

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



30 March 2026

Dear Councillor,

You are summoned to attend a meeting of the Council commencing at **7.30pm** on **Tuesday, 7 April 2026**, for the purpose of transacting the business specified in the following agenda. The meeting will be held in the Council Chamber at the Town Hall, Highgate, Kendal.

Members of the Press and Public are also welcome to attend the meeting.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'C Bagshaw'.

Chris Bagshaw
Town Clerk

AGENDA

Roll Call

The Clerk will take a roll call of Council Members present.

Public Participation

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so before the commencement of the meeting. Information on how to make the application is available on the Council's Website - <http://www.kendaltowncouncil.gov.uk/kendal-town-council/statutory-information/guidance-on-public-participation-at-kendal-town-council-meetings/> or by contacting the Town Clerk on 01539 885 430.

There is an external speaker presenting in the main body of the agenda.

1. Apologies

To receive and accept any apologies. If accepted, apologies will be considered to be for reasons approved by the Council under the terms of Local Government Act 1972, s85.

2. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda

In accordance with the revised Code of Conduct, Members are required to declare any Disclosable Pecuniary Interests (DPIs) or Other Registrable Interests (ORIs) which have not already been declared in the Council's Register of Interests. Members are reminded that it is a criminal offence not to declare a DPI, either in the Register or at the meeting. In the interests of clarity and transparency, Members may wish to declare any DPI which they have already declared in the Register, as well as any ORI.

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To consider whether there are any agenda items during consideration of which the press and the public should be excluded.

4. Minutes of Last Meeting (pages 4 to 12)

To receive the minutes of the meeting held on 2 February 2026 and to authorise the Chair to sign them as a true record (see attached).

5. Minute Action Sheet (page 13 to 14)

To consider a report on actions taken by officers on resolutions or recommendations made at previous meetings (see attached).

6. Mayor's Communications and Announcements (pages 15 to 16)

To receive a report from the Mayor on recent activities and to hear any announcements (list of engagements attached).

7. United Nations Resilient Cities Network (pages 17 to 19)

To receive a report and presentation from Sardhar Aftab Khan, Senior Emergency Planner, Westmorland and Furness Council, on Kendal's involvement in the UN Resilient Cities Network and their programme Making Cities Resilient 2030.

8. Co-option of Members for Kirkland and Heron Hill wards (pages 20 to 21)

To consider the co-option of members for the vacant Kirkland and Heron Hill wards.

9. Draft Schedule of Meetings 2026-27 (pages 22 to 25)

To review the draft schedule of meetings for the forthcoming municipal year.

Background

The Schedule of Meetings is formally adopted at the Council's Annual Meeting in May. However, it is recognised that there is considerable benefit to ensuring Councillors approach this busy period with a good indication of their diary commitments for the forthcoming year. The Council is asked to note the Draft Schedule and ensure that any amendments are proposed in time for the Annual Meeting.

10. Reports from Reps to Outside Bodies

None submitted to the meeting.

11. Reports and Minutes from Committees (pages 26 to 66)

To receive verbal reports from the Council's Committees. Committee chairs are invited to give a brief account of their Committee's recent activities, if applicable, even if not included in the list below.

To receive the draft minutes from the following Committees (may be received en-bloc) (see attached):

- (a) Audit Committee on 19 January 2026
- (b) Allotments Committee 23 February 2026
- (c) Culture & Communities Committee 16 March 2026
- (d) Environment Committee on 9 March 2026
- (e) Kendal in Bloom Committee 24 February 2026
- (f) Management Committee on 2 March 2026
- (g) Mayoralty and Heritage Committee on 23 March 2026
- (h) Planning Committee on 2 February, 16 February, 2 March, 16 March 2026.

12. Schedules of Payments (pages 67 to 68)

To receive the schedules of payments for January and February 2026 (see attached).

Part Two

It is likely that the following item will be considered following a resolution to exclude the press and the public, due to the content being of a confidential nature, disclosure of which would be prejudicial to the public interest, or another special reason stated in the resolution.

13. Wainwright Award 2025-26

To consider the nominations for the Wainwright Award 2025-26 (this report will be circulated to Members under separate cover).

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Minutes of a meeting of Kendal Town Council held in the Council Chamber at the Town Hall, Highgate, Kendal, on Monday, 2 February 2026, at 7.30 p.m.

Councillors

G Archibald	Apologies	A Blackman	Present
S Blunden	Present	J Brook	Present
D Brown	Present	A Campbell	Apologies
S Coleman	Present	J Cornthwaite	Present
J Dunlop	Present	L Edwards	Present
R Edwards	Apologies	D Evans	Present
S Falshaw	Present	A Finch	Apologies
L Hendry	Absent	E Hennessy	Present
H Ladhams	Present	S Long	Apologies
T Martland	Present	D Miles	Apologies
D Rathbone	Present	C Russell	Present
M Severn	Present	K Simpson	Apologies
G Supka	Apologies	R Sutton	Present
P Thornton	Present	G Tirvengadam	Present

In attendance: Chris Bagshaw (Town Clerk) and Natalia Williams (Deputy Clerk and Development and Delivery Manager).

Public Participation

The council heard from two members of the public during public participation.

Margaret Bond, a resident in Kendal, brought an issue of pedestrian safety and vehicle access at the junction where New Inn Lane meets Highgate, to the attention of the Council. She highlighted that this was an ongoing issue that had previously been raised with Westmorland and Furness Councillors and the local Member of Parliament. Several issues were highlighted, including the lack of visual cues of the road entrance, visibility of and for pedestrians, signage, lane merging into Highgate and the difficulty for delivery drivers to deliver to local properties. Margaret made several suggested improvements including reviewing the parking spaces on Highgate, reprofiling the pavement and widening the pavement outside the barber's shop. Margaret Bond was thanked for bringing the issue to the attention of the Council and it was confirmed that they would be passed onto the appropriate authority.

Paul Holdsworth, a Kendal resident for over 20 years, thanked the Council for the commitment and contribution to the 20-mph scheme that had recently been approved by the Westmorland and Furness Locality Board. Paul is a founding member of 20's Plenty for Kendal which has been running for over 12 years and acknowledged the support and advice that individual Councillors had provided to develop this into policy.

Councillor Eamonn Hennessy, as Chair of the Council's Environment Committee, thanked Paul for his dedication to the issue over the years. He acknowledged that there remained different opinions around the issue and that conversations were still to be had as the scheme

gets implemented. However, he thanked Paul and the other critical partners who had helped bring this to fruition on behalf of the Council. Councillor David Evans reiterated the thanks to all those involved.

Presentation: Waste into Wellbeing

Chris Rowley and Paul Thorn attended from Waste into Wellbeing and presented to the Council. They provided a brief history of Waste into Wellbeing (WIW) and the connection to South Lakes Action on Climate Change (SLACC). Chris and Paul summarised the services being provided by WIW to the community, including the People's Café, Community Kitchen, Food Larder and the Lunch Bunch Club.

It was shared that the People's Café had expanded since the move to The Eddington on Highgate and was now operating 3 days a week. This had allowed a 20% increase in the number of meals served compared to the previous year. WIW is supported by 140 volunteers. The Food Larder is also delivered 3 times a week and had seen 4800 baskets of food purchased (on a donations basis). The Larder had contributed to a saving of 128 tonnes in carbon emissions.

The Council were thanked for their continued support of WIW and for providing 3 years' rent for their current premises. It was stated that this had proved instrumental in allowing WIW to become 80% self-financing, with the remaining 20% dependent on grants. It was acknowledged that the charity experiences challenges in administration and that plans would include consolidating this into a paid role. WIW would like to explore future opportunities for funding with the Council to support the development of this position.

WIW encouraged everyone to attend the People's Café and support the initiative by making higher donations for the food where possible to do so.

Councillor Hennessy thanked Waste into Wellbeing for their presentation and commented that the charity is a shining example for Kendal, providing great social value and expressed his hope that the Council can continue to support them for many years to come. Councillor Blunden, the SLACC Representative for the Council, re-iterated this message and was proud to support the organisation.

60/2025 Apologies

Resolved: To receive and accept apologies for absence from Cllrs Archibald, Campbell, R Edwards, Finch, Long, Miles, Simpson and Supka.

61/2025 Declarations of Interest

No declarations of interest were raised under this item.

62/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no items for exclusion of press and public.

63/2025 Minutes of Last Council Meeting

Resolved: To receive the minutes of the Annual Meeting of the Council held on 1 December 2025 and to authorise the Chair to sign them as a true record.

64/2025 Minute Action Sheet

Councillors were presented with the minute action sheet. The following queries were raised:

- Item 29 – It was requested that this item be brought to the next meeting of the Culture and Communities Committee in March.
- Item 5 – it was confirmed that reporting would be to the Management Committee in the first instance.

It was highlighted that the criteria for updating the minute action sheet and reporting on completed or subsequent actions needed to be reviewed.

- Items 5 and 10 had been on the list since July 2023.
- Item 30 and 31 had been completed but were still on the main list and may have resulted in other actions now being carried out.

This issue was noted, and it was suggested that the Chair of Audit Committee and the Town Clerk pick this up as a matter of review.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings of the Council.

65/2025 Mayor's Communications and Announcements

Council was presented with a list of recent activities carried out by both Mayor and the Deputy Mayor. The Mayor highlighted that he continues to meet with local volunteers to highlight the contribution they make to the town. He also highlighted events prior to Christmas, including the Carols by Candlelight, the Mayor's Winter Warmer and the Kendal Choral Society concert. In the new year, he had presented two community grant cheques to Kendal Windows on Art and Mainspring Arts and attended several significant meetings and events including the Heritage Partnership Group, a volunteering in retirement event, the Model Railway Exhibition and the Rotary Club peace seminar. A full list of events attended by the Mayor and Deputy were provided in the meeting papers.

The Mayor also highlighted upcoming events, including a meeting with Common Humanity and event at Kendal College for the Creative Arts students.

It was highlighted that some of the engagements mentioned by the Mayor were not included in the agenda papers and confirmed that this would be reviewed to ensure it captured all activities.

The Mayor was thanked by Councillors for his dedication and representation of the Council at so many events.

Resolved: To receive the report.

66/2025 Budget 2026/2027

The Council received a report on the proposed budget for 2026 – 2027. The budget working group had reviewed the committees' budget requests and reported to the Management committee. The Management Committee were presenting the budget as a recommendation for Council's approval.

In the proposed budget, a 10.24% increase in the Precept, required an 9.6% increase in the parish contribution from the Council Tax. In Kendal this equated to a £6.02 increase in the annual bill for a Band D Council Tax payer – the equivalent to less than 12p per week.

Proposed Income 2026-2027

	2025/26	Projected Outturn	Proposed Budget 26/27	% of previous
Precept	712,496	712,496	785,488	110.2%
Rents	25,000	25,000	25,250	
Interest	15,000	15,000	20,000	
Grants	0	0		
CIL	-	89,973		
Other income	12,500	12,500	12,500	
Total	764,996	854,969	843,238	110.2%

Proposed Expenditure 2026-2027 by Committee

Allotments				
Water	2,100	2,100	2,500	
Rent	1,050	1,050	1,050	
Pest control	3,300	3,300	3,300	
Maintenance	9,200	9,200	9,500	
Total	15,650	15,650	16,350	104.5%
Culture & Communities				
Community Grants	30,000	30,000	33,000	
Festival Grants	25,000	25,000	30,000	
Citizens' Advice	5,500	5,500	5,500	
Torchlight	10,000	10,000	10,000	
Brewery Arts	10,000	10,000	10,000	
Community Resilience	5,000	5,000	5,500	
Xmas Lights	31,000	31,000	31,000	
Lights infrastructure				5k still to be spent
Electricity	1,750	1,750	2,000	
Switch on	11,000	10,750	11,000	
Bunting	1,500	1,500	2,500	
Anniversaries	10,000	10,000	5,000	
Additional Project	-		7,000	
Promoting Kendal	From Mgt		22,500	
Total	140,750	140,500	175,500	124.7%
Kendal in Bloom				
Floral Displays	30,600	30,600	32,000	

Projects (and Grants)	6,000	6,000	6,000	
Grants			2,000	
Total	36,600	36,600	40,000	109.3%
Environment				
New infrastructure				12,000
Infrastructure Maintenance	8,000	8,000	8,500	
Litter bin charges	4,250	4,250	4,420	
Biodiversity	10,000	10,000	8,000	
Green infrastructure maintenance	6,000	6,000	6,000	
Footpath Improvements	-	-		CIL funded
Bus stop improvements	-	-		CIL funded
Natural Kendal	10,000	10,000		Funded through individual grants and projects.
Contribution to projects (Bowling Fell)			8,682	
Contribution to projects (Kendal Yards)			1,493	
Total	43,250	43,250	37,095	85.8%
Management				
Premises	27,000	25,600	40,150	
IT	34,000	33,360	42,800	
Direct delivery	124,000	124,000	159,000	
Support & Compliance	236,000	236,000	248,343	
Insurance and Finance	16,000	16,734	27,050	
Stationery & office	8,200	7,315	9,300	
Vehicle	5,500	5,986	8,500	
Elections	15,000	15,000	0	
Futures and Vision	15,800	15,800	16,000	
Promoting Kendal	21,000	21,000	To C&C	
Total	502,500	500,795	551,143	109.7%
Mayoralty & Heritage				
Mayoral Allowance	3,500	3,500	3,850	

Deputy Mayoral Allowance	1,500	1,500	1,650	
Mayoral Travel	800	800	1,000	
Mayor Making	2,100	1,500	2,100	
Torchlight Reception	2,000	2,000	1,900	
Remembrance	1,600	500	1,600	
Pictures & others	250	250	250	
Misc Functions and expenditure	4,000	4,000	3,800	
Twinning	1,500	1,500	4,000	
Exhibitions	1,000	1,000	1,000	
Museum	2,000	2,000	2,000	
Total	20,250	18,550	23,150	114.3%
Planning				
Neighbourhood Plan	1,500	250	0	
Training	2,500	250	0	1,500
FRSWG	-			
Total	4,000	500	0	0%
			To fund from CIL	13,500
Total	763,000	756,345	843,238	110.2%

The quality of the report was praised by Councillors, who welcomed several items in the budget including grants and new infrastructure.

Resolved: To approve the budget for 2026 – 2027 as proposed.

67/2025 3 Angel Yard

The Council were presented with a recommendation to delegate the signing and sealing of a three-year lease on 3 Angel Yard to the Clerk. The property would be used to allow the Town Council to vacate the former offices it occupied in the attic of the Town Hall, accommodate the Council's records, in line with retention policies and GDPR, and serve as both a breakout meeting room and an accessible store for the Town Council's Events equipment. It was expected that the property would provide more flexibility and a more efficient working environment for officers.

Following a query, it was confirmed that there was sufficient contingency in the budget to cover a potential period of overlap between old and new premises.

It was acknowledged that the appropriate archiving and storing of records was critical and the opportunity to improve this through the property was welcomed. A question was raised as to whether the rental agreement would result in the Council being charged business rates, to which the Town Clerk replied that it would be kept under review but it was the current understanding that the Council would still not meet the minimum threshold to be charged.

Resolved: To delegate the signing and sealing of a three-year lease on 3 Angel Yard to the Town Clerk, subject to the required legal affirmations and advice, and to the necessary risk management policies and procedures being applied to the new premises.

68/2025 Policy Adoption

The Council were presented with a recommendation to adopt a proposed Information Technology policy (IT) and Document Retention policy, in line with best practice, current legislation and the upcoming changes to the AGAR relating to data and digital compliance.

The full draft policies were included in the meeting papers.

During this item, the meeting was temporarily suspended in accordance with Standing Order 2c due to disorderly conduct by a member of the public. The meeting was resumed after 6 minutes.

Points were raised in relation to the proposed IT policy:

- It was queried whether the website was classified as a Council IT resource and therefore whether the public were subject to the IT Policy as users.
- It was raised that the difference between 'confidential' and 'sensitive' information was not clearly defined and that this should be addressed.

It was highlighted that the policies could be reviewed in further detail by the Audit Committee as and when required and would be continually reviewed and developed to ensure best practice.

Resolved: That the Council adopts Document Retention Policy as proposed.

Resolved: That the Council adopts the Information Technology Policy, with the addition of definitions for 'Confidential' and 'Sensitive' information.

69/2025 Corporate Risk Assessment

The Council were presented with a Corporate Risk Assessment. The Risk Assessment had been reviewed by the Audit Committee in January and recommendations had been implemented. It was being proposed to Full Council with acknowledgement that the document represents a starting position and should continue to be developed in line with advice.

The full risk assessment was included in the meeting papers.

Resolved: To adopt the corporate risk assessment for Kendal Town Council as proposed.

70/2025 Notification of Spend for Footpath Improvements

The Council received a report from the Environment Committee regarding proposed improvement works to the footpath between Vicarage Drive and Echo Barn Hill. Proposed works would include clearing and resurfacing the full length of the existing footpath, increasing width to minimum standard and removing deteriorating timber edgings. It will be funded by Kendal Town Council and managed by Westmorland and Furness Council's Assets and Estates team.

The required funding of £ 15,000 was available within an existing budget allocation of the Environment Committee, however, it exceeded the maximum approval amount delegated to

a committee as per the financial regulations. The committee was therefore providing notification of spend to Full Council, with a request for approval to proceed.

The item was endorsed by Chair of the Environment Committee and Council were reminded that this footpath was one of the first proposed for improvement works in 2021.

The Environment Committee were thanked for continuing to progress with footpath improvements.

Resolved: To approve the Environment Committee's spend of £ 15,000 for the proposed improvement works to the footpath between Vicarage Drive to Echo Barn Hill.

71/2025 Reports from Reps to Outside Bodies

A short verbal report was started for the Integrated Care Community.

A Point of Order was raised, citing Standing Order 3 m, that a person present at a meeting may not provide an oral report about a meeting as it takes place without permission.

It was requested that a written report be submitted to the next Full Council.

72/2025 Reports and Minutes from Committees

The Council was presented with minutes from recent meetings of the Council's standing committees, details of which are provided below. Committee chairs were further provided an opportunity to provide a brief account of their committee's recent activities.

- (a) The draft minutes of the Audit Committee on 19 January 2026 were not presented to the meeting as they were not yet available. There were no questions raised to the Audit Committee Chair.
- (b) Councillor Hennessey presented the minutes of the Environment Committee on 11th December and noted that the minutes of the meeting from 12 January were not yet available and would be presented at the next meeting. There were no questions raised.
- (c) The minutes of the Management Committee on 5 January and 12 January 2026 (draft) were presented. There were no questions raised.
- (d) Councillor Sutton presented the minutes from the Mayoralty and Heritage Committee on 15 December 2025 (draft). There were no questions raised.
- (e) Councillor Rathbone presented the minutes of the Planning Committee on 1 December, 15 December 2025, 5 January and 19 January 2026 (draft). Several questions were raised:
 - a. It was questioned whether the committee track applications after providing responses, specifically in reference to a recommended refusal. The Chair and Town Clerk responded, stating that there was not currently a system of 'tagging' applications or following them through the rest of the planning process. However, it was acknowledged that this would be useful and was an ambition of the committee, so it would be investigated.
 - b. It was raised that the minutes of the meeting on 1st December were included in the agenda pack but not referenced in the agenda.

- c. The Westmorland and Furness Council constitution was referenced, and it was questioned whether this is carried out in practice – that when a Parish Council has a view that is different to the Planning Officer at Westmorland and Furness Council, the application has to go to a planning meeting. It was confirmed that this is the case.
- d. It was questioned whether a response of ‘no objection’ is the same as responding ‘in favour’ to an application. The Chair responded to say that a response of ‘no objection’ did not equate to being ‘in favour’ of an application. It meant that there are no specific objections under planning convention. It is not the job of the committee to be in favour or support of applications, though when appropriate, the committee can use language to say they ‘welcome’ an application.

There were no papers presented from the Culture and Communities Committee; however, Councillor Ladhams provided a short update regarding a potential date change for the Christmas Lights Switch On discussed at the last meeting. Questions would be welcomed at the next Full Council when the minutes will be presented.

Resolved: To receive and accept the minutes as presented.

73/2025 Schedules of Payments

The Council was presented with the schedule of payments for November and December 2025.

There was a query regarding an item on pg 77 of the agenda, ‘We Love Logos’ – Workwear. It was confirmed that this was PPE and outerwear for Officers to increase safety, identification and visibility when on site or attending events.

Resolved: To receive the schedule of payments for November and December 2025.

The meeting closed at 9.08 p.m.

Agenda Item No.5 - Full Council - Minute Action Sheet - as at 31 March 2026								
Ref. No.	Meeting Date	Minute No.	Title	Action (Resolution)	Officer Responsible	Deadline, if any	Date Actioned	Comments
5	31/07/2023	40/2023	Civility and Respect Pledge	To sign up to the Pledge from the National Association of Local Councils, however, to pass on to the Management Committee consideration of the statements and any steps required, including any changes that may be required to the Council's Code of Conduct, with input to be sought from all Members.	CB	07-May-26	Several points ongoing	Working (Task & Finish) group established by Management Committee and process being scoped. This has incorporated issues around equality and diversity from elsewhere. The aim will be for the Council to sign the Pledge at its annual meeting in May.
29	12/05/2025	N/A	Dementia Awareness	To look into the matter of Kendal as a Dementia Friendly Town.	CB	Sep-26	In progress	To be considered by Culture and Communities Committee as agenda space allows
31	02/02/2026	64/2025	Minute Action Sheet	That the Chair of Audit Committee and the Town Clerk pick this up as a matter of review.	CR/CB	20-Apr-26	In progress	A report will be prepared for the next meeting of Audit, followed by a recommendation to Management Committee
32	02/02/2026	66/2025	Budget 2026-27	To approve the budget for 2026 – 2027 as proposed.	CB	n/a	03-Feb-26	Precept demand made

33	02/02/2026	67/2025	3 Angel Yard	To delegate the signing and sealing of a three-year lease on 3 Angel Yard to the Town Clerk, subject to the required legal affirmations and advice, and to the necessary risk management policies and procedures being applied to the new premises.	CB	n/a	23-Mar-26	Contract signed
34	02/02/2026	68/2025	IT Policy	That the Council adopts the Information Technology Policy, with the addition of definitions for 'Confidential' and 'Sensitive' information.	CB/NW	n/a	03-Feb-26	Adopted
35	02/02/2026	69/2025	Risk Assessment	To adopt the corporate risk assessment for Kendal Town Council as proposed.	CB	n/a	03-Feb-26	Adopted
36	02/02/2026	70/2025	Environment Committee footpath budget	To approve the Environment Committee's spend of £ 15,000 for the proposed improvement works to the footpath between Vicarage Drive to Echo Barn Hill.	CB/NW	n/a	03-Feb-26	Actioned

Kendal Town Council**Council – 7th April 2026 – Agenda Item No.6****Mayor's Engagements 24th January 2026 - 31st March 2026****Mayor:**

Saturday 24th January 2026	14:00 - 16:00	Model Railway Exhibition	Kendal Leisure Centre
Monday 26th January 2026	16:00 - 18:00	Kendal Rotary Peace Seminar	Stricklandgate House
Tuesday 27th January 2026	AM	Silver Singers	Beck Community Centre
Friday 30th January 2026	Evening	Beauty and the Beast	Queen Katherine School
Monday 2nd February 2026	10:00 - 12:00	World Interfaith Harmony Week Event	Mayor's Parlour
Wednesday 11th February 2026	10:30	Kendal College Careers Fair	Westmorland Campus
Friday 13th February 2026	10:00 - 15:00	Future Creatives Event	Kendal College Creative Arts Campus
Saturday 14th February 2026	10:00	Opening of Ragtag Arts	Elephant Yard
Tuesday 17th February 2026	11:30	Visit to Animal Rescue Cumbria	Grayrigg Site
Wednesday 18th February 2026	10:30	Visit to Outside-In	Outside-In
Monday 23rd February 2026	10:30	Cheque Presentation to Youth Presence	Mayor's Parlour
Thursday 5th March 2026	14:30 - 16:00	Waterside Completion & Collaboration Celebration Event	Meet outside Waterside Café
Thursday 5th March 2026	17:30 - 19:30	Living Well Locally Talk	The Box, Kendal College
Friday 6th March 2026	17:00	MINT Chinese Festival	Brewery Arts
Saturday 7th March 2026	12:45	Life Steps Fund Raising Event - Sponsored Walk	Lads and Girls Club
Saturday 7th March 2026	TBC	Cut ribbon to unveil Barbara Hepworth Sculpture	Abbot Hall
Monday 9th March 2026	TBC	Quaker Tapestry Meeting	TBC
Wednesday 11th March 2026	18:45	Badminton Club Juniors	Queen Katherine School

Friday 13th March 2026	9:00 - 15:00	Kendal Rotary Technology Tournament	Queen Katherine School
Saturday 21st March 2026	12:30	Waste into Wellbeing Raffle	Waste into Wellbeing, Highgate
Sunday 22nd March 2026	12:30	Race Day	Kendal Snow Sports Club
Monday 23rd March 2026	9:15 - 13:30	Women's Institute Annual Council Meeting	Kendal Rigby Club
Saturday 28th March 2026	19:30	Westmorland Orchestra Summer Concert	Kendal Parish Church
Monday 30th March 2026	18:00 - 19:30	Kirkbie Green Community Group Celebration	Kirkbie Green
Tuesday 31st March 2026	18:45	Civic Society Event - Talk from Environment Agency	Castle Street Centre

Deputy Mayor:

Monday 2nd February 2026	10:00 - 12:00	World Interfaith Harmony Week Event	Mayor's Parlour
Saturday 7th March 2026	20:15	Meet MINT Chinese Festival Organisers	Araya Thai Restaurant
Tuesday 31st March 2026	18:45	Civic Society Event - Talk from Environment Agency	Castle Street Centre

Kendal Town Council**Agenda Report**

Committee: Full Council	Meeting Date: 7 April 2026
From: Town Clerk	Agenda No: 7
Description: United Nations Resilient Cities Network	

Background

The Council is committed to the goals of the UN Resilient Cities Network, through the Kendal Community Resilience Group. The Network is established to develop community resilience across the planet. It is supported by Westmorland and Furness Council who are hoping to make Kendal an exemplar of how the process can be adopted in an upland rural context in a developed economy. <https://mcr2030.undrr.org/>

Decision Required

No decision is required. The Council is asked to note the report.



Certificate of Commitment to Disaster Risk Reduction and Resilience

Kendal

The city strives to become inclusive, safe, resilient and sustainable by 2030 and commits to reducing disaster and climate risk and continuing to improve sustainability by taking actions to enhance resilience.



Kamal Kishore

Special Representative of the UN Secretary-General
for Disaster Risk Reduction | Co-chair MCR2030



Lauren Sorkin

Executive Director of Resilient Cities
Network | Co-chair MCR2030

Ten Essentials for Making Cities Resilient



Essential 1
Organize for disaster resilience



Essential 2
Identify, understand and use current and future risk scenarios



Essential 3
Strengthen financial capacity for resilience



Essential 4
Pursue resilient urban development and design



Essential 5
Safeguard natural buffer to enhance the protective functions offered by natural ecosystems



Essential 6
Strengthen institutional capacity for resilience



Essential 7
Understand and strengthen societal capacity for resilience



Essential 8
Increase infrastructure resilience



Essential 9
Ensure effective disaster response



Essential 10
Expedite recovery and build back better

Kendal Town Council

Agenda Report

Committee: Full Council	Meeting Date: 7 April 2026
From: Town Clerk	Agenda No: 8
Description: Co-option of Councillors for Vacant seats	

Background

The Council has two casual vacancies, caused by the resignations of Adam Campbell (Heron Hill ward) and David Miles (Kirkland ward).

The electoral process requires that the vacancies are advertised for 14 days after their announcement, during which time any group of ten electors registered to vote in the ward may request that an election be held.

No such request was made for either ward, so the Council must co-opt members to fill the vacancies.

There is no formal prescribed process for co-option of a councillor to a parish-tier authority. Councils are free to develop their own processes, though these must be open and transparent, and comply with equalities legislation.

The Council's co-option process was agreed by the Council in 2018 and has been published on the website ever since. Candidates are asked to complete an application form and submit it to the Town Clerk. Their application must be proposed and seconded by two registered electors from the vacant ward.

The Council has established practice that allows a free vote amongst members for co-option, having first resolved to exclude the press and the public from the chamber for the period of debate under the terms of the Public Bodies (Admission to Meetings) Act 1960. This is to protect any confidential information of the candidates included in their application forms, which are distributed to members by separate cover.

Co-opted members' terms of office will last until the next ordinary election (May 2027). Co-opted members must qualify to be councillors under the Local Government Act, 1972, and will be subject to the same requirements of declarations of pecuniary interest and declarations of acceptance of office. It is anticipated that any members co-opted at the meeting will sign their Declarations of Acceptance of Office immediately, and will take up office immediately after this has been received.

The Council is not obliged to fill a vacancy by co-opting any of the candidates, if it does not believe it is in the interests of the Council or the Public for the candidate to become a member of the Council.

Candidates for Co-option to Current Vacancies

Application forms and any supporting material have been circulated to all members by separate cover.

Heron Hill ward

- a) Benjamin Stephen Bisby
- b) Jack Wren

Kirkland ward

- a) Peter Colin Nicholson
- b) Sam Perruzza
- c) Kathleen Mary Teasdale

Voting for candidates will be by paper, showing the appropriate letter of the candidate, and will be decided by a simple majority. In the circumstance of an equality of votes, the Mayor shall exercise their casting vote to resolve the matter.

Decision Required

The Council is asked to co-opt members for the vacant wards, by the process described. The Council is not obliged to co-opt any member if they do not feel it is in the interests of the Council or the Public, but the Casual Vacancy must be filled in a reasonable period of time.

DRAFT Schedule of Meetings 2026/27**Town Meeting**

	13 April 2026	Monday	6.15pm
	12 April 2027	Monday	6.15pm

Council

1	5 May 2026	Monday	Annual Meeting
1a	21 May 2026	Thursday	Mayor Making
2	1 June 2026	Monday	AGAR
3	27 July 2026	Monday	
4	5 October 2026	Monday	
5	7 December 2026	Monday	Budget
6	1 February 2027	Monday	Precept
7	5 April 2027	Monday	
1	10 May 2027	Monday	Annual Meeting
1a	20 May 2027	Thursday	Mayor Making
2	7 June 2027	Monday	AGAR

Management

12	6 July 2026	Monday	
2	14 September 2026	Monday	
3	9 November 2026	Monday	Budget 1
4	4 January 2027	Monday	Budget 2
5	1 March 2027	Monday	
1	24 May 2027	Monday	
2	5 July 2027	Monday	

Audit

1	23 June 2026	Tuesday	AGAR
2	20 July 2026	Monday	1 st quarter
3	19 October 2026	Monday	2 nd quarter
4	18 January 2027	Monday	3 rd quarter
5	26 April 2027	Monday	Year end

Environment

1	11 May 2026	Monday	
2	13 July 2026	Monday	
3	7 September 2026	Monday	
4	2 November 2026	Monday	Budget
5	11 January 2027	Monday	
6	8 March 2027	Monday	
1	17 May 2027	Monday	

Culture and Communities

1	8 June 2026	Monday	
2	21 September 2026	Monday	
3	16 November 2026	Monday	Budget
4	25 January 2027	Monday	
5	15 March 2027	Monday	
1	14 June 2027	Monday	

Allotments

1	22 June 2026	Monday	
2	12 October 2026	Monday	Budget
3	22 February 2027	Monday	
4	12 April 2027	Monday	

Kendal in Bloom

1	21 July 2026	Tuesday	
2	20 October 2026	Tuesday	Budget
3	19 January 2027	Tuesday	
4	20 April 2027	Tuesday	

Mayoralty and Heritage

1	15 June 2026	Monday	
2	28 September 2026	Monday	Budget
3	14 December 2026	Monday	
4	22 March 2027	Monday	
1	21 June 2027	Monday	

Planning

24	5 May 2026	Tuesday	
1	18 May 2026	Tuesday	
2	1 June 2026	Monday	
3	15 June 2026	Monday	
4	29 June 2026	Monday	
5	13 July 2026	Monday	
6	27 July 2026	Monday	
7	17 August 2026	Monday	
8	7 September 2026	Monday	
9	21 September 2026	Monday	
10	5 October 2026	Monday	
11	19 October 2026	Monday	
12	2 November 2026	Monday	Budget
13	16 November 2026	Monday	
14	7 December 2026	Monday	
15	21 December 2026	Monday	
16	4 January 2026	Monday	
17	18 January 2027	Monday	
18	1 February 2027	Monday	
19	15 February 2027	Monday	
20	1 March 2027	Monday	
21	15 March 2027	Monday	
22	5 April 2027	Monday	
23	19 April 2027	Monday	
24	4 May 2027	Tuesday	
1	17 May 2027	Monday	
2	7 June 2027	Monday	
3	21 June 2027	Monday	

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4ED
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Audit Committee held on Monday, 19 January 2026, at 7.30 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr S Coleman	Present	Cllr J Dunlop	Present
Cllr L Edwards	Present	Cllr D Evans	Present
Cllr C Russell (Chair)	Present	Cllr D Rathbone (Vice-Chair)	Present
One Vacancy			

In attendance: Chris Bagshaw (Town Clerk) and Tom Rumsey (taking notes).

A22/2025 Apologies

No apologies were received.

A23/2025 Declarations of Interest

No declarations of interest were raised under this item.

A24/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items included within the agenda.

A25/2025 Minutes of the Last Meetings

A query was raised about the detail in the minutes lacking some of the finer grained comments from members. The Chair asserted that he believed best practice was being followed but that he would note the comments.

Resolved: To receive the minutes of the meeting of the Audit Committee held on 20 October 2025 and to authorise the Chair to sign them as a true record.

A26/2025 Minute Action Sheet

The Clerk brought the Committee's attention to the note concerning access to the Rialtas Finance system. This would require a little more time to consider the working procedures. The Clerk also explained, in response to a query, that capacity for Democratic Services in the council was quite challenging, currently, and minor errors in updating headers and other ancillary detail may have crept in. It was noted that the Financial Regulations had now been approved by the Full Council.

A27/2025 2025/26 Budget Monitoring Second Quarter

The Clerk reported that he expected all budgets to be on track, as reported to the various committees. It was noted that the column in the budget report with projected outturn was blank. The Clerk reiterated that he expected the vast majority of expenditure lines to be spent at the end of the Financial Year, or that the Committee concerned has already anticipated a potential underspend and made use of their virement powers to ensure other

budget lines are sufficiently resourced. However, he will ensure that there is content in the budget projection line going forward, and that there is a balance sheet reflecting this, so that the Audit Committee can realistically review the relative health of the Council's finances.

To a specific query about the FRSWG budget, the Clerk explained that he had issued a Purchase Order against this budget last Summer, but had not to date received an invoice. He understood that the EA may be seeking payment immediately after 1 April 2026.

Resolved: To ensure there is content in the budget line for projected expenditure, and to ensure there is a balance sheet presented showing the whole of the Council's financial position.

Resolved: To note the report on spend against budget.

A28/2025 Bank Reconciliation

The Town Clerk presented the bank reconciliation statements as at 31 December 2025 and explained the process undertaken.

Resolved: To receive and note the bank reconciliation statements

A29/2025 Risk Assessment

The Clerk presented a Corporate Risk Assessment for the Council, in a revised format from previous years in line with the Committee's request the previous year. He explained that the assessment was a required annual process. Whilst the revised format was welcomed, it left further questions over how the risk column was calculated, since members felt it seemed to be an amalgam of likelihood and severity. The Clerk agreed that a second column could be inserted, to indicate how this process was scored.

It was suggested that the Assessment should also include risks to IT security and the risk of the council being understaffed. It was noted that the former SLDC produced very effective risk management matrices, and that examples from other town councils may assist in ensuring that the Kendal version is effective.

It was noted that a version of the Risk Assessment would need to be seen by the full Council at its meeting in February. The Clerk also agreed to bring the document back to a subsequent meeting for more detailed analysis of certain areas of risk.

Resolved: To include the additional elements in the Risk Assessment, and to bring the document back to the Committee as a working document.

A30/2025 Audit Timetable 2026-27

The Committee considered a report on the various milestone dates in the Audit timetable for the coming year. The Clerk reported that the period after 1 April was very busy in the Council calendar as it included the annual meeting and Mayor making, year end accounting procedures, internal audit two bank holiday Mondays and the AGAR timetable requiring submission of everything by 30 June. The Intermediate Questionnaire contained several changing elements which were often the most time consuming to collate. It was suggested that a meeting of the Audit Committee on 27 April could capture many of the elements including a Draft of the AGAR. A counter argument to this was that it provided insufficient time for members to review the necessary wider documentation, and there would be too much pressure.

Resolved: To accept the Audit Timetable with the addition of an Audit Committee meeting on 27 April 2026 to review the draft AGAR.

The meeting closed at 8:25 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Allotments Committee held on Monday, 23 February 2026, in the Council Chamber at the Town Hall, Highgate, Kendal, at 7.00 p.m.

Kendal Town Council Members

Cllr G Archibald (Vice Chair)	Present	Cllr J Cornthwaite	Present
Cllr L Edwards	Present	Cllr S Falshaw	Apologies
Cllr A Finch (Chair)	Apologies	Cllr L Hendry	Present

Co-optees

Jon Cox (and Castle Hags Ext Representative)	Present
Chris Rowley (and Underley Road Representative)	Apologies
Ros Taylor (and Wattsfield Representative)	Apologies

Also present: G Tordoff (Canal Head) and H Belton (Town View)

In attendance: Chris Bagshaw (Town Clerk) and Janine Holt (Council Services Manager).

A20/2025 Apologies

Apologies for absence were received and accepted from Cllrs A Finch and S Falshaw, and co-optees Ros Taylor (Wattsfield rep) and Chris Rowley (Underley Road rep). Also from B Williams (Crow Tree rep).

A21/2025 Declarations of Interest

No further declarations were made.

A22/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no confidential items included within the agenda.

A23/2025 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Allotments Committee held on 29 September 2025 and to authorise the Chair to sign them as a true record.

A24/2025 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The price of the planned workshops at Appleby Community Garden was queried, as it was understood that attendees would have to pay £400. This was considered too expensive to meet the

original need being addressed, which was to assist, particularly, new gardeners. The Council Services Manager suggested that she will return to the drawing board on this concept, as she had hoped for something more accessible.

The planned update of Tenancy Agreements had been held up, and this would now take place over the next few months with the final copy brought back to the committee for approval.

The Council Services Officer is still preparing the Pest Control Policy, though this is proving more complex than it may have first appeared.

The Town Clerk will see if he can visit the proposed site of potential new allotments with the Chair in due course.

Coley Barn site clearance should be completed using Reserves if required.

Resolved: To allocate up to £5,000 from the Allotment Reserve to bring plots back into production at Coley Barn.

Resolved: To note the report and the further actions.

A25/2025 Review of Spend against 2025/26 Budget

The Committee reviewed the current year's spending against budget.

Resolved: To note the report.

A26/2025 Allotment Project Update and Statistics Report

The Council Services Manager presented her report on activities and projects. The Community Event on 18 March (7-9pm at the Eddington), was shaping up with most site reps hoping to be present. It was suggested that Natural Kendal be asked if they can contribute on biodiversity. It was also suggested that the Environment Agency and Waste into Wellbeing be invited to contribute to the event. The Council Services Manager will be collecting names of volunteers over the next couple of weeks.

Members were pleased with the occupancy rates. The Chair asked if upgrade plans to some sites could be created, for instance soil quality at Greenside. It was further suggested that the Council Services Manager's site visit schedule be circulated amongst reps and Committee members so they could benefit from seeing the very wide range of sites that the Council operates.

Resolved: To develop a scheme of improvement plans for sites that may require this level of intervention.

Resolved: To circulate a schedule of site visits that Committee members and Site reps may be able to join.

Resolved: To note the report.

A27/2025 Site Representatives

The Town View rep requested resources for an additional composting system on the site, at the opposite end to the present one. She reported that there were tenants willing to establish the system, if the Council would consider supplying necessary materials. The Chair suggested this was the type of

improvement the Council should be supporting and suggested that funding up to £500 would be appropriate.

The Chair reminded reps that the Council could look at strategic spending on sites to bring them up to more modern standards. Strategic spending might include composting toilets, better paths, soil improvements and other investments. The Council Services Manager will circulate ideas of good practice to plot holders and reps over the coming months.

The site representatives had no further issues to discuss.

Resolved: To allocate up to £500 from the current revenue budget to support a new composting system at Town View.

The meeting closed at 7.35 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Culture and Communities Committee held on Monday, 16 March 2026, at 7.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr L Edwards (Vice-Chair)	Present	Cllr C Russell	Present
Cllr S Falshaw	Present	Cllr K Simpson	Absent
Cllr H Ladhams (Chair)	Present	Cllr P Thornton	Absent
Cllr T Martland	Present	One vacancy	
Cllr S Long	Apologies		

In attendance: Chris Bagshaw (Town Clerk), Simon Unsworth (Events & Civic Officer)

CC54/2025 Apologies

Apologies were received and accepted from Cllr S Long.

CC55/2025 Declarations of Interest

Councillor Russell reminded members of his previously declared interest in Natural Kendal, which takes a market stall at the Farmers' Market.

CC56/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

Resolved: Prior to consideration, if felt necessary, to vote on moving into Part Two for consideration of Agenda Items Nos.11 (Community Grant Applications) and 12 (Festival Grant Applications).

CC57/2025 Minutes of the last meeting

The Committee received the Minutes from its last meeting 26 January 2026. It was noted that the date for Armistice Day had been incorrectly cited as 10 November, when it should be 11 November.

Resolved: To note this correction and to authorise the Chair to sign the Minutes as a true record.

CC58/2025 Minute Action Sheet

In the relation to CC11/2024, there was a query about the progress made on the establishment of a tourism working group, and some disappointment expressed that this had not yet been done. The clerk explained that there was already a Kendal Vitality group that met which included KTC and Kendal BID. The Chair offered to speak to the Chair of the Management Committee to move the process along.

It was noted a paper relating to the faith covenant (CC49/2025) had been drafted and is awaiting circulation.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings of the Culture and Communities Committee.

CC59/2025 Budget Monitoring 2025/26

The Committee considered a report on the spend against budget as at 28 February 2026. The Clerk confirmed that he did not anticipate any significant variance from the predicted outturn figures shown.

Resolved: To note the report.

CC60/2025 Give a Day to Kendal 2026

The Committee considered a report on Give a Day 2026. The Town Clerk explained that the council is supporting this, which is aimed at focusing the efforts of volunteers from the business community, but the projects would be chosen by the organising group.

Resolved: to note the report.

CC61/2025 Visit Kendal

The Committee considered a report on the Visit Kendal website and publication scheme. Members commented that Visit Kendal was an excellent resource for the town and should be supported as widely as possible.

In response to a query about the role of Cumbria Tourism, the Town Clerk explained that this was not a 'tourist board' in the way people may have understood this in the past, though it did have some of that residual role in terms of its strategic function. However, the recently published tourism strategy was a little weak on the role of town and parish councils, and it was not at all clear at times whether the organisation felt supporting promotion of towns was in its remit. It was suggested that the Tourism Working Group could have a role in developing a stronger link with Cumbria Tourism.

Resolved: to note the report.

CC62/2025 Community Resilience

The Committee received a report from the Community Resilience Officer. The Town Clerk explained that there were two developing groups of volunteers – those interested in helping at a boots on the ground level and those more interested in a strategic perspective and that the work was developing well and in a positive manner. The committee expressed their thanks to Tom Rumsey for the work he has done so far on the project. Tom is attending the April full council meeting to talk through the project.

Resolved: to note the report.

CC63/2025 Kendal Town Council Events

The Committee considered a report detailing the work done so far on events for the forthcoming year and set out the feedback received from partners about the feasibility of moving the Christmas Lights Switch-On to 13 November. Feedback was clearly in preference of 27 November.

There was some debate over the relative advantages of the opposing dates, however no consensus was achieved, so the issue was taken to a vote.

Resolved: that the Christmas Lights' Switch-On should be on 27 November 2026.

The committee discussed the proposed summer public event. It was expressed that people didn't properly understand the significance of the 450th anniversary. Discussion was held around the date and format of the event, which is to be in Abbot Hall Park.

Resolved: that the summer public event be held on 4 July 2026, subject to the availability of Abbot Hall Park, and that the Events and Civic Officer will put together a detailed plan for discussion and agreement.

CC64/2025 Town of Culture 2028

The Chair explained that the Town of Culture bid group had met and discussed programme, strategy and engagement. The bid is progressing and will be submitted by 31 March. The initial bid document is only short but if successful leads to a longer submission. There had been 657 responses to the survey about the bid, the vast majority of which were positive.

It was suggested that notwithstanding the outcome of the bid, Kendal should have a year of culture anyway. This was felt to be a good idea. He also suggested that representatives from the bid make a presentation to the Full Council

Resolved: that Town of Culture Bid representatives be invited to present at the next available meeting of the Full Council.

Part Two

Members voted to exclude the Press and Public for the following two items of business, due to the confidential nature of the discussion.

CC65/2025 Community Grant Applications

The Committee considered a report on the recommended distribution of grant funding. It was noted that the amount of money remaining in the current year's Community Grant budget was effectively zero, however there was a small amount left in the Festival budget. The Committee agreed to suspend their ruling to not consider grants for 2026-2027 until September 2026, and for this year alone consider a distribution of the budget from the coming financial year at the present meeting.

Name	Grant requested	Grant awarded	Notes
Creative Practitioner Workshops	£500	£225 Taken as a Festival Grant utilising the remaining funds from 2025-26.	The application is supported by LICAF and could be considered to be a part of that festival.
Quaker Tapestry Museum	£5,000	£5,000 To be taken from the 2026-27 budget, payable from 1 April 2026.	The committee was extremely supportive of reopening the Quaker Tapestry Museum.

Resolved: to award the grants as shown in the table.

CC66/2025 Festival Grant Applications

The Committee considered a report on the distribution of grant funding. The committee discussed whether to postpone the decision-making on one of the bids to give a chance to discuss in detail whether this was an appropriate use of Kendal Town Council's grants funding. The Clerk explained that these were funds from next year's grants given early as the events were both taking place close to the first decision-making meeting in the next financial year.

Applicant	Requested	Grant awarded	Comments
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a	Lakes International Comic Arts Festival	£ 5,000	£5,000 Allocated from the 2026-27 budget.	The festival is returning to Kendal this year and is well supported by the Council. They have received a grant allocation from the 2025-2026 budget year.
b	Kendal Mountain Festival	£ 5,000	£5,000 Allocated from the 2026-27 budget.	Previously a three-year funding agreement.
c	Kendal Community Theatre	£ 2,500	£1,500 Allocated from the 2026-27 budget.	Kendal Community Theatre have been supported by 1 community grant and 1 festival grant in this budget year.
Total		£12,500	£ 11,500 Allocated from the 2026-27 budget.	

Resolved: to award the grants as shown in the table.

Members voted to re-admit the Press and Public for the remainder of the meeting.

CC67/2025 Newsletter and Publicity

The Committee considered items for publication in press releases or a Council Newsletter.

Resolved: that items relating to the Town of Culture bid, the grants awarded and the 450th anniversary of the Queen Elizabeth Charter be included in the next newsletter.

The meeting closed at 9.18pm.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Environment Committee held on Monday 9 March 2026, at 7.00pm, Council Chamber, Town Hall, Kendal.

Cllr G Archibald (Vice-Chair)	Present	Cllr S Blunden	Present
Cllr D Brown	Present	Cllr J Cornthwaite	Present
Cllr E Hennessy (Chair)	Present	Cllr S Long	Present
Cllr C Russell	Present	Cllr K Simpson	Present
One Vacancy			

In attendance: Natalia Williams (Development and Delivery Manager (Deputy Clerk), Chris Bagshaw (Town Clerk). Also present Judith Lomax.

E83/2025 Apologies

Resolved: No apologies were received.

E84/2025 Declarations of Interest

Cllr Russell reminded members that he was in a leading position in Natural Kendal and would leave the room if the meeting was required to consider resource allocation to the group.

E85/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

E86/2025 Minutes of the Previous Meetings

Resolved: To receive the minutes from the meetings on 12 January 2026 and to authorise the Chair to sign them as a true record.

E87/2025 Project Activity Report

The Committee considered the Project Delivery Report, which included requests to make several decisions.

Project KTC002 Explore Kendal signage

Resolved: To vire £1,800 from the Infrastructure Maintenance budget (5108) to cover the cost of metal work and increased design and print costs.

Project KTC004 Water Bottle Refill Point

This item had been deferred from previous meeting to allow its originator to take part in the discussion. The Committee considered whether further funding should be allocated to the project and a new location sought, following an estimated £2,000 increase in costs and the

agreement from W&FC that a refill point will be included within the Heart of Kendal (HoK) LRF project. It was suggested that some use metrics be sought from the HoK installation

Resolved: To not allocate further funding to the project. To retain the £ 5,000 CIL allocation and revisit the viability of the project following use metrics from the water refill point installed through HOK, if possible.

Project KTC020 Bus Shelters

The Committee considered an option to replace the roof of the shelter at Castle Walk £6,500, or to repair the one in situ (£4,200). The Committee also debated how best to consult residents on aspects such as the internal paint colour of the work at Castle Walk and Castle Circle.

Resolved: To repair the roof at Castle Walk for a budgeted cost of £4,200.

Resolved: That ward councillors facilitate a resident letter drop and advise officers on their preferred outcome.

Project KTC018 20mph

The Chair reported that signage for 20mph was expected in early summer, after which there would be a six months 'bedding in' period before any decisions were made about the required locations for Speed Indicator Devices (SIDs). It was suggested that Ward members be asked for their priority locations, though this was countered by a view that strategic decisions ought to be considered first. Further proposals would be brought back to the Committee in due course based on the results of bedding in, a strategic overview and the views of ward members.

The Deputy Town Clerk drew members' attention to the recent decision by the Management Committee to allocate CIL funding to the Heron Hill lighting scheme (KTC016), which could now progress. She then took other questions from members, including an update on the Climate Jury next steps (KTC005) – it will go to a procurement stage after 1 April 2026, and the Pump Track at Sandylands Park, which is now with W&FC for delivery.

Resolved: To note the report and the actions by officers.

E88/2025 Project Close Out Reports

This is a standing item and no projects were proposed for close out at this time.

E89/2025 Assets and Infrastructure

The Committee considered a report on the current status of various Assets and Infrastructure projects. It was noted that new bins had now been installed at Kirkbie Green and Scroggs Wood.

A dilapidated footpath and handrail at Undercliff Road was reviewed, noting that neither was currently a KTC asset. No costings were yet available, but it was suggested that this should be taken up as a possible project for Community Payback, which would only incur the cost of materials.

A query was raised about the process for identifying new locations for bins, especially in relation to new developments. The Clerk reported that many new estates included bin provision in their Section 106 agreements. It was noted that W&FC policy was to provide

bins where they were required, though members felt there was some clarification required on what this actually meant in practical terms.

Resolved: That the handrail at Undercliff Road to Golf Club Lane be added to the assets and infrastructure list as approved for action.

Resolved: to note the report and the actions being taken by officers.

E90/2025 Environment Budget 2025/26

The Committee considered a report on the current spend against budget, noting that there were no expected overspends, but there would be some underspends, for instance on Biodiversity Grants. It was suggested that as an end of year process, significant underspends could be used to replace CIL allocations, which would release the CIL back for future project allocation. The Clerk agreed to look at this and make adjustments where this was practical to do so, subject to the agreement of the Chair of the Management Committee (which oversees the CIL budget process).

A query was raised about the funding United Utilities had provided for the renovation of the footpath around the Wastewater Treatment Works at Wattsfield. It was suggested that any underspend might be utilised on the purchase of necessary machinery for its ongoing maintenance. The Clerk reported that the money was allocated for the project being delivered by W&FC's Countryside Access team, but he noted the requirement for ongoing maintenance and would look at the detail of the funding agreement. Other solutions may be more appropriate at Wattsfield.

Resolved: To swap such funding as may be possible from CIL to Revenue at year end, subject to agreement from the Chair of Management, and appropriate accounting procedures.

Resolved: To note the report.

E91/2025 Footpaths

The Committee received a report on Footpath Improvements. The Deputy Town Clerk reported that the Vicarage Drive to Echo Barn Hill footpath, known as the 'Adventure' path, would be delivered by W&FC estates team and that dates were being agreed. The Committee welcomed this and considered a proposal to add a path at Briarigg/Hawthorn Gardens to the priority list. Cllr Archibald drew the Committee's attention to his interest in this path as the W&FC ward councillor.

It was noted that climate change driven rainfall increases were causing additional burden to footpath surfaces. A requested map from W&FC officers including all the various footpath initiatives across the town from both councils had not yet materialised.

Resolved: To add Briarigg/Hawthorn Gardens path to the priority list.

Resolved: To chase relevant W&FC officers for a footpath map.

Resolved: To note the report and the actions taken by officers.

E92/2025 Biodiversity Grant

The Committee considered an application for a Biodiversity Grant of £1,913 from St Thomas's Church Environment Group. The purpose of the grant would be to increase ecological connectivity between the churchyard and the adjacent Town View Field, where there was an existing biodiversity restoration project.

Committee members noted that previous grant awards had differentiated between practical ecological measures and signage, and that the usual maximum grant under the scheme was £500. It was noted however that each grant application was considered on its own merits, and the grant criteria did include a clause that said larger grants would be considered in exceptional circumstance. It was noted that funding was available for the whole scheme, and that this was the year end.

Resolved: To make a grant of £1,913 towards the scheme, subject to the usual Conditions of Funding.

E93/2025 Bowling Fell Phase 2

The Committee considered a progress report on Phase 2 of the Bowling Fell project, which included a recommendation for funding approval for £3,200 from the Green Infrastructure Maintenance Budget 2026-27. This would cover the cost of coppicing trees in September on the bank below the topograph/interpretive panel. The trees had been allowed to obstruct the view here. The panel had become derelict and had been removed. Lowering the height of the trees in front of the panel allowed for its replacement, which would also alleviate the necessity to remove the panel's derelict remains and rebuild the adjacent wall. The project had been scoped with W&FC tree team in consultation with Kendal Civic Society, who installed the original panel, and Kendal Conservation Volunteers, who assisted in planting the trees. The importance of keeping the various interest groups up to date on developments was noted.

Resolved: To approve the expenditure of up to £3,200 from the Green Infrastructure Maintenance budget line 2026-27.

Resolved: To note the report.

E94/2025 Easy Travel Kendal Project

The Committee considered a report from the Projects Officer on the Easy Travel Kendal Project. This included requests for funding approval for up to £3,600 to deliver a deep clean to the Bus Station, in advance of a much larger W&FC-led project to deliver a wider refurbishment of the site. The Committee noted they currently had £25,000 allocated to the project. They were also asked to consider the scope of planting and art installations as a part of the Easy Travel project. This was being designed as complementary to the W&FC project to ensure it added value. It was noted that it must also be integrated into the Heart of Kendal (HoK) Local Regeneration Fund project and in due course it should include the views of the Lakes Line Rail User Group.

Resolved: To approve the allocation of up to £3,600 on deep cleaning from the Easy Travel project budget and for officers to progress and explore planting and art installations as outlined.

E95/2025 Lancaster Canal Towpath Trail

The Committee considered a report from the Lancaster Canal Regeneration Partnership (LCRP) that the Town Council considers supporting initiatives to improve the quality of the Towpath Trail in Kendal. This could include planting an orchard at Change Bridge, additional allotments at Parkside Road, improving fencing at SP ENW's depot, improvements to the delineation of the trail, and improvements to signage. Art installations, sculpture or improved planting would also assist in improving the Trail. LCRP would seek support from W&FC to review the parking area off Parkside Road and whether allotments or orchard planting would

have planning implications. Ground investigations would be required but further opportunities for members to visit the site would be facilitated, and the possibility of the Town Council using CIL funding for a project would be investigated.

Resolved: To note the report.

Cllr Russell presented a report on the activities of Natural Kendal. He noted that currently Kendal Town Council was probably the most active lead body in promoting biodiversity and nature recovery in Kendal, and both Kendal in Bloom and the Allotments Committee were to be involved in the Festival on 18 July 2026. This year's theme is 'Gardening for Nature' and the group was hoping to build on last year's visitor numbers of 1,157 people. The group was working with Kendal College to develop the Westmorland Campus as a venue for the festival.

Members complimented the group on their social medial presence and queried if Natural Kendal could assist in promoting the Council's Biodiversity Grants. Cllr Russell explained that he would be very grateful if the Committee would look at how Kendal could join the Nature Towns and Cities Network.

Resolved: To bring a report on Nature Towns and Cities to a future meeting.

Resolved: To note the report.

E97/2025 Mintsfeet Working Group

Cllr Cornthwaite updated the Committee on the work of this Westmorland and Furness Council initiative to develop and improve community sports provision at Mintsfeet. He reported that Football Foundation funding was being considered for 3G pitch improvements, and that the former Council Depot had now been removed from the W&FC surplus land list as a consequence. Some concern was expressed about the Town Council's apparent lack of involvement in a scheme that was originally initiated by the Town Council, and the Clerk was asked to speak to senior officers at W&FC to ensure that the Town Council's interests in the matter were properly represented. Cllr Cornthwaite explained that the 'nature' element of the original Sports and Nature Hub concept may be less viable than originally thought. Cllr Russell offered the assistance of Natural Kendal if this was of use.

Resolved: The Town Clerk to contact the Assistant Director for Community Infrastructure at W&FC about KTC involvement in the project.

E98/2025 Items for Press and Newsletter

Members raised the problem of 'grot spots' which were formerly identified for action but appeared to be no longer a promoted issue. Other issues to raise in publicity were the actions at the Bus Station, the River Corridor and the footpath network. The Council should also promote the Biodiversity Grants.

Resolved: To incorporate the issues raised in future press and publicity.

The meeting closed at 21.00.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Kendal in Bloom Committee held on Tuesday, 24 February 2026, at 6.00 p.m. in the Council Chamber at the Town Hall, Highgate, Kendal.

Kendal Town Council Members

Cllr A Blackman (Chair)	Present	Cllr D Brown	Present
Cllr E Hennessy	Apologies	Cllr L Hendry	Present
Cllr R Sutton (Vice-Chair)	Present		

Co-optees

A Yates (Kendal Civic Society)	Present	C Stuart-Smith (Horticulture)	Present
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In attendance: Janine Holt (Council Services Manager), Chris Bagshaw (Town Clerk) Becca Hewitson (Projects Officer) and Pierre Labat (Townscape Officer).

B21/2025 Apologies

To receive and accept the apologies from Cllr Hennessy.

B22/2024 Declarations of Interest

No declarations of interest were raised.

B23/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

B24/2025 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes of the previous meeting of the Kendal in Bloom Committee held on 21 October 2025 and to authorise the Chair to sign them as a true record.

B25/2025 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

The Council Services Officer was asked for an update on the work of the Horticulture Consultant. She reported that the draft Strategy was in development and that Sheila Todd was meeting with her and the Townscape Officer once a month. She had also been of considerable help at Dowkers Lane.

Resolved: To note the report.

B26/2025 Review of Spend against Budget 2025/26

The Committee noted that the main civic planting budget was heading for an underspend of over £10,000, for a variety of reasons. The CSM reported that she expected the Projects and Grants budget to be slightly overspent, by less than £100. The Chair asked if the underspend could be used to strengthen the display in other areas. Toni Yates suggested that some additional lavender plants could be used at the Coronation bed on Kirkland. The Clerk reminded the Committee that the planters on Blackhall Road were due for replacement. It was suggested some additional planting could be done in the bed on Waterside, by its junction with Gulfs Road.

Resolved: To allocate up to £100 for lavender plants for the Jubilee bed. To allocate up to £2,000 to replace the planters on Blackhall Road. To investigate planting possibilities on Waterside. All to be actioned before the end of the financial year.

Resolved: to note the report.

B27/2025 Cumbria in Bloom Award Ceremony

The Committee considered a report recommending that the Council hosts the annual South Cumbria awards ceremony for Cumbria in Bloom, as in previous years.

Resolved: To continue to host the event, with the cost of refreshments (less than £250) coming from the Projects and Grants budget.

B28/2025 Kendal in Bloom Kirkland Project

The Projects Officer presented a report on the first year of progress in the Kirkland Project. She explained that there had been a delay in a volunteer event but that this was now planned for the following week (Tuesday 3 March pm, Projects Officer will confirm details) Cadent Gas had donated £500 towards the renovation of the Dowker Lane left entrance bed. The right entrance bed was proving much harder to find support for. A group of U3A volunteers had expressed interest but would require a far more detailed plan. The Peace Pole was still being worked on by the military veterans group and Abbot Hall riverside beds were being looked at by Lakeland Arts for a project with Kendal College. The Muslim group on Kirkland had shown an interest in being involved but on the whole volunteers had expressed an interest in taking part but not in taking 'ownership' of any particular aspect. In this context she felt that far more supervision and 'hand-holding' was going to be required in year two. She proposed that more effort be put into 'streetscene' issues such as cleaning and developing sustainable floral displays. It was noted that Westmorland and Furness Council had aspired to remove and replant shrubs from the radial beds in Abbot Hall Park, but had not been able to find the necessary funding to carry this out. It was suggested that the Town Council offer to deploy some of its remaining underspend, up to £5,000 to ensure the work took place.

It was noted that the EA beds on Church Walk and Waterside would require more active management very soon, and that W&FC would be managing the Dowker Lane bed going forward

Resolved: To accept the change in project emphasis in Year Two and to offer to fund the radial bed project for W&FC, up to £5k from the current year Civic Planting budget.

Resolved: To note the report.

B29/2025 Litter Picking

The Committee considered a proposal from the Chair that the formerly monthly litter picks be re-instated. The Clerk explained why they had been discontinued – there were issues with collecting the waste, with coordinating volunteers and the necessary staff time to ensure that the scheme was run safely. However, he accepted that the Chair was passionate about addressing the issue and that he would endeavour to facilitate their re-start in the Spring, for a trial period, if that was what the committee wanted. It was noted that Fellside Forum conducts litter picks in Fellside every month, and that there are other parts of town that experience litter issues, such as around the College campus on Vicarage Drive.

Resolved: To re-commence Volunteer litter picks in the spring, for a trial period, subject to the necessary health and safety policies being in place.

B20/2025 Civic Planting Report

The Council Services Officer presented a report on the Civic Planting. She explained the role of the Horticultural Consultant and that suppliers had been found as locally as possible (the majority of plants coming from Forton, Lancs). Horticare were hoping to be able to adopt some of the half moon beds and there was a recommendation that the Council reduces the geographical spread of the scheme, to concentrate on floral mass, and in-ground planting where possible. This would limit the impact of spiralling maintenance costs for watering and for purchasing summer annual planting.

This would mean discontinuing manger planting on Windermere Road and West Street, and removing the four-tier planters on Longpool and Shap Road (cricket club). In their place the new strategy would look at better year round colour, supported by annual planting in summer. To balance the loss of colour on Windermere Road and Milnthorpe Road the opportunities for planting in the verges would be investigated with W&FC Highways.

Developing the theme of more concentrated town centre displays, Shelagh Todd was finalizing a planting plan for Woolpack Yard, along with a sustainable maintenance schedule.

The Clerk reported on the aspirations of the Local Regeneration funded Heart of Kendal project, which sought to return greenery to the town centre, with a particular emphasis on sustainable planting. This would include trees in the ground, rather than in pots. A SUDS scheme being supported by United Utilities might also bring funding and design initiatives to the town centre. It was noted that the impacts of a changing climate were being felt at different times of the year, with drought, intense heat, and increased rainfall all becoming apparent.

The Chair updated the Committee on EA proposals for a Bee sculpture and planting assisted by Kendal conservation Volunteers on Beeson Field, which would be informally opened on 18 May.

Resolved: To note the report and accept its recommendations.

The meeting closed at 7.06 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Management Committee held on Monday, 2 March 2026, at 7:30pm, in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr A Blackman	Present	Cllr H Ladhams	Present
Cllr S Coleman (Chair)	Present	Cllr S Long	Apologies
Cllr J Dunlop (Vice-Chair)	Present	Cllr D Rathbone	Present
Cllr A Finch	Apologies	Cllr C Russell	Present
Cllr E Hennessy	Present	Cllr R Sutton	Present

Councillors in attendance: Cllr Giles Archibald was in attendance as Vice Chair of the Allotment Committee, in substitute for Chair Cllr Alvin Finch.

Officers in attendance: Chris Bagshaw (Town Clerk), Natalia Williams (Development and Delivery Manager, Deputy Town Clerk), Judith Lomax (Development and Delivery Manager Maternity Cover).

M78/2025 Apologies

Resolved: To receive and accept apologies for absence from Cllrs Finch and Long.

M79/2025 Declarations of Interest

There were no declarations of interest.

M80/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

Resolved: Prior to consideration, to vote on moving into Part Two for consideration of Agenda Items Nos. 14 (Property and Office Accommodation) and 15 (Employment and Staffing Matters).

M81/2025 Minutes of the Last Meeting

Resolved: To receive the minutes of the previous meeting of the Management Committee held on 5 January and 12 January and to authorise the Chairman to sign them as a true record.

M82/2025 Minute Action Sheet

The Town Clerk presented a report on actions taken by officers on resolutions or recommendations made at previous meetings. Queries were raised in relation to:

Item 123, M50/2025 – ‘To request an overview map for current LCWIP and planned footpath improvements from W&FC’. A request was made to prompt again for this map before the next meeting.

Resolved: for officers to prompt the overview map of active travel improvements within

Kendal from officers at Westmorland and Furness Council.

Item 127, M64/2025 – ‘To appoint Cllrs...to the Town Centre Vitality Working Group’. Members requested a progress update on this item. It was acknowledged that the terms of reference were still outstanding and suggested that a meeting of the group was convened to discuss and move this issue forward.

Resolved: for the Town Clerk to convene a meeting of the working group to discuss the Terms of Reference.

Resolved: To note the Minute Action Sheet.

M83/2025 Council Activity Report

The Committee considered a report on progress made across the various actions the Council is involved in. Attention was drawn to:

Plan 1, A – Development of Green Spaces. It was highlighted that ecological surveys had been arranged for KTC owned land and that these would be conducted in the summer. It was raised that there were several activities being carried out in relation to this area and that a co-ordinated approach would be beneficial. It was raised that Natural Kendal will be carrying out complementary work through the mapping project and requested that the scope and results from the KTC surveys are shared with the group.

Plan 2, A – Kirkland in Bloom. It was shared that there would be a volunteering event on Tuesday 5th March to plant at Dowker’s Lane Bed. This was part of the Kirkland in Bloom project and was demonstrating improved community engagement in the initiative. It was also noted that the In Bloom Committee were looking at ways to resume the Community Litter Picking project.

Plan 2, A – Street Furniture. It was raised that there was hope that efforts to improve the KTC estate would set a standard for the town and encourage improvements from the other relevant authority, Westmorland and Furness Council. The issue of the damaged bus shelter in front of the Town Hall was highlighted and confirmed that the shelter was owned by Bower Media. It was suggested that this matter should be escalated to the relevant members and portfolio holders with Westmorland and Furness Council as it represented a significant danger for residents as well as being outstanding for a significant period of time.

Resolved: For the Town Clerk, on behalf of the Chair of Management, to contact the Westmorland and Furness Council portfolio holder for Assets and for Transport regarding the condition and repairs to the bus shelter outside Kendal Town Hall.

Plan 2, D – Neighbourhood Planning. There was a query relating to whether Westmorland and Furness Officers could be invited to deliver a presentation on the local plan and the local planning process to Kendal Town Councillors.

Resolved: To explore the possibility of an introduction to the local plan session being delivered to Kendal Town Councillors.

Plan 3, D – Heritage Collection. There was a discussion around Kendal Museum and the role of the Council as trustees of the building. An update would be taken to the next Mayoralty and Heritage meeting in March and subsequently to Full Council as required.

Plan 3, E – Festival Engagement and Participation. It was reported that the Town of Culture expression of interest would be submitted by the 31st March and that the collaboration was

progressing well.

Plan 4, D – Community Resilience. It was highlighted that there was now an active group of volunteers who were supporting the community resilience efforts in Kendal. An induction event had been held the week prior and showed a high level of engagement and enthusiasm within the group. It was also highlighted that Kendal have signed up to the UN 'Making Cities Resilience Project', making it the first small town in Europe to do so.

Plan 5, A – Active Travel. It was highlighted that Westmorland and Furness Council had approved the use of community infrastructure levy funding to support the delivery of the Pump Track in Kendal.

- Footway Lighting. Members expressed delight and thanks to Westmorland and Furness Council for the new lighting being delivered on the riverside path.

Resolved: To note the Council Activity Report.

M84/2025 Budget 2025/2026

The Town Clerk presented a report detailing expenditure against budget in the current year. Attention was drawn to:

Line 9610 – Planning FRSWG Scheme. £ 3,500 of the £ 150,000 had been spent in the survey produced regarding New Road Common. This deficit would be funded from general reserves to allow for the full payment to the Environment Agency.

Line 1100 – Allotment Rents. The projected income exceeded the total budget by around £2,000, demonstrating that there has been an improvement in letting plots. It was reported that 93% of available allotment rent was being collected.

There was a query regarding lines 5112 KTC002 Explore Kendal and 5113 KTC023 Oxenholme Explore Totem and it was confirmed that this is funded by CIL and will therefore continue into the next financial year.

Resolved: To note the report.

M85/2025 CIL Proposals

The committee were presented with a report regarding proposals for use of the Community Infrastructure Levy (CIL) funding. The report detailed three funding requests from the Environment Committee regarding the Heron Hill Lighting Project, the Pollinator Planting Enrichment Project and the New Infrastructure items. Full details of the projects can be found in the report and in the Environment Committee minutes from January 2026.

It was highlighted that there was currently not enough CIL funding available to allocate to all of the proposed projects, but that the Council were expecting the next CIL round of funding in April and could explore de-allocating funds from existing projects if required.

It was suggested that the £14,000 allocated to 'Development Fund Project' could be de-allocated, as no project had been determined or agreed.

The prioritisation of proposed projects was queried, including potential delivery timescales. For the Heron Hill Lighting Project, it was confirmed that a time-specific consultation would be conducted as next steps, but that there was an understanding that the project could be delivered within 2026, if funding approved.

There was a discussion surrounding the future allocation of CIL and the types of projects that would represent good investment in the long term.

Resolved: to de-allocate the 2024/2025 CIL £ 14,000 allocated to the 'Development Fund Project'.

Resolved: To approve the CIL funding requests:

1. £ 33,000 for Lighting Project at Heron Hill Park.
2. £ 11,500 for the Pollinator Planting Enrichment Project.
3. £ 12,000 for the Environment Committee New Infrastructure budget.

Projects to be funded from CIL, with any deficit paid from the development fund as required, until further CIL is received.

Any underspend from these projects to be returned to the general CIL fund (or development fund as required).

M86/2025 Community Governance Review

The committee were presented with a report regarding Kendal Town Council's response to the Phase 2 post Local Government Reorganisation Community Governance Review (CGR). Details of the comprehensive response provided by Kendal Town Council were included in the report.

It was reported that Westmorland and Furness Council's full Council did not accept Kendal Town Council's response and recommendations in full at the meeting in January. The items accepted are included in the report. The items not accepted were:

"the proposal that the Beeches and subsequent Burton Road developments are included in Kendal South. It did not accept that the western boundary should align with the bypass, and it did not accept that northern boundaries should align with proposed developments at High Sparrowmire and Shap Road."

The committee were asked to consider whether any further response was appropriate to the principal authority.

Councillors Rathbone and Archibald left the room during this discussion due to being portfolio holders at Westmorland and Furness Council. Cllrs Hennessy and Ladhams did not partake in voting, due to being Westmorland and Furness Councillors.

There was a discussion about the implications for Community Infrastructure Levy (CIL). It was agreed that the proposal for the mentioned developments to be included in Kendal's boundaries was logical and that a push back should be made, taking appropriate legal advice. It was also agreed that a proposal should be made regarding CIL, for example, that CIL money for a new development should be held and only allocated to a Parish once a development is finished and the residents consulted.

Resolved: for the Town Clerk to seek legal advice in order to challenge the decision made by Westmorland and Furness Council, to reject the proposal that the Beeches and subsequent Burton Road developments are included in Kendal South.

M87/2025 Kendal Town Council Communications

The Deputy Town Clerk presented a report on communications, detailing the upcoming newsletter, digital newsletter, press releases and social media. It was acknowledged that there has been a noticeable improvement in recent external communications, including social media and local press. Committee members were encouraged to highlight any future press releases or requests for stories.

Regarding future articles, there was a request for articles relating to the Community Infrastructure Levy including an explanation of what the funding is and previous projects delivered by Kendal Town Council. There was also a request to include allotments in a future edition of the newsletter, specifically maintaining and encouraging standards.

It was confirmed that the planting event at Dowker's Lane would have communications scheduled. There was also a request to start the narrative regarding the Heron Hill Lighting project.

Resolved: To schedule additional press releases including CIL, Dowker's Lane and Heron Hill Lighting Project.

Resolved: To note the report.

M88/2025 Kendal Futures

Due to the absence of Councillor Long, there was no update provided regarding Kendal Futures.

M89/2025 Newsletter and Publicity

Items for newsletter and publicity were discussed under the Communications agenda item. No further items were raised.

M90/2025 Full Council Presentations

The committee were presented with a report regarding presentations from organisations to Full Council.

Additional requests were made to invite the following for presentations:

- Integrated Care Community
- Town of Culture Partnership
- Local Heritage Partnership
- Kendal BID
- Active Travel – Local Cycling and Walking Infrastructure Plan and footpaths

There was a discussion about whether some of these items could be covered in briefing sessions, rather than presentations to Full Council. It was also suggested whether the schedule of planning meetings could be reviewed, to create a space before Full Council in which briefings could take place.

It was expressed that the topic of any presentation should be clear when it is requested.

Resolved: that priority for future presentations should be as follows, if possible: Environment Agency, Kendal Futures, The Eddington CIC, Kendal BID.

Resolved: for officers to circulate a list of the additional requests to members for comments and prioritisation.

Members voted to exclude the Press and Public for the following items of business due to the confidential nature of the discussion.

M91/2025 Property and Office Accommodation

The Town Clerk provided a verbal update on office accommodation. He answered queries raised by Members and asked for guidance on an issue of further property acquisition.

Resolved: To note the verbal update.

M92/2025 Employment and Staffing Matters

The Town Clerk provided a verbal update on staffing matters.

It was highlighted that the Staffing Sub-Committee minutes had not been circulated prior to the meeting as per the agenda, but that this would be done for the subsequent meeting.

Resolved: To note the verbal update.

The meeting closed at 9.20 p.m.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of the meeting of the Mayoralty and Heritage Committee held on Monday, 23 March 2026, at 7pm in the Council Chamber, Town Hall, Highgate, Kendal.

Cllr J Brook	Apologies	Cllr J Cornthwaite	Present
Cllr J Dunlop	Apologies	Cllr L Hendry	Present
Cllr H Ladhams (Vice-Chair)	Present	Cllr C Russell	Present
Cllr M Severn	Absent	Cllr R Sutton (Chair)	Present
Cllr G Tirvengadam	Present		

In attendance: Chris Bagshaw (Town Clerk) and Simon Unsworth (Events and Civic Officer)

MH38/2025 Apologies

Resolved: To accept apologies from Cllrs Brook and Dunlop.

MH39/2025 Declarations of Interest

Cllrs Cornthwaite, Hendry, Ladhams and Sutton drew the Committee's attention to their various relationships with Kendal Rinteln Association, mostly as a consequence of their role as councillors.

MH40/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

MH41/2025 Minutes from the Last Meeting

Resolved: To receive the minutes of the meeting of the Mayoralty and Heritage Committee held on 15 December 2025 and to authorise the Chair to sign them as a true record.

MH42/2025 Minute Action Sheet

The Committee considered a report on actions taken by officers on resolutions or recommendations made at previous meetings.

A design for the flag will be brought to a future meeting for discussion and agreement.

It was clarified that W&FC has a Returning to Communities Policy that will be applied to the Harrison Collection at the museum. The clerk will distribute this policy and the meeting will consider making a formal request of W&FC to look at the collection.

Resolved: To note the report.

MH43/2025 Review of Spend against Budget 2025/26

It was noted that the museum had now invoiced for its financial support in 2025-26.

The K Shoes collection will shortly be moved from storage to the Museum Lodge which will save the council money.

Resolved: To note the report.

MH44/2025 Kendal Local Heritage Partnership

The Heritage Partnership had met in January and the considered a range of issues affecting the promotion and conservation of Kendal's heritage. A notable achievement had been the intervention in the closure of the Quaker Tapestry Museum, which following a series of meetings between members of the Partnership and the Trustees had identified a methodology for the re-opening of the exhibition, albeit on a more limited scale initially. This had also been supported by the Council's Culture and Community Committee in the form of a Community Grant. It was suggested that a letter of support be sent to the Quaker group from the Committee.

The Partnership looked forward to being involved in the consultation surrounding the future of the Kendal archive, and of Kendal Museum, as well as continuing to promote partnership working with Lakeland Arts, Stricklandgate House, Kendal Parish Church and others in developing Kendal's Heritage offer.

Resolved: That a letter of support be sent from the M&H Committee to the Quaker Tapestry Museum.

Resolved: To note the report.

MH45/2025 Kendal Museum

The Clerk reported that Westmorland & Furness Council officers were still working on the outline of an Options Paper for the challenges facing Kendal Museum and it was critical that the Town Council play the role of a key stakeholder, especially in light of the announcement that the Kendal archive is being temporarily moved to a storage facility in Winsford, Cheshire. He stressed that he felt that now was the time to put ideas forward for consideration and potential inclusion in the report.

Discussion was held around the role of the Town Council as sole trustee of the museum and college building and the duties that that entails. He explained a number of areas of uncertainty in the history of the buildings, and that any uncertainty would need to be resolved before a lasting solution could be implemented. It was stressed that the Committee had full confidence in the staff at Kendal College, the Museum and the Councils who were currently involved in the Museum.

It was proposed that a working group be formed to assist the Clerk in ensuring that the Council's role was properly understood and that options for the future were adequately considered. The group would consist of Cllrs Cornthwaite, Hendry, Ladhams and Russell, and through the Clerk would report back to this Committee.

Resolved: To establish a working group to assist the Clerk in ensuring the Council's position as sole trustee of the Allen Institute and Museum is supported and that the Council is able to assist in the development of options for the Kendal Museum.

Resolved: To note the report.

MH46/2025 Events and Civic Officer's Report

The Committee considered a report from the Events and Civic Officer on the progress made towards a sustainable future for the Town Hall Collection and the town Civic events.

It was suggested that the 450 Civic Reception be incorporated into the existing Torchlight Reception, and this was met with support.

Resolved: To incorporate the 450 and Torchlight receptions into a single civic event.

Resolved: To note the report.

MH47 Twinning

Members of the Kendal Rinteln Association updated the Committee on various activities. There would be an official representative from Rinteln at Mayor Making, and Cllr Ladhams would be visiting Rinteln in August for the Altstadt festival. There will be a quiz night at WOSP on 17 April. There was no news from Killarney, but Cllr Cornthwaite was making a personal visit to Sławno, in Poland, which is twinned with Rinteln. Kendal does not currently have a twin town in Poland.

Resolved: to note the report

MH48/2025 Newsletter and Publicity

The next newsletter should include something about the Quaker Tapetry Museum, and also the 450th Anniversary of the Charter and its importance to Kendal.

Resolved: To note the report.

The meeting closed at 8.12pm.

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 2 February 2026, at 6.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr J Cornthwaite	Present	Cllr T Martland	Present
Cllr L Edwards	Present	Cllr D Miles	Resigned
Cllr R Edwards	Apologies	Cllr D Rathbone (Chair)	Present
Cllr A Finch	Apologies		
Cllr H Ladhams (Vice-Chair)	Present		

In attendance: Town Clerk
Also present: Cllr S Long

Public Participation

P150/2025 Apologies

Apologies were received and accepted from Cllrs Finch and R Edwards. It was noted that Cllr D Miles has resigned from the Council earlier in the day.

P151/20025 Declarations of Interest

Cllr Rathbone reminded members that he was also a substitute member of Westmorland and Furness Council's Strategic Planning committee, and a member of their Local Planning Committee, but he would not be predetermined on any issue that subsequently arose.

P152/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P153/2025 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes from the meeting held on 5 January 2026 and to authorise the Chair to sign them as a true record.

P154/2025 Minute Action Sheet

A meeting would be diarised for the Local Plan group under that agenda item.

Cllr Long gave a brief update on correspondence she had received from the LLFA with regard to Vicarage Park, following the Council's letter. It was noted that a historical case could be difficult to establish, but there were circumstantial indicators which created a very strong impression of the SUDS scheme being ineffective.

The Clerk reported that he had had attended a National Highways briefing to its Tebay bridges Stakeholder Group, and as a consequence had initiated correspondence with Westmorland and Furness members, including the Highways cabinet member with some suggestions as to how the

relationship could be developed more effectively.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P155/2025 Planning Process and Issues

The Clerk reported that the developer of the proposed Shap Road industrial site to be known as The Flock had responded to the Committee's objections with the offer of a further visit, to see if it would change its view. He had explained that this wasn't usually allowed, but if there were material considerations or factors which the committee had not been aware of when making its recommendation, then they may consider reviewing their decision. The Committee concurred that they were not inclined to review their recommendation unless there were compelling material considerations which were not previously available.

P156/2025 Kendal Town Council Flood Relief Scheme Working Group

The Chair of the FRSWG reported that Waterside was currently closed again for the EA to resurface the pathway. He had recently attended a meeting at Skelsmergh village hall in which the EA explained more about their proposed upstream storage site at Ivy Bridge. He noted that they did not appear to have done much drilling yet and was concerned that it had taken ten or so years for them to finally rule out Kentmere as a location.

Resolved: To note the verbal update.

P157/2025 Kendal Town Council Local Plan Working Group

The group arranged to meet on Monday 9 February, at 5.30pm in the Atrium at South Lakeland House.

Resolved: To note the date of the next meeting.

P158/2025 Planning Applications

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.10pm.

Kendal Town Council
Applications for Planning Committee: 2 February 2026
Appendix 1

Item No.9

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2026/0044/FPA	<p>3 & 3A Wildman Street, Kendal</p> <p>Increase in non-residential floorspace within Use Class E(c)(iii) (any other services appropriate to a commercial, business or service locality), installation of solar panels within the rear roof slope, installation of two conservation-style rooflights, replacement of existing timber windows, application of lime render to the north-east gable and rear elevations, erection of a rear entrance canopy, and installation of a wall-mounted Air Source Heat Pump (ASHP).</p>	Mintsfeet	5 February 2026	<p>Material objection</p> <p>The Committee had no general concerns about this application and would be inclined towards recommending that planning consent is given, however they noted that the noise rating of the Heat Pump was currently in excess of the guidelines, and on this basis would raise this as a Material Objection. They would also add further conditionality in so far as a positive response from the Conservation Officer would be required.</p>
2	2025/2288/FPA	<p>147 Stricklandgate, Kendal</p> <p>Replacement of windows, two at the 2nd floor front, two at the 1st floor side and five at the 1st floor front.</p>	Fell	11 February 2026	<p>Material objection</p> <p>The Committee did not feel it had sufficient information to consider this application, and echoed the Conservation Officer's concerns that further detail was required, before a more positive response could be considered.</p>

Kendal Town Council

Town Hall, Highgate, Kendal LA9 4DD
www.kendaltowncouncil.gov.uk



Minutes of a meeting of the Planning Committee held on Monday, 2 March 2026, at 6.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr J Cornthwaite	Present	Cllr T Martland	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Present
Cllr R Edwards	Present		
Cllr A Finch	Apologies		
Cllr H Ladhams (Vice-Chair)	Present		

In attendance: Town Clerk

Public Participation

Cllr Russell spoke to the Committee about Natural Kendal's concerns for the planning application at the head of the Blind Beck. He urged members to note that land of this type cannot be replaced, once it is lost, and hoped they would strive to discourage development in this important nature corridor.

P168/2025 Apologies

Apologies were received and accepted from Cllr Finch.

P169/2025 Declarations of Interest

Cllr Rathbone reminded members that he was also a substitute member of Westmorland and Furness Council's Strategic Planning committee, and a member of their Local Planning Committee, but he would not be predetermined on any issue that subsequently arose.

P170/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P171/2025 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes from the meeting held on 2 February 2026 and to authorise the Chair to sign them as a true record.

P172/2025 Minute Action Sheet

It was noted that a date was required for Planning training, and that a policy on Food Outlets was outstanding.

There was nothing further to report on the issue of the Lune Gorge motorway closures.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P173/2025 Planning Process and Issues

No issues were raised.

P174/2025 Kendal Town Council Flood Relief Scheme Working Group

The Chair of the FRSWG reported that there was not yet a date for a Working Group meeting, but he understood that the fountain on Aynam Road would be moving soon. He also reported that the new road surface on Waterside would not be dug up, as previously thought, but would be overlaid by the LUF-funded active travel route. He expressed the hope that the new glass on Waterside would be cleaned prior to its official opening later in the week. The Clerk reported that Kendal in Bloom had been liaising with the EA over the re-siting of a hanging basket tree, also on Waterside.

Resolved: To note the verbal update.

P175/2025 Kendal Town Council Local Plan Working Group

The Chair reminded members that the Council had submitted its responses to the second Call for Sites, and thanked the Clerk for his actions in this regard. It was noted that the Blind Beck nature corridor had not been included in this round, but that may be it should, if possible, be submitted as amenity/nature land.

Resolved: To note the verbal update and to see if the Blind Beck Corridor can be added to the Call for Sites.

P176/2025 Planning Applications

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.05pm.

Kendal Town Council
Applications for Planning Committee: 2 March 2026
Appendix 1

Item No.9

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2025/2477/HOU	5 Kendal Green, Kendal Refurbishment of existing timber sash window frames and insertion of sashes to match existing using conservation crown glass	Strickland	13 March`	No material objections , as long as the Conservation Officer is satisfied that it doesn't compromise the visual amenity of the Conservation Area.
2	2026/0298/PIP	Land at Brigsteer Road, Kendal Permission in principle application for one dwelling	Highgate	13 March	<p>The Committee noted that this in principle application was very difficult to assess, because of the assertions made by the developer. However, notwithstanding those assertions, the Committee observed a number of material planning considerations, which it believed ought to take primacy.</p> <p>The Committee had heard a representation from Natural Kendal, that the Blind Beck valley required special consideration in the context of Kendal's nature corridors. The Committee noted that this development was in the headwaters of the Blind Beck, in the impact zone of two SSSIs. In the context of recent development in the area, it represented the remaining 'green' space between the River Kent and open countryside, and was severely constricted by land marked for the highest risk of</p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
					<p>flooding (Flood Zone 3 on a Main River). The developer also had a poor record of protecting the trees on the site. Development of the site would compromise both the strength of this natural corridor, and the capacity of the surrounding area to absorb the effects of increased rainfall.</p> <p>On this basis, it Recommended Refusal because of its proximity and impact on flooding and its effects on wildlife and conservation.</p>
3	2026/0327/HOU	<p>19 Hawesmead Drive, Kendal</p> <p>Erection of a single storey rear extension, replacing existing smaller extension</p>	Stonecross	13 March	No material objections
4	2026/0360/LBC	<p>HSBC, 64 Highgate, Kendal</p> <p>Listed Building Consent for the replacement of principle entrance doors on a like for like basis.</p>	Highgate	19 March	<p>Though the Committee had no material objections, they noted that the replacement door was not actually 'like for like', but actually a different sized door, albeit in the same overall sized space. It was also noted that this appeared to be for the inside door, though this was not explicitly stated in the application.</p> <p>No material objections, subject to the Conservation Officer being satisfied that</p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
					the development does not compromise the historical integrity of the listed building or the visual amenity of the Conservation Area.
5	2026/0361/FPA	<p>HSBC, 64 Highgate, Kendal</p> <p>Replacement of principle entrance doors on a like for like basis.</p>	Highgate	18 March	<p>Though the Committee had no material objections, they noted that the replacement door was not actually 'like for like', but actually a different sized door, albeit in the same overall sized space. It was also noted that this appeared to be for the inside door, though this was not explicitly stated in the application.</p> <p>No material objections, subject to the Conservation Officer being satisfied that the development does not compromise the historical integrity of the listed building or the visual amenity of the Conservation Area.</p>

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Minutes of a meeting of the Planning Committee held on Monday, 16 February 2026, at 6.30 p.m., in the Council Chamber at the Town Hall, Highgate, Kendal.

Cllr J Cornthwaite	Present	Cllr T Martland	Present
Cllr L Edwards	Present	Cllr D Rathbone (Chair)	Present
Cllr R Edwards	Present		
Cllr A Finch	Apologies		
Cllr H Ladhams (Vice-Chair)	Present		

In attendance: Town Clerk

P159/2025 Apologies

Apologies were received and accepted from Cllr Finch.

P160/20025 Declarations of Interest

Cllr Rathbone reminded members that he was also a substitute member of Westmorland and Furness Council's Strategic Planning committee, and a member of their Local Planning Committee, but he would not be predetermined on any issue that subsequently arose.

Cllrs Cornthwaite, Ladhams and Rathbone reminded members that they also served on Westmorland and Furness Council, which was the applicant item 9 2). They would withdraw from the meeting prior to this item being considered, and the remaining members would need to elect a Chair to complete the meeting.

P161/2025 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the agenda.

P162/2025 Minutes of the Previous Meeting

Resolved: To receive and accept the minutes from the meeting held on 2 February 2026 and to authorise the Chair to sign them as a true record.

P163/2025 Minute Action Sheet

It was noted that a date was required for Planning training.

The issue of the Lune Gorge motorway closures remained unresolved. The Clerk would follow this up with Cllr Thornton at W&FC, and the Chair would follow this up with Tim Farron MP.

The Clerk reported that he had still not heard back from W&FC concerning the allocation of allotment land in the Call for Sites.

Resolved: To note the actions taken by officers on resolutions or recommendations made at previous meetings.

P164/2025 Planning Process and Issues

The Chair drew the Committee's attention to the process of High Street Rental Auctions, which W&FC were proposing to introduce. The consultation would be on the agenda for the next meeting.

P165/2025 Kendal Town Council Flood Relief Scheme Working Group

The Chair of the FRSWG reported that there was not yet a date for a meeting but that there was a launch even for the Waterside reach in early March, to which ward members and others had been invited.

Resolved: To note the verbal update.

P166/2025 Kendal Town Council Local Plan Working Group

The Clerk reported that he had had a helpful briefing from Helen Houston, Head of Planning Policy, following some issues with completing the Call for Sites forms. The outcome was that the Planning Authority accepted there may be gaps in information in the applications for some sites, but preferred to consider them anyway. The Clerk also drew attention to the existing mapping of the current Plan, which though out of date was the only one available for Kendal. He noted that it already mapped most of the amenity spaces that the Working Group had identified, so it seemed unnecessary to bring these into the new Call for Sites. The Town Council could instead concentrate its focus on the areas that were not in the current plan: the Western Heights, Strawberry Fields 2 and, following the discussions around the recent proposals on Shap Road, the land east of Shap Road and north of the rugby club.

Resolved: The Clerk would summarise the latest position and circulate the mapping url and Call for Sites forms to members.

P167/2025 Planning Applications

Resolved: To submit the recommendations in Appendix 1 to these minutes to the Planning Authority.

The meeting closed at 7.18pm.

Kendal Town Council

Applications for Planning Committee: 16 February 2026

Appendix 1**Item No.9**

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
1	2025/2124/OPA	<p>Land North of Meadowbank Business Park, Shap Road, Kendal</p> <p>Application for outline planning permission (with all matters reserved) for an employment development, comprising Storage & Distribution (Use Class B8) and Industrial (Use Classes B2 and E(g)(iii)) uses with supporting Food and Beverage (Use Class E(b)), and associated landscaping, highway works, cycleway and footpath linkages and other ancillary infrastructure.</p> <p>The reason(s) for this re-consultation are as follows: The application form and Transport Assessment have been updated to bring the proposed floorspace figures in line with those shown on the proposed Development Parameters Plan, which is intended to fix the maximum floorspace figures should this application be approved.</p>	Mintsfeet	13 February*	<p>The Committee noted that this application was being re-consulted upon, following the submission of further information.</p> <p>The additional information did not cause the Committee to change its view. It was not convinced by the Transport Assessment and the information on floorspace, like the transport assessment, seemed to contradict the headline figures on employment numbers. Members also drew attention to an aspect in the report that suggested an independent viability case was required.</p> <p>The Committee reiterated its concern for the damage this development could do to the rural character of this area.</p> <p>Recommend Refusal</p> <p>The Committee's previous submission from 19 January 2026 said:</p> <p><i>It was noted that the detail of the application differed somewhat from the pre-app presentation by the developer.</i></p> <p><i>The Committee had concerns across a number of areas. The proposal was for a fairly dense development, with mixed, and not particularly</i></p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
					<p><i>cohesive design elements. It was felt that its impact on the landscape would not be compatible with that of a gateway site, both to the town travelling south, and to the countryside and National Park, travelling north. The impact of its scale and dominance in the context of the rural fringe would be very detrimental, and the additional areas of land take from the previous application represent a negative intrusion into the town's green hinterland, and the rurality that characterises the neighbouring parish. The loss of local lowland grazing land was also noted as a concern.</i></p> <p><i>The application talks of ease of access to J36 on the M6, yet this requires crossing Kendal's already severely challenged urban traffic circulatory system. The impact on existing Shap Road congestion would be very detrimental, and the application appeared to offer no form of mitigation for this.</i></p> <p><i>The Committee was unconvinced by the plans to manage surface water drainage and the impact of the new estate on surrounding drainage patterns.</i></p> <p><i>The Committee was not convinced that a proper sequential test for alternative sites had been carried out. It further noted that the current land allocation was believed to be for mixed-use, which might include housing, whereas the application appeared to be for light industrial and warehousing use.</i></p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
					<p><i>The impact of noise and light on the surrounding countryside was not properly accounted for, and would currently seem very intrusive.</i></p> <p><i>There would be a requirement for a comprehensive archaeological survey of the site.</i></p> <p><i>The Committee felt these factors were sufficiently weighty for them to Recommend Refusal.</i></p>
3	2026/0201/HOU	<p>12 Scar View Road, Oxenholme, Kendal</p> <p>Proposed single storey side extension</p>	Oxenholme	20 February	<p>The Committee welcomed the biodiversity net gain proposals</p> <p>No material objections.</p>
4	2025/1079/HOU	<p>20 Castle Street, Kendal</p> <p>Replacement of three front timber sash windows with UPVC</p> <p>The reason(s) for this re-consultation are as follows: Please pay consideration to supplied photographs and Heritage Statement (dated 03/02/26).</p>	Mintsfeet	20 February	<p>The Committee noted the weak Heritage Statement and the comments from the Conservation Officer. Their conclusion was in line with the Conservation Officer's comments.</p> <p>Recommend Refusal.</p>
2	2026/0180/FPA	South Lakeland House Car Park, Lowther Street, Kendal	Fell	26 February	<p>Cllrs Cornthwaite, Ladhams and Rathbone withdrew from the meeting prior to the consideration of this item, which was taken last. Cllr Martland was elected to the Chair.</p>

No.	App No./Type	Address/Proposed Development	Parish Ward	Comments to W&F	Observations/Recommendations
		Installation of 4no new air-source heat pumps and extension of existing enclosure			The Committee noted the comment from Public Protection, and had No material objections , subject to the Noise Assessment being satisfactory.

* Extension requested.



Kendal

Town Council

Jan 26 Payment Schedule

<u>Date Paid</u>		<u>Details</u>	<u>Amount Paid</u>
05/01/2026	Amabile Choir	Xmas Switch on	£200.00
05/01/2026	Designworks	Annual Website Hosting	£360.00
05/01/2026	SHC Ltd	Equip Hire	£49.26
05/01/2026	Westmorland & Furness Council	Surfacing Costs	£8,892.91
05/01/2026	FCC Recycling Ltd	Waste	£16.79
05/01/2026	Stuart Lockton	Castle Haggs Repairs	£120.00
05/01/2026	iTek Computer Solutions Ltd	Mthly Support	£859.64
05/01/2026	Kendal Office Equip Ltd	Stationery	£129.86
05/01/2026	Lound Road Garage	Van Fuel	£85.78
05/01/2026	Art in Motion Stilt Walkers	Xmas Switch on	£600.00
05/01/2026	The Sign Man	Bus Shelter Work	£115.00
05/01/2026	South Lakes Citizens Advice	Meeting Costs	£60.00
05/01/2026	Health Assured Ltd	HA Policy Dec - Mar	£189.00
05/01/2026	Kendal Holy Trinity Parish Chu	Mayors Sunday - Printing	£37.56
08/01/2026	Barclays Bank	Bk Charges	£8.50
10/01/2026	Adobe Systems Software	Jan Adobe	£139.54
11/01/2026	Lakeland Self Storage	K Shoe Collection Storage	£306.50
11/01/2026	Meraki	HR Costs	£838.80
11/01/2026	Grenke Leasing	Photocopier Lease	£438.12
11/01/2026	Sage Uk Ltd	Sage Jan	£57.60
12/01/2026	Mailchimp	Jan Mailchimp	£11.71
13/01/2026	Voucher	Casual Staff	£50.00
13/01/2026	Amazon Services Europe	IT Equip	£38.39
15/01/2026	Allotment Refunds	Plot CH22	£34.71
15/01/2026	Homebargains	2 x Gazettes	£3.60
15/01/2026	Hayton's Insurance Brokers Lt	Annual Van Ins	£703.80
15/01/2026	RFM Ulverston Ltd	Quarterly Payroll Services	£128.40
15/01/2026	E-ON Next	Garage Elec	£29.13
15/01/2026	Craven Safety Services Ltd	H&S Contract Jan	£240.00
15/01/2026	Vanguarder Ltd	Jan Tracking Fee	£9.60
20/01/2026	Meraki	Jan HR	£798.00
20/01/2026	Tech 4 Office Equip	Photocopies	£57.08
20/01/2026	Rialtas Business Solutions Ltd	Rialtas Training	£30.00
20/01/2026	iTek Computer Solutions Ltd	ITEK Mobiles Jan	£393.48
20/01/2026	Amazon Services Europe	Marker pens	£20.94
20/01/2026	Salaries	NP Jan	£17,424.28
24/01/2026	HMRC	Jan HMRC	£6,534.28
24/01/2026	Cumbria LG Pension	Jan Pension	£6,292.19
21/01/2026	Cumberland Building Society	MOK Bal Trans	£315.38
23/01/2026	Allotment Refunds	Allotment SR20/22	£28.35
27/01/2026	Amazon Services Europe	Door Sign	£18.14
29/01/2026	Deputy Mayor	Rinteln Expenses	£791.92
29/01/2026	Westmorland Tree Care	Sedbergh Allotments	£264.00
29/01/2026	North West Pest Control Service	Town View Pest	£168.00
29/01/2026	North West Pest Control Service	Allotment Pest Control	£759.60
29/01/2026	MD Hanafin and Sons Ltd	Posts & Stakes	£201.96
29/01/2026	Mr Letters Design Services	Visit Kendal & Walking Trails	£360.00
29/01/2026	Amazon Services Europe	Parlour Gloves	£33.71
30/01/2026	Waterplus	Allotment water bills	£141.42
		<u>TOTAL:</u>	<u>£49,386.93</u>



Kendal Town Council

Feb 26 Payment Schedule

<u>Date Paid</u>	<u>Details</u>	<u>Amount Paid</u>	
01/02/2026	FCC Recycling Ltd	Waste	£62.13
03/02/2026	Allotment Refunds		£31.35
03/02/2026	CL&F Grants	Walking Festival Grant	£500.00
03/02/2026	D H Wilson Ltd	Hedge cutting Wattsfield	£288.00
04/02/2026	Barclays Bank	Bk Charges Feb 26	£8.50
05/02/2026	Kendal Office Equip Ltd	Stationery	£142.72
05/02/2026	Lound Road Garage	Van Fuel	£12.99
05/02/2026	CL&F Grants	Lakes Art Festival Grant	£5,000.00
05/02/2026	CL&F Grants	MINT Chinese Film Grant	£500.00
05/02/2026	Community Grants	Kendal FC Comm Grant	£500.00
05/02/2026	Community Grants	Youth Presence Comm Grant	£3,000.00
05/02/2026	Community Grants	Outside in Comm Grant	£2,000.00
05/02/2026	Anna Bailey	Visit Kendal & BID Work	£2,639.63
05/02/2026	Ragtag Arts CIC	Christmas Switch on Event	£775.00
05/02/2026	Westmorland Tree Care	Crow Tree Work	£300.00
05/02/2026	iTek Computer Solutions Ltd	Feb IT Support	£859.64
05/02/2026	Alotec Shelters	Bus Shelters	£2,340.00
05/02/2026	Brewery Arts	Banners	£381.89
05/02/2026	Christmas Plus Ltd	Christmas Dismantle of Christmas Lights	£4,050.00
05/02/2026	The Sign Man	Big Chq	£40.00
10/02/2026	Screwfix	Materials Allotments	£103.94
10/02/2026	B & Q	Hex Wire Netting	£40.65
11/02/2026	Meraki	HR Feb	£838.80
11/02/2026	Lakeland Self Storage	K Shoe Collection Storage	£306.50
11/02/2026	Adobe Systems Software	Feb ADOBE	£139.54
12/02/2026	Mr Letters Design Services	Kendal Events Leaflets	£315.00
12/02/2026	Cumbria Association of Local Councils	CILCA Training CB	£275.00
13/02/2026	Mailchimp	Mailchimp Feb	£11.52
15/02/2026	Vanguarder Ltd	Van Tracking Fee	£9.60
15/02/2026	Craven Safety Services Ltd	H&S Feb	£240.00
16/02/2026	Shelagh Todd	KIB Work	£1,193.40
16/02/2026	Anna Bailey	Photographs Councillors	£420.00
16/02/2026	Naik Media	Video Production	£330.00
16/02/2026	Community Grants	Badminton Club	£190.00
16/02/2026	Sage UK Ltd	Sage Feb 26	£57.60
16/02/2026	E-ON Next	Garage Elec Feb 26	£29.13
20/02/2026	Salaries	FEB NP	£17,989.46
24/02/2026	HMRC	FEB HMRC	£5,688.43
24/02/2026	Cumbria LG Pension	Feb Pension	£6,260.08
24/02/2026	JT Atkinson & Sons Ltd	Black Roll	£295.32
24/02/2026	iTek Computer Solutions Ltd	Feb Phones	£388.92
24/02/2026	MTP Print and Media	Walking Leaflet	£1,801.00
24/02/2026	Westmorland & Furness Council	Meeting Exps	£49.46
24/02/2026	W&F (paid for Horticare)	Grounds Maint	£2,684.40
24/02/2026	Aha Distribution	Leaflet Distribution	£1,110.00
24/02/2026	Aha Distribution	Leaflet Distribution	£1,590.00
24/02/2026	Westmorland & Furness Council	Unison Rm Q3 Rent	£683.70
24/02/2026	Westmorland & Furness Council	Unison Rm Q4 Rent	£683.70
24/02/2026	Provino Ltd	Wine Order - Mayoral Events	£479.92
24/02/2026	Vinterior	Vintage Plan Chest	£1,509.00
24/02/2026	Tech 4 Office Equip	Photocopies	£72.92
24/02/2026	MTP Print and Media	Welcome Booklet	£2,863.00
24/02/2026	Westmorland & Furness Council	Contributions to Footpath	£1,950.00
26/02/2026	Allotment Refunds		£77.88
26/02/2026	MTP Print and Media	Leaflets	£493.00
26/02/2026	Anna Bailey	Leaflet Curation	£120.00
26/02/2026	H & H Land & Estates	Survey - Vicarage/Mintsfeet	£1,800.00
26/02/2026	Westmorland & Furness Council	WF Meeting Charges	£137.50
26/02/2026	Environment Agency	Contribution to Kendal Flood Work	£150,000.00
26/02/2026	The Design Attic	Explore Kendal Signs	£2,517.00
26/02/2026	Dominoes	Resilience Meeting Refreshments	£110.98
26/02/2026	DVLA	6 Months Van Tax	£189.75
28/02/2026	Waterplus	Feb Allotment Water	£40.93
	TOTAL:		£229,518.88