

# KENDAL TOWN COUNCIL

## Management Committee

**Tuesday 12th November 2019 at 7.00 pm  
in The Mayor's Parlour, Town Hall, Kendal**

<b>PRESENT</b>	Councillors Stephen Coleman (Chair), Geoff Cook (Vice Chair), Shirley Evans, Andy Blackman and Susanne Long
<b>APOLOGIES</b>	Councillors Alvin Finch (The Mayor), Doug Rathbone (Deputy Mayor) and Guy Tirvengadam
<b>OFFICERS</b>	Liz Richardson (Town Clerk), Hazel Belshaw (Temporary Council Secretary)
<b>553/19/20</b>	<b>PUBLIC PARTICIPATION</b>
	None
<b>554/19/20</b>	<b>DECLARATIONS OF INTEREST</b>
	None
<b>555/19/20</b>	<b>2020/21 BUDGET: PRIORITISATION OF BUDGET DEVELOPMENT FUND PROPOSALS</b>

The Town Clerk presented the budget priorities report as agreed by Council, which had been previously circulated. Members were asked to evaluate using the scoring system. This would then enable the Development Fund bids to be ranked and used at Budget Council.

The scoring system is as follows:

### Criteria

1. A statutory requirement over which the Council has no choice, **basic score (up to) 80**
2. A health & safety or business continuity issue where service delivery would fail if the proposal did not proceed, **basic score (up to) 70**
3. A project which is specifically identified in the Action Plan as delivering a priority outcome, **basic score (up to) 60**
4. A proposal which has clear links to a priority outcome and will have a significant impact on service delivery/community enhancement, **basic score (up to) 50**
5. A proposal which has a link to a priority outcome and will have a limited impact on service delivery/community enhancement, **basic score (up to) 40**
6. A proposal which does not link to a priority outcome but provides positive benefits to service delivery, **basic score (up to) 20**
7. Marginal benefit to service delivery, **basic score (up to) 10**

**Funding source**

Add: one of the following:

Kendal Town Council funding is <25% of the overall amount - **10**

Kendal Town Council funding is <50% of the overall amount - **5**

Kendal Town Council funding is >50% of the overall amount - **0**

**Deliverability**

Add: sum of the following:

If the permissions are in place - **3**

If there is confirmed funding & resources - **3**

If there is an appropriate timescale for the project - **4**

**2020/21 Development Fund Proposals**

Each DF bid was considered in turn and the score for each section to be awarded discussed by all Members.

1. IT support and furniture for KTC office move. Request from Management Committee of £5,000. Scoring - **80 + 10 + 10 = 100**
2. Funding for Fantastic Kendal, (Kendal TIC). Request from Management Committee for £5,000. The Town Clerk advised Members that the original request was for £10,000. Scoring - **60 + 10 + 10 = 80**
3. Funding support towards Kendal Futures role. Request from Management Committee of £7,750. **Scoring - 70 + 5 + 10 = 85**
4. Funding towards Kendal Futures projects in line with the Action Plan - visit-kendal.co.uk support. Request from Management Committee of £4,000. Scoring - **Scoring - 70 + 5 + 10 = 85**
5. Funding towards Kendal Futures projects in line with the Action Plan - photography. Request from Management Committee of £1,500. **Scoring - 40 + 0 + 10 = 50**
6. Funding towards Kendal Futures projects in line with the Action Plan - footfall counts continuation. Request from Management Committee for £1,000. **Scoring - 20 + 5 + 10 = 35**
7. Funding towards Kendal Futures projects in line with the Action Plan - semi-permanent banners Kirkland. Request from Management Committee of £2,000. **Scoring - 50 + 0 + 10 = 60**
8. WW1 Commemoration Sculpture. Request from Management Committee of £2,500. **Scoring - 50 + 10 + 7 = 67**

9. Aynam Road additional glass panels (flood defences). Request from Management and Planning Committees. The Town Clerk advised that the figure of £20,000 was an estimate. **Scoring - 70 + 10 + 4 = 84**
10. Support for the future of K Shoes Heritage collection. Scoping study and temporary storage. Request from Management Committee. The Town Clerk advised that the figure of £5,000 was an estimate. **Scoring - 70 + 5 + 4 = 79**
11. Additional CCTV cameras for Gooseholme - installation and 1 year maintenance cost. Request from Full Council of £4,000. The Town Clerk advised that this cost had already been approved by Full Council. **Scoring - 80 + 5 + 10 = 95**
12. Continuation of provision of the Christmas Lights display. Request from the Christmas Lights Committee for £5,000 for infrastructure renewal (likely to take several years). **Scoring - 70 + 0 + 10 = 80**
13. Easter Egg Trail. Request from the Christmas Lights Committee for £1,000. **Scoring - 10 + 0 + 10 = 20**
14. To facilitate Kendal's entry into Britain in Bloom 2020. Request from Kendal in Bloom and Management Committee for £6,000. Councillor Blackman advised Members that the entry is not likely to go ahead after correspondence from Cumbria in Bloom (£4k). One element is to increase biodiversity (£2k) so this would continue. Members decided to score the full request as the BiB decision was not yet confirmed. **Scoring - 60 + 10 + 0 = 70**
15. Refresh and re-print the Knights to Town Council booklet. The Town Clerk explained this was an A3 booklet on the history of the Town Council's civic heritage. The request from Mayoralty and Arts Committee for £2,000, although this is likely to now only be £1k. The money is fully recouped from the sale of the booklets. **Scoring - 50 + 10 + 10 = 70**
16. Support the Royal British Legion for VE Day 75 May 2020 commemorations. A request from Mayoralty and Arts Committee for £1,500. **Scoring - 50 + 5 + 10 = 65**
17. Art and public realm along the riverbank corridor. A request from Environment & Highways Committee of £12,000. **Scoring - 50 + 10 + 10 = 70**
18. To fund Environment and Highways Committee projects or support third parties with biodiversity plans. A request from the Environment and Highways Committee of £12,000. **Scoring - 60 + 5 + 0 = 65**

19. Kendal leaflet series re-print. A request from Environment and Highways Committee for £3,000. Funding support has also been given in the past by BID. **Scoring - 70 + 5 + 10 = 85**
20. Support to 20s Plenty project - for project scoping and expert advice. A request from Environment and Highways Committee for £12,000. The Town Clerk advised that £10,000 had been allocated for this project in the past but was then re-assigned and it had at the time been agreed to look at any future bids for this work favourably. **Scoring - 60 + 0 + 10 = 70**
21. Repair and re-painting of Kendal Town boundary signs. The Town Clerk advised that these signs were in a poor condition. This had not yet been discussed by E&H Cmttee and the figure was an estimate by the Town Clerk. A request for £2,000. **Scoring - 70 + 0 + 10 = 80**
22. Kendal Futures - Kendal Vision next steps. Conversation with Paula Scott, KF. Details not known at this stage but there is likely to be an ask of all the LG bodies. A request for £5,000. **Scoring - 60 + 10 + 3 = 73**
23. Replacement Speed Indicator Device (SID). The Town Clerk advised that the current SID was broken and may not be repairable. A request for £3,000. **Scoring - 70 + 0 + 10 = 80**
24. Kendal Transport Infrastructure Study. Only a possibility and so not discussed at Cmttee - figure estimated by Town Clerk and based on previous contributions. Will be E&H Cmttee. A request for £10,000. **Scoring - 70 + 10 + 0 = 80**

The Town Clerk reported that these scores would now be used to rank the DF bids and the resulting spreadsheet would be part of the Budget Council discussions.

Councillor Coleman proposed these scores go forward to the budget process. This was seconded by Councillor Evans and agreed unanimously.

## RESOLVED

That the scores for the Development Fund bids be used to rank them and put forward to Budget Council.

556/19/20

## ANY OTHER BUSINESS

None

The meeting closed at 8.20pm.

**Summary of Information, Resolutions and Recommendations to Council**

<b>Min</b>	<b>Subject</b>	<b>Information/Resolution/Recommendation to Council</b>	
<b>555</b>	<b>2020/21 Development Fund Proposals</b>	<b>RES</b>	That the scores for the Development Fund bids be used to rank them and put forward to Budget Council.

**KENDAL TOWN COUNCIL**

**2020/21 PROPOSED BUDGET - DEVELOPMENT FUND PROPOSALS**

NO	RANK	Score	BUDGET PRIORITY	PRIORITY OUTCOME	PROJECT	SPONSOR	2020/21 £	CUMULATIVE £	NOTES	2021/22 COMMITMENT £
1	1	100	Business Continuity	Relocation of KTC Offices	IT support and furniture for KTC office move	M'ment	5,000	5,000		
11	2	95	Health & Wellbeing	Support for Police and community wellbeing	Additional CCTV camera for Gooseholme - installation + year 1 maintenance costs	Council	4,000	9,000	Council have already approved.	1,500
3	3	85	Town Centre Vibrancy	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Funding support towards Kendal Futures role	M'ment	7,750	16,750		
4	4	85	Town Centre Vibrancy	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Funding towards Kendal Futures Projects in line with Action Plan - visit-Kendal.co.uk support	M'ment	4,000	20,750		
19	5	85	Town Centre Vibrancy	Promote Kendal to potential visitors and arrivals	Continue Kendal Leaflet Series - re-print	E&H	3,000	23,750		
9	6	84	Town Centre Vibrancy	Improvement to Environment Agency Flood Relief Wall Plans for Kendal	Aynam Road additional glass panels	M'ment / Planning	20,000	43,750	No figure was recommended by M'ment Cmttee but a figure is needed for budgetting purposes so this has been allocated by the Town Clerk.	
2	7	80	Town Centre Vibrancy	Promote Kendal to potential visitors and arrivals	Funding for Fantastic Kendal (Kendal TIC)	M'ment	5,000	48,750		
12	7	80	Town Centre Vibrancy	Kendal Christmas Lights Display	Continuation of provision of Christmas lights display - Update programme for electrical connections	Christmas Lights	5,000	53,750		5,000
21	7	80	Internal KTC Project	Maintenance of KTC Assets	Repair and re-painting of Kendal Town Boundary Signs x4		2,000	55,750	Not discussed yet at Cmttee - figure estimated by Town Clerk. Will be E&H Cmttee.	
23	7	80	Internal KTC Project	Maintenance of KTC Assets	Replacement SID		3,000	58,750	Only a possibility and so not discussed yet at Cmttee - figure estimated by Town Clerk. Will be E&H Cmttee.	
24	7	80	Sustainable Connectivity	Support Air Quality Improvement Actions	Kendal Transport Infrastructure Study		10,000	68,750	Only a possibility and so not discussed at Cmttee - figure estimated by Town Clerk and based on previous contributions. Will be E&H Cmttee.	
10	12	79	Town Centre Vibrancy	Cultural Heritage	Support for the future of the K Shoes Heritage collection Scoping study and temporary storage	M'ment	5,000	73,750	No figure was recommended by M'ment Cmttee but a figure is needed for budgetting purposes so this has been allocated by the Town Clerk in conversation with Paula Scott, KF. Possible collection to become owned by KTC.	
22	13	73	Town Centre Vibrancy / Sustainable Connectivity	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Kendal Futures - Kendal Vision next steps		5,000	78,750	Conversation with Paula Scott, KF. Details not known at this stage but there is likely to be an ask of all the LG bodies.	
14	14	70	Green Space Enhancement	Increase Biodiversity	To facilitate Kendal's entry into Britain in Bloom 2020	KiB / M'ment	6,000	84,750	Entry already committed. NOTE - We are likely not being entered now until 2021 so this figure would become £2k to continue with the sustainable planting element.	
15	14	70	Internal KTC Project	KTC Publications	Refresh and re-print Knights to Town Council booklet	M&A	1,000	85,750	No copies remaining. Costs will be recouped through sale of the booklet.	
17	14	70	Green Space Enhancement	Improve Riverside Corridor	Art and public realm along the riverbank corridor - Support to the Environment Agency public realm project as part of Kendal's Flood Relief works	E&H	12,000	97,750		
20	14	70	Sustainable Connectivity	Positively improve Kendal road environs	Support to 20s Plenty project - project scoping & expert advice	E&H	12,000	109,750	In the past £10k allocated but re-assigned to other projects by Council. Was agreed at that time to look favourably on any future ask.	
8	18	67	Town Centre Vibrancy	Cultural Heritage	WW1 Commemoration Sculpture	M'ment	2,500	112,250		
16	19	65	Town Centre Vibrancy	Help maintain Kendal as a Cultural Hub	Support to Royal British Legion for VE Day 75 May 2020	M&A	1,500	113,750		
18	19	65	Green Space Enhancement	Increase Biodiversity	To fund E&H Committee projects or support third parties with biodiversity plans.	E&H	12,000	125,750		
7	21	60	Town Centre Vibrancy	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Funding towards Kendal Futures Projects in line with Action Plan - semi-permanent banners Kirkland	M'ment	2,000	127,750		
5	22	50	Town Centre Vibrancy	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Funding towards Kendal Futures Projects in line with Action Plan - photography	M'ment	1,500	129,250		

6	23	35	Town Centre Vibrancy	Support Kendal organisations with similar Town Centre Vibrancy and wider Kendal regeneration goals	Funding towards Kendal Futures Projects in line with Action Plan - footfall counts continuation	M'ment	1,000	130,250		
13	24	20	Town Centre Vibrancy	Promote Kendal to potential visitors and arrivals	Easter Egg Trail	Christmas Lights	1,000	131,250		1,000
<b>TOTAL</b>							<b>131,250</b>			