

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



14 February 2022

To Members of the Mayoralty and Arts Committee

Cllr J Brook	Cllr C Hogg
Cllr G Cook	Cllr D Rathbone (Chair)
Cllr J Dunlop (Vice Chair)	Cllr R Sutton
Cllr A Finch	Cllr K Teasdale
Cllr P Gibson	Cllr G Tirvengadam

You are summoned to a meeting Kendal Town Council Mayoralty and Arts Committee on **Monday 21 February 2022 at 7.30pm**, at the Town Hall, Highgate, Kendal.

Distributed to other members of the Council for information only.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A B' followed by a long horizontal stroke.

Chris Bagshaw
Town Clerk

AGENDA

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of local government act 1972, s85.

2. Declarations of Interest

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

4. Minutes from the Last Meeting

To receive the minutes of the meeting on 18 October 2022, and affirm them as a true record.

5. Twinning Matters

To consider any issues relating to the town's Twinning arrangements with Killarney and Rinteln.

6. Exhibition

To receive a brief update on the prospect of holding an exhibition from the Town's

7. Mayor's Insignia

To consider issues relating to the Mayor's insignia.

Background

The Mayor's insignia includes the chain office and the badge. Recently it was noticed that a small feature on the badge – the unicorn – was missing, broken off and presumed lost. This will require an insurance claim for the damage. It highlights an issue relating to the transfer and safety of the Mayor's insignia and other aspects of the regalia, such as the maces and sword, which requires consideration.

8. Mace Bearers and Civil Attendants

To receive a brief update on the position of the Mace Bearers and other Civil Attendants.

9. Newsletter

To consider items for the Spring Newsletter.

10. Review of Spend against Budget

See report attached.

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Minutes of the meeting of the Mayoralty and Arts Committee held on Monday, 18 October 2021 at 7.30pm via Zoom.

Cllr J Brook	Present	Cllr C Hogg	Present
Cllr G Cook	Present	Cllr D Rathbone (Chair)	Present
Cllr J Dunlop (Vice Chair)	Present	Cllr R Sutton	Present
Cllr A Finch	Absent	Cllr K Teasdale	Present
Cllr P Gibson (until 8pm)	Present	Cllr G Tirvengadam	Absent

In attendance: Chris Bagshaw (Town Clerk) and Ian Gordon (Democratic Services Assistant), Simon Unsworth (Project Officer)

MA1/21/22 Apologies

None

MA2/21/22 Declarations of Interest

None

MA3/21/22 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

MA4/21/22 Minutes of the Previous Meeting

The Council received the minutes of the meeting held on 8 February 2021.

Resolved: To accept them as a true record.

MA5/21/22 Rinteln and Town's Twinning Arrangements

The Committee considered a report from the Town Council's representative on the Rinteln Association. It was proposed to invite new mayor of Rinteln to visit Kendal. It was suggested the Committee allocates £50 to make a non-pecuniary gift to outgoing Burgermeister Thomas Priemer, thanking him for his services over the years. The Clerk reported that there were ongoing communications at officer level between Rinteln and Kendal.

Resolved: To invite the new Burgermeister of Rinteln to visit Kendal.

Resolved: To make a non-pecuniary gift to the value of £50 to Thomas Priemer thanking him for his services.

MA6/21/22 Exhibition 2022

The committee considered whether there should be an exhibition of Town Council owned artefacts and artwork. The committee felt there needed to be a condition survey of paintings before any decision could be taken on a possible exhibition in March 2022. It was agreed that the Project Officer should contact Lauren Martin and/or Tina Smith of Kendal Library about possibility of small exhibition around March 2022.

Resolved: That Officers investigate factors affecting the possibility of holding an exhibition in March 2022.

MA7/21/22 Mayor's Parlour, Insignia, and the Picture Store (Property Matters)

The Committee considered a report from the Clerk on the state of the Mayor's Parlour and whether it should be renovated. Councillors felt any decisions on the future of the Parlour should be left to the next elected council in 2022. However, work evaluating options should be started now with a scoping exercise.

A company in Birmingham has been identified that can repair the Mayoral chain. We are awaiting details and costs but the committee agreed that this should go ahead. Storage boxes for the Charter documents and the Mayor's medals boxes have deteriorated. It was proposed that officers identify the cost of replacing boxes. It was also proposed that the Mayor's bicorn hat should not be replaced.

Resolved: The Clerk and the Project Officer produce a scoping exercise evaluating possible solutions and then refer this item for the next council elected in 2022.

Resolved: To bring back costs of repairs to the Mayor's chain, the Mayor and Deputy Mayor's chain storage boxes to the next meeting.

Resolved: Not to repair the Mayor's hat at this time.

MA8/21/22 Mayor's Parlour Visits and Use

The committee considered the systems and protocols for use of the Mayor's Parlour in the Town Hall. Any group that has a link to Kendal and requests a parlour tour would be accommodated with no charge although a contribution would be asked for. Any decision on use of the Parlour for meetings is subject to the future use of the Town Hall. One member felt it should be a multi-purpose room and usable by the council for meetings.

Resolved: To include future usage as part of scoping exercise above.

MA9/21/22 Mace Bearers and Civil Attendants

The Clerk reported on the vacancy for mace bearers and town crier and the planned use of cadets for forthcoming events. The committee also discussed the Mayor's use of a driver. The general feeling was that the expenses associated with the provision of a driver is no longer appropriate and suitable alternative transport could be arranged.

Resolved: To use cadets as mace bearers in the short term, and investigate appointing one mace bearer. To continue to recruit a Town Crier. To review cost of Mayoral Transport.

MA10/21/22 Review of Spend against Budget

The committee noted the report

MA11/21/22 Budget 2022-23

The committee reviewed a draft budget for 2022-23.

Resolved: To accept the draft budget for 2022/23 and recommend to Management Committee

The meeting closed at 9.05pm

Kendal Town Council 2021-22 Budget		10 Months Exp - April to Jan				
Income/Exp						
	Budget	Additional Funding	Actual Exp April - Jan	Remaining Budget (incl B/F)	Projected Yr. Exp	
MAYORALITY & ARTS						
Mayoral (Mayor & Deputy Mayor) Allowance	£5,150		£5,000	£150	£5,150	
Mayoral Travel	£800		£38	£762	£800	
Mayoral Functions	£6,700			£1,670	£6,700	
Mayor Making			£481			
Donations from Mayor Making			-£40			
Torchlight			£5,336			
50% Refund			-£2,040			
Remembrance Sunday			£384			
Donations From Torchlight			-£169			
Pictures & Other			£8			
Regalia & Uniforms			£66			
Misc. Functions & Exp			£1,004			
Twinning	£2,500			£2,500	£2,500	
Exhibitions	£1,500			£1,500	£1,500	
Museum	£2,000			£2,000	£2,000	
Sub Total	£18,650	£0	£10,068	£8,582	£18,650	