

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



30 September 2024

Dear Councillor

You are summoned to attend a meeting of the Council commencing at **7.30 p.m.** on **Monday, 7 October 2024**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Council Chamber at the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be 'C Bagshaw', with a long horizontal flourish extending to the right.

Chris Bagshaw
Town Clerk

AGENDA

Roll Call

The Clerk will take a roll call of Council Members present.

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

Cumbria CVS

To receive a presentation on the work of the Organisation.

Outside In

To receive a presentation on the work of the Organisation.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable Interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

4. Minutes of Last Meeting (pages 4 to 7)

To receive the minutes of the meeting held on 29 July 2024 and to authorise the Chair to sign them as a true record (see attached).

5. Minute Action Sheet (page 8)

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

6. Mayor's Communications and Announcements (page 9)

To receive a report from the Mayor on recent activities and to hear any announcements (list of engagements attached).

7. Reports and Minutes from Committees (pages 10 to 69)

To receive verbal reports from the Council's Committees. Committee chairs are invited to give a brief account of their Committee's recent activities, if applicable.

To receive the draft minutes from the following Committees (may be received en-bloc (see attached):

- (a) Allotments Committee on 5 August 2024
- (b) Audit Committee on 22 July 2024
- (c) Culture and Communities Committee on 16 September 2024
- (d) Environment Committee on 15 July and 9 September 2024
- (e) Kendal in Bloom on 23 July 2024
- (f) Management Committee on 17 July and 2 September 2024
- (g) Planning Committee on 29 July, 19 August and 2 September 2024

8. Reports from Representatives on Outside Bodies (pages 70 to 78)

To receive a report from the Council representative on the following outside organisation:

- Brewery Arts Activity Report April 2024 (submitted by Cllr J Dunlop)

9. Schedule of Payments (pages 79 to 80)

To receive the schedule of payments for July and August 2024 (see attached).

Kendal Town Council

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Minutes of the Annual Meeting of Kendal Town Council held in the Council Chamber at the Town Hall, Highgate, Kendal, on Monday, 29 July 2024, at 7.30 p.m.

Councillors

G Archibald	Apologies	A Blackman	Present
S Blunden	Present	J Brook	Apologies
D Brown	Present	A Campbell	Apologies
S Coleman	Apologies	J Cornthwaite	Present
J Dunlop	Present	L Edwards	Present
R Edwards	Present	D Evans	Absent
C Hardy	Apologies	A Finch	Apologies
L Hendry	Present	M Helme	Apologies
H Ladhams	Present	E Hennessy	Present
D Miles	Present	S Long	Present
C Russell	Present	D Rathbone	Present
K Simpson	Absent	M Severn	Present
P Thornton	Apologies	G Supka	Apologies
R Sutton	Present	G Tirvengadam	Present

In attendance: Chris Bagshaw (Town Clerk).

The Mayor expressed the Council's sympathy and best wishes to Cllr Thornton, who was very poorly, and hoped that he would be back in post soon.

The Council received a presentation from Miriam Randall, the Chief Executive of Brewery Arts. Ms Randall said it was 2022 when she had last spoken to the Council, and wanted to update them on Brewery Art's activities since then. The organisation was still very much in 'recovery' mode back then, following the challenges of Covid. Now, despite the many challenges, things were going very well. The purpose of the organisation is to engage and inspire audiences, locally and beyond. The main programme is both eclectic and diverse, and in 2023 engaged over 135,000 visits with over 3,000 events. From this the Creative Learning segment of the programme had delivered 1,100 sessions to 11,200 attendees, over half of which were children. This included work with Kendal College, Brathay, Kendal Calling, Queen Elizabeth's School, The Knotted Project, Torchlight and several others. Ms Randall gave an overview of the organisation's future priorities, which included meeting the challenges of the site's location and design, and ensuring they continued to be fit for purpose whilst meeting some exacting environmental standards.

Following a brief series of questions from Councillors, which ranged from matters relating to the cinema, Torchlight and autistic children, the Mayor thanked Ms Randall for her presentation.

23/2024 Apologies

Apologies for absence were received and accepted from Cllrs Archibald, Brook, Campbell, Coleman, Finch, Hardy, Helme, Supka and Thornton.

24/2024 Declarations of Interest

No declarations of interest were raised under this item.

25/2024 Exclusion of Press and Public

There were no excluded items included within the agenda.

26/2024 Minutes of Last Council Meeting

Resolved: To receive the minutes of the meeting of the Council held on 3 June 2024 and to authorise the Chair to sign them as a true record.

27/2024 Minute Action Sheet

Members considered a report on actions taken by officers on resolutions or recommendations made at previous meetings of the Council. The Clerk drew their attention to actions taken by the Management and Audit Committees on the issue of Civility and Respect, and also to the challenges of training and familiarisation for Councillors across a range of issues.

Resolved: To note the report.

28/2024 Mayor's Communications and Announcements

The Council received a report from the Mayor on his recent activities. He explained that he had been kept very busy, including, on one Friday, five separate engagements. He was also looking forward to visiting our Twin Town of Rinteln in Germany in August, accompanied by the Kendal Concert band, who would be performing at a range of venues. It was noted that the Deputy Mayor had also been active, and the Clerk conformed that the Deputy Mayor's activity list would also be reported at future meetings.

Resolved: To note the report.

29/2024 Kendal Futures

Council was provided with an update from Paula Scott, Nick Taylor and Noel Farrer of Kendal Futures on their current activities supporting the Kendal Vision, followed by an opportunity for questions. Futures has a scheme of interest groups looking at specific aspects of the Vision. The Placemaking group has been looking at 'bad buildings' and has recently challenged British Heart Foundation to improve the external appearance of its shop in Kendal. The Travel and Transport group, chaired by a local landscape architect has been looking at how we can improve our streetscene, including the modern use of trees in the street, not in boxes. Group meeting dates will be circulated to members.

They went on to explain how Futures has developed strong links with local businesses, has collaborated with other organisations to develop ideas of 'meanwhile use' for vacant property and has encouraged career programmes to emphasise flexibility and training. Councillors expressed support for the KF role in strategic planning, noting the alignment of interests between the Town Council and KF. It was noted that specific issues of agreement, such as the development of the Lakes Line may be harder to fund in the current financial circumstances, nationally, but would be kept on the agenda.

The Chair thanked KF for their presentation and ongoing work for the betterment of the town.

Resolved: To note the update from Kendal Futures.

30/2024 Subscriptions and Memberships

Council considered subscription and membership of the following organisations:

(a)	Cumbria Association of Local Councils (CALC)	£2,512.46 (includes £1,828.42 To NALC)
(b)	National Allotments Society	£55
(c)	Society of Local Council Clerks (SLCC)	£357

Resolved: To subscribe to membership of the above-mentioned organisations.

31/2024 Minutes from Committees

The Council was presented with the following minutes from recent meetings of the Council's standing committees and committee chairs were invited to give a brief account of their Committee's recent activities, if they so wished.

- (a) Allotments Committee on 29 April 2024 (the minutes of the previous meeting of the Allotments Committee had been attached to the agenda for the meeting of Full Council held on 3 June 2024) – Cllr Finch presented the minutes.
- (b) Culture and Communities Committee on 10 June 2024. Cllr Ladhams presented the minutes. She reported that the presentation by Christmas Plus had been successful in winning a new agreement for the Christmas Lighting display.
- (c) Mayoralty and Heritage Committee on 17 June 2024. Cllr Cornthwaite presented the minutes. He drew attention to the success of the recent Slavery Trail at the Unity Festival.
- (d) Planning Committee on 3 June, 17 June, 1 July and 15 July 2024. Cllr Rathbone presented the minutes.

Council was further asked to consider the request under (b) above from the Culture and Communities Committee that the Torchlight Festival was allowed an additional £5,000 in support grant, in line with 2023's decision.

Resolved: To allow the Torchlight Festival an additional £5,000 in support grant, in line with the decision of 2023.

Resolved: To receive the minutes of recent meetings of the Council's standing committees shown above.

32/2024 Reports from Representatives on Outside Bodies

Council considered reports from the Council representatives on the following outside organisations:

- Integrated Community Care (ICC) (a written report from Cllr R Sutton). He added that the local surgeries were taking part in a study on how their environment can be improved to meet the needs of people with autism.
- Lancaster Canal Regeneration Partnership (a written report from Cllr L Hendry). She drew the Council's attention to the 'Canalathon' being run at Crooklands at the end of August, and a scything course being run on 5-September.

- South Lakes Action on Climate Change (a written report from Cllr S Blunden). He also drew the Council's attention to SLACC's recent successes at challenging the West Cumbria Coalmine.
- South Lakes Dementia Community Hub (a written report from Cllr R Sutton)

Resolved: To receive the reports from representatives on the outside organisations shown above.

33/2024 Schedule of Payments

The Council was presented with the schedule of payments for May and June 2024.

Resolved: To receive the schedule of payments for May and June 2024.

The meeting closed at 9.13pm.

Full Council - Minute Action Sheet - as at 30 September 2024								
Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
5	31/07/2023	40/2023	Civility and Respect Pledge	To sign up to the Pledge from the National Association of Local Councils, however, to pass on to the Management Committee consideration of the statements and any steps required, including any changes that may be required to the Council's Code of Conduct, with input to be sought from all Members.	CB		22-Jul-24	Being considered through Management Committee and now being actioned by the Audit Committee. Recommendations will be sent back to the Management Committee for consideration before adoption by the Full Council.
10	31/07/2023	44/2023	Reports from Representatives on Outside Bodies	The Town Clerk to address the issue of training on LGBTQIA+ terminology within the Respect agenda.	CB		In progress	
22	07/05/2024	10 2024	Representation on Outside Bodies	For officers to seek clarification about the meetings of the organisations where shown.			09-May-24	Clarification has been sought with a number of bodies and the information will be compiled in due course.
23	07/05/2024	10 2024	Representation on Outside Bodies	For officers to make further inquiries concerning the establishment of an active Museum Partnership Committee with Westmorland and Furness Council and Kendal College.			24/05/2024	Engagement commenced with W&FC and KC

Kendal Town Council**Mayoral and Deputy Mayoral Engagements**

August-September 2024

7 October 2024

Weds 28th August 2024	16:30	Kendal Community Theatre	Mayor's Parlour
Saturday 31st August	11am - 4pm	Cancer Care Woof and Wag Fundraising Day	Abbot Hall Park
Sunday 1st September	12:45 - 15:00	Ulverston Civic Sunday for mayor Cllr Graham Scroggum	Coronation Hall, County Square, Ulverston
Weds 4th Sept 2024	10:30am - 12pm	U3A 30th Anniversary Open Day	Town Hall
Sat 7 th Sept 2024	13.45 – 17.00	BBC Radio Cumbria	Castle Green Hotel
Wednesday 11th September 2024	12.15pm	Westmorland County Show	President's Lounge, County Showground, Crooklands
Saturday 14th September 2024	14.45	Battle of Arnhem 80th Anniversary Commemoration Service	Carlisle Cathedral followed by Carlisle Castle
Sunday 15th September 2024	11am	Workington Mayor, Civic Sunday	St. Mary's Church, Westfield, Workington, CA14 3TA
Sat 28th Sept 2024	6pm	Torchlight Festival	Town Hall Assembly Rooms and around town

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Minutes of a meeting of the Allotments Committee held on Monday, 5 August 2024, in the Council Chamber at the Town Hall, Highgate, Kendal, at 7.00 p.m.

Kendal Town Council Members

Cllr G Archibald (Vice Chair)	Apologies	Cllr J Cornthwaite	Present
Cllr L Edwards	Present	Cllr A Finch (Chair)	Present
Cllr C Hardy	Apologies	Cllr L Hendry	Present

Co-optees

Jon Cox	Present	Chris Rowley	Apologies
Ros Taylor	Present		

Site Representatives present

Castle Haggs Ext	Jon Cox
Wattsfield	Ros Taylor

In attendance: Inge Booth (Democratic Services Assistant), Janine Holt (Council Services Officer) and Pierre Labat (Townscape Officer).

A1/2024 Apologies

Apologies for absence were received and accepted from Kendal Town Cllrs G Archibald and C Hardy, from Co-Optee and Site Representative Chris Rowley and from Site Representative D Allison.

A2/2024 Declarations of Interest

No declarations of interest were raised under this item.

A3/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no confidential items included in the agenda.

A4/2024 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Allotments Committee held on 29 April 2024 and to authorise the Chair to sign them as a true record.

A5/2024 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

Ref. No.18 – Review of Tenancy Agreements – In response to a query, the Council Services Officer explained that the draft document had been sent to Members. The new agreement would be set out within the Christmas Newsletter in order for sufficient warning to be provided to tenants, as required. It was raised that the document had been due to be brought back to the Committee for consideration prior to implementation, and the Council Services Officer, therefore, undertook to confirm the process with the Town Clerk.

Resolved: To confirm the process of consultation on the new tenancy agreement document.

Ref. No.38 – Allotments Workshops – Attention was drawn to the fact that the Council Services Officer had carried out work on this matter and that she had contacted the co-ordinator of the Appleby Road community plot. He had a dedicated learning plot and had the necessary skills and experience to provide workshops, although would likely require appropriate funding. He had, therefore, been asked to provide a written proposal for consideration by the Committee. It was suggested that the Committee may benefit from a visit to the site which, it was explained, was very impressive and worthwhile seeing.

Cllr Hendry took the opportunity to refer to a forthcoming scything course due to take place on 15 and 16 September 2024 on the canal towpath at Burton Road. Around 5 to 7 places were available and Cllr Hendry asked Members of the Committee to let her know if they were interested in taking part.

The Townscape Officer also referred to a recent composting course which he had attended and hoped that this could become a regular course, also potentially at Appleby Road.

Resolved: To note the report.

A6/2024 Review of Spend against 2024/25 Budget

The Council Services Officer presented a report reviewing spend against the budget as at 22 July 2024. She was pleased to report that the budget was currently healthy, with only a small amount of money having been spent to date. She referred to the improvements which were planned for Town View and explained that there was a delay due to problems in contracting a groundworker.

Resolved: To note the report.

A7/2024 Townscape Officer Update

The Townscape Officer provided a verbal update; a list of his current tasks was attached to the agenda. He informed the Committee that, since the last meeting, he had completed the installation of water troughs at Wattsfield. Whilst there had been a number of initial teething problems, he hoped that allotment holders were now satisfied. In addition, he reported that he had carried out some work on rabbit fencing, also at Wattsfield. The Townscape Officer further reported that he had, last week, reclaimed a plot at Shaws Brow following a request for assistance from the new tenants; he had cleared a few such plots this year. In addition, he had started work on posts at Canal Head and would shortly repair the gate now that grass cutting had slowed down.

Resolved: To note the verbal update.

A8/2024 Allotment Statistics Report

The Council Services Officer presented a report which showed that the waiting list currently stood at 68 individuals. The list had decreased by 13 individuals since the last meeting. Five plots were vacant, details of which were provided within the report. 21 plots had been let since the last meeting. The Committee was encouraged by the latest details.

Resolved: To note the report.

A9/2024 Site Representatives

Ros Taylor, Wattsfield representative, expressed appreciation for the availability this year of the Council Services Officer which, it was felt by allotment holders, made a considerable difference in the management of plots. The Council Services Officer, in response, explained that this was due to a temporary change in her responsibilities, with the Council having taken a step back from both Cumbria and Kendal in Bloom this year. This meant that she was able to focus fully on allotments and she, therefore, undertook to report this within her forthcoming appraisal. The Council Services Officer also took the opportunity to advise that the current pest control operator had been paid for a further quarter and that a new contractor had now to be sought. The Townscape Officer also raised the point that he also had suffered under too much pressure in the previous year and that, as a result, the lawns had not been appropriately cared for. The Council Services Officer added that new staff had been employed and that there was now additional support in the office.

Resolved: The Council Services Officer to raise within her forthcoming appraisal the positive comments in relation to her being able to fully concentrate on allotments.

Resolved: To note the verbal reports from Site Representatives.

The meeting closed at 7.17 p.m.

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Minutes of a meeting of the Audit Committee held on Monday, 22 July 2024, at 7.00 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr S Coleman	Apologies	Cllr J Dunlop	Present
Cllr L Edwards	Present	Cllr D Evans	Present
Cllr M Helme	Apologies	Cllr C Russell (Chair)	Present
Cllr D Rathbone (Vice-Chair)	Apologies		

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

Also present: Cllr J Cornthwaite and Cllr S Evans (Westmorland and Furness Council) as a member of the public.

A10/2024 Apologies

Resolved: To receive and accept apologies for absence Cllrs Coleman, Helme and Rathbone.

A11/2024 Declarations of Interest

No declarations of interest were raised under this item.

A12/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

A13/2024 Minutes of the Last Meetings

(a) Further to Minute A4/2024, Members considered the minutes of the meetings of the Committee held on 29 January and 22 March 2024. The Committee had been due to review the supporting statements in relation to the minutes of those meetings and to consider incorporating observations from Westmorland and Furness Councillor S Evans and Cllr D Evans prior to authorising the Chair to sign them as true records. The supporting statements and observations had not, however, been provided prior to this meeting.

With regard to the minutes of the meeting held on 29 January, a Member proposed deletion at A20/2023, paragraph 8 of the last sentence and at paragraph 9 of the last sentence, as they were of the opinion that there had been no coming together of Members' views, as suggested within the text. The Member further referred to paragraph 3 of the third sentence pointing out that this was an error of fact, indicating that the External Audit were satisfied that the Council had appropriate systems in place when in fact they had been seeking further information to confirm this. The Town Clerk referred to Standing Orders and reminded Members that the item currently under consideration was regarding receipt of the minutes, authorisation for the Chair to sign them and for correction of text. The item did not allow for

further discussion on what actually happened at the meeting. To this end, the Member proposed that the third sentence at paragraph 3 be also deleted.

The motion for the three amendments having been seconded, a vote was taken on the proposed amendments, but was lost on the Chair's casting vote, and it was

Resolved: To receive the minutes of the meeting of the Audit Committee held on 29 January 2024 and to authorise the Chair to sign them as a true record.

The same Member next referred to the minutes of the meeting of the Committee held on 22 March 2024 and the substantive paragraph of A27/2923, pointing out that they had no recollection of any safeguards around ensuring that the Council was not leaving itself open to criticism. The Member was again reminded of the nature of the item currently under consideration, which was regarding receipt of the minutes, authorisation for the Chair to sign them and for correction of text. The Member proposed that the words "albeit with safeguarding" be struck from the minutes.

The motion for the amendment having been seconded, a vote was taken on the proposed amendment, but was lost on the Chair's casting vote, and it was

Resolved: To receive the minutes of the meeting of the Audit Committee held on 22 March 2024 and to authorise the Chair to sign them as a true record.

(b) The Committee considered the minutes of the meeting of the Audit Committee held on 13 May 2024.

Resolved: To receive the minutes of the meeting of the Audit Committee held on 13 May 2024 and to authorise the Chair to sign them as a true record.

A14/2024 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The Town Clerk referred to Item Ref. No.35, 15 May 2024, A4/2024, Minutes of the Last Meeting – To allow Members to review the supporting statements and consider incorporating observations from Westmorland and Furness Cllr S Evans and Cllr D Evans prior to their final signature. He advised that this action had been completed as a result of discussion under Minute No.A13/2024 above and could now be removed from the document. The Town Clerk took the opportunity to urge any Members who wished to raise amendments to minutes to come forward to officers with written copies at an early stage. He further drew attention to the Council's officers' experience in minute taking and to the manner in which they were written, following guidance contained within Knowles on Local Authority Meetings, Charles Arnold-Baker on Local Council Administration and the Local Government Act 1972. He drew attention, however, the difficulties in capturing lengthy informal discussion and, in addition, the potential to miss nuance. Consideration of the minutes of previous meetings allowed Members the opportunity to confirm the accuracy of those minutes. The Chair thanked the Town Clerk for his explanation, stressing the fact that he welcomed amendments being put forward where necessary, but that this should be done in a courteous and sensitive manner. The Chair further wished to place on record his thanks to and confidence in those officers recording Kendal Town Council's meetings.

In response to a query in relation to Item Ref. No.21, 29 January 2024, A19/2023, Bank Reconciliation – The Town Clerk to provide confirmation with regard to the status of Cashbooks 2, 3 and 4, the Town Clerk pointed out that a summary was attached at Agenda Item No.7 and that this action could now also be removed from the document.

Resolved: To note the report.

A15/2024 2024/25 Budget Monitoring

The Committee considered a report on the Council's budget and expenditure as at 30 June 2024.

The Town Clerk made particular reference to staffing costs, and to anomalies as a result of various states of employment and unemployment within the Team. Of particular note was the fact that there had been no Delivery Manager in post for the last seven months, which left a large surplus; some of this, however, would be used for drafting in of temporary cover. The Town Clerk, did not anticipate, however, that there would be an overspend in this area, whilst acknowledging the need to carefully monitor the situation.

Resolved: To note the report

A16/2024 Bank Reconciliation

The Town Clerk presented the bank reconciliation statements as at 30 June 2024. He drew attention to the fact that Westmorland and Furness Council had provided the entire precept for the year in one payment and explained how he was investing this sum. He explained to Members that the Town Council did not qualify for the Government Financial Services Protection Scheme.

Resolved: To receive and note the bank reconciliation statements as at 30 June 2024.

A17/2024 Civility and Respect Audit

The Committee was being asked to consider how to progress the Civility and Respect Audit, as requested by Management Committee at its meeting in January 2024. In response to a query the Town Clerk provided the history behind how the task had arrived at being put before the Audit Committee

The National Association of Local Councils (NALC), the Society of Local Council Clerks, One Voice Wales (OVW) and the county associations local councils in England and Wales, had been collaborating over the development of a scheme to promote good governance and the Civility and Respect agenda.

In the terms of the project, NALC, SLCC, and OVW believed that now was the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

The Civility and Respect Pledge was being introduced because there was no place for bullying, harassment and intimidation within the sector. The pledge was easy for councils to sign up for and it would enable councils to demonstrate that they were committed to standing up to poor behaviour across the sector and to driving through positive changes which supported civil and respectful conduct.

Kendal Town Council had reviewed the terms of this project and had asked its Management Committee to consider how the Council would meaningfully respond to the request to sign the pledge. The Management Committee, in turn, had requested that the Audit Committee oversaw an Audit of the Council's current position in relation to the key components of the pledge. The Project recommended that the Council went through a tick list of actions before resolving to sign the pledge by formal resolution. The list was appended to this report contained within the agenda and set out below.

Whilst some concern was expressed as to the Audit Committee's involvement, Members went through the tick list, assessed the Council's current position and made recommendations on what further actions are required to fulfil the criteria for signing the Pledge, as set out within the resolution below.

Resolved: Officers to carry out the work shown in bold under "Tick to Agree" and to report back to Audit Committee in order for appropriate recommendations to be submitted to the Management Committee:

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
<i>Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.</i>	Officers to report back with a draft Civility and Respect documents for Members and officers to sign.
<i>Our council has put in place a training programme for councillors and staff</i>	Officers to report back regarding a suitable training programme and budget.
<i>Our council has signed up to Code of Conduct for councillors</i>	√

Statement	Tick to agree
<i>Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.</i>	Some arrangements are in place, however, this provides an opportunity for review. Officers to look at comparator authorities for examples and to report back.
<i>Our council will commit to seeking professional help in the early stages should civility and respect issues arise.</i>	The Council commits to seek early intervention, for example, support would be sought from CALC and NALC in the first instance or from the Monitoring Officer or Independent Person. Officers to draw up a statement for the Council to adopt, looking at comparator authorities for examples and to report back.
<i>Our council will commit to calling out bullying and harassment when it and when it happens.</i>	Officers to examine how to make this work.
<i>Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme</i>	Officer to look at comparator authorities for best practice.
<i>Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.</i>	This is a political process for individual political groups to take a position on.

The meeting closed at 8.20 p.m.

Kendal Town Council

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Minutes of a meeting of the Culture and Communities Committee held on Monday, 16 September 2024, at 7.05 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr L Edwards (Vice-Chair)	Present	Cllr M Helme	Apologies
Cllr H Ladhams (Chair)	Present	Cllr S Long	Apologies
Cllr C Russell	Present	Cllr K Simpson	Apologies
Cllr R Sutton	Apologies	Cllr P Thornton	Present

In attendance: Chris Bagshaw (Town Clerk), Inge Booth (Democratic Services Assistant) and Natalia Williams (Development and Delivery Officer (Deputy Clerk))

Also present: Ruth Power, member of the public.

Public Participation

Ruth Power, Trustee of South Lakes Hydrotherapy Trust, addressed the Committee on behalf of the organisation. She provided a brief history behind the hydrotherapy pool, with Westmorland Mencap having originally raised funds for a hydrotherapy facility next to Sandgate school which had been built in 1977. The pool was a health facility - not a leisure pool, the main differences being, access to the pool, the much warmer temperatures as well as higher standards of infection control. The pool provided both physio-led and self-managed sessions. To ensure the Pool remained viable the South Lakeland Hydrotherapy Trust (SLHT) with charitable status had been formed in 2002. SLHT had secured funding from Cumbria County Council (CCC), South Lakeland District Council (SLDC), Kendal Town Council (KTC) and Cumbria Primary Care Trust (Cumbria PCT) and it worked in conjunction with those funders as well as others to ensure the fabric of the pool was maintained.

Local Government reform and changes to the way the NHS operated had made it very difficult for the Trust to maintain close relationships with decision-makers. This meant that the Trust had to constantly make the case for the pool, laying out the benefits to the local community in terms of physical and mental health for some of the most disadvantaged people. KTC as a body was the Trust's longest funder. It had been a very difficult period coming out of COVID-19, with vulnerable users having lost confidence, and user numbers were only just recovering. The cost of energy in order to keep the pool and ambient temperature at the necessary levels was a rising expense which could not be avoided. The Trust had built up reserves to fund a project to improve the foyer and build sheltered waiting areas outside, but it could not commit to this until it had a commitment from the new Council and health body.

Ms Power explained the need for KTC's continued support. She pointed out that, despite users being welcomed from a wide catchment area due to the lack of similar facilities, the truth was that almost 60% of people using the pool lived in Kendal, with the three Kendal GP surgeries being its top three referrers. In addition, the groups and societies that used the pool were all Kendal based support groups. The pool was in operation every day, from morning until evening, except for a short window when maintenance had to be performed. Ms Power highlighted the benefits of the pool, explaining that water-based therapy as shown

to be more effective than land-based therapy. People reached levels of mobility and freedom in the water that they were unable to experience otherwise. The social support and community people found at the pool enhanced the wellbeing of users, who were some of the most isolated and vulnerable in the community. For those who used the pool for a short time to recover, the pool sped up their healing and enabled them to get back to fitness more quickly.

Ms Power was proud to point out that the users and staff also came together to fundraise for the pool, with the Manager herself recently having raised £2,000 taking part in the Great North Swim, with a vibrant friends committee and with the pool often also remembered through funeral donations, all indicating how highly valued it was to people who had enjoyed its benefits.

Ms Power, whilst seeking KTC's continued support, also took the opportunity to recognise the commitment the Council had shown to the pool over the last 22 years. The Trust thanked the Council for being so steadfast in continuing its funding. The pool was a rare facility and added to the social fabric of the Town. The Trust had requested £2,500 each year for the next three years in order to underpin its longer-term funding position. Ms Power finally suggested to those who had not already visited the pool that they would be welcome at any time to see its users in action and talk to the dedicated team of staff.

Ms Power responded to questions raised by Members.

CC14/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllrs Helme, Long, Simpson and Sutton.

CC15/2024 Declarations of Interest

Cllr Thornton, Cllr Edwards and the Democratic Services Assistant declared interests in Agenda Item No.8(e) (Community Grant Applications – South Lakeland Hydrotherapy Trust Ltd), as outlined at Minute No.CC21/2024(e) below.

CC16/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

CC17/2024 Christmas Lighting 2024

Helen Watson-Moriarty reported on the arrangements for the Christmas Lights Switch On 2024. Helen was working as a freelance contractor to ensure the switch on had continuity from the previous year. In 2023, she had overseen the event as a Kendal Town employee.

Helen explained that the event was being organised in partnership with Kendal Mountain Festival (KMF), and would take a similar format to the event held in 2023, ending in the Market Place. She referred to problems faced in the previous year around the amount of disappointed people who had not been able to enter the Market Place due to numbers, and the need to ensure that this did not happen again this year. This would be addressed by ensuring that there was not as much infrastructure in the Market Place, with the Christmas area due to be sited instead on Finkle Street.

Helen referred to the rope walker act put on in 2023 by KMF, explaining that she was unsure as to whether the organisation would find a suitable act for this year. KMF was, though,

committed to siting large screens in the Market Place on which to stream its films; these had been situated at base camp in the previous year and not all had been able to see them. This year, there would be nothing at basecamp except for a stage for VIPs and the start of the parade, led by the Mayor.

Helen reported that road closures were under control and that the same traffic management company as used for the Mayor's Parade had been appointed for this event. She advised on the timings of the three road closures at Finkle Street, Highgate and the Market Place. The Market Place would house a lost child tent and there would be performances by Samba, a choir and, in addition, KMF opening films. She hoped to use the same compare as in the previous year.

Helen had met with Kendal BID regarding the proposed stalls on Finkle Street, with the birdcage having been booked for Santa and the disabled car parking spaces next to the birdcage to be used for the tea cup ride. Rag Tag were working up a proposal for their caravan with children's activities. The parade would include Drum Nation and stilt walkers. Helen further referred to the potential for a fire show, however, explained that a suitable location was proving difficult to find.

Helen referred to the need for three councillor volunteers to marshall alleyways whilst the parade passed through, for example at the Old Shambles. In addition, assistance would be required at the lost child tent. She suggested that this should be organised prior to the event taking place. Officers had also been allocated marshalling posts.

KMF had asked if they could use the projector to the Town Hall for their own purposes on the evening.

Discussion took place during which Members expressed support for KMF to use the projector to the Town Hall for the event. Discussion also took place with regard to the potential for a fire show, which Members also supported, and the possibility of this leading the parade or to be situated on the corner of Gillinggate prior to the start of the parade in order to keep people entertained.

Helen finally pointed out that whilst the budget would cover the event, it would be stretched with regard to ensuring sound improvements, which had been a problem last year. However, there would be a smaller stage in the Market Place, with more budget going towards screens and sound for streaming films in the Market Place so that more people could hear and see.

Resolved: To note the verbal update.

CC18/2024 Minutes from the Last Meeting

Resolved: To receive the minutes of meeting of the Committee held on 10 June 2024 and to authorise the Chair to sign them as a correct record.

CC19/2024 Minute Action Sheet

The Town Clerk presented a report on actions taken by officers on resolutions or recommendations made at previous meetings. He drew attention to a number of items which could now be removed from the document and undertook to send out a doodle pool with regard to a scoping meeting of the tourism development working group.

Reference was made to the current situation with regard to the Government Levelling Up funding money and the need to ensure that an appropriate plan for the birdcage and the

market was in place if necessary, as well as for the Town Council to retain its role in relation to Thriving Towns.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings of the Culture and Communities Committee.

CC20/2024 Budget Monitoring

The Town Clerk presented the Committee's spend against budget as at 9 September 2024. He referred to new processes which were due to be set up through the Council's finance software, Rialtus, which would make the "committed" columns clearer for the reader; he explained that the "committed" column should clearly reflect what figure had been approved but which had not yet been spent.

Members stressed the importance of clarity within the document.

Resolved: To note the report.

CC21/2024 Community Grant Applications

The Committee was provided with a copy of the Council's Published Grants and Funding Criteria and was advised that the total value of applications to the current meeting was £15,500. If the Committee agreed to all these grants, there would be £14,500 remaining in the Community Grants budget.

The Committee considered the following applications for community grants:

- (a) Carer Support South Lakes ("Time for Me" Project) - - £5,000 - Towards the cost of providing group activities for Young Carers in Kendal.

Resolved: To award a grant of £3,000 per year for three years (total £9,000).

- (b) Clean River Kent Campaign - £500 – To support the 2024/25 programme.

Resolved: To award a grant of £500.

- (c) Kirkbie Green Community Group Canal Path Rock Garden Project - £2,000 – To support Canal Path Rock Garden Project.

The Committee felt uncomfortable funding a 'community' project that required such a high design cost. Officers would take up the issue of the Canal Path Rock Garden with the landowner in the first instance, as this was Westmorland and Furness Council land.

Resolved: Not to award a grant, however, officers to take up the issue of the Canal Path Rock Garden with the landowner, Westmorland and Furness Council.

- (d) South Lakes Citizens' Advice - £5,000 per year for three years (total £15,000) - To contribute to the cost of employing a receptionist/meet and greet person.

Members felt that this should have a standalone budget line in future years and this would be considered at the Committee's budget meeting.

Resolved: To award a grant of £5,000 per year for three years (total £15,000) and to consider a standalone budget line for future years at the Committee's forthcoming budget meeting.

- (f) Windows on Art - £500 – to support a programme with schools at K-Village.

The Committee wished to bear in mind the need to ensure that funding was available for subsequent applications

Resolved: To award a grant of £250.

- (e) South Lakeland Hydrotherapy Trust Ltd - £2,500 - To support the overall costs of the pool which are approximately £140,000.

Note – Cllr Thornton declared an interest in this item of business by virtue of the fact that a close relative was a user of the hydrotherapy pool. The Democratic Services Assistant also declared an interest in the item by virtue of the fact that she was a user of the pool. Both left the Chamber during the discussion and voting on the item. Cllr Edwards declared an interest by virtue of the fact that her Residents' Group donated to the Trust, however, explained that she was not biased or predetermined, and remained in the Chamber and took part in the discussion and voting on the item.

Whilst the Committee was minded to make a grant of £2,500 for one year only, Members were keen to hear from the organisation next year how it got on with other funders and surrounding town and parish councils.

Resolved: To award a grant of £2,500 for one year and to ask the Trust to approach the wider community, including all other town and parish councils within the Westmorland and Furness area for grant funding, before returning to Committee in 2025 to advise on progress with Westmorland and Furness Council and the National Health Service.

CC22/2024 Festival Grant Applications

The Committee was provided with a copy of the Council's Current Grants Criteria for Festivals and was advised that the total value of applications to the current meeting was £15,500.

The total value of applications to the current meeting is £10,090.91. If the Council were to allocate funding to all the applicants, there would be a budget shortfall of £8,590.91 in this budget line.

The Town Clerk pointed out that the Committee might decline to fund applicants beyond its budget in the current year, or it might seek further funding for this budget line. The simplest way to overcome this would be to vire an unspent amount from the Community Grants budget, which was better resourced. This would reduce the overall amount available for Community Grants in the current year. If the Council wished to extend the budget from Reserves, it would have to seek the agreement of the Management Committee.

The Committee considered the following applications for festival grants:

- (a) Abbot Hall Bowling Club - £75 – To support the organisation of the Alexander Cup, a festival of bowling for Kendal local bowlers.

Resolved: To award a grant of £75.

- (b) 450th anniversary of Kendal's Charter - £3015.91 – To support the Carmina Burana concert deficit.

The Committee was of the opinion that this was a concert for the community and that it would be appropriate to vire money from the Community Grants budget in this instance.

Resolved: To award a grant of £3015.91, this figure to be vired from the Community Grants budget, i.e. from (NomCode) 4826 Cultural Initiatives to Festival Grants.

- (c) Kendal Community Firework Event - £2,000 - To support the costs of the professional fire work display.

The Committee wished to be provided with details on how the grant funding would be used and, in addition, wished to see free admission for children.

Resolved: The decision of the award of a grant of £750 be delegated to the Town Clerk, subject to receipt of further information and in consultation with Committee Members, and in addition, subject to the grant being made, the organisation also being asked to consider free entry for children.

- (d) Kendal Pride - £5,000 - To support marketing activities, documentation, entertainment budget for the Pride Village and to support the organisation's work with Cumbria Deaf Association.

Note – Cllr Edwards, at this stage in the meeting, declared an interest in this item of business by virtue of the fact that she was on the Kendal Pride Committee. She left the Chamber during the discussion and voting on the item.

It was felt that there was a need to reduce support for this festival due to pressure on the budget.

Resolved: To award a grant of £2,500.

CC23/2024 80th Anniversary of VE Day, VJ Day and FEPOW Day

It was reported that it would be 80 years since VE (Victory in Europe) Day on 8 May 2025. On 15 August 2024 it would be 80 years since VJ (Victory over Japan) Day, and FEPOW (Far East Prisoners of War) Day. 6 and 9 August 2025 would be the 80th Anniversaries of the nuclear bombing of Hiroshima and Nagasaki, respectively; the only time nuclear weapons had been used in war.

Whilst the Committee had been due to consider what actions the Council should take to mark appropriately the 80th anniversaries of the end of the Second World War, the Town Clerk pointed out that this item was also included on the agenda for the meeting of the Mayoralty and Heritage Committee due to be held on 23 September 2024. It was, therefore, suggested that a joint working group of Members from both Committees should be established to discuss the matter.

Resolved: To establish a joint working group of Members from both Committees to discuss the matter of the 80th Anniversary of VE Day, VJ Day and FEPOW Day.

CC24/2024 Town Charter 450th Anniversary

It was reported that the Town's corporation had been established by Royal Charter in 1545 (November/ December, depending on which calendar as followed). This was the forerunner of the Town Council, establishing the role of Alderman, who would later become Mayor, Councillors, and the Council as a sovereign corporate body.

Again, whilst the Committee had been due to consider what actions the Council should take to celebrate the 450th anniversary of the Elizabethan Charter, the Town Clerk explained that this also formed an item on the Mayoralty and Heritage Committee agenda for the meeting due to be held on 23 September 2024, and it was, therefore, suggested that a joint working group of Members from both committees should be established to discuss this matter.

Resolved: To establish a joint working group of Members from both Committees to discuss the matter of the Town Charter 450th Anniversary.

CC25/2024 Community Resilience

The Town Clerk advised that he had nothing further to report on this subject as he had been unable as yet to finalise the Council's Safeguarding Procedures. He intended to work on this within the next few weeks.

Attention was drawn to the fact that Westmorland and Furness Council's Resilience team was now working within South Lakeland House.

Resolved: To note the verbal update.

CC26/2024 Newsletter and Publicity

The Development and Delivery Manager (Deputy Clerk) informed the Committee that the forthcoming Newsletter would make reference to the Christmas Light Switch On event, as well as Kendal Mountain Festival, as well details relating to any additional upcoming events within the Town between now and Christmas. Depending on the date of issue of the publication, Remembrance Day would also be referred to but, if not, then it would be publicised through alternative communications.

Resolved: To note the verbal update.

The meeting closed at 9.05 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Environment Committee held on Monday, 15 July 2024, at 7.30 p.m. in the Georgian Room at the Town Hall, Highgate, Kendal.

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Apologies
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr M Helme	Apologies	Cllr E Hennessy (Chair)	Apologies
Cllr S Long	Present	Cllr C Russell	Present
Cllr K Simpson	Apologies		

In attendance: Town Clerk (Chris Bagshaw) and Anne-Marie Sanderson (Projects Officer)

Cllr Archibald assumed the Chair.

E12/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllrs S Blunden, M Helme, E Hennessy and K Simpson.

E13/2024 Declarations of Interest

Cllrs Archibald and Russell brought the Committee's attention to their existing interests in Natural Kendal.

E14/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

E15/2024 Minutes of the Previous Meeting

Resolved: To receive the minutes of the meeting of the Committee held on 13 May 2024 and to authorise the Chair to sign them as a true record.

E16/2024 Project Update Report

The Committee was presented with a report including an update of ongoing projects.

The water fountain was still an issue for the Levelling Up Funded renovations to the Market Hall. The issue would be reinforced with W&FC project officers.

The Dark Skies initiative from Friends of the Lake District was ongoing, beyond the terms of the Council's funded project. It was suggested that the Council should continue to show support for this. The Chair suggested that they be encouraged to input into the Local Nature Recovery Strategy being developed by Westmorland and Furness Council.

The Projects Officer reported that she intended to complete the wetland planting project at Canal Head, now that the planting had taken hold and no longer needed project management. The site would now be an ongoing maintenance matter.

It was noted that the Council's relationship with Natural Kendal was being considered by Management Committee later in the week.

The Projects Manager reported that the Vicarage Drive to Dean Gibson path was now complete, and press releases had been sent out. The Chair requested that the next phase of paths be outlined for the next meeting.

It was noted that plans to improve the railings on Windermere Road were subject to proposals from W&FC to improve the highway here, for cyclists and pedestrians.

Cllr Russell reported that he was involved in an initiative to develop a voice akin to Fellside Forum to represent the 'Ghyllside'. There would be a meeting in Abbot Hall Social Centre on 24 July. It was hoped that this group would take an active interest in the management of the Ghyll of the Blind Beck, including Bowling Fell. The Chair noted that the Projects Officer was well advanced with Phase One of the Bowling Fell improvements, and looked forward to proposals for a Phase Two. There was some discussion about the capacity of Natural Kendal to be involved in the practical management of open spaces.

The Chair asked why a project in Nobles Rest was showing red on the report. The Projects Officer responded that the project had stalled on a number of issues and was not making progress. She then reported that a decision on the future of the Mintsfeet depot was expected at the end of the summer, and showed the Committee some artwork for a mural which would be painted in the archway by the Eddington.

Resolved: To note the report and follow up the actions relating to paths, Bowling Fell and the water fountain.

E17/2024 Environment Budget 2024/25

The Town Clerk presented a report on the Environment Budget 2024/25. He drew the Committee's attention to the revised headings which were in line with their requests from previous meetings. It was noted that the Biodiversity Grants budget had not yet been touched. It was suggested that Natural Kendal could apply for a grant, subject to them being able to fulfil the criteria.

A query about very local signage for ward members resulted in a brief discussion about the possibility of all members assessing whether their wards could benefit from such signs as Children Playing or Hedgehogs Crossing (for example). If there was demand from members for this, a budget could be identified, either from existing reserves, or from a future revenue funded budget line.

Resolved: To note the report.

Resolved: Officers to poll members on the level of demand for very local signage and to bring a report on the practicalities to a future meeting.

E18/2024 Seating

(a) The Committee considered the maintenance of two seats from the Infrastructure Maintenance budget.

Resolved: To accept the proposals to renovate the seats.

(b) The Committee considered the adoption of a Draft Seating Policy. It was suggested the Town Crest be added to seating where possible.

Resolved: To adopt the policy, with the amendment that the Town Crest be affixed to renovated or new seating where possible.

E19/2024 Items for Press Coverage and the Newsletter

Consideration was given to which items from the meeting should be the subject of items for inclusion in the Newsletter or for press coverage this week.

Resolved: To publicise the following:

- a) The conclusion of the Vicarage Drive path project
- b) The availability of the Biodiversity Grant
- c) The completion of the Rosemary Hill railings renovation.
- d) To liaise with W&FC over publicising confidence in green waste collection as a part of the ongoing publicity on Climate Change, generally.

The meeting closed at 8.40 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Environment Committee held on Monday, 9 September 2024, at 7.00 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr G Archibald (Vice-Chair)	Present (part)	Cllr S Blunden	Apologies
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr M Helme	Apologies	Cllr E Hennessy (Chair)	Present
Cllr S Long	Present (part)	Cllr C Russell	Present
Cllr K Simpson	Present		

In attendance: Town Clerk (Chris Bagshaw), Inge Booth (Democratic Services Assistant), Anne-Marie Sanderson (Projects Officer) and Natalia Williams (Development and Delivery Manager (Deputy Clerk)).

Also present: One member of the public.

E20/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllrs S Blunden and M Helme.

E21/2024 Declarations of Interest

Cllr Russell declared an interest in Agenda Item No.7 (Natural Kendal), Minute No.E26/2024 below, by virtue of the fact that he was Chair of Natural Kendal.

E22/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

E23/2024 Minutes of the Previous Meeting

Resolved: To receive the minutes of the meeting of the Committee held on 15 July 2024 and to authorise the Chair to sign them as a true record.

E24/2024 Project Update Report

The Projects Officer introduced the report which provided an update on ongoing projects. She was pleased to inform Members that the Waste Into Wellbeing had now re-opened the Kendal People's Café in its new home at the **Eddington**, which was now open and being run alongside a community larder. In response to a query, she undertook to discuss with Waste into Wellbeing the matter of an appropriate opening event.

Resolved: To discuss with Waste into Wellbeing the matter of an appropriate opening event for the Eddington Café.

The Town Clerk took the opportunity to introduce Natalia Williams, the Council's new Development and Delivery Manager (Deputy Clerk) whose role moving forward would be to

take time to scrutinise and fine tune the projects contained within the report. A report would be brought to the next meeting of the Committee. Members expressed support for the need for work in relation to projects. This, they felt, was an excellent document and provided an opportunity for the Council to advertise everything that the Council did; to this end the need for publication of the Council's successes was stressed.

With regard to a query relating to the **pump track** and the proposed community consultation, the Projects Officer, the Projects Officer was unable to provide any further specific information, however, undertook to seek a further update from Westmorland and Furness Council.

Resolved: To approach Westmorland and Furness Council for an update in relation to the pump track and community consultation.

Regarding **Dark Skies**, the Projects Officer explained that there had been a delay on work on the lights due to the contactor having to wait for bespoke parts from overseas for the lampposts which were corroded. Officers further undertook to provide details regarding the location of the five lights. It was further pointed out that the Cumbria Dark Skies Project Officer was keen to move into the commercial sector moving forward and that there was a need for collaboration in this matter. It was suggested that he be invited to attend a future meeting of the Environment Committee to talk about these aspirations and the potential for publicity through Kendal Town Council.

Resolved: To move the Dark Skies project on and provide an update regarding the location of the five lights.

Resolved: To invite the Cumbria Dark Skies Project Officer to a future meeting of the Committee to talk about his aspirations to move into the commercial sector and the potential for publicity through Kendal Town Council.

It was raised that the new school term had started and that there was thereby room for engagement with regard to the **Cumbria Bee Plan** and siting of the bee boxes made by Age UK's Men in Sheds. It was stressed that alternative sites would need to be found if schools were unable to site the boxes and Members were asked to contact officers if they had any suggestions for suitable locations.

Resolved: To move the Cumbria Bee Plan siting of bee boxes project forward, with Members to contact officers regarding suitable locations.

Discussion took place around **20mph** and the forthcoming public consultation with regard to roll out in Oxenholme. The need to publicise this and also for the Council to offer comments of support was stressed. In response to a query as to when the scheme would be rolled out throughout Kendal, Members were advised that Oxenholme was a trial and that 20mph would eventually be rolled out throughout Kendal.

Resolved: To publicise and offer comments of support regarding the forthcoming public consultation on roll out in Oxenholme of 20mph.

Reference was made to **Riverside Connectivity** which tied into Agenda Item No.9 (Riverside Connectivity (North)), Minute No.E28/2024 below refers. It was pointed out that a contribution of £5,000 had been approved by the Management Committee towards a feasibility study and more information was sought by Members in this regard. The Committee was advised that Westmorland and Furness Council was leading on this project and it was indicated that progress in relation to all three sections was being made by that

Council in this regard. The Town Clerk undertook to approach Westmorland and Furness Council for further information.

Resolved: To approach Westmorland and Furness Council to seek further information with regard to Riverside Connectivity.

Talk turned to the aspirations of the **Citizens' Jury** and the need to examine progress in relation to its recommendations, with the Town Council having committed to being carbon neutral by 2030.

Resolved: A report on progress being made in relation to the recommendations made by the Citizens' Jury to be brought to a future meeting of the Committee.

Resolved: To note the report.

E25/2024 Environment Budget 2024/25

The Town Clerk presented a report on the Environment Budget 2024/25 at 26 August 2024. He explained that the budget timetable for 2025/26 would be put together during the following week and that, at its next meeting, the Committee would examine its priorities in terms of its submission for that budget. To this end, the Chair asked Members to send any proposals to either himself or officers prior to that meeting. The importance of formality in respect of the forthcoming budget setting was stressed and the need for all Members' thoughts to be sought raised and, in addition, the need for the Plan for Kendal to be examined alongside the budget.

Resolved: The Chair to advise all members of the need to submit any proposals for the 2025/26 budget, for discussion alongside the Plan for Kendal prior to the next meeting of the Environment Committee.

Reference was made to the issue of drainage issues at Collinfield, with Westmorland and Furness Council having been asked some months ago to address this problem. It was queried whether Community Infrastructure Levy funding could be used in this regard. It was suggested that engagement should take place with the relevant Westmorland and Furness Council Members. The Projects Officer also undertook to continue to try to progress the matter with Westmorland and Furness Council officers.

Resolved: Further engagement to take place with Westmorland and Furness Council Members and officers in respect of the drainage issues at Collinfield.

The Committee discussed bin charges and the Town Clerk explained the reasons for increases in costs due to additional bins and also being invoiced for bins not paid for in the previous year. He pointed out that there was a lack of strategic equity in this regard and was pleased to report though that colleagues at Westmorland and Furness Council were currently looking into bin provision and charging. He further pointed out that the Committee would soon be asked to look at innovative bin technology solutions for the Town Centre. In response to a query, it was suggested that Members with issues in relation to bins within their wards should contact officers and send in photographs of the relevant bins. Specific reference was made to a recent request for funding made to the Council by Kirkbie Green Community Group, which had been due to be included on the agenda for this meeting. This raised the need for the Council to make improvements to green spaces and the need to budget for this kind of provision.

Attention was drawn to the £5,000 set aside for a drinking water fountain within the Town Centre and raised was the issue of the ornamental water fountain on Aynam Road which

was to be affected by the work on the Flood Relief Scheme. The cost of moving this fountain would be around £11,000 and it was questioned whether this could be paid for from Community Infrastructure Levy funding or whether Highways England could be asked for support. The need for a swift decision on this matter was stressed in view of the potential for work to commence at this location at any time. The Town Clerk explained that he had been reluctant to move forward any further on this matter until the landowners (Westmorland and Furness Council) and the Environment Agency had discussed redeployment of the fountain. He felt strongly that this was an issue for the Environment Agency and the landowner to resolve. Members felt uncomfortable, however, with the Environment Agency's potential preferred solution to wall in the structure, and it was questioned whether the Town Council might have any available funding in the next year's budget. The potential to vire the funding which had been set aside for the Town Centre drinking water fountain, which was not currently progressing, was raised, although it was pointed out that this would be a very contentious move, with the Aynam Road fountain not being potable water. Also raised, however, was the potential for Westmorland and Furness to use their own Community Infrastructure Levy funding. It was suggested, therefore, that a report be brought to the next meeting of the Committee on appropriate proposals.

Resolved: A report on proposals for the re-siting of the Aynam Road water fountain be brought to the next meeting of the Committee.

Resolved: To note the report.

E26/2024 Natural Kendal

Note - Cllr Russell declared an interest in this item of business by virtue of the fact that he was Chair of Natural Kendal. He remained in the Chamber and took part in the discussion and voting on the item.

It was reported that, at July's Management Committee Meeting, it had been resolved that a standing item on Natural Kendal be included in future agendas of the Environment Committee.

Cllr Russell, who was Chair of Natural Kendal, presented a report that summarised actions arising from a meeting convened by Natural Kendal (NK) on 19 August 2024 to discuss grounds maintenance at Scotch Burial Ground, Castle Howe and Bowling Fell. In attendance had been Kendal Town Cllrs Russell (also Chair of NK) and Hendry, representatives from the Civic Society, Fellside Forum, local residents and Kendal Town Council's Projects Officer.

Actions arising from the meeting had been as follows:

- To contact Westmorland and Furness Council officers to request tree maintenance at Scotch Burial Ground.
- To liaise with Kendal Conservation Volunteers to discuss future maintenance plans for Scotch Burial Ground, Castle Howe and Bowling Fell, and with Westmorland and Furness Council officers and Historic England to secure appropriate permissions.
- To explore funding options for a Civic Society plaque for Scotch Burial Ground.
- To take a 360° photo of Scotch Burial Ground for online use (Civic Society), following grounds maintenance.
- To discuss future maintenance of trees on the motte with Westmorland and Furness Council officers, raising the possibility of the motte to be managed as a coppice.
- To undertake a baseline ecological survey (KCV) and feed results back to the group, to inform a nature interpretation panel.

- To contact Cumbria Wildlife Trust to see if they have capacity for involvement.
- To follow up with owner at building site on Garth Heads to request removal of Heras fencing and rebuilding of the stone wall (Civic Society).

It was highlighted within the report that any actions to be carried out by the Town Council, unless already agreed as part of works already in progress, must have the support of the Environment Committee.

Cllr Russell, in presenting the report, drew attention to the general consensus of opinion to call the area “The Monument,” explaining that to refer to all the names on one sign was not possible. He pointed out, however, that local people needed also to be consulted on this matter. He drew attention to mention within the report of the need to coppice the motte, which, he pointed out, was the opinion of a group of local people. Cllr Russell further referred to the need for three signs relating to the history of the site; biodiversity; and a viewpoint sign to identify what could be seen towards Kendal Castle, for which a budget of £7,000 had already been set aside. Erection of a viewpoint sign would necessitate felling of trees.

A lengthy discussion ensued during which it was queried as to whether any Tree Preservation Orders existed within the area and if there was any commitment to replace the trees which would be felled. The need for mitigations to be put in place was stressed and Cllr Russell indicated a willingness to take this on board.

Resolved: Natural Kendal to approach the Tree Officer at Westmorland and Furness Council with regard to the status of trees, work on trees and their maintenance at Bowling Fell.

The Committee turned to the list of actions arising from the meeting held on 19 August and the fact that this was a collaborative document. Attention was drawn to the fact that the actions which were proposed for Kendal Town Council to deal with required support of the Environment Committee. It was pointed out, however, that this was a Kendal Town Council project and that Natural Kendal had merely given their views; it was for the Town Council to decide how much of the project to take forward. It was also noted, however, that some aspects were for the Town Council to deal with and others were for Natural Kendal to work on independent of the Town Council. The Projects Officer provided clarification with regard to the ongoing project, pointing out that the handrails were currently under construction and formed the largest part of the budget. Signage had not yet progressed pending a decision on naming, with more consultation work required on this aspect.

The Town Clerk added that the handrails formed Phase 1 of the project; Phase 2 would be what the Town Council made of it. He took the opportunity, however, to inform the Committee that he felt uneasy about the proposal to take down trees. He stressed the need to look at the wider management plan and the need to select priorities, particularly around the Scotch Burial Ground.

Members supported the need to get down to choosing priorities for Phase 2 of improvements to this iconic area and suggested the need for appropriate proposals at the Committee’s forthcoming budget meeting, by which time conversations would have been held with officers at Westmorland and Furness Council.

Resolved: To liaise with all relevant parties, including ward councillors, with regard to Phase 2 of the Bowling Fell project and associated costs, and to bring a report to the next meeting of the Committee, together with an appropriate budget proposal.

Cllr Russell further referred to the three paths within the site and the current impasse in relation to a building site on Garth Heads and the need to identify the owner of that land. In addition, he raised the need for a joint report by the Town Council and Natural Kendal with regard to Phase 2. It was pointed out again, however, that this would need to be a Town Council report, with input from Natural Kendal.

E27/2024 Land at Vicarage Drive

It was reported that land at Vicarage Drive had been acquired by Kendal Town Council in 2023 from the property developer, Fleetwood. The approximate extent of this land was shown within the report. One of the Town Council's aims in acquiring land here had been to ensure that land ownership was not a barrier in improving the footpath between Echo Barn Hill and Vicarage Drive; discussion was underway with Westmorland and Furness Council officers in this regard.

As a Town Council asset, the responsibility for maintaining this land was with the Town Council. This land did not form part of Westmorland and Furness Council's grounds maintenance regime.

A proposal had been presented to the Environment and Highways Committee in September 2023 by Dan Hinton of Natural Kendal, which had been positively received by the Committee. However, the Lottery funding sought to support this project had not been granted, and the land remained largely untended.

A tree survey had been carried out to assess the condition and safety of the trees here; of four ash trees at this site, it was recommended that tree work be carried out on one of them.

The Committee was asked to discuss how this land should be managed to benefit both people and biodiversity, with some possibilities being:

- To work in partnership with Natural Kendal, using Town Council funds (if proposed to and agreed by the relevant Committee).
- To work with Kendal In Bloom and encourage the formation of a local residents' group or "Friends of" group.
- To engage with local schools to gauge interest in setting up a long term project.
- To hire a grounds contractor to manage the land.
- A combination of the above.

Officers were recommending that the suggested tree work detailed above be carried out, using funds remaining from the initial CIL allocation agreed by the Management Committee in September 2023 at an estimated cost of £500.

The Chair informed the Committee that, as a local resident, he had drafted a leaflet for local residents asking if they may be interested in forming a "friends group" and discuss what could be done with this piece of land in terms of biodiversity and education. He intended to distribute the leaflet to residents, but this was not to preclude any other organisations from becoming involved. Stressed was the importance in recognising that this piece of land was a Town Council asset and the need for it to be treated as such in terms of the provision of an appropriate maintenance budget and not simply to rely on community volunteers. Also raised was the need to involve Natural Kendal.

Resolved: To carry out the suggested tree work using funds remaining from the initial CIL allocation agreed by the Management Committee in September 2023 at an estimated cost of £500.

Resolved: To set an appropriate maintenance budget for this piece of land which is a Town Council asset.

Resolved: To seek interest from local residents to form a “friends group” to discuss what can be done with this piece of land in terms of biodiversity and education.

Resolved: Following formation of a “friends group”, to work on the project in partnership with Natural Kendal and other interested groups.

E28/2024 Riverside Connectivity (North)

The report detailed actions taken by Kendal Town Council to manage the riverside land at Mintsfeet since its acquisition in 2022.

The previous tenant of the land who had allowed horses to graze it had been evicted. A tree survey had been carried out and work on five Ash trees recommended. A Japanese Knotweed survey had been carried out. Where Japanese Knotweed was present, it had been treated on 2 August by a specialist contractor, using a glyphosate-based herbicide. This was in accordance with the Town Council’s pesticides policy, under which Japanese Knotweed was considered an exception.

A specification for extending the footpath from Beezon Fields to Dockray Hall Bridge had been developed. This was now being progressed by Westmorland and Furness Council’s Countryside Access Team. A contribution of £5,000 had been approved by the Management Committee towards engaging consultants to solve the problem of skirting the buttress of the railway bridge. Westmorland and Furness Council was also leading on this aspect.

Officers were recommending that the tree work be carried out as recommended by the tree survey using funds remaining from the initial CIL allocation agreed by the Management Committee in September 2023 at an estimated cost of £1,000. It was further being recommended to continue dialogue with Westmorland and Furness Council to progress the work to improve the path.

The Town Clerk pointed out that this item had been covered earlier in the meeting (Minute No.E24/2024 above refers). Attention was drawn to the fact that Westmorland and Furness Council officers had already agreed to progress these three segments of the path. The Town Clerk undertook to follow up on the matter.

Resolved: To carry out the tree work as recommended by the tree survey using funds remaining from the initial CIL allocation agreed by the Management Committee in September 2023 at an estimated cost of £1,000.

Resolved: To continue dialogue with Westmorland and Furness Council regarding progressing the work to improve the path.

E29/2024 Footpath Progress Report – Next Prioritised Paths

The Projects Officer reported that an audit of Kendal’s footpaths had been undertaken in the summer of 2022. The three prioritised paths arising from this audit had been:

Path	Progress status
St Thomas' school access	Completed by SLDC in 2023 (funded by SLDC)
Collinfield Lane to Vicarage Drive (PROW 536079)	Completed in partnership with W&FC May 2024 (funded by KTC)
Vicarage Drive to Echo Barn Hill ("the Adventure" footpath)	In discussion with W&FC (awaiting permit to be issued by W&F's assets team).

Additional paths currently in progress were:

Path	Progress status
Vicar's Garth to Vicarage Drive	Partnership working with W&FC is underway. Difficulties in ascertaining the ownership of unregistered land bordering the path is delaying progress. This is required so that drainage work to the path can be completed with necessary permission.
Riverside Connectivity South (FP 536065)	£25k contribution received from United Utilities. Partnership working underway with W&FC.

The next priority path (determined via an internal review of the prioritisation criteria) was:

Path	Suggested approach
Michaelson Road to Stainbank Green	Flooding issues to be addressed as part of wider improvements at Vicarage Park Public Fields / Collinfield open space. Site visit with W&FC officers requested, awaiting response.

Also currently in development was the project Riverside Connectivity (North). Details of this had been included in a separate report on the agenda (Minute No.E28/2024 above refers).

The Committee was asked to confirm support for continued work to footpaths according to the priorities outlined.

Members supported the excellent work being carried out in relation to Kendal's footpaths, however, pointed out that many more paths had been included within the original audit. Whilst they acknowledged that Michaelson Road to Stainbank Green was the next path to be prioritised, they were keen for more ambition in this regard, suggesting that four to five additional paths should be brought to the next meeting for prioritisation. In addition, it was suggested that the entire list should be re-examined to see if there may be any quick wins. Attention was also drawn to the fact that Westmorland and Furness Council was also looking to increase its budget with regard to footpath improvements and for the potential to seek funding from that Authority.

Resolved: To confirm support for continued work to footpaths according to the priorities outlined, however, for officers to come back to the next meeting of the Committee with an additional four to five footpaths for prioritisation and any potential quick wins from the entire list.

E30/2024 Parkside Road Crossing Improvements

It was reported that local residents had asked councillors for improvements to the well-used crossing at Parkside Road, where the canal path crossed the road. Attention had been drawn to the insufficient size of the central refuge, which was rarely used due to its small

size, and to the problems of visibility posed by parked vehicles on Parkside Road, which caused many pedestrians to dash across to clear the approaching traffic. A zebra crossing had been suggested as a solution to increase safety for pedestrians. This crossing was already being considered as part of Westmorland and Furness Council's development of the LCWIP.

The Committee was being recommended to write to Westmorland and Furness Council in support of increasing the priority of implementing safety improvements at this crossing.

Members supported the need to make specific representation regarding the need for a zebra crossing at this location, particularly with this being an important crossing in terms of the wider connectivity of the canal path. Attention was also drawn to additional problems at this crossing due to parked cars lower down the road. However, the need for a wider audit of all crossings within Kendal to be examined was also raised.

Resolved: The Chair to draft a letter for officers to send to Westmorland and Furness Council in support of residents' requests for increasing the priority of implementing safety improvements at this crossing through the installation of a zebra crossing.

E31/2024 Biodiversity Grant Applications

Consideration was given to the following applications for biodiversity grant funding:

- (a) Kirkbie Green Community Group - £500 – Towards ongoing work/maintenance of Biodiversity Project over the next 12 months – this project had an excellent start but will require tending and nurturing in future years as plants/shrubs become established.

Members commended the work being carried out in this area.

Resolved: To award a grant of £500.

- (b) Kirkbie Green Community Group - £500 – Towards plans to encourage swallows, swifts and house martins to establish colonies in the area.

In response to a query, Ros Taylor, present as a member of the public, confirmed that Kendal Swifts Group had been approached for advice on the matter. Members expressed support for attracting these birds and encouragement of biodiversity and were keen to hear back from Kirbie Green Community Group on the outcome of this project.

Resolved: To award a grant of £500 and to ask Kirkbie Green Community Group to provide feedback on the outcome of the project in a year's time.

E32/2024 Items for Press Coverage and the Newsletter

Consideration was given to which items from the meeting should be the subject of items for inclusion in the Newsletter or for press coverage this week.

Resolved: To publicise the following:

- (a) the two biodiversity grants awarded to Kirbie Green Community Group;
- (b) improvements to Bowling Fell; and

(c) land management at Vicarage Drive and the opportunity for residents to get involved.

The meeting closed at 8.50 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Kendal in Bloom Committee held on Tuesday, 23 July 2024, at 6.00pm in the Council Chamber at the Town Hall, Highgate, Kendal.

Kendal Town Council Members

Cllr A Blackman (Chair)	Present	Cllr D Brown	Present
Cllr A Finch	Present	Cllr E Hennessy	Present
Cllr L Hendry	Present	Cllr R Sutton (Vice-Chair)	Apologies

Co-optees

J Cottam	Absent	C Stuart-Smith (Horticare)	Absent
A Yates (Kendal Civic Society)	Present		

In attendance: Inge Booth (Democratic Services Assistant), Janine Holt (Council Services Officer) and Pierre Labat (Townscape Officer).

B1/2024 Chairman's Announcements

The Chair welcomed two new Members, Cllrs Finch and Hennessy, to the Committee and introduced them to Toni Yates, Co-optee. For the benefit of the new Members, he explained that now was usually the busiest time of the year for the Committee, with both Cumbria in Bloom and Kendal in Bloom looming. He out though that this year was different for various reasons, including the current flood relief scheme works, which was affecting the overall aesthetics of the Town. This had resulted in a decision to cease the Kendal in Bloom initiative for 2024 and to withdraw the application for Cumbria in Bloom.

B2/2024 Apologies

Resolved: To receive and accept an apology for absence from Cllr Sutton.

B3/2024 Declarations of Interest

No declarations of interest were raised under this item.

B4/2023 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

B5/2023 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Kendal in Bloom Committee held on 19 March 2024 and to authorise the Chair to sign them as a true record.

B6/2023 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

Ref. No.4 –Police Yard Installation – To explore the installation of a metal display arch ensuring costings are included. In response to a query, it was reported that this had not gone ahead due to cost and planning implications.

Ref. No.5 –Civic Planting Maintenance – The Town Clerk to liaise with the Environment Agency on the planting at Beezon Fields. In response to a query, it was reported that there had been a delay on this project and that the plants had been purchased but were beginning to die. It was further reported that the sculpture which had due to be erected at Beezon Fields had been deemed unsuitable due to health and safety reasons. Discussion turned to the need to find alternative locations as soon as possible for siting of those plants which continued to thrive. Suggestions included the bed at the corner of Dowker Lane by the entrance to Abbot Hall. This did not belong to the Town Council, however, required a thorough overhall, and could benefit from advertising on Facebook for volunteers for a gardening group; funding would be available. Other locations suggested were Gillinggate Park and Bowling Fell; Cllr Hendry was due to attend a meeting at which Bowling Fell would be discussed and would raise the potential at that meeting.

Resolved: Cllr Hendry to report back by email to Committee Members regarding the potential to plant the remaining plants originally purchased for Beezon Fields at Bowling Fell, with the second option to be for the plants to be planted at Dowker Lane.

Toni Yates referred to other plants at Kendal Conservation Society which were waiting to be used. Attention was further drawn to a corner at Blackhall Road which required attention.

Resolved: Toni Yates to come back to Committee with recommendations for the Blackhall Road corner.

The Council Services Officer reminded the Committee that Lakeland Gardens were currently carrying out a survey on all planting areas within Kendal, the results of which were due to be reported at the next meeting.

Ref. No.9 –Kendal in Bloom – To post a call out for volunteers for a Bloom Gardening Group on Facebook. The Council Services Officer reported that this had not yet been actioned.

Resolved: To note the report.

B7/2024 Review of Spend against Budget 2024/25

The Council Services Officer presented a review of spend against budget 2024/25 as at 7 July 2024. She explained that the £15,716 remaining for Floral Displays was sufficient. She pointed out, however, that the Council was currently out of contract, and that the current supplier would now need to order £5,000 to £6,000 for winter plants. She further anticipated additional expenditure in next year's budget. The amount of funding required would be informed by the findings of the survey being carried out by Lakeland Gardens; this survey would form the basis of the civic planting strategy. With regard to the Projects and Grants Budget, the Council Services Officer undertook to get back to Members with details around the committed expenditure of £3,131.

Resolved: To provide Members with details relating to the committed expenditure of £3,131 in the Projects and Grants Budget.

Resolved: To note the report.

B8/2024 Bloom 2024 Update Report

It was reported that, following on from concerns raised by the Council Services Officer, a meeting had been held on 28 May 2023. Present at that meeting had been Councillor Blackman, Chair of Kendal in Bloom, Councillor Liz Hendry and the Council Services Officer. After a thorough discussion about the 2024 Bloom initiative, the decision was reached to cease the Kendal in Bloom initiative for 2024 and to withdraw the application for Cumbria in Bloom. Several factors had influenced this decision, namely:

- The ongoing installation of flood defences in Kendal. Resulting in traffic congestion and the building work affects the overall aesthetics of Kendal
- A key wildlife/biodiversity area which it was hoped could form a large part of the Cumbria in Bloom judging tour is behind schedule by approx. 18 months and would not be ready to be viewed by the Cumbria in Bloom judges
- Civic planting has been planted late due to the weather in spring. Thus, resulting in underwhelming displays in early July
- The contract for civic planting is currently being reviewed. This has resulted in Officers having no input into the planting scheme or design preferences of the civic planting
- Renovations to the Birdcage resulting in the removal of the 12 floral displays from a key area and unsure of the installation date
- The local Kendal in Bloom initiative struggled to attract entries this year
- Shortage of staff within the office resulting in a change in priority areas for the Council Services Officer

Kendal would still host the Cumbria in Bloom awards ceremony.

The Chair, in presenting the report, expressed disappointment and elaborated on some of the reasons outlined above. He further pointed out that it was likely that the flood works would not be completed before 2028. He suggested, therefore, that this was an opportunity to take a step back and to give some thought as to how to reimagine Kendal and Cumbria in Bloom. He suggested that a review should take place before Christmas in order to establish the appetite for people in Kendal, schools and organisations to become involved. The need for the fact that the planting strategy was in the early stages of development to be considered in future plans was stressed. The initial report on this was expected in September 2025.

A lengthy discussion ensued during which a number of suggestions were raised, as follows:

- The potential to carry out work around the SUDS drainage system at Meadow Rigg, Brigsteer Road and Strawberry Fields developments, along the same lines as at Hallgarth where wildflowers, trees and bulbs had been planted with the involvement of residents and schools.
- A flower festival at the Edington Centre.
- A flower bed to celebrate the Rinteln twinning initiative.
- The need to consider the distance between planting areas in order for a more simple judging trail as well as for easier watering and long-term maintenance.
- Developing a community-led approach, making more use of Facebook, creating community groups, inspiring, encouraging and empowering individuals to take ownership of specific areas.
- Tapping into allotment-holders' skills to take on board areas surrounding them.
- Offering support through the provision of bulbs, plants, equipment and storage.
- Litter picking.

- Bearing in mind the fact that not all people use Facebook, to also produce leaflets promoting community involvement.
- To look at the survey carried out earlier by the Environment Committee which identified local groups involved in various projects, as well as asking Town Council Members to identify groups within their wards.
- To identify community champions.
- Instead of the annual Kendal in Bloom celebratory event, to hold an open meeting and to invite friends of Fletcher Park to talk about the successful work carried out there.
- To bear in mind the availability of funding through the Westmorland and Furness Council Locality Board.

The general consensus of opinion was that there was a need to try to inspire local communities to adopt the Bloom Initiative and to give them a sense of ownership to take their community in their desired direction, with help from the Town Council.

Some discussion took place on the information pack which had been sent out with regard to both Cumbria in Bloom and Kendal in Bloom and to the fact that this may have caused confusion. Whilst Cumbria in Bloom had garnered more entries than ever before, Kendal in Bloom had attracted only eleven people.

Resolved: To hold a Working Party meeting at 10.00 a.m. on 20 August 2024 in the Mayor's Parlour, with all Members of the Committee welcome to be involved.

Resolved: To launch a Kendal in Bloom Facebook page in September, followed by a positive press release.

Resolved: To look into holding an open event in Autumn, with a provisional date of 6 November 2024 at the Castle Green Hotel.

The meeting closed at 7.07 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Management Committee held on Wednesday, 17 July 2024, at 6.10 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Apologies	Cllr E Hennessy	Apologies
Cllr S Coleman (Chair)	Present	Cllr H Ladhams	Present
Cllr J Cornthwaite	Present	Cllr S Long	Present
Cllr J Dunlop (Vice-Chair)	Present	Cllr D Rathbone	Apologies
Cllr A Finch	Absent	Cllr C Russell	Present

Also present: One Member of the public (Graham Harrison).

Officers in attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

Public Participation

Graham Harrison referred back to the closure by South Lakeland District Council of New Road Car Park in 2017 and to discussions at the time between the Town Council and the District Council with regard to improvements to the car park's visual appearance. Whilst many people had objected to the proposals at the time, many had commented warmly on the improvements after they had been made. Mr Harrison now referred to the Environment Agency's current planning application with regard to the construction of a flood defence wall on New Road. He asked the Management Committee to support the Kendal Town Council Flood Relief Working Group in its endeavours to examine alternative options together with professional organisations.

M15/2024 Apologies

Resolved: To address the fact that Cllr R Sutton's position of Vice-Chair was not shown within the agenda for the forthcoming meeting of the Kendal in Bloom Committee.

Resolved: To remind Committee Chairs, where they are unable to attend meetings of the Management Committee, to ask their Vice-Chairs to attend as their Substitutes.

Resolved: To receive and accept apologies for absence from Cllrs Blackman, Hennessy and Rathbone, and from Cllr Archibald, as Vice-Chair of the Allotments Committee.

M16/2024 Declarations of Interest

Cllr Russell declared an interest in Agenda Item No.8 (Natural Kendal), Minute No.M22/2024 below, as Chair of Natural Kendal. He would address the Committee and then leave the Council Chamber during consideration and voting on the item.

M17/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

Resolved: Prior to consideration, to vote on moving into Part Two for consideration of Agenda Items Nos.9 (Property and Office Accommodation) and 10 (Employment and Staffing Matters).

M18/2024 Minutes of the Previous Meeting

Resolved: To receive the minutes of the previous meeting of the Management Committee held on 20 May 2024 and to authorise the Chairman to sign them as a true record.

M19/2024 Minute Action Sheet

Members considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The Town Clerk drew attention to a couple of items which had not yet been actioned as a result of a lack in staffing resources. In response to a query, he pointed out that there would be an opportunity to discuss what the Council was doing with regard to the Environment Agency's current planning application in relation to New Road during discussion on the Council Activity Report (Minute M20/2024 below). Raised was the importance of the Town Council Newsletter and item ref.50 regarding the need to source a new delivery company for distribution thereof. The Newsletter, it was pointed out, was one of the main means of the Town Council's communications with the public, and the need to take this matter seriously was stressed.

Resolved: Action to be taken with regard to the production and delivery of the Town Council's Newsletter, as a matter of urgency.

Resolved: To note the report.

M20/2024 Council Activity Report

The Town Clerk presented a report on progress made across the various actions the Council was involved in. He provided details in relation to a number of areas. He explained the reasons as to why the Kendal in Bloom Committee had decided not to enter Cumbria in Bloom this year, adding that the competition would be entered in the following year with a full new narrative. Pollinator planting continued, demonstrating an example of excellent partnership working between Kendal Town Council, Westmorland and Furness Council and Cumbria Wildlife.

The Town Clerk referred to an issue with the Flood Relief Scheme, a planning application around which the Planning Committee was currently examining with a view to commenting to Westmorland and Furness Council. This planning application was with regard to new proposals for a higher flood wall alongside New Road in order to avoid in-river working at a large cost. Clarification around the planning process was provided; the only options available were either to attempt to get the Environment Agency to withdraw the application or to get Westmorland and Furness Council to reject it. Cllr Cornthwaite, as Chair of the Kendal Town Council Flood Relief Working Party, explained that the Planning Committee had objected to the current application. Westmorland and Furness Council had subsequently deferred consideration and a decision on the application to allow the Environment Agency the time to consult further on the matter. The Flood Relief Working Party was wanting to see if alternative options could be examined. Cllr Cornthwaite explained that the relevant Westmorland and Furness Council Planning Officer had indicated that a document showing viable alternatives could be submitted and that the Working Party was expecting this to happen. Attention was drawn to the original planning consent of 2019 and to the fact that, should the new application be rejected, then the Environment Agency could simply revert back to that consent. It was further explained that the

Working Group would be discussing the matter during the following week in order to come up with a solution as to what was best for Kendal. It was felt strongly that options needed to be explored on the basis of sound professional advice. This advice had already been sought, however, the advisors required a sum of £3,500 to produce a document. It was questioned whether the Town Council would pay this amount and what the process would be in order to do this within the relevant timeframe, before the September 2024 Westmorland and Furness Council Planning meeting. The importance of the Town Council showing the residents of Kendal that it had tried to address this issue was stressed. Also stressed, however, was the need to ensure that there was no delay to the scheme and, in addition, the positive aspects of a wall with glass higher up along the roadside creating a quiet area. In response to a query, the Town Clerk explained why Community Infrastructure Levy funding could not be used for the production of alternative options. He pointed out, however, that the Town Council could find the £3,500, if necessary. Also raised was the need to check if Kendal Futures were in a position to provide financial assistance.

Resolved: The Town Clerk to find £3,500 in order for the Kendal Town Council Flood Relief Working Party to commission professional services for the production of a document outlining alternative options in relation to the Environment Agency's current planning application for a wall at New Road for Cllr Cornthwaite to present to the Planning Committee, also seeking financial assistance from Kendal Futures.

The Town Clerk next referred to the Inspiration Hub and reported that the Environment Committee had recently looked at a design for a mural underneath the arch at Yard 106. He was also pleased to highlight the completion of the footpath between Vicarage Drive and Dean Gibson School, as part of the Kendal Connections project to make it easier for young people to get to school and college. The Town Clerk referred to 20mph, advising that the scheme in Oxenholme was expected to commence this Autumn. It was hoped that the scheme would be expanded in the wider Town during 2025/26. The Town Clerk lastly highlighted neighbourhood planning and a recent decision by the Planning Committee to establish a Local Plan Action Group to examine alternative methods to a neighbourhood plans, to report back to the Planning Committee prior to Full Council and onward submission of proposals to Westmorland and Furness Council for inclusion within the Local Plan. Raised was the need for individual Members to contribute when asked for input.

In response to a query, the Town Clerk undertook to contact Westmorland and Furness Council in relation to the ground floor lift at Westmorland Shopping Centre which was out of order.

Resolved: The Town Clerk to make contact with Westmorland and Furness Council with regard to the need for work to be carried out on the ground floor lift at Westmorland Shopping Centre.

The Committee went on to discuss the matter of street furniture within the town, some of which required improving or replacing. Members were advised that the Environment Committee had recently adopted a Seating Policy and that a strategy would now be put together on how this should be implemented. Particular reference was made to the state of the bus shelter outside Westmorland Shopping Centre which, it was felt, was unwelcoming to visitors. It was felt that this matter should be raised with Westmorland and Furness Council as a matter of urgency, with the potential for the Town Council to offer to take on responsibility. In response to a query, it was explained why the Levelling Up Funding could not be used for anything other than items detailed within the original bid. Attention was also drawn to a design code currently being drawn up by Westmorland and Furness Council and the need for the Town Council to become involved, together with Kendal Futures and the Civic Society. It was pointed out, however, that design codes formed part of the Local Plan and that the Town Council would need to submit its own, separate view. Individual Members could, if they wished, also submit their own comments. In relation to reference to graffiti on a specific bus shelter which had been further exacerbated by attempts by the Council to clean it, the need to ensure that staff were appropriately trained on dealing with assets belonging to the Town Council was stressed. Also stressed was the need for the Council to be proactive in this sort of area and to keep Members updated on what was happening, as well as providing appropriate communication to the public. The

Town Clerk reminded Members that they should write to him with regard to items within their wards which required attention and that he would take these to the Environment Committee for consideration. Furthermore, it was suggested that assets belonging to Westmorland and Furness Council which required attention should be highlighted to him, together with photographic evidence, so that he could pass these on to the relevant officer at Westmorland and Furness Council.

Resolved: The Chair to write to the Chief Executive of Westmorland and Furness Council to complain about the state of the bus shelter at Westmorland Shopping Centre and other items of their street furniture in a similar state of disrepair.

Reference was made to the Market Place and to the fact that the consultant's report to Westmorland and Furness Council had now been completed. It was suggested that this should be made available to Kendal Town Councillors. It was pointed out that the report would first need to be seen by the Town Team.

Resolved: To note the report.

M21/2024 Budget 2024/25

The Town Clerk presented a report detailing expenditure against budget in the current year. He made particular reference to staffing costs, drawing attention to the recent need to draft in assistance for events, to the fact that there had been no Delivery Manager for the last seven months and to a small increase in hours by one member of staff. Projections indicated that staffing costs could be slightly over budget, or possibly under.

It was pointed out that the Committees would shortly make a start on the 2025/26 Budget. Attention was also drawn to the fact that Westmorland and Furness Council had provided the entire precept for the year in one payment; the Town Clerk explained how he was investing this sum. In response to a query, he explained that the Town Council did not qualify for the Financial Services Protection Scheme.

Resolved: To note the report.

M22/2024 Natural Kendal

Cllr Russell addressed the Committee in the capacity of Chair of Natural Kendal. Cllr Russell provided details with regard to this independent third sector group which had been set up three years earlier. Cllr Russell was keen to develop a successful partnership for Natural Kendal and Kendal Town Council, with both organisation's aims often overlapping and both wanting to do their best for nature in Kendal.

Cllr Russell drew attention to Cllr Hennessy's recent email to Members of the Management Committee which referred to Members' conflicts of interest and to the fact that he had recently stepped down from Natural Kendal. Whilst supportive of the aims of Natural Kendal, Cllr Hennessy had pointed out the need for a limit on the support provided by the Town Council.

Cllr Russell hoped that the Town Council could find a way to complement Natural Kendal in terms of community engagement. The organisation sought staffing support for any collaborative projects and financial support of £10,000 to produce branding, a website, produce six electronic newsletters per year, run events for approximately 200 people and bookkeeping support from Kendal Town Council to hold the funds for Natural Kendal.

Note – Cllr Russell, having addressed the Committee as Chair of Natural Kendal, and having at Minute No.M16/2024 above declared an interest, left the Council Chamber for the remainder of the discussion and voting on this item only.

It was reported that Natural Kendal was an independent, third sector organisation, which took some of its impetus from proposals made to Kendal Town Council. The organisation shared a number of members with the Town Council, and its aims often overlapped with those of the Town Council. The Committee's views were sort on whether the relationship between the two organisations should be deeper, with what aim in mind, and how that might be resourced, as well as the request for staffing resources and financial support, as outlined by Cllr Russell above.

The Town Clerk explained that the sum of £10,000 could be met from reserves if vital or that a budget line could be included for future years. He, however, drew attention to earlier proposals made by Natural Kendal, which had not yet come to fruition. Lengthy discussion took place during which Members drew attention to the fact that the Town Council had its own Environment Committee, as well as the Kendal in Bloom and Planning Committees, and to the option of Natural Kendal coming forward with an application for a grant together with a detailed plan of the work they proposed to carry out. Members also acknowledged Cllr Hennessy's warning regarding conflicts of interest and the need to ensure that Natural Kendal did not take up resources that the Town Council did not have. To this end, it was suggested that Natural Kendal should be advised to follow the Town Council's normal grants procedure and to include a standing item regarding Natural Kendal on future agendas of the Environment Committee.

Resolved: Natural Kendal be advised to seek a grant through the Town Council's normal grants process.

Resolved: To include a standing item on Natural Kendal within future agendas of the Environment Committee.

Part Two

Members voted to exclude the Press and Public for the following two items of business, due to the confidential nature of the discussion.

M24/2024 Property and Office Accommodation

The Committee discussed a matter relating to property and accommodation. The Town Clerk explained that he was still trying to find a solution and referred to a forthcoming meeting with officers from Westmorland and Furness Council regarding the Town Hall.

Resolved: To note the verbal update.

M25/2024 Employment and Staffing Matters

(a) The Committee was asked to consider if there were actions the Council should take to assist staff and members in parking closer to the Town Hall and office. The Town Clerk believed that he had now identified a realistic solution to this matter and that he would draw up proposals. The Town Clerk further referred to matters relating to access to the Town Hall and equalities, and of his intention to discuss the matter with colleagues at Westmorland and Furness Council.

Resolved: The Town Clerk to draw up proposals with regard to parking for staff and members.

Resolved: The Town Clerk to discuss with colleagues at Westmorland and Furness Council the matter of access to the Town Hall and equalities.

Resolved: To note the verbal update.

(b) The Committee was provided with a verbal report from the Staffing Sub-Committee on the progress in recruiting a new Deputy Town Clerk and other posts. Attention was drawn to the fact that the new Administrative Support post had been successfully filled and that the new Development and Delivery Manager (Deputy Clerk) would take up their role later in August.

Resolved: To note the verbal update.

(c) The Committee was provided with a verbal update from the Staffing Sub-Committee on any other staffing matters requiring the Committee's consideration and guidance. The Sub-Committee had carried out a review of all staff. The Committee was advised on how sickness absence was being managed and covered. In addition, the Committee was advised about a request by a member of staff for a change in working hours. The Committee was further informed of a number of other issues and how these were being managed, with the assistance of Meraki.

Attention was further drawn to the potential for Members to be able to access the Staff Health and Wellbeing Support Scheme.

Resolved: Arrangements to be made for Members to be afforded access to the Council's Health and Wellbeing Support Scheme.

Resolved: To note the verbal update.

Part One

Members voted to move back into Part I for the remainder of the meeting.

M23/2024 Newsletter and Publicity

The Town Clerk reported that he had already issued three press releases this week. He further informed the Committee that the new Administrative Support Officer would now begin to track what work was being carried out in relation to publicity and communications, particularly around the work being carried out by the Mayor and inclusion of items and photographs on Facebook.

Resolved: To note the verbal update.

The meeting closed at 8.00 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Management Committee held on Monday, 2 September 2024, at 7.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Present	Cllr E Hennessy	Present
Cllr S Coleman (Chair)	Present	Cllr H Ladhams	Present
Cllr J Cornthwaite	Present	Cllr S Long	Absent
Cllr J Dunlop (Vice-Chair)	Present	Cllr D Rathbone	Present
Cllr A Finch	Apologies	Cllr C Russell	Present

Also present: Cllr G Archibald acting as substitute for Cllr Finch.

Officers in attendance: Chris Bagshaw (Town Clerk), Inge Booth (Democratic Services Assistant) and Natalia Williams (Development and Delivery Manager (Deputy Clerk)).

M24/2024 Apologies

Resolved: To receive and accept an apology for absence from Cllr Finch.

M25/2024 Declarations of Interest

Cllrs Archibald, Cornthwaite, Ladhams and Rathbone declared non-pecuniary interests in Agenda Item No.8 (Westmorland and Furness Boundary Review) by virtue of the fact that they were Members of Westmorland and Furness Council.

M26/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

Resolved: Prior to consideration, to vote on moving into Part Two for consideration of Agenda Items Nos.9 (Property and Office Accommodation) and 10 (Employment and Staffing Matters).

M27/2024 Minutes of the Previous Meeting

Resolved: To receive the minutes of the previous meeting of the Management Committee held on 17 July 2024 and to authorise the Chairman to sign them as a true record.

M28/2024 Minute Action Sheet

The Town Clerk took the opportunity to introduce Natalia Williams who had recently been appointed as Kendal Town Council's Development and Delivery Manager (Deputy Clerk). He presented a report on actions taken by officers on resolutions or recommendations made at previous meetings. Office Telephony, with the arrival of the new Development and Delivery Manager (Deputy Clerk), would now move forward. Advice from Westmorland and Furness Council was awaited with regard to a Community Governance Review to alter the Town Council's electoral cycle.

Resolved: To note the report.

M29/2024 Council Activity Report

The Town Clerk presented a report on progress made across the various actions the Council involved in. He expressed thanks to the Delivery and Development Manager (Deputy Clerk) for her work in tabulating items against Plan aims.

The Town Clerk first drew attention to Market Place initiatives and pointed out that the current situation with regard to the Levelling Up funding for Kendal was not known, which was causing a delay on this action.

Resolved: The Chair to contact the relevant Westmorland and Furness Councillor and the Town Clerk to contact the relevant Westmorland and Furness Council officer for an update in relation to the Levelling Up funding for Kendal.

The Town Clerk referred to 20mph and reported that the first round of public consultation for Oxenholme was getting underway. The Chair of the Environment Committee explained that, due to staffing resources, Westmorland and Furness had decided to first implement Oxenholme and to look at Kendal as a whole in the future. Cllr Rathbone asked to be advised on when posters were put out so that he could liaise with residents beforehand.

Resolved: Cllr Rathbone to be advised of when posters in relation to the 20mph zone are due to be put out within Oxenholme.

The Town Clerk reported that he and the Development and Delivery Manager (Deputy Clerk) would schedule work on the Council Newsletter as soon as possible.

The report and its contents were commended, and it was suggested that the Westmorland and Furness Council Locality Board should be provided with a copy of the plan so that they could see what was expected of them moving forward. In addition, it was suggested that the Council Activity Report should be made available by one or two clicks on the Town Council Website.

Resolved: To supply a copy of the Council Activity Report to the Westmorland and Furness Council Locality Board and, in addition, to make a copy of the report available on the Town Council's Website through one or two clicks.

Reference was made to footpaths and for the need for more details to be included on this subject, particularly in relation to Vicars Garth and Echo Barn. The Town Clerk explained that the issue in relation to the Vicars Garth footpath was around drainage and the need to identify the owner of the land; the design for the path was, however, complete. The Environment Committee would be discussing the Echo Barn Hill to Vicarage Drive path at its meeting on 9 September; the aim was to persuade Westmorland and Furness Council officers to prioritise this matter.

Resolved: To include more detail within the Council Activity Report in relation to footpaths.

An update was sought in relation to Beezon Fields and the delay in work by the Environment Agency. Concerns had been raised that the whole of this area had now been taken over by Ragwort. The Town Clerk explained that this issue reflected some of the developments experienced with the Environment Agency over the past 12 months. He reported though that the installation was on hold due to health and safety complications and pointed out that, whilst it was frustrating, it was inevitable that there would be problems with such large projects.

Resolved: Officers to visit Beezon Fields to confirm the presence of Ragwort and to relay the Committee's concerns to the Environment Agency who are responsible for completion of the scheme.

The Chair of the Kendal Town Council Flood Relief Scheme Working Group took the opportunity to provide an update on the Environment Agency's current planning application in relation to Reach 3 and to a report which had been commissioned by the Group which outlined four possible options for Reach 3 Gooseholme to Miller Bridge to that currently proposed by the Environment Agency. The Environment Agency had been asked to examine these options which addressed concerns raised by local residents and the Town Council and dealt sensitively with the Conservation Area and common land. Feedback from the Environment Agency via Jacobs had been that they were not in favour of any of the four options, although some interest had been shown in relation to one of the fixed wall suggestions. A further meeting of the Group would be held on 3 September in order to discuss an appropriate response and representation at the relevant Westmorland and Furness Planning meeting.

Resolved: To note the Council Activity Report.

M30/2024 Budget 2024/25

The Town Clerk presented a report detailing expenditure against budget in the current year. He referred to the small projected underspend on staff gross pay, however, pointed out that there would be an over-spend on the Human Resources budget.

A query was raised with regard to entries within the accounts in relation to the Community Infrastructure Levy (CIL) which currently stood at £111,616. The Town Clerk acknowledged the need to make changes to the manner in which this was presented. Attention was further drawn to the need to allocate this funding. The Town Clerk explained that some of the funding had already been earmarked, that there were currently no specific new projects which could be funded by CIL but that following the next meeting of the Environment Committee on 9 September 2024, there would be new, suitable projects to report for consideration at the next meeting of the Management Committee.

Attention was drawn to the fact that budget time was rapidly approaching and the importance of ensuring that an appropriate process was followed, as in the previous year. The Town Clerk acknowledged the need to follow the same process as for 2024/25, with the Budget meeting taking place in December 2024.

Resolved: To note the report.

M31/2024 Westmorland and Furness Boundary Review

Note - Cllrs Archibald, Cornthwaite, Ladhams and Rathbone declared non-pecuniary interests in this item of business by virtue of the fact that they were Members of Westmorland and Furness Council. They remained in the Chamber and took part in the discussion and voting on the item.

It was reported that the LGBCE had initiated a review of the ward boundaries in Westmorland and Furness on 23 August 2024. The review's initial public consultation phase would run for ten weeks ([Westmorland and Furness | LGBCE](#)). It would return in March 2025 with a public report for further consultation. The Commission was not proposing to alter the number of councillors (currently 65), but might consider realigning ward boundaries where they no longer matched parliamentary constituencies

The Committee was asked to consider how the Council would respond to the current review of ward boundaries in Westmorland and Furness, initiated by the Local Government Boundary Commission for England (LGBCE), and whether the initial consultation required a corporate response from Kendal Town Council, and how such a response should be arrived at.

The Town Clerk explained that this was an opportunity for Kendal Town Council ward boundaries to also be aligned with Westmorland and Furness Council's.

Reference was drawn to a previous Community Governance Review where the boundary of the Town past Castlesteads had been altered, however, had not been implemented by South Lakeland District Council. It was suggested that this should certainly be put forward, together with other items, for example any development on the periphery of Kendal.

The Town Clerk further drew attention to the fact that Kendal Town Council was itself due to a Community Governance Review and to the outstanding issue regarding the electoral cycle and the need to align the Town Council elections with those of Westmorland and Furness Council. It was suggested that it may be pertinent to liaise with other parish councils on this matter.

The Town Clerk informed the Committee that the formulation of a response was usually a political issue, with the Town Council response being one based on the expectation that wards should appropriately represent its communities.

Resolved: The Town Clerk will follow up the issue of the Council's Community Governance Review with officers at Westmorland and Furness Council. The Council will take no action with regards to the LGBCE review at this time, but be mindful of consequential amendments.

Part Two

Members voted to exclude the Press and Public for the following items of business, due to the confidential nature of the discussion.

M32/2024 Property and Office Accommodation

The Committee was provided with a brief verbal update from the Town Clerk, firstly in relation to the recent acquisition of two paintings which were welcome additions to the Council's collection. He further provided details in relation to office accommodation and a recent meeting with the relevant officer at Westmorland and Furness Council around the movement of former County Council staff to the Town Hall. He drew particular attention to the Town Council's inherited user rights to the building.

In response to a query, the Town Clerk advised that he had been assured by officers at Westmorland and Furness Council that the matter of access to the Town Hall for Town Council staff and equalities was being addressed.

Resolved: To note the verbal update.

M33/2024 Employment and Staffing Matters

(a) The Committee was provided with a verbal report from the Chair of the Staffing Sub-Committee on the progress in recruiting a new Deputy Town Clerk and other posts. New staff were now in post.

Resolved: To note the verbal update.

(b) The Committee was provided with a verbal update from the Staffing Sub-Committee on any other staffing matters requiring the Committee's consideration and guidance. Appraisals had either already been carried out or were due to be carried out for all staff. The Town Clerk provided an update on the current staffing situation and commended the assistance given in recent months by Meraki HR, pointing out that the appointment of the company had been well worthwhile.

Resolved: To note the verbal update.

M34/2024 Newsletter and Publicity

The Town Clerk explained that there was already enough material for the next edition of the Council's Newsletter. He advised the Committee that he would shortly be discussing with the Mayor a number of pertinent issues that the Mayor had raised in relation to Council publicity.

The potential for a press release stating that the Council welcomed the 20's Plenty Scheme at Oxenholme was raised. Also discussed was the need for the Council to make residents aware of the fact that the Town Council had stood up for the interests of the Town and concerns which had been raised around to the Environment Agency's current planning application in relation to the Environment Agency's current planning application for Reach 3 of the Flood Relief Scheme. It was felt, however, although something should be prepared in readiness, that this press release should not be made until after the Westmorland and Furness Planning meeting scheduled to be held on 12 September 2024 at which the application would be considered.

Resolved: To prepare a press release in relation to Reach 3 of the Flood Release Scheme, as outlined above.

The meeting closed at 8.45 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 29 July 2024, at 6.30 p.m., in the Georgian Room at the Town Hall, Highgate, Kendal.

Cllr A Campbell	Apologies	Cllr H Ladhams (Vice-Chair)	Present
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present (part)	Cllr D Rathbone (Chair)	Present
Cllr R Edwards	Present (part)	Cllr G Supka	Apologies
Cllr A Finch	Apologies		

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

Also present: Cllr L Hendry and two members of the public.

P43/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllrs Campbell, Finch and Supka.

P44/2024 Declarations of Interest

Cllr Ladhams pointed out that, under Agenda Item No.10 (Planning Applications), Planning Application Ref. No.1 (2024/1140//LBC), she was acquainted with the applicant, however, that she was not biased or predetermined, and would take part in the discussion and voting on the application (see Appendix 1 to the minutes).

Cllr Rathbone declared an interest in Agenda Item No.7 (Kendal Town Council Flood Relief Scheme Working Group) by virtue of the fact that he was a Member of the Westmorland and Furness South Lakeland Local Area Planning Committee which would be considering the Environment Agency's current planning application in relation to Reach F3, New Road. He would leave the Chamber during the discussion and voting on the item. To this end, the item would be taken following consideration of Agenda Item No.10 (Planning Applications).

P45/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P46/2024 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 15 July 2024 and to authorise the Chair to sign them as a true record.

P47/2024 Minute Action Sheet

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P48/2024 Planning Process and Issues

Attention was drawn to the Government's forthcoming wholesale changes in planning regulations. The Committee would be kept informed.

It was reported that the Local Plan Working Group which had been established at the previous meeting of the Committee had met on 22 July 2024. The Group had started to distribute areas of work to its individual Members. Once fully up and running, the Planning Committee would be provided with notes of the Group's meetings on a regular basis. In the meantime, it was stressed that any Members could come forward to make contributions.

Resolved: To note the verbal updates.

P49/2024 New Public Space Protection Order (PSPO) for the Westmorland and Furness Area

The Committee considered a response to the consultation on the proposed legal order, with Westmorland and Furness Council seeking to address various areas within the PSPO including dog fouling, regulating alcohol consumption and a range of other anti-social activity, the deadline for comments on which was 1 September 2024.

It was suggested that all Members should be advised to consult with residents in their wards for input, pending further discussion at the next meeting of the Planning Committee. Furthermore, it was suggested that Kendal Town Council should provide links to the consultation via its website and Facebook page.

Resolved: Members to consult with residents within their wards and links to be included on the Council's website and Facebook page prior to further discussion on the item at the next meeting of the Planning Committee.

P50/2024 Westmorland and Furness Council Consultation on Sports and Leisure

The Committee considered completion of a survey on how Westmorland and Furness Council could best use its sport and leisure facilities in the future.

The Committee was informed that proposals regarding sport and leisure facilities formed part of the Local Plan Working Group's remit. It was pointed out, however, that the survey had already been sent to all Members and that they could complete the survey separately if they so wished.

Resolved: To note the verbal update.

P51/2024 Planning Applications

Note – At this stage in the proceedings, Cllr L Edwards declared an interest in Planning Application Ref. No.1 (2024/1140/LBC) by virtue of being friends with the applicant who had also made substantial donations to Kendal Youth Group. She would remain in the Chamber, however, would take no part in the discussion and voting on the application (see Appendix 1 to the minutes).

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

P52/2024 Kendal Town Council Flood Relief Scheme Working Group

Note - Cllr Rathbone declared an interest in this item by virtue of the fact that he was a Member of the Westmorland and Furness South Lakeland Local Area Planning Committee which would be considering the Environment Agency's current planning application in relation to Reach F3, New Road. He left the Chamber for the remainder of the meeting during which time the Vice-Chair, Cllr Ladhams, took the Chair.

The Committee heard a report from Cllr Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, which included a recommendation that the Council gave a clarified response to the Planning Authority in relation to Reach F3, New Road. The Working Group had requested that they be given the resource to compile a report from professional consulting engineers on options for the flood wall in this sensitive area that had not been sufficiently considered by the Environment Agency. Particularly, they were recommending that alternative methodologies, including the latest in demountable flood walls, be considered as a part of the Environment Agency's 'optioneering' on this section. The existence of a wider range of alternatives than the Environment Agency had currently presented, the Working Group believed to be a material consideration which the Westmorland and Furness South Lakeland Local Area Planning Committee would have to consider in its deliberations in September. The Group understood that £3,500 would adequately cover the necessary work on the response which had to be with the Planning Authority in outline form at least, by the end of the week. The Town Clerk explained that the Management Committee had considered the issue in principle and had agreed that it was appropriate to use Council funds to ensure that the engineer's report was presented effectively and quickly.

In response to a query, the Town Clerk stressed that today's decision was purely regarding the allocation of funding for the commissioning a report and not approval of an alternative option.

Resolved: To accept the Working Group's recommendation that the Council should present a professional report to the Planning Authority on the other options for Reach F3, and that a budget of £3,500 be allocated to the production of the report.

The meeting closed at 7.20 p.m.

Kendal Town Council
 Responses from Planning Committee: 29 July 2024
Appendix 1

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2024/1140/LBC	<p>Ye Olde Fleece Inn 14 Highgate Kendal LA9 4SX</p> <p>Listed Building Consent for the installation of 64 photovoltaic panels to the roof of the existing public house (Sui Generis).</p>	Fell	31 July	<p><i>Note - Cllr Ladhams pointed out that she was acquainted with the applicant, however, that she was not biased or predetermined. She took part in the discussion and voting on the application.</i></p> <p><i>Note – Cllr L Edwards declared an interest by virtue of being friends with the applicant who had also made substantial donations to Kendal Youth Group. She remained in the Chamber, however, took no part in the discussion and voting on the application.</i></p> <p>No Material Objections</p>
2	2024/1107/FPA	<p>15 White Moss Court Kendal LA9 5RD</p> <p>Replacement powder coated galvanised steel external staircase to a first floor flat</p>	Strickland	1 August	No Material Objections

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
3	2024/1156/FPA	Fell House Low Fellside Kendal LA9 4NH Proposed reinstatement of original balcony, replacement windows, replacement glazing and new roof window	Fell	1 August	No Material Objections provided that the Heritage Officer is content with the use of materials and design and that there is no overlooking. The Committee is pleased to see the reinstatement of the original balcony.
4	2024/1189/FPA	Upper Flat 11 Aynam Road Kendal LA9 7DE 4 replacement UPVC double glazed windows to front elevation	Mintsfeet	1 August	Whilst the Committee is disappointed that the materials to be used are not wood, it has No Material Objections provided that the use of materials and final look is in keeping with the rest of the building.
5	2024/0864/FPA	5 Castle Garth Kendal LA9 7AT Loft conversion with roof light and rear dormer window	Mintsfeet	26 July	No Material Objections provided that the design and materials to be used are similar to those in the rest of the road and subject to the Heritage Officer being content with the proposal.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
6	2024/1204/FPA	<p>Land north of Laurel Gardens Kendal LA9</p> <p>Variation of condition 2 (approved plans) to increase overall number of homes on site to 165 (an increase of 8 homes) attached to planning permission SL/2019/0602 (Residential development and associated works and infrastructure)</p>	Strickland	5 August	Recommend Refusal owing to the increase in the number of houses, density, layout and associated infrastructure that chips away at the quality of the development to such a degree as to make it a poor design unsuitable for this location. Notwithstanding this recommendation for refusal, if the proposal is to go ahead, then the Committee would require to see more affordable homes on the basis of both purchase and/or rent on the basis of known council policy and the greatly adverse change resulting in this application subsequent to a viability test - validating explanations would be required.
7	2024/1244/FPA	<p>8 The Old Woodyard High Tenterfell Kendal LA9 4PZ</p> <p>Replace wooden windows with PVC-u with wood grain effect finish.</p>	Fell	7 August	Whilst the Committee is disappointed that the materials to be used are not wood, it has No Material Objections provided that the use of materials and final look is in keeping with others in that location.
8	2024/0940/FPA	<p>3 Low Kirkbarrow Lane Kendal Cumbria LA9 5DG</p> <p>Replacement of all exiting wooden doors and windows with UPVC windows and composite doors</p>	Kirkland	13 August	Recommend Refusal. The applicant should come forward with specific details of the proposed design of the doors and windows.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 19 August 2024, at 6.40 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Campbell	Apologies	Cllr H Ladhams (Vice-Chair)	Apologies
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Apologies
Cllr R Edwards	Present	Cllr G Supka	Present
Cllr A Finch	Apologies		

In attendance: Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

Also present: Cllr C Russell.

P53/2024 Election of Chair

Resolved: In the absence of the Chair, Cllr Cornthwaite be elected Chair for this meeting.

P54/2024 Apologies

Resolved: To receive and accept apologies for absence from Cllrs Campbell, Finch, Ladhams and Rathbone.

P55/2024 Declarations of Interest

No declarations of interest were raised under this item.

P56/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P57/2024 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 29 July 2024 and to authorise the Chair to sign them as a true record.

P58/2024 Minute Action Sheet

The Committee considered actions taken by officers on resolutions or recommendations made at previous meetings, as follows:

Ref. No.35 regarding the establishment of a Local Plan Action Group - It was reported that no further meetings had been held since 22 July 2024 due to holiday commitments. The Town Clerk advised that he had received a lot of feedback in relation to the request to all Members for contributions. It was suggested that the Committee should be provided with a regular update on the work of the Group, as per the standing item in relation to the Kendal Town Council Flood Relief Scheme Working Group. It was further raised that Cllrs L Edwards and Cornthwaite had requested to be part of the

Local Plan Action Group. Cllr Russell took the opportunity to express appreciation for the support provided by Cllr Ladhams who was working with Natural Kendal on the green agenda in relation to the Local Plan.

Resolved: To include a standing item on work being carried out by Local Plan Action Group on all future agendas for Planning Committee meetings.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P59/2024 Planning Process and Issues

The Town Clerk had nothing to report, however, in response to a query, reported that online training on the Local Plan had recently been provided for all town and parish council members

Resolved: To note the verbal updates

P60/2024 Kendal Town Council Flood Relief Scheme Working Group

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, presented the minutes of the meeting of the Group held on 25 July 2024.

Resolved: To receive the minutes of the meeting of the Kendal Town Council Flood Relief Scheme Working Group held on 25 July 2024.

Attention was first drawn to the fact that the Flood Relief Scheme Working Group had met in the Council Chamber earlier on 19 August 2024 to receive the presentation of the F3 Document. The outcome had been to instruct the Town Clerk to forward the document to Andrew Martin, Westmorland and Furness Planning Officer, and the Environment Agency.

Cllr Cornthwaite further reported on the professional report which had been commissioned with regard to the Flood Relief Scheme, Reach 3, Gooseholme to Miller Bridge. The report, which had now been produced and finalised, outlined four other possible options to that proposed by the Environment Agency's current planning application, and had been shared with Westmorland and Furness planners and the Environment Agency and would now be forwarded to Planning Committee Members. The Environment Agency was being asked to examine the options contained within the report and to reconsider them as part of their own optioneering process, in line with the request from the lead planner at Westmorland and Furness for the Agency to demonstrate that level of optioneering. The four options contained within the report were valid ones which had not already been considered and which addressed concerns raised by local residents and the Town Council and dealt sensitively with the Conservation Area and common land.

In response to a query, the Committee was advised that the report would be shared with the rest of the Town Council Members in due course. In response to a further query regarding concerns around potential additional costs, it was pointed out that two of the four options would result in significant cost savings, one would cost more and the other was cost-neutral. It was, however, for the Environment Agency to make a decision.

No further meeting of the Group had yet been arranged.

Resolved: To note the verbal update.

P61/2024 New Public Space Protection Order (PSPO) for the Westmorland and Furness Area

Further to Planning Committee Minute No.P49/2024, the Committee consider a response to the consultation on the proposed legal order, with Westmorland and Furness Council which sought to address various areas within the PSPO including dog fouling, regulating alcohol consumption and a range of other anti-social activity; the deadline for comments was 1 September 2024.

At Minute No.P49/2024, it had been suggested that all Members should be advised to consult with residents in their wards for input, pending further discussion at the next meeting of the Planning Committee. Furthermore, it had been suggested that Kendal Town Council should provide links to the consultation via its website and Facebook page.

The Town Clerk reported that there had been no feedback, also pointing out that Members were able to submit individual representations, should they so wish.

Resolved: To note that there are no comments in relation to the consultation on the New Public Space Protection Order for the Westmorland and Furness area.

P62/2024 Town and Country Planning Act 1990 - Appeal Under S78 against Refusal of a Planning Application at Camden & Beacon Buildings, Kendal, LA9 4BH (SL/2023/0383/APP)

The Committee was asked to consider whether to submit comments in relation to an appeal against refusal of replacement of softwood dark brown stained windows & cladding with dark brown uPVC windows & cladding.

Attention was drawn to the fact that the Committee had not commented on the original application.

Resolved: To advise the Planning Inspectorate that the Committee expresses support for the Conservation Officer's statement, however, has no further comments.

P63/2024 Planning Applications

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.26 p.m.

Kendal Town Council
 Responses from Planning Committee: 19 August 2024
Appendix 1

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2024/1267/FPA	7 Green Road Kendal LA9 4QR Replacement of three windows on the rear elevation (east) with UPVC sliding sash grained white finish	Strickland	20 August	No Material Objections
2	2024/1341/FPA	1 Hawesmead Cottages Hawesmead Avenue Kendal LA9 5HX Demolition of the existing detached garage, erection of replacement garage with covered link to a new single storey rear sunroom extension on the house	Stonecross	20 August	No Material Objections provided that there is sufficient Biodiversity Net Gain.
3	2024/1345/FPA	Premier Inn Maude Street Kendal LA9 4QD Conversion of an existing hotel restaurant into 7 additional hotel bedrooms and a breakfast room, with alterations made to the building.	Fell	21 August	No Material Objections
4	2024/1331/FPA	23 Greenside Kendal LA9 5DU Proposed new front entrance porch, single storey ensuite side extension, new flat roof configuration over existing accommodation, existing rear conservatory removed and replaced with single storey extension	Highgate	22 August	Recommend Refusal on the grounds of scale and dominance, close proximity to neighbours, damage to the visual amenity of a sensitive area located adjacent to a Conservation Area and a lack of provision for Biodiversity Net Gain. The Committee would prefer to see a pitched roof.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 2 September 2024, at 6.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Campbell	Present	Cllr H Ladhams (Vice-Chair)	Present (part)
Cllr J Cornthwaite	Present	Cllr D Miles	Present
Cllr L Edwards	Apologies	Cllr D Rathbone (Chair)	Present
Cllr R Edwards	Apologies	Cllr G Supka	Present
Cllr A Finch	Present		

In attendance: Chris Bagshaw (Town Clerk), Inge Booth (Democratic Services Assistant) and Natalia Williams (Development and Delivery Manager (Deputy Clerk)).

Also present: Graham Harrison (Kendal Town Council Flood Relief Scheme Working Group).

Public Participation

Graham Harrison addressed the Committee in relation to Agenda Item No.9, Planning Application Ref. No. 2024/0571/FPA, land adjacent to River Kent on the west side of the Jennings Yard Footbridge Kendal Cumbria LA9 4EN. This was an application for the installation of two pedestrian gates at the western end of Jennings Yard footbridge in Reach G of the approved Kendal Flood Risk Management Scheme. Mr Harrison explained that the Environment Agency was proposing to stop people from crossing the bridge in times of flooding by erecting gates on the Abbot Hall side of the river. Mr Harrison was of the opinion that the design was inappropriate, with the gates being put on the outside of the bridge, folded back against the railings, this for health and safety purposes. He circulated to Members his own drawing of the gates folded instead inside, which he felt to be more suitable in this sensitive and picturesque location sited within the Conservation Area.

P64/2024 Apologies

The Chair welcomed Natalia Williams who had recently been appointed as Kendal Town Council's Development and Delivery Manager (Deputy Clerk) to the meeting.

Resolved: To receive and accept apologies for absence from Cllrs L Edwards and R Edwards.

P65/2024 Declarations of Interest

No declarations of interest were raised under this item.

P66/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P67/2024 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Planning Committee held on 19 August 2024 and to authorise the Chair to sign them as a true record.

P68/2024 Minute Action Sheet

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P69/2024 Planning Process and Issues

There were no issues to report under this item.

P70/2024 Planning Applications

The Committee considered Planning Application Ref. No.6 as detailed in Appendix 1 to these minutes.

Resolved: To submit the recommendation relating to Planning Application Ref No.6 in Appendix 1 to these minutes to the Planning Authority.

P71/2024 Kendal Town Council Flood Relief Scheme Working Group

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, referred to Minute P60/2024 of the previous meeting of the Committee when Members had been advised of the F3 Document which the Group had instructed the Town Clerk to forward to Andrew Martin, Westmorland and Furness Planning Officer, and the Environment Agency. The F3 report had outlined four possible options for Reach 3 Gooseholme to Miller Bridge to that currently proposed by the Environment Agency. The Environment Agency had been asked to examine these options which addressed concerns raised by local residents and the Town Council and dealt sensitively with the Conservation Area and common land.

Cllr Cornthwaite informed the Committee that feedback from the Environment Agency via Jacobs was that they were not in favour of any of the four options, although some interest had been shown in relation to one of the fixed wall suggestions.

Cllr Cornthwaite reported that a further meeting of a sub-group of the Working Group would be held on the following evening in order to discuss an appropriate response and representation at the relevant Westmorland and Furness Planning meeting. Non Flood Group Members of the Planning Committee would be welcome to attend. The Town Clerk explained the process behind discussions and recommendations of this sub-group and how he could ultimately be delegated authority to make any necessary decision.

Resolved: To note the verbal update.

P72/2024 Kendal Town Council Local Plan Action Group

The Chair provided a short update on the work of the Local Plan Action Group. The Group had recently met to discuss those areas which were deemed to be time critical. These were with regard to Sport and Recreation and Design Code, which were due to be examined during the forthcoming week. With regard to Site Allocations, which did not have such a short time frame, the Group was waiting for officers from Westmorland and Furness to provide input. Arrangements would now be made for a further meeting of the Action Group. In response to a query, the Town Clerk undertook to seek an extension to the deadline for comments on both Sport and Recreation and Design Code.

Resolved: The Town Clerk to approach Westmorland and Furness Council to seek an extension to the deadline for comments in relation to Sport and Recreation and Design Code.

Resolved: To note the verbal update.

P73/2024 Planning Applications

Note – During consideration of this item, Cllr Cornthwaite declared in interest in Planning Applications Nos. 2024/1089/ADV and 2024/1498/LBC, both relating to Kendal Dental Surgery 56 Stramongate Kendal LA9 4BD, by virtue of the fact that the applicant was his dentist.

The Committee considered Planning Applications Refs. Nos.1, 2, 3, 4 and 5 as detailed in Appendix 1 to these minutes.

Resolved: To submit the recommendations relating to Planning Applications Refs. Nos.1, 2, 3, 4 and 5 in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.16 p.m.

Kendal Town Council
 Responses from Planning Committee: 2 September 2024
Appendix 1

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2024/1426/FPA	Cherry Tree Kentrigg Kendal LA9 6EE Alterations to replace existing conservatory and extension to create new extensions	Strickland	5 September	No Material Objections
2	2024/1412/FPA	23 Kendal Green Kendal LA9 5PN Proposed new double gazed timer windows to the front	Strickland	10 September	No Material Objections and the Committee commends the use of timber.
3	2024/1436/FPA	Unit 1B (Former car workshops) Queen Katherines Avenue Kendal LA9 6DU Change of Use of car workshops (Use class sui-generis) to a 24 hours, seven days a week gym (Puregym) with associated elevation amendments and site works (Use Class E(d))	Mintsfeet	10 September	No Material Objections , however, conditions should be in place to ensure that there is no excessive noise in the neighbouring area and that the lighting conforms as much as possible with the Dark Skies Policy, especially given the 24 hours, seven days a week nature of the application.

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
4	2024/1089/ADV	Kendal Dental Surgery 56 Stramongate Kendal LA9 4BD Advertisement Consent for the installation of new signage on front building and replacement projecting sign to existing bracket	Fell	11 September	Note – Cllr Cornthwaite declared in interest in this application by virtue of the fact that the applicant was his dentist. No Material Objections provided that the Conservation Officer is agreeable to the amount of illumination, i.e. that it is not excessive.
5	2024/1498/LBC	Kendal Dental Surgery 56 Stramongate Kendal LA9 4BD Listed building consent for the installation of new signage on front building and replacement projecting sign to existing bracket.	Fell	11 September	Note – Cllr Cornthwaite declared in interest in this application by virtue of the fact that the applicant was his dentist. No Material Objections provided that the Conservation Officer is agreeable to the amount of illumination, i.e. that it is not excessive.

6	2024/0571/FPA	<p>Land adjacent to River Kent on the west side of the Jennings Yard Footbridge Kendal Cumbria LA9 4EN</p> <p>Minor Planning Application for the installation of two pedestrian gates at the western end of Jennings Yard footbridge in Reach G of the approved Kendal Flood Risk Management Scheme.</p>	Highgate	6 September	<p>Recommend Refusal</p> <p>The Committee accepts the need for gates, however, but sees little merit in the design of the proposed application. The application does not address the concerns outlined within the Committee’s previous response of 22 April 2024 (<i>Recommend refusal on the basis that there is insufficient design information submitted to assess the impact of the proposal in the Conservation Area. The Committee were very concerned that the proposed gates for public safety should be placed where they are less intrusive and where they would have a less detrimental impact in this sensitive location.</i>).</p> <p>Despite the apparently detailed report from consultants, the applicant has still not provided a visualisation of the proposed pedestrian gates in situ.</p> <p>The consultant’s report sets a very limited area of 50m around the installation to assess the impact on the Conservation Area, missing the cumulative impact on the wider setting and completely missing the criterion about making a positive contribution in NPPF203C.</p> <p>The Council would like to see alternative, less intrusive, options considered, including a single gate at the top of the ramp (which would not require a central</p>
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No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
					column) and an inward folding gate design, akin to the gate mechanism used on a cattle trailer. If there must be an application for this relatively minor installation, then it should provide justification over alternative options, and supply adequate visualisations.



Activity Report 2023-24

Produced for Kendal Town Council – April 2024



The Gingerbread Man by Stuff and Nonsense Theatre Company December 2023

Brewery Arts exists to engage and inspire the community and the next generation. Our mission is to enrich lives through culture and provide wide ranging opportunities for creative participation in the arts. We do this by presenting a diverse programme of live music, theatre, dance, comedy, visual arts, literature and film and in the provision of creative learning and engagement activities for a wide audience in Kendal and the wider region.

During the last financial year, we welcomed **134,888** visitors across **3,098** individual events (spanning live performances and film screenings to youth arts classes and creative learning workshops)

This report provides an overview of key activities in the following programme strands:

- Creative Learning & Engagement
- Supported Community Events and Festivals
- Supported Artists & Exhibitions
- Live Performance Programme
- Cinema & Stage on Screen

Creative Learning & Engagement

Our Creative Learning & Engagement programme engages people of all ages, backgrounds and abilities, across the visual arts, dance, drama, music, literature and film. In the year to date, **1,126** creative learning sessions were delivered, attracting **11,215** participant visits

Of this figure, **6,402** attendees (**621** sessions) were for children and young people between the ages of 3-19 years. The programme of classes is broad spanning drama, dance, visual art and film making and is segmented into age cohorts.



Brewery Tots: Mini Mess Makers

Our youth learning programme offers activities in all artforms, for ages of 0-25. Examples of our range of youth activities include *Visual Art & Craft*: Mini Mess Makers, Art Explorers, Artseen, Makers Club and Clay Club. *Music*: Young Music Producers. *Drama*: Brewery Youth Theatre and Stage Stars. *Dance*: Brewery Youth Dance and Mini Movers. *Film*: Brewery Film Crew and Mini-Movies.

Classes take place every week in term time, and we also deliver stand-alone workshops at weekends and in school holidays. In Summer we host weeklong Summer Camps: Arts Unleashed (1 week in drama, 1 week dance and 1 week music in association with South Lakes Rock School, Barrow). Young participants are mainly from the W&F county and feedback shows the impact on their development of creative skills, confidence and improved wellbeing.

We are also committed to engaging older people of 60+, as well as adults of all ages. Our 60+ theatre company Act Your Age and 60+ dance group Mature Movers continue to thrive, with **977** attendances by people between the ages of 60-80 enjoying weekly classes in dance and drama. These groups also presented showcase performances, working with our engagement and production teams to share and celebrate their work with audiences in our theatre. To

connect with the wider region, Mature Movers recently performed with their counterparts at Dance City in Newcastle and at NW U-Dance festival at the Lowry in Manchester, in March.

“We all agreed that the classes have been great physically, mentally and socially and you will certainly see me next term” Mature Movers participant

Adult classes delivered throughout the year included Write your own Screenplay, Portrait Drawing, Pottery Throwing, Start Painting, and Stained and Fused Glass Making. Again, there were numerous one-off workshops and the monthly Art in the Bar and Crafternoon Brew. Overall, we delivered **405** sessions generating **3,284** participant visits.

Regular feedback demonstrates the wide range of positive impacts on the lives of our participants, who gain skills, confidence, improved wellbeing, social connections and pathways to further their training, careers or artistic practice.

Creative Learning Projects & Performances

Schools Dance Platform: Our annual schools dance platform took place in late March 2024 and saw practitioners engage with 26 groups from 25 schools for a week of performances. Around **620** young people were involved this year, including our in-house Brewery Youth Dance groups. SEND school Fell House will be performing this year, with SEND students included in groups from several schools and our own in-house groups. Feedback from teachers, parents, participants and freelance artists for last year’s event was outstanding and this is a highlight in the calendar for numerous families and young people.



“I enjoyed being part of choreographing the dances, the skill of the tutors, the friendship of the of the participants, building work towards a performance, the ability to perform on a professional stage” Brewery Youth Dance Participant

Youth Arts Showcases. Young people within our performing arts strands participated in their Summer Showcase, a festive `Snowstopper` as part of the annual School Dance Platform. , These drew a combined audience of **2,534** from **8** performances. The Summer Showcase had an intergenerational element featuring pieces from our elder companies. There were parallel summer and winter showcase exhibitions featuring work produced by young people from our visual arts classes.



Brewery Youth Theatre

What did you enjoy most about being involved in Brewery Arts Summer Showcase 2023?

Act Your Age – “Being together with the rest of AYA for the show, great to feel part of the bigger event e.g. warm up”.

Junior Drama – “Taking part”.

Young Actors – “Performing in front of a live audience”.

Brewery Youth Theatre – “Working with creative and talented group of actors, learning from each other, devising scripts and solutions”.

Young Music Producers: With grant funding from Cumbria Youth Alliance (Break the Mould) and under the umbrella of our Future Creatives we will start a new series of Young Music Producers in April 2024. These sessions provide a safe space for 16–24-year-olds for free activities, training, advice and support to develop life skills, boost mental health, nurture creative talent and provide pathways to creative careers.

Verbalise: We continue to present low-priced spoken word open mic events throughout the year, providing hybrid access to increase access for disabled people. , Organised and presented by local poet, Ann Grant, Verbalise features readings from local poets alongside audience participation via open mic opportunities. Over the last few years, it has built up a loyal and dedicated following from across the local community. We also support Brewery Poets.

Supported Community Events and Festivals

We are proud to support a wide range of community events with discounted venue hire and facilities across the year, strengthening partnerships and serving the local community. The value of in-kind support for community venue hires in 2023-24 was **£21,233**. Highlights from this strand of our programme include annual shows from Kendal College Kirkbie Kendal, Sedbergh School, the Street Choir Festival and Kendal Pride.

Youth Matters: Our partnership with the Brathay Trust continues to support activities for Youth Matters. In term time we hosted two weekly sessions for young people aged 11-18 to meet and create events in our Warehouse and Digital Lounge. This year one group has been exploring film programming and cinema exhibition with a view to holding their own mini takeover of one of our cinema spaces later in 2024.

Kendal Mountain Festival: We continued to expand our activities with Kendal Mountain Festival, welcoming approximately **9,000** visitors to our venue and site. This included an expansive programme of adventure films, talks and performances, and a visual art exhibition.

Forge Festival: Our 15+ youth theatre group are working with local physical theatre group, The Knotted Project, to create an original performance for Forge Festival to be held at Abbot Hall in May 2024. In addition, we are providing rehearsal and development space for The Knotted Project to work with a group of young carers who will also perform at Forge Festival.

Humanise Festival of Play: We are in discussions to host some elements of a new festival to celebrate gaming culture, in October 2024.



MOBO winner YolanDa Brown MBE after performing with music students from Queen Elizabeth School, Kirkby Lonsdale on the Brewery Arts theatre stage in 2023.

Supported Artists & Exhibitions

Artist Development: During the year, we continued to support exceptional talent from the local area and add value to the wider programme through pop-up exhibitions, workshops and public performances. This included development time in our theatre for Kendal based musicians Hayden Thorpe and Jack McNeill and rehearsal time in the Studio for Kyra Scott.

Exhibitions: Free exhibitions have been presented showing work from the local community and our in-house youth arts and creative learning, alongside professional artists. We staged nine exhibitions in the reporting period, featuring a range of community based visual art, sculpture, film and photography. Included were the inaugural Brewery Open Exhibition featuring the work of 48 local artists, photographer, Daniel Cooper, Kendal Mountain Festival, and The Wainwright Prize (with James Cropper PLC). We estimate that approximately **24,000** people passed through the galleries over the reporting period.

Live Performance Programme

Our live performance programme takes place year-round and brings artists, musicians, performers and companies from across the world to enrich and entertain audiences from Kendal and beyond. In total, we presented **191** performances and events across music, theatre, dance, comedy and spoken word in 2023-4. This attracted **37,109** people to our venue. Selected highlights are summarised below.

Live Music: presenting international names in contemporary rock, indie, folk, dance and world music. Highlights included Eliza Carthy & Jon Boden, The O'Reilles, Rozi Plain, YolanDa Brown, Onipa, Karine Polwart, Jah Wobble & The Invaders of the Heart, The Elephant Sessions and others. Audiences for music continues to grow with **21,005** tickets across **90** gigs. These figures include the **3,024** people estimated to have attended our free Summer Sunday outdoor music events.



Femi Kuti and The Positive Force at Brewery Arts 2023

Theatre, Dance & Family Entertainment We presented An Evening Without Kate Bush, Emergence Dance, Tapped and Victoria Melody. Family theatre continued to build with Tin Man, The Adventures of Little Red Hen, Alice's Adventures in Wonderland (Box Tale Soup) and Morgan and West's Massive Magic Show. We welcomed our largest Christmas show since before the pandemic Stuff and Nonsense's The Gingerbread Man. Admissions during the reporting period hit **5,755** from **39** performances.



LOWES at Brewery Arts 2023

Comedy & Spoken Word: Our comedy programme continues to grow, attracting large audiences in Brewery Arts. Jason Byrne, Chris McCausland, Zoe Lyons, Suzi Ruffell, Ria Lina, Daliso Chavonda and Comedy Club 4 Kids were just some of the highlights. Over the autumn and winter, we have also had monthly sessions of our intimate comedy club. In terms of spoken word, we have welcomed to our stage the return of Dr John Cooper Clarke along with shows from Roger McGough, Brian Bilston and An Evening with Mike Berners-Lee and Amy Bray. Including Verbalise mentioned earlier, the two strands comprised **29** performances, attracting a total audience of **6,024**

Cinema, Stage on Screen and Exhibition on Screen

Across the whole reported year, film screenings and the live streaming of cultural events received a total audience of **53,564** admissions across **1,645** screenings. In cinema, the programme features the broadest and most diverse range of films and live culture screenings in Cumbria, ranging from blockbuster titles such as Barbie, Oppenheimer and Wonka to British, Independent and international film. Highlights included acclaimed first run releases such as The Zone of Interest, Anatomy of a Fall, Saltburn, The Nettle Dress and Past Lives. Archive features presented included BFI Cinema Unbound: The Films Of Powell and Pressburger, The Rocky Horror Picture Show (1974), Talking Heads: Stop Makin Sense (1983), Laurel and Hardy Silent Shorts with Q&A (1927). The Cat and Canary (1927) with live music accompaniment amongst others. We closed the financial year with a showcase of 8 titles over 10 screenings of The Japan Foundation Touring Film Programme. Brewery Arts has been a

strong supporter of this programme over a number of years. Our new monthly Film Club comes to grow providing opportunities for film enthusiasts to learn and discuss the cultural aspects of cinema with our team and each other. Cinema admissions for 2023-24 came to **48,122** across **1,544** screenings.

We have continued to feature a strong Stage on Screen programme within our offer, headlined by live streamed and encore performances from National Theatre Live (including Dear England, Yerma and GOOD), The Royal Opera House, The Royal Ballet and others. We also featured Exhibition on Screen (including Vermeer: The Blockbuster Exhibition and Klimt and the Kiss) We also partnered with others to present films and wraparound events that celebrate diversity and increase access for all, with Cumbria Deaf Association, South Lakes Action for Climate Change, Carers Support South Lakes and Brathay Trust/Youth Matters. In total, we received a total audience of **5,442** across **101** screenings.

Pay it Forward Free Cinema Ticket Scheme Launched

As part of our inclusion strategy, last Autumn we launched a Pay It Forward donation scheme where our audiences and supporters can donate money towards free cinema tickets for young people and families supported by our community partners Action for Children and Carer Support South Lakes. The response from our supporters has been very generous. So much so that we had issued **220** ticket vouchers by the middle of February 2024.

Creative & Visitor Economy

We leveraged national funding and contributed to local, regional and national strategic initiatives and groups, to benefit the creative and visitor economy of South Lakeland, Westmorland and Furness.

We maintained strategic partnerships with Arts Council England, including renewing our three-year NPO status, and with British Film Institute, Future Arts Centres, Film Hub North, Venues North, Music Venues Trust, Cumbria LEP, Cumbria Arts & Culture Network, Cumbria Tourism and Kendal Futures.

We continued to actively contribute to county wide programmes and plans, including the new Cumbria-wide Helping Hands volunteering project which is being led by Cumbria Museums Consortium and is part of a national initiative.

We continued to build a stronger role in talent development for young artists and creatives living in South Lakeland and wanting to benefit from our facilities and networks. We also explored the potential of expanding our work to include a new hub for talent development and creative production in film, music and digital media. This work has reinforced the need to build stronger partnerships with key skills providers Kendal College and University of Cumbria as the first step to any new ventures of scale.

Environmental Responsibility

Having joined the Investors in the Environment accreditation scheme in 2023, we are pleased to report attainment of the Bronze Award. We now have an internal Green Team action group comprised of senior managers and staff which has collectively produced a new Environmental Action Plan. With support from the Key Fund, we recently commissioned Turner and Townsend to undertake an energy audit to advise us on our path to net zero. This includes an evaluation of the costs and practicalities of green technologies such as air sourced heat pumps and PV solar panels to reduce both our carbon emissions and lower our energy costs.

We also continue to include within our artistic programme events on climate change, sustainability and environmental themes, when possible. During the reporting period we held a film screening of Once You Know in association with the South Lakes Action on Climate Change. We had planned to screen film titles from the second edition of the UK Green Film Festival.

Summary of Arts Activities & Admissions 2023-24

Programme area	Performances, screenings, events & classes	Admissions			
		Ticketed	Free (estimated)	Total	Average
Film/Streamed:					
Cinema	1,544	48,122		48,122	31
Live Screenings (including Stage on Screen and Exhibition on Screen)	101	5,442		5,442	53
Total	1,645	53,564		53,564	32
Live					
Music	90 (84, paid, 6 free)	17,981	3,024	21,005	233
Comedy	25	5,101		5,101	204
Theatre/Dance/Spoken Word	25	3,787		3,787	151
Festive Show	14	1,968		1,968	140
Community	14	458		458	32
School/College Hires	15	3,297		3,297	219
Learning & Engagement Shows	8	1,493		1,493	186
Total	191	34,085	3,024	37,109	194
Creative Learning, Engagement & Festivals					
Community Exhibitions	8		24,000	24,000	N/A
Youth Arts	621	6,402		6,402	10.3
Creative Learning (16+)	405	3,284		3,284	11
Community (inc 60+)	100	1,529		1,529	15
Festival Events (KMF)	130		9,000	9,000	N/A
TOTAL	1,264	11,215	33,000	44,215	N/A
OVERALL TOTAL	3,098	98,864	36,024	134,888	N/A



Kendal
Town Council

Kendal Town Council

July 2024 - Payment Schedule

<u>Date Paid</u>	<u>Details</u>	<u>Amount Paid</u>	
01/07/2024	Health Assured Ltd	Monthly Policy	£189.00
01/07/2024	Vanguard Ltd	Vanguard July 24	£9.60
01/07/2024	Emma C Brown Ltd	July HR	£258.00
01/07/2024	Sage UK Ltd	Sage July 24	£43.20
01/07/2024	Westmorland & Furness Council	Mayor's Parlour Rent	£2,850.00
02/07/2024	Siemens Financial Services Ltd	Photocopier Lease	£374.40
03/07/2024	Staff Reimb	Eye Test	£40.00
03/07/2024	Screwfix	Padlock	£51.18
03/07/2024	CT Hayton Ltd	Hose Connector	£9.44
03/07/2024	RFM Ulverston Ltd	Payroll Services	£128.40
03/07/2024	Kendal Office Equip Ltd	Stationery	£48.03
03/07/2024	Antonia Yates	Gardening Services	£29.99
03/07/2024	iTek Computer Solutions Ltd	IT Costs	£180.00
03/07/2024	iTek Computer Solutions Ltd	ITEK mthly Support	£403.21
03/07/2024	Tony Wood Maintenance	Watering Contract	£571.42
03/07/2024	Lound Road Garage	Fuel Van	£186.99
04/07/2024	Community Grants	Heron Hill School	£1,500.00
05/07/2024	Barclays Bank	Bank Charges July 24	£8.50
05/07/2024	Waterplus	Water Allotments July 24	£111.93
07/07/2024	Christmas Plus Ltd	24/25 Festive Displays	£19,200.00
07/07/2024	Continental Landscapes	Summer Bedding Plants	£12,111.30
10/07/2024	Adobe Systems Software	Adobe July 24	£60.68
16/07/2024	Henry Armer & Son	Repair to Blower	£157.20
16/07/2024	Henry Armer & Son	Parts	£46.70
16/07/2024	JT Atkinson & Sons Ltd	Wooden Posts	£22.82
16/07/2024	CL&F Grants	Torchlight Grant	£5,000.00
16/07/2024	Westmorland & Furness Council	Kendal Vision	£14,800.00
16/07/2024	Kendal Parish Church Hall	Hall Hire Mayor's Sunday	£119.00
17/07/2024	Rosie (SKU)	Mayor's Parade	£34.50
17/07/2024	Ben Unsworth	Mayor's Sunday	£57.50
17/07/2024	E-ON Next	Garage Elec	£29.13
17/07/2024	iTek Computer Solutions Ltd	Microsoft 365	£148.32
17/07/2024	Liam Collins Photography	Photo - Mayor	£100.00
17/07/2024	Westmorland & Furness Council	Mayor's Sunday - Road Closure	£324.00
17/07/2024	IAN PENNEY PAINTING	Rosemary Hill Railings	£1,249.20
17/07/2024	Continental Landscapes	Mini Digger Hire	£222.00
17/07/2024	Tony Wood Maintenance	Watering Contract	£571.42
17/07/2024	Drivers Domain UK	Driving Course - Staff	£444.00
20/07/2024	Salaries	Net Pay July 24	£13,436.52
24/07/2024	S.Unsworth	Expenses	£15.54
24/07/2024	Suez	Waste	£16.79
24/07/2024	HMRC	HMRC July 24	£3,016.37
24/07/2024	Pension July 24	Pension July	£4,466.70
24/07/2024	Helen Thompson Artist	Eddington Mural	£60.00
24/07/2024	B & Q	Welded Wire Mesh	£140.00
24/07/2024	Community TM Ltd	Traffic Management Mayor's Sunday	£1,320.00
24/07/2024	JT Atkinson & Sons Ltd	Pipe	£38.11
		Total	£84,201.09



Kendal
Town Council

Kendal Town Council

Aug 2024 - Payment Schedule

<u>Date Paid</u>	<u>Details</u>		<u>Amount Paid</u>
01/08/2024	iTek Computer Solutions Ltd	IT Software	£180.00
01/08/2024	iTek Computer Solutions Ltd	New Laptop	£1,811.57
01/08/2024	Stramongate Printers	Serpentine Leaflets	£496.00
01/08/2024	Vanguardier Ltd	Tracking Fee Aug	£9.60
01/08/2024	Sage UK Ltd	SAGE Aug	£43.20
01/08/2024	E-ON Next	Eon Aug 24	£29.13
05/08/2024	Richard Mathews	Mayor's Sunday Exp	£50.00
05/08/2024	Suez	Waste Suez	£57.09
05/08/2024	iTek Computer Solutions Ltd	Aug Mthly Support	£403.21
05/08/2024	Lound Road Garage	Fuel van	£112.10
05/08/2024	Emma C Brown Ltd	HR Mthly Aug	£258.00
05/08/2024	Anna Bailey	Visit Kendal Website	£1,080.00
05/08/2024	CL&F Grants	Mountain Festival Grant	£5,000.00
05/08/2024	CL&F Grants	Torchlight 2nd Grant	£5,000.00
05/08/2024	Rinteln Assoc	Kendal Concert Band Grant	£300.00
05/08/2024	Tony Wood Maintenance	Watering Contract	£571.42
05/08/2024	Westmorland & Furness Council	Premises Rent	£5,563.70
05/08/2024	The Bakehouse	Mayoral Buffet	£904.90
05/08/2024	Kendal Office Equip Ltd	Stationery	£62.20
05/08/2024	iTek Computer Solutions Ltd	It Equip	£67.87
05/08/2024	Kendal Futures CIC	Kendal Vision Support	£42,000.00
05/08/2024	Adobe Systems Software	ADOBE Aug	£60.68
05/08/2024	Mr Letters Design Services	Kendal Map	£180.00
05/08/2024	JT Atkinson & Sons Ltd	Allotment Materials	£7.53
05/08/2024	JT Atkinson & Sons Ltd	Allotment Materials	£8.64
05/08/2024	Barclays Bank	Bank Charges Aug 24	£10.00
07/08/2024	Bethan Thorsby Illustration &	Mural for the Eddington	£60.00
08/08/2024	ADT Fire & Security plc	Alarm Mayor's Parlour	£1,774.21
13/08/2024	Tony Wood Maintenance	Watering Contract	£571.42
13/08/2024	Helen Thompson Artist	Mural Painting for the Eddington	£900.00
13/08/2024	Shaun Bainbridge Blacksmiths	Renovate Benches Busher Walk	£1,106.00
13/08/2024	Shaun Bainbridge Blacksmiths	& Wainwright Court	£240.00
18/08/2024	The Sign Man	Mural for Yard 5	£200.00
20/08/2024	JT Atkinson & Sons Ltd	Event Board Alterations	£86.41
20/08/2024	Cumbria Association of Local C	Materials allotments	£2,512.46
20/08/2024	Designworks	CALC/NALC Subs	£246.00
20/08/2024	JJC Hire Ltd	KTC Domain Renewals	£235.01
20/08/2024	Salaries	Hire of Skip	£13,996.07
20/08/2024	HMRC	NP Aug 24	£3,395.26
20/08/2024	Cumbria LG Pension	HMRC Aug 24	£4,711.49
20/08/2024	Waterplus	Pension Aug 24	£226.16
22/08/2024	Adobe Systems Software	Allotment Water	£18.89
23/08/2024	BHN Cyclescheme	Additional User Adobe	£3,200.00
27/08/2024	Tony Wood Maintenance	Staff Cyclescheme PL	£571.42
27/08/2024	B & Q	Watering Contract	£106.97
27/08/2024	Papaver garden services	Allotment Materials	£240.00
27/08/2024	Cumbria Action for Sustainable	Knotweed Treatment	£125.00
27/08/2024	Shaun Bainbridge Blacksmiths	Staff Workshop AMS	£420.00
27/08/2024	Shaun Bainbridge Blacksmiths	Bench Renovation Romney Rd	£470.00
27/08/2024	Tech 4 Office Equip	Bench Renovation Burneside	£84.42
27/08/2024	Westmorland & Furness Council	Photocopies	£152.98
30/08/2024	ICO Date Registration	Meeting Costs	£35.00
		2024 ICO	
		Total	£99,952.01