460,812	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3. (+) Total other receipts	74,882	90,643	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4. (-) Staff costs	181,853	214,379	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6. (-) All other payments	244,468	297,377	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).	
7. (=) Balances carried forward	382,089	421,788	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	
8. Total value of cash and short term investments	399,395	448,898	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	1,678,368	1,695,942	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.	
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).	
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
				N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor's Report and Certificate 2021/22

In respect of

ENT Kendal Town Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2021/22

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2021/22

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YY



Fire and Rescue Service Headquarters
Carleton Avenue
Penrith
Cumbria, CA10 2FA

01768 812663
office@calc.org.uk

April 2022

Mr Chris Bagshaw
Clerk
Kendal TC
Town Hall
KENDAL
LA9 4DL



Dear Colleague,

ANNUAL SUBSCRIPTION 2022/23

I would like to thank your Council for its valued membership of the Cumbria Association of Local Councils over the past year. Annual subscriptions to the Association for 2022/23 are now due.

The subscription for your Council is made up of two payments, one to the Cumbrian Association of Local Councils (CALC) and one to the National Association of Local Councils (NALC). Each portion of the subscription fee is itemised separately. The NALC portion of the fee for 2022/23 is calculated at 7.49p per elector and the CALC portion is calculated in proportion to the square root of your electorate.

For 2022/23 your CALC/NALC subscription fee is: £2260.33

This sum is made up of:
NALC subscription at £1707.94
CALC subscription at £552.39

Please note that a member council cannot be a member of CALC without being a member of NALC and vice versa.

Could you please put this membership subscription request before the next meeting of your Council so that continuation of membership can be authorised for payment? I enclose a note as a reminder of the benefits of CALC membership.

You may pay us by cheque at the address shown at the top of this letter or alternatively pay by BACS as follows: Cumbria Local Councils Association, HSBC, A/C: 31300393, Sort Code: 40-36-10.

It would be very helpful if you would please amend as necessary and return the enclosed form giving contact details for your parish council.

I look forward to receiving your Council's subscription.

Kind regards,

Sonia Hutchinson

Chief Officer



Benefits of CALC Membership 2022/23

Purpose of the Association

Cumbria Association of Local Councils is a not for profit organisation which delivers a wide range of services and benefits to its members, made up of Parish Meetings and Parish/Town Councils.

CALC is a voice for local councils (parish and town) on Cumbrian decision-making and advisory bodies. Any councils who are CALC members can nominate their councillors to the Executive and be part of this process. CALC has three Parish Support Officers who organise District Associations. These associations work hard to ensure that every CALC member can hear from key local officers about issues that are relevant in their parish – both district and county council officers, as well as a range of other speakers attend these meetings held either 3 or 4 times a year. CALC is also represented at a national level at the National Association of Local Councils (NALC) so our views can be reflected in national policy making and lobbying Parliament.

Legal, Procedural and Financial Advisory Service

CALC Membership gives parish councils access to an extensive resource of important operational information, including legal, HR, financial and procedural advice. If your query is of a complex legal nature, membership also gives you access to the **National Association of Local Councils**, which in turn provides a range of essential services including solicitors specifically qualified in parish matters. NALC also has experts in parish finance and procedural matters to call on. However, NALC cannot act on behalf of parish or town councils in legal proceedings, local legal advice has to be obtained in these cases. Additional support has been included for members via a solicitor's firm that specialises in parish law, Wellers Law Group, and the Parkinson Partnership which gives CALC members advice on matters such as VAT and Tax as well as other financial issues.

Through our membership of NALC, we are able to provide regular updates in changes to legislation. CALC will break down more complex information so that it is easily understood and will answer any queries that clerks and councillors may have; for example, on the changes to the audit arrangements.

Communication via a newsletter, website, social media and telephone

Along with changes to legislation, the Association regularly emails clerks with useful information from a range of sources from both within and without the county. CALC also sends out a newsletter which contains news from the county and beyond from a variety of sources.

The CALC website is a useful tool which we update with relevant information. Members get access to the Members Only restricted area which is a crucial source of information for clerks and councillors. To this area, we have added a number of 'off the peg' policy templates to allow parishes to easily ensure that they have the necessary documents in place.

The Association also works with the principal authorities (Districts, Boroughs and County) to build good working relationships and improve communication and co-operation between them and the local councils.

Training and Development Programme

Members are kept up to date with training opportunities and are encouraged to attend training whenever possible. CALC provides training for both councillors and chairmen (of both councils and committees). For clerks, we offer a range of training from the very basics through to audit procedures and specific training for the Certificate in Local Council Administration (CiLCA). In addition, we offer a range of specialist courses, including managing trees, managing staff and business planning. Finally, many councils find our bespoke whole council training, tailored to the development needs of your council a very valuable resource.

Employment and Clerks Database

The Association provides a free opportunity to advertise parish vacancies across the county via its website which is well-used. We also advice and support on all aspects of employment issues. We provide a range of resources to assist in the process of appointing clerks, including up to date information on salaries, pensions, and payroll. CALC also maintains an up to date database of all clerks and chairmen in the county.

Local Council Awards Scheme

We run the Local Council Awards Scheme in conjunction with the National Association of Local Councils.

The Local Council Award Scheme was developed to celebrate the successes of the best local councils, and to provide a framework to support all local councils to meet their full potential. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed by their peers, and to put in place the conditions for continued improvement.

Lake District National Park Authority

CALC has a statutory duty to organise the nomination of parish representatives on to the National Park Authority. It fulfils this duty by holding elections and making recommendations to the Secretary of State who makes the appointment. The Association is also a member of the LDNPA Partnership.

March 2022

Kendal Town Council Report

To: Full Council	6 June 2022
From: Cllr R Sutton	Agenda Item No. 9b

Kendal Integrated Care Community Group Report

Notes from the Kendal Integrated Care Community group meeting, 30.March 2022, held on Zoom. Theme-Health and Inequalities.

Vaccines for 5-11 year-olds are now being offered. Fourth vaccines are now being offered to clinically vulnerable 11+ year-olds. Care homes, learning disability facilities and the housebound are currently being vaccinated.

A new Associate Psychological practitioner has been appointed in Kendal. Her name is Charlotte Smallwood. Community Conversation Strategy Groups have been set up from the voluntary sector, NHS and councils. These groups should now link in with key conversations in the local community. The conversations should be fed back online so that groups can support, engage and work together. Through the online interactive platform people can engage and share work so work can be fed to the correct teams who are thus updated about what is most needed locally (letstalkmorecambebay.uk/lets-talk-south-lakes-copy).

The Kendal and District Debt Centre-was set up in 2022 and is looking to work with the LA8/LA9 postcode area. This is a branch of Christians Against Poverty, they do debt befriending and crisis intervention. Mental health issues stemming from problems with debt have been considered. The Kendal and District Debt Centre can be contacted on 0800 3280006, or kendaldebtcentre@gmail.com.

The Kendal Resilience Group - there was some discussion about this group needing to be re-developed. At present there is not the sufficient community membership to be called upon in the event of an emergency. A more formally constituted group needs to be formed and brought forward to the town council?

Health Inequalities Project (16-21 year-olds) Recent data has been difficult to provide at present due to Covid furloughing. Manchester University has done research projects, including one about Inequalities and Race and Religion, and a Samaritans report on inequalities and death.

Active Cumbria - the Together Fund through Sport England targets select community groups-those with long term health conditions, or from low socio-economic backgrounds and ethnic minority groups.

Adult Learning - a brochure of free short courses being held locally has been mailed locally to people's homes.

Kendal Youth Zone--is going from strength to strength. Children from different backgrounds were recently bussed to Capenwray with buses funded by Cumbria County Council.

Johhny Glos is running football sessions on the first week of the summer holidays at Hallgarth. The Hug a Mug scheme with Herdy has gone well. Doorstep conversations have been friendly and well-received and some people have been signposted to different organisations for help and support.



Kendal
Town Council

Kendal Town Council

April 2022 - Payment Schedule

(incl VAT)

<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Total</u>
01/04/2022	DD	WATER PLUS Allotments	£40.00
04/04/2022	OL14205	42 CREATIVE THINK Newsletter	£270.00
04/04/2022	DD	BCARD COMMERCIAL Zoom	£57.55
04/04/2022	DD	BCARD COMMERCIAL Mayoral Functions	£36.09
04/04/2022	DD	Bank Charges	£41.50
04/04/2022	OL14204	Drill Hire	£23.98
12/04/2022	OL14218	SLDC Premises Rent	£683.70
12/04/2022	OL14238	SENS - Clean River Campaign Biodiversity Grant	£500.00
12/04/2022	OL14219	LOUND ROAD GARAGE Fuel	£138.35
12/04/2022	OL14220	RFM ULVERSTON LTD Payroll Fees	£123.60
12/04/2022	OL14221	TECH 4 OFFICE EQPT Photocopies	£35.07
12/04/2022	OL14227	J T ATKINSON Allotments	£22.01
12/04/2022	OL14228	Equip	£11.25
12/04/2022	DD	WATER PLUS	£0.52
13/04/2022	OL14226	Henry Armer LEAF BLOWER	£349.50
13/04/2022	OL14222	MIDDLETONS Equip	£13.66
14/04/2022	OL14223	April Payroll	£10,151.95
19/04/2022	OL14224	WESTMORLAND MOWER Repairs	£141.07
19/04/2022	OL14225	WATER PLUS 6	£59.09
19/04/2022	DD	E.ON	£31.00
19/04/2022	DD	VANGUARDER LTD Tracker	£8.40
20/04/2022	DD	BRAVO BENEFITS LTD Childcare Vouchers	£250.08
20/04/2022	DD	SAGE SOFTWARE LTD Support	£33.00
21/04/2022	OL14229	ABSOLUTE DIGITAL KENCOUNC BBP	£3,313.00
21/04/2022	OL14216	SLDC Litter Bin Emptying	£1,505.90
21/04/2022	OL14230	CONTINENTAL LANDSC Sommerville	£600.00
21/04/2022	OL14217	NORTH WEST PEST CO Allotments	£144.00
21/04/2022	OL14231	J T ATKINSON Equip	£63.31
21/04/2022	OL14232	J T ATKINSON Equip	£39.11
21/04/2022	OL14215	S K UNSWORTH EXPENSES	£24.99
25/04/2022	OL14209	CASTLE GREEN KENDA Mayor's Charity Dinner	£1,930.00
26/04/2022	DD	WATER PLUS	£517.79
26/04/2022	OL14212	ROTARY CLUB OF KEN KTC FUND	£500.00
26/04/2022	OL14213	MAJESTIC WINE WARE Mayor's Charity Dinner	£325.54
26/04/2022	Withdrawal	Petty Cash	£75.00
26/04/2022	OL14214	S K UNSWORTH EXPENSES	£2.31
28/04/2022	OL14233	CUMBRIA LG PENSION April 22	£3,542.30
28/04/2022	OL14234	HMRC April 22	£3,084.06
28/04/2022	OL14210	SLDC Street Signs	£3,000.00
28/04/2022	OL14235	ITEK COMPUTER SOLU Monthly Support	£294.00
28/04/2022	OL14236	FARLETON HORTICULT Compost	£144.00
28/04/2022	OL14211	CUMBRIA IN BLOOM KTC ENTRY	£80.00
28/04/2022	OL14207	J T ATKINSON Allotments	£49.21
28/04/2022	OL14206	C.T. HAYTON LTD. Allotments	£33.89
28/04/2022	OL14208	J T ATKINSON Allotments	£15.78
28/04/2022	OL14237	J T ATKINSON Allotments	£11.72
<u>TOTAL</u>			<u>£32,317.28</u>