

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



16 June 2025

## To Members and Co-optees of the Allotments Committee, and Site Representatives

### Kendal Town Council Members

Cllr G Archibald (Vice Chair)	Cllr J Cornthwaite
Cllr L Edwards	Cllr S Falshaw
Cllr A Finch (Chair)	Cllr L Hendry

### Co-optees

Jon Cox	Chris Rowley
Ros Taylor	

### Site Representatives as appropriate

Canal Head	Deborah Allison	Rinkfield	Tony Hayton
Castle Drive	Mrs E Kelly	Sandylands	Vacancy
Castle Haggs	Gwen Tordoff	Sedbergh Road	Julie Sykes
Castle Haggs Ext	Jon Cox	Shaws Brow	Vacancy
Coley Barn	Eric Ashton	Town View	Helen Belton
Crow Tree	Bryan Williams	Underley Hill	John Youde
Greenside	Kim Baker	Underley Road	Chris Rowley
Greenside	Ali Paddle	Wattsfield	Ros Taylor
Natland Road	Vacancy		

You are invited to a meeting of Kendal Town Council Allotments Committee on **Monday, 23 June 2025, at 7.00 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.**

Yours faithfully

Chris Bagshaw  
Town Clerk

### AGENDA

#### Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

#### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the council under the terms of Local Government Act 1972, s85.

**2. Declarations of Interest**

To receive declarations by members and/or co-optees of interests in respect of items on this agenda.

**3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**4. Minutes from the Last Meeting (pages 3 to 6)**

To receive the minutes of the meeting of the Allotments Committee held on 24 February 2025 and to authorise the Chair to sign them as a true record (see attached).

**5. Minute Action Sheet (pages 7 to 9)**

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

**6. Review of Spend against 2025/26 Budget (page 10)**

To consider a report on budget spending (see attached).

**7. Research Findings on the Risk of Secondary Poisoning in Owls (pages 11 to 13)**

To consider the research findings and decide if any follow up action is required (see attached).

**8. Allotments Project Update and Statistics Report (pages 14 to 17)**

To receive an update on projects, collection rates, waiting lists and other indicators (see attached).

**9. Site Representatives**

To receive verbal reports from Site Representatives, and to consider what actions may be taken where no site representative has been present.

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
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Minutes of a meeting of the Allotments Committee held on Monday, 24 February 2025, in the Council Chamber at the Town Hall, Highgate, Kendal, at 7.00 p.m.

## Kendal Town Council Members

Cllr G Archibald (Vice Chair)	Present	Cllr J Cornthwaite	Apologies
Cllr L Edwards	Present	Cllr A Finch (Chair)	Apologies
Cllr L Hendry	Present	One Vacancy	

## Co-optees

Jon Cox (and Castle Hags Ext Representative)	Present
Chris Rowley (and Underley Road Representative)	Present
Ros Taylor (and Wattsfield Representative)	Present

## Other Site Representative present

Town View	Helen Belton
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**In attendance:** Chris Bagshaw (Town Clerk), Inge Booth (Democratic Services Assistant), Janine Holt (Council Services Officer) and Pierre Labat (Townscape Officer).

**Note – In the absence of Cllr Finch (Chair), Cllr Archibald (Vice-Chair) took the Chair for the meeting.**

### A21/2024 Apologies

Apologies for absence were received and accepted from Kendal Town Cllrs Cornthwaite and Finch (Chair) and from and from Site Representative Bryan Williams (Crow Tree).

### A22/2024 Declarations of Interest

No declarations of interest were raised under this item.

### A23/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no confidential items included in the agenda.

### A24/2024 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Allotments Committee held on 30 September 2024 and to authorise the Chair to sign them as a true record.

**A25/2024 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings. In response to a query regarding progress on pathway improvements at Town View (Ref. No.42), the Council Services Officer advised that the contractor appointed in October 2024 would be commencing work in March. The Townscape Officer had cleared vacant Plot No.7 which would be split into three plots. The work would be completed by the end of this financial year.

**Resolved:** To note the report.

**A26/2024 Review of Spend against 2024/25 Budget**

The Committee considered a report reviewing spend against the budget as at 11 February 2025.

In response to a query, the Council Services Officer explained the reason for the apparent overspend on Allotments General Expenditure which was due to £3,813 having already been committed for the pathway improvements at Town View. These improvements, she pointed out however, might not go ahead in this financial year. The Council Services Officer further drew attention to the collapsing boundary at Crow Tree. The work required had been costed by the Townscape Officer and, whilst it was hoped that this work would also be carried out by a contractor before the end of the financial year, it was felt that this might not happen. It was raised that if this work did not go ahead then the £600 allocated for the work would not be used in this financial year.

Conversation took place on Pest Control and the potential for a review to be carried out regarding methods being used and efficiency. The Council Services Officer felt that a piece of work was required around public relations on the subject. She further suggested that she could bring up the matter at a forthcoming meeting for Site Representatives on 14 March.

The Town Clerk drew attention to the small water bill which was as a result of the water company's random billing and reported that there may not need to be as much money in that budget moving forward.

A question was raised as to whether the underspend on water could be used to carry out work on how to improve biodiversity on the Council's allotments and, in part, for a review of pest control, potentially by hiring someone in to carry out the work. The Town Clerk undertook to look into this suggestion, with the funding being vired from the Water budget. Ros Taylor, Co-optee and Wattsfield representative, volunteered to carry out some initial desk research on the matter prior to the next meeting of the Committee and to provide her findings to officers.

**Resolved:** The Town Clerk to look into the potential for work to be carried out around improving biodiversity on the Council's allotments and a review of pest control, with the funding to be vired from the Allotments Water Budget, and with Ros Taylor to carry out some initial desk research, providing her findings to officers prior to the next meeting of the Committee.

**Resolved:** To note the report.

**A27/2024 Townscape Officer Update**

The Townscape Officer provided a verbal update; a list of his current tasks was attached to the agenda. Members welcomed the information generated by the new allotments software and the Townscape Officer reported that this was working well.

**Resolved:** To note the verbal update.

**A28/2024 Allotment Statistics Report**

The Council Services Officer presented a report which showed that the waiting list currently stood at 74 individuals. The list had increased by nine individuals since the last meeting. 47 plots were vacant, details of which were provided within the report. 19 plots had been let since the last meeting. There were 54 tenants with outstanding rent, with the total amount outstanding being £4,143.76. Payment reminder letters had been sent out on 13 February 2025. Performance indicators on allotments occupancy at 14 February were also attached to the agenda for information. The Council Services Officer pointed out at the meeting that the date of September 2024 shown on the report was incorrect and that it was, in fact, up to date.

In response to a query, the Council Services Officer explained that empty plots would be advertised through the Newsletter and on social media, although pointing out that this had not helped in previous years. She felt that different ways needed to be found through which to reach out to people. It was suggested that empty plots should also be advertised on the Council's Website.

In response to a further query, the Council Services Officer explained that those tenants with outstanding rent would shortly be provided with notices to quit. With regard to empty plots, the Townscape Officer was in the process of getting these cleared and ready to let and would ensure that they did not get out of hand. The Council Services Officer agreed with a further suggestion that empty plots which could not be let might be offered to existing tenants.

The need for an up-to-date detailed list of all plots and tenants was stressed, with the last one having been supplied in 2015.

**Resolved:** The Council Services Officer be authorised to let multiple plots where all other possible methods of advertisement have been exhausted.

**Resolved:** An up-to-date detailed list of all plots and tenants to be produced and circulated as necessary.

**Resolved:** To note the report.

**A29/2024 Site Representatives**

Chris Rowley, Underley Road representative, welcomed the work which had been carried out by the Townscape Officer on the community plot. In response to a query, the Council Services Officers advised that Carer Support South Lakes had recently taken on this plot. Mr Rowley drew attention to the fact that a number of plots were still not being worked and requested a full list of details in relation to plots.

Ros Taylor, Wattsfield representative, informed the Committee that all was going well on that site.

Jon Cox, Castle Hags Ext representative, raised concerns in relation to the access road from Sunnyside alongside Fletcher Park which was often submerged in water, making it impossible for cars to access the site. The Town Clerk raised the question of ownership of the road and undertook to look into the matter.

Helen Belton, Town View representative, welcomed the work in relation to the improvements to the pathway through the middle of the site and the clearing and splitting of Plot 7. She asked, however, whether there was any possibility of allotment holders accessing the compost area via Maude Street and through Maudes Meadow. The Town Clerk, whilst pessimistic, undertook to raise the question.

**Resolved:** The Council Services Officer to provide an up-to-date list of allotments and allotment holders, also as outlined at Minute No. A28/2024 above.

**Resolved:** The Town Clerk to look into the matter of the access road to Castle Hags Ext.

**Resolved:** The Town Clerk to raise the question of access by vehicle to the Town View compost area via Maude Street and Maudes Meadow.

**Resolved:** To note the verbal reports from Site Representatives.

#### **A30/2024      Waste into Wellbeing Event**

It was reported that the Town Council was supporting Waste into Wellbeing, which was holding an event on 17 May 2025. Allotments would be represented by Officers and allotment holders who would promote Kendal's allotment community.

It was pointed out that the event would be held between 10.00 a.m. and 2.00 p.m. A range of plants would be available for sale on the Allotments stall which would be situated in a gazebo outside the United Reform Church, with sales being in aid of Waste into Wellbeing. The finer details would be discussed at the forthcoming meeting of the Site Representatives on 14 March. The Council Services Officer, in response to a query, undertook to circulate copies of a poster advertising the event.

**Resolved:** To note the joint event with Waste into Wellbeing.

#### **A31/2024      Bird Boxes on Allotments**

**Note – At this stage in the meeting, Cllr Archibald (Vice-Chair in the Chair) pointed out that he was a Town Council representative on Natural Kendal. He informed the Committee, however, that there was no conflict, bias or predetermination.**

It was reported that Natural Kendal was working to improve the biodiversity and natural landscape in Kendal. One of the organisation's aims was to support bird habitats. The Committee was asked to consider a request from Natural Kendal for the Town Council to work in partnership to site bird boxes in trees on the allotment estate. Appropriate locations on allotment sites would be identified, with boxes being supplied and installed by Natural Kendal. Natural Kendal would work with officers to identify suitable trees and seek relevant permissions. If approved, the scheme would commence in late summer.

Members welcomed the proposal.

**Resolved:** To support the work of Natural Kendal and work in partnership with the organisation to provide bird boxes on allotment sites.

The meeting closed at 7.33 p.m.

**Agenda Item No.5 - Allotments Committee - Minute Action Sheet - as at 16 June 2025**

<b>Ref. No.</b>	<b>Meeting Date</b>	<b>Minute No.</b>	<b>Title</b>	<b>Action (Resolution)</b>	<b>Officer Responsible</b>	<b>Deadline, if any</b>	<b>Date Actioned</b>	<b>Comments</b>
3	27/02/2023	A40/2022	Site Signage	To authorise the use of up to £8,000 from the Allotment Reserve to install safe and uniform signage across the allotment estate.	JH		Ongoing	The location of each sign will be plotted whilst under taking site visits w/c 30th June.
18	25/09/2023	A18/2023	Review of Tenancy Agreements	To note the report and the recommendation that the Council adopt the NALC template for its agreements from January 2025, with officers submitting a draft version covering Kendal's specific needs for the Committee's approval at its next meeting.	CB/JH		Ongoing	The template has been approved by Committee although some site reps had reservations. The new tenancy is due to be circulated by the end of June.
35	26/02/2024	A33/2023	Site Representatives	To address the issue of the internal path within the Crow Tree site.	PL		Ongoing	This work was scheduled to commence in March 2025 due to work pressures, this has not be completed and will be rescheduled for September 2025.
38	29/04/2024	A41/2023	Allotments Workshops	Councillor Hendry will further research the development of a series of workshops and report back to the Committee in the future.	LH/JH		Ongoing	Awaiting a proposal from Appleby Road Community Garden, their main focus to date has been to secure funding.

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
42	30/09/2024	A17/2024	Town View Pathway Improvements	To approve the project and the use of funds of approximately £4,000 from the allotment general budget for the above-mentioned work at Town View, with any shortfall to be allocated from the allotment reserve fund, with officers assessing temporary measures and seeking additional quotations within the next 24 hours; should no further quotations be received, the Town Clerk to address acceptance of the current quotation in an appropriate manner through Financial Regulations.	JH/PL		Complete	This work was completed at the end of March 2025.
43	24/02/2025	A26/2024	Review of Spend against 2024/25 Budget	The Town Clerk to look into the potential for work to be carried out around improving biodiversity on the Council's allotments and a review of pest control, with the funding to be vired from the Allotments Water Budget, and with Ros Taylor to carry out some initial desk research, providing her findings to officers prior to the next meeting of the Committee.	RT		Ongoing	Report submitted for Committee to consider

Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
44	24/02/2025	A28/2024	Allotment Statistics Report	The Council Services Officer be authorised to let multiple plots where all other possible methods of advertisement have been exhausted.	JH		Ongoing	Plots have been let in a timely manner.
45	24/02/2025	A28/2024	Allotment Statistics Report	An up-to-date detailed list of all plots and tenants to be produced and circulated as necessary.	JH		Completed	Contact details have been circulated to site reps
46	24/02/2025	A29/2024	Site Representatives	The Town Clerk to look into the matter of the access road to Castle Haggs Ext.	CB		Completed	The access road is not owned by Kendal Town Council. The entrance is shared by the residents of the adjacent housing and W&FC. The remainder is owned by W&FC as a part of Fletcher Park. For KTC to improve this road we will require the permission of all the owners.
47	24/02/2025	A29/2024	Site Representatives	The Town Clerk to raise the question of access by vehicle to the Town View compost area via Maude Street and Maudes Meadow.	CB		Completed	There is no vehicular access across Noble's Rest, other than to maintenance vehicles.

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**Annual Budget - By Centre (Actual YTD Month 3)**

**Note: Full Budget Statement**

		<u>24/25</u>		<u>25/26</u>			<u>26/27</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>500</b>	<b><u>Allotments</u></b>									
5000	Allotments Capital Spending	0	3,540	0	0	0	0	0	0	0
5005	Allotments Gen Exp	9,000	8,927	9,200	2,190	0	1,154	0	0	0
5015	Allotment Water	1,950	709	2,100	170	0	542	0	0	0
5020	Allotment Rent	1,050	840	1,050	0	0	0	0	0	0
5025	Allotment Pest Control	3,200	2,584	3,300	807	0	0	0	0	0
	<b>Overhead Expenditure</b>	15,200	16,600	15,650	3,168	0	1,696	0	0	0
6000	plus Transfer from EMR	0	3,540	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(15,200)</u>	<u>(13,060)</u>	<u>(15,650)</u>	<u>(3,168)</u>	<u>0</u>		<u>0</u>		
	<b>Total Budget Income</b>	0	0	0	0	0	0	0	0	0
	<b>Expenditure</b>	15,200	16,600	15,650	3,168	0	1,696	0	0	0
	<b>Net Income over Expenditure</b>	<u>-15,200</u>	<u>-16,600</u>	<u>-15,650</u>	<u>-3,168</u>	<u>0</u>	<u>-1,696</u>	<u>0</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	3,540	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(15,200)</u>	<u>(13,060)</u>	<u>(15,650)</u>	<u>(3,168)</u>	<u>0</u>		<u>0</u>		



## Agenda Report

Committee: Allotments	Meeting Date: 23.6.25
From: Ros Taylor, Site Representative, Wattsfield Allotment	Agenda No.: 7
Description: Research findings on the risk of secondary poisoning in owls.	

**Summary:** *The committee are asked to consider the report and decide if any follow-up action is needed.*

### Background

In the last meeting, I agreed to research the risk of secondary poisoning in owls and birds of prey.

I contacted the RSPB for advice, and they referred me to Dr Ed Blane, who is a retired DEFRA wildlife poisoning expert and investigator who now works with Wild Justice. Please find his response below:

Firstly, if you wish to avoid secondary poisoning in owls and birds of prey, there is a very simple means of doing this - avoid using Second Generation Anticoagulant Rodenticides (SGARs)! How these poisons work will always mean that there is a risk of secondary poisoning. All non-poison techniques (trapping, shooting, habitat modification, etc) should be used first. Not only is this good practice, but it is a legal requirement. Under the CRRU code (which details how rodenticides are used) there is what is known as the 'Risk Hierarchy' - which states that all other methods must be tried first before the poison tub is reached for. Fully understand that at some locations, non-poison methods may not be possible to carry out.

However, the problem with the CRRU code is that although following this is the law, the HSE rarely, if ever, enforces this, so generally speaking it is totally ignored!!

However, if all the non-poison methods are not viable at the location and poisons need to be used, then the non- anticoagulant ones should be used first before SGARs. These include chloralose (restricted to controlling mice indoors) and cholecalciferol (and there are now products which can be used externally in open field locations as well as around buildings).

A council who is employing a professional pest controller to control rodents on the allotment site, should be asking them to use a Cholecalciferol product. However, some pest controllers don't like using this poison, claiming that it is not as effective as SGARs. Of course, I rather suspect that the reason they prefer SGARs is because these environmentally damaging poisons are cheaper!

Of course, with most poisons there is a primary poisoning risk with Cholecalciferol; thus, when the bait is laid, it should be used in sturdy, tamper-resistant bait boxes or similar. However, in recent years, there have been no recorded instances of primary poisoning cases with Cholecalciferol. Again, if the legally binding but HSE-unenforced risk hierarchy approach is followed, then Chloralose and Cholecalciferol poisons should be considered first.

From the 01/01/25, the law changed, banning the use of SGARs in 'open areas'. These poisons can now only be used 'in and around buildings'. However, around buildings means

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anywhere near a building where a rat is living and potentially posing a risk to the building. So, in theory, it is still legal to treat rat burrows along a ditch 100 m away from a building if it is considered possible that the rats might pose a problem to the building. Again, I suspect it is extremely unlikely that the HSE will be willing to enforce this issue.

So, to your question as to how many dead SGAR-poisoned mice/rats does a barn owl need to eat before it dies? Very difficult to give a precise answer, but it could be as few as one. There are very few studies of feeding poisoned rodents to birds to see what the lethal dose is. However, I did some reference searching some years ago, looking at a range of different species, and this indicated that a bird the size of a buzzard could get a lethal dose from eating 1 rat poisoned by the SGAR Brodifacoum. The following factors make producing an estimate of the number of rodents required to kill birds difficult:

- \* Most of the trials are done in the lab - feeding poisoned rodents to caged birds and waiting to see what happens. However, SGARs are long term poisons, taking up to a week to kill, and they change the victim's behaviour prior to death - they appear 'drunk' lethargic or disorientated. So, in the wild they are far more likely to be killed by trauma or predation than normal. So, it is likely that lab caged trial birds will have a better survival rate than ones living out in the wild.
- \* Also note that the poisoned rat changes its behaviour in the few days prior to death - it will be active during the day and out in the open, this, along with its lethargic condition, makes it an easy victim to predators.
- \* When ingested, SGARs are stored in the liver and this is the organ that predators and scavengers will eat first as it is rich in nutrients.
- \* Although stored in the liver, SGARS have what is called a biphasic excretion from the organ - the body rapidly expels the poison after initial intake and then the level of excretion slows down. What this means is the dying rat may actually have far more poison in its body than a dead one - so again a great risk for predators.
- \* The more toxic SGARs like Brodifacoum are marketed as 'single feed poisons' - which means that the rat only needs to feed once to get a lethal dose. However, as SGARs take several days to show any impact, the rat will continue to feed for several days even though a lethal dose has already been consumed. This is likely to result in much higher levels of poison in the body. With cholecalciferol, which works by killing the rat due to the deposition of calcium in the kidneys, once a lethal dose is consumed, the rat stops feeding, so it is unlikely to build up higher levels of poison in the body.
- \* Resistance to SGARs in rodents is spreading across the country - this does not stop the rodents from eating the bait, but prevents death. Again, this might result in larger amounts of the poison in the body.
- \* Also note that most of the SGAR toxicity data is based on LD50s - how much of the chemical is required to kill 50 % of a test population. The issue here is that there will always be a smaller part of the population killed by a much smaller dose, so using LD50 as a safety measure is very misleading!

I hope mentioning all these issues explains why this is a difficult question to answer. The bottom line is just don't use SGARs! Even if these poisons are used indoors, rodents will often move out, taking their poison loads outside with them. The classic example is when chicken sheds (which often have high mice levels) are cleared out and then cleaned. Here, all the mice leave in plague numbers and all the surrounding wildlife predators get poisoned.



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Since I left Natural England (I was their technical expert on wildlife poisoning), I have been putting together some data and reports on the levels of SGAR poisoning in wildlife. As you may be aware, an environmental risk assessment carried out on the external use of SGARs concluded that they should be banned. The chemical industry complained, and the Government allowed the continued use of these poisons and even allowed greater use of the highly toxic Brodifacoum. There was an agreement with the industry that they would significantly reduce exposure levels in wildlife under a scheme known as the 'Rodenticide Stewardship Scheme' (RSS). So, what has actually happened? Since the start of the RSS (01/04/16) exposure levels have rocketed. There was meant to be a full review of whether the RSS was working in 2020, but this has now been pushed back to the end of 2025. However, some people have been gathering poisoning data via FoI requests to show what has been going on. We have found, from the Government's own monitoring WIIS scheme, that since the start of the RSS exposure levels (in England & Wales) in buzzards have gone up by 220 %, in foxes 400 % and peregrine falcons (100%). The latter finding is interesting as peregrine don't usually eat rats, but they do eat small birds which enter SGAR bait boxes to feed on the bait. It does appear that poisoning levels are the highest in your part of England. I am currently writing an article for the North of England Raptor Forum - SGAR levels in buzzards in the North of England appear to have gone up by 483 % (the industry's aspiration of a significant reduction seems to be somewhat missed!!)

Further reading can be found at: [wildlifepoisoningresearchuk.wordpress.com](http://wildlifepoisoningresearchuk.wordpress.com)

### **Recommendation**

The Committee members are asked to consider this report and decide if any follow up action is required.

## Allotments Committee 23<sup>rd</sup> June 2025 – Agenda Item No.8

### **Project Update Report**

#### **Town View Improvement Works**

Before work commenced, several tenants and the Townscape Officer undertook some clearance work on a vacant plot, where a large quantity of items had been left. Anything that was of use was recycled, with the remaining debris being taken from the site and disposed of. The green waste was initially left on the plot to dry out before being chipped and redistributed on site.

The contractor commenced work on Monday, 24<sup>th</sup> March 2025. The contractors upgraded the pathway along the top section of the site, replacing the ground-level wooden kickboards, installing a wooden handrail rail and creating a set of steps leading to the bottom of the site towards Nobles Rest Park. The work was completed on Friday 28<sup>th</sup> March 2025.

The improvement works have been well-received and have made a positive impact on site safety.

#### **Townscape Officer Task List**

After using the task list for approximately 12 months, it has become apparent that it has its limitations and flaws. I am currently looking at an alternative and hope to trial a new system over the coming weeks. I will report back at the next meeting.

#### **Site Visits**

I am scheduled to undertake visits week commencing 30<sup>th</sup> June, and I will be on site each day. If anyone would like to meet on-site, please contact me.

#### **New Tenancy Agreement**

The agreement is based on the standard NALC template. There are some comments from Committee members that need to be considered before the document is finalised. I will seek advice from the Town Clerk with regard to amending the draft document. I hope to circulate the document shortly.

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### **Statistical Data**

#### **Number of Allotments**

We currently manage 529 allotments in Kendal across 17 sites. Of those sites, 7 are owned by Kendal Town Council, and the remaining 10 are owned by Westmorland & Furness Council but managed by Kendal Town Council.

#### **Waiting List Update**

The waiting list currently stands at 34 individuals, having decreased by 40 since the last meeting. The high number of vacant plots at the beginning of the season was a cause for concern. With this in mind, I changed my approach to letting plots. I offered out the vacant plots to all prospective tenants regardless of which site waiting list they were on. The uptake was good and has reduced the overall waiting list significantly. Also, to note, on sites where there was no waiting list but vacant plots, if an allotment enquiry was received, they were

offered a plot straightaway. I would like to thank the site representatives who were very helpful in directing interested parties to the office.

Allotment site	Number of plots per site	Number on the waiting list	Change since the last meeting
Aynam Road	3	0	-1
Canal Head	45	2	-4
Castle Drive	9	0	0
Castle Hags	34	1	-1
Castle Hags Ext	48	1	-1
Coley Barn	47	2	-12
Crow Tree	25	4	-7
Greenside	49	11	-10
Natland Road	19	3	-1
Rinkfield	31	5	-1
Sandylands	26	5	-5
Sedbergh Road	42	2	0
Shaw's Brow	22	3	-10
Town View	19	1	-1
Underley Hill	27	3	-5
Underley Road	37	0	-1
Wattsfield	46	7	0

#### Vacant Plots

5 plots are vacant. Please find below sites with vacant plots:-

Castle Hags	1
Castle Hags Ext	2
Castle Drive	1
Underley Hill	1

#### Number of Plots Let Since Last Meeting

I have let 54 plots since the last meeting.

12/06/2025

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## Performance Indicator - Allotment Occupancy 12 June 2025

Aynam Road	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	3	3	100.00%
Canal Head	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	45	45	100.00%
Castle Drive	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	9	8	88.89%
Castle Haggs	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	34	33	97.06%
Castle Haggs Extension	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	48	46	95.83%
Coley Barn	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	47	46	97.87%
Crow Tree	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	25	25	100.00%
Greenside	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	50	50	100.00%
Natland Road	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	19	19	100.00%
Rinkfield	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	31	31	100.00%
Sandylands	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	26	26	100.00%
Sedbergh	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	42	42	100.00%
Shaws Brow	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	22	22	100.00%
Town View	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	20	20	100.00%

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## Kendal Town Council

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## Performance Indicator - Allotment Occupancy 12 June 2025

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Underley Hill	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	29	28	96.55%

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Underley Road	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	38	38	100.00%

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Wattsfield	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	45	45	100.00%

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<u>Total Allotment Plots : Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
533	527	98.87%