

**KENDAL TOWN COUNCIL**

**2018/19 APPROVED BUDGET**

| HEADING   | BUDGET<br>2017/18 |                | FORECAST<br>2017/18 |                | PROPOSED BUDGET<br>2018/19 |                |
|---|-------------------|----------------|---------------------|----------------|----------------------------|----------------|
|   | £                 | £              | £                   | £              | £                          | £              |
| <b>INCOME</b>   |                   |                |                     |                |                            |                |
| <b>PRECEPT:</b>   |                   |                |                     |                |                            |                |
| Council Tax Levy (incl. lighting & elections)<br>Band D Tax £36.24 (2017/18 £35.24) | 359,526           | 359,526        |                     | 359,526        |                            | 376,232        |
| Council Tax Grant - SLDC  | 29,880            | 29,880         |                     | 29,880         | 30,149                     | 30,149         |
| <b>OTHER INCOME:</b>  |                   |                |                     |                |                            |                |
| Interest  | 2,710             |                | 3,230               |                | 2,460                      |                |
| Allotment Rents   | 20,580            |                | 21,180              |                | 21,660                     |                |
| Community Infrastructure Levy   | 0                 |                | 3,312               |                | 0                          |                |
| Miscellaneous   | 150               |                | 100                 |                | 100                        |                |
| <b>Sub-Total</b>  |                   | 23,440         |                     | 27,822         |                            | 24,220         |
| <b>TOTAL INCOME</b>   |                   | <b>412,846</b> |                     | <b>417,228</b> |                            | <b>430,601</b> |
| <b>EXPENDITURE</b>  |                   |                |                     |                |                            |                |
| <b>MANAGEMENT:</b>  |                   |                |                     |                |                            |                |
| Staff Salaries & Expenses (including travel)  | 154,100           |                | 154,090             |                | 161,900                    |                |
| Staff Recharges to Services   | (71,450)          |                | (67,150)            |                | (71,070)                   |                |
| Premises  | 16,230            |                | 15,420              |                | 16,040                     |                |
| Supplies & Services   | 7,000             |                | 6,040               |                | 6,060                      |                |
| Audit, Subscriptions & Insurances   | 9,080             |                | 9,990               |                | 10,130                     |                |
| Elections   | 1,455             |                | 1,455               |                | 0                          |                |
| Newsletter  | 7,920             |                | 8,880               |                | 8,860                      |                |
| IT & Website  | 4,160             |                | 4,160               |                | 6,160                      |                |
| Miscellaneous   | 2,020             |                | 1,700               |                | 2,020                      |                |
| <b>Sub-Total</b>  |                   | 130,515        |                     | 134,585        |                            | 140,100        |
| <b>MAYORALTY &amp; CEREMONIES:</b>  |                   |                |                     |                |                            |                |
| Staffing  | 12,150            |                | 8,740               |                | 11,580                     |                |
| Mayor & Deputy Mayor's Allowance  | 5,150             |                | 5,150               |                | 5,150                      |                |
| Mayor's Travel  | 800               |                | 800                 |                | 800                        |                |
| Functions   | 5,690             |                | 4,800               |                | 8,810                      |                |
| Twinning Expenses   | 2,500             |                | 2,000               |                | 2,000                      |                |
| <b>Sub-Total</b>  |                   | 26,290         |                     | 21,490         |                            | 28,340         |
| <b>ARTS &amp; HERITAGE:</b>   |                   |                |                     |                |                            |                |
| Exhibitions & Restoration   | 1,000             |                | 1,880               |                | 1,500                      |                |
| Kendal Museum   | 2,000             |                | 2,000               |                | 2,000                      |                |
| <b>Sub-Total</b>  |                   | 3,000          |                     | 3,880          |                            | 3,500          |
| <b>ALLOTMENTS:</b>  |                   |                |                     |                |                            |                |
| Staffing  | 16,720            |                | 16,220              |                | 19,570                     |                |
| General Expenses  | 12,050            |                | 10,750              |                | 11,150                     |                |
| Improvements & Developments   | 0                 |                | 0                   |                | 0                          |                |
| <b>Sub-Total</b>  |                   | 28,770         |                     | 26,970         |                            | 30,720         |
| <b>BLOOM:</b>   |                   |                |                     |                |                            |                |
| Staffing  | 17,960            |                | 18,980              |                | 15,790                     |                |
| Floral Displays   | 20,050            |                | 18,150              |                | 20,150                     |                |
| Bloom Competitions  | 2,500             |                | 2,500               |                | 1,200                      |                |
| <b>Sub-Total</b>  |                   | 40,510         |                     | 39,630         |                            | 37,140         |
| <b>CHRISTMAS LIGHTS &amp; FESTIVALS:</b>  |                   |                |                     |                |                            |                |
| Staffing  | 6,410             |                | 6,760               |                | 6,740                      |                |
| Displays (incl. power)  | 16,070            |                | 16,030              |                | 16,030                     |                |
| Switch - On   | 2,590             |                | 2,590               |                | 2,590                      |                |
| Festival Grants   | 35,000            |                | 35,000              |                | 35,000                     |                |
| <b>Sub-Total</b>  |                   | 60,070         |                     | 60,380         |                            | 60,360         |
| <b>ENVIRONMENT:</b>   |                   |                |                     |                |                            |                |
| Staffing  | 18,210            |                | 16,450              |                | 17,390                     |                |
| Somervell Garden  | 500               |                | 0                   |                | 500                        |                |
| Parks & Open Spaces Programme   | 0                 |                | 10,000              |                | 0                          |                |
| <b>Sub-Total</b>  |                   | 18,710         |                     | 26,450         |                            | 17,890         |
| <b>HIGHWAYS &amp; INFRASTRUCTURE:</b>   |                   |                |                     |                |                            |                |
| Infrastructure Maintenance  | 2,700             |                | 1,200               |                | 2,700                      |                |
| Litter Bin Emptying   | 1,250             |                | 1,120               |                | 1,250                      |                |
| New Infrastructure  | 3,500             |                | 1,000               |                | 3,500                      |                |
| Lighting - running costs  | 2,587             |                | 2,587               |                | 2,267                      |                |
| <b>Sub-Total</b>  |                   | 10,037         |                     | 5,907          |                            | 9,717          |
| <b>GENERAL GRANTS:</b>  | 36,000            | 36,000         | 36,000              | 36,000         | 36,000                     | 36,000         |
| <b>DEVELOPMENT FUND/ACTION PLAN:</b>  |                   |                |                     |                |                            |                |
| Allocated Schemes   | 183,300           |                | 175,865             |                | 67,550                     |                |
| External Income   | 0                 |                | (3,600)             |                | 0                          |                |
| <b>Sub-Total</b>  |                   | 183,300        |                     | 172,265        |                            | 67,550         |
| <b>CONTINGENCY:</b>   | 3,000             | 3,000          | 2,000               | 2,000          | 8,000                      | 8,000          |
| <b>WAINWRIGHT AWARD:</b>  | 320               | 320            | 320                 | 320            | 320                        | 320            |
| <b>DIRECT EXPENDITURE</b>   |                   | <b>540,522</b> |                     | <b>529,877</b> |                            | <b>439,637</b> |

| HEADING  | BUDGET<br>2017/18 |                  | FORECAST<br>2017/18 |                  | PROPOSED BUDGET<br>2018/19 |                 |
|--|-------------------|------------------|---------------------|------------------|----------------------------|-----------------|
|  |                   |                  |                     |                  |                            |                 |
| <b>CONTRIBUTIONS TO RESERVES:</b>                  |                   |                  |                     |                  |                            |                 |
| Development Fund                                   | 79,309            |                  | 79,309              |                  | 46,650                     |                 |
| Development Fund: External Income                  | 0                 |                  | 3,600               |                  | 0                          |                 |
| Allotments Reserve                                 | 1,170             |                  | 1,120               |                  | 1,080                      |                 |
| Arts & Heritage Reserve                            | 2,000             |                  | 2,000               |                  | 2,000                      |                 |
| Election Reserve                                   | 650               |                  | 650                 |                  | 2,500                      |                 |
| Community Infrastructure Levy                      | 0                 |                  | 3,312               |                  | 0                          |                 |
| Wainwright Fund                                    | 190               |                  | 180                 |                  | 170                        |                 |
|  |                   | <b>83,319</b>    |                     | <b>90,171</b>    |                            | <b>52,400</b>   |
| <b>USE OF RESERVES:</b>                            |                   |                  |                     |                  |                            |                 |
| Development Fund/Action Plan: Allocated Schemes    | (183,300)         |                  | (175,865)           |                  | (67,550)                   |                 |
| Arts & Heritage Reserve                            | 0                 |                  | (1,880)             |                  | 0                          |                 |
| Environment Reserve                                | 0                 |                  | (10,000)            |                  | 0                          |                 |
| Election Reserve                                   | (1,455)           |                  | (1,455)             |                  | 0                          |                 |
| Wainwright Fund                                    | (320)             |                  | (320)               |                  | (320)                      |                 |
|  |                   | <b>(185,075)</b> |                     | <b>(189,520)</b> |                            | <b>(67,870)</b> |
| <b>Increase/(Decrease) in General Fund Balance</b> |                   | <b>(25,920)</b>  |                     | <b>(13,300)</b>  |                            | <b>(11,396)</b> |
| <b>UNALLOCATED BUDGET</b>                          |                   | <b>0</b>         |                     | <b>0</b>         |                            | <b>17,830</b>   |
| <b>TOTAL EXPENDITURE</b>                           |                   | <b>412,846</b>   |                     | <b>417,228</b>   |                            | <b>430,601</b>  |
| <b>GENERAL FUND BALANCE:</b>                       |                   |                  |                     |                  |                            |                 |
| <b>Brought forward 1 April</b>                     |                   | <b>55,920</b>    |                     | <b>54,696</b>    |                            | <b>41,396</b>   |
| <b>Increase/(decrease) in year</b>                 |                   | <b>(25,920)</b>  |                     | <b>(13,300)</b>  |                            | <b>(11,396)</b> |
| <b>Balance carried forward at 31 March</b>         |                   | <b>30,000</b>    |                     | <b>41,396</b>    |                            | <b>30,000</b>   |

Approved: 8 January 2018

**KENDAL TOWN COUNCIL****2018/19 APPROVED BUDGET****ACTION PLAN BUDGET**

| <b>Ref</b> | <b>Project</b>   | <b>2018/19<br/>£</b> | <b>2019/20<br/>£</b> |
|------------|--|----------------------|----------------------|
| 1          | Continue support to Pollinator project   | 1,300                | 1,900                |
| 2          | Continued membership of LCRP   | 250                  | 250                  |
| 3          | Funding support towards Kendal Futures role  | 8,000                | 8,500                |
| 4          | Kendal Community Emergency Planning support  | 5,000                |                      |
| 5          | Eden & South Lakeland Credit Union   | 3,000                |                      |
| 6          | Improve boundary wall/fences at Greenside/Rinkfield Allotments:<br>Health & Safety/Business Continuity issue | 10,000               |                      |
| 7          | Green Wall at Longpool   | 3,000                | 1,000                |
| 8          | Strategic Transport Infrastructure Study   | 10,000               |                      |
| 9          | Support Kendal TIC   | 5,000                | 5,000                |
| 10         | Continue Kendal Leaflet Series (including Group Travel if required)  | 2,500                | 2,500                |
| 11         | Funding towards Kendal Futures Projects (in line with Action Plan)   | 10,000               | 10,000               |
| 12         | Abbot Hall Play Area Improvements  | 5,000                |                      |
| 13         | Kendal Parks Play Areas - renovation (reduced from £5,000)   | 3,500                |                      |
| 14         | Blackhall Road Bus Shelters  | 1,000                |                      |
|            | <b>Total</b>   | <b>67,550</b>        | <b>29,150</b>        |

**KENDAL TOWN COUNCIL**  
**2018/19 APPROVED BUDGET**  
**ESTIMATED FINANCIAL RESERVES**

|                                     | Balance                  | 2017/18 FORECAST        |                            | Balance                  | 2018/19 PROPOSED BUDGET |                           | Balance                  |
|-------------------------------------|--------------------------|-------------------------|----------------------------|--------------------------|-------------------------|---------------------------|--------------------------|
|                                     | 1 April 2017             | Planned Contribution    | Planned Use                | 1 April 2018             | Planned Contribution    | Planned Use               | 31 March 2019            |
|                                     | £                        | £                       | £                          | £                        | £                       | £                         | £                        |
| Development Fund                    | 113,889.43               | 82,909.00               | (175,865.00)               | <b>20,933.43</b>         | 46,650.00               | (67,550.00)               | <b>33.43</b>             |
| Allotments                          | 70,896.79                | 1,120.00                | 0.00                       | <b>72,016.79</b>         | 1,080.00                | 0.00                      | <b>73,096.79</b>         |
| Arts & Heritage                     | 4,327.90                 | 2,000.00                | (1,880.00)                 | <b>4,447.90</b>          | 2,000.00                | 0.00                      | <b>6,447.90</b>          |
| Environment                         | 12,378.96                | 0.00                    | (10,000.00)                | <b>2,378.96</b>          | 0.00                    | 0.00                      | <b>2,378.96</b>          |
| Election                            | 8,305.18                 | 650.00                  | (1,455.00)                 | <b>7,500.18</b>          | 2,500.00                | 0.00                      | <b>10,000.18</b>         |
| Community Infrastructure Levy       | 646.19                   | 3,312.00                | 0.00                       | <b>3,958.19</b>          | 0.00                    | 0.00                      | <b>3,958.19</b>          |
| Wainwright                          | 11,766.31                | 180.00                  | (320.00)                   | <b>11,626.31</b>         | 170.00                  | (320.00)                  | <b>11,476.31</b>         |
| <b>TOTAL FUNDS</b>                  | <b><u>222,210.76</u></b> | <b><u>90,171.00</u></b> | <b><u>(189,520.00)</u></b> | <b><u>122,861.76</u></b> | <b><u>52,400.00</u></b> | <b><u>(67,870.00)</u></b> | <b><u>107,391.76</u></b> |
| <b>GENERAL FUND WORKING BALANCE</b> | <b><u>54,695.89</u></b>  | <b><u>0.00</u></b>      | <b><u>(13,300.00)</u></b>  | <b><u>41,395.89</u></b>  | <b><u>0.00</u></b>      | <b><u>(11,395.89)</u></b> | <b><u>30,000.00</u></b>  |
| <b>TOTAL RESERVES</b>               | <b><u>276,906.65</u></b> | <b><u>90,171.00</u></b> | <b><u>(202,820.00)</u></b> | <b><u>164,257.65</u></b> | <b><u>52,400.00</u></b> | <b><u>(79,265.89)</u></b> | <b><u>137,391.76</u></b> |