

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



2 August 2022

Dear Councillor

You are summoned to attend a meeting of the Council commencing at **7.00 p.m.** on **Monday, 8 August 2022**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

After the meeting the Mayor will host informal drinks in the Parlour.

Yours faithfully

Chris Bagshaw
Town Clerk

AGENDA

Roll Call

The Clerk will take a roll call of council members present.

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

South Lakes Citizens' Advice

There will be a short presentation by Karen Evans of South Lakes Citizens Advice, followed by Q&A.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.

3. Exclusion Of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

4. Minutes of Last Meeting

To receive the minutes of the meeting held on 6 June 2022 and affirm them as a true record (see attached).

5. Mayor's Communications and Announcements

To receive a report from the Mayor on his recent activities and to hear any announcements.

6. Membership of Committees

Further to Minute No.7/2022 of the meeting of Full Council held on 6 June 2022, to ratify the appointment of Cllr R Sutton to the Christmas Lights and Festivals Committee, and to consider further appointments to vacancies on committees, if any nominations received from the floor.

6. Minutes from Committees

To receive the draft minutes from the following Committees (may be received en-bloc, see attached):

- a) Allotments Committee on 18 July 2022
- b) Christmas Lights and Festivals Committee on 27 June 2022
- c) Environment and Highways Committee on 13 June 2022
- d) Management Committee on 30 May and 4 July 2022
- e) Mayoralty and Arts Committee on 11 July 2022
- f) Planning Committee on 6 June, 20 June, 4 July and 18 July 2022

7. Reports from Representatives

To receive reports from the Council representatives from the following Outside organisations:

- a) Integrated Care Community meeting held on 16 May 2022 (a written report from Cllr R Sutton)
- b) South Lakes Action on Climate Change meeting held on 31 May 2022 (a written report from Cllr M Helme)
- c) South Lakes Dementia Community (a written report from Cllr R Sutton)

8. Subscriptions

To consider the Council's membership subscriptions due as follows (both are within budget in the current year allocation):

a) Open Spaces Society

The Council is invited to renew its membership of the Open Spaces Society. The Society advocates for the protection of open spaces, common land, footpaths and town and village greens. It advises on their management and is an active consultee on planning applications which involve them. Membership of the Society gives the council a role in its organisation, should it wish to play one, and gives the council access to the case laws affecting Open Spaces in which the society has played a role.

Annual Subscription: £45

Budget allocation: Subscriptions

b) Society of Local Council Clerks (SLCC)

The Council subscribes to SLCC through the membership of the Clerk. The SLCC advice and training service is a valuable tool in the Council's advice network, offering specialist knowledge from practitioners around the country. It complements the Council's membership of CALC/NALC which is vested in the council as a corporate body.

Annual subscription: £294

Budget allocation: Subscriptions

9. Schedule of Payments

To receive the schedule of payments up to June 2022.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of Kendal Town Council held in the Town Hall, Highgate, Kendal, on Monday, 6 June 2022, at 7.30 p.m.

G Archibald	Present	A Blackman	Present
K Blamire	Present	S Blunden	Present
J Brook	Apologies	D Brown	Present
A Campbell	Apologies	S Coleman	Present
J Cornthwaite	Present	J Dunlop (Deputy Mayor)	Present
L Edwards	Present	D Evans	Present
A Finch	Apologies	C Hardy	Apologies
M Helme	Present	L Hendry	Present
E Hennessy	Present	H Ladhams	Present
S Long	Present	D Miles	Present
T Perkins	Present	D Rathbone (Mayor)	Present
C Russell	Present	M Severn	Present
K Simpson	Present	R Sutton	Present
P Thornton	Present	G Tirvengadam	Present

In attendance: Chris Bagshaw, Town Clerk, and Inge Booth, Democratic Services Assistant.

Public Participation

There were no items brought before the Council.

Police Report

The Town Clerk reported that Cumbria Constabulary had been unable to send a representative to this meeting of the Council, however, that they had indicated that a representative would be in attendance at a subsequent meeting. He further advised that he had recently received a report from the Police which he would shortly circulate to all Members.

11/2022 Apologies

Apologies for absence had been received and accepted from Cllrs J Brook, A Campbell, M Helme and C Hardy.

12/2022 Declarations of Interest

No declarations of interest were raised under this item.

13/2022 Exclusion of Press and Public

There were no excluded items on the agenda.

14/2022 Minutes of Last Council Meeting

Resolved: To receive and accept the minutes of the Annual Meeting of the Council held on 16 May 2022 and to authorise the Chairman to sign them as a true record.

15/2022 Mayor's Communications and Announcements

The Mayor was pleased to report that events were now on the increase and that he was happy at last to be out and about meeting people face to face.

16/2022 Minutes from Committees

The Council was presented with the minutes from recent meetings of the Council's standing committees.

The Town Clerk drew attention to the fact that he had unfortunately been unable as yet to circulate the minutes of the Management Committee meeting held on 30 May 2022. Cllr S Coleman, Chairman of the Management Committee, informed Members, however, about engagement between some Town Council Members and Ukrainian refugees (and other refugee families) and the fact that the Management Committee was seeking delegation from Council to the Management Committee and himself to approve any formal communication in this regard (a copy of such a draft letter from Cllr M Helme had been circulated to Members at the start of the meeting).

Resolved: To receive the minutes of the following meetings:-

- (1) Planning Committee – 23 May 2022; and
- (2) Christmas Lights and Festivals – 31 March 2022.

A number of questions were raised in relation to the minutes of the Planning Committee. Cllr S Coleman questioned whether the Town Council's objections and comments in relation to planning applications in the Kendal area were always taken into account by South Lakeland District Council and raised the need for tracking of decisions in order to assess this. The Town Clerk explained that no such report was received back from South Lakeland District Council, however, suggested that it may be possible to ask for a weekly list. A suggestion was raised by a Member for the need for the Town Council to provide input to the Westmorland and Furness Shadow Authority as regards how the future Planning regime should work. A further suggestion was raised for an additional column to be included within the list of planning applications submitted to the Planning Committee to indicate in which ward each individual application was located.

17/2022 Annual Governance and Accountability Return (AGAR) 2022

The Town Clerk presented the report explaining that the Council's External Audit had been returned with an "except for" note observing that the AGAR for 2021 had been submitted late by seven days in contravention of the Local Audit (Smaller Authorities) Regulations 2015, no allowance for Covid having been made for the return in 2021. The Annual Governance Statement had not, unfortunately, been amended to reflect this late submission, which meant that the first statement in the submission had been incorrect. As a result, the Audit, Grants and Charities Committee had set out a timetable for the AGAR in 2022 which allowed for the specified periods and statements to be completed within the required timescale.

Resolved: To note the timetable set out by the Audit, Grants and Charities Committee and be satisfied that the "except fors" reported by the External Auditor have been dealt with correctly (this forms a part of the Council's audit submission for 2021/22).

Resolved: To agree with the statements in Section 1 of the Annual Governance Statement 2021/22 (page 25 of the Agenda) and to authorise the Chairman to sign the Annual Governance Statement.

Resolved: To note the Annual Internal Audit Report 2021/22 and objectives of internal

control and the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority (page 24 of the Agenda).

18/2022 CALC Membership

The Town Clerk asked Members to review the Council's membership of Cumbria Association of Local Councils (CALC) for the forthcoming year. The subscription was made up of two payments, one CALC and one to the National Association of Local Councils (NALC) and, for 2022/23, the fee was £2,260.33. Members' attention was drawn to the benefits of CALC membership.

Whilst Members felt that membership of both associations was of value, discussion took place on NALC's high subscription fee and to the potential for a Kendal Town Council to join the NALC Larger Councils Committee.

Resolved: To continue Kendal Town Council's membership of CALC/NALC for 2022/23.

Resolved: That the Management Committee give consideration to put forward to Council a suitable Member to sit on the NALC Larger Councils Committee, the appointment to be formally considered by Council at a future meeting.

19/2022 Reports from Representatives

Cllr G Tirvengadam provided a verbal update on the Kendal Unity Festival, outlining the work carried out and festivals held in past years, as well as forthcoming events due to be held in 2022. He reported that the Organisation was grateful for the support offered by Kendal Town Council each year and asked Members for their continued support and to recommend residents within their individual wards to attend. He undertook to ensure that Members were provided with dates and details on forthcoming events and pointed out that information was available on the Cumbria Community Website. Discussion took place on the need for inclusion of refugees within the area.

Cllr R Sutton presented a written report on the work of the Kendal Integrated Care Community Group. He referred to forthcoming South Lakeland Dementia Hub meetings in June and July, details of which he would provide, as well as information relating to the Primary Care Network and also on the need to revitalise the Kendal Resilience Group. He further undertook to obtain more information in relation to the Health Inequalities Project and the research which had been carried out by Manchester University.

20/2022 Schedule of Payments

Council gave consideration to the April 2022 Payments Schedule and the Town Clerk answered queries raised by Members.

Resolved: To note the April 2022 Schedule of Payments.

The meeting closed at 8.29 p.m.



Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED

www.kendaltowncouncil.gov.uk

Minutes of the meeting of the Allotments Committee held on Monday, 18 July 2022, at the Town Hall, Highgate, Kendal, at 7.00 p.m.

Cllr G Archibald (Vice Chair)	Absent	Cllr K Blamire	Apologies
Cllr S Coleman	Present	Cllr J Cornthwaite	Present
Cllr A Finch (Chair)	Present	Cllr C Hardy	Apologies

Site Representatives present

Canal Head	Deborah Allison
Castle Drive	Mrs E Kelly
Castle Hags	Gwen Tordoff
Castle Hags Ext	Jon Cox
Crow Tree	Brian Williams
Greenside	Ali Paddle

Also present in respect of Agenda Item No.5 (Minute No.A2/2022 below) was Cumbria County Councillor Shirley Evans.

In attendance: Chris Bagshaw (Town Clerk), Inge Booth (Democratic Services Assistant), Janine Holt (Council Services Officer) and Pierre Labat (Townscape Officer).

A1/2022 Apologies

Apologies for absence were received and accepted from Cllrs K Blamire and C Hardy.

A2/2022 Path Repairs at Sandylands Allotments

The Town Council had had problems with the surface of the footpath which ran through the heart of the Sandylands allotment. At its lowest point, it flooded and became very muddy and virtually impassable after rain. In winter, the route was often unusable. The Town Council had attempted to patch this path on a number of occasions and had scheduled further work this winter – mostly the compacting of self-binding aggregate on the worst bits. The land was owned by South Lakeland District Council, but the Town Council's allotment tenancy covered the whole of its landholding in this field.

Cumbria County Councillor Shirley Evans addressed the Committee, seeking co-funding for a project improving connectivity between Fowl Ing Lane and Jenkins Rise. Cllr Evans was supporting a Cumbria County Council footpath improvement scheme for the right of way between Fowl Ing Lane and Jenkin Rise, which included the section of path through the allotment. She explained that it was the main access path to the allotments from most locations and was very well used, particularly by Queen Katharine School pupils and the nearby nursery users. She informed the Committee that the County Council currently had

£20,000 put aside from the Environmental Improvement Fund, with a proposal to make the path the best it possibly could be. Officers had come forward with two suggestions, one by complete use of shale and one including some tarmac; the costs, however, were not yet known. South Lakes Housing, whose residents benefitted from the path, had promised a contribution of £1,000 and Cllr Evans hoped that the Town Council would consider also offering support to the proposal which would benefit the users of the allotments.

The Townscape Officer stressed the need to ensure that the contractors carrying out the work were aware of the problems caused to the path by heavy rain and for the need of the installation of a gulley or other suitable drainage method. A Member having expressed concern to earlier mention by Cllr Evans of the potential for use of shale, Cllr Evans explained that it was, in fact, to be a self-binding aggregate.

A3/2022 Declarations of Interest

Cllr A Finch declared an interest in Minute No. A8/2022 as set out below.

A4/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

A5/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Allotments Committee held on and to authorise the Chair to sign them as a true record.

A6/2022 Review of Spend against Budget

In presenting the paper, the Council Services Officer asked Members if they wished now to consider County Councillor Shirley Evans' request at Minute No. A2/2022 above.

In response to a query, the Council Services Officer advised that there was some flexibility in the capital funding, although an amount of £40,000 had been put aside for the Canal Head extension scheme.

Committee Members expressed concern regarding at making a decision on any contribution to the path repairs at Sandylands allotments prior to any indication of costings, however, felt that match-funding South Lakes Housing up to a sum of £1,000 from the revenue budget would be appropriate.

A query having been raised in relation to the budget spreadsheet as presented not showing a breakdown on how money was being spent, the Town Clerk acknowledged that more detailed information was required and informed Members that the finance system was mid-change and that further consideration needed to be given to how this was presented. He undertook to ensure that the information was provided in a more appropriate format at the next meeting, however, assured Members that allotments spend was within budget.

Resolved:

- (1) to accept the report;

(2) to contribute a sum from the revenue fund of up to £1,000 to Cumbria County Council for the path repairs at Sandylands allotments; and

(3) the Town Clerk to arrange for the production of a more detailed budget report to the next meeting.

A7/2022 Asbestos Site Investigation – Underley Hill Allotment Gardens

The Council Services Officer reported that the Council had been quoted a figure of up to £3,755 to investigate the extent of the asbestos contamination at Underley Hill Allotment Gardens. She provided some detail of the lengthy history of the site which was leased by the Town Council from South Lakeland District Council. The Committee was being asked to consider the quote and to indicate its approval for a timescale of appropriate works.

Members expressed strong concerns around health and safety and insurance, however, were also concerned that, should the Town Council commence with investigations, then this could be seen as taking on responsibility for the issue. Concern was also expressed in relation to insurance. The Town Clerk explained that, having been reunited with the Town Council's paper files now that the Team had moved back to the Town Hall, it would be much easier to check up on the back stories. The Council Services Officer advised that emails existed indicating that the District Council was responsible and that it was the District Council that had taken the decision to simply cordon off the area and to not condemn it. The Town Clerk reassured Members, explaining that the asbestos was inert if not disturbed; the area was cordoned off and the risk was to those trespassing in the location; this was not an emergency situation.

Resolved: Officers to carry out further investigation on the history of the site and as to who is responsible for the matter.

A8/2022 Cockerels on Coley Barn Allotments

Note – Cllr A Finch declared a non-pecuniary interest in this item of business by virtue of the fact that he was a tenant of Kendal Town Council on Coley Barn Allotments. He abstained from voting on the matter.

The Council Services Officer presented a report, explaining that in 2015 a complaint by a member of the public had been received with regard to the noise nuisance of the cockerels on Coley Barn allotments. At that time, the Committee had agreed that cockerels would be permitted in exceptional circumstances, with the tenant having to provide robust evidence to support their need for a cockerel(s). Two tenants had been granted approval, the main basis of the approval being that they kept rare breed birds. The birds were used for breeding to ensure the survival of bloodline. In the interim period, no further complaints had been received.

In November 2021 a complaint had been received from a local resident about the noise nuisance caused by the cockerels on Coley Barn. The resident found the situation intolerable and had reported it to the Environment Protection department of South Lakeland District Council. An Officer from the Environment Protection department had confirmed that the current noise caused by the cockerels was above the acceptable level and was a legal

nuisance. The Town Council, as landowners, was obliged to resolve the issue or face fines and legal costs.

The Council Services Officer offered three options for consideration by the Committee:-

- (1) To not permit cockerels on any allotments.
- (2) To allow cockerels on any allotments.
- (3) To allow cockerels in exceptional circumstances.

A lengthy discussion ensued, particularly with regard to Option (3) which was felt to be the best way forward. During consideration, it was brought to Members' attention that Town Council officers had not always been treated in an appropriate manner in trying to deal with the matter over the past few months. Members expressed the strong opinion that where tenants were abusive towards staff then their tenancies should be terminated with immediate effect.

The Council Services Officer indicated that, should Members pursue Option (3), then officers would ensure that the birds involved were indeed rare breeds and that everything was in order.

Members discussed the fact that, should Option (3) be pursued, then those keeping birds illegally should be given the opportunity to remove their birds within an appropriate timescale and, if this did not happen, then their tenancy should be terminated. In addition, those being allowed to keep rare breeds would need to be reminded about acceptable noise levels and that, if they continued to cause a nuisance, then their tenancies too would have to be terminated.

Resolved: To allow cockerels in exceptional circumstances (the plot holder will have to provide robust evidence as to the reasons for keeping a cockerel and will be subject to a trial period with restrictions in place. The situation will have to be closely monitored and he views of the surrounding residential area sought. This is the "Status Quo" situation as it applied to Coley Barn until recently, when it emerged that several cockerels were being kept on the site without permission.)

A9/2022 Rabbit Control

The Council Services Officer referred to the growing problem within Kendal of rabbits and asked Members to discuss what measures the Council could take to protect itself and allotment holders from rabbit infestations from surrounding, privately-owned land. She informed Members that she had been providing advice to allotment holders on netting and preventative measures. The Town Council could put up or fix existing fencing, however, was not able to fix the problem. She felt that it was necessary for the Council to put pressure on the landholders and the District Council. The District Council had advised that their estates management team was carrying out work in this regard and she undertook to make contact with them again on the matter. She was also keen to raise the profile of the issue with partner agencies and to engage at higher level than officer and at least look to reduce the problem if not resolve. She further suggested a PR campaign and inclusion of an article in a newsletter or the Westmorland Gazette.

Members further raised the issue of burrowing causing unsafe ground, particularly on Kendal's historic sites, and for the potential for injury. Also raised were the health and safety issue of myxomatosis and the burden of the rabbit issue on officers' daily routine. It was suggested that allotment holders should be advised that the Council was doing its best in this regard.

Resolved:

- (1) to note the report; and
- (2) officers to talk to partner agencies to look to reduce the problem, to consider an appropriate PR campaign and to advise allotment holders that the Council is doing its best to address the problem.

A10/2022 Waiting List

The Council Services Officer informed Members that she was struggling to let plots, despite the long waiting list. She was finding that she was offering plots but either getting no response, or the prospective tenants no longer required an allotment. This was time-consuming and resulting in plots being unworked for a considerable length of time. The Council Services Officer suspected that this problem would continue for some time until she had offered plots to all the people who had joined the waiting list during the 2020 lockdown.

The waiting list currently stood at 151 individuals. Ten plots were currently on offer to prospective tenants, and one plot vacant. 18 plots had been let since the last meeting of the Allotments Committee.

Members suggested the need for a quarterly email to those on the waiting list with an update on the current position and to make it clear that others were also waiting for plots. In addition, it was suggested, where no response was received, that those individuals should be removed from the list.

The Council Services Officer informed Members that the allotments systems had now been streamlined with the finance system. It was her intention now to get out and about and work on the list.

Resolved: To note the report.

A11/2022 Site Representatives' Reports

The Crow Tree representative, Brian Williams, informed the Committee that tenants had raised the possibility for the provision of a skip for a tidy-up day. The Council Services Officer explained that this had previously been done, however, had resulted in other individuals using the skip. The Townscape Officer added that tenants had also occasionally used the skip for inappropriate items, such as asbestos, glass, grass and soil. He felt that it would not be possible for the Council to provide a skip again.

Jon Cox, Castle Haggs Ext representative, drew attention to the vast number of rats on the site, which was resulting in the loss of produce. The Council Services Officer acknowledged that there was a problem on this site and undertook to report this back to Pest Control. She

advised that the laws in respect of rat control had changed and explained that, if the environmentally-responsible approach of eradication was not working, then poison could be used as a last resort.

Resolved:

- (1) to note the reports; and
- (2) the Council Services Officer to contact Pest Control with regard to the rat problem at Castle Haggs Ext.

A12/2022 Project Updates

The Townscape Officer reported that the contractor had promised to make a start on the Canal Head allotment extension at the end of July/beginning of August. Members acknowledged the problems currently faced by contractors, however, were keen for a start to be made and suggested a press release and regular updates on the situation. The Council Services Officer also explained that it was her understanding that work would commence at the end of July.

The Townscape Officer was pleased to inform Members that the Wattsfield fence had been successfully erected at the football field side. He had addressed the issue of a gap at the bottom of the doors where rabbits had been entering the site and added a wooden plate and this seemed to be working well. He referred to the roadside fence which needed dealing with in autumn and pointed out that the issue here would be with regard to maintenance of the hedge which was becoming wider and taller. The Council Services Officer indicated that the Town Council would need to take this on board.

The Townscape Officer circulated pictures of a push down water tap, the type of which he was suggesting could be used at Greenside. The cost of the tap was £76 and the bracket for the post £12. The plan was really to stop tenants' excessive use of water on the site rather than addressing the water theft issue raised at the previous meeting. The Townscape Officer provided details with regard to that issue, explaining that it had since been established that the main part of the problem was most likely to have been with regard to a leak in the pipework, although pointing out that the water company had been unhelpful as regards looking into this matter. The Council Services Officer was keen for the Council to move to the proposed push down tap across all of its sites and suggested that one or two be trialled initially.

Members expressed concern with regard to the theft issue not having been appropriately addressed by United Utilities and suggested that the company be approached again and asked to re-inspect the pipework. The potential for use of a water trough and valve system, which was quicker than a tap, was raised. Members though were keen to try out one tap for a period of time, in the location of the original leak/theft at Greenside, with allotment holders being updated on the situation and reason for this. Also raised was the fact that hose pipes could not be attached to push down style taps and the need to re-examine the Council's policy as water became a priority for people. It was suggested that this be done in spring once the new Canal Head site had been in operation for a while.

The Townscape Manager lastly informed the Committee of a good news story in relation to a Rinkfield allotment tenant who had recently appeared on Countryfile to talk about his hedgehog project. The tenant's scheme had been incredibly successful and he had since been offered a place at Kendal College on a woodworking course. The Townscape Manager also referred to the fact that the Council had recently provided Manna House with a plot at Castle Haggs Ext. The organisation was delighted and this was proving to be a huge success. Members suggested that these stories should be included within a future Council Newsletter.

Resolved:

- (1) one push down style tap to be installed and trialled in the location at Greenside described above;
- (2) the success stories referred to be put forward for inclusion in a future Council Newsletter; and
- (3) the project updates be noted.

The meeting closed at 8.25 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Christmas Lights and Festivals Committee held on Monday, 27 June 2022, at 7.10 p.m. at the Town Hall, Highgate, Kendal.

Cllr M Helme (Vice-Chair)	Present	Cllr H Ladhams (Chair)	Present
Cllr C Russell	Present	Cllr K Simpson	Absent
Cllr P Thornton	Absent		

In attendance: Kendal Town Clerk (Chris Bagshaw), Council Services Officer (Janine Holt) and Inge Booth (Democratic Services Assistant) and Cllr R Sutton.

CLF1/2022 Apologies

There had been no apologies for absence.

CLF2/2022 Declarations of Interest

Cllr M Helme declared an Other Registrable Interest in Minute No.CLF9/2022 below by virtue of the fact that she was a coach at the Gymnastics Lab and had involvement with Kendal Judo Club.

Cllrs H Ladhams and C Russell declared Other Registrable Interests in relation to Minute No.CLF6/2022 below due to their involvement with Kendal Torchlight. The Town Clerk, as Proper Officer, therefore, duly granted the three Members dispensation for this meeting to consider the matter in order to enable them to participate in discussion and vote on the matter in order not to impede the transaction of the business and in the interests of persons living in Kendal.

CLF3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

CLF4/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Christmas Lights and Festivals Committee held on 31 March 2022 and to authorise the Chairman to sign them as a true record.

CLF5/2022 Queen's Platinum Jubilee

(a) Event Funding

Members were informed that an application for a grant for a Jubilee Street Party had been received from the Fellside and Greenside Forum but had been omitted from the previous agenda due to timing. The event had taken place.

Resolved: To confirm a grant of £250 to the Fellside and Greenside Forum for a Jubilee Street Party.

(b) Members were asked to review the Queen's Platinum Jubilee events and to consider making any recommendations for future events.

Concern was expressed regarding to the method of communication of grants for street parties and the need for improvement in the Council's social media techniques was raised. Also raised was the need for more time in the run up to events in order to be able to cover for all eventualities and for more meetings to be held in advance. It was suggested that rehearsals should be held for pageant events so that suitable timings could be established. A point was raised for the need to be mindful in future of how the Town Council was influenced by the District Council and for the Town Council to have confidence in stamping its own authority on future events.

The success of the beacon event and that of the afternoon tea event was acknowledged by all, although it was felt that the tea event could have offered good engagement potential had all Members been able to become involved. Members expressed disappointment in the lack of localised events.

Resolved: To take on board the comments raised during discussion.

CLF6/2022 Kendal Torchlight

The Committee was asked to consider how the Council supported Torchlight and to make any recommendations about the municipal element of the festival. A discussion paper from Torchlight had been circulated to Members under separate cover.

Members were informed that Torchlight was promoting its role in the local community and its significance for 'outdoor art'. It wished to be seen as 'a sustainable asset within the economic and cultural life of Westmorland and Furness'. Presently, the Town Council funded the festival (through a grant from this Committee's budget) but also organised a Civic reception, alongside South Lakeland District Council, which was an integral part of the programme. This element is currently budgeted under a Mayoralty and Arts heading.

Cllr C Russell explained the significance of Kendal Torchlight to the Town, the event having been going for 52 years. The event was being professionalised and, although there was still a voluntary committee, there were now paid, contracted staff. Part of the process was gaining recognition of the Arts Council which funded a lot of events in Cumbria (the committee had been trying unsuccessfully to gain recognition from Lakes Culture for the last eight years). Cllr Russell informed Members that most local authorities had a professional organisation that generated festivals, for example Barrow and Eden, however, that Kendal did not. Rag Tag Arts was currently seeking national portfolio status within the Arts Council and this would take time. Kendal Torchlight had made an application this year but Cllr Russell said that it was doubtful to be successful on this occasion and that there would then be a four year wait before another application could be made. Cllr Russell said that Kendal Torchlight wished to flag up with the Town Council that the Town was short of something in relation to events and that there was a need to assess what culture producers were required within the community and what could be done to generate culture in Kendal. Furthermore, there was a need to raise the matter with South Lakeland District Council and the Westmorland and Furness Shadow Authority. Cllr Russell added that Kendal Torchlight had yet to submit a grant application to Kendal Town Council.

The Town Clerk suggested that the Committee should focus under this item on the Town Council's support for the festival, note that Kendal Town Council had yet to submit a grant application and consider the role of the Civic Reception.

During discussion, Members suggested that conversations should take place with the Ulverston Clerk. Ulverston was very successful with events which were a big part of that Town's culture. The fact that Kendal Town Council paid £3,500 towards the Civic Reception was raised and the value of this was questioned.

The Town Clerk suggested that the Committee might hold an additional meeting to consider the Kendal Torchlight grant application and that representatives of Kendal Torchlight might be invited to that meeting in order to discuss the matter further. Another suggestion was for a working party meeting to be held to consider this year's Civic Reception.

Resolved:

(1) arrangements be made for a working group meeting to be held on Thursday, 14 July 2022, at 10.00 a.m., with both the Town Council's Administrative Assistant and the District Council's relevant Case Management Officer (or alternative officer if unavailable) in attendance, for discussion on the 2022 Kendal Torchlight Civic Reception; and

(2) arrangements be made for an additional meeting of the Christmas Lights and Festivals Committee to be held on Monday, 25 July 2022, at 6.00 p.m., to discuss:-

- (a) Kendal Torchlight's grant application;
- (b) further discussion on Kendal Town Council's support for Kendal Torchlight; and
- (c) the role of Kendal Torchlight,

with representatives of Kendal Torchlight and the relevant portfolio holder from Westmorland and Furness Shadow Authority to be invited to that part of the meeting.

CLF7/2022 Christmas 2022 and Future Years

The Committee was asked to consider the plans for the Christmas Lights display and switch-on event for 2022, and to make any necessary recommendations for the Display and event for 2023 and anything subsequent.

The Council Services Officer explained that the Town Council had set its budget for the current year and had an agreement with Christmas Plus which included the display for 2023. The Town Council currently owned its Christmas lighting stock and the agreement with Christmas Plus was for its storage, maintenance and installation. The Switch-On event had traditionally been managed by third parties, but had reverted to the Town Council in 2018. The small budget of £3,500 which had been set for 2022 reflected the relatively modest capacity of the Council to deliver events directly. The Council Services Officer added that she had spoken with Christmas Plus who had indicated a cost of £20,000 to lease lights. She also reported that the switch-on event had already been set for 19 November, early enough to re-arrange in the event of something unforeseen happening.

The Town Clerk sought direction from the Committee on how Members wished to move forward, explaining that for this year, it would only be possible to shuffle what existed, for example by restringing some of the lights. Attention was drawn to the fact that Kendal BID was happy to offer support.

A lively discussion ensued and the importance of making more out of the switch-on event was stressed, with a decorative and magical gathering place being the focal point. Problems relating to road closure and market orders were highlighted and it was suggested that the Westmorland Shopping Centre might be a suitable location, particularly with it being under cover. The fact that the Mountain Film Festival was taking place on the same weekend was raised and so the potential for added value, synergy and promotion, for example by introducing Cumbrian produce to visitors. In addition, the farmers' market would be taking place on the Saturday, which, it was pointed out, could be enhanced for the occasion. A suggestion for inclusion of local craft stalls was raised, however, it was pointed out that the Brewery Craft Fair was taking place on the following weekend and, furthermore, that there was a need to be mindful of the regular market stall holders. The fact that the Town Council was trying to redevelop the association with Rinteln was also raised and the potential for inclusion of something in that regard. There was a suggestion for Taylors Funfair to be asked if they could set up smaller rides for younger children.

Additional ideas were for the Kendal Lion's sleigh and Father Christmas to be present; a snow globe; bring local school children on board through, for example, making snowflake decorations; live music, for example, drums, choirs, bands; the Christmas card competition; the need to make the event environmentally friendly; a grotto; decorations; mulled wine; and a story teller.

Resolved:

- (1) that discussion take place with the Kendal Markets Officer in order to identify a suitable space and explain what the Town Council wishes to do and, in addition, the Manager of the Westmorland Shopping Centre, Kendal Vision, a Rinteln representative, Kendal Bid and the Lions Club be approached on the matter; and
- (2) firm plans be brought back before the Committee at its additional meeting on 25 July 2022 and, in addition, discussion on future years.

CLF8/2022 Festival Grant Applications

The Committee considered four Festival grant applications.

The fact that the Cumbria Opera Festival was a Cumbria-wide Festival was noted. Discussion took place on the fact that the Kendal Community Fireworks event did not meet the Town Council's aspirations on Climate Change, however, it was acknowledged that this was likely to be the only organised event of its type in Kendal. Members welcomed the aim of the Kendal Micro-Fest and were supportive of the Kendal Wool Gathering.

Resolved: To make the following grants:-

- (1) £1,500 to Cumbria Opera Festival towards the delivery of the 2023 Festival;
- (2) £2,000 to Kendal Community Fireworks towards the delivery of an annual firework display for the Town;
- (3) £1,500 to Kendal Micro-Fest towards the delivery of a one-day mini music festival; and
- (4) £2,500 to Kendal Wool Gathering towards the delivery of the 2022 event.

Note – At 9.10 p.m., in accordance with the Council’s Standing Orders No.3 Meetings Generally x, a meeting shall not exceed a period of 2 hours, the Committee voted to continue the meeting.

CLF9/2022 Active Kendal

Cllr M Helme informed Members of a proposal to deliver a programme supporting inclusive sport and activities among young people in Kendal and for Kendal Town Council to administer the scheme. The scheme was to enable people the children of premium families in Kendal to attend extracurricular activities of their interest and so make the activities accessible to all and ensure that every child had access to a hobby, for example dance or judo. Furthermore, she raised the potential of the scheme to enable all premium families in Kendal to enjoy a weekend away. Funding of a minimum of approximately £50,000 would need to be sought, which the Town Clerk advised could be sourced either through self-funding or externally. He also explained that a report on the subject would need to be presented to the Management Committee at its meeting on 4 July advising of the Christmas Lights and Festivals Committee’s support for the proposal prior to adoption by Full Council.

Cllr Helme undertook to send to Cllr R Sutton explanatory information.

Resolved: To express the Committee’s support for the proposal to the Management Committee.

CLF10/2022 Budget Monitoring 2022-23

A copy of the paper, which had been omitted from the Agenda in error, had been circulated at the start of the meeting.

The Committee considered a budget monitoring report for 2022/23 and the Council Services Officer informed Members that £30,000 remained in the budget. She pointed out, however, that a number of grant applications had yet to be received and that this was likely to result in the budget being fully allocated.

In response to a query, the Town Clerk suggested that the Committee had the power to vire funds within its own budget.

Resolved: To receive the report.

CLF11/2022 The Role of the Christmas Lights and Festivals Committee

The Town Clerk reported verbally on the future role and aspirations of the Committee, referring to its current, limited remit. He explained that the roles of the Council’s committees were evolving and that the Management Committee would be considering a report on 4 July 2022 containing a series of proposals to try to transform the way in which the Council worked. He provided a brief overview of the proposals which were based on three themes:-

- Culture, Arts, Heritage and Community;
- Nature and Diversity; and
- Assets

This would result in community and festival grants falling within the remit of culture and the potential for one committee to deal with this area of work, with a larger membership and more meetings. The Christmas Lights and Festivals Committee’s role would be merged with that of the Mayoralty and Arts Committee. The Town Clerk, in addition, provided details regarding a proposed staffing restructure to support the transformation.

The Town Clerk stressed the fact that other options could be proposed, should Members so wish.

The importance of Christmas was raised and the likelihood of the establishment of sub-committees to deal with certain areas of work was raised, including the potential to involve other organisations, with the Town Council initiating and supporting events. The Town Clerk provided examples of how this had worked in other town councils.

Resolved: To note the report.

The meeting closed at 9.40 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Environment and Highways Committee held on Monday, 13 June 2022 at 7.00pm at Kendal Town Hall.

Cllr G Archibald (Vice-Chair)	Apologies	Cllr S Blunden	Present
Cllr D Brown	Apologies	Cllr J Cornthwaite	Present
Cllr M Helme	Present	Cllr E Hennessy (Chair)	Present
Cllr S Long	Present	Cllr C Russell	Present
Cllr K Simpson	Present		

In attendance: Cllr P Thornton (in non-voting capacity as not a Member of the Committee), Town Clerk (Chris Bagshaw), Kendal Town Council Project Manager (Helen Moriarty), Projects Officer (Anne-Marie Sanderson) and Democratic Services Assistant (Inge Booth).

E1/2022 Apologies

Apologies were received and accepted from Cllrs G Archibald (Vice-Chair) and D Brown.

E2/2022 Declarations of Interest

No declarations of interest were raised.

E3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

E4/2022 Minutes of the Previous Meeting

The agenda item had incorrectly referred to the minutes of the meeting of the Committee held on 24 January 2022, with no minutes having been attached. A copy of the minutes of the meeting of the Committee held on 14 March 2022 had, therefore, been circulated to Members prior to the meeting.

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 14 March 2022 and to authorise the Chairman to sign them as a true record.

E5/2022 E&H Budget 2022/23

The Committee considered a budget monitoring report for 2022/23. The Kendal Town Council Project Manager indicated that there should be an amount of £300 left in the Environment and Highways Budget for allocation to the Friends of Fletcher Park Group.

Resolved: To receive the report.

E6/2022 Working Groups

Working Group Membership

The Committee considered the appointment of representatives to sit on working groups for the forthcoming year.

Resolved: To appoint representatives to sit on working groups during 2022/23, as follows:-

Working Group	Representative(s)
Kendal Northern Access Route Reference Group	Cllr J Cornthwaite Cllr S Long
Lancaster Canal Regeneration Partnership	Cllrs S Blunden and K Simpson (joint representatives)
Dark Skies Kendal	Cllr G Archibald Cllr S Blunden Cllr J Cornthwaite Cllr E Hennessy
20mph	Cllr G Archibald Cllr S Blunden Cllr E Hennessy
Solar Made Easy Kendal	Cllr G Archibald Cllr S Blunden Cllr E Hennessy
Natural Kendal	Cllr G Archibald Cllr E Hennessy Cllr C Russell

Working Group Updates

The Committee was provided with verbal updates on the activities of working groups, as follows:-

20mph – The Chair was hopeful for a concrete proposal from the County Council at a meeting scheduled to be held on 11 July and was keen to see how this would align with the Town Council's aspirations. Cllr Peter Thornton suggested that it may be useful for Kendal Town Council to write to the Westmorland and Furness Shadow Authority to indicate what Members would like to see happen in this regard in Kendal, as well as with regards to other aspirations. The Chair explained that it was the Town Council's plan to ensure that the matter was included within the 2023/24 Budget. Attention was drawn to Kendal Vision's plan to look at changes to traffic flow in Kendal and the need to be aware that the outcome of this may influence location of 20mph areas, as well as traffic calming measures. The Kendal Town Council Project Manager drew attention to the need for suitable consultation that would garner positive responses and reminded Members that £19,000 had been allocated by the Town Council to support the 20mph aspiration, some of which would be spent on communications. The need to concentrate on promoting the benefits of the scheme and changing the culture of the Town was stressed. Attention was drawn to the current closure of one of the lanes on New Road and the fact that this had not hugely impacted on traffic flow. It was felt, therefore, that one lane could possibly be dedicated to two-way cycling.

Solar Made Easy – The Kendal Town Council Project Manager reported that she had met with CAFs who had funding to develop Solar Made Easy for Kendal. Data had been examined which showed that there were a number of large buildings in Kendal which were suitable for solar panels. There had been a meeting with Kendal College who were interested in putting up solar panels, as well as a business on Dockray. Kendal Town Council was acting as mediator and introducing businesses to different co-operative solar options. Regarding the residential aspect to the initiative, a meeting had been held with South Lakeland District Council in order to try to break down and simplify the planning process and to provide clear information by means of a flowchart for potential applicants via a resident leaflet. She suggested that the Planning Committee would be able to reference the solar audit tool within their comments on applications and undertook to share details on the tool, which pinpointed suitable buildings for installation of panels, with Members of the Environment and Highways Committee. It was suggested that there were some glitches with the computer tool, which was slow to upload, and the Kendal Town Council Project Manager undertook to find out if this could be addressed prior to it being made publicly available. In addition, she suggested that successful case studies could be included within the leaflet. The importance of South Lakes Housing as the largest housing association in the area addressing the issue of solar panels was raised and the Kendal Town Council Project Manager informed Members that a new Sustainability Officer would shortly be joining the organisation and was keen to meet. Discussion also took place on how capacity for solar panels on new builds could be made a requirement. The need for further research to be carried out and further discussion on this topic at a future meeting was raised.

Natural Kendal – The Chair drew attention to the baseline research which had been commissioned by the Council and included on the agenda. The research covered policies, activities and organisations that would or could have a positive impact on biodiversity across the Town, as well as those with a negative impact. The aim of Natural Kendal was to look at these projects under one umbrella, to provide support and to source funding and create connected corridors. The Chair drew attention to the need to determine the status of the group, either as a CIC or a CIO. He informed the Committee that the intention was to take on around half a dozen projects referred to within the report for further development, for example, on land at Hallgarth and at Vicarage Drive. Attention was drawn to a forthcoming meeting regarding habitat at the Vicarage Drive site and the need to get the Kendal Kingfisher Group, as well as schools, involved.

E7/2022 Project Update Report

The Committee gave consideration to an update from the Kendal Town Council Project Manager on ongoing projects.

Infrastructure Maintenance – There was £1,893 available in the budget, not enough to cover all proposed projects, some improvements might have to wait until next year. It was suggested, therefore, that the repainting of the Thorny Hills barrier be moved to 2023/24.

Biodiversity Schemes and Grants – The £6,000 unallocated budget was highlighted.

Public Realm Improvements – Discussion took place on the fact that the trees planted in planters at the Woolpack Yard had not survived. The Project Manager indicated that new trees were to be planted by a Horticultural Expert. She planned to discuss the matter with the Arboriculture Officer at South Lakeland District Council.

Green Spaces Improvements – A visit to Sizergh Wild Trail had been arranged to inspire natural play provision at Serpentine Woods. Ideas would be reported back to the Committee at its September meeting.

With regard to the unallocated budget of £11,000, it was suggested that this could be put towards the rebuilding of the wall at Nobles Rest which remained an ongoing dispute between the Town and District Councils. Details would be presented to the next Committee once costs were determined.

A number of comments were raised with regard to ongoing projects. Members welcomed the ivy screening at Longpool which was felt to make a great improvement to the area. Discussion took place on anti-social behaviour at Gooseholme and the potential for removal of part of the hedge at the Castle Walk end in order to open up the area. The Kendal Town Council Project Manager explained that it would be difficult to address the situation until the Flood Improvements and bridge installation had been completed at which time appropriate measures could be considered. The Town Clerk provided additional information regarding planned improvements, including on the current status of the CCTV camera and removal of the hardstanding; there would be a clear field of vision in 2023. The Environment Agency was aware of the need to take anti-social behaviour into consideration within the Flood Relief Scheme and both the Town Council and Police were being asked for input.

In response to a climate change query, the Kendal Town Council Project Manager explained that £10,000 per year for three years had been committed to the Sustainability Hub.

Discussion took place on environmental improvements in terms of an art project aimed at uniting people along the riverside in response to the storm Desmond floods. The need for discussion to take place on the type of artwork and to ensure something that resonated with the Town was stressed.

Resolved: That the Project Manager move Thorney Hill repainting to the next financial year.

Resolved: That the Project Manager links with Sticklandgate House and Waste into Wellbeing to provide an update re the sustainability hub for the next meeting.

E8/2022 Happy to Chat Proposal

The Committee considered a report regarding the installation of “Happy to Chat” signs on 50% of Kendal Town Council’s 62 benches. Happy to Chat benches were proving to be a popular and effective way to reduce social isolation in other areas. This would be at little cost to the Council, each of the signs costing approximately £3.

Members felt that the proposal for 31 signs was too many and suggested initial installation of six signs, with locations central to Kendal and where there was more than one bench to be considered and decided by the Chair and the Kendal Town Council Project Manager.

A comment on the bench near Dockray Footbridge, which had been removed in preparation for the flood defence works, was raised and the Project Manager undertook to research options for its replacements.

Resolved: To install six Happy to Chat signs on Kendal Town Council benches within the centre of the Town in locations where there are more than one bench, the Chair and the Kendal Town Council Project Manager being delegated to consider and decide on the appropriate locations.

E9/2022 Bike Repair Stand Proposal

The Committee considered the installation of a number of bike repair stands within Kendal, at an approximate cost of £1,000 each. The stands which provided a number of tools enabled cyclists to carry out basic repairs to their bikes.

Attention was drawn to the fact that cyclists capable of using the equipment provided on the stands generally carried their own tools. In addition, the potential for vandalism of the stands was raised. Furthermore, it was pointed out that there was such a stand within the Westmorland Shopping Centre that was not well used and it was, therefore, suggested that this could be moved to a more central location and tested. Also raised was the need for bike lock up provision at the other end of the Town.

The Kendal Town Council Project Manager undertook to carry out further research and, in addition, to find out what Kendal BID was doing in this regard.

During discussion, the need for public drinking fountains and bottle refill points within the Town was raised and it was suggested that this matter should be brought to a future meeting of the Committee.

Resolved: To audit current bike stand provision and liaise with Kendal Bid regarding current repair stand in Westmorland shopping centre.

E10/2022 Biodiversity

The Kendal Town Council Project Manager reported that the draft Policy had been updated as requested at the previous meeting (Minute No.E50/21/22 b) refers). The Policy included reference to risk assessments for carbon reduction and biodiversity meaning that any future proposals would need to have regard to these issues.

The Chair raised the potential to change the reference regarding “distribution of 500 trees each year” to “distribution of 500 trees or hedge plants”. Further consideration was then given to the figure of 500 and the possibility of an increase, however, it was acknowledged that this aim could be revisited in future. In addition, discussion took place regarding the need to make the Policy feel more tangible by way of inclusion, for example, of an expected outcome and clarification of what the aim of the Policy was. It was suggested that something defining the purpose of the Policy could be included by way of introduction to the document.

Resolved: To update the Biodiversity Policy accordingly and share with members.

E11/2022 Explore Kendal Signage

A condition survey in May 2022 had found that 11 of 17 large information signs which had been transferred to Kendal Town Council in 2019 would benefit from maintenance and refurbishment. The signs offered useful information to visitors and locals alike and featured maps corresponding with the Visit Kendal leaflet and web maps, as well as historical information. There was currently £1,893 remaining in the Infrastructure and Maintenance Budget and Sun Signs had provided a quote of £1,385.60 to repair/replace damaged panels.

Resolved: To give approval for the repair/replacement of Explore Kendal Signage as appropriate.

Note – At 9.00 p.m., in accordance with the Council’s Standing Orders No.3 Meetings Generally x, a meeting shall not exceed a period of 2 hours, the Committee voted to continue the meeting.

E12/2022 Local Cycling and Walking Infrastructure Plan (LCWIP)

Kendal Town Council had been asked by Cumbria County Council to review and endorse the LCWIP for Kendal. The Chair of the Committee suggested that the document should be endorsed by the Town Council although not necessarily unqualified. He, therefore, proposed some wording, welcoming the opportunity to pass comment on the document and wholly endorsing and supporting the stated ambition and the acknowledgement of the benefits of active travel, as well as the fact that this was a live and evolving document. He further suggested a number of comments around: the need for consideration for prioritisation of safe routes to school, in particular the east west route from Hallgarth to Queen Katherine School; the fact that Kendal College appeared to have been deprioritised; and concerns that what the Town Council would view as a priority route through the centre of Kendal, linking to Kendal College, was currently deprioritised pending the provision of a Kendal Northern Access Route. Advice from Cycling UK's campaign department was that having some aspects of the LCWIP that could be delivered very quickly from within the local council's existing budget could be beneficial when applying for further funding. It showed political willingness to achieve a modal shift when it came to active travel. Cllr Hennessy believed that potential "quick wins" should be prioritised.

Lengthy discussion took place around the need to carefully make it clear within the comments to the County Council that the Town Council endorsed the LCWIP while suggesting that no aspects of these proposals should be necessarily dependent upon the provision of the NAR.

The Kendal Town Council Project Manager informed Members that the County Council required a response as soon as possible.

Resolved: To authorise the Chair to re-word and share his draft response with Committee Members prior to submission to Cumbria County Council.

E13/2022 Kendal Castle Pumptrack

The Committee considered a report detailing that the Council had commissioned Velosolutions, a national pumptrack provider, to create a visual representation of a pumptrack in situ at the foot of Kendal Castle. The Company had met with Kendal Town Council Officers and the Chair of the Committee onsite and it had been agreed that the picture contained within the report showed the most preferable site to allow easy construction access and provide parking for users going forward. The site, to the east of Castle Hill, was also secluded whilst being accessible to many Kendal residents. The Kendal Town Council Project Manager informed the Committee that the Company had indicated that an amount of £150,000 would create a great pumptrack.

Members were keen for a pumptrack in Kendal, however, referred to the potential for uncontrolled dogs to run across the site shown unless suitable fencing or hedging was installed. Further raised was the potential for anti-social behaviour and the fact that the site was tucked out of site which could lead to some people feeling uncomfortable and unsafe in this location.

It was suggested that the relevant Westmorland and Furness Shadow Portfolio Holder should be contacted for valuable input and, in addition, the need to source more information in relation to the actual asset, including aspects around history and heritage, as well as future maintenance, was raised. It was highlighted that this should be a community-led project and it was suggested that the issue could be suitably promoted through social media.

Resolved: That the Project Manager share the aspiration with the relevant shadow portfolio holder and consider options to engage the facebook group members.

Resolved: That the Project Manager contacts Velosolutions to better understand the maintenance required for Pumptracks.

The meeting closed at 9.41 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Management Committee held on Monday, 4 July 2022, at 7.00 p.m., at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Present	Cllr E Hennessy	Present
Cllr S Coleman (Chair)	Present	Cllr S Long	Present
Cllr J Dunlop	Apologies	Cllr D Rathbone	Present
Cllr D Evans	Present	Cllr C Russell	Present
Cllr A Finch	Present	Cllr G Tirvengadam (Vice Chair)	Apologies
Cllr H Ladhams	Present		

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant)

M14/2022 Apologies

Apologies for absence were submitted and accepted from Councillors J Dunlop and G Tirvengadam.

M15/2022 Declarations of Interest

Cllr C Russell declared an Other Registrable Interests in relation to Minute No.19 below due to his involvement with Kendal Torchlight.

M16/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

The Committee considered whether to exclude the press and the public from any items related to a commercially confidential matter.

Resolved: It be noted that these appear later on the agenda and will be dealt with at that point.

M17/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Management Committee held on 30 May 2022 and to authorise the Chairman to sign them as a true record.

M18/2022 Office Accommodation

The Town Clerk provided a verbal update on the refurbishment of Kendal Town Hall and South Lakeland House. He informed the Committee that the Town Council would be moving into the new office on Monday, 11 July 2022. The mechanism for this was by the Town Council becoming Tenants at Will pending a new Lease being entered into. The move would be at no cost to the Town Council by agreement with South Lakeland District Council who would provide the boxes and workforce required. The Town Council had only to make arrangements for moving of the photocopier by the relevant lease company.

The Town Clerk explained that there were likely to be teething problems initially with, for example, technical issues. Only time would tell if the accommodation provided was suitable.

Public access for casual visitors would be via the District Council's reception in the Town Hall and via appointment only through the public door downstairs.

Resolved: That the verbal update be noted.

M19/2022 Report on the Work Programme

The Town Clerk presented the current Work Programme to enable the Committee to consider progress made across the various actions in which the Council was involved.

It was pointed out that Staffing arrangements appeared as a separate item for consideration later in the agenda.

The Town Clerk explained that IT continued to cause issues and that he had sought quotes in order to address two imminent aspects: email addresses and telephony. Discussion took place on options for uniform email addresses to make it clear that the communication was from a Member elected to represent a specific ward within the Town. The Town Clerk suggested that he could draw up notes to bring to a future meeting at which protocols could be agreed. Also discussed was the issue of telephony. As a result of Covid and the Town Hall renovations, South Lakeland District Council were currently being paid to provide nominal services. This could not continue into the future and the Town Clerk informed Members of options to address the situation, explaining that VOIP (voice over internet protocol) technology had become more expensive. He suggested, however, that the Town Council continued with the current system for the time being and that, following the move into the new office, he would carry out an audit of what existed.

The Town Clerk was pleased to report that the new finance system was up and running and that a training session had taken place with staff. He expected everything to be running through the system by September.

The Police had given no reason as to why the Town Council's proposed recommendations regarding speed indicator devices were unhelpful and the Town Clerk said that he would ask the Kendal Town Council Project Manager to provide an update to the Environment and Highways Committee at its next meeting.

The Town Clerk informed the Committee that the Kirkbarrow Path Improvement Project was progressing well.

Members discussed the Town Council's speed gun and whether it was operational and calibrated. It was suggested that Members should be offered training in its use and the Town Clerk undertook to investigate its whereabouts. The Town Clerk also informed the committee that the new Projects Officer was delivering immediate results with regard to obtaining permission for handrails although the design had yet to be approved by the Civic Society.

There was nothing yet to report with regard to the Town Crier and Mace Bearer roles. The Town Clerk undertook to respond to an individual who had been offering his services as Mace Bearer. Members were informed that the previous Town Crier had expressed an interest in briefing the Town Clerk on the role, which currently had no job description. It was acknowledged that the previous post holder had carried out the job well and that this had been recognised by the people of Kendal.

Resolved:

(1) to note the report;

- (2) the Town Clerk to draw together notes on options for uniform email addresses for Town Council Members to bring to a future meeting in order for protocols to be agreed;
- (3) the Kendal Town Council Project Manager to provide an update on the Town Council's proposed recommendations to the Police regarding speed indicator devices to the next meeting of the Environment and Highways Committee;
- (3) the Town Clerk to look into the matter of the Town Council's speed gun; and
- (3) the Town Clerk to contact the individual who has expressed an interest in the Mace Bearer role.

M20/2022 Budget 2022-23

The Committee considered a report on the current year spend to May 2022, for the Committee's area of budget.

Resolved: To note the report.

M21/2022 Kendal Sports for All Initiative

The Town Clerk referred to Cllr M Helme's presentation to the Committee at its last meeting (Minute No.1/2022 refers) when she had introduced an idea for supporting young people to become involved in organised sport and art activities, especially targeted at those who might otherwise be excluded for financial or other social reasons.

He informed the Committee that this had since been considered by the Christmas Lights and Festivals Committee which had expressed its support to the Management Committee.

Cllr Helme had since submitted an Expression of Interest to the District Council for Shared Prosperity Funding as the closing date had been 29 June 2022.

The Chair asked the Town Clerk to keep Members posted.

Resolved: To retrospectively approve the submission of the Expression of Interest following agreement by the Christmas Lights and Festivals Committee (Minute No.CLF9/2022).

M22/2022 Items for the Next Newsletter

The Town Clerk advised that the items raised at the previous meeting had been included within the draft Newsletter. The need for inclusion of the move of the Town Council back to the Town Hall was raised, particularly so that the public knew to approach the District Council reception to make contact.

Resolved: The Town Clerk to ensure inclusion within the Newsletter of the Town Council's move back to the Town Hall.

Part Two

The next items were considered following a resolution to exclude the Press and Public, due to the confidential or commercial sensitivity.

M23/2022 Employment and Staffing Matters

Further to M12/2022, the Committee gave lengthy consideration to a further report from the Clerk on staffing issues. Councillors A Blackman and C Russell had been appointed at the meeting on 30 May to assist the Clerk in developing proposals. The structure as proposed was to strengthen the Council's resilience and its capacity to deliver the Council's priorities.

By regularising the pay scales in the manner proposed, there would be greater flexibility, should new roles be required.

Whilst Members expressed strong support in relation to the aspirations of the proposals, it was felt that further detail, mainly regarding the long term financial implications and funding into future years, was required. Also raised as first needing further consideration was Local Government Reorganisation and how this developed and the need for a Council Plan in order to assess what had to be delivered, as well as a Medium Term Financial Plan.

It was, however, recognised that the current situation with regard to two postholders required addressing with immediate effect.

Resolved:

- (1) to note the report and express support for the aspirations contained therein;
- (2) the proposals contained within the report in respect of the following two posts be approved for implementation with immediate effect:-
 - (a) Admin Services Assistant to become Events Officer; and
 - (b) Mayor's Attendant to become Heritage Officer; and
- (3) the Town Clerk carries out the work necessary to address the issues raised above relating to the need for further consideration on Local Government Reorganisation, Council Plan and Medium Term Financial Plan, prior to reporting back further to the Committee.

M24/2022 Council Structure

Members were of the opinion that the proposed structure was a good idea, however, further to Minute No.M23/2022 above, felt that this required further, detailed discussion.

Resolved: The Town Clerk to bring the report back to a future meeting.

M25/2022 Property Matters

This item was withdrawn from the Agenda.

The meeting closed at 9.40 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Mayoralty and Arts Committee held on Tuesday, 11 July 2022 at 7.30 p.m. in the Town Hall, Kendal.

Cllr J Brook	Apologies	Cllr S Coleman	Present
Cllr J Dunlop (Chair)	Present	Cllr L Hendry	Apologies
Cllr D Rathbone (Vice-Chair)	Present	Cllr M Severn	Absent
Cllr G Tirvengadam	Present		

Also present: Cllr A Blackman.

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

MA1/2022 Apologies

Apologies were received and accepted from Cllrs J Brook and L Hendry.

MA2/2022 Declarations of Interest

No declarations of interest were raised.

MA3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No items were considered for exclusion.

MA4/2022 Minutes from the Last Meeting

Resolved: To receive the minutes of the meeting of the Mayoralty and Arts Committee held on 19 April 2022 and to authorise the Chairman to sign them as a true record.

MA5/2022 Twinning Matters

The Committee was being asked to consider any issues relating to the Town's twinning arrangements with Killarney and Rinteln, including the possibility of subsidised travel to Rinteln with the Lakes Gospel Choir this summer.

Cllr A Blackman, as Chair of the Kendal and Rinteln Twinning Association, addressed the Committee, first referring to the successful social event held in June which had been aimed at stimulating new interest. All present had been encouraged to provide suggestions on how things could be developed into the future and this feedback was awaited.

Cllr Blackman advised that things were now moving apace, invitations having been received by Members to attend Rinteln Altstadfest which ran from 12 to 14 August 2022 to celebrate their 30 years of twinning with Kendal and also with Slawno in Poland. A plaque was to be unveiled in Rinteln Town Hall and the Mayor of Slawno would be attending, together with

four representatives. Cllr Blackman felt that Kendal Town Council's Mayor should also attend along with a delegation of his own.

Cllr Blackman further informed the Committee that Rinteln intended to bring a group of 45 people, including carnival dancers, to the Kendal Torchlight Festival. It was hoped that the Kendal Hostel could be hired to accommodate some of the people. Cllr Blackman informed the Committee in detail of plans for the weekend in this regard, also advising that the Mayor of Rinteln required an official invite. Cllr Blackman also explained that he had contacted the German Consulate and had been advised that funding was available for certain aspects of such visits, for example, room hire. He had, therefore, applied for a £750 grant from the Consulate. Furthermore, the Consulate had indicated a keen interest in the Kendal/Rinteln relationship and he had, therefore, undertaken to ensure that an invitation to the Torchlight Festival was sent to the Consulate.

Cllr Blackman also referred to the fact that the Lakes Gospel Choir would be visiting Germany in October and had offered places on its coach, to which the Council might wish to contribute, to widen access to the Rinteln twinning community. It was also hoped that the Choir would perform to a group of Ukrainian refugees in Rinteln at the Mollenbeck Monastery and that a relationship could be formed between those refugees and the Ukrainian refugees in Kendal. It was expected that any travellers taking up this offer would stay with Rinteln families and pay their own travel costs, with the Town Council making a contribution by way of a subsidy. The Committee had twinning budget of £2,500 which had remained untouched in the previous year, but this year was expected to cover the cost of the Mayoral visit in October and any civic expenses associated with Rinteln visitors to Kendal. Cllr Blackman provided the financial details of the proposal, including those relating to both ferry and tunnel travel and options around dates.

Lengthy discussion took place around an appropriate level of support from the Town Council which, it was felt, should be made direct to the Kendal and Rinteln Twinning Association.

Discussion also took place with regard to the invitation to Rinteln Altstadtfest in August, particularly around travel and subsistence for the Mayor and, in addition, the question of consort and delegation. It was felt that the Mayor and Deputy, together with consorts, should attend the 30th Anniversary of the twinning in August 2022. Cllr Blackman indicated that, as Chair of the Kendal and Rinteln Twinning Association, although unable to attend, he wished to send someone in his place. The Town Clerk advised that the Town Council would fund two places and the Association two and also that delegates would be responsible for arranging their own flights. Accommodation would be arranged by the hosts and, likewise, Kendal would need to arrange accommodation for the Rinteln delegation attending the Torchlight Festival. It was further suggested that any other Members interested in attending the events would need to pay their own way.

Resolved:

- (1) to make a contribution of £1,000 to the Kendal and Rinteln Twinning Association to support the bus trip to Rinteln in October 2022;
- (2) the Mayor and Deputy, together with consorts, to attend Rinteln Altstadtfest and the 30th Anniversary of the Kendal and Rinteln twinning in August 2022, to be funded by the Town Council, flights to be arranged by the delegates themselves; and
- (3) the Mayor and consort to attend the October event in Rinteln.

MA6/2022 Town Council Collection

The Town Clerk referred to Members' visit immediately prior to the meeting to the Mayor's Parlour and the Picture Store and provided the Committee with a brief verbal update on the care of the Council's collection of art and historic artefacts. He explained that, having just moved back into the building, it was now time to come up with a suitable plan. He informed the Committee that a number of actions from the previous meeting had yet to be acted on and that the Mayor's Attendant had already commenced on reconciliation work. The Town Clerk further informed Members that the Mayor's Attendant had booked the Mayor's Parlour for a number of days for the English Heritage Open Days between 9 and 18 September 2022.

Discussion took place on the idea of selling artwork in order to fund exhibitions around, for example, Kendal's links with the slave trade. The Town Clerk explained that he had been in contact with Art UK who were keen to have the Town Council as a Member and advised that he would bring a further report to the Committee on this subject. He referred to the possibility of Art UK promoting the Town Council's digital gallery. In response to a query, the Town Clerk informed Members that the Council's catalogue of artefacts was up to date although it did not currently marry up with the Asset Register; the Mayor's Attendant continued work in this regard. He further suggested the need for the District Council to be reminded of the fact that the artwork on display on the walls of the Town Hall belonged to the Town Council. He also stressed the need, following the Town Council's return to the Town Hall, for a strong focus on the municipal history of Kendal. He was keen to discuss with District Council colleagues the fact that the Town Council wished to become involved in what was displayed and suggested that this would be of greater importance as the Unitary Council moved forward. It was proposed that, with an aim to get people talking, a show and tell session be held on the rising of a Full Council meeting.

Resolved:

- (1) the Town Clerk to present a further report to the next meeting of the Committee;
- (2) the Mayor's Attendant to send to all Members of the Committee a copy of the catalogue of the Council's artefacts, including thumbnails; and
- (3) a tour of Mayor's Parlour and Picture Store be arranged for all Members on rising of next Full Council meeting, publicising the aim for Members to come back to the Mayoralty and Arts Committee with any suggestions.

MA7/2022 Mayor's Insignia

The Town Clerk provided a brief update on the repairs to the Mayor's Insignia, informing them that arrangements had been made for the chain to be repaired in August.

Cllr D Rathbone drew attention to the fact that the Town Council's motto was wearing off the chain.

Resolved:

- (1) to note the verbal update; and
- (2) Cllr D Rathbone to send to the Town Clerk a photo showing that the Town Council's motto is wearing off from the chain in order for him to establish whether or not this should also be restored.

MA8/2022 Roll of Honour

The Committee was asked to consider issues relating to the Council's role in maintaining the Town's Roll of Honour and War Memorial.

The Town Clerk referred to a recent story in the press regarding a Dutch man who had adopted war graves, one of which was that of a Kendalian man who had died on the Dutch border in 1945. The Town Council had been unable to offer any further information other than the fact that the individual's name was included on the War Memorial. This remained, therefore, an ongoing project and the Town Clerk asked whether further research should be commissioned on those who died in the Second World War.

The Town Clerk also informed Members that his attention had been drawn to the fact that the rolls of honour were missing from the Town Hall atrium. This, he felt, raised the importance of the need reassertion and for Kendal Town Council to take an active interest in the management of the building.

Members expressed an interest in seeing the list of names of those who had fallen in World War II and the Town Clerk advised that this could be provided, however, that the list did not include details of where the individuals had actually lived or where they came from. A Member having suggested that an appeal for information be included in the next Newsletter, the Town Clerk advised that space remained and that this could be raised under the last item on the agenda.

Resolved:

- (1) the Town Clerk to look into the matter of the rolls of honour and to ensure their reinstatement on the wall in the Town Hall atrium; and
- (2) the Town Clerk to provide Members with a copy of the list of names of those Kendalians who fell in World War II.

MA9/2022 Review of Spend against Budget

Resolved: To note the budget monitoring report (April to June 2022 expenditure) for 2022/23.

MA10/2022 Newsletter

Resolved: To offer the following item as an articles for the forthcoming newsletter:-

- An appeal for residents to come forward with information on those who died in service in World War 2.

The meeting closed at 8.50 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday 6 June 2022 at 6.30 p.m. in the Town Hall, Kendal.

Cllr A Campbell	Apologies	Cllr H Ladhams (Vice Chair)	Present
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Present
Cllr D Evans	Present	One vacancy	

In Attendance: Town Clerk and Democratic Services Assistant

P8/2022 Apologies

Apologies were received and accepted from Cllr A Campbell.

P9/2022 Declarations of Interest

Cllr D Rathbone declared an interest in Minute No.P14/2022 (Planning Application No.SL/2022/0490) below and at Appendix 1 to these minutes.

P10/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P11/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 23 May 2022 and to authorise the Chairman to sign them as a true record.

P12/2022 Planning Process and Issues

Reference was made to Minute P5/2022 and the request for consideration by the Committee of what the Council's policies should be concerning Second Homes in the Town and Members noted that this would be dealt with on Cllr A Campbell's return.

The Chairman informed Members that he had informally made contact with South Lakeland District Council regarding consultation on the Local Plan which he had heard had been due to take place in spring but would now happen during summer and stressed the need to chase this up.

The Chairman further highlighted the fact that the Environment and Highways Committee was due to consider the Council's updated Biodiversity Policy on 13 June 2022 and drew attention to the fact that any Member of the Council was able to attend the meeting. Net Biodiversity gain had been a long-standing issue for the Council, with planning conditions

seeking merely, for example, inclusion of bird boxes. He stressed the need to chivvy Government to properly define planning requirements in this regard and to inform South Lakeland District Council of that definition.

P13/2022 Flood Scheme Working Group

Further to Minute P/6/2022, Cllr J Cornthwaite, Chairman of the Flood Scheme Working Group, informed the Planning Committee that there was a need to re-assess the Membership of the Group. The Town Clerk also drew attention to the need for adoption of Terms of Reference for the Group. Members acknowledged that this was a working group and that, although it had formerly been concerned with purely Planning issues, it would also now be concerned with connectivity matters as the Flood Relief Scheme moved forward.

During discussion, a question was raised as regards formal reporting streams on planning applications and the need to ensure that the Town Council had followed due process could be demonstrated was raised. The Town Clerk explained that the minutes of Town Council meetings met this need.

Resolved: To adopt Terms of Reference for the Flood Scheme Working Group on which Cllr J Cornthwaite shall be Chair, supported by the Town Clerk, with the Group appointing such Members as it sees appropriate, including non-elected Members if desired. The Group will liaise with the Environment Agency and South Lakeland District Council on matters relating to the Flood Relief Scheme in Kendal and report its activities back to the Planning Committee on a regular basis.

P14/2022 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1.

Resolved: To submit the recommendations in Appendix 1 to the Planning Authority.

The meeting closed at 7.16 p.m.

Kendal Town Council

Applications for Planning Committee: 6 June 2022

Appendix 1

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
1	SL/2022/0449	2 Hawesmead Cottages, Hawesmead Ave Demolition of the existing lean-to garage and replace with two storey side extension and single storey extension to the rear (Resubmission of SL/2021/0331)	8 June 2022	<u>No Material Objections</u>
2	SL/2021/1117	68 Natland Road First floor front extension (Resubmission SL/2021/0821)	16 June	<u>No Material Objections</u> provided that neighbour responses not sustained
3	SL/2022/0443	22 Haliburton Road First floor extension over existing garage	16 June	<u>No Material Objections</u> and support comments made by Kendal Swifts regarding integral swift bricks

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
4	SL/2022/0490	<p>Land East of Hayclose Road, Kendal Parks</p> <p>Application for Outline Planning Permission (with All Matters Reserved) for a residential development of up to 160 Dwellings and associated infrastructure</p>	27 June	<p><i>Note – Councillor Doug Rathbone declared an interest in this planning application by virtue of the fact that the site was adjacent to his residence.</i></p> <p>The Town Clerk provided Members with supporting planning documentation to assist them in their deliberations. It was noted that the response date was 28 June and so the matter was Deferred for consideration at the next meeting of the Town Council's Planning Committee on 27 June to allow Members time to carry out further investigation and for the Town Clerk to establish figures regarding places available at Natland School.</p>
5	SL/2022/0481	<p>1 Kirkbarrow Lane</p> <p>Alterations to include a new door opening at 1st floor to allow access to a new raised decking area with glazed balustrade, installation of photovoltaic panels on the roof and an air source heat pump.</p>	20 June	<u>No Material Objections</u>
6	SL/2022/0422	<p>Glendene, 17 Gillinggate</p> <p>Reposition of wall & gate</p>	20 June	<u>No Material Objections</u>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 20 June 2022, at 6.30 p.m. in the Town Hall, Kendal.

Cllr A Campbell	Present	Cllr H Ladhams (Vice-Chair)	Present
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Apologies
Cllr D Evans	Present	One vacancy	

In Attendance: Town Clerk and Democratic Services Assistant

P15/2022 Apologies

Apologies were received and accepted from Cllr D Rathbone (Chair).

P16/2022 Declarations of Interest

No declarations of interest were raised.

P17/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P18/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 6 June 2022 and to authorise the Chairman to sign them as a true record.

P19/2022 Planning Process and Issues

Further to Minutes Nos.P5/2022 and P12/2022, Cllr A Campbell raised the potential for the Town Council to adopt a position on second homes and holiday lets within Kendal whereby recommendations to the District Council on any relevant applications brought before the Town Council's Planning Committee would reference the need for conditions on affordability and local occupancy. He stressed the importance of promoting the need for the District Council to maximise the numbers of affordable homes in Kendal.

The Town Clerk suggested that he might produce a paper for consideration at the next meeting of the Committee summarising the legal position and putting forward appropriate options.

Resolved: That the Town Clerk present a paper summarising the legal position and putting forward appropriate options for consideration to the next meeting of the Committee.

P20/2022 Flood Scheme Working Group

Cllr J Cornthwaite, Chairman of the Flood Scheme Working Group, reported that there had been no meeting of the Group since the last meeting of the Planning Committee, however, that the next meeting was due to be held 22 June 2022. This meeting should have included a walk from the Parish Church to Gooseholme, however, this would not now happen as the meeting was to be held via Zoom. The walk would take place instead on 6 July, when it was hoped that Busher Walk would have been re-opened, enabling the walk to include this area and so a view across the river of Beeson Fields.

The potential of officially asking the Environment Agency to allow access to the site was raised.

Resolved: To note the verbal update.

P21/2022 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.01 p.m.

Kendal Town Council

Applications for Planning Committee: 20 June 2022

Appendix 1

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
1	SL/2022/0450	125 Highgate, Kendal Structural buttress to east elevation in yard	28 June	<u>No Material Objections.</u>
2	SL/2022/0456	2-3 Wildman Street, Kendal Installation of security fencing to the boundaries of arts and media campus	20 June	The Committee is concerned with regard to existing rights of way which could no longer be used at night but otherwise has <u>No Material Objections.</u>
3	SL/2022/0468	Fellside Centre, Low Fellside, Kendal Installation of 16 Solar (PV) panels to the south and west face roof pitches	21 June	<u>No Material Objections.</u>
4	SL/2022/0488	45 Helmside Road, Oxenholme, Kendal Alterations to front garden to create a parking area for 2 vehicles	30 June	There is no provision for biodiversity net gain but otherwise <u>No Material Objections.</u>

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
5	SL/2022/0490	<p>Land East of Hayclose Road, Kendal Parks</p> <p>Application for Outline Planning Permission (with All Matters Reserved) for a residential development of up to 160 Dwellings and associated infrastructure</p>	27 June	<p>Recommend Refusal unless the following concerns are addressed:-</p> <ul style="list-style-type: none"> • Access routes and roads – suggest that the Oxenholme Station end is access for emergency vehicles only with cycleway and move junction away from corner. • Howe Bank too narrow for emergency vehicle access. • The application does not extend the play area. • School places at Heron Hill and Natland are limited. • Is already excessive parking on Hayclose Road and Howe Bank. • NHS capacity limited. • Provision for net biodiversity gain and green corridors. • Energy efficiency and sustainability measures. • Adequate flood risk assessment. • Roundabout currently proposed unsuitable in that location and is there potential for a roundabout at the Oxenholme end by removal of one or two units and so improve bus access and safety for the community? • Ensure affordable housing aspiration retained throughout process and not just executive homes for commuters. • Reference to Local Plan and potential for development of multi modal transport.

No.	App No./Type	Address/Proposed Development	Comments to SLDC	Observations/Recommendations
6	SL/2022/0492	94 Vicarage Drive, Kendal Construction of wall and creation of hard-standing to front elevation (Retrospective Application)	20 June	The Committee was disappointed that this was a retrospective application, there is no provision for net biodiversity gain and asked that Planning Officers check the wall height and whether the surface water run off claimed was achievable but otherwise <u>No Material Objections.</u>
7	SL/2022/0494	Formentor, Oxenholme, Kendal Erection of domestic horse stables	30 June	There is no provision for biodiversity net gain but otherwise <u>No Material Objections.</u>
8	SL/2022/0508 & SL/2022/0509	7 Finkle Street, Kendal Installation of 1 non illuminated fascia sign & 1 non illuminated hanging sign	4 July	<u>No Material Objections.</u>
9	SL/2022/0519	84 Hayclose Road Proposed 2 Storey side extension	5 July	The Committee commended the inclusion of Swift Bricks and raised <u>No Material Objections.</u>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 4 July 2022, at 6.00 p.m., in the Town Hall, Kendal.

Cllr A Campbell	Present	Cllr H Ladhams (Vice-Chair)	Present
Cllr J Cornthwaite	Present	Cllr D Miles	Absent
Cllr L Edwards	Present *	Cllr D Rathbone (Chair)	Present
Cllr D Evans	Present *	One vacancy	

* Arrived late during consideration of Item No.8 (Minute No.P28/2022 below).

In Attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant)

P22/2022 Apologies

There were no apologies for absence.

P23/2022 Declarations of Interest

No declarations of interest were raised.

P24/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P25/2022 Minutes of the Previous Meeting

Attention was drawn to the fact that subsequent to the responses attached having been made to South Lakeland District Council, further comment had been forwarded with regard to Planning Application No.SL/2022/0490 (land east of Hayclose Road, Kendal Parks) emphasising that the Committee had felt that the proposed access to the site through the insertion of a mini roundabout at the station end would create a significant new dangerous hazard. The present blind bend would not be ameliorated by the roundabout, instead the traffic would be further unsighted. It had been the view of the Committee that this access point should be for emergency vehicles only, perhaps making additional space for a cycling route.

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 20 June 2022 and to authorise the Chairman to sign them as a true record.

P26/2022 Planning Process and Issues

Further to Minute No. P19/2022, the Town Clerk was asked for an update on progress on his paper summarising the legal position and putting forward appropriate options with regard to the Town Council adopting a position on second homes and holiday lets within Kendal. The Town Clerk explained that he was still gathering evidence and that he would be sending a draft document to the Chairman and Cllr A Campbell in due course, also informing Members that this was a hot topic across the nation. The Chair expressed content with regard to the local District Ward Member's comments regarding the Hayclose Road application (SL/2022/0490) (Minute No. P21/2022 refers) suggesting that the developer might commit to providing a statement of assurance that the development is deemed viable bearing in mind all the costs of development, including the provision of the District Council's requirement for 35% affordable housing.

Resolved: That the Town Clerk's verbal update be noted.

P27/2022 Flood Scheme Working Group

Cllr J Cornthwaite, Chairman of the Flood Scheme Working Group, informed Members that there had been a meeting of the Group on 22 June 2022 but that the notes of that meeting had not been appended to the Planning Committee agenda; he asked that they be appended to the agenda for the next meeting. Members raised the need for the Planning Committee to formally accept the notes of the Flood Scheme Working Group moving forward.

Cllr Cornthwaite advised that there was to be a site walk through part of the Scheme on 6 July, at Bushier Walk and County Hall, starting at 6.30 p.m. The walk through would be repeated later in the year when there would be more to see.

The Chair referred to a walk which had taken place at the southern reaches and Members acknowledged the need for all groups involved to come together in discussion on the project.

Cllr Cornthwaite undertook to notify Members once the date for the next meeting of the Flood Scheme Working Group was set.

Resolved: To note the verbal update.

P28/2022 Proposed Upgrade to Telecommunications Installation

Members were asked to consider an appropriate response to the pre-consultation request from Cellnex for their proposed work at Blackhall Road.

Resolved: To advise Cellnex that this Committee has no comments to make on this application.

P29/2022 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 6.33 p.m.

Kendal Town Council

Applications for Planning Committee: 4 July 2022

Appendix 1

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
1	SL/2022/0311	52-56 Highgate, Kendal Replace the roof covering on 2 storey rear extension	Highgate	15 July	Recommend Refusal on the basis that no heritage or access statements. Please resubmit application including statements and an explanation as to why Brazilian slate has been chosen over local state and details regarding the colour of Brazilian slate.
2	SL/2022/0525	3 Low Garth, Kendal Single store side and rear extension	Strickland	7 July	No Material Objection provided that there are no adverse neighbour comments, however, net biodiversity gain must be shown within any conditions.
3	SL/2022/0536	5 Landsdown Close, Kendal Two storey rear extension	Heron Hill	8 July	The Committee drew attention to the comments raised by neighbours at Nos. 6 and 7 Landsdown Close and felt that the overall size of the development is out of keeping with the size of the plot. Material Objection on the basis of scale, dominance and adverse effect on the visual amenity of the area.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
4	SL/2022/0539	Kendal Nutricare Ltd, Mint Bridge Road, Lake District Bus Park, Kendal Erection of new evaporator building	Mintsfeet	8 July	The Committee raised the importance of encouraging business in Kendal. <u>No Material Objection</u>
5	SL/2022/0542	41 Buttermere Drive, Kendal Two storey side extension	Heron Hill	12 July	The Committee felt that the proposal fitted in with the plot and that there would be no encroachment on neighbours. <u>No Material Objection</u>
6	SL/2022/0553	Land North of Laurel Gardens, Kendal Variation of condition 2 (approved plans) - Minor amendment of house type drawings - attached to planning permission SL/2019/0602 (Residential development with associated landscaping and infrastructure)	Strickland	21 July	<u>No Objection</u> to change in house types so long as no detrimental impact on previously approved scheme.
7	SL/2022/0579	15 Bluebell Close, KENDAL Replacement rear sun room		18 July	<u>No Material Objection</u> provided that there are no adverse neighbour comments.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
8	SL/2022/0582	50 Sedbergh Road, Kendal Single storey rear extension to replace existing conservatory		18 July	There is no provision for biodiversity net gain and the Arboriculture Specialist's request for a Tree Protection Plan and Arboricultural Method Statement should be considered but otherwise <u>No Material Objection.</u>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 18 July 2022, at 6.00 p.m., in the Town Hall, Kendal.

Cllr A Campbell	Present	Cllr H Ladhams (Vice-Chair)	Present *
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Present
Cllr D Evans	Present *	One vacancy	

* Arrived late during consideration of Item No.7 (Minute No.P36/2022 below).

In Attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

P30/2022 Apologies

There were no apologies for absence.

P31/2022 Declarations of Interest

Cllr D Rathbone declared a non-pecuniary interest in Minute No.P36/2022 (Planning Application No.SL/2022/0628) below and at Appendix 1 to these minutes by virtue of the fact that he was a South Lakeland District Council representative on the Lancaster Canal Regeneration Partnership.

P32/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

P33/2022 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 4 July 2022 and to authorise the Chairman to sign them as a true record.

P34/2022 Planning Process and Issues

Further to Minute No. P19/2022, the Chairman asked the Town Clerk when he was likely to be able to bring a report to the Committee summarising the legal position and putting forward appropriate options with regard to the Town Council adopting a position on second homes and holiday lets within Kendal. The Town Clerk explained that the Team was just settling into the new office and that he hoped to produce a report for presentation to the Committee mid-September.

Resolved: To note the Town Clerk's intention to attempt to report back to the Committee on proposals for Council policy concerning Second Homes in the Town in mid-September.

P35/2022 Flood Scheme Working Group

Cllr J Cornthwaite, Chairman of the Flood Scheme Working Group, drew attention to the minutes of the meetings of the Group held on 23 March and 22 June 2022. He also advised that the Group would be having a site walk on 20 July commencing at 6.30 p.m. at Busher Walk. Additional walks were to be arranged for others wishing to attend. Cllr Cornthwaite was pleased to inform the Committee that the bridge was scheduled to be erected at Gooseholme on the morning of 20 July.

Resolved:

- (1) to receive and accept the notes of the meetings of the Group held on 23 March and 22 June 2022; and
- (2) to note the verbal update.

P36/2022 Planning Applications

The Committee considered the Planning Applications shown in Appendix 1 to these minutes.

During consideration of Planning Application No. SL/2022/0602, the need for Planning Committee Members to have access to a map showing Conservation Area boundaries and the South Lakeland District Council leaflet on acceptable development in a Conservation Area was raised. The Town Clerk and Chairman undertook to provide these.

Resolved:

- (1) to submit the recommendations in Appendix 1 to these minutes to the Planning Authority; and
- (2) the Town Clerk and Chairman to provide Planning Committee Members with a copy of a map showing Conservation Area boundaries and the South Lakeland District Council leaflet on acceptable development in a Conservation Area.

The meeting closed at 6.35 p.m.

Kendal Town Council

Responses from Planning Committee: 18 July 2022

Appendix 1

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
1	SL/2022/0602	14 Gillinggate, KENDAL Replacement of 3 windows and 2 doors	Highgate	26 July	<u>No Material Objection</u> provided that, in line with the heritage statement, the materials and styles are in keeping with those of the surrounding Conservation Area.
2	SL/2022/0613	Homebase, Beezon Road, KENDAL Installation of 1 Large Column-Mounted Illuminated Sign, 1 Flagpole Sign & 2 Wall Mounted Signs	Mintsfeet	26 July	<u>No Material Objection</u> provided that illumination is no greater than what currently exists and any lighting is only lit during hours of opening, the design and palette of the signs to be suitable within the Conservation Area.
3	SL/2022/0616	31 Helsington Road, KENDAL Two storey front extension	Stonecross	26 July	<u>No Material Objection</u> provided sufficient provision for biodiversity net gain is made, which has not currently been provided for.
4	SL/2022/0620	133 Windermere Road, KENDAL Construction of raised glazed terrace at rear of property	Strickland	26 July	<u>No Material Objection</u> provided sufficient provision for biodiversity net gain is made, which has not currently been provided for and provided materials are suitable for use within the Conservation Area.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to SLDC	Observations/Recommendations
5	SL/2022/0626	73 Helmside Road, Oxenholme, KENDAL Revisions to windows & doors addition of front dormer, entrance porch & bay windows	Oxenholme	1 August	<u>No Material Objection</u>
6	SL/2022/0628	Natland Mill Canal Bridge, Natland Mill Beck Lane, KENDAL Repair of bridge parapet wall caused by tree falling from SLDC land onto bridge, rebuild of 2m length of 600mm height of wall using new stone	Stonecross/ Heron Hill/ Natland CP	1 August	<i>Note – Councillor Doug Rathbone declared a non-pecuniary interest in this planning application by virtue of the fact he was a South Lakeland District Council representative on the Lancaster Canal Regeneration Partnership.</i> <u>No Material Objection</u>
7	SL/2022/0635	Land off Underbarrow Road, KENDAL Erection of marketing signboards and flags for the residential development	Highgate/ Fell	1 August	<u>No Material Objection</u> provided that permission is temporary pending sale of all of the properties.
8	SL/2022/0633	23 Michaelson Road, KENDAL Single storey rear & 1st floor rear extensions	Stonecross	2 August	<u>No Material Objection</u>
9	SL/2022/0601	25 Windermere Road, KENDAL Installation of 12 black inset Solar (PV) panels to the south facing roof slope	Strickland	3 August	<u>No Material Objection</u>

Kendal Town Council Report

To: Full Council	8 August 2022
From: Cllr R Sutton	Agenda Item No. 7a)

Report of the Integrated Care Community meeting on the 16th May 2022

The theme of this meeting was Unity, which involved discussion of how members could work better within their organisations and how to improve provision of services within the community.

A vaccine update mentioned that clinics were still operating at the Westmorland Shopping Centre, and were mainly seeing children at that time.

There was a presentation of the Unity Festival by Erika Ghinelli of AWAZ. The various activities were described plus the fact that the Festival was coming back in reality, rather than being mainly on-line. The fact that the Kendal Festival was part of a Cumbria-wide Unity Festival was stressed.

There was a presentation of a Kendal PCN Population breakdown in terms of health and wealth. This has been distributed to councillors.

It was interesting to learn that amongst the Kendal population hypertension and depression were slightly higher than the national average. Average life expectancy in Kendal was 81 for males and 84 for females. Only 8% of the Kendal population were job seekers, etc.

The Well is trying to foster a sense of community and unity. Members at the Well are already working with anyone in the local community who needs help i.e. using the minibuses, providing volunteers. The Well intends to be seen as an asset to the community and is trying to reach out to different local communities i.e. the Teenage Art Group-for 12-14 year-olds. The Well has already provided a driver for this group.

Active Cumbria is working to make more connections in the community. It now includes a 2-5 early years programme in a mums and toddlers group. It has started Ramblers Wellbeing Walks.

Refugee groups can apply for funds from the Community Foundation.

Kendal Cycling Club can take people out on a one-to-one basis.

Kendal Leisure Centre runs exercise sessions on the 3rd Thursday of the month for people with long term health conditions, such as breathing conditions or joint problems. Small movement classes are being held. Those attending do not need to be referred by anyone.

The next meeting of the I.C.C. will be looking at the cost of living crisis. Very relevant!

Cllr R Sutton

Kendal Town Council Report

To: Full Council	8 August 2022
From: Cllr M Helme	Agenda Item No. 7b)

South Lakes Against Climate Change (SLACC)

SLACC gave Mhairi a very warm welcome to her first meeting.

Many standard trustee issues such as governance, finance, staff and volunteers were discussed. They are clearly an incredibly well governed charity with very talented and dedicated trustees. Salient points for us/KTC from the meeting were;

- It was highlighted that new housing is not currently being built with solar power. Giles advised this is because sadly it is not an enforceable requirement and so the council may ask for it, but cannot enforce it and the inevitable appeals process by housing manufacturers would be costly.
- People's cafe is running every Sat from 12 till 2pm at South Lakes Foyer
- SLACC are looking to undertake a trial project to give the town an electric Raleigh cargo bike for delivery of high value goods around Kendal. This will be a one month trial and is contingent on them finding somewhere to keep the bike. The bike and a qualified (level 2 cyclability) rider can be booked. They need somewhere secure, accessible and with charging to store the bike.
- SLACC have been responsible for legally challenging the development of a coal mineral on NW coast of Cumbria. They discussed what they would do if the challenge fails and that the next step would be a judicial review, though there are significant costs associated.
- It was discussed about their future and how they may develop, Giles advised he believed that with the council reorganisation, there is potential for SLACC to expand on what they do in association with the council and there is likely a chance of successful partnership with the new council (both KTC and Unitary in fact) at this time because their goals alliance so well with our own. However there are several other options that SLACC are exploring and it is running a consultation with members and supporters to explore their options currently.
- Chris talked about the potential to undertake more grant applications but time pressures were significant and they could also consider hiring someone to do this. They need to decide if they do want to "expand" on their current work which would involve this. This is also part of a bigger discussion, specifically around how Waste into Wellbeing develops and whether it can develop a business model which is economically sustainable. They now have a social impact report on W into W.
- They discussed the working relationship with outside bodies. Carol offered to meet Mhairi for an induction to working with SLACC effectively/give some background info on their priorities.
- Mhairi asked them for some input on Terracycle who deal with packaging and have teamed up with councils in Blackburn and Ealing and Duncan does know the founder. He said they are ahead of the game at what they do, but they are quite business motivated. Duncan agreed to talk more to Mhairi about this at a separate meeting.

Kendal Town Council Report

To: Full Council	8 August 2022
From: Cllr R Sutton	Agenda Item No. 7c)

South Lakes Dementia Community

These are the dates of the South Lakes Dementia Hubs for the rest of 2022.

These are aimed at people living with dementia and their carers who wish to gain information about the main service providers in Kendal and South Lakes. Organisations attending the Hub offer support and guidance through focussing on the social, emotional, health and wellbeing aspects associated with dementia.

These meetings are held at the Abbot Hall Social Centre; Dowkers Lane, Kendal, 2-4p.m.

9 August

13 September

11 October

8 November

13 December

Cllr R Sutton



Kendal Town Council

May 2022 - Payment Schedule

<u>Date</u>	<u>Ref</u>	<u>Details</u>	(incl VAT) <u>Total</u>
01/05/2022	DD/STO	EE - Mobile	£13.12
04/05/2022	DD/STO	Vanguard - Monthly van tracking fee	£8.40
10/05/2022	DD/STO	E-on Garage Elec	£31.00
12/05/2022	DD/STO	Sage UK	£33.00
12/05/2022	DD/STO	Bravo - Charges for Childcare Vouchers	£10.08
12/05/2022	DD/STO	Bravo - Childcare Voucher	£240.00
12/05/2022	OL14239	Majestic Wine - Mayor Making	£241.17
12/05/2022	OL14240	NWPC - Pest Control	£586.80
12/05/2022	OL14241	Westmorland Mower - Equip Repairs	£5.76
12/05/2022	OL14242	H.Wicks - Allotments - Waste	£79.20
12/05/2022	OL14243	Toolstation - Gen Equip	£39.24
12/05/2022	OL14244	Sun Signs - Asset Maint	£42.24
12/05/2022	OL14245	Anna Bailey - Visit Kendal Website	£300.00
12/05/2022	OL14246	Suez - KIB Waste	£14.40
12/05/2022	OL14247	Westmorland Mower - Equip Repairs	£124.48
12/05/2022	OL14248	H.Wicks - Allotment Waste	£158.40
13/05/2022	OL14249	SLDC - Contribn to support Kendal Futures Project Manager	£9,200.00
13/05/2022	OL14250	Lound Rd - Fuel Van	£102.13
13/05/2022	OL14251	SLDC - Castle Haggs Allotment Lease	£840.00
15/05/2022	OL14252	H.Wicks - Allotment Waste	£79.20
15/05/2022	OL14253	CT Hayton - Cable Ties Allotments	£16.80
16/05/2022	OL14254	ITEK - May monthly Support	£365.76
16/05/2022	OL14255	Farleton Horticulture - Replacement plants KIB	£42.00
16/05/2022	OL14256	CT Hayton - Equip	£16.99
18/05/2022	OL14257	Christmas Plus - Bunting Installation - CL&F	£740.88
19/05/2022	OL14259	Oceans 12 - New Pump for the van	£322.21
19/05/2022	OL14260	ITEK - New Laptops (Assets)	£2,159.40
19/05/2022	OL14260	ITEK - Annual IT Costs	£587.52
19/05/2022	OL14260	ITEK - Set up costs	£623.98
19/05/2022	OL14261	Christmas Plus - Replacement Bunting	£403.20
19/05/2022	OL14262	KCT - Festival Grant	£1,000.00
19/05/2022	OL14263	Unity Festival Grant	£1,700.00
19/05/2022	OL14264	SLDC - Contribn to Levelling up	£5,000.00
19/05/2022	OL14265	Salaries - May Pension	£3,925.89
19/05/2022	OL14266	Salaries - May HMRC	£3,279.47
19/05/2022	OL14267	Salaries - May	£11,440.01
19/05/2022	OL14268	Brewery Poets - Festival Grant	£3,700.00
19/05/2022	DD/STO	EE - Mobile	£13.12
19/05/2022	21.22 Creds	IT Exp	£2.99
20/05/2022	21.22 Creds 2	Allotments - Storm Damage	£450.00
20/05/2022	21.22 Creds 3	Anna Bailey - Visit Kendal Website	£600.00
20/05/2022	21.22 Creds 4	Barclaycard - Zoom	£57.55
24/05/2022	DD/STO	Bank Charges	£11.50
30/05/2022	DD/STO	Waterplus - Allotments	£31.66
31/05/2022	DD/STO	Waterplus - Allotments	£8.46

TOTAL

£48,648.01



Kendal
Town Council

Kendal Town Council

June 2022 - Payment Schedule

<u>Date</u>	<u>Details</u>	(incl VAT) <u>Total</u>
05/06/2022	RIALTAS BUSINESS	£5,396.40
05/06/2022	CONTINENTAL LANDSCAPES	£2,558.93
05/06/2022	BRACKENS ROOFING	£1,776.00
05/06/2022	THE BAKEHOUSE	£1,337.50
05/06/2022	AMBEROL LTD	£1,282.20
05/06/2022	BCARD COMMERCIAL	£170.42
05/06/2022	RIALTAS BUSINESS	£151.20
05/06/2022	LOUND ROAD GARAGE	£111.36
05/06/2022	TECH 4 OFFICE EQPT	£61.16
05/06/2022	BEN UNSWORTH	£50.00
05/06/2022	WATERING LANCE	£46.50
05/06/2022	MD HANAFIN	£45.31
05/06/2022	WATER IRRIGATION	£44.44
05/06/2022	C.T. HAYTON LTD.	£33.98
05/06/2022	SEBASTIAN RAW	£30.00
05/06/2022	KENDAL PICTURE FRAMES	£28.31
05/06/2022	PIERRE LABAT - Allotment Exps	£23.49
05/06/2022	PIERRE LABAT JUBILEE EXP	£19.43
05/06/2022	DESIGNWORKS LTD	£18.00
05/06/2022	SUEZ	£14.40
06/06/2022	CHOCOCBAR	£600.00
07/06/2022	BANK CHARGES	£9.63
07/06/2022	WATER PLUS	£8.28
14/06/2022	E.ON NEXT	£31.00
14/06/2022	VANGUARDER LTD	£8.40
14/06/2022	SAGE SOFTWARE LTD	£33.00
19/06/2022	ITEK COMPUTER SOLU	£4,175.06
19/06/2022	MR C KILLILEA	£1,080.00
20/06/2022	JUNE PAYROLL	£12,039.11
19/06/2022	KENDAL OFFICE EQT.	£139.71
19/06/2022	FLOWERS BY ARRANGE	£31.50
20/06/2022	NEW BEGINNINGS	£250.00
20/06/2022	RICHARD COWIE	£195.00
20/06/2022	SLDC	£2,850.00
21/06/2022	HMRC	£3,218.83
21/06/2022	ARCHITRAIL VELOSOL	£2,400.00
21/06/2022	CHRISTMAS PLUS LTD	£1,320.00
21/06/2022	RFM ULVERSTON LTD	£1,080.00
21/06/2022	NAIK MEDIA	£450.00
21/06/2022	DESIGNWORKS LTD	£382.80
21/06/2022	ITEK COMPUTER SOLU	£365.76
21/06/2022	HANNAH BAINES	£50.00
21/06/2022	TECH 4 OFFICE EQPT	£43.37
23/06/2022	CUMBRIA LG PENSION	£3,834.85
26/06/2022	WATER PLUS	£26.36
27/06/2022	WATER PLUS	£36.03
28/06/2022	SIEMENS FIN SERV	£330.66
28/06/2022	SIEMENS FIN SERV	£43.74
28/06/2022	H MORIARTY EXPENSES	£16.40
28/06/2022	J T ATKINSON	£4.96
29/06/2022	ROYAL MAIL ONLINE	£412.00
<u>TOTAL</u>		<u>£48,665.48</u>