

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



17 October 2022

To Members of the Mayoralty and Arts Committee

Cllr J Brook	Cllr S Coleman
Cllr J Dunlop (Vice-Chair)	Cllr L Hendry
Cllr D Rathbone (Chair)	Cllr M Severn
Cllr G Tirvengadam	

You are summoned to a meeting of Kendal Town Council Mayoralty and Arts Committee on **Monday, 24 October 2022, at 7.00 p.m.**, at the Town Hall, Highgate, Kendal.

(Distributed to other Members of the Council for information only.)

Yours faithfully

Chris Bagshaw
Town Clerk

AGENDA

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of the Local Government Act 1972, s85.

2. Declarations of Interest and Dispensation

To receive declarations by members and/or co-optees of interests in respect of items on this agenda and to consider any dispensations.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes from the Last Meeting

To receive the minutes of the meeting on 11 July 2022 and to authorise the Chairman to sign them as a true record (*see attached*).

5. Review of Spend against Budget

To consider a report on budget spending (*see attached*).

6. Kendal Museum

To consider a proposal from Kendal Museum that they access the whole of the funds earmarked but not drawn for the current and previous two financial years (totalling £6,000).

7. Twinning

To receive a brief verbal report on the activities and affairs of the Town's two twinning relationships.

8. Town Council Collection

To consider whether there should be a process for the loaning out of artworks from the store, particularly considering if rules might be required for securing limited public access.

9. Civic Insignia and Regalia

To receive a brief verbal update on the repairs to the Mayoral Chain and any other relevant issues.

10. Civic Events Programme

To consider the appropriate Civic Events Programme for the remainder of the current cycle and the next and to make any necessary decisions and recommendations.

11. Exhibitions

To consider how the Committee could develop a sustainable Exhibition programme, and what that programme might include.

Background

Previously (in the last 10 years) the Council has delivered exhibitions of (among other things) the works of Cuthbert Rigby and on the impact of the First World War, using artefacts from the Council's collection. The Council has expressed an ambition to develop this aspect of its collection, but the impact of Covid and the regeneration of the Town Hall effectively curtailed any activity for three years. The committee now has the opportunity to reflect on this and consider whether it is in a position to plan or fund a further exhibition.

12. Wine Provision for Kendal Town Council Events

To review and potentially change the priorities in relation to how the Town Council purchases wine for its events (*see attached*).

13. Budget 2023-24

To consider the budgetary provision for the next Financial Year (2023-24) and to make any necessary recommendations.

Background

The Committee must make a recommendation based on its budgetary requirements for the coming year. The final total council budget will be assessed by the Management Committee prior to that Committee making a recommendation to the Full Council in the new year.

14. Newsletter

To consider items for the next edition of the Council's Newsletter.

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Minutes of the meeting of the Mayoralty and Arts Committee held on Tuesday, 11 July 2022 at 7.30 p.m. in the Town Hall, Kendal.

Cllr J Brook	Apologies	Cllr S Coleman	Present
Cllr J Dunlop (Chair)	Present	Cllr L Hendry	Apologies
Cllr D Rathbone (Vice-Chair)	Present	Cllr M Severn	Absent
Cllr G Tirvengadam	Present		

Also present: Cllr A Blackman.

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

MA1/2022 Apologies

Apologies were received and accepted from Cllrs J Brook and L Hendry.

MA2/2022 Declarations of Interest

No declarations of interest were raised.

MA3/2022 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No items were considered for exclusion.

MA4/2022 Minutes from the Last Meeting

Resolved: To receive the minutes of the meeting of the Mayoralty and Arts Committee held on 19 April 2022 and to authorise the Chairman to sign them as a true record.

MA5/2022 Twinning Matters

The Committee was being asked to consider any issues relating to the Town's twinning arrangements with Killarney and Rinteln, including the possibility of subsidised travel to Rinteln with the Lakes Gospel Choir this summer.

Cllr A Blackman, as Chair of the Kendal and Rinteln Twinning Association, addressed the Committee, first referring to the successful social event held in June which had been aimed at stimulating new interest. All present had been encouraged to provide suggestions on how things could be developed into the future and this feedback was awaited.

Cllr Blackman advised that things were now moving apace, invitations having been received by Members to attend Rinteln Altstadfest which ran from 12 to 14 August 2022 to celebrate their 30 years of twinning with Kendal and also with Slawno in Poland. A plaque was to be unveiled in Rinteln Town Hall and the Mayor of Slawno would be attending, together with

four representatives. Cllr Blackman felt that Kendal Town Council's Mayor should also attend along with a delegation of his own.

Cllr Blackman further informed the Committee that Rinteln intended to bring a group of 45 people, including carnival dancers, to the Kendal Torchlight Festival. It was hoped that the Kendal Hostel could be hired to accommodate some of the people. Cllr Blackman informed the Committee in detail of plans for the weekend in this regard, also advising that the Mayor of Rinteln required an official invite. Cllr Blackman also explained that he had contacted the German Consulate and had been advised that funding was available for certain aspects of such visits, for example, room hire. He had, therefore, applied for a £750 grant from the Consulate. Furthermore, the Consulate had indicated a keen interest in the Kendal/Rinteln relationship and he had, therefore, undertaken to ensure that an invitation to the Torchlight Festival was sent to the Consulate.

Cllr Blackman also referred to the fact that the Lakes Gospel Choir would be visiting Germany in October and had offered places on its coach, to which the Council might wish to contribute, to widen access to the Rinteln twinning community. It was also hoped that the Choir would perform to a group of Ukrainian refugees in Rinteln at the Mollenbeck Monastery and that a relationship could be formed between those refugees and the Ukrainian refugees in Kendal. It was expected that any travellers taking up this offer would stay with Rinteln families and pay their own travel costs, with the Town Council making a contribution by way of a subsidy. The Committee had twinning budget of £2,500 which had remained untouched in the previous year, but this year was expected to cover the cost of the Mayoral visit in October and any civic expenses associated with Rinteln visitors to Kendal. Cllr Blackman provided the financial details of the proposal, including those relating to both ferry and tunnel travel and options around dates.

Lengthy discussion took place around an appropriate level of support from the Town Council which, it was felt, should be made direct to the Kendal and Rinteln Twinning Association.

Discussion also took place with regard to the invitation to Rinteln Altstadtfest in August, particularly around travel and subsistence for the Mayor and, in addition, the question of consort and delegation. It was felt that the Mayor and Deputy, together with consorts, should attend the 30th Anniversary of the twinning in August 2022. Cllr Blackman indicated that, as Chair of the Kendal and Rinteln Twinning Association, although unable to attend, he wished to send someone in his place. The Town Clerk advised that the Town Council would fund two places and the Association two and also that delegates would be responsible for arranging their own flights. Accommodation would be arranged by the hosts and, likewise, Kendal would need to arrange accommodation for the Rinteln delegation attending the Torchlight Festival. It was further suggested that any other Members interested in attending the events would need to pay their own way.

Resolved:

- (1) to make a contribution of £1,000 to the Kendal and Rinteln Twinning Association to support residents of Kendal who want to participate in the coach trip to Rinteln in October 2022;
- (2) the Mayor and Deputy, together with consorts, to attend Rinteln Altstadtfest and the 30th Anniversary of the Kendal and Rinteln twinning in August 2022, to be funded by the Town Council, flights to be arranged by the delegates themselves; and
- (3) the Mayor and consort to attend the October event in Rinteln.

MA6/2022 Town Council Collection

The Town Clerk referred to Members' visit immediately prior to the meeting to the Mayor's Parlour and the Picture Store and provided the Committee with a brief verbal update on the care of the Council's collection of art and historic artefacts. He explained that, having just moved back into the building, it was now time to come up with a suitable plan. He informed the Committee that a number of actions from the previous meeting had yet to be acted on and that the Mayor's Attendant had already commenced on reconciliation work. The Town Clerk further informed Members that the Mayor's Attendant had booked the Mayor's Parlour for a number of days for the English Heritage Open Days between 9 and 18 September 2022.

Discussion took place on the idea of selling artwork in order to fund exhibitions around, for example, Kendal's links with the slave trade. The Town Clerk explained that he had been in contact with Art UK who were keen to have the Town Council as a Member and advised that he would bring a further report to the Committee on this subject. He referred to the possibility of Art UK promoting the Town Council's digital gallery. In response to a query, the Town Clerk informed Members that the Council's catalogue of artefacts was up to date although it did not currently marry up with the Asset Register; the Mayor's Attendant continued work in this regard. He further suggested the need for the District Council to be reminded of the fact that the artwork on display on the walls of the Town Hall belonged to the Town Council. He also stressed the need, following the Town Council's return to the Town Hall, for a strong focus on the municipal history of Kendal. He was keen to discuss with District Council colleagues the fact that the Town Council wished to become involved in what was displayed and suggested that this would be of greater importance as the Unitary Council moved forward. It was proposed that, with an aim to get people talking, a show and tell session be held on the rising of a Full Council meeting.

Resolved:

- (1) the Town Clerk to present a further report to the next meeting of the Committee;
- (2) the Mayor's Attendant to send to all Members of the Committee a copy of the catalogue of the Council's artefacts, including thumbnails; and
- (3) a tour of Mayor's Parlour and Picture Store be arranged for all Members on rising of next Full Council meeting, publicising the aim for Members to come back to the Mayoralty and Arts Committee with any suggestions.

MA7/2022 Mayor's Insignia

The Town Clerk provided a brief update on the repairs to the Mayor's Insignia, informing them that arrangements had been made for the chain to be repaired in August.

Cllr D Rathbone drew attention to the fact that the Town Council's motto was wearing off the chain.

Resolved:

- (1) to note the verbal update; and
- (2) Cllr D Rathbone to send to the Town Clerk a photo showing that the Town Council's motto is wearing off from the chain in order for him to establish whether or not this should also be restored.

MA8/2022 Roll of Honour

The Committee was asked to consider issues relating to the Council's role in maintaining the Town's Roll of Honour and War Memorial.

The Town Clerk referred to a recent story in the press regarding a Dutch man who had adopted war graves, one of which was that of a Kendalian man who had died on the Dutch border in 1945. The Town Council had been unable to offer any further information other than the fact that the individual's name was included on the War Memorial. This remained, therefore, an ongoing project and the Town Clerk asked whether further research should be commissioned on those who died in the Second World War.

The Town Clerk also informed Members that his attention had been drawn to the fact that the rolls of honour were missing from the Town Hall atrium. This, he felt, raised the importance of the need reassertion and for Kendal Town Council to take an active interest in the management of the building.

Members expressed an interest in seeing the list of names of those who had fallen in World War II and the Town Clerk advised that this could be provided, however, that the list did not include details of where the individuals had actually lived or where they came from. A Member having suggested that an appeal for information be included in the next Newsletter, the Town Clerk advised that space remained and that this could be raised under the last item on the agenda.

Resolved:

- (1) the Town Clerk to look into the matter of the rolls of honour and to ensure their reinstatement on the wall in the Town Hall atrium; and
- (2) the Town Clerk to provide Members with a copy of the list of names of those Kendalians who fell in World War II.

MA9/2022 Review of Spend against Budget

Resolved: To note the budget monitoring report (April to June 2022 expenditure) for 2022/23.

MA10/2022 Newsletter

Resolved: To offer the following item as an articles for the forthcoming newsletter:-

- An appeal for residents to come forward with information on those who died in service in World War 2.

The meeting closed at 8.50 p.m.

Kendal Town Council
Annual Budget - By Centre (Actual YTD Month 7)

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought	Net	Agreed	EMR	Total	Actual	Agreed	EMR	Carried
270	<u>Mayoralty & Arts</u>											
4700	Mayoral Allowance	0	0	0	0	5,250	0	5,250	5,524	0	0	0
4705	Mayoral Travel	0	0	0	0	800	0	800	173	0	0	0
4720	Mayor Making	0	0	0	0	0	0	0	1,838	0	0	0
4725	Torchlight	0	0	0	0	0	0	0	1,461	0	0	0
4745	Misc. Functions & Exp	0	0	0	0	7,500	0	7,500	771	0	0	0
4750	Twinning	0	0	0	0	2,500	0	2,500	472	0	0	0
4755	Exhibitions	0	0	0	0	2,000	0	2,000	0	0	0	0
4760	Museum	0	0	0	0	2,000	0	2,000	0	0	0	0
	Overhead Expenditure	0	0	0	0	20,050	0	20,050	10,239	0	0	0
	Movement to/(from) Gen Reserve	0	0			(20,050)		(20,050)	(10,239)	0		
	Total Budget Income	0	0	0	0	0	0	0	0	0	0	0
	Expenditure	0	0	0	0	20,050	0	20,050	10,239	0	0	0
	Movement to/(from) Gen Reserve	0	0			(20,050)		(20,050)	(10,239)	0		

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Detailed Income & Expenditure by Budget Heading 01/10/2022

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>270</u> <u>Mayoralty & Arts</u>							
4700 Mayoral Allowance	5,524	5,250	(274)		(274)	105.2%	
4705 Mayoral Travel	173	800	627		627	21.6%	
4720 Mayor Making	1,838	0	(1,838)		(1,838)	0.0%	
4725 Torchlight	1,461	0	(1,461)		(1,461)	0.0%	
4745 Misc. Functions & Exp	771	7,500	6,729		6,729	10.3%	
4750 Twinning	472	2,500	2,028		2,028	18.9%	
4755 Exhibitions	0	2,000	2,000		2,000	0.0%	
4760 Museum	0	2,000	2,000		2,000	0.0%	
Mayoralty & Arts :- Indirect Expenditure	<u>10,239</u>	<u>20,050</u>	<u>9,811</u>	<u>0</u>	<u>9,811</u>	<u>51.1%</u>	<u>0</u>
Net Expenditure	<u>(10,239)</u>	<u>(20,050)</u>	<u>(9,811)</u>				
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	10,239	20,050	9,811	0	9,811	51.1%	
Net Income over Expenditure	<u>(10,239)</u>	<u>(20,050)</u>	<u>(9,811)</u>				
Movement to/(from) Gen Reserve	<u>(10,239)</u>						

Discussion Paper: Wine provision for Kendal Town Council events

Current position: As Kendal is a Fair Trade Town, all of the refreshments provided at council events (e.g. Mayor Making, Torchlight, etc) are supposed to be Fair Trade. Most of the provisions are currently sourced from chain stores for ease, with the wine usually being ordered from Morrisons, M&S or the Co-Op, depending on which store can provide the required amount on time.

The issue for KTC is that Fair Trade wine is from South Africa, Argentina and Chile¹ and so is potentially more environmentally harmful to use than some of the other options. Given that, over the past few years, the town has declared a climate emergency and refocused on environmental issues, and the Citizen's Jury has clearly identified priorities relating to tackling climate change, it is almost certainly appropriate at this point to review and potentially change the priorities in relation to how we purchase wine, the options for which are set out below.

NB: These proposals should in no way be taken as a lessening of the town's support of Fair Trade – the tea and coffee purchased will remain Fair Trade brands, and where possible sugar and juice/cordial as well. Greater efforts will be made to source this through local suppliers, though, rather than large stores. Milk is harder to source through Fair Trade but we will endeavour to source this, and in the interim can commit to buying only organic milk, ideally from local farms.

Options:

1. Continue our commitment to Fair Trade wine and purchase it from our usual sources. This is probably the cheaper option but does mean the money paid goes to multinational companies rather than artisan or local businesses.
2. As 1. but with a greater attempt to purchase from smaller, more local businesses.
3. Move to purchasing solely English wine. This would cost more (the cheapest bottles of red and white found online are around the £10 mark, with most being far more, and sparkling wine especially having a very high price point) which obviously has an impact on KTC budgets but could reduce the carbon footprint of the wine by up to 20%², thereby dovetailing with the climate targets of aspirations of the town.
4. Buy wines that are identified as carbon neutral – currently, Accolade Wines (whose brands include Mud House, Hardys, Kumala and Banrock Station among others) are carbon neutral and can be purchased through Majestic wines (who have a local branch and are happy to deliver and provide an invoice in advance of payment, thus meaning we don't have to put purchases on the credit card).
5. Continue to buy non-English wines but source through a more local provider. For example, Provino is a wine merchant that trades in Italian wines and sells at Kendal Farmers' Market (among others), and who offers wholesale prices for bulk

¹ Fairtrade.org.uk

² Mike Berners-Lee, *The Carbon Footprint of Everything*, Profile Books, 2020

purchases. Alternatively, we can find a local dealer who specialises in organic wines and commit to dealing with them as standard, whilst also committing to purchase wines from this source with the lowest possible carbon footprint. Either of these would seem to be in line with the town's and council's recent priority decisions.

Recently, circumstances have required KTC to away from using only Fairtrade wine, and we have had good experiences using Majestic and focussing on getting, where possible, carbon neutral wines. Consequently, my recommendation would be to move to option 4 (with a requirement that further work is done to ensure all wines purchased are environmentally friendly) or possibly option 5. Whilst there is no urgent timeframe for making this decision (KTC has enough wine to cover the next few events), a policy decision so that future purchases can follow agreed policy would be useful.

Simon Unsworth
Mayors Attendant and Special Project Officer
September 2022