

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
 www.kendaltowncouncil.gov.uk



2 October 2023

To Members of the Mayoralty and Heritage Committee

Cllr J Brook	Cllr J Cornthwaite (Vice-Chair)
Cllr J Dunlop (Chair)	Cllr L Hendry
Cllr M Severn	Cllr D Rathbone
Cllr C Russell	Cllr G Tirvengadam
One vacancy	

You are summoned to a meeting of Kendal Town Council Mayoralty and Heritage Committee on **Monday, 9 October 2023, at 7.00 p.m.**, in the Council Chamber at the Town Hall, Highgate, Kendal.

**(Distributed to other Members of the Council for information only.)**

Yours faithfully

Chris Bagshaw  
 Town Clerk

## AGENDA

### Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

#### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of the Local Government Act 1972, s85.

#### 2. Declarations of Interest and Dispensation

To receive declarations by members and/or co-optees of interests in respect of items on this agenda and to consider any dispensations.

#### 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

#### 4. Minutes from the Last Meeting

To receive the minutes of the meeting of the former Mayoralty and Arts Committee held on 19 June 2023 and to authorise the Chairman to sign them as a true record (see attached).

**5. Minute Action Sheet**

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

**6. New Terms of Reference**

To note the Committee's new Terms of Reference (and title) and consider any necessary actions resulting from these (see report).

**7. Review of Spend against Budget 2023/24**

To consider a report on budget spending (see attached).

**8. Budget Review 2024/25**

To consider the budget requirements for the next financial year (see attached).

**9. Slavery and Kendal Exhibition**

To receive a brief verbal report on progress of plans for the Slavery and Kendal Exhibition.

**10. Acquisition, Retention and Discard**

To receive a verbal update on the progress made towards developing a priority list for acquisition, retention and discard in the collection.

**11. Museum Provision**

To receive a report from the Chair on the recent meeting between stakeholders in Museum provision for Kendal and to consider what further actions are required.

**12. Twinning**

To receive a brief verbal report on the activities and affairs of the Town's two twinning relationships.

**13. Newsletter and Publicity**

To consider which items will be included in a press release and items for the next edition of the Council's Newsletter.

# Kendal Town Council

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## Minutes of the meeting of the Mayoralty and Arts Committee held on Monday, 19 June 2023, at 7.30 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr J Brook	Apologies	Cllr J Cornthwaite (Vice-Chair)	Apologies
Cllr J Dunlop (Chair)	Present	Cllr L Hendry	Present
Cllr M Severn	Absent	Cllr D Rathbone	Present
Cllr G Tirvengadam	Apologies		

**In attendance:** Chris Bagshaw (Town Clerk), Simon Unsworth (Heritage Officer), Inge Booth (Democratic Services Assistant) and Cllr C Russell, who took part in discussion in relation to Agenda Item No.9 (Kendal Museum), however, took no part in the voting thereon.

### MA1/2023 Apologies

Apologies for absence were received and accepted from Cllrs J Brook, J Cornthwaite (Vice-Chair) and G Tirvengadam.

### MA2/2023 Declarations of Interest

No declarations of interest were raised under this item.

### MA3/2023 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

The Committee considered whether to exclude the press and the public from any items related to a confidential matter and attention was drawn to Agenda Item No.9 (Museum Provision), discussion on which, it was felt, should not take place within the public domain.

**Resolved:** To vote on moving into Part Two prior to consideration of Agenda Item No.9 (Museum Provision).

### MA4/2023 Minutes from the Last Meeting

Cllr C Russell, who was present at the meeting, raised the fact that he had also attended the meeting of the Committee held on 27 March 2023 but that this had not been recorded within the minutes.

**Resolved:** Subject to the inclusion of the amendment detailed above, to receive the minutes of the meeting of the Mayoralty and Arts Committee held on 27 March 2023 and to authorise the Chairman to sign them as a true record.

### MA5/2023 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

*MA18/2022 (Town Council Collection) and MA41/2022 (Minute Action Sheet)* - With regard to signage for the Mayor's Parlour, the Heritage Officer informed Members that he had spoken with the relevant officer at Westmorland and Furness Council who had advised on the appropriate style and on the contact details for the person who had made all the other signs in the Town Hall. He had, in turn, contacted the sign maker who had quoted £355 for a sign for the Mayor's Parlour door and a finger sign for the Town Hall foyer. It was suggested that Westmorland and Furness should be approached in this regard, having omitted to include these signs during the redevelopment of the building.

**Resolved:** To write to the relevant officer at Westmorland and Furness, copying in the relevant Portfolio Holder, to ask them to purchase the signage for the Mayor's Parlour, at a cost of £355.

*MA18/2022 (Town Council Collection)* – The Town Clerk reported that there was a wider piece of work to carry out with regard to solidifying the Town Council's relationship with Westmorland and Furness and use of the Town Hall building, e.g. display of works on the walls. He would copy the relevant Portfolio Holder into any correspondence. Discussion led to disappointment being expressed in relation to the lack of an invitation to Kendal Town Council to attend the flag raising ceremony to mark Armed Forces Day, the Town Clerk drawing Members' attention to the relevant law of 1973 and parish property regulations.

**Resolved:** To correspond with Westmorland and Furness in relation to use of the Town Hall building, copying in the relevant Portfolio Holder.

*MA49/2022 (Newsletter and Publicity)* – It was reported that around 50 staff from Westmorland and Furness Council had taken up the opportunity to attend the Parlour Talks. They had found the sessions of value, not previously having known about or seen the Parlour.

**Resolved:** To note the report.

### **MA6/2023      Review of Spend against Budget 2023/24**

The Town Clerk presented the Committee's budget monitoring report, explaining that the report having been produced on 9 June 2023, some bills had not yet been paid; he made particular reference to the costs in relation to Mayor Making.

**Resolved:** To note the budget monitoring report as at 9 June 2023.

### **MA7/2023      Acquisition and Discard Policy**

Members were reminded that the Committee had sought a review of the Council's Acquisition and Discard Policy following its viewing of the Council's Collection earlier in 2023. The Heritage Officer presented a draft Policy which was the first stage in a process that would simplify the rationale behind the Council's Collection, make strategic decisions on retention or disposal easier and assist the Council in bringing more of the Town's heritage into an accessible position. In presenting the Policy, the Heritage Officer drew particular attention to Appendix 1, Ranking of Items for Retention/Discard, and provided an explanation in relation to each of the categories shown. He further pointed out that these rankings could be reversed in relation to acquisitions.

The Committee welcomed the draft Policy and the Heritage Officer answered questions raised by Members, suggesting that changes could be made as felt necessary. Attention was drawn to the fact that the Policy was something which had been under consideration by the Committee for a while and to the fact that it related mainly to the desire to ensure that more items from the Council's Collection were put on public display. The Policy would also assist in being able to politely decline offers of

items which did not meet the criteria stated within the document. The Town Clerk further drew attention to the existence of the Kendal Archives at Busher Walk and their statutory role in the archiving of Local Government documents. The potential to include an additional sentence at Bullet Point (5) (Archival Holdings), to state the Town Council also recommended other organisations that may be better suited to house some archives, was raised.

It was felt that amendments should be made to the draft Policy around the inclusion of ranking of items for acquisition and around direction to other organisations that may be better suited to housing acquisitions, prior to the draft Policy being put forward for recommendation to Council for adoption. It was suggested, therefore, that these amendments could be made and emailed to Members of the Committee for agreement to move forward in this manner.

**Resolved:** Subject to the amendments raised and outlined above being made and emailed to Members, and written agreement being received, the draft Policy, as amended, to be recommended to Council for adoption.

### **MA8/2023     Slavery and Kendal Exhibition**

The Heritage Officer reported on progress on planning for the Slavery and Kendal Exhibition. Included within the agenda were first drafts of two of the exhibition panels – “The Sum of all Villainies: Kendal and the Transatlantic Slave Trade” and “Ecroyde Claxton: Helping to End the Transatlantic Slave Trade”. In addition, attached was a draft flyer for the exhibition, which, it was hoped, would be ready in time for the Unity Festival in July. The Heritage Officer sought guidance from Members on whether to progress in this manner.

Members thanked the Heritage Officer for his work and welcomed the emphasis and approach being taken in relation to this delicate subject. Discussion took place around what stage to involve Anti-racist Cumbria and it was felt that this should be done when most of the slides had been drafted, which was likely to be mid-July. The need, however, already to flag up plans for the exhibition to the organisation was acknowledged, and the Heritage Officer undertook to do this, also with a view to enquiring if the organisation had any initial thoughts. The Committee would then be provided an opportunity to take on board any of their suggestions. The Heritage Officer further proposed that the organisation’s contact details could be added to one of the panels to indicate that the exhibition had been endorsed by Anti-racist Cumbria, subject to the organisation’s agreement. Proposals were made to replace the word “dark” with “sad” and “secret” with “little known” within the draft flyer.

During discussion attention was drawn to an excellent heritage talk by the Heritage Officer which had taken place at the Parish Church on the previous Saturday evening and Members wished to place on record their appreciation.

**Resolved:** To contact Anti-racist Cumbria and draw attention to the forthcoming exhibition, seeking initial thoughts.

**Resolved:** To share the slides, once drafted in mid-July, with Anti-racist Cumbria.

**Resolved:** To provide the Committee the opportunity to take on boards any suggestions made by Anti-racist Cumbria.

**Resolved:** To include Anti-racist Cumbria’s contact details on one of the panels, subject to the organisation’s agreement.

**Resolved:** To make the changes proposed at the meeting in relation to replacing the word “dark” with “sad” and “secret” with “little known” within the draft flyer.

**Resolved:** To note the verbal update.

### **MA9/2023     Twinning**

The Town Clerk provided a brief verbal update on the activities and affairs of the Town's twinning relationships. He explained that there was nothing further to report in relation to Killarney, pointing out that the current relationship seemed only to exist on Facebook. He drew attention, however, to an informal relationship between Kendal and Chengdu which had arisen from that Town in China's involvement with the Kendal Mountain Festival. The Town Clerk was due to provide representative from Chengdu with a Heritage Talk on 29 July 2023.

The Chair reported on Kendal's continuing and thriving relationship with Rinteln, representatives of which had attended Mayor Making. She further informed the Committee that she had recently received her official invitation to Rinteln's Altstadtfest in August. She had accepted the invitation and looked forward to representing Kendal at the Festival. The Town Clerk added that good links had been created between cyclists in Kendal and Rinteln, with Kendal Cycle Club being keen to organise some form of cycling reciprocation.

**Resolved:** To note the verbal updates.

### **MA10/2023     Newsletter and Publicity**

The Committee was asked to consider which items discussed at the meeting, if any, would be included in a press release and, in addition, items for the next edition of the Council's Newsletter.

In response to a query, the Town Clerk advised Members that the deadline for inclusion of items in the Newsletter was in around two weeks' time. The Chair reported that the Development and Delivery Manager was preparing monthly updates on the Mayoral activities to post on Facebook. With regard to the Slavery and Kendal Exhibition, the Heritage Officer anticipated that this would take place towards the end of the year, which would allow time to ensure that the content was correct and to advertise the event.

**Resolved:** To note the verbal update.

### **Part Two**

The next item was considered following a resolution to exclude the Press and Public, due to the confidential or commercial sensitivity.

### **M11/2023     Museum Provision**

Cllr C Russell addressed the Committee in relation to museum provision in Kendal.

The Committee discussed the matter at great length, during which the need to bring together, as a matter of urgency, those stakeholders involved was raised.

**Resolved:** The Mayor of Kendal as Chair of the Mayoralty and Arts Committee to convene, as a matter of urgency, a private meeting of representatives of those stakeholders involved, namely, Kendal College, Lakeland Arts, Kendal Futures, Kendal Town Council and Westmorland and Furness Council, to discuss how to move forward in relation to museum provision in Kendal.

The meeting closed at 9.04 p.m.

Item No.5 - Mayoralty and Arts/Mayoralty and Heritage Committee - Minute Action Sheet - as at 02-10-23							
Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
24/10/2022	MA17/2022	Twinning	The Town Clerk to contact Kerry County Council to find out if they are in support of the twinning arrangement between Kendal and Killarney and to establish who exactly it is that he needs to talk to and to report back to a future meeting of the Committee	CB		25/10/2022	Second chase sent to Matthew Farrell following brief contact Feb 2023
24/10/2022	MA18/2022	Town Council Collection	Town Clerk to consider a suitable lease agreement regarding what is displayed by SLDC, together with an audit of what works are currently displayed by SLDC.	CB			Awaiting review now LGR is complete
24/10/2022	MA18/2022	Town Council Collection	Sign for the Mayor's Parlour	SU			in progress - see MA
24/10/2022	MA21/2022	Exhibitions	Heritage Officer to commence on research with regard to arranging an exhibition on Kendal's links with the slave trade to take place in June 2023.	CB			Commenced and agenda report
23/01/2023	MA35/2022/	Twinning	To pursue with Kerry County Council the potential of reinvigorating the twinning arrangement with Killarney.	CB			Chased through named officer
23/01/2023	MA35/2022/	Twinning	Subject to reinvigoration of the twinning arrangement with Killarney proving to be impossible, a paper to be brought to Committee on options for twinning arrangements to be made with a town in Eastern Europe.	CB/SU			No action further taken to date
23/01/2023	MA36/2022	Press	To issue a press release around the process of the council reviewing its retention policy and drawing attention to the collection	CB			To complete in light of adoption
27/03/2023	MA41/2022	Minute Action Sheet	The Heritage Officer to purchase a small brass plaque for the door to the Mayor's Parlour at a cost of £50, to read "Mayor's Parlour".	SU		Costed and specified	

Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
27/03/2023	MA41/2022	Minute Action Sheet	The Heritage Officer to meet with the relevant Officer at Westmorland & Furness to discuss appropriate signage for directions to the "Mayor's Parlour" at Town Hall ground floor level, in keeping with house style.	SU			
27/03/2023	MA42/2022	Review of Spend against Budget 2022/23	Following the Council's forthcoming transition, to consider the possibility of reverting to recharging in relation to staffing costs for individual committees.	CB		Under review	
27/03/2023	MA44/2022	Slavery and Kendal Exhibition	The Heritage Officer to make enquiries with the Brewery Arts Centre with regard to display of the exhibition.	SU		To be reported	
27/03/2023	MA44/2022	Slavery and Kendal Exhibition	The Heritage Officer to prepare a leaflet to publicise the event during the Unity Festival, together with a trail aimed at primary school children.	SU		To be reported	
27/03/2023	MA44/2022	Slavery and Kendal Exhibition	To include information regarding modern slavery, as outlined above.	SU		To be reported	
27/03/2023	MA44/2022	Slavery and Kendal Exhibition	The Heritage Officer to meet with Cllr J Dunlop to discuss the exhibition.	SU		To be reported	
27/03/2023	MA45/2022	Mayor Making and Town Assembly	To ensure that Cllrs J Dunlop and C Russell are involved in arrangements.	SU		To be reported	
27/03/2023	MA47/2022	Museum Provision	The Town Clerk to make arrangements for a stakeholder meeting, probably after the Torchlight event in September, with a view to discussions in relation to co-ordination of Kendal's museum provision and collections, through the creation of a trail leaflet.	CB		On agenda	
27/03/2023	MA48/2022	Twinning	To continue to look to foster relationships with Killarney, as well as looking at options for twinning in the future.	CB		In progress	
27/03/2023	MA48/2022	Twinning	To make arrangements for reports to be submitted to the Council from its twin towns.	CB		Not yet actioned	
27/03/2023	MA49/2022	Newsletter and Publicity	A press release to be written in relation to the Annual Town Assembly and process for and the launch of the Kendal Plan, as outlined above.	CB		To be completed	



Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
27/03/2023	MA49/2022	Newsletter and Publicity	Invitations be extended to the staff of Westmorland & Furness to attend Parlour Talks.	SU			
19/06/2023	MA5/2023	Minute Action Sheet	To write to the relevant officer at Westmorland and Furness, copying in the relevant Portfolio Holder, to ask them to purchase the signage for the Mayor's Parlour, at a cost of £355.				To be completed
19/06/2023	MA5/2023	Minute Action Sheet	To correspond with Westmorland and Furness in relation to use of the Town Hall building, copying in the relevant Portfolio Holder.				In progress with W&F officers
19/06/2023	MA7/2023	Acquisition and Discard Policy	Subject to the amendments raised and outlined above being made and emailed to Members, and written agreement being received, the draft Policy, as amended, to be recommended to Council for adoption.			Approved by Council July 31 2023	
19/06/2023	MA8/2023	Slavery and Kendal Exhibition	To contact Anti-racist Cumbria and draw attention to the forthcoming exhibition, seeking initial thoughts.				To be completed
19/06/2023	MA8/2023	Slavery and Kendal Exhibition	To share the slides, once drafted in mid-July, with Anti-racist Cumbria.				To be incorporated
19/06/2023	MA8/2023	Slavery and Kendal Exhibition	To provide the Committee the opportunity to take on board any suggestions made by Anti-racist Cumbria.				To be incorporated
19/06/2023	MA8/2023	Slavery and Kendal Exhibition	To include Anti-racist Cumbria's contact details on one of the panels, subject to the organisation's agreement.				To be incorporated
19/06/2023	MA8/2023	Slavery and Kendal Exhibition	To make the changes proposed at the meeting in relation to replacing the word "dark" with "sad" and "secret" with "little known" within the draft flyer.				To be incorporated

Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
19/06/2023	MA11/2023	Museum Provision	The Mayor of Kendal as Chair of the Mayoralty and Arts Committee to convene, as a matter of urgency, a private meeting of representatives of those stakeholders involved, namely, Kendal College, Lakeland Arts, Kendal Futures, Kendal Town Council and Westmorland and Furness Council, to discuss how to move forward in relation to museum provision in Kendal.			Sep-23	Convened and held

## Kendal Town Council

### Agenda Report

Committee: Mayoralty and Heritage	Meeting Date: 9 October 2023
From: Town Clerk	Agenda No: 6
Description: Terms of Reference	

#### Background

The Mayoralty and Arts Committee was renamed the Mayoralty and Heritage Committee by the meeting of the Full Council in July. In line with other committees, the Mayor and the Committee's Terms of Reference were restated as follows:

#### ***The Mayor of Kendal***

*The Mayor is the First Citizen of Kendal. They are elected from the membership of the Council every year in May. Traditionally the Mayoralty changes every year, but there is nothing preventing a Mayor from serving more than one term. The Mayor is the Chairman of the Council, as defined by the Local Government Act 1972.*

*The Deputy Mayor's role is to stand in when the Mayor is unavailable. When standing in, the Deputy Mayor has all the powers of the Mayor.*

#### ***Mayoralty and Heritage Committee***

*Consists of 9 members*

*To advise and oversee the Mayor of Kendal's role and their programme of events and functions.*

*To maintain and develop the Council's historic collection.*

*To oversee the management of the Mayor's Parlour and picture store.*

*To develop and maintain public access to the Collection and Parlour.*

*To oversee the Council's role in Civic life, including managing permissions for use of the town crest.*

*To develop policies and actions which will promote the heritage of the town, including through liaison with Kendal Museum and other dynamic links with partner organisations as the committee see as appropriate.*

*To oversee the Council's tourism promotion initiatives such as Visit Kendal.*

*To maintain and promote the town's Twinning relationships with Rinteln and Killarney, including through close liaison with the Kendal Rinteln Association and any other body which supports the aims of Town Twinning.*

Detailed Income & Expenditure by Budget Heading 01/09/2023

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>270</u> <u>Mayoralty &amp; Arts</u>							
4700 Mayoral Allowance	5,524	5,000	5,524	524		524	
4705 Mayoral Travel	281	263	800	537		537	
4720 Mayor Making	1,838	2,273	2,200	(73)		(73)	
4725 Torchlight	1,730	0	1,730	1,730		1,730	
4730 Remembrance Sunday	279	0	300	300		300	
4735 Pictures & Others	0	50	100	50		50	
4745 Misc. Mayoral Functions & Exp	5,492	1,539	3,170	1,631		1,631	
4750 Twinning	930	0	1,500	1,500		1,500	
4755 Exhibitions	2,000	0	1,000	1,000		1,000	
4760 Museum	2,000	0	2,000	2,000		2,000	
Mayoralty & Arts :- Indirect Expenditure	<b>20,075</b>	<b>9,125</b>	<b>18,324</b>	<b>9,199</b>	<b>0</b>	<b>9,199</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(20,075)</b>	<b>(9,125)</b>	<b>(18,324)</b>	<b>(9,199)</b>			
6000 plus Transfer from EMR	4,309	0					
<b>Movement to/(from) Gen Reserve</b>	<b>(15,766)</b>	<b>(9,125)</b>					
Grand Totals:- Income	0	0	0	0			
Expenditure	20,075	9,125	18,324	9,199	0	9,199	
<b>Net Income over Expenditure</b>	<b>(20,075)</b>	<b>(9,125)</b>	<b>(18,324)</b>	<b>(9,199)</b>			
plus Transfer from EMR	4,309	0					
<b>Movement to/(from) Gen Reserve</b>	<b>(15,766)</b>	<b>(9,125)</b>					

14:08

**Kendal Town Council**  
**Annual Budget - By Centre (Actual YTD Month 6)**  
**Note: Full Budget Statement**

		<u>22/23</u>		<u>23/24</u>			<u>24/25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>310</b>	<b>Promoting Kendal</b>									
4610	Kirkland Banners	0	0	1,500	0	1,500	1,500	0	0	0
4650	Visit Kendal Leaflets	0	0	8,280	0	8,280	2,772	0	0	0
4655	Visit Kendal Website Cont.	0	4,580	2,500	0	2,500	2,500	0	0	0
4660	Visit Kendal Content Co-ord.	5,000	7,470	6,770	4,095	6,770	0	0	0	0
	<b>Overhead Expenditure</b>	5,000	12,050	19,050	4,095	19,050	6,772	0	0	0
6000	plus Transfer from EMR	0	0	0	2,450	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(5,000)</u>	<u>(12,050)</u>	<u>(19,050)</u>	<u>(1,645)</u>	<u>(19,050)</u>		<u>0</u>		
	<b>Total Budget Income</b>	0	0	0	0	0	0	0	0	0
	<b>Expenditure</b>	5,000	12,050	19,050	4,095	19,050	6,772	0	0	0
	<b>Net Income over Expenditure</b>	<u>-5,000</u>	<u>-12,050</u>	<u>-19,050</u>	<u>-4,095</u>	<u>-19,050</u>	<u>-6,772</u>	<u>0</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	0	0	2,450	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(5,000)</u>	<u>(12,050)</u>	<u>(19,050)</u>	<u>(1,645)</u>	<u>(19,050)</u>		<u>0</u>		

## Kendal Town Council

### Agenda Report

Committee: Mayoralty and Heritage	Meeting Date: 9 October 2023
From: Town Clerk	Agenda No: 8
Description: Budget 2024-2025	

### Background

The Committee must consider its expenditure aims for the next financial year, and make recommendations to the Council. Expenditure should be in keeping with the aims of the Council Plan. The Mayoralty and Heritage Committee gained the Visit Kendal area of budget in the recent changes to the Committees. The draft budget reflects this, and the current rate of inflation.

Item	2023-24	Proposed 24-25	Change
Mayoral Allowance	5,524	5,000	-9.5%
Mayoral Travel	800	800	0%
Mayor Making	2,200	2,500	13.6%
Torchlight	1,730	2,000	15.6%
Remembrance	300	350	16.7%
Pictures & others	100	250	150%
Misc Functions and expenditure	3,170	4,000	26.2%
Twinning	1,500	1,500	0%
Exhibitions	1,000	1,000	0%
Museum	2,000	2,000	0%
<b>Sub total</b>	<b>18,324</b>	<b>19,400</b>	<b>5.9%</b>
Kirkland Banners	1,500	1,600	6.7%
Visit Kendal Leaflets	8,280	9,000	8.7%
Visit Kendal website	2,500	3,000	20%
Visit Kendal content coordinator	6,770	7,250	7.1%
<b>Sub total</b>	<b>19,050</b>	<b>20,850</b>	<b>9.5%</b>
<b>Total</b>	<b>37,374</b>	<b>40,250</b>	<b>7.7%</b>

Arts & Heritage Reserve	13579	13794	1.6%
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The Arts & Heritage Reserve is the product of sales from the Collection. Revenue from sales must be spent on the Collection.