

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



24 July 2024  
V2

Dear Councillor

You are summoned to attend a meeting of the Council commencing at **7.30 p.m.** on **Monday, 29 July 2024**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Council Chamber at the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A B' followed by a long horizontal stroke.

**Chris Bagshaw**  
Town Clerk

## AGENDA

### Roll Call

The Clerk will take a roll call of Council Members present.

### Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 793490.

### Brewery Arts

To receive a presentation from Miriam Randall, Brewery Arts.

#### 1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

## 2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

*In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable Interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.*

## 3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

## 4. Minutes of Last Meeting (pages 4 to 6)

To receive the minutes of the meeting held on 3 June 2024 and to authorise the Chair to sign them as a true record (see attached).

## 5. Minute Action Sheet (pages 7 to 8)

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

## 6. Mayor's Communications and Announcements (pages 9 to 10)

To receive a report from the Mayor on recent activities and to hear any announcements (list of engagements attached).

## 7. Kendal Futures

To receive an update from Kendal Futures on their current activities supporting the Kendal Vision. There will be a brief presentation followed by an opportunity for questions. Any information shared may be subject to confidentiality, so the Council may have to consider whether to exclude the press and public at this point.

## 8. Subscriptions and Memberships

To consider the Council's subscription and membership of the following organisations:

|     |  |  |
|-----|--|--|
| (a) | Cumbria Association of Local Councils (CALC) | £2,512.46 (includes £1,828.42 To NALC) |
| (b) | National Allotments Society                  | £55                                    |
| (c) | Society of Local Council Clerks (SLCC)       | £357                                   |

## 9. Reports and Minutes from Committees (pages 11 to 42)

i) To receive verbal reports from the Council's Committees. Committee chairs are invited to give a brief account of their Committee's recent activities, if applicable.

ii) To receive the draft minutes from the following Committees (may be received en-bloc (see attached)):

- (a) Allotments Committee on 29 April 2024 (please note that the minutes of the previous meeting of the Allotments Committee were attached to the agenda for the meeting of Full Council held on 3 June 2024)
- (b) Culture and Communities Committee on 10 June 2024
- (c) Mayoralty and Heritage Committee on 17 June 2024
- (d) Planning Committee on 3 June, 17 June, 1 July and 15 July 2024

iii) To consider the request in 9b) Culture and Communities Committee, that the Torchlight Festival is allowed an additional £5,000 in support grant, in line with 2023's decision.

#### **10. Reports from Representatives on Outside Bodies (pages 43 to 47)**

To receive reports from Council representatives on the following outside organisations:

- Integrated Community Care (ICC) (a written report from Cllr R Sutton)
- Lancaster Canal Regeneration Partnership (a written report from Cllr L Hendry)
- South Lakes Action on Climate Change (a written report from Cllr S Blunden)
- South Lakes Dementia Community Hub (a written report from Cllr R Sutton)

#### **11. Schedule of Payments (pages 48 to 49)**

To receive the schedule of payments for May and June 2024 (see attached).

# Kendal Town Council

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**Minutes of the Annual Meeting of Kendal Town Council held in the Council Chamber at the Town Hall, Highgate, Kendal, on Monday, 3 June 2024, at 7.30 p.m.**

## Councillors

|             |           |               |           |
|-------------|-----------|---------------|-----------|
| G Archibald | Present   | A Blackman    | Present   |
| S Blunden   | Apologies | J Brook       | Present   |
| D Brown     | Present   | A Campbell    | Apologies |
| S Coleman   | Apologies | J Cornthwaite | Present   |
| J Dunlop    | Present   | L Edwards     | Present   |
| R Edwards   | Present   | D Evans       | Absent    |
| C Hardy     | Apologies | A Finch       | Absent    |
| L Hendry    | Present   | M Helme       | Present   |
| H Ladhams   | Present   | E Hennessy    | Present   |
| D Miles     | Present   | S Long        | Apologies |
| C Russell   | Present   | D Rathbone    | Present   |
| K Simpson   | Present   | M Severn      | Absent    |
| P Thornton  | Present   | G Supka       | Present   |
| R Sutton    | Present   | G Tirvengadam | Absent    |

**In attendance:** Chris Bagshaw (Town Clerk).

### 13/2024 Apologies

Apologies for absence were received and accepted from Cllrs Blunden, Campbell, Coleman, Hardy and Long.

### 14/2024 Declarations of Interest

No declarations of interest were raised under this item.

### 15/2024 Exclusion of Press and Public

There were no excluded items included within the agenda.

### 16/2024 Minutes of Last Council Meeting

It was noted that Cllr Blackman's name had been accidentally omitted from the list of members of the Management Committee, and that Cllr Hennessy's first name had been misspelled in four places. With these issues corrected it was:

**Resolved:** To receive the minutes of the annual meeting of the Council held on 7 May 2024 and to authorise the Chair to sign them as a true record.

### 17/2024 Minute Action Sheet

Members considered a report on actions taken by officers on resolutions or recommendations made at previous meetings of the Council. The Clerk drew the Council's

attention to the completion of the footpath at Vicarage Drive and the development of a pro forma for Outside Bodies.

**Resolved:** To note the report.

#### **18/2024 Mayor's Communications and Announcements**

The Mayor thanked Cllr Dunlop, his predecessor, for all her work in the role, and thanked councillors again for honouring him with the privilege of being the new Mayor. He reported that in his first three weeks in the role he had attended two art galleries, the ski centre at Canal Head, the Natural Kendal conference at Kendal Museum (for which he thanked Cllr Russell for the detailed organisation). He had attended the new Eddington Hub on Highgate and seen the great work done by Waste into Wellbeing. He had jiggled around the town with Kendal Community Theatre's Mayfest, raising money for his three charities, and was particularly impressed by the wooden sculpture representation of John Speed's map at Kendal Parish Church, unveiled as a part of the Kendal Flood Relief Scheme. He had also chaired the annual Town Assembly, which was sparsely attended.

The Clerk reported that the query raised by a member of the public at the last meeting concerning the validity of meetings had been resolved, and that the member of the public was satisfied and would take no further action. The council had been in temporary breach of the Transparency Code, but the swift rectification of the matter had resolved it.

**Resolved:** To note the reports.

#### **19/2024 Annual Governance and Accountability Return (AGAR) 2023-24**

- (a) Council considered a report on the completion of the AGAR 2023-24, including the recommendations on how the Council is dealing with 'Except fors' and other matters raised by the internal and External Auditors.

**Resolved:** To accept the report.

- (b) Council was asked to note the report from the Internal Auditor for 2023. A former Chair of the Committee commented that the Internal Auditor's report was very thorough, and the clearest she had seen in her time on the committee.

**Resolved:** To accept the report.

- (c) Council was asked to consider the relevant sections of the Council's AGAR 2023 as follows:

- (i) The Annual Governance Statement (Section 1)
- (ii) The Accounting Statement (Section 2)

**Resolved:** To accept the recommended completed sections.

#### **20/2024 Minutes from Committees**

The Council was presented with the following minutes from recent meetings of the Council's standing committees and committee chairs were invited to give a brief account of their Committee's recent activities, if they so wished:

- (a) Allotments Committee on 29 April 2024 – Cllr G Archibald (vice chair) presented the minutes. He followed up a query about the voting rights of co-opted members. The Clerk confirmed that these were confined to matters which were not to do with overall budgets or financial strategy.
- (b) Audit Committee on 13 May 2024 – Cllr C Russell presented the minutes.
- (c) Environment Committee on 13 May 2024 – Cllr E Hennessy presented the minutes and drew the council's attention to the completed footpath at Vicarage Park. He thanked the Council's Projects Officer and officers at Westmorland & Furness for working together to deliver this project. He urged members to visit the new Eddington Hub and congratulated residents at Kirkbie Green who, assisted by a KTC biodiversity grant, had been nominated for a BBC Cumbria award. He also drew members' attention to the scaffolding on the Birdcage, which indicated that one of the Town Council's priorities was at last being addressed by W&FC. A query about the regeneration of Bowling Fell was passed back to the Committee for further discussion.
- (d) Management Committee on 20 May 2024 – Cllr D Rathbone (vice chair) presented the minutes and underlined the importance of the Civility and Respect agenda that the committee had been considering. He urged all members to remember this aspect of the Council's policies and further reminded Chairs to ensure that their Terms of Reference were respected by members. On staffing matters he thanked the Council Services Officer and others for stepping in to the breach to assist with additional work covering for staff absences. It was further noted that this Committee had allocated £15,000 from the CIL reserve to support W&FC in developing a footpath between Beezon Field and Mintsfeet.
- (e) Planning Committee on 7 and 20 May 2024 – Cllr D Rathbone presented the minutes.

**Resolved:** To receive the minutes of recent meetings of the Council's standing committees shown above.

## **21/2024 Reports from Representatives on Outside Bodies**

Council considered a report from the Council representative on the following outside organisation:

- Lancaster Canal Regeneration Partnership (a written report from Cllr L Hendry).

**Resolved:** To receive the report from the representative on the outside organisation shown above.

## **22/2024 Schedule of Payments**

The Council was presented with the schedule of payments for April 2024.

**Resolved:** To receive the schedule of payments for April 2024.

The meeting closed at 8.11 p.m.

| Full Council - Minute Action Sheet - as at 23 July 2024 |              |            |  |  |                     |                  |               |   |
|---|--------------|------------|--|--|---------------------|------------------|---------------|---|
| Ref. No.  | Meeting Date | Minute No. | Title  | Action (Resolution)  | Officer Responsible | Deadline, if any | Date Actioned | Comments  |
| 5   | 31/07/2023   | 40/2023    | Civility and Respect Pledge                    | To sign up to the Pledge from the National Association of Local Councils, however, to pass on to the Management Committee consideration of the statements and any steps required, including any changes that may be required to the Council's Code of Conduct, with input to be sought from all Members. | CB                  |                  | 22-Jul-24     | Being considered through Management Committee and now being actioned by the Audit Committee. Recommendations will be sent back to the Management Committee for consideration before adoption by the Full Council. |
| 10  | 31/07/2023   | 44/2023    | Reports from Representatives on Outside Bodies | The Town Clerk to address the issue of training on LGBTQIA+ terminology within the Respect agenda.   | CB                  |                  | In progress   |   |
| 22  | #####        | 10 2024    | Representation on Outside Bodies               | For officers to seek clarification about the meetings of the organisations where shown.  |                     |                  | 09-May-24     | Clarification has been sought with a number of bodies and the information will be compiled in due course.   |

| Ref. No. | Meeting Date | Minute No. | Title                            | Action (Resolution)  | Officer Responsible | Deadline, if any | Date Actioned | Comments                              |
|----------|--------------|------------|----------------------------------|--|---------------------|------------------|---------------|---------------------------------------|
| 23       | #####        | 10 2024    | Representation on Outside Bodies | For officers to make further inquiries concerning the establishment of an active Museum Partnership Committee with Westmorland and Furness Council and Kendal College. |                     |                  | 24/05/2024    | Engagement commenced with W&FC and KC |

**Item 6****Kendal Town Council****Mayoral Engagements to 22 July 2024**

| <b>Date</b>                          | <b>Time</b>      | <b>Event</b>  | <b>Location</b>                             |
|--------------------------------------|------------------|---|---|
| Thursday<br>13th June<br>2024        | 17.30 -<br>19.30 | Arts Showcase   | Kirkbie Kendal<br>School -<br>Courtyard     |
| Thursday<br>13th June<br>2024        | 18.15 –<br>19.30 | Graduation<br>Ceremony  | Kendal College                              |
| Saturday<br>15th June<br>2024        | 12.45 –<br>13.45 | Kendal Pride  | Abbott Hall                                 |
| Thursday<br>20th June<br>2024        | 18.00 -<br>20.00 | Kendal College<br>Prize Giving<br>Ceremony                        | Kendal Town<br>Hall                         |
| Friday 21 <sup>st</sup><br>June 2024 | 13.30 –<br>15.00 | Playground<br>Proms   | St Marks CE<br>Primary School               |
| Sunday 23 <sup>rd</sup><br>June 2024 | 13.30 –<br>15.00 | Barrow Civic<br>Sunday  | Town Hall<br>Barrow                         |
| Monday<br>24th June                  | 10am             | Armed Forces<br>Day Flag<br>Raising                               | The Old Town<br>Hall, Workington            |
| Tuesday<br>25th June<br>2024         | 12:15 -<br>13:00 | Westmorland<br>County<br>Agricultural<br>Society Farm<br>Open Day | Heaves Farm,<br>Levens                      |
| Friday 28 <sup>th</sup><br>June 2024 | 12.30 –<br>15.30 | Debbie<br>Nicholas' first<br>solo art<br>exhibition<br>preview    | Space2Create,<br>The Factory,<br>Aynam Road |
| Saturday<br>29th June                | 7pm              | Westmorland<br>Youth<br>Orchestra                                 | Kendal Parish<br>Church                     |

|                                     |                  |   |                                       |
|-------------------------------------|------------------|---|---------------------------------------|
| Friday 5th<br>July                  | 13.00 -<br>14.30 | 50th<br>Anniversary<br>Celebrations         | Heron Hill<br>Primary School          |
| Friday 5th<br>July                  | 3.20pm           | Summer Fete                                 | Dean Gibson<br>Primary School         |
| Friday 5th<br>July                  | 16.30 -<br>17.00 | Over 60s<br>Doubles                         | Netherfield<br>Bowling Club           |
| Friday 5th<br>July                  | 17               | Jonny Gios<br>Photography<br>Exhibition     | Spinning<br>Jennies, Kendal           |
| Sunday 7 <sup>th</sup><br>July 2024 | 10.00 –<br>16.00 | Millom Mayor's<br>Civic Sunday              | Meet outside St<br>George's<br>Church |
| Tuesday 9th<br>July                 | 10.00 -<br>12.00 | Friends of<br>Springfield<br>Coffee Morning | Quaker<br>Tapestry                    |
| Weds 10 <sup>th</sup><br>July 2024  | 16.30 –<br>18.00 | Year 6<br>Transition<br>Project             | Kendal Rugby<br>Club                  |
| Sat 13 <sup>th</sup> July<br>2024   | 19.00 –<br>20.00 | Amabile Choir's<br>Summer<br>Concert        | St. George's<br>Church                |
| Sun 14 <sup>th</sup><br>July 2024   | 10.00 -<br>12.00 | Mayor's<br>Sunday                           | Highgate,<br>Kendal                   |
| Sat 20th<br>July 2024               | 11am             | Kendal Unity<br>Festival                    | Town Hall,<br>Kendal                  |
| Sat 20 <sup>th</sup> July<br>2024   | All Day          | Kendal Youth<br>Fest                        | Stramongate<br>Primary School         |

# Kendal Town Council

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Minutes of a meeting of the Allotments Committee held on Monday, 29 April 2024, in the Georgian Room at the Town Hall, Highgate, Kendal, at 7.00 p.m.

## Kendal Town Council Members

|                               |           |                      |           |
|-------------------------------|-----------|----------------------|-----------|
| Cllr G Archibald (Vice Chair) | Present   | Cllr J Cornthwaite   | Apologies |
| Cllr L Edwards                | Present   | Cllr A Finch (Chair) | Present   |
| Cllr C Hardy                  | Apologies | Cllr L Hendry        | Present   |

## Co-optees

|            |         |              |         |
|------------|---------|--------------|---------|
| Jon Cox    | Present | Chris Rowley | Present |
| Ros Taylor | Present |              |         |

## Site Representatives present

|                  |              |
|------------------|--------------|
| Castle Haggs     | Gwen Tordoff |
| Castle Haggs Ext | Jon Cox      |
| Underley Road    | Chris Rowley |
| Wattsfield       | Ros Taylor   |

**In attendance:** Chris Bagshaw (Town Clerk), Janine Holt (Council Services Officer) and Pierre Labat (Townscape Officer).

### A34/2023 Apologies

Apologies for absence were received and accepted from Kendal Town Cllr C Hardy and Cllr C Cornthwaite and Site Representative Elizabeth Kelly (Castle Drive)

### A35/2023 Declarations of Interest

No declarations of interest were raised under this item.

### A36/2023 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no confidential items included in the agenda.

### A37/2023 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Allotments Committee held on 26 February 2024 and to authorise the Chair to sign them as a true record.

**A38/2023 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

Cllr Archibald highlighted the workload pressure on the officers and advised them not to overreach themselves. He thought it would be helpful if the action sheet could reflect the exact status of projects even if they were on hold because there was not enough officer capacity.

**Resolved:** To note the report.

**A39/2023 Review of Spend against 2023/24 Budget**

The Council Services Officer presented a report reviewing spend against the budget as of 31<sup>st</sup> March 2024. It was noted that the budget was underspent at the end of the financial year.

**Resolved:** To note the report.

**A40/2023 Canal Head Orchard**

The Town Clerk presented a proposal to create a small community orchard at Canal Head allotments. It was noted that this project overlaps with the Environment Committee with the proposal developed by the Project Officer. Concerns were raised in respect of the capacity to deliver this project. Chris Rowley who has prior experience in developing a community orchard, highlighted that the amount of work required to maintain an orchard was huge. He suggested that the community base of volunteers was developed as a first step. These comments will be fed back to the Project Officer for consideration.

**Resolved:** To provide feedback to the Project Officer

**A41/2023 Allotment Workshops**

Councillor Hendry presented a proposal for developing a series of informative workshops for allotment holders. She acknowledged that it was too late in this growing season to implement the programme. She agreed to undertake further research and report back to a future meeting.

**Resolved:** Councillor Hendry will further research the development of a series of workshops and report back to the Committee in the future.

**AA42/2023 Townscape Officer Update**

The Townscape Officer presented his report. He reported that the newly established maintenance system was working well and helping him to focus on his workload. The Townscape Officer reported that the repair of the gates on the original side of the Canal Head site was to be a priority in between his work on the installation of the civic planting.

Following on from a site meeting with the Council Services Officer and Site Representative for Castle Hags Ext, it was agreed that the Townscape Officer could effectively repair the boundary fence at Castle Hags Ext. In addition to repairing the fence, he would also install a permeable membrane along the length of the fence line, this would help alleviate the

complaints about the weeds and brambles encroaching on the allotments. This work is scheduled to start on 3rd May.

The Townscape Officer reported that he had met with the site representative from Castle Hags to discuss concerns with the installation of the water troughs. It appears that tenants are reluctant to use the troughs, the Townscape Officer confirmed that the water troughs would be in addition to the existing taps and not a replacement.

The Council Services Officer reported that whilst on recent site visits, she noted the poor state of the main pathway at Town View allotments. She felt that the extent of the work would not fall within the scope of the Townscape Officer but would need a dedicated groundworks contractor. It was suggested that she try the community payback scheme which may be able to assist.

**Resolved:** To note the updates.

#### **A43/2023 Allotment Statistics Report**

The Council Services Officer presented a report which showed that the waiting list currently stood at 81 individuals. The list had decreased by 33 individuals since the last meeting. 9 plots were vacant, details of which were provided within the report. 34 plots had been let since February.

The site representatives stated that it would be useful to know when plots had been let. The Council Services Officer agreed to include site representatives in the correspondence she sends out confirming the allocation of a plot.

**Resolved:** Council Services Officer to include the site representatives in the correspondence confirming the allocation of plots.

**Resolved:** To note the report.

#### **A44/2023 Site Representatives**

Chris Rowley, Underley Road representative, reported that he had seen rabbits on Kendal Green footpath and that they appeared to be moving outwards towards Underley Road allotments. The Council Services Officer thanked Chris Rowley for sharing his observation.

The site representatives thanked Town Council Officers for their continued support.

**Resolved:** To note the verbal reports from Site Representatives.

The meeting closed at 8.25 p.m.

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## Minutes of a meeting of the Culture and Communities Committee held on Monday, 10 June 2024, at 7.40 p.m.\*, in the Council Chamber at the Town Hall, Highgate, Kendal.

|                             |         |                 |           |
|-----------------------------|---------|-----------------|-----------|
| Cllr L Edwards (Vice-Chair) | Present | Cllr M Helme    | Apologies |
| Cllr H Ladhams (Chair)      | Present | Cllr S Long     | Present   |
| Cllr C Russell              | Present | Cllr K Simpson  | Present   |
| Cllr R Sutton               | Present | Cllr P Thornton | Apologies |

**In attendance:** Town Clerk (Chris Bagshaw).

Also present: Cllr J Cornthwaite, Cllr L Hendry

\* The meeting began late due to the overrun of a previous briefing from Westmorland and Furness Highways.

### CC1/2024 Apologies

**Resolved:** To receive and accept apologies for absence from Cllrs M Helme and P Thornton

### CC2/2024 Declarations of Interest

Cllrs Ladhams and Russell drew the Committee's attention to their interests in Kendal Torchlight. Both councillors left the room for the duration of this item.

### CC3/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

### CC4/2024 Minutes from the Last Meeting

**Resolved:** To receive the minutes of meeting of the Committee held on 15 April 2024 and to authorise the Chair to sign them as a correct record.

### CC5/2024 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings. There was a query about the progress made with the Town Team on the redevelopment of the markets. The Chair reported that the Town Team still awaited the report from Consultants on the matter. It was noted that matters relating to the infrastructure of the Birdcage properly belonged with the Environment Committee, under whose Terms of Reference it fell.

It was noted that the Grants Criteria working group had not yet met a second time.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings of the Culture and Communities Committee.

**Resolved:** The Clerk to set up a Doodle Poll to establish availability and arrange a date for a meeting of the Grants Criteria working group.

#### **CC6/2024 Budget Monitoring**

The Committee considered its 2024-25 budget as at 3 June 2024.

**Resolved:** To note the report.

#### **CC7/2024 Community Grant Applications**

The Committee considered the following application for a Community Grant:

- *Heron Hill Primary School - £1,500 - To pay for a community artist to assist in the creation of a legacy artwork celebrating 50 years of education at Heron Hill School.*

The Committee noted that this was in alignment with the Council's Plan to support people and community wellbeing.

**Resolved:** To offer a grant of £1,500.

#### **CC8/2024 Festival Grant Applications**

The Committee considered the following applications for Festival Grants and how they aligned with the Town Council plan, how many people could take part and how much of the festival was in Kendal.

- (a) *Kendal Torchlight Festival - £10,000 - To contribute to the delivery of the Torchlight Festival. This would require the approval of Full Council if offered in full.*

**Resolved:** To offer a grant of £5,000 initially, with a second tranche of £5,000 to be put to a meeting of the Full Council in July, as it did last year. It was requested that Torchlight be asked to present to the Council.

- (b) Youth Fest - £5,000 - To assist in the delivery of the Festival.

**Resolved:** To offer a grant of £3,000.

- (c) Cumbria Opera Group - £5,000 - To assist in the delivery of the Festival.

**Resolved:** To offer a grant of £2,500.

#### **CC9/2024 Christmas Lighting 2024**

Consideration was given to a recommendation from the Christmas Lighting Working Group on the selection of a contractor for the Christmas lighting display in 2024. The Chair reported that, after considering the tender documentation, the working group was recommending that the contract be offered to Christmas Plus.

**Resolved:** To accept the recommendation of the Working Group.

**CC10/2024 Grants and Funding Criteria**

The Committee gave consideration to what further actions were required from the Grants and Funding Criteria working group to develop the Council's Grants and Funding criteria. It was noted that the group had not met a second time, but was required to, to complete their task.

**Resolved:** As above (CC5/2024) to arrange a poll and meeting.

**CC11/2024 Visit Kendal**

The Committee considered a report reviewing Tourist Information provision for Kendal and the performance of the Visit Kendal Website. Members acknowledged that the website was performing well, but noted that there was still considerable demand from various sources for tourist information to have a physical presence in the town.

**Resolved:** To establish a tourism development working group including Cllrs Ladhams, Long, Cornthwaite and Russell, and to include Kendal BID, Westmorland and Furness Council and other stakeholders as required. The Clerk will send out a Doodle poll for the Town Councillor group to establish the initial scope of the Working Group.

**CC12/2024 Community Resilience**

The Town Clerk provided a brief verbal report on the progress of Community Resilience planning. Funding had been secured from Cumbria Community Foundation, but this was contingent on the Council's Safeguarding procedures being finalised.

**Resolved:** To note the report.

**CC13/2024 Newsletter and Publicity**

The Committee considered which items would be included in a press release and items for the next edition of the Council's Newsletter.

Items suggested included a What's On Guide, Torchlight and the Mayoralty, with a particular suggestion being some form of mention for the Mayor's Charities.

**Resolved:** To include these matters in the next newsletter.

The meeting closed at 8.45 p.m.

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## Minutes of the meeting of the Mayoralty and Heritage Committee held on Monday, 17 June 2024, at 7.30 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

|                            |         |                            |         |
|----------------------------|---------|----------------------------|---------|
| Cllr J Brook               | Present | Cllr J Cornthwaite (Chair) | Present |
| Cllr J Dunlop              | Present | Cllr D Rathbone            | Present |
| Cllr C Russell             | Present | Cllr M Severn              | Absent  |
| Cllr R Sutton (Vice-Chair) | Present | Cllr G Tirvengadam         | Present |

**In attendance:** Chris Bagshaw (Town Clerk) and Simon Unsworth (Heritage Officer).

### MH1/2024 Apologies

None were received

### MH2/2024 Declarations of Interest

No declarations of interest were raised under this item.

### MH3/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

### MH4/2024 Minutes from the Last Meeting

**Resolved:** To receive the minutes of the meeting of the Mayoralty and Heritage Committee held on 25 March 2024 and to authorise the Chair to sign them as a true record.

### MH5/2024 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings. Some items were considered under their respective agenda headings. The Heritage Officer drew the Committee's attention to the new signs on the Parlour door and at the foot of the stairs.

**Resolved:** To note the report.

### MH6/2024 Review of Spend against Budget 2024/25

The Committee considered its budget monitoring report. The Clerk reported that Traffic Management costs at Mayoral events were going to become a relatively major expense. This was because the police were no longer willing to offer this service in Kendal.

**Resolved:** To note the budget monitoring report as at 11 June 2024.

### MH7/2024 Slavery and Kendal Trail

The Heritage Officer provided a brief verbal report on progress of plans for the Slavery and Kendal Exhibition. The draft presentation has been circulated to the wider reference group (which include Kendal Museum and Anti-Racism Cumbria) and their feedback has been incorporated. The trail would be launched with two guided sessions at the Unity Festival in July. A booking system will be used, similar to the Parlour talks. The Mayor will be present and the Parlour will be open in the intervening periods for the public to enjoy. A printed version will be available during the festival and the Trail will be published afterwards.

**Resolved:** To note the verbal report.

#### **MH8/2024     Museum Provision**

The Committee considered whether any progress had been made towards the development of a Museum for Kendal. There was a suggestion that the concept should not turn its back on the Museum for Lakeland, which the currently mothballed Museum of Lakeland Life and Industry (MOLLI) fulfilled. It was noted that Lakeland Arts would soon be employing a new Chief Executive, following the departure of Rhiann Harris, and that this might present an opportunity for the MOLLI concept to be re-imagined. The usual problems of space, a dispersed collection of town related items, capital finance, volunteer time etc were discussed. It was suggested that if the Town Council was serious about the matter, it would probably have to lead on the issue. Kendal Museum clearly also had a role to play in this, along with the Civic Society and others.

**Resolved:** To convene a meeting of local, likeminded groups and parties to widen the conversation and explore potential options.

**Resolved:** To arrange an early meeting with the new Chief Executive at Lakeland Arts.

#### **MH9/2024     K-Shoes Collection**

The Clerk reported that he had been contacted today by the Alfred Gillett Trust in Street, who wished to reassure councillors that the K-Shoe Collection was being professionally curated towards the launch of their new Shoe Museum in 2025. They would be very happy to work with the Council, in due course, to promote the history of shoemaking in Kendal.

The Heritage Officer reported that he had surveyed the remaining stock from the K-Shoe Exhibition, with a view to having it professionally assessed and preserved where necessary. The Committee had agreed to make budget provision for storage, for which he was now collating appropriate costs. There would also be a cost for removing the items from the previous site.

**Resolved:** To note the verbal reports.

#### **MH10/2024    Twinning**

The Committee heard from Cllr Dunlop who is accompanying ten members of the Kendal Rinteln Association and the Mayor to the Altstadt fest this August. Also attending will be 40 members of the Kendal Concert Band (KCB), who will also be performing in nearby Hamelin. The Mayor expressed his satisfaction at the recent visit from Rinteln for Mayor Making, and thanked Cllr Dunlop for her hospitality. It was reported that the KCB had asked whether any financial support might be available to ensure that no one was excluded from the trip because of the expense. It was noted that the Town Council had offered funds to the Kendal Rinteln Association in the past to help with this eventuality. It was suggested that if the KRA were to approach the Town Council again, £500 could be made available from the Twinning budget. The Mayor pointed out that the Twinning association did have funds of its own it could deploy, but perhaps these would need supplementing in this case.

**Resolved:** To make £500 available from the Twinning budget to respond to a request for support from KRA.

**Resolved:** To note the verbal updates.

#### **MH11/2024 Newsletter and Publicity**

The Committee was asked to consider which items discussed at the meeting, if any, would be included in a press release and, in addition, items for the next edition of the Council's Newsletter. Issues suggested included the Unity Festival, the Slavery Trail and Mayor's Sunday, as well as the obvious election of a new Mayor.

**Resolved:** To publicise the suggested issues.

The meeting closed at 9pm.

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



## Minutes of a meeting of the Planning Committee held on Monday, 3 June 2024, at 6.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

|                    |           |                             |         |
|--------------------|-----------|-----------------------------|---------|
| Cllr A Campbell    | Apologies | Cllr H Ladhams (Vice-Chair) | Present |
| Cllr J Cornthwaite | Present   | Cllr D Miles                | Present |
| Cllr L Edwards     | Present   | Cllr D Rathbone (Chair)     | Present |
| Cllr R Edwards     | Present   | Cllr G Supka                | Present |
| Cllr A Finch       | Absent    |                             |         |

**In Attendance:** Chris Bagshaw (Town Clerk).

### **P10/2024 Apologies**

**Resolved:** To receive and accept apologies for absence from Cllr A Campbell.

### **P11/2024 Declarations of Interest**

No declarations of interest were raised under this item, though Cllr Rathbone explained that he would leave the room during any consideration of the Flood scheme, as the matter was being considered by a Westmorland and Furness Planning Committee on which he sat. He would also recuse himself from any consideration or mention of a development in Kendal Parks, because he is a neighbour.

### **P12/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no excluded items on the agenda.

### **P13/2024 Minutes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 20 May 2024 and to authorise the Chair to sign them as a true record.

### **P14/2024 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

### **P15/2024 Planning Process and Issues**

The Chair reported that Westmorland and Furness members had recently received training on viability tests for new developments. He explained that there were ways that developers could minimise their affordable housing liabilities. The general lesson learned was that there were considerable benefits to town and parish councils from being involved in the creation of the Local Plan.

On a separate issue, it was noted that the land included in the latest application for development in Kendal Parks appeared to incorporate that land currently occupied by a golf driving range. This portion of land was not included in the land allocated for development in the current local plan or the Supplementary Planning Document from 2015.

**Resolved:** To note the verbal update.

#### **P16/2024 Kendal Town Council Flood Relief Scheme Working Group**

Cllr Rathbone left the meeting at this point, returning when the item was concluded. Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, reported that there had been an informal workshop session to consider what the group's position should be with regard to the ongoing application from the Environment Agency to build a stone-fronted flood wall along New Road. The group's preferred outcome was for this wall to be constructed at the river side of the New Road common, but it was noted that the EA had long-since proposed a wall on the road side. This wall had been granted permission in 2019 and now required further permission to allow the EA to amend their plan slightly with regard to gates and alignment. It was noted that at the meeting of the South Lakeland Area Planning Committee when the matter was considered, it had been deferred to give the EA opportunity to better explain the thinking behind their application. Attempts by the KTCFRSWG to develop alternative plans appear to have been thwarted by a lack of information being supplied by the EA. Although general survey work had been shared through the work done on New Road by SLDC, members believed there was further bore hole data which had not yet been shared with the Working Group, and this was hindering the group's ability to consider and comment effectively on the options, particularly the assumptions behind the choice of wall alignment. It was suggested that the Council use a Freedom of Information request to obtain the necessary bore hole data.

**Resolved:** To note the verbal update and to request that the Town Clerk uses Freedom of Information if necessary to obtain the data the Working Group is seeking.

#### **P17/2024 Planning Applications**

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.13pm.

Kendal Town Council  
 Responses from Planning Committee: 3 June 2024  
**Appendix 1**

| No. | App No./Type                  | Address/Proposed Development  | Parish Ward | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|---|-------------|-----------------|---|
| 1   | <a href="#">2024/0807/FPA</a> | <b>2 Lower Castle Park KENDAL LA9 7BW</b><br><br>Replacement of rear glazed extension.                      | Mintsfeet   | 6 June          | <b>No material objections</b> on the condition that the materials are of a suitable match.  |
| 2   | <a href="#">2024/0820/FPA</a> | <b>42 Hayclose Crescent KENDAL LA9 7NT</b><br><br>Detached fitness studio for a personal training business. | Heron Hill  | 11 June         | <b>No material objections</b> , though the Committee were concerned that the business did not expand beyond the outline given in the application. Further expansion would require further permission to consider impact on traffic, noise, nuisance, waste etc. Some consideration of biodiversity net gain would be welcomed, given that there is very little on the site presently. |

## Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



### Minutes of a meeting of the Planning Committee held on Monday, 17 June 2024, at 6.30 p.m., in the Highgate Room at the Town Hall, Highgate, Kendal.

|                    |           |                             |           |
|--------------------|-----------|-----------------------------|-----------|
| Cllr A Campbell    | Apologies | Cllr H Ladhams (Vice-Chair) | Apologies |
| Cllr J Cornthwaite | Present   | Cllr D Miles                | Present   |
| Cllr L Edwards     | Present   | Cllr D Rathbone (Chair)     | Present   |
| Cllr R Edwards     | Present   | Cllr G Supka                | Present   |
| Cllr A Finch       | Apologies |                             |           |

**In Attendance:** Chris Bagshaw (Town Clerk)

Also present: Cllrs S Long and C Russell; Mr W Wood (member of the public).

#### Public Participation

Mr Wood made a representation concerning the retrospective listed building consent application for the roller shutters outside the reception area in the Town Hall. He explained that his father had worked in the building in its heyday, and he didn't believe that the installed door was appropriate in the setting. He reported that the agent making the application appeared to have no knowledge of the building, and other doors in the building that were not as obtrusive appeared to match the shutters' fire and security rating. He urged the Committee to recommend refusal of the application, and the door's replacement with something in materials and design more appropriate to its heritage setting. The Chair thanked Mr Woods for his input and explained that he expected the matter to be considered by the Locality Board Planning Committee, in line with Westmorland and Furness policies on the council's own applications.

#### P18/2024 Apologies

**Resolved:** To receive and accept apologies for absence from Cllrs Campbell, Finch and Ladhams.

#### P19/2024 Declarations of Interest

The Chair drew the Committee's attention to his and Cllr Cornthwaite's interest in the matter of the shutter screen at the Town Hall (item 8 (9) 2024/0811/LBC), because they were members of Westmorland and Furness Council, the applicant. They would withdraw from the room during the consideration of this item.

#### P20/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

#### P21/2024 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 3 June 2024 and to authorise the Chair to sign them as a true record.

**Note.** The Committee took item 8 (9) 2024/0811/LBC at this point. It is recorded in the table

appended to these Minutes.

#### **P22/2024 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

#### **P23/2024 Planning Process and Issues**

No issues were raised.

#### **P24/2024 Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, reported that the Working Group was not expecting to meet again until after the election in July. He noted that the requested borehole data had now been shared by the Environment Agency.

**Resolved:** To note the verbal update.

#### **P25/2024 Planning Applications**

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.35 p.m.

Kendal Town Council  
 Responses from Planning Committee: 17 June 2024  
**Appendix 1**

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward | Comments to W&F | Observations/Recommendations   |
|-----|-------------------------------|--|-------------|-----------------|--|
| 1   | <a href="#">2024/0835/ADV</a> | <b>FATFACE 15-17 Stricklandgate<br/>Kendal LA9 4LY</b><br><br>Advertisement consent for replacement non-illuminated fascia sign & double sided aluminium projecting sign | Fell        | 18 June         | As below.  |
| 2   | <a href="#">2024/0829/LBC</a> | <b>FATFACE 15-17 Stricklandgate<br/>Kendal LA9 4LY</b><br><br>Listed building consent for shopfront refurbishment, repair, maintenance, repaint & new signage            | Fell        | 18 June         | The committee noted the 'improved' Heritage Statement, which still was somewhat lacking, given the sensitivity of the building and its setting. However, subject to the Conservations Officer's view that the development does not compromise the visual amenity of the Conservation Area, that the design and use of materials is appropriate to the specific listed building heritage setting and is in line with the Planning Authority's Shopfront Toolkit, the Committee had <b>No material objections.</b> |

| No. | App No./Type                  | Address/Proposed Development  | Parish Ward | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|---|-------------|-----------------|---|
| 3   | <a href="#">2024/0864/FPA</a> | <p><b>5 Castle Garth Kendal LA9 7AT</b></p> <p>Loft conversion with front and rear dormer windows</p> | Mintsfeet   | 19 June         | <p>The Committee was particularly concerned that the front side dormer should be made to match others on the terrace in terms of scale and design, and that materials be sympathetic to such a sensitive location in the Conservation Area. It was less concerned about the rear dormer, but again expected sympathetic use of materials. On this basis and subject to the confirmation that the Conservation Officer is satisfied that the visual amenity of the Conservation Area is not compromised:</p> <p><b>No material objection</b></p> |

|   |                               |  |          |         |  |
|---|-------------------------------|--|----------|---------|--|
| 4 | <a href="#">2023/1061/FPA</a> | <p><b>Brigsteer Road Kendal</b></p> <p>107 dwelling houses and associated infrastructure including landscaping, open space (including equipped play area) , access, highway and drainage (Brigsteer Rise, Phase 4)</p> | Highgate | 13 June | <p>The Committee heard from Cllr Long, who was a former member of the Cedar Grove Action Group, and from Cllr Russell, who is ward member for the area covered by previous Phases of the development. The Committee reiterated its previous objections to this development.</p> <ol style="list-style-type: none"> <li>1) The proposed access through Cedar Grove fundamentally breaches the Stainbank Green Development Brief SPD. As well as creating serious material character changes to streets outside the area of the planned development, it compromises the safety of the existing green spaces within the planned development. The Committee fears that the Cedar Grove access will become the de facto main access point for the majority of the new estate (in excess of 150 homes). The Town Council remains opposed to the use of this route as anything other than a restricted Emergency Vehicle Access (EVA).</li> <li>2) The new design of the development, whilst meeting some objections from the Police, creates new issues for the prominence of some houses, which are now in disproportionately dominant locations.</li> <li>3) Whilst there is some welcome acceptance for Biodiversity Net</li> </ol> |
|---|-------------------------------|--|----------|---------|--|

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  | <p>Gain on the site with improved hedgerow layouts, there is still an offsite, out-of-Kendal proposal and insufficient supporting data to evaluate the benefits of the remaining plan. The loss of the green corridor from the Vicarage Drive open space is particularly uncompensated for in the new layout, and appears to be in breach of the Stainbank Green SPD.</p> <p>4) There is insufficient data given to assess whether the development has dealt adequately with the additional flood risk it has created downstream. There is strong anecdotal evidence that the previous phases alone have disturbed the local water table, resulting in changes to the surface flows of seasonal drainage patterns. The Committee notes that the LLFA has requested further information on a variety of subjects and does not feel a decision should be made until that data has been supplied and the LLFA is satisfied that the additional flood risks have been properly mitigated, including for the impact of climate change.</p> <p><b>Recommend refusal.</b></p> |
|--|--|--|--|--|--|

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward   | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|--|---------------|-----------------|---|
| 5   | <a href="#">2024/0875/LBC</a> | <b>56 Gillinggate Kendal LA9 4JB</b><br><br>Listed building consent for internal alterations including the addition of a shower to the existing utility room, addition of a toilet to the existing bathroom, conversion of the top floor toilet to a shower room | Highgate      | 21 June         | <b>No material objections</b> , providing the Conservation Officer is satisfied that the development does not compromise the heritage of the building in its design or choice of materials.   |
| 6   | <a href="#">2024/0467/FPA</a> | <b>36 Kendal Green Kendal LA9 5PP</b><br><br>Single storey extension, and solar panels to roof   | Strickland    | 14 June         | The Committee reiterated its previous comments: <b>No Material Objections</b> subject to the inclusion of the same conditions applied to the previous planning consent and, particularly, the inclusion of four internal swift bricks in the northern elevations. As previously, the Committee would stress the importance of water run off being taken into consideration. |
| 7   | <a href="#">2024/0899/FPA</a> | <b>3 Blencathra Gardens Kendal LA9 7HL</b><br><br>Erection of 2.4m rear boundary fence comprised of concrete posts with concrete (lower) and timber infill panels  | Oxenholme     | 24 June         | <b>Recommend refusal.</b> The committee did not feel the loss of biodiversity which resulted from the removal of the hedge was justified. The 2.4m fence appears out of scale and character with the existing location.   |
| 8   | <a href="#">2024/0906/LBC</a> | <b>30-32 Lowther Street Kendal LA9 4DH</b><br><br>Listed Building application for the installation of a solar array  | Fell/Highgate | 24 June         | <b>No material objections</b> , subject to the Conservation Officer being satisfied that the development did not compromise the heritage of the building or the visual amenity of the Conservation Area.  |

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|--|-------------|-----------------|---|
| 9   | <a href="#">2024/0811/LBC</a> | <p><b>Kendal Town Hall Highgate Kendal LA9 4ED</b></p> <p>Retrospective Listed Building Consent for the installation of a roller shutter door at the internal entrance to the reception area</p> | Highgate    | 25 June         | <p>Note: Cllrs Cornthwaite and Rathbone left the room during the discussion of this item. Cllr Supka was elected to take the Chair.</p> <p>The Committee expressed its disappointment to be considering an application retrospectively, and reiterated its cautionary advice to developers (whoever they may be) that they should seek appropriate planning advice for all aspects of their development, and ensure that they have the appropriate consents in place prior to carrying out work, so as to avoid the risk of costly remediation. The Committee considered whether they would accept this development as a new application in a different listed building. They concluded that it was not in keeping with the sensitive and historic setting, and appeared to be unnecessarily functional-looking, with no attempt to soften its impact. Elsewhere in the building there appeared to be doors which did achieve this balance of security, function and sympathetic material.</p> <p><b>Recommend refusal.</b></p> |
| 10  | <a href="#">2024/0816/FPA</a> | <p><b>Berendsen Shap Road Kendal LA9 6DQ</b></p> <p>Proposed single storey steel framed extension to existing factory unit</p>   | Fell        | 26 June         | <p><b>No material objections</b>, subject to there being no increase in nuisance caused by noise and hours of use, which should be a condition of any approval.</p>   |

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward | Comments to W&F | Observations/Recommendations   |
|-----|-------------------------------|--|-------------|-----------------|--|
| 11  | <a href="#">2024/0935/FPA</a> | <b>St Thomas' Church Windermere Road Kendal LA9 4RF</b><br><br>Installation of 7 Air-to-Air Heat Pump Condensers on the single-story modern extension  | Fell        | 27 June         | <b>No material objections</b> , providing the development is screened off sensitively and the Conservation Officer is satisfied that it does not compromise the visual amenity of the Conservation area.   |
| 12  | <a href="#">2024/0857/FPA</a> | <b>134 Stainbank Road Kendal LA9 5BE</b><br><br>First floor side extension   | Kirkland    | 1 July          | <b>No material objections</b> , but there should be some consideration for compensatory biodiversity net gain. The Committee supports the comments made by Kendal Swifts.                                  |
| 13  | <a href="#">2024/0979/LBC</a> | <b>George And Dragon 42 Branthwaite Brow Kendal LA9 4TX</b><br><br>Installation of replacement windows and associated repairs to surrounding render  | Fell        | 1 July          | <b>No material objections</b> providing the Conservation Officer is satisfied that the development does not compromise the visual amenity of the Conservation Area or the heritage of the listed building. |
| 14  | <a href="#">5/24/9004</a>     | <b>Kendal Transfer Station, Boundary Bank Lane, Kendal Westmorland and Furness, LA9 5RR</b><br><br>SUEZ's lease of the site comes to an end in November 2024 and in order to hand the site back to the landlord in its pre-lease condition, SUEZ need to remove the waste transfer building and external storage bays. | Fell        | 17 June         | <b>No material objections</b>  |

# Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



## Minutes of a meeting of the Planning Committee held on Monday, 1 July 2024, at 6.30 p.m., in the Romney Room at the Town Hall, Highgate, Kendal.

|                    |           |                             |           |
|--------------------|-----------|-----------------------------|-----------|
| Cllr A Campbell    | Apologies | Cllr H Ladhams (Vice-Chair) | Apologies |
| Cllr J Cornthwaite | Present   | Cllr D Miles                | Present   |
| Cllr L Edwards     | Present   | Cllr D Rathbone (Chair)     | Apologies |
| Cllr R Edwards     | Present   | Cllr G Supka                | Present   |
| Cllr A Finch       | Absent    |                             |           |

**In attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

### **P26/2024 Election of Chair**

**Resolved:** In the absence of the Chair and Vice-Chair, to elect Cllr Cornthwaite Chair for the duration of the meeting.

### **P27/2024 Apologies**

**Resolved:** To receive and accept apologies for absence from Cllrs Campbell, Ladhams and Rathbone.

### **P28/2024 Declarations of Interest**

No declarations of interest were raised.

### **P29/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no excluded items on the agenda.

### **P30/2024 Minutes of the Previous Meeting**

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 17 June 2024 and to authorise the Chair to sign them as a true record.

### **P31/2024 Minute Action Sheet**

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The Town Clerk referred to Item Ref. No. 22 and advised Members that the draft statement in relation to out of town food outlets would be produced after the General Election. He further referred to Item Ref. No. 28 regarding the Aynam Road fountain and informed the Committee that he had been advised that this would be going ahead as part of the Flood Relief Scheme. In response to a query relating to Item Ref. No. 7 and arrangements for Planning Training for Members, the Town Clerk referred to the recent lack of staffing resources and explained that this would be dealt with in due course. In addition, the Clerk advised that he had been informed that the issue of the two shopfronts

at Finkle Street and Kirkland referred to at Item Ref. No. 30 were being looked into by the Planning Authority. He stressed the need for the Town Council to continue to reiterate to the Planning Authority the importance of Conservation Areas within the Town.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

### **P32/2024      Planning Process and Issues**

The Town Clerk referred to his attendance at a recent CALC Planning Seminar, which had also been attended by Cllr Supka.

Cllr Supka took the opportunity to refer to options for an appropriate neighbourhood plan for Kendal. The Town Clerk explained the history behind neighbourhood planning, drawing particular attention to the fact that these plans had to accord with local plans and be voted on by referendum of the entire parish. He further drew attention to the current development by the Planning Authority of a new local plan and to the fact that the Planning Authority was trying to make the process allow for parishes to include their aspirations within that plan. Attention was drawn to the potential for Town Council to be proactive and lead on the process in relation to Kendal and to submit its vision to the Planning Authority.

Also raised were the problems around traffic coming out of the new development at Brigsteer Road and the potential for the creation of a new junction on the bypass. The Town Clerk drew attention to the fact that Cllr P Thornton was now the relevant Portfolio Holder for Westmorland and Furness Council and that it was likely that he may push for this.

**Resolved:** The Town Clerk to bring to a future meeting of the Committee a paper outlining alternative options to a neighbourhood plan for Kendal.

### **P33/2024      Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, reported that the next meeting of the Group would be held at 6.30 p.m. on 11 July 2024. He added that work continued on New Road and that temporary flood defences had been looked at as an option in the early days of the scheme for Aynam Road. Alternative options with less of an impact on the Aynam Road area were also being looked into.

**Resolved:** To note the verbal update.

### **P34/2024      Planning Applications**

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.14 p.m.

Kendal Town Council  
 Responses from Planning Committee: 1 July 2024  
**Appendix 1**

| No. | App No./Type                  | Address/Proposed Development  | Parish Ward | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|---|-------------|-----------------|---|
| 1   | <a href="#">2024/0966/FPA</a> | <b>2 Ivy Garth Sedbergh Road Kendal LA9 6AR</b><br><br>Engineering works to driveway and partial removal of wall  | Castle      | 2 July          | <b>No Material Objections</b>   |
| 2   | <a href="#">2024/0986/FPA</a> | <b>39 Briarigg Kendal LA9 6FA</b><br><br>Alterations & conversion of garage   | Strickland  | 2 July          | <b>No Material Objections</b> subject to biodiversity net gain, for example through the provision of swift boxes. |
| 3   | <a href="#">2024/0883/FPA</a> | <b>Skewbarrow Top High Tenterfell Kendal LA9 4PQ</b><br><br>Installation of replacement windows throughout and associated works to infill panels below as appropriate, to include minor alterations to some of the window configuration, roof replacement following storm damage and to include improvements thermal performance and structural repairs which will result in a 150mm high approximately raised roofline & two new roof lights to rear elevation | Fell        | 3 July          | <b>No Material Objections</b>   |

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward | Comments to W&F | Observations/Recommendations   |
|-----|-------------------------------|--|-------------|-----------------|--|
| 4   | <a href="#">2024/1029/FPA</a> | <b>23 Laurel Gardens Kendal LA9 6FE</b><br>Erection of a two-storey side extension, single storey rear extension with balcony, front porch extension and rear dormer window (Resubmission of SL/2023/0381) | Strickland  | 11 July         | <b>No Material Objections</b> provided that the proposal is deemed by planning officers not to create an issue of overlooking. |

## Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED  
www.kendaltowncouncil.gov.uk



### Minutes of a meeting of the Planning Committee held on Monday, 15 July 2024, at 6.30 p.m., in the Georgian Room at the Town Hall, Highgate, Kendal.

|                    |           |                             |         |
|--------------------|-----------|-----------------------------|---------|
| Cllr A Campbell    | Apologies | Cllr H Ladhams (Vice-Chair) | Present |
| Cllr J Cornthwaite | Present   | Cllr D Miles                | Present |
| Cllr L Edwards     | Present   | Cllr D Rathbone (Chair)     | Present |
| Cllr R Edwards     | Apologies | Cllr G Supka                | Present |
| Cllr A Finch       | Absent    |                             |         |

**In attendance:** Chris Bagshaw (Town Clerk) and Inge Booth (Democratic Services Assistant).

**Also present:** Cllrs S Long and C Russell and one member of the public (Graham Harrison).

#### Public Participation

Cllr C Russell referred to the Environment Agency's current planning application in relation to New Road. He was keen for a meeting of either the Management Committee or Full Council to be convened as soon as possible in order to discuss the matter and to consider whether Community Infrastructure Levy funding could be used to fund the production of a paper on alternative options in relation to appropriate flood defences at New Road, this work to be carried out as a matter of urgency. Cllr Russell intended to raise the matter at the meeting of the Management Committee scheduled to be held on 17 July 2024.

#### P35/2024 Apologies

**Resolved:** To receive and accept apologies for absence from Cllrs Campbell and R Edwards.

#### P36/2024 Declarations of Interest

No declarations of interest were raised.

#### P37/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

#### P38/2024 Minutes of the Previous Meeting

**Resolved:** To receive and accept the minutes of the previous meeting of the Planning Committee held on 1 July 2024 and to authorise the Chair to sign them as a true record.

#### P39/2024 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

Item Ref. No.30 – Minute Action Sheet – To raise again the issue of the two shopfronts at Finkle Street and Kirkland with the Planning Authority. The Town Clerk reported that he had heard nothing further from Westmorland and Furness Council on this matter.

Item Ref No.28 – Minute Action Sheet – To diarise a review of the Aynam Road Fountain case in June. Graham Harrison informed the Committee that all contractors involved had been organised and were ready to move forward with moving the fountain to its new location. Mr Harrison enquired whether a session on this issue should be held for members of the public, however, the Town Clerk explained that this was a matter for Westmorland and Furness Council and the Environment Agency.

**Resolved:** To note the actions taken by officers on resolutions or recommendations made at previous meetings.

#### **P40/2024      Planning Process and Issues**

The Town Clerk drew attention to a recent training session he had attended and to a document on Probity in Planning which provided guidance about ensuring that decisions on plan making and planning applications were undertaken, on behalf of communities, in a fair, impartial and transparent way.

The Town Clerk further referred to the National Planning Policy Framework which sets out the Government's planning policies for England and how these were expected to be applied. He drew attention to a recent revision made by the Chancellor of the Exchequer with regard to onshore windfarms, to the promise of a new document full of new policies by the end of the month and to the likely re-introduction of housing targets. Attention was drawn to the potential for proposals for windfarms nearby to Kendal and the need to be alert to any such applications.

The Chair drew Members' attention to the Local Plan, pointing out that the public consultation would end at the beginning of September. The Town Clerk, he advised, was currently finding out the deadline for responses by parish councils. The Chair referred to the Town Council's thoughts in relation to the production of a neighbourhood plan which, for various reasons, was felt not to be practical. He raised the need for the Town Council to consider what could be done by means of an alternative method to a neighbourhood plan. To this end, the Chair was proposing the establishment of a Local Plan Action Group to examine various avenues, reporting to the Planning Committee, with a view of an appropriate report for submission to Westmorland and Furness Council. The Chair proposed that, along with himself, the membership should be Cllrs Dunlop, Ladhams, Long and Supka. The Chair explained the type of work and research which would need to be carried out by the group and its individual members. The group's aims and objectives would be set at its first meeting. In response to a query as to how Natural Kendal could become involved, it was pointed out that the group would be likely to gather information from a number of stakeholders. The Chair explained that the deadline for comments by parish councils was likely to be shorter than those in relation to the public consultation, stressing the need for the group's work to be carried out in a timely manner. He further stressed that it would be the Planning Committee which made the final decision based on the information provided by the group. He was keen, however, for Full Council to be in agreement.

**Resolved:** To establish a Local Plan Action Group to investigate alternative options and policy aims for the Local Plan instead of providing a Neighbourhood, to report back to the Planning Committee prior to Full Council and onward submission of proposals to Westmorland and Furness Council for inclusion within the Local Plan, the membership to comprise Cllrs Dunlop, Ladhams, Long, Rathbone and Supka.

The Chair lastly referred to the Local Plan and “Call for Sites” exercise, consultation for which would close on 30 September. He suggested that Members may wish to make residents aware of this exercise or to ask their Westmorland and Furness councillors to do so.

**Resolved:** To note the verbal updates.

#### **P41/2024 Kendal Town Council Flood Relief Scheme Working Group**

Cllr J Cornthwaite, Chair of the Kendal Town Council Flood Relief Scheme Working Group, explained that whilst there had been no further meetings of the Group, a workshop had been held on 11 July 2024, involving the Group, local flood action groups and the Environment Agency. The workshop had been held in order to go through various elements of the Flood Relieve Scheme. Also considered had been the issue of New Road and the recent planning application, consideration of which had been deferred by Westmorland and Furness to its September meeting. This would allow all parties additional time to consider the proposal. The workshop had discussed a number of alternatives on 11 July, however, these had simply been dismissed, resulting in negativity and upset. The Environment Agency had appeared to be unreceptive to any other approach. To this end, Cllr Cornthwaite was proposing that the Kendal Town Council Flood Relief Working Group, together with residents and other stakeholders, come up with an alternative, properly engineered alternative to what was being proposed within the Environment Agency’s planning application. Cllr Cornthwaite informed the Committee that he was aware of an organisation which was prepared to finance the preparation of an appropriate document.

The Town Clerk took the opportunity to provide clarification around planning requirements, explaining that the Environment Agency had already submitted a planning application to Westmorland and Furness Council. To this end, the only options available were either to attempt to get the Environment Agency to withdraw the application or to get Westmorland and Furness Council to reject it. He questioned how a planning application could be responded to by putting forward an alternative proposal. Furthermore, the Town Clerk informed the Committee that he had not as yet had sight of any alternative proposal. He believed that, should any money be spent, then this should be on seeking solid planning advice in relation to the current planning application in order to try to ensure a positive result. He stressed the need to concentrate on this issue. The Flood Group needed to re-examine the planning application and to make recommendations to the Town Council Planning Committee on how to respond to Westmorland and Furness Council. The Chair of the Committee echoed the Town Clerk’s opinion, also pointing out the importance of following planning regulations, particularly around procedure; those Members of the Town Council Planning Committee and the Kendal Town Council Flood Relief Working Group who were also Members of Westmorland and Furness Council should not take part in consideration of comments for submission to Westmorland and Furness Council. Also raised was the need to ensure that the Scheme was not delayed.

**Resolved:** The Kendal Town Council Flood Relief Working Group to reconsider the Environment Agency’s current planning application with regard to New Road and to make recommendations to the Planning Committee on an appropriate response to the Planning Authority.

**Resolved:** To note the verbal report.

#### **P42/2024 Planning Applications**

The Committee considered the Planning Applications as detailed in Appendix 1 to these minutes.

**Resolved:** To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.35 p.m.

Kendal Town Council  
 Responses from Planning Committee: 15 July 2024  
**Appendix 1**

| No. | App No./Type                  | Address/Proposed Development  | Parish Ward | Comments to W&F | Observations/Recommendations  |
|-----|-------------------------------|---|-------------|-----------------|---|
| 1   | <a href="#">2024/1042/FPA</a> | <b>14 Spital Park Kendal LA9 6HG</b><br><br>Single storey side and rear extensions  | Nether      | 17 July         | <b>No Material Objections</b> provided that no environmental permit is required and subject to Biodiversity Net Gain.   |
| 2   | <a href="#">2024/0992/FPA</a> | <b>The Conifers Parkside Road Kendal LA9 7LG</b><br><br>Demolition of existing dwelling and erection of replacement dwelling  | Nether      | 17 July         | <b>No Material Objections</b> however sympathetic arrangements should be made with regard to hours of building and deliveries. The Committee would support the letter from Kendal Swifts requesting eight integral swift nest bricks. |
| 3   | <a href="#">2024/1028/FPA</a> | <b>33 Castle Garth Kendal LA9 7AT</b><br><br>Partial demolition of rear outrigger, adaption of existing house for wheelchair use and erection of single storey rear extension | Castle      | 17 July         | <b>No Material Objections</b>   |

| No. | App No./Type                  | Address/Proposed Development  | Parish Ward | Comments to W&F | Observations/Recommendations   |
|-----|-------------------------------|---|-------------|-----------------|--|
| 4   | <a href="#">2024/1094/FPA</a> | <b>Birds Park Farm Sedbergh Road Kendal LA9 6PB</b><br><br>Erection of Agricultural Building (Livestock)                            | Nether      | 19 July         | <b>No Material Objections</b> to the building, however, there is a requirement for Biodiversity Net Gain, notwithstanding the letter provided which has no provenance. Planning permission should be subject to Biodiversity Net Gain of at least 10%. The Committee felt that existing hard standing had no relevance when arguing whether there should be <i>less</i> BNG required and, if anything, increased the need to make some gain a condition in any approval. |
| 5   | <a href="#">2024/1072/FPA</a> | <b>36 Stonecross Road Kendal LA9 5HR</b><br><br>Two storey front extension  | Stonecross  | 19 July         | <b>No Material Objections</b> provided that there is no overlooking and the Committee would support the letter from Kendal Swifts requesting six integral swift bricks.  |
| 6   | <a href="#">2024/1069/FPA</a> | <b>14 Printers Croft Entry Lane Kendal LA9 4DJ</b><br><br>Installation of replacement UVPC window frames, patio doors & side panels | Fell        | 19 July         | <b>No Material Objections</b> to the use of UPVC, however, the Committee would seek for the requirement of the finish to be of a natural wood grain in the Conservation Area. Should approval be granted, the Conservation Officer must be satisfied that the window frames are appropriate and contribute to <i>improvements</i> to the amenity of the Conservation Area (DM3).   |

| No. | App No./Type                  | Address/Proposed Development   | Parish Ward | Comments to W&F | Observations/Recommendations   |
|-----|-------------------------------|--|-------------|-----------------|--|
| 7   | <a href="#">2024/1147/FPA</a> | <b>70 Oxenholme Road Kendal LA9 7HH</b><br><br>Front Porch/Bay Window to replace existing Bay Window | Oxenholme   | 23 July         | <b>No Material Objections</b> but the Committee would seek not to have any further development at the front of the building.       |
| 8   | <a href="#">2024/1110/FPA</a> | <b>3 Dalton Drive Kendal LA9 6AQ</b><br><br>Replacement rear extension                               | Nether      | 26 July         | <b>No Material Objections</b> provided that there is no overlooking and the Committee would seek sufficient Biodiversity Net Gain. |

**Kendal Town Council  
Full Council – 29 July 2024  
Reports from Representatives on Outside Bodies**

**Integrated Community Care (ICC) Meeting via Teams on 19 June 2024**

The theme of this meeting was Autism and ADHD.

There was discussion about how people with autism may perceive the world. Feelings of high anxiety were mentioned and confusion about what is required in situations.

The three Kendal surgeries have been looking at how to make conditions more comfortable for those with autism. A welcoming and understanding receptionist is helpful. A quieter waiting area might be recommended. Other issues might include levels of lighting, background music, and clear signage.

Gillingate Surgery had made a short film illustrating the experiences of someone with Autism coming to the clinic. This may be used for staff training at all three surgeries in the future.

Autus Cumbria is a not-for-profit organisation based in Barrow and at present offers support for those with the condition. It runs several term-time youth groups in the Barrow area and two young adult groups (18-25) in Kendal. Training is also offered to people who want to know more about autism - i.e, schools and businesses - and how to create a more inclusive environment. Autus is also expanding into adults and employment, helping with interviewing techniques, job applications, etc. It is hoping to expand more in Kendal.

An ADHD group has been set up in Kendal by a private individual who has had experience of the condition. Drop-in meetings are held regularly in local cafes. There is a private Facebook group and a monthly newsletter. This is a growing group. I will try to include more details from the organisers at a later date.

**Cllr Richard Sutton**

**Kendal Town Council**  
**Full Council – 29 July 2024**  
**Reports from Representatives on Outside Bodies**

**Lancaster Canal Regeneration Partnership - Committee meeting held  
on 19 July 2024 (rescheduled because of the General Election)**

**Key points**

- **Towpath Improvement Group:** the contractor CPC Civils has now been commissioned and aims to start on August 12<sup>th</sup> and finish by November 11<sup>th</sup>. This allows some lee-way before the must-achieve completion time. Sections will be completed one at a time, ie between bridges, thus keeping towpath closure to the public to a minimum. The under-pass section (between bridges 161 and 163) will not be up-graded but improvements either side should alleviate flooding issues in the underpass. For the Farleton section, not included in the main contract, three quotes are currently being secured with the aim to start the work in early September. It should take 3-4 weeks. Additional funding is to improve cycle, wheelchair and pushchair access to the towpath at the southern end of this section which is currently reached via steps.
- **Funding Group:** the results of two applications to W&F UKSPF are awaited: i) Thrive: Arts, Culture and Heritage for £15, 750 for promotional activities and literature and ii) to Events and Festivals for £5.584 to promote six events provided by three organisations, namely: Love Nature (Cumbria Wildlife Trust); Love the Outdoors (Canal & Rivers Trust) and Love Mindfulness (At Nature's Pace). There is currently a £160,000 funding gap to extend the towpath improvement to the end of Holme village. It is possible, given the present difficulties in disbursing SPF money, that we may gain a little more time to allow money to be raised before the cut-off for completion in January 2025. It is also possible, given an ongoing governance review, that some additional CIL funding may become available. However, we are up against it time wise as the contractors are scheduled to leave by mid-November. The possibility of funding being available from the NHS for 'social prescribing' can also be explored, the towpath providing ideal facilities for gentle, safe walking and cycling.
- **Promotion Group:** the Towpath Trail's website went live on June 20<sup>th</sup>. It contains information on looped walks, cycling, paddling and biodiversity as well as the Walk/Ride/ Fact of the week. The other main recent activity has been the preparations for the Canalathon on Saturday August 31<sup>st</sup>. So far there has been a lot of interest but few concrete bookings. A marketing agency has now been employed and the help of paddler and author Joanna Mosley enlisted to encourage participation. People can do all three activities –running, paddle-boarding and cycling-or just one if they prefer. The aim is fun, not serious competition! NB. Work on the towpath will not conflict either with the Canalathon or the Westmorland Show, the latter a very busy time for trips on Waterwitch. Workshops to promote the mural about the canal have also been held at Sedgewick cub-scouts and two 'Paddle and Pie' events held at Country Fest and at Holme's Festival of Spirit.
- **Biodiversity Group:** the wild flower and biodiversity work on the Canal Head to Burton Rd stretch is being coordinated by CWT, which had hoped to engage Continental Landscapes to cut, collect and scarify the area, but they are unable to do so until spring 2025. Caitlin Fox, of CWT, has come up with a much more community and volunteer focused project. She has engaged Steve Tomlin, a highly regarded rural crafts expert, to run a 2-day scything course on September 5<sup>th</sup> and 6<sup>th</sup>. It will be for a small number, 5-7, and is being heavily subscribed by CWT so will only cost £70. Volunteers can then be used to collect the risings, scarify the area and then seed it. The activity will offer an excellent photogenic opportunity to promote the towpath trail project.

- **Horses, litter, bridges' improvement work and ongoing towpath maintenance:** these issues remain ongoing with various solutions under discussion.

**Cllr Liz Hendry**

**Kendal Town Council**  
**Full Council – 29 July 2024**  
**Reports from Representatives on Outside Bodies**

**SLACC-tt (Charity Numbers 1139474 and CIO 1202875)**  
**11 July 2024 19:00 to 21:00, The Eddington, Highgate, Kendal**

**Present:** Anne Blackburn, Chris Rowley, Carole Wood, Phil Clayton, Kim Beaumont, Simon Blunden (Kendal Town Council)

**Apologies:** Angela Lovett, Alan Lovett, Duncan Pollard, Mhairi Helme (Kendal Town Council)

### **1. Governance Issues**

Chris Rowley proposed Phil Clayton and Kim Beaumont as new trustees for the CIO, seconded by Carole. Phil and Kim are to send an email of acceptance to Chris R.

### **2. Waste into Wellbeing report**

The role of Café Manager is being advertised for the Waste into Wellbeing Café. A grant of £14,300 from the Frieda Scott Trust will contribute to the £20,000 salary and the remainder will come from elsewhere. The job will be advertised in July and a decision will be made in September.

Chris distributed photos of suggestions for signage for the Eddington, which have yet to be approved. A visual “timeline” of the history of the building may also be added.

### **3. West Cumbria coal mine**

Angela Rayner has said that the coalmine decision by Michael Gove was illegal. The High Court hearing is to be held from 16 to 18 July. The Government has given £30,000 to help cover court costs. West Cumbria mines have not yet made a decision whether to go ahead in the High Court. The SLACC website has been updated. SLACC expenditure will cover legal costs, accommodation, travel and subsistence for those in London. If this case is concluded, then the CUO could be closed down.

### **4. Woolly Saddle Final report (cargo bike pilot)**

Jo Houghton, a director of the Eddington CIC, sent her final report on the cargo bike pilot. Chris is to facilitate a meeting with Jo to finalise a business plan for the project.

### **5. Report from “Communicating Climate Change in Cumbria” Webinar**

Kim outlined the “seven segments” of British people. Data for the segments for Kendal wards and surrounding villages is available from CaFS, along with the presentation slides from the webinar. Anne and Kim are to attend a further seminar on 18 September and will report back afterwards.

**Cllr Simon Blunden**

**Kendal Town Council**  
**Full Council – 29 July 2024**  
**Reports from Representatives on Outside Bodies**

**South Lakes Dementia Community Hub – 11 June 2024**

I called in at the Hub on Tuesday, 11 June. The following organisations were represented there on this occasion:

The British Legion Admiral Nurse Service - helps those with connections to the armed services. Admiral nurses are registered nurses specialising in dementia. They provide a range of services to individuals and families.

The Anna Chaplaincy is a national organisation and visits care homes locally. Also offers a Tea Service at Kendal Parish Church once a month. Could do with more volunteers.

Registered nurses who are attached to GP surgeries in Kendal and include social prescribers and care navigators. They usually deal with people referred by GPs.

With Singing in Mind - held at Hallgarth Community Centre every Monday. They are 10 years old this year! 35 people regularly turn up. They need some additional help with transport at times.

Just Company is a private service that offers bespoke companionship for older people.

Dignity in Dementia provides care support and inclusive activities.

Carer Support South Lakes provide peer support and support for carers.

Accord Legal Services offers assistance in writing wills in particular.

Home Instead-a private home care agency.

The Dementia Community also offers monthly talks at the Abbott Hall Social centre on the last Tuesday of the month.

They also offer Time in Nature sessions at Plumgarths.

**Cllr Richard Sutton**



**Kendal**  
Town Council

## Kendal Town Council

### May 2024 - Payment Schedule

| <u>Date Paid</u> | <u>Details</u>                  | <u>Amount Paid</u>                    |                   |
|------------------|---------------------------------|---------------------------------------|-------------------|
| 01/05/2024       | Vanguarder Ltd                  | Van Tracking Fee May 24               | £9.60             |
| 01/05/2024       | Meraki                          | Job Recruitment                       | £2,757.60         |
| 07/05/2024       | W&F                             | Premises Rent                         | £683.70           |
| 07/05/2024       | Festival Grants                 | Unity Festival Grant                  | £1,000.00         |
| 07/05/2024       | Barclays Bank                   | Bk Charges                            | £21.36            |
| 08/05/2024       | Designworks                     | Alterations to Wainwright Certificate | £19.50            |
| 08/05/2024       | ITEK                            | ITEK Mthly Support                    | £403.21           |
| 08/05/2024       | Cumbria in Bloom                | CIB Entry                             | £90.00            |
| 09/05/2024       | Lound Road Garage               | Fuel Van                              | £81.17            |
| 09/05/2024       | Christmas Plus Ltd              | Anchor Point Testing                  | £5,100.00         |
| 09/05/2024       | JT Atkinson & Sons Ltd          | Weed Fabric                           | £411.00           |
| 09/05/2024       | Christmas Plus Ltd              | Bunting Dismantle                     | £1,058.40         |
| 09/05/2024       | Screwfix                        | Materials                             | £13.71            |
| 09/05/2024       | Screwfix                        | Materials                             | £6.39             |
| 09/05/2024       | W&F                             | Meeting Costs                         | £73.54            |
| 09/05/2024       | MD Hanafin and Sons Ltd         | Treated Posts                         | £114.84           |
| 09/05/2024       | Kendal Picture Frames           | Frame                                 | £23.00            |
| 09/05/2024       | Provino Ltd                     | Wine for Mayoral Events               | £621.66           |
| 10/05/2024       | Adobe Systems Software          | ADOBE May 24                          | £60.68            |
| 10/05/2024       | AMAZON                          | Hooks                                 | £90.93            |
| 14/05/2024       | Wave Forward                    | Wave Forward Donation                 | £1,607.60         |
| 14/05/2024       | Waste into Wellbeing            | Waste in to Wellbeing Donation        | £1,607.60         |
| 14/05/2024       | Matthew Cockram                 | Performance Charity Dinner            | £75.00            |
| 14/05/2024       | Signscape and Signconex         | Signs                                 | £802.07           |
| 14/05/2024       | Screwfix                        | Materials                             | £6.39             |
| 15/05/2024       | W&F                             | Annual Lease of Allotments            | £840.00           |
| 15/05/2024       | E-ON Next                       | Garage Elec                           | £29.13            |
| 16/05/2024       | Sage Uk Ltd                     | SAGE May 24                           | £43.20            |
| 20/05/2024       | Payroll                         | May Net Pay                           | £12,275.56        |
| 24/05/2024       | HMRC                            | May Payroll                           | £2,897.81         |
| 24/05/2024       | Cumbria LG Pension              | May Payroll                           | £4,135.83         |
| 21/05/2024       | Staffing Costs                  | Mayor Making                          | £51.75            |
| 21/05/2024       | Staffing Costs                  | Mayor Making                          | £63.25            |
| 21/05/2024       | Designworks                     | Climate Jury Website                  | £420.00           |
| 21/05/2024       | North West Pest Control Service | Pest Control Greenside                | £273.60           |
| 21/05/2024       | North West Pest Control Service | Pest Control Coley Barn               | £67.20            |
| 21/05/2024       | Wilkinson Decorators Ltd        | Yard 5 Painting                       | £3,117.60         |
| 21/05/2024       | W&F                             | Litter Bin Emptying                   | £2,221.44         |
| 21/05/2024       | Flowers by Arrangement          | Mayor Making Flowers                  | £155.00           |
| 21/05/2024       | Anna Bailey                     | Anna Bailey Visit Kendal              | £2,176.03         |
| 21/05/2024       | Tech 4 Office Equip             | Photocopies                           | £100.01           |
| 21/05/2024       | Farleton Horticultural Ltd      | Baskets Mayor Making                  | £90.80            |
| 29/05/2024       | Staff Reimb                     | Exps Mayor Making                     | £32.50            |
| 29/05/2024       | Mayoral Allowance               | Mayor & Deputy Mayor                  | £5,000.00         |
| 29/05/2024       | Henry Armer & Son               | Repair to Mower                       | £345.60           |
| 29/05/2024       | Yarrow Spillane                 | Performance Charity Dinner            | £75.00            |
| 29/05/2024       | Denny Shop                      | Aerator                               | £26.99            |
| 29/05/2024       | The Bakehouse                   | Buffet Mayor Making                   | £702.00           |
| 31/05/2024       | Waterplus                       | Allotments Water Charges              | £112.52           |
|                  | <b>Total</b>                    |                                       | <b>£51,991.77</b> |



# Kendal

## Town Council

## Kendal Town Council

### June 2024 - Payment Schedule

| <u>Date Paid</u> | <u>Details</u>                 | <u>Amount Paid</u>            |                   |
|------------------|--------------------------------|-------------------------------|-------------------|
| 03/06/2024       | Aha Distribution               | Leaflet Distribution          | £1,518.00         |
| 03/06/2024       | Westmorland & Furness Council  | Meeting Costs                 | £83.98            |
| 03/06/2024       | Farleton Horticultural Ltd     | KIB Floral Displays           | £126.00           |
| 04/06/2024       | Barclays Bank                  | Bk Charges June 24            | £22.98            |
| 09/06/2024       | Sage UK Ltd                    | Sage Mthly                    | £43.20            |
| 10/06/2024       | Adobe                          | Adobe June                    | £60.68            |
| 11/06/2024       | Lound Road Garage              | Fuel Van                      | £119.39           |
| 11/06/2024       | Rialtas Business Solutions Ltd | Additional Cloud User         | £334.26           |
| 11/06/2024       | iTek Computer Solutions Ltd    | Mthly Support                 | £403.21           |
| 11/06/2024       | Richard Mathews Bellman        | Mayoral Events                | £100.00           |
| 11/06/2024       | Grant Netherfield Bowling Club | Community Grant               | £500.00           |
| 11/06/2024       | Grant Kendal Comm Theatre      | Community Grant               | £1,000.00         |
| 11/06/2024       | SLCC Enterprises Ltd           | Planning Course CB            | £78.00            |
| 11/06/2024       | H Wicks (Lindal) Ltd           | Waste                         | £166.32           |
| 11/06/2024       | Men in Sheds / Age UK          | Mayoral Exps - Planters       | £36.00            |
| 11/06/2024       | Kendal Office Equip Ltd        | Stationery                    | £47.88            |
| 14/06/2024       | Wainwright Award               | Manna House N.Bale            | £250.00           |
| 15/06/2024       | Vanguarder Ltd                 | Van Tracking Fee              | £9.60             |
| 17/06/2024       | E-ON Next                      | Garage Elec June 24           | £29.13            |
| 17/06/2024       | Barclays Bank                  | Bk Trans Charge               | £25.00            |
| 20/06/2024       | Salaries                       | June 24 Net Pay               | £13,171.57        |
| 26/06/2024       | HMRC                           | June 24 HMRC                  | £4,127.55         |
| 26/06/2024       | Cumbria LG Pension             | June 24 Pension               | £2,907.28         |
| 25/06/2024       | Cumbria Opera Group            | Festival Grant                | £2,500.00         |
| 25/06/2024       | Blackburn IT Services Ltd      | Allotment App                 | £180.00           |
| 25/06/2024       | Westmorland & Furness Council  | Meeting Costs                 | £66.72            |
| 25/06/2024       | Internal Auditor               | 23/24 Internal Audit          | £300.00           |
| 25/06/2024       | Wood & Co Photography          | Mayoral Photograph            | £325.00           |
| 25/06/2024       | Porter and Woodman Group       | Blackboard - Eddington Centre | £314.64           |
| 25/06/2024       | Tech 4 Office Equip            | Photocopies                   | £25.30            |
| 25/06/2024       | Tech 4 Office Equip            | Photocopies                   | £103.81           |
| 25/06/2024       | Stuart Lockton                 | Repair of Fence Allotment     | £150.00           |
| 25/06/2024       | Youth Festival                 | Festival Grant                | £3,000.00         |
| 25/06/2024       | CT Hayton Ltd                  | Hook                          | £20.30            |
| 25/06/2024       | Tony Wood Maintenance          | Watering Contract             | £571.42           |
| 25/06/2024       | Waterplus                      | June Waterplus                | £44.78            |
|                  | <b>Total</b>                   |                               | <b>£32,762.00</b> |