

# KENDAL TOWN COUNCIL

## Mayoralty & Arts Committee

**Monday 11th November 2019 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

- PRESENT** Councillors Alvin Finch (Chair & Mayor), Jonathan Brook, Pat Gibson, Richard Sutton and Julia Dunlop
- APOLOGIES** Councillors Paul Bramham (Vice Chair), Chris Hogg, Doug Rathbone, Guy Tirvengadum and Nicky King (Council Secretary)
- OFFICERS** Liz Richardson (Town Clerk) and Simon Unsworth (Mayor's Attendant/Project Officer)
- 536/19/20 PUBLIC PARTICIPATION**
- None.
- 537/19/20 DECLARATIONS OF INTEREST**
- None.
- 538/19/20 MINUTES OF THE MEETING HELD ON 10<sup>th</sup> SEPTEMBER 2019**
- The Chairman presented the minutes of the meeting held on 10<sup>th</sup> September 2019, which had been approved by full Council on 7<sup>th</sup> October 2019.
- The Mayor proposed that the minutes be accepted as a correct record. This was seconded by Councillor Dunlop and carried unanimously.
- RESOLVED** That the minutes of the meeting of the Committee held on 10<sup>th</sup> September 2019 be accepted as a correct record.
- 539/19/20 MATTERS ARISING (Not on Agenda)**
- None.
- 540/19/20 PRESENTATION ON THE FUTURE OF THE KENDAL-RINTELN ASSOCIATION**
- In attendance from the Kendal-Rinteln Association were Frances Corrie, Vice-Chair, Bill Barrington member and Thor Briody member representing Whinfell School. Councillor Andy Blackman was also in attendance as one of the KTC reps.
- Frances gave an overview of the Association and its work. This included facilitating groups and individuals wishing to visit Rinteln and entertaining and hosting visitors. She gave details of recent and upcoming visits and exchanges.
- The Association is struggling. The Chair is retiring and many members have left due to age and ill health. The average attendance

at the meetings (held every 2 months) has gone down from 12 to 5. There are 48 paid members including Heron Hill School. The constitution allows for the Mayor and 3 Town Councillors to be members.

The Association recognises it needs to do more promotional events and would like to organise visits to Rinteln. The Mayor commented that he was about to go to the Rinteln Christmas Market.

Frances would like Councillors to serve on the Committee and undertake specific roles. She felt it was very important to maintain our ties with Rinteln.

Bill spoke about how he would like the Association to have a float at Torchlight, hold an annual Rinteln Day and more involvement in Kendal's primary schools. Thor added that he was the youngest member and he would like to see more people involved and wanted the full support of the Town Council.

Councillor Brook thanked the members for attending. He explained the Town Council's position on twinning, that the Association enables us to have a better twinning relationship, that KTC annually contribute financially and that we have 4 Council reps – the Mayor, Deputy Mayor, Councillor Blackman and that he had recently been elected as the fourth rep.

Councillor Dunlop apologised that she had not been able to attend any meetings and that was why Councillor Brook was taking over. The Mayor commented that he too hadn't been able to make any of the meetings.

There was then a discussion on meeting dates. There are 6 meetings a year and these are held on a Thursday at WOSP. It was suggested that different days of the week could be chosen so as to enable those that couldn't make a Thursday to attend – this applied to both the Mayor and Councillor Blackman. Alternatively, a number of dates could be offered for each meeting. Councillor Gibson asked if any Councillors could come to the meetings. Frances confirmed they could, especially to the forthcoming AGM on 21<sup>st</sup> November. The Town Clerk agreed to let Councillors have the dates.

Frances reported that she had put together a survey which she would like to send to all Town Councillors. It was agreed the Town Clerk would circulate this. The Town Clerk also suggested an article in the Newsletter. Frances commented that they had not been able to do media articles recently due to lack of support. They have also not asked for funding from KTC for 2020/21 as they had sufficient funds and weren't doing events.

Members agreed that the Association should submit a funding application as these funds could be used for publicity leaflets, pay someone to assist with organising events, pay for a Torchlight float etc.

The Mayor asked whether there was enthusiasm for twinning in Rinteln. Frances replied that they too were having difficulties following the recent deaths of two successive chairs. Bill added that they have to date received funding for twinning from the German Govt which helped pay for hospitality but that this was ending soon.

The Mayor summarised by saying KTC are very committed to the twinning with Rinteln and supporting the RTA. He encouraged them to apply for funding for FY 2020/21 and to publicise the meeting dates and chose different days of the week to encourage attendance.

**541/19/20**

### **VE DAY 75 COMMEMORATION**

Clive Sumpter, Secretary to the Kendal Branch of the Royal British Legion (RBL) was in attendance.

The Town Clerk commented that she was aware that the Town Crier was taking part in a nationally organised cry thought to be on 8<sup>th</sup> May. This day (Friday) was now the early May Bank Holiday. She had put forward a Development Fund bid for £1.5k for a commemoration event but felt it was not something the Town Council could organise alone.

Clive reported that the RBL was involved in national events but branches were being asked to assist with local events. Suggestions for events were street parties, church services and commemoration at war memorials. Government grant money was available. Initial thoughts were a church service, followed by a street party in Market Place with Burneside Brass Band (40s theme) and commemoration at the war memorial at sunset. Probably the best date was 8<sup>th</sup> May.

Councillor Dunlop commented that the Armed Forces/Blue Lights Day was proposed for 6 weeks later so there was a need to co-ordinate and consider what each event would involve. She suggested liaison with the BID and Brian Harrison who is involved in both the BID and Armed Forces Day.

Councillor Sutton commented that he believed this was also the weekend of the Kendal Walking Festival so there could be an opportunity to link the two events.

Councillor Brook believed Kendal should hold an event which KTC and RBL should be involved in.

The Town Clerk commented that there could be a road closure for Market Place which KTC could apply for. We could also look at bunting. Perhaps tables could be hired and then people could bring along their own food and drink. Local businesses could be encouraged to stay open and stalls could be placed around the perimeter or on Stricklandgate.

The Mayor suggested that a sub-group be formed to discuss further. He suggested that Clive Sumpter discuss with RBL colleagues and forward some dates for a meeting to the Town Clerk. He would like to attend and it was suggested another Councillor and officer

(probably the Town Clerk) be involved. He also suggested early discussion with the Parish Church. Councillor Dunlop suggested involving other groups such as the Quakers and the Town Clerk suggested the involvement of the Kendal-Rinteln Association.

**RESOLVED**

That a sub-group be formed to discuss further to involve the RBL, the Mayor and KTC Councillors and officers.

**542/19/20****KNIGHTS TO TOWN COUNCIL KTC BOOKLET UPDATE AND RE-PRINT**

Simon reported that the booklets had all been sold. They had been produced several years ago by ex-Councillor Tom Clare and Trevor Hughes, Kendal Civic Society. Simon has an electronic copy of the booklet and suggested an update prior to re-printing. Last time 200 copies had been produced for around £650 and sold at £5 to re-coup the costs. The booklets were therefore self-funding but need a budget upfront to cover the printing.

The Town Clerk reported that she had put forward a £2k Development Fund bid for this project but that it now appeared this could be reduced to £1k. The Chair asked Simon to contact the previous publisher for an updated quote.

Councillor Brook asked about timescales and that perhaps funds from the Exhibition & Restoration budget line could be used this financial year.

Simon replied that he needed to take a better look at the booklet to determine how much updating might be required.

The Town Clerk said that subject to understanding when the exhibition might be held in 2020 and what might need to be spent on this, these funds might be available to use if a re-print could be done this financial year. She would though for the moment continue with the Development Fund bid.

Councillor Finch proposed support and that in principle we go ahead with a re-print of the Knights to Town Council booklet. This was seconded by Councillor Brook and carried unanimously.

**RESOLVED**

That in principle we go ahead with a re-print of the Knights to Town Council booklet.

**543/19/20****DONATION OF PHOTOGRAPHS**

Councillor Bramham was not present at the meeting. The Town Clerk referred to the previously circulated paper and reported that there were about 40 WW1 images relating to Kendal owned by Councillor Bramham.

Members agreed that we should have a scanned copy to keep. It was agreed that Simon would liaise with Councillor Bramham to arrange.

Councillor Brook proposed that we hold a copy of the 40 WW1 images. This was seconded by Councillor Finch and carried unanimously.

**RESOLVED**

That we hold a copy of the 40 WW1 images owned by Councillor Bramham.

**544/19/20****UPDATE ON KENDAL WAR MEMORIAL AND INFORMATION ON THE WAR MEMORIALS TRUST**

The Town Clerk referred to information on the War Memorials Trust previously circulated and provided by Councillor Brook. She was aware of the Trust and had liaised with them in the past. She updated Members on the current situation and that she was still awaiting a concrete proposal from the Kendal Civic Society for improvements to the War Memorial utilising funds offered by an anonymous donor. Members agreed to consider any proposals as and when received.

**545/19/20****UPDATE ON SALE OF HERITAGE FURNITURE**

The Town Clerk updated Members on the successful sale of the heritage furniture at auction. The net proceeds of £8,602.80 had been received and placed in the ring-fenced reserve for use on the restoration/conservation of heritage items.

**546/19/20****ITEMS FOR THE NEWSLETTER**

Members requested the following items in the Spring edition of the Newsletter:

- VE Day commemorations 8-10 May 2020
- Kendal-Rinteln Association information and request for new members.

**547/19/20****ADDITIONAL FY 2020/21 BUDGET ITEMS**

The Town Clerk highlighted the following additional budget items which she had included in the FY 2020/21 budget process since the last meeting:

- £400 to cover road closure notice now required for Mayor's Sunday.
- Development Fund bid of £1.5k for VE Day commemorations 8-10 May 2020 as discussed earlier.
- Development Fund bid of £2k for Knights to Town Council re-print as discussed earlier. This was likely to be nearer £1k now.

Members agreed to these additions.

**548/19/20****REVIEW OF SPEND AGAINST BUDGET 2019/20**

The Town Clerk presented the review of budget against spend for FY 2019/20 which had been previously circulated.

She highlighted that the Civic Functions budget line will overspend due to the £400 needed for the Mayor's Sunday road closure which was a new requirement and late invoices for the Regimental Parade which had fallen close to the end of the last financial year.

The Twinning budget line will likely underspend though as although the Mayor will be visiting Rinteln at the end of the month, we had not received any visitors from Rinteln to Kendal this year.

It was noted that the Reserve budget line included the £8,603 received from the sale of the heritage furniture giving a total now of £14,248 for restoration/conservation of heritage items.

Members received the report.

### **ANY OTHER BUSINESS**

**549/19/20**

#### **Mace Bearers**

The Town Clerk reported that the two Mace Bearers, Arthur and Chrissie Sinker, had given notice that they wished to cease being the Town's Mace Bearers. They have been our Mace Bearers for 15 years and will continue in 2020 but will stop after that. This has given us plenty of time to seek replacements.

The Town Clerk suggested an article for the Spring edition of the Newsletter thanking them and seeking replacements. Members agreed.

**550/19/20**

#### **Mayor's Sunday & Torchlight 2020**

The Town Clerk reported that due to the refurbishment of the Town Hall next year it will not be available for these two civic events. We will work with the Torchlight Committee and SLDC to seek an alternative venue for the reception and grandstand.

Mayor's Sunday will likely comprise meeting in front of the Town Hall to parade to the Parish Church for the service and then the buffet lunch will need to be held in a venue near to the church. There won't be a return parade to the Town Hall or the sword or maces. The Parish Hall or Abbots Hall Social Club were suggested as venues. It was agreed the Town Clerk would book one of these subject to availability.

**551/19/20**

#### **Exhibition 2020**

Simon reported that the proposed exhibition on dialect poetry and paintings had briefly been discussed with Councillor C Hogg. The Lakeland Dialect Society and Kendal Museum seemed interested. He would have further discussions. There was a need to look at the paintings/artefacts that would be displayed to see if any conservation was required.

The Town Clerk commented that the Town Hall will be closed for refurbishment in summer/autumn 2020. There will be no access to the Mayor's Parlour or picture store so any items required for an exhibition, if it were to be held during this period, would need to be removed and stored somewhere prior. It was likely to be a difficult period for staff and an exhibition out with this period would be preferred.

**552/19/20**

**DATE OF NEXT MEETING**

The Mayor requested that the date of the next meeting be changed as he was not available. It was agreed to change the date from Monday 24<sup>th</sup> February 2020 to **Monday 10<sup>th</sup> February 2020**.

The meeting closed at 8.30pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>541</b>	VE Day 75 Commemoration	<b>RES</b>	That a sub-group be formed to discuss further to involve the RBL, the Mayor and KTC Councillors and officers.
<b>542</b>	Knights to Town Council KTC Booklet	<b>RES</b>	That in principle we go ahead with a re-print of the Knights to Town Council booklet.
<b>543</b>	Donation of Photographs	<b>RES</b>	That we hold a copy of the 40 WW1 images owned by Councillor Bramham.