

# KENDAL TOWN COUNCIL

Notice of Meeting

## MANAGEMENT COMMITTEE

**Monday 21<sup>st</sup> September 2020 at 7.30 p.m.  
(Via Teleconferencing)**

### Committee Membership (9 Members)

Stephen Coleman (Chair)	Geoff Cook (Vice Chair)	Alvin Finch (Mayor)
Douglas Rathbone (Deputy Mayor)	Jonathan Owen	Shirley Evans
Andy Blackman	Susanne Long	Guy Tirvengadam

## AGENDA

**1. APOLOGIES**

**2. PUBLIC PARTICIPATION**

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

**3. DECLARATIONS OF INTEREST**

**To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda**

*[In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.]*

**4. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING** (not otherwise on the agenda). Minutes of meeting held on 20<sup>th</sup> July 2020 (*see attached*)

**5. URGENT ITEMS OF BUSINESS (CONTACT THE CHAIR PRIOR)**

**6. REPORT ON WORK PROGRAMME** (*see attached*)

**7. BUDGET PRIORITIES AND SCORING SYSTEM REVIEW 2021/22** (*see attached*)

**8. REFURBISHMENT OF THE TOWN HALL**

**9. ITEMS FOR THE NEWSLETTER**

- Spring 2021 Edition – deadline 22<sup>nd</sup> January, publication 1<sup>st</sup> March (provisional)
- Summer 2021 Edition – deadline 11<sup>th</sup> June, publication 19<sup>th</sup> July (provisional)

## KENDAL TOWN COUNCIL

### 10. EXCLUSION OF PRESS AND PUBLIC

*To consider whether members of the press and public should be excluded from the next item, which contains exempt information as described in Schedule 12A of the Local Government Act 1972*

#### **Part II (Excluded Items)**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following report is excluded from inspection by members of the press and public as it contains exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:

- *Information relating to any individual [Paragraph 1]*

### 11. STAFFING

- Update on KTC Staffing Structure Project

### 12. TOURIST INFORMATION SERVICES FOR KENDAL

### 13. READMISSION OF PRESS AND PUBLIC

### 14. ANY OTHER BUSINESS

***Judith Lomax***

*Treasurer*

By e-mail/post to:      Members of the Committee  
                                 All other Councillors (agenda only, for information)

***Please note that only Committee Members will receive the minutes and attachments, but that other Councillors may request a copy of any agenda papers. Any Councillor who is not a Committee Member may still attend the meeting, as an observer.***

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**Members of the Press and Public are welcome to attend the meeting.**

# KENDAL TOWN COUNCIL

## Management Committee

**Monday 20<sup>th</sup> July 2020 at 7.30 pm  
(Via Teleconferencing)**

**PRESENT** Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Douglas Rathbone (Deputy Mayor), Shirley Evans, Andy Blackman, Susanne Long and Guy Tirvengadam

**APOLOGIES** None.

**OFFICERS** Judith Lomax (Treasurer) and Nicky King (Council Secretary)

**151/20/21 PUBLIC PARTICIPATION**

None.

**152/20/21 DECLARATIONS OF INTEREST**

None.

**153/20/21 MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> JUNE 2020**

The Chairman presented the minutes of the meeting held on 15<sup>th</sup> June 2020, which had been approved by full Council on 5th July 2020. Members agreed the minutes were a correct record of the meeting.

**RESOLVED** That the minutes of the meeting of the Committee held on 15<sup>th</sup> June 2020 be accepted as a correct record.

**MATTERS ARISING** (Not on Agenda)

**154/20/21** It was noted that an article in respect of 'Black Lives Matter' and the preparation of a KTC Statement had been included in the latest digital KTC newsletter.

**155/20/21 URGENT ITEMS OF BUSINESS**

None.

**156/20/21 REVIEW OF TERMS OF REFERENCE**

Members reviewed the Terms of Reference for the Committee. This was accepted without amendment.

**157/20/21 REPORT ON WORK PROGRAMME**

The Treasurer presented the Work Programme for June 2020 and highlighted the following additional updates from the Assistant to the Town Clerk and the Project Manager on their areas of work:

Project Manager – tree tub installation, Citizen's Jury, IT upgrade, office move and newsletter.

Assistant to the Town Clerk

- **Christmas Lights & Festivals** – repairs on lights now completed. There will be new additional lights for the display this year. Working on upgrading infrastructure at McDonalds and Gees Clothing shop. The projector is still in Italy awaiting repair. A decision regarding the Christmas Lights Switch-on will be made at the next committee meeting.
- **Allotments** – ongoing issue with rats and rabbits. Waiting list for sites is increasing. Site visits were carried out on 15<sup>th</sup> June, with follow up visits scheduled for 22<sup>nd</sup> July. Overall sites are very well kept. Work underway on an Allotment handbook.
- **Kendal in Bloom** – repair work to boundary beds has been completed and planted by Horticare. Progress has been made on the fern project. Facebook training took place on 15<sup>th</sup> July. Monthly update meetings scheduled with the Townscape Manager for the next three months. Currently looking at lease on the workshop.

Councillor Rathbone advised that a consultation response to the current SLDC Local Plan review has been submitted by the Planning Committee recommending a holistic approach be taken.

Councillor Rathbone further advised that responses have been submitted by the Planning Committee and Management Committee in respect of the Burneside Neighbourhood Plan application. The responses recommend agreement of the application.

Councillor Tirvengadam commented on the problem with rats and rabbits on allotments and advised that there have been numerous reports of rat sightings in Oxenholme. Councillor Rathbone has received similar reports from Oxenholme residents and along the canal path. He advised that SLDC Locality Officers have been dealing with individual instances. Members discussed whether a Kendal wide approach was an option. Councillor Long commented that it is a common problem around the country, not just in Kendal. It was agreed to write to the Environmental Health Department at SLDC expressing Committee's concern and requesting their input in the first instance.

Councillor Blackman commented that both the tree planter cladding and civic planting is looking good.

Councillor Coleman referred to the proposed Facebook page, noting that the style would be a community page. He commented that this should be Members driven and requested feedback on the Facebook training attended by Officers before moving forward.

**RESOLVED**

1. To write to the Environmental Health Department at SLDC expressing Committee's concern in respect of rats and requesting their input.
2. Feedback required on the Facebook training attended by Officers before moving forward.

**158/20/21****KENDAL MUSEUM UPDATE**

The Treasurer updated Members on the current situation with the Kendal Museum Lease. The issue has been ongoing for at least two years and was previously being dealt with by the Town Clerk, who has now left KTC.

Members were advised that the other parties to the lease were now wanting a quick resolution, with a timescale of the beginning of September being given. Failure to resolve the matter in this time will result in Kendal College ceasing to run the Museum.

The Trust does not have any funds available to it and so will not be able to pay for its legal costs. Having requested confirmation from SLDC that they will cover legal costs for the Trustees, the Treasurer was advised that SLDC would pay "reasonable legal fees for solicitor support, but this cannot be open ended". Costs incurred to date are £1,650, SLDC had expected total costs to be in the region of £1,500.

The Lease is between 3 parties, the Trustees (who own the museum building), Kendal College (who run the building as a museum) and SLDC who own the museum collection. The other 2 parties have approved the draft lease, however the Trustees' solicitor is not satisfied with one clause.

Following a general discussion it was agreed a meeting of the Trustees of the Allen Institute will be called on the rising of Full Council on Monday 3<sup>rd</sup> August 2020. The Treasurer will inform Kendal College of this decision. Councillor Cook questioned whether the Trustees' solicitor should be invited to attend the meeting. In order to avoid further legal fees it was agreed to take this course of action only in the event of the majority of Trustees being against proceeding with the lease.

Councillor Long referred to concern she had previously expressed to Full Council regarding the liability placed on KTC Councillors by the requirement to become a Trustee of the Allen Institute upon election. This was something she had not been aware of at the time. Councillor Coleman acknowledged the concern and agreed Councillors should be made fully aware they will become a Trustee if selected as a KTC Councillor. It was agreed to address this matter once the issue of the lease has been resolved.

A copy of the proposed lease and solicitor's comments in respect of the outstanding clause will be circulated with the agenda. A further item for the agenda will be discussion in respect of alternative options for the future.

**RESOLVED**

A meeting of the Trustees of the Allen Institute to be called on the rising of Full Council on Monday 3<sup>rd</sup> August 2020. Treasurer to inform Kendal College. Further agenda item to be alternative options for the future.

**159/20/21 REFURBISHMENT OF THE TOWN HALL**

Members were informed that Risk Assessments have been completed so staff can work from the temporary office at SLDC if they wished. A booking system is in place to control the numbers of staff in the office at any one time. Staff who are happy to continue working from home are able to do so.

**160/20/21 ITEMS FOR THE NEWSLETTER**

The latest edition of the KTC newsletter was an electronic version. There was a discussion regarding mailing lists and circulation beyond Councillors. Various suggestions were put forward for circulation options including utilising the allotments database. It was noted there may be GDPR issues to consider and a need to ensure people are happy to receive communication from KTC. The Chair commented it would be useful to know whether the Project Manager is circulating the newsletter more widely and how it is being publicised.

It was agreed the Autumn/Winter edition should return to printed format, but people to be directed to the website for the latest situation in respect of dates for events etc in the case of cancellation being necessary.

**RESOLVED** Autumn/Winter edition of the newsletter to return to printed format.

**161/20/21 REVIEW OF SPEND AGAINST BUDGET 2020/21**

Members considered the Budgetary Control Statement to 30<sup>th</sup> June 2020. The Treasurer highlighted that budget within Relocation of KTC Offices (IT Support & Furniture) can be used for the IT upgrade.

The Chair commented on uncertainty in respect of the continued trading of Fantastic Kendal and advised caution before making payments.

Councillor Cook referred to Action Plan items, noting a significant underspend. The Treasurer replied that a lot of work has stalled, probably due to Covid-19. She will speak to the Project Manager for further clarification.

The Chair requested that Action Plan items be incorporated into the Work Programme.

**RESOLVED**

1. Treasurer to obtain clarification from the Project Manager in respect of Action Plan items.
2. Action Plan items to be incorporated into the Work Programme.

**162/20/21 EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman and seconded by Councillor Evans to move to Part II, this was carried unanimously.

**RESOLVED** That the press and public be excluded for the following items of business.

**Part II**

In accordance with Section 100(B)(2) of the Local Government Act 1972, the following reports were excluded from inspection by members of the public as they contain exempt information as described in Schedule 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006, as follows:-

Information relating to any individual [*Paragraph 1*]

**STAFFING MATTERS** [Paragraph 1]**163/20/21**

Councillor Blackman advised that interviews have been held for the position of Town Clerk. A conditional offer of the position has been made and accepted, subject to satisfactory references being received. The selected candidate has been Town Clerk at Workington Town Council since 2013. Due to a notice period of 12 weeks there will be a period of time before he is able to take up the role.

The Chair thanked Councillors Blackman, R Hogg and Rathbone for their time and effort in dealing with the recruitment process. Councillor Blackman commented that the interview panel have taken the matter seriously and put a lot of effort into selecting the best candidate possible for KTC. He also extended thanks to the Office Administrator who has offered tremendous support and a welcoming face for the interviewees.

The Chair commented that further updates in respect of the KTC staffing structure project will be put on hold until the new Town Clerk has taken up position.

**164/20/21****READMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor Coleman to re-admit the press and public. This was seconded by Councillor Rathbone and carried unanimously.

**RESOLVED**

that the press and public be re-admitted for the remainder of the meeting (none were present).

**165/20/21****ANY OTHER BUSINESS**

None.

The meeting closed at 8.33pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>157</b>	Report on Work Programme	<b>RES</b>	<ol style="list-style-type: none"> <li>1. To write to the Environmental Health Department at SLDC expressing Committee's concern in respect of rats and requesting their input.</li> <li>2. Feedback required on the Facebook training attended by Officers before moving forward.</li> </ol>
<b>158</b>	Kendal Museum Update	<b>RES</b>	A meeting of the Trustees of the Allen Institute to be called on the rising of Full Council on Monday 3 <sup>rd</sup> August 2020. Treasurer to inform Kendal College. Further agenda item to be alternative options for the future.
<b>160</b>	Items for the Newsletter	<b>RES</b>	Autumn/Winter edition of the newsletter to return to printed format.
<b>161</b>	Review of Spend Against Budget	<b>RES</b>	<ol style="list-style-type: none"> <li>1. Treasurer to obtain clarification from the Project Manager in respect of Action Plan items.</li> <li>2. Action Plan items to be incorporated into the Work Programme.</li> </ol>

# KENDAL TOWN COUNCIL WORK PROGRAMME – September 2020

COMMITTEE	PROJECT TITLE	PROGRESS	PARTNERS	EST DATE OF COMPLETION	COMPLETED
<b>E&amp;H</b> Helen Moriarty	Infrastructure Projects	<p><b>Woolpack Yard Signage</b> – Landowner solicitor response received and questions answered.</p> <p><b>Wattsfield Bus Stop Bench</b> – Currently sourcing contractor</p> <p><b>Burton Road Bus Shelter Paving</b> – Currently sourcing contractor</p> <p><b>Oxenholme Defib</b> – Project completed</p> <p><b>Bench Plaques</b> – Equipment purchased, awaiting quotes from potential suppliers.</p>		October 2020  TBC  TBC  October 2020	August 2020
<b>ACTION PLAN FOR KENDAL</b> Helen Moriarty	Kendal promotion	<p><b>Visit Kendal Leaflets</b></p> <p>Lockdown decreased pick up. Current stock levels are 12,000 Kendal walking leaflets and 4,160 Welcome to Kendal. Quotes received to print 40,000 of the new Welcome to Kendal (combined version of previous welcome to Kendal and Kendal Culture leaflet) and distribute together with remaining walking leaflets. Budget allows to continue without BID support for this financial year.</p> <p><b>Visit Kendal Website</b></p> <p>Kendal Futures support with questions from Kendal BID regarding the Visit Kendal website. Reassurance provided that the Visit website is fulfilling its original goal to promote Kendal as a thriving place to live, work and visit.</p>		October 2020          Ongoing	

		<p><b>Citizen's Jury</b></p> <p>Oversight Panel co-ordination and actions. Weekly commissioning group catch up meetings and Stacy Hurly contract support.</p> <p><b>20mph</b></p> <p>Markides Associates contract in place. Successful zoom catch up meeting on the 27<sup>th</sup> of August and another scheduled for the 9<sup>th</sup> of October.</p> <p><b>Ivy Screening / Green wall</b></p> <p>Meeting with ivy screening contractors mid-August, options will be presented to E&amp;H on the 29<sup>th</sup> of September.</p>		<p>November (dependent on funding situation regarding recommendation launch)</p> <p>November</p> <p>TBC</p>	
HM additional		<p><b>Newsletter</b> – Ongoing for Autumn edition</p> <p><b>Facebook</b> – Draft report to outline how it will be managed is in progress but on pause until new clerk is in post to confirm resources</p> <p><b>Website</b> – General maintenance and Treasurer support.</p>		Ongoing	

## KENDAL TOWN COUNCIL

<b>Committee:</b>	<b>Date:</b>
<b>MAYORALTY &amp; ARTS</b>	<b>Tuesday 1 September 2020</b>
<b>CHRISTMAS LIGHTS &amp; FESTIVALS</b>	<b>Monday 14 September 2020</b>
<b>ALLOTMENTS</b>	<b>Monday 28 September 2020</b>
<b>ENVIRONMENT &amp; HIGHWAYS</b>	<b>Tuesday 29 September 2020</b>
<b>KENDAL IN BLOOM</b>	<b>Monday 12 October 2020</b>
<b>MANAGEMENT</b>	<b>Monday 19 October 2020</b>
<b>AUDIT, GRANTS &amp; CHARITIES</b>	<b>Monday 26 October 2020</b>

### 2021/22 Budget Proposals

#### 1. Budget Timetable

The Town Council has agreed a timetable for the preparation and approval of its 2021/22 Budget. This follows the process adopted for the current year's budget, including provision for Council to approve its priorities for the budget and devise a scoring system for evaluating growth proposals against those priorities. The identification of priorities is the first step towards developing a clear statement of corporate objectives and aligning the Council's Action Plan, Development Fund, CIL programme and revenue budget.

Key dates in the 2021/22 budget process are as follows:

September/October 2020	<ul style="list-style-type: none"> <li>• Committees to consider proposals for:             <ul style="list-style-type: none"> <li>○ Budget variations (additions, reductions, new items)</li> <li>○ One-off Action Plan schemes</li> </ul> </li> <li>• Allotments Committee to consider recommended rent levels</li> </ul>
21 September 2020	<ul style="list-style-type: none"> <li>• Management Committee to consider:             <ul style="list-style-type: none"> <li>○ Restated Action Plan</li> <li>○ Budget priorities and scoring system</li> </ul> </li> </ul>
5 October 2020	<ul style="list-style-type: none"> <li>• Council to approve priorities and scoring system</li> </ul>
Early November 2020	<ul style="list-style-type: none"> <li>• Management Committee to review budget proposals and recommend prioritised bids</li> </ul>
23 November 2020	<ul style="list-style-type: none"> <li>• Special Council to set allotment rents, consider proposals, prioritise bids and agree a draft indicative budget</li> </ul>
4 January 2021	<ul style="list-style-type: none"> <li>• Council to approve budget and set precept</li> </ul>

Some Committees meet before the Action Plan and budget priorities are established by Council on 5 October. Whilst this is not ideal as it does not guide Committees fully, Councillors should be aware of the Council's main aims when considering the formulation of budget proposals.

## **2. Budget Process**

The budget process identifies areas of uncommitted budget proposals ("growth items/proposals") separately from the standstill costs of maintaining existing levels of service ("commitments"). The draft standstill budget will be drawn up by Officers for submission to Council, taking into account current service levels, committed expenditure and inflationary increases.

Growth proposals can be for one-off schemes or recurring expenditure in service budgets. Because the available monies can be used for either of these, all growth proposals will be grouped together in the prioritisation exercise.

## **3. Priority Areas**

The September meeting of Management Committee will consider the key priorities for development. The priorities established in that exercise will guide the budget process and shape the variations to resource allocation. The draft priorities are:

- Sustainable Connectivity
- Town Centre Vibrancy
- Green Space Enhancement
- Health & Wellbeing
- Internal KTC Projects (eg efficiency, business needs)
- Statutory Requirement
- Unavoidable Health & Safety or Business Continuity Issue.

These should be adopted for the 2021/22 Budget, with the addition of one further heading:

- Climate Change

These priorities will form the basis of the scoring system to assess budget proposals.

## **4. Budget Variations**

### **a) Reductions or Re-allocations**

Committees are invited to review their current budget and to formulate proposals for budget reductions in "day to day" services, which may be available for re-allocation to higher priority expenditure. Proposals for reductions in current budgets should identify the implications for services and the community. It is suggested that Committees use the routine budgetary control and year-end accounts information to identify budgets which regularly underspend and consider whether the current level of budget provision is appropriate.

## b) One-off (non-recurring) Schemes

Committees are invited to suggest bids for schemes or projects, within their remit. These should be non-recurring (ie one-off) items, which do not create a significant ongoing commitment in the form of maintenance, energy or other costs.

The main source of funding for such schemes will be the Development Fund, which is currently fully committed and requires the allocation of further monies to deliver the Council's indicative schemes for the next two years. This does not preclude the introduction of any new projects as the availability of funds next year will depend on the overall budget set by Council.

Ideally each bid should identify:

- the benefit to the Council/community
- its alignment with the Council's Action Plan and budget priorities (as outlined above)
- estimated one-off cost
- ongoing annual costs
- contributions (if any) from other organisations
- planned timing of expenditure
- length of scheme (if a multi-year project)
- any permissions needed to deliver the scheme
- whether the scheme can be progressed with current staff resources.

Given that resources are likely to be limited for next year, Committees are also asked to review their existing schemes within the latest approved Action Plan to confirm that they are still valid and supported by the Committee. These schemes are shown in the **Appendix** to this report.

## c) Growth Proposals - Recurring Expenditure

Growth proposals can be an extension or expansion of an existing service or a new area of service. In order to enable each growth proposal to be considered objectively, Committees should consider:

- its benefit to the Council and the community
- its alignment with the Council's Action Plan and budget priorities
- the deliverability
- the initial cost
- whether it creates an ongoing commitment
- whether the proposal would promote efficiencies.

## 5. Next Steps

After Committees have considered this report during the current cycle of meetings, all proposals will be collated for consideration by the Management Committee in early November. This will prioritise budget proposals, using the identified priorities, and make recommendations to the Budget meeting of Council on 23 November. Before

that date, individual Councillors will be contacted to ensure that all budget proposals have been identified.

## **6. Recommendations**

Each Committee is recommended to accept this report and:

- a) identify proposals for reductions or re-allocations in service budgets;
- b) confirm whether it continues to support its existing indicative Development Fund schemes (as set out in the Appendix); and
- c) identify proposals for recurring growth in service budgets.

**KENDAL TOWN COUNCIL**  
**MANAGEMENT COMMITTEE**  
**Monday 21 September 2020**

**Budget Priorities 2021/22**

**Report**

1. The budget timetable for 2021/22 requires this Committee to consider draft budget priorities and a scoring system for the evaluation and prioritisation of budget bids. This report proposes priorities based on the Project Manager's draft Action Plan paper and presents a draft scoring system for discussion. Once agreed by Committee, these will be reported to Council on 5 October for approval.

**Budget Priorities**

2. The draft Action Plan is to be reviewed by the Project Manager and Treasurer on 21 September. The draft Action Plan sets out the following priorities for investment and development:
  - Sustainable Connectivity
  - Town Centre Vibrancy
  - Green Space Enhancement
  - Health & Wellbeing
  - Internal KTC Projects.
  - Statutory Requirement
  - Unavoidable Health & Safety or Business Continuity Issue.

It is suggested that these priorities should be adopted for the 2021/22 Budget, with the addition of one further heading:

- Climate Change

3. Within each of its priorities, the Action Plan refers to priority outcomes and projects for their delivery. The allocation of resources within the 2021/22 Budget should also reflect these outcomes.

**Scoring System**

4. **Appendix A** is a scoring system for the objective evaluation and comparison of budget proposals (bids) against the Council's priorities. This allocates a maximum of 100 points to budget proposals, as follows:

- Up to 80 points for “Strategic Fit”, ie whether the bid is unavoidable, whether it meets priority outcomes and whether it is specified as a project in the Action Plan;
  - Up to 10 points for Funding, with a bias for proposals which attract funding from outside the Council; and
  - Up to 10 points for Deliverability, measured by permissions needed, confirmation of funding and resources and the appropriateness of its timescale.
5. The scoring system is intended to avoid overlapping scores, so that a proposal cannot “leapfrog” a higher priority bid simply by an anomaly in the arithmetic. Its use will assist Councillors in the objective evaluation of bids so that they can be placed into priority order for consideration of their inclusion in the 2021/22 Budget.

### **Next Steps**

6. A standard report to all Committees invites them to formulate budget proposals to feed into the process; the Management Committee will receive that report at its October meeting.

### **Recommendation**

7. The Committee is recommended to consider the draft Budget priorities and the evaluation scoring system and make appropriate recommendations to full Council.
8. The Management Committee to arrange to meet in early November to review and evaluate budget proposals and make recommendations to the Budget meeting of Council on 23 November.

## Appendix A

Kendal Town Council 2021/22 Draft Budget: Evaluation & Prioritisation of Budget Bids									
Priority	Strategic Fit		Funding Source			Deliverability			Maximum possible score
	Criteria	Basic Score (up to)	KTC <25%	KTC <50%	KTC >50%	Permissions in place	Confirmed funding & resources	Appropriate timescale	
			Add: One of the following			Add: Sum of the following			
1	A statutory requirement over which the Council has no choice	80	10	5	0	3	3	4	100
2	A health & safety or business continuity issue where service delivery would <b>fail</b> if the proposal did not proceed	70	10	5	0	3	3	4	90
3	A project which is <b>specifically identified</b> in the Action Plan as delivering a <b>priority outcome</b>	60	10	5	0	3	3	4	80
4	A proposal which has <b>clear links</b> to a priority outcome and will have a <b>significant</b> impact on service delivery/community enhancement	50	10	5	0	3	3	4	70
5	A proposal which has <b>a link</b> to a priority outcome and will have a <b>limited</b> impact on service delivery/community enhancement	40	10	5	0	3	3	4	60
6	A proposal which <b>does not link</b> to a priority outcome but provides <b>positive benefits</b> to service delivery	20	10	5	0	3	3	4	40
7	Marginal benefit to service delivery	10	10	5	0	3	3	4	30