

KENDAL TOWN COUNCIL

Notice of Meeting

MANAGEMENT COMMITTEE

Monday 18th May 2020 at 7.30 p.m.
(Via Teleconferencing)

Committee Membership (9 Members)

Stephen Coleman (Chair)	Geoff Cook (Vice Chair)	Alvin Finch (Mayor)
Douglas Rathbone (Deputy Mayor)	Jonathan Owen	Shirley Evans
Andy Blackman	Susanne Long	Guy Tirvengadam

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

3. DECLARATIONS OF INTEREST

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda

[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]

4. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING (not otherwise on the agenda). Minutes of meeting held on 20th April 2020 (see attached)

5. URGENT ITEMS OF BUSINESS (CONTACT THE CHAIR PRIOR)

6. REPORT ON WORK PROGRAMME (see attached)

7. COVID-19 UPDATE AND REVIEW EVENT IMPLICATIONS (see attached)

8. BURNESIDE PARISH COUNCIL NEIGHBOURHOOD PLAN AREA DESIGNATION APPLICATION – PUBLIC CONSULTATION (see attached)

9. REFURBISHMENT OF THE TOWN HALL

10. ITEMS FOR THE NEWSLETTER

- Summer 2020 Edition – deadline 12th June, publication 20th July
- Autumn/Winter 2020 Edition – deadline 18th September, publication 26th October

KENDAL TOWN COUNCIL

11. EXCLUSION OF PRESS AND PUBLIC

To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972

Part II (Excluded Items)

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*

12. PART II STAFFING

- Update on KTC Staffing Structure Project

13. READMISSION OF PRESS AND PUBLIC

14. ANY OTHER BUSINESS

Liz Richardson
Town Clerk

By e-mail/post to: Members of the Committee
 All other Councillors (agenda only, for information)

Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.

Members of the Press and Public are welcome to attend the meeting.

KENDAL TOWN COUNCIL

Management Committee

**Monday 20th April 2020 at 7.30 pm
(Via Teleconferencing)**

PRESENT Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Douglas Rathbone (Deputy Mayor), Shirley Evans, Andy Blackman, Susanne Long and Guy Tirvengadam

Also in attendance was Councillor Jonathan Cornthwaite

APOLOGIES Liz Richardson (Town Clerk)

OFFICERS Nicky King (Council Secretary)

960/19/20 PUBLIC PARTICIPATION

None.

961/19/20 DECLARATIONS OF INTEREST

None.

962/19/20 MINUTES OF THE MEETING HELD ON 16TH MARCH 2020

The Chairman presented the minutes of the meeting held on 16th March 2020.

Councillor Blackman proposed that the minutes be accepted as a correct record. This was seconded by Councillor Cook and carried with 2 abstentions.

RESOLVED That the minutes of the meeting of the Committee held on 16th March 2020 be accepted as a correct record.

MATTERS ARISING (Not on Agenda)

963/19/20 None.

964/19/20 URGENT ITEMS OF BUSINESS

None.

965/19/20 REPORT ON WORK PROGRAMME

Members considered the report on project progress for April 2020 prepared by the Town Clerk and this was noted by Members. The following items were highlighted:

South Lakeland Local Plan Review

Councillor Rathbone had attended the South Lakeland Local Plan Review Stakeholder Launch. At the Planning Committee meeting held on 6th April 2020 Members had agreed to request input from all

Committee Chairs. The work for the next month will involve firming up the baseline and questions to be addressed.

Heritage

Councillor Evans referred to an item of Heritage not found during the annual internal audit and asked what it was. Town Clerk to be asked to confirm.

Christmas Lights

A meeting had been held with the contractor on 17th March, however due to the current situation with Coronavirus nothing can be progressed. It is hoped to arrange a further meeting at the end of May. One complaint received was that the Christmas tree looked bare and ways of enhancing this are being considered.

Oxenholme Defib

No update was available. The Chair had requested the Town Clerk progress this matter as soon as possible. Update to be provided once the Town Clerk returns from sick leave.

Allotments

The Chair commented that he was pleased to see guidance notices in place on allotment sites advising that allotments are an allowed activity during the Coronavirus pandemic and remain open.

Kendal in Bloom

Kendal in Bloom and Cumbria in Bloom competitions are cancelled due to Coronavirus. Councillor Blackman said this could push the invitation to enter Britain in Bloom back a year into 2022.

RESOLVED

Town Clerk to update on the following items of work on her return to work from sick leave:

- Details of the item of Heritage not found during the annual audit.
- Oxenholme defib.

966/19/20

IMPACT OF CORONAVIRUS ON WORKING ARRANGEMENTS, PROJECTS AND EVENTS

The Chair noted that the full impact was difficult to assess in the absence of the Town Clerk who is currently signed off work due to illness. The obvious impact on events such as Mayor Making were highlighted. The Secretary commented that, whilst challenging, the decision to continue with Committee meetings via video conferencing was proving manageable to date.

Councillor Evans raised the Torchlight Festival. Under normal circumstances preparation would already be underway, including school involvement. None of this is currently possible and even if lockdown was lifted by the end of August, any kind of preparation is going to be difficult. Councillor Tirvengadam mentioned that he had spoken to Craig Russell, Torchlight Director and Team Leader, who had commented that the event will go ahead in some form, with the possibility of a virtual event being considered. The organisers are meeting regularly and actively researching possibilities. Councillor

Evans requested Councillor Tirvengadam to ask Craig Russell to keep KTC informed.

The position regarding event funding and what would happen when an event had to be cancelled was raised. The Chair commented that he presumed the funds would go back into the Development Fund and a decision would be taken later in the year as to the allocation of those funds.

Councillor Tirvengadam asked whether a backup virtual event had been considered for the Christmas Lights switch-on should it be necessary. Councillor Evans replied this had not been considered at this stage.

The Chair requested that the Town Clerk prepare a paper regarding the impact Coronavirus has had on events, to include a list of forthcoming events and their status ie. cancelled, postponed etc.

RESOLVED

That the Town Clerk prepare a paper regarding the impact Coronavirus has had on events, to include a list of forthcoming events and their status.

967/19/20**WW1 SCULPTURE PROJECT**

Members considered a paper circulated prior to the meeting in which Rob David (organiser of the proposed Kendal Remembrance Trail) put forward his suggestion that the idea be brought to an end due to the Coronavirus situation.

Following a general discussion Councillor Tirvengadam expressed his preference for the idea to be postponed rather than cancelled as it would be more difficult to resurrect at a later date. Councillor Cook felt it was too early to cancel altogether, as did Councillor Evans.

The Chair suggested contacting Rob David advising that KTC remain very supportive of the proposal and would prefer they consider postponing the project until later in the year.

RESOLVED

Rob David to be informed of Committee's continued support for the proposal and their preference for it to be postponed rather than cancelled.

968/19/20**SOCIAL MEDIA UPDATE**

Due to the situation with Coronavirus no further progress had been made. Councillor Rathbone requested that the item be diarised forward.

RESOLVED

That the item be diarised forward.

969/19/20**REFURBISHMENT OF THE TOWN HALL**

The Chair asked that the Town Clerk update on the current situation by email upon her return to work.

RESOLVED That the Town Clerk update on the current situation regarding refurbishment of the Town Hall by email upon her return to work.

970/19/20 ITEMS FOR THE NEWSLETTER

Summer 2020 Edition:

There was a general discussion regarding whether the newsletter should go ahead. The consensus of opinion amongst Members was that it should, even if it was a means of informing people of the current situation with forthcoming events.

The following suggestions were put forward:

- A brief announcement from the Mayor regarding Coronavirus, to include how people are working together in the community and the great job being carried out by the NHS etc.
- Contact details for support groups and organisations where people can get help. The Chair stressed the need to ensure any information published is robust.
- Allotments guidance – confirmation that allotments are an allowed activity during Coronavirus and an update on the number of plots available etc.

Councillor Blackman highlighted the deadline of 12th June for the summer edition and warned that information could well be out of date by the time the newsletter is published.

971/19/20 REVIEW OF SPEND AGAINST BUDGET 2019/20

Members considered the Budgetary Control Statement for expenditure to the end of March 2020. It was noted that there was overspend of approximately £2,700 under the Management Heading. Under the Action Plan Items heading there was underspend of £11,000. This is made up of £10,000 for the Lancaster Canal Regeneration Partnership, £250 for Kendal Futures replacement Kirkland banners and £750 for support for Kendal Futures role.

972/19/20 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Rathbone and seconded by Councillor Blackman to move to Part II, this was carried unanimously.

RESOLVED That the press and public be excluded for the following items of business.

Part II

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local

Government (Access to Information) (Variation) Order 2006, as follows:-

- Information relating to any individual [*Paragraph 1*]
- *Information relating to the financial or business affairs of any particular person (including the authority holding that information) [Paragraph 3]*

STAFFING MATTERS [Paragraph 1]

973/19/20

Update on KTC Staffing Structure Project

This was not discussed due to the absence of the Town Clerk.

974/19/20

Proposal Regarding Coronavirus Work by Kendal Community Emergency Planning Group

Members considered a request from the Group for KTC to administer funding being sought by them to employ additional administrative support on a temporary basis due to increasing demands on current staff.

Following a general discussion Members agreed unanimously that they were happy to offer support and advice to the Group and administer any funding received.

RESOLVED

That Committee are happy to offer support and advice to the Group and administer any funding received for additional staffing.

975/19/20

Impact of Coronavirus on Staffing and Support Work Contract

This was not discussed due to the absence of the Town Clerk.

976/19/20

Annual Appraisal for Secretary

This was not discussed due to the absence of the Town Clerk.

BUSINESS AFFAIRS [Paragraph 3]

977/19/20

Evaluation of Fantastic Kendal Funding

Members discussed a report submitted by Fantastic Kendal on the provision of tourist information services, covering the period November 2018 to March 2020.

Committee agreed the report was useful but felt some forward projection would be helpful. The general feeling was of continued support for the service and a wish to continue financial assistance of £5,000 per year. However it was agreed some discussion surrounding alternative sources of support/grants would be useful, along with dialogue concerning the need for greater transparency. Members agreed full audited accounts should be requested.

A vote to continue financially supporting Fantastic Kendal for tourist information services in the sum of £5,000 per year was carried with one abstention.

RECOMMENDATION That KTC continue to financially support Fantastic Kendal for tourist information services in the sum of £5,000 per year. Discussions to be had regarding alternative sources of support/grants and the need for greater transparency. Full audited accounts to be requested.

978/19/20

READMISSION OF PRESS AND PUBLIC

It was proposed by Councillor Coleman to re-admit the press and public. This was seconded by Councillor Evans and carried unanimously.

RESOLVED

that the press and public be re-admitted for the remainder of the meeting (none were present).

979/19/20

ANY OTHER BUSINESS

None.

The meeting closed at 8.33pm.

Summary of Information, Resolutions and Recommendations to Council

Min	Subject	Information/Resolution/Recommendation to Council	
965	Report on Work Programme	RES	Town Clerk to update on the following items of work on her return to work from sick leave: <ul style="list-style-type: none"> • Details of the item of Heritage not found during the annual audit. • Oxenholme defib.
966	Impact of Coronavirus	RES	That the Town Clerk prepare a paper regarding the impact Coronavirus has had on events, to include a list of forthcoming events and their status.
967	WW1 Sculpture Project	RES	Rob David to be informed of Committee's continued support for the proposal and their preference for it to be postponed rather than cancelled.
968	Social Media Update	RES	That the item be diarised forward.
969	Refurbishment of the Town Hall	RES	That the Town Clerk update on the current situation regarding refurbishment of the Town Hall by email upon her return to work.
974	Proposal Regarding Coronavirus Work by Kendal Community Emergency Planning Group	RES	That Committee are happy to offer support and advice to the Group and administer any funding received for additional staffing.
977	Evaluation of Fantastic Kendal Funding	REC	That KTC continue to financially support Fantastic Kendal for tourist information services in the sum of £5,000 per year. Discussions to be had regarding alternative sources of support/grants and the need for greater transparency. Full audited accounts to be requested.

KENDAL TOWN COUNCIL WORK PROGRAMME – MARCH 2020

COMMITTEE	PROJECT TITLE	PROGRESS	PARTNERS	EST DATE OF COMPLETION	COMPLETED
MANAGEMENT Liz Richardson	Staffing	ON SICK LEAVE			
	Consultations	ON SICK LEAVE			
	CIL governance	Kendal Castle directional signage project complete. Woolpack Yard signage and tree planter cladding updates under E&H.	SLDC		
	Dec 2015 Floods	KTC working group meeting regularly (under Planning Cmttee remit). Revised funding requirement to come via Cmttee to Council.	EA		
	Miscellaneous	Gooseholme CCTV progressing – site survey commissioned. ON SICK LEAVE	Police		
E&H Helen Moriarty		<p>Citizen’s Jury – 1st Oversight Panel mtg arranged, attended and associated actions.</p> <p>E&H Committee – Agenda preparation and associated actions.</p> <p>Biodiversity open meeting – cancelled.</p> <p>Asset enhancements – Priority benches identified for repainting and quote secured. Scheduled for beginning of June.</p> <p>Tree Tub Enhancements – Prototype installed and additional planters ordered. On hold post lockdown.</p>		<p>Ongoing</p> <p>n/a</p> <p>TBC</p> <p>TBC</p> <p>TBC</p>	

		<p>Ivy Screening – On hold post lockdown.</p> <p>Woolpack Yard Signage – Awaiting response from Landlords solicitor regarding signage license.</p> <p>Ski Club Access to Kendal Castle – Work completed.</p> <p>Wattsfield Bus Stop Bench – New bench received. Installation on hold. New permits will be required.</p> <p>Burton Road Bus Shelter Paving – CCC approval. Installation on hold. New permits will be required.</p> <p>Oxenholme Defib – BT consultation results confirmed adoption is possible and relevant paperwork completed and sent. Correct defib identified. Awaiting BT confirmation before purchase. Installation on hold.</p> <p>Radial Beds – Ongoing communication for re-design of radial beds. Site visit to agree final plan pending post lockdown.</p>		TBC	
				TBC	
MAYORALTY & ARTS Liz Richardson	Offices & Council Meeting	Alternative accommodation for Council meetings, Mayor's Sunday and Torchlight booked. Cmttee meetings also being booked/booked – awaiting confirmation. Meeting held with Sion Thomas beginning March (on agenda). Will work with appointed contractor to address Mayor's Parlour.	SLDC	Throughout 2020	
	Heritage	Heritage catalogue updated and separate list of missing items compiled. New Charter box quotes being sought. Work ongoing with Knights to Town Council revision and re-print.		TBC	
	The Mayor of Kendal's Fund for the Aged & Infirm	Awaiting final confirmation – at present operating using both names.		Spring 2020	

CHRISTMAS LIGHTS & FESTIVALS Janine Holt	Christmas Lights	A successful review meeting with contractor was held on Tuesday 17 th March. Due to the Government announcement on 23 rd March, Christmas Plus ceased working until further notice so the installation of the bunting, load testing and lights repairs will not take place until they return to work.		Ongoing	
	Switch-On Event	The Committee have agreed to organize an event with the same format as the 2019 one and a provisional date of 21 st November 2020. A firm decision can be made later in the year when further guidance has been received from the Government.		Ongoing	
ALLOTMENTS Janine Holt	Site Management	<p>Since the lockdown, I have been inundated with allotment queries and requests to go onto the waiting list. Although I haven't visited the allotments personally, it appears that people are utilizing the allotments as their daily exercise. I drafted guidance (following the National Association guidance in relation to COVID 19) and this was displayed on all sites and all individuals with email addresses received a copy.</p> <p>Although the lockdown has resulted in some very positive allotment activity. I have also seen an increase in plot holder disputes and fly tipping. I have had to undertake some conflict resolution and the fly tipping has been reported to SLDC.</p> <p>The rabbits in Maudes Meadow are still active and trying to penetrate the rabbit proof fencing. The fencing is being checked on a weekly basis and a rabbit has been seen in the allotments but there are no visible signs of where it has entered.</p>		Ongoing	

		We currently have rat infestations on sites. It has been explained to me that this is as a result of the normal restaurant and food waste in Town not being currently available. I have appointed a new contractor who is currently working on 5 sites. Progress is being closely monitored.			
KiB Janine Holt	KiB Civic Planting	The KIB completion has been cancelled for this year. The Committee is looking to work with the Project Manager on developing a 'Bloom' facebook page where individuals can post their horticultural efforts during lockdown. The Civic planting is scheduled to be installed w/c 25 th May and will take approx. 2 weeks to complete. Remedial work is currently being undertaken to the rings at Milnthorpe Road and the Boundary beds. The soil will then be replaced and a more sustainable planting installed.	Continental Horticare	May/June	
	CiB/BiB	The CIB and BIB competitions have been cancelled for 2020.			
ACTION PLAN FOR KENDAL Helen Moriarty	Misc	Welcome to Kendal Leaflet – Partner feedback secured and final proof signed off. Printing and distribution contracts on hold. Website – News page items updated Zoom - Guidance doc for Councilors drafted, zoom meeting arranged, support for KTC staff provided and Cllrs tutorials delivered. Standing Orders – Comparison underway to include updated NALC model and include Cllr suggestions.		Ongoing Ongoing Ongoing Ongoing	

Date	Event	Venue	Public Event or Invite Only	Status	Format & Number of participants	Potential Social Distancing Alternatives	Estimated Cost of Event Cancellation	Total Estimated Cost of Event	Costs breakdown
8th May 2020	Victory Europe Day	Various venues in Kendal	Public	Cancelled	Mayor and Cllrs	Not on Gov Lockdown	£0.00	N/A	
9th May 2020	Walking Festival	Mayor's Parlour	Public	Cancelled	Public. Mayor and Simon	Not on Gov Lockdown	£0.00	N/A	
21st May 2020	Mayor Making	Town Hall	Invite	Cancelled	210 people.	Not on Gov Lockdown	£0.00	£2700 (plus staff time)	Room hire & catering
27th June 2020	Armed Forces Day	N/A	Both	Cancelled (by BID in March before more money/time invested).	Mayor, Simon & Cllrs. VIP Dignitaries from Lieutenantancy & Armed Forces. 10-20 people.	Not on Gov Lockdown	£0.00	N/A	
5th July 2020	Mayor's Sunday	Due to Town Hall closure the Shakespeare Centre has been booked.	Both	Cancelled	200 people (including Uniformed Youth, Cllrs, and Dignitaries) and 75 people for buffet lunch. People are normally invited in March, however, no invitations have been sent to date. Cancellation not officially confirmed.	A social distance parade could be possible, however, having a buffet/social gathering could be difficult due to room size and the number of invited guests for lunch would need to be reduced.	£0.00	£700 (plus staff time)	Room hire & catering
15th Aug 2020	Victory Japan Day	The Town Hall will be closed. KTC may help with costs of a venue for those waiting to participate or gather.	Both	TBC	Estimate of 5-20 people including Mayor, Cllrs, Dignitaries.	A parade may be suitable. Social Distancing in Town Hall for those waiting to participate.	£0.00	£400 (plus staff time)	Room hire & catering
25th Sept 2020	Torchlight Reception	Due to Town Hall Closure, the Brewery Arts Centre has been booked for the reception.	Both	TBC	120 invited guests.	This could go ahead with social distancing however, only around 50 people could attend instead of 120 (e.g 4 people per table instead of 10. 50-60 people in the Grandstand).	£312.50 for 50% Grandstand Deposit split with SLDC	£2,725 (plus staff time)	Cost of Grandstand (£1250 paid 50/50 between SLDC and KTC) Room Hire at Brewery (estimate £300) Catering (£1800) and staff time.
9th Oct 2020	Comic Arts Parlour Talk	Mayor's Parlour	Invite	TBC	Up to 20 Comic Artists Invited.	Yes if a reduced number of people attend, e.g. 8 people.	£0.00	£40	Refreshments
5th Nov 2020	Kendal In Bloom Awards	Kendal Town Hall Assembly Room.	Invite	Cancelled	Up to 100 competition entrants and guests	Cancellation of the KIB competition due to the Gov lockdown	N/A	N/A	Room hire & catering
8th Nov 2020	Remembrance Sunday	Town Hall	Both	TBC	200 people including Cllrs, Former Mayors, Dignitaries, Uniformed Youth, Armed Forces and Veterans. Parade followed by Town Hall reception.	A parade may be suitable. Social Distancing in Town Hall for a reduced number of people.	£0.00	£500 (plus staff time)	Refreshments (£200) and room hire (included in annual Town Hall rent)
21st Nov 2020	Xmas Switch On Event	Market Place	Public	TBC	Estimate of 300 people. 200 cups of mulled wine were sold and 40 cups of juice.	Social Distancing with a reduced number of attendees. How would this be enforced? Ambleside have already cancelled their xmas lights switch on event	£0.00	£1500 approx (plus staff time)	Donation to Father Christmas & Performers (£500), audio support and stage (£500). Town Crier (need to check with Treasurer). Refreshments were donated by a 2 local businesses last year and generated Approx £240 generated for the Mayors Charity.
19th Dec 2020	Mayor's Coffee Morning	Town Hall	Public	TBC	Estimate of 200 people. Including local people and Cllrs.	Social Distancing with a reduced number of attendees. How would this be enforced? Limit to number of people per table?	£0.00	£300 (plus staff time)	Refreshments (£130) and room hire (included in annual Town Hall rent)
Mid Feb/Early March	Mayor's Charity Dinner	Carus Green or alternative venue	Invite	TBC	110 people.	Attendees pay £35 per person plus they donate to the raffle. If we had 50% less attendees due to potential social distancing rules the profit reduction may require additional KTC contributions.	£0.00	£3000 (plus staff time) See profit notes.	Venue hire, catering and audio support. £5000 is generated via ticket sales and raffle. An additional £1000 is often received via match funding. Approx £3000 generated for local charities.

KENDAL TOWN COUNCIL REPORT

To: Management Committee	18 th May 2020
From: Councillor Coleman	Agenda Item No. 8

Burneside Parish Council Neighbourhood Plan Area Designation Application – Public Consultation

South Lakeland District Council (SLDC) and the Lake District National Park Authority (LDNPA) have received an application from Burneside Parish Council for the designation of a Neighbourhood Plan Area under Part 2 of the Neighbourhood Planning (General) Regulations 2012 (as amended). The application proposes a variation to the area currently designated in the existing approved [Burneside Neighbourhood Plan Area](#). The area now proposed for designation comprises the whole of Burneside Parish, comprising the parishes of Strickland Ketel and Strickland Roger.

Under the Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulation 2016, local planning authorities **must designate** (approve) a Neighbourhood Area in cases where an application is received from a Parish Council which consists of the whole of the parish council area. The regulations do not require Local Planning Authorities to invite representations to be made where an application meets this criteria. Notwithstanding, in order to satisfy South Lakeland District Council's constitution, representations are invited.

Your comments are invited on this application from Thursday 16 April to Thursday 11 June 2020. Comments received will be reported and considered under delegated powers by South Lakeland District Council's Director of Strategy, Innovation and Resources and also by the Lake District National Park Authority's Director of Sustainable Development. SLDC is leading on this consultation with the agreement of the LDNPA.

This application is available to view and download from the Local Plans webpage at www.southlakeland.gov.uk/burneside-np and at www.lakedistrict.gov.uk. In view of the current coronavirus restrictions we cannot make hard copies of the application available for public viewing in Kendal at South Lakeland House, Kendal Library or the Lake District National Park offices. If you require a hard copy, this can be made available on request.

To comment on this application please email development.plans@southlakeland.gov.uk or write to the Senior Specialist (Strategy), South Lakeland District Council, South Lakeland House, Lowther Street, Kendal, LA9 4DQ to be received by 11 June 2020.

Daniel Hudson | Strategy Lead Specialist
South Lakeland District Council